

PACIFIC COUNTY FIRE DISTRICT 1

JOB DESCRIPTION

TITLE: Volunteer Firefighter/EMS Responder

REPORTS TO: Captain/Lieutenant

DIVISION: Non-specific

GENERAL FUNCTIONS:

Protects life and property through prevention and suppression of fires; performs basic and advanced medical aid activities to reduce morbidity in cases of accidents, acute illness, or injury; responds to fire suppression, rescue and emergency medical aid to assist career staff; maintains fire fighting equipment, medical apparatus, quarters and grounds.

SUPERVISORS:

Direct supervision is from the Captain or Lieutenant assigned within the chain of command. Supervision is performed in accordance with established procedures, although individuals may exercise independent judgment in emergency situations. Emergency medical treatment of patients may be under the direct or indirect supervision of a physician. Supervision is not normally a function of this classification, although incumbents may supervise emergency medical care at an emergency scene.

PRIMARY DUTIES:

Firefighter Duties

Under direction at the emergency incident, the firefighter enters hazardous environments; lays and connects hose and nozzles and directs water streams; raises, lowers and climbs ladders; uses a variety of equipment in extinguishing fires; assists in rescue, salvage, ventilation, and overhaul operations.

Expected to remain at the fire scene until released or otherwise directed.

Expected to stay until equipment used is back in service, and released by the officer in charge.

Drives and operates fire pumps on Fire District apparatus.

When required, shall keep accurate records or files.

Studies Fire District rules and regulations, attends drills and conferences as required.

Emergency Medical Duties

Responds to alarms as a member of a medic team as qualified.

Operates under written standing orders from a physician, initiates basic and/or advanced life support for requests for EMS service.

Consults via telephone or radio with the physician in emergency medical situations when the medical situation is beyond the scope of the standing orders.

Completes accurate patient reports for use by the hospital emergency department staff, presents patients to the hospital staff, and may assist with or continue patient care when emergency department staff need is exceeded by patient load, provided that primary duties are not neglected and medic unit is call-responsive at the hospital.

Attends classes and in-service training to maintain emergency medical skills and certifications. Maintains CPR and other necessary certifications.

Maintains, cleans, and restocks ambulance and rescue vehicle.

Assists in the instruction of classes for the general public and local schools on topics such as CPR, first aid and emergency medical treatment operations. Assists with OTEP training within the department.

Job Responsibilities Related to Patient Privacy

Protects the privacy of all patient information in accordance with Pacific County Fire District 1 privacy policies, procedures, and practices, as required by federal and state law, and in accordance with general principles of professionalism as a health care provider.

Access protected health information and other patient information only to the extent that is necessary to complete job duties. Shares such information with those who have a need to know specific patient information to complete their job responsibilities related to treatment, payment, or other department operations.

Reports any concerns regarding policies and procedures on patient privacy and any observed practices in violation of such policies to the Fire District's Privacy Officer.

Participates in privacy training and is required to communicate privacy policy information to co-workers, students, patients, and others in accordance with Fire District policies.

General Duties

Ability to maintain a good working relationship with fellow employees.

Ability to represent the Fire District with a positive public relations image.

Attend weekly drill sessions and other training as assigned.

Maintain a level of physical fitness necessary to perform the duties of the job.

Must be able to follow verbal and written instructions and comply with all safety regulations.

While on duty at a station with personnel, the volunteer will perform such duties as the officer in charge deems necessary, and will carry out such duties in cooperation with the paid firefighter.

Minimum Qualifications

Must possess and maintain a valid driver's license.

Must be able to read and write the English language.

Must be physically fit.

Must be at least eighteen (18) years old.

Must have current WA State or NREMT First Responder or EMT certification

Must serve a probationary period of twelve months.

Must be of good moral character and of temperate and industrious habits.

Must adhere to Fire District policies and procedures ruling minimum training requirements and member participation.

WORKING ENVIRONMENT:

The volunteer Firefighter will respond to live fire alarms and emergency situations that will often be dangerous in nature. These emergency situations occur day or night, and may present with adverse weather conditions.

The working conditions will consist of both indoor (office, meetings, training sessions) and outdoor environments. The Volunteer Firefighter may be subject to extreme heat, noise, toxic smoke and gases, hazardous chemicals, unsafe building conditions, motor traffic, heights, and numerous other mentally and physically stressful conditions. This individual may be required to perform strenuous physical activities while wearing heavy and hot protective gear with self-contained breathing apparatus.

This individual may be exposed to communicable diseases, witnessing death and critical injuries and possible verbal and physical abuse from hostile or disoriented individuals.

When driving emergency response vehicles to EMS and fire incidents, must be able to navigate a variety of road and weather conditions at a steady speed, and react quickly to other driver's response to the emergency vehicle and siren.

Disclaimer: The information provided in this job description has been designed to indicate the general nature and level of work performed by incumbents within this job. It is not designed to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and working conditions required of employees assigned to this job. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time. This job description is not an employment agreement or contract.