

Pacific County Fire Protection District 1  
Regular Commissioner's Meeting  
January 15, 2019 – 4:00 p.m.  
Station 21-1, Ocean Park



## AGENDA

Establish Quorum/Call Meeting To Order/Pledge of Allegiance

Executive Session for Board for Volunteer FF Monthly Meeting

Consent Agenda (Items that need approval and signatures.)

1. Minutes of Regular Commissioners Meeting held on December 18<sup>th</sup>, 2018
2. Minutes of Special Commissioners Meeting held on January 3<sup>rd</sup>, 2019
3. December 27<sup>th</sup>, 2018 4<sup>th</sup> Week Expenses for a total of \$10,701.87
4. 13<sup>th</sup> Month expenses for a total of \$10,395.87
5. January 15<sup>th</sup>, 2019 Accounts Payable expenses for a total of \$258,640.87, not including Jack's Country Store
  - a. Accounts Payable: \$16,446.99
  - b. Payroll: \$242,193.88

Jack's Country Store: Needs Approval

1. January 15<sup>th</sup>, 2019 expenses for a total of \$12.39

Elect Board Chair and Vice Chair

Guests and Public Comments

1. Guests:  
Public Comments:  
Please introduce yourself and your purpose in attending the meeting.

Presentations and Special Events: None

Secretary's Report

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, December 2018
3. 2017 Cash Flow Statement
4. 2017 Cash Flow Projection
5. Systems Design Collection Statistics

Calendar Items and Upcoming Events

1. February 19<sup>th</sup>, 2019 – Regular Commissioner's Meeting, Station 21-1, 4:00 p.m.

Correspondence: PCFD#1 Volunteer Fire Fighter's Association Board Member Letter

Old Business:

1. GEMT Reimbursement Contract

Pacific County Fire Protection District 1  
Regular Commissioner's Meeting  
January 15, 2019 – 4:00 p.m.  
Station 21-1, Ocean Park



New Business:

1. Resolution 2019-01 – Authorizing Any Commissioner to Serve as a Volunteer Firefighter: Needs Approval
2. Resolution 2019-02 – 2018 Levy Write-Offs 2<sup>nd</sup> Half: Needs Approval
3. Policy 305 – Establishing a Standard for Communication with the District Secretary: Needs Approval
4. Pacific County Fire District #4 Intercept Agreement Evaluation
5. Washington State Parks Service Evaluation

District Chief's Report

1. AC Karvia's Report
2. AC Weatherby's Report
3. Pub Ed Coordinator Karvia's Report

Commissioner's Reports

1. Tom Downer
2. Fred Hill
3. Dennis Long

Personnel Information:

Good of the Order:

Executive Session:

Adjourn Meeting by Chairman

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
REGULAR COMMISSIONERS MEETING  
MINUTES DECEMBER 18, 2018**



Commissioner Hill established that a quorum was present and called the meeting to order at 16:00. The meeting was held at Station 1, located at 26109 Ridge Avenue, Ocean Park, WA 98640. Attendance at the meeting included:

Commissioner Fred Hill  
Commissioner Dennis Long  
Assistant Chief Mike Karvia  
Assistant Chief Brad Weatherby  
Firefighter/Paramedic Will Green

Firefighter/EMT David Williams  
Firefighter/Paramedic David Allsup  
Volunteer Firefighter Kerry Jones  
Public Education Coordinator Lani Karvia  
District Secretary [REDACTED]

Commissioner Hill called for an Executive Session at 16:01 for Pension and Relief Board meeting. Regular session resumed at 16:02.

Commissioner Downer joined the meeting via telephone.

Consent Agenda

1. Minutes of Regular Commissioners Meeting held on November 20<sup>th</sup>, 2018
2. November 28<sup>th</sup>, 2018 4<sup>th</sup> Week expenses for a total of \$10,440.35
3. December 18<sup>th</sup>, 2018 Accounts Payable expenses for a total of \$188,732.52 not including Jack's Country Store
  - a. Accounts Payable: \$25,373.93
  - b. Payroll: \$163,358.59

*Commissioner Hill made a motion to approve the consent agenda as prepared, seconded by Commissioner Long. Motion carried.*

Jack's Country Store

1. December 18<sup>th</sup>, 2018 expenses for a total of \$151.98

*Commissioner Hill made a motion to approve the expenses for Jack's Country Store, seconded by Commissioner Long. Commissioner Downer abstained. Motion carried.*

Guests and Public Comments: None

Presentations and Special Events: None

Secretary's Report: (Report Attached)

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, December 2018
3. 2018 Cash Flow Statement
4. 2018 Cash Flow Projection
5. Systems Design Collection Statistics

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
REGULAR COMMISSIONERS MEETING  
MINUTES DECEMBER 18, 2018**



Calendar Items and Upcoming Events

1. January 15<sup>th</sup>, 2019 – Regular Commissioner's Meeting, Station 21-1, 4:00 p.m.
2. March 24<sup>th</sup>, 2019 – Annual Banquet, Peninsula Senior Activity Center, 5:00 p.m.

Correspondence: None

Old Business:

1. GEMT Services Contract

AC Weatherby informed that this contract is asking for reimbursement from 8 agencies for time and money spent to get the GEMT process going. They are asking for reimbursement after payment has been received from the State. 16% of our transports qualify currently for reimbursement, but this contract wants us to reimburse based off of all of our transports. Most of the chiefs who invested time and money are on state grant committees, and that could affect our chances of receiving a grant at a later date. AC Weatherby suggested that we do owe something to these agencies and should pay our portion, but he doesn't like the formula they have chosen.

Commissioner Downer stated that he agreed with AC Weatherby up until his last sentence. He stated that we should pay our fair share but based off of our benefit, not their request or formula.

Commissioner Long asked how it would affect our grant selection.

AC Weatherby informed that we are unsure exactly how it would, or if it would, affect our chances.

Commissioner Downer requested that AC Weatherby calculate a fair formula based off of the number of transports that qualify for this program.

Commissioner Long stated that we should table this business item until the next meeting.

New Business:

1. WA State DNR Forestland Response Agreement No. 93-098189: Needs Approval

*Commissioner Long made a motion approve the WA State DNR Forestland Response Agreement No. 93-098189, seconded by Commissioner Downer. Motion carried.*

2. 2018-2019 IAFF Collective Bargaining Agreement Article 12.1 Memorandum of Understanding – Health Insurance: Needs Approval

Commissioner Downer informed that he would like to table this business item until the next meeting.

Commissioner Hill stated that this needed to be taken care of in December, as there is a December 31<sup>st</sup> deadline to switch insurances.

Commissioner Downer stated that he would like to withdraw his request.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
REGULAR COMMISSIONERS MEETING  
MINUTES DECEMBER 18, 2018**



*Commissioner Long made a motion approve the 2018-2019 IAFF Collective Bargaining Agreement Article 12.1 memorandum of Understanding – Health Insurance, seconded by Commissioner Hill. Motion carried.*

**3. WFCA Health Care Program 2019 Application: Needs Approval**

*Commissioner Hill made a motion approve the WFCA Health Care Program 2019 Application, seconded by Commissioner Long. Motion carried.*

District Chief's Report: See Attached Report (read by AC Karvia)

1. AC Karvia's Report – See Attached
2. AC Weatherby's Report – AC Weatherby stated that the only item he had to report is that the SFY2018 GEMT Report was submitted to the State.
3. Pub Ed Coordinator Karvia's report – See Attached

Commissioner's Reports

1. Tom Downer – None
2. Fred Hill – None
3. Dennis Long – None

Personnel Information: None

Good of the Order: See District Chief's Report

Executive Session: Commissioner Hill called for an Executive Session lasting approximately 30 minutes for personnel matters at 16:25. DS Meling was in attendance for the first 10 minutes. No decisions were made. Regular session resumed at 17:07.

Meeting adjourned at 17:07.

\_\_\_\_\_  
FRED H. HILL, Commissioner

\_\_\_\_\_  
THOMAS L. DOWNER, Commissioner

Attest:

\_\_\_\_\_  
DENNIS A. LONG, Commissioner

\_\_\_\_\_  
District Secretary

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
SPECIAL COMMISSIONERS MEETING  
MINUTES OF JANUARY 3, 2018**



Commissioner Hill established that a quorum was present and called the meeting to order at 16:00. The meeting was held at Station 1, located at 26109 Ridge Avenue, Ocean Park, WA 98640. Attendance at the meeting included:

Commissioner Fred Hill  
Commissioner Tom Downer  
Commissioner Dennis Long  
Fire Chief Jacob Brundage  
Assistant Chief Mike Karvia

Assistant Chief Brad Weatherby  
Captain/PM Mike DeConto  
Firefighter/EMT Nick Hansen  
Public Education Coordinator Lani Karvia  
District Secretary [REDACTED]

Guests and Public Comments: None

New Business:

1. Elect Board Chair and Vice Chair

*Commissioner Downer made a motion to elect Commissioner Fred Hill as Chairman of the Board of Pacific County Fire District #1, seconded by Commissioner Long. Commissioner Hill abstained. Motion carried.*

*Commissioner Downer made a motion to elect Commissioner Dennis Long as Vice Chairman of the Board of Pacific County Fire District #1, seconded by Commissioner Hill. Commissioner Long abstained. Motion carried.*

Executive Session: Commissioner Hill called for an Executive Session lasting approximately 30 minutes for personnel and legal matters at 16:02. Fire Chief Brundage, AC Karvia, AC Weatherby, and DS [REDACTED] were in attendance for the first 10 minutes. Regular session resumed at 16:55.

Commissioner Downer called for an Executive Session lasting approximately 10 minutes for personnel matters at 16:55. Fire Chief Brundage, AC Karvia, AC Weatherby, and DS [REDACTED] were in attendance. Regular session resumed at 17:03.

*Commissioner Downer made a motion to show the Board's confidence in Jacob Brundage as the Fire Chief of Pacific County Fire Protection District #1 as a fair and responsible party, seconded by Commissioner Long. Motion carried.*

*Commissioner Downer made a motion to show the Board's confidence in Mike Karvia as the Assistant Chief of Operations and Training of Pacific County Fire Protection District #1 as a fair and responsible party, seconded by Commissioner Long. Motion carried.*

*Commissioner Downer made a motion to show the Board's confidence in Brad Weatherby as the Assistant Chief of Administration of Pacific County Fire Protection District #1 as a fair and responsible party, seconded by Commissioner Long. Motion carried.*

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
SPECIAL COMMISSIONERS MEETING  
MINUTES OF JANUARY 3, 2018**



Commissioner Downer directed District Secretary Meling to only receive written, dated, and signed correspondence or emails from the Collective Bargaining Unit and to report any employee of the Fire District that interferes with her work. Commissioner Downer also directed DS Meling to make a draft policy for the January 15<sup>th</sup> meeting affirming the District Secretary's communication role with District Members.

Meeting adjourned at 17:14.

\_\_\_\_\_  
FRED H. HILL, Commissioner

\_\_\_\_\_  
THOMAS L. DOWNER, Commissioner

Attest:

\_\_\_\_\_  
DENNIS A. LONG, Commissioner

\_\_\_\_\_  
[REDACTED], District Secretary

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

12/01/2018 To: 12/31/2018

Time: 15:25:55 Date: 12/27/2018

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1841	12/31/2018	Payroll	1	EFT	JOHN B WEATHERBY	221.94	Long15 Correction - B.Weatherb
1842	12/27/2018	Claims	1	EFT	SECURITY STATE BANK OF WA	6.00	BANK FEE FOR SPECIAL 12/31 PAYROLL - B. WEATHERBY LONGEVITY
1843	12/27/2018	Payroll	1	EFT	INTERNAL REVENUE SERVICE	58.78	941 Deposit for Pay Cycle(s) 12/31/2018 - 12/31/2018
1844	12/27/2018	Payroll	1	EFT	WA STATE DEPT OF RETIREMENT	42.94	Pay Cycle(s) 12/31/2018 To 12/31/2018 - LEOFF
1845	12/27/2018	Claims	1	22872	ACTIVE ENTERPRISES INC	774.55	ST1 PROPANE; ST2 PROPANE
1846	12/27/2018	Claims	1	22873	ALSCO INC.	102.33	12/13 LINEN SERVICE; 12/27 LINEN SERVICE
1847	12/27/2018	Claims	1	22874	ASTORIA FORD, INC.	430.61	PEDAL - #6526; POTENTIOMETER, FILTER ASY, ELEMENT & GASKET KITS - #6526
1848	12/27/2018	Claims	1	22875	BANK OF THE PACIFIC VISA - 1029	1,426.84	NOV/DEC CREDIT CARD CHARGES - LK
1849	12/27/2018	Claims	1	22876	BANK OF THE PACIFIC VISA - 1303	549.77	NOV/DEC CREDIT CARD CHARGES - JB
1850	12/27/2018	Claims	1	22877	CHARTER COMMUNICATIONS	37.00	ST3 CABLE
1851	12/27/2018	Claims	1	22878	CHINOOK OBSERVER	52.23	2019 BUDGET HEARING PUBLICATION
1852	12/27/2018	Claims	1	22879	CLATSOP POWER EQUIPMENT, INC.	144.99	IGNITION MODULE - #0679
1853	12/27/2018	Claims	1	22880	INTL. ASSOC. OF ARSON INVESTIGATORS	140.00	ANNUAL MEMBERSHIP
1854	12/27/2018	Claims	1	22881	LIFE ASSIST	3,560.56	MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED AND NOT TAXED
1855	12/27/2018	Claims	1	22882	MCKESSON MEDICAL SURGICAL	320.62	MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - NOT TAXED
1856	12/27/2018	Claims	1	22883	NORTH BEACH WATER	116.38	ST1 WATER; ST1D WATER
1857	12/27/2018	Claims	1	22884	PEOPLE SAVER	75.00	PAYMENT REIMBUSRE FOR AED TRAINING AT OCEAN PARK COMMUNITY CHURCH
1858	12/27/2018	Claims	1	22885	PUD #2 OF PACIFIC COUNTY	476.00	ST4 ELECTRICITY CREDIT; ST2 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY
1859	12/27/2018	Claims	1	22886	SEA WESTERN INC, FIREFIGHTING EQUIP.	1,187.76	MSA PRO CHEK III SOFTWARE
1860	12/27/2018	Claims	1	22887	SUNSET AUTO PARTS	72.56	RACHET FOR ST2; #2477; SPARK PLUG, NAPAGOLD FUEL FILTERS, SPARK PLUG - #3085
1861	12/27/2018	Claims	1	22888	SURFSIDE HOMEOWNERS ASSOCIATION	605.00	2019 DUES AND ASSESSMENTS

## VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

12/01/2018 To: 12/31/2018

Time: 15:25:55 Date: 12/27/2018

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1862	12/27/2018	Claims	1	22889	TOYS FOR PENINSULA KIDS	125.00	TOYS DONATION REIMBURSE FROM PCFD#1 TO TFPK FROM OCEAN PARK COMMUNITY CHURCH. THEY COMBINED WITH PAYMENT FOR AED TRAINING FROM PEOPLE SAVER
1863	12/27/2018	Claims	1	22890	VERIZON WIRELESS	40.01	ACCT 342204208-00001, MEDIC 2144
1864	12/27/2018	Claims	1	22891	WILLAPA FAMILY MEDICINE, P.S.	135.00	VOL. FIRE PHYSICAL - B. DAVIS
001 General Fund 651.100						10,701.87	
							Claims: 10,378.21
						10,701.87	Payroll: 323.66

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this \_\_\_\_\_ day of \_\_\_\_\_, District Secretary \_\_\_\_\_

\_\_\_\_\_  
Commissioner Hill

\_\_\_\_\_  
Commissioner Downer

\_\_\_\_\_  
Commissioner Long

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

01/01/2019 To: 01/01/2019

Time: 08:41:14 Date: 01/11/2019

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
81	01/01/2019	Claims	1	22892	ACTIVE ENTERPRISES INC	187.52	ST2 PROPANE
82	01/01/2019	Claims	1	22893	AIRGAS USA, LLC	50.54	RENTAL - 13 LG OXYGEN; OXYGEN RENTAL CHARGE
83	01/01/2019	Claims	1	22894	BAILEYS SAW SHOP	51.17	CHAINS
84	01/01/2019	Claims	1	22895	CITY OF LONG BEACH	300.05	ST2 WATER; ST2 WATER
85	01/01/2019	Claims	1	22896	DENNIS COMPANY INC	24.34	HARDWARE TO MOUNT VICE AND GRINDER TO BENCH AT 21-2; HARDWARE, TV MOUNT - ST2
86	01/01/2019	Claims	1	22897	DIVERSIFIED INSPECTIONS/ITL INC.	1,500.00	ANNUAL E-ONE SAFETY INSPECTION
87	01/01/2019	Claims	1	22898	DRUG SCREENS, INC.	105.00	URINALYSIS - DANIEL, B. DAVIS, LUKENS
88	01/01/2019	Claims	1	22899	JACKS COUNTRY STORE INC	74.24	TOGGLE SWITCH, HARDWARE - #7824; WATER FOR APPARATUS; HALOGEN BULB - #2477; GREASE HOSE FOR SHOP; SILICONE - #3592; SPONGES FOR ST1; SCREWDRIVERS FOR SCBA MAINTENANCE; COAT HANGERS FOR STRUCTURAL CLOT
89	01/01/2019	Claims	1	22900	LN CURTIS & SONS	128.60	SPRINKLER STOP VALVE
90	01/01/2019	Claims	1	22901	NORTHWEST SAFETY CLEAN	152.45	COAT/PANT CLEANING/INSPECTION, DECONTAMINATION, CLEAN SUSPENDERS, GENERAL REPAIRS
91	01/01/2019	Claims	1	22902	PACIFIC CO. FIRE DIST#1 PETTY CASH FUND	6.73	POSTAGE FOR LG ENVELOPE; POSTAGE
92	01/01/2019	Claims	1	22903	PACIFIC COUNTY PUBLIC WORKS	15.00	8/1/18 262ND ST. PERMIT
93	01/01/2019	Claims	1	22904	PENINSULA PHARMACIES INC	90.99	VACCINE - BAGEANT
94	01/01/2019	Claims	1	22905	PENINSULA SANITATION SERVICE, INC	278.72	ST1 GARBAGE; ST2 GARBAGE
95	01/01/2019	Claims	1	22906	PUD #2 OF PACIFIC COUNTY	561.72	ST1 ELECTRICITY; ST5 ELECTRICITY; ST1D ELECTRICITY; ST1A ELECTRICITY
96	01/01/2019	Claims	1	22907	SID'S IGA	7.33	ASA FOR 2142 AND 2144
97	01/01/2019	Claims	1	22908	SNURE LAW OFFICE, PSC.	1,224.00	SNURE, BURKE PROFESSIONAL SERVICES
98	01/01/2019	Claims	1	22909	STERICYCLE INC.	20.72	MONTHLY SERVICE
99	01/01/2019	Claims	1	22910	SYSTEMS DESIGN WEST, LLC.	2,417.60	NOVEMBER 2018 TRANSPORTS
100	01/01/2019	Claims	1	22911	TAKE AIM, LLC	32.84	NAME TAGS
101	01/01/2019	Claims	1	22912	VOYAGER FLEET SYSTEMS, INC.	3,035.68	DECEMBER FUEL CHARGES
102	01/01/2019	Claims	1	22913	WA STATE DEPT OF ENTERPRISE SVCS	130.63	2019-2020 BURN PERMITS

001 General Fund 651.100

10,395.87

Claims:

10,395.87

10,395.87

## VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

01/01/2019 To: 01/01/2019

Time: 08:41:14 Date: 01/11/2019

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this \_\_\_\_\_ day of \_\_\_\_\_, District Secretary \_\_\_\_\_

\_\_\_\_\_  
Commissioner Hill

\_\_\_\_\_  
Commissioner Downer

\_\_\_\_\_  
Commissioner Long

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

01/10/2019 To: 01/31/2019

Time: 17:06:41 Date: 01/10/2019

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
14	01/31/2019	Payroll	1	EFT	DAVID M ALLSUP	5,727.48	
15	01/31/2019	Payroll	1	EFT	JEFFEREY S ARCHER	5,253.94	
17	01/31/2019	Payroll	1	EFT	CORY A BARDONSKI	6,580.94	
19	01/31/2019	Payroll	1	EFT	JACOB M BRUNDAGE	6,164.31	
20	01/31/2019	Payroll	1	EFT	SAMUEL J BURTON	4,610.81	
21	01/31/2019	Payroll	1	EFT	DEREK DAUGHERTY	5,904.15	
23	01/31/2019	Payroll	1	EFT	MICHAEL P DECONTO	6,993.96	
24	01/31/2019	Payroll	1	EFT	JASON W DERREY	5,175.00	
26	01/31/2019	Payroll	1	EFT	WILLIAM G GREEN	6,889.26	
27	01/31/2019	Payroll	1	EFT	NICKOLAS HALDEMAN	5,933.50	
28	01/31/2019	Payroll	1	EFT	NICK A HANSEN	5,727.04	
29	01/31/2019	Payroll	1	EFT	KYLE J HARRINGTON	6,095.72	
30	01/31/2019	Payroll	1	EFT	TOMMY M HERSEY	4,671.22	
32	01/31/2019	Payroll	1	EFT	LANI G KARVIA	2,729.35	
34	01/31/2019	Payroll	1	EFT	MICHAEL J KARVIA	5,827.26	
36	01/31/2019	Payroll	1	EFT	[REDACTED]	3,635.91	
37	01/31/2019	Payroll	1	EFT	JOSHUA M RAICHL	3,301.07	
38	01/31/2019	Payroll	1	EFT	BRIAN J SCHAFER	5,322.63	
42	01/31/2019	Payroll	1	EFT	JOHN B WEATHERBY	6,365.36	
43	01/31/2019	Payroll	1	EFT	MICHAEL WEATHERBY	5,135.60	
44	01/31/2019	Payroll	1	EFT	DAVID L WILLIAMS	5,053.00	
45	01/10/2019	Claims	1	EFT	SECURITY STATE BANK OF WA	16.10	JANUARY BANK FEE
46	01/10/2019	Claims	1	EFT	WA STATE DEPT OF REVENUE	204.83	Written From Use Tax Report
47	01/10/2019	Payroll	1	EFT	INTERNAL REVENUE SERVICE	21,709.85	941 Deposit for Pay Cycle(s) 01/31/2019 - 01/31/2019
48	01/10/2019	Payroll	1	EFT	PACIFIC COUNTY FIRE DIST #1 LOCAL 3999	1,050.00	Pay Cycle(s) 01/31/2019 To 01/31/2019 - DUES
49	01/10/2019	Payroll	1	EFT	WA STATE DEPT OF RETIREMENT	27,678.94	Pay Cycle(s) 01/31/2019 To 01/31/2019 - DCDOR; Pay Cycle(s) 01/31/2019 To 01/31/2019 - LEOFF; Pay Cycle(s) 01/31/2019 To 01/31/2019 - PERS 2; Pay Cycle(s) 01/31/2019 To 01/31/2019 - PERS 3
16	01/31/2019	Payroll	1	22914	JOHN A BAGEANT	281.67	
18	01/31/2019	Payroll	1	22915	STEVE L BELLINGER	226.26	
22	01/31/2019	Payroll	1	22916	BRIAN DAVIS	110.82	
25	01/31/2019	Payroll	1	22917	JAMES N GAERLAN	207.79	
31	01/31/2019	Payroll	1	22918	KERRY W JONES	143.14	
33	01/31/2019	Payroll	1	22919	LANI G KARVIA	203.17	
35	01/31/2019	Payroll	1	22920	GRANT LEHMAN	230.87	
39	01/31/2019	Payroll	1	22921	RICHARD SCHATZ	766.18	
40	01/31/2019	Payroll	1	22922	RYAN K STAMM	272.43	
41	01/31/2019	Payroll	1	22923	HARLEY E WAIT	512.55	
50	01/10/2019	Claims	1	22924	DAVID M ALLSUP	373.35	BOOT REIMBURSEMENT; LNI WAGES FOR OTHER JOB
51	01/10/2019	Claims	1	22925	ALSCO INC.	108.06	1/3 LINEN SERVICE; 1/10 LINEN SERVICE
52	01/10/2019	Claims	1	22926	BIAS SOFTWARE	2,588.40	2019 BIAS MODULE SUPPORT
53	01/10/2019	Claims	1	22927	CENTURY LINK #300537338	194.28	ST2 TELEPHONE/INTERNET
54	01/10/2019	Claims	1	22928	CENTURYLINK #300541120	56.02	BURN LINE

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

01/10/2019 To: 01/31/2019

Time: 17:06:41 Date: 01/10/2019

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
55	01/10/2019	Claims	1	22929	CENTURYLINK #300541738	448.06	ST1 & ST3 TELEPHONE/INTERNET
56	01/10/2019	Claims	1	22930	DISH NETWORK ACCT# 8255 1010 1017 4606	75.02	ST1 CABLE
57	01/10/2019	Claims	1	22931	DISH NETWORK ACCT# 8255 7070 8259 8256	65.26	ST2 CABLE
58	01/10/2019	Claims	1	22932	DOWNER, THOMAS L.	242.00	12/18 REGULAR COMMISSIONERS MTG; 1/3 SPECIAL COMMISSIONERS MTG
59	01/10/2019	Claims	1	22933	EMERGENCY REPORTING	5,711.57	ANNUAL SUBSCRIPTION
60	01/10/2019	Claims	1	22934	EVERGREEN SEPTIC INC.	80.00	ST5 BI-WEEKLY SERVICE
61	01/10/2019	Claims	1	22935	FINK, LORETTA	67.50	PATCHES ON/OFF, REPAIR SANTA OUTFIT
62	01/10/2019	Claims	1	22936	FIRE ENGINEERING	24.00	SUBSCRIPTION RENEWAL
63	01/10/2019	Claims	1	22937	HILL, FRED	470.00	12/14 VOUCHERS; 12/28 VOUCHERS; 12/18 REGULAR COMMISSIONERS MTG; 1/3 SPECIAL COMMISSIONERS MTG
64	01/10/2019	Claims	1	22938	HUGHES FIRE EQUIPMENT, INC.	30.08	HEAT SENSOR LABEL - #9086
65	01/10/2019	Claims	1	22939	LIFE ASSIST	119.94	MEDICAL SUPPLIES - TAXED
66	01/10/2019	Claims	1	22940	DENNIS LONG	242.00	12/18 REGULAR COMMISSIONERS MTG; 1/3 SPECIAL COMMISSIONERS MTG
67	01/10/2019	Claims	1	22941	NORTHWEST SAFETY CLEAN	48.82	REMOVE/REPLACE LETTERS - DAUGHTERY
68	01/10/2019	Claims	1	22942	PACIFIC COUNTY SHERIFF'S OFFICE	4,742.57	2019 1ST QTR LOCAL SUPPORT - FIRE AND EMS
69	01/10/2019	Claims	1	22943	SUNSET AUTO PARTS	62.01	REFUND FOR HEAVY DUTY 30QT - #9165; HEAVY DUTY 30QT - #9165
70	01/10/2019	Claims	1	22944	TAKE AIM, LLC	131.52	1 FF LONG SLEEVE SHIRT
71	01/10/2019	Claims	1	22945	TECHNICAL TAP COMPUTER CONSULTING, INC.	345.60	BLOCK PURCHASE JANUARY BLOCK HOURS
72	01/10/2019	Payroll	1	22946	DIMARTINO ASSOCIATES, INC.	1,299.90	Pay Cycle(s) 01/31/2019 To 01/31/2019 - DISINSFF
73	01/10/2019	Payroll	1	22947	GET PROGRAM	322.00	Pay Cycle(s) 01/31/2019 To 01/31/2019 - GET
74	01/10/2019	Payroll	1	22948	TRUSTEED PLANS SERVICE CORP	2,493.99	Pay Cycle(s) 01/31/2019 To 01/31/2019 - DENTAL
75	01/10/2019	Payroll	1	22949	TRUSTEED PLANS SERVICE CORP	738.30	Pay Cycle(s) 01/31/2019 To 01/31/2019 - DISADMIN
76	01/10/2019	Payroll	1	22950	TRUSTEED PLANS SERVICE CORPORATION	47,021.44	Pay Cycle(s) 01/31/2019 To 01/31/2019 - MEDICAL
77	01/10/2019	Payroll	1	22951	UNITED STATED TREASURY	15.85	941 Deposit For Pay Cycle(s) 12/31/2018 - 12/31/2018 (91-1263303, FORM 941, 4TH QUARTER 2018)
78	01/10/2019	Payroll	1	22952	WA COUNCIL OF POLICE & SHERIFFS	30.00	Pay Cycle(s) 01/31/2019 To 01/31/2019 - DISWACOPS

## VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

01/10/2019 To: 01/31/2019

Time: 17:06:41 Date: 01/10/2019

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
79	01/10/2019	Payroll	1	22953	WA STATE DEPT OF LNI	23,781.22	4TH Quarter 10/01/2018 - 12/31/2018
001 General Fund 651.100						258,640.87	
						<u>258,640.87</u>	Claims: 16,446.99
							Payroll: 242,193.88

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this \_\_\_\_\_ day of \_\_\_\_\_. District Secretary \_\_\_\_\_

\_\_\_\_\_  
Commissioner Hill

\_\_\_\_\_  
Commissioner Downer

\_\_\_\_\_  
Commissioner Long

## VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

01/11/2019 To: 01/11/2019

Time: 17:09:51 Date: 01/10/2019

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
80	01/11/2019	Claims	1	22954	JACKS COUNTRY STORE INC	12.39	PAINT - #9086; BOLTS FOR VICE AT ST1
001 General Fund 651.100						12.39	
						12.39	Claims: 12.39

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this \_\_\_\_\_ day of \_\_\_\_\_ District Secretary \_\_\_\_\_

\_\_\_\_\_  
Commissioner Hill

\_\_\_\_\_  
Commissioner Downer

\_\_\_\_\_  
Commissioner Long

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
DISTRICT SECRETARY'S REPORT  
JANUARY 15, 2019**



**FOR THE MONTH ENDING DECEMBER 31, 2018**

**REVENUE: \$69,159.70**

**EXPENDITURES: \$199,586.37**

**CURRENT CASH POSITION: \$1,778,471.86**

**ACTIVITIES:**

- 1. Medical Insurance Switchover**
  - a. Delay**
    - i. New WFCA underwriting process.**
    - ii. Employees not given group number/ID numbers yet**
- 2. Year End**
  - a. Will be completing 1099's and W-2's this next week**

# TREASURERS REPORT

## Fund Totals

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

12/01/2018 To: 12/31/2018

Time: 09:45:31 Date: 01/07/2019  
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 651.100	1,896,041.60	69,159.70	199,586.37	1,765,614.93	11,931.58	925.35	0.00	1,778,471.86
	1,896,041.60	69,159.70	199,586.37	1,765,614.93	11,931.58	925.35	0.00	1,778,471.86

# TREASURERS REPORT

## Account Totals

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

12/01/2018 To: 12/31/2018

Time: 09:45:31 Date: 01/07/2019  
Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 General Fund 651.100	1,891,341.60	69,159.70	199,586.37	1,760,914.93	0.00	12,856.93	1,773,771.86
3 Ambulance Billing BOP	100.00	24,430.35	24,430.35	100.00	0.00	0.00	100.00
4 Petty Cash	100.00	9.83	9.83	100.00	0.00	0.00	100.00
5 Advance Travel	3,000.00	0.00	0.00	3,000.00	0.00	0.00	3,000.00
6 Revolving Checking	1,500.00	735.20	735.20	1,500.00	0.00	0.00	1,500.00
Total Cash:	1,896,041.60	94,335.08	224,761.75	1,765,614.93	0.00	12,856.93	1,778,471.86
	1,896,041.60	94,335.08	224,761.75	1,765,614.93	0.00	12,856.93	1,778,471.86

# TREASURERS REPORT

## Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

As Of: 12/31/2018 Date: 01/07/2019  
Time: 09:45:31 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2016	221	02/11/2016	Claims	1	20294	DANIEL P MULLERY	3.89	REIMBURSEMENT - OVERPAYMENT OF DISABILITY INSURANCE
2017	550	04/12/2017	Claims	1	21416	BURNS, CARLA	100.00	PATIENT REFUND
2018	30	01/11/2018	Claims	1	22067	SID'S IGA	12.64	DISHWASHER DETERGENT ST2
2018	388	03/19/2018	Claims	1	22216	LEONARD BENNIS	10.00	PATIENT REFUND
2018	405	03/19/2018	Claims	1	22233	KYLE J HARRINGTON	3.00	DRIVER'S CHECK REIMBURSEMENT
2018	997	07/31/2018	Payroll	1	22486	DAVID TOBIN	193.93	
2018	1320	09/14/2018	Claims	1	22643	NATALIE C ST. JOHN	55.41	REISSUE OF #21406 - LOST WARRANT
2018	1620	11/09/2018	Claims	1	22788	WOODY'S SEPTIC SPECIALTIES, INC	300.00	ST1D YEARLY SEPTIC SERVICE FEE; ST1 YEARLY SEPTIC MAINTENANCE FEE
2018	1757	12/31/2018	Payroll	1	22818	RICHARD SCHATZ	523.63	
2018	1758	12/31/2018	Payroll	1	22819	HARLEY E WAIT	207.79	
2018	1771	12/13/2018	Claims	1	22824	BAILEYS SAW SHOP	86.05	20" CHAIN, QT BAR OIL; 16" CHAINS; CHAINS
2018	1772	12/13/2018	Claims	1	22825	BEACH BATTERIES, INC.	159.03	#6526
2018	1780	12/13/2018	Claims	1	22833	DOWNER, THOMAS L.	228.00	11/15 SPECIAL COMMISSIONER'S MTG; 11/20 REGULAR COMMISSIONER'S MTG
2018	1781	12/13/2018	Claims	1	22834	EVERGREEN SEPTIC INC.	80.00	ST5 BIWEEKLY SERVICE
2018	1783	12/13/2018	Claims	1	22836	NICKOLAS HALDEMAN	107.72	LEADERSHIP SEMINAR REIMBURSEMENT
2018	1797	12/13/2018	Claims	1	22850	SEA WESTERN INC, FIREFIGHTING EQUIP.	200.34	MSA PRO CHEK III, POSICHECK TEST ADAPTER
2018	1804	12/13/2018	Claims	1	22857	TAFT PLUMBING, INC.	338.29	TOILET FOR ST2
2018	1845	12/27/2018	Claims	1	22872	ACTIVE ENTERPRISES INC	774.55	ST1 PROPANE; ST2 PROPANE
2018	1846	12/27/2018	Claims	1	22873	ALSCO INC.	102.33	12/13 LINEN SERVICE; 12/27 LINEN SERVICE
2018	1847	12/27/2018	Claims	1	22874	ASTORIA FORD, INC.	430.61	PEDAL - #6526; POTENTIOMETER, FILTER ASY, ELEMENT & GASKET KITS - #6526
2018	1848	12/27/2018	Claims	1	22875	BANK OF THE PACIFIC VISA - 1029	1,426.84	NOV/DEC CREDIT CARD CHARGES - LK
2018	1849	12/27/2018	Claims	1	22876	BANK OF THE PACIFIC VISA - 1303	549.77	NOV/DEC CREDIT CARD CHARGES - JB
2018	1850	12/27/2018	Claims	1	22877	CHARTER COMMUNICATIONS	37.00	ST3 CABLE
2018	1851	12/27/2018	Claims	1	22878	CHINOOK OBSERVER	52.23	2019 BUDGET HEARING PUBLICATION
2018	1852	12/27/2018	Claims	1	22879	CLATSOP POWER EQUIPMENT, INC.	144.99	IGNITION MODULE - #0679
2018	1853	12/27/2018	Claims	1	22880	INTL. ASSOC. OF ARSON INVESTIGATORS	140.00	ANNUAL MEMBERSHIP
2018	1854	12/27/2018	Claims	1	22881	LIFE ASSIST	3,560.56	MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED AND NOT TAXED
2018	1855	12/27/2018	Claims	1	22882	MCKESSON MEDICAL SURGICAL	320.62	MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - NOT TAXED

# TREASURERS REPORT

## Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

As Of: 12/31/2018 Date: 01/07/2019  
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2018	1856	12/27/2018	Claims	1	22883	NORTH BEACH WATER	116.38	ST1 WATER; ST1D WATER
2018	1857	12/27/2018	Claims	1	22884	PEOPLE SAVER	75.00	PAYMENT REIMBUSRE FOR AED TRAINING AT OCEAN PARK COMMUNITY CHURCH
2018	1858	12/27/2018	Claims	1	22885	PUD #2 OF PACIFIC COUNTY	476.00	ST4 ELECTRICITY CREDIT; ST2 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY
2018	1859	12/27/2018	Claims	1	22886	SEA WESTERN INC, FIREFIGHTING EQUIP.	1,187.76	MSA PRO CHEK III SOFTWARE
2018	1860	12/27/2018	Claims	1	22887	SUNSET AUTO PARTS	72.56	RACHET FOR ST2; #2477; SPARK PLUG, NAPAGOLD FUEL FILTERS, SPARK PLUG - #3085
2018	1861	12/27/2018	Claims	1	22888	SURFSIDE HOMEOWNERS ASSOCIATION	605.00	2019 DUES AND ASSESSMENTS
2018	1863	12/27/2018	Claims	1	22890	VERIZON WIRELESS	40.01	ACCT 342204208-00001, MEDIC 2144
2018	1864	12/27/2018	Claims	1	22891	WILLAPA FAMILY MEDICINE, P.S.	135.00	VOL. FIRE PHYSICAL - B. DAVIS
							<u>12,856.93</u>	
Fund						Claims	Payroll	Total
001 General Fund 651.100						11,931.58	925.35	12,856.93
						<u>11,931.58</u>	<u>925.35</u>	<u>12,856.93</u>

# TREASURERS REPORT

## Signature Page

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

12/01/2018 To: 12/31/2018

Time: 09:45:31 Date: 01/07/2019  
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I, the undersigned officer for the Pacific County Fire District #1 have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: \_\_\_\_\_  
District Secretary / Date

# 2018 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

Time: 09:46:43 Date: 01/07/2019  
Page: 1

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
311 10 22 000 FIRE - Real and P	11,443.69	112,538.93	154,900.90	562,932.44	191,473.73	19,339.26	10,017.37	16,344.80	32,308.07	442,310.40	117,305.37	11,314.28	1,682,229.24	1,687,434.00	100%
311 10 26 000 EMS - Real and P	3,820.49	37,591.21	51,633.11	187,642.21	63,842.46	6,459.71	3,339.81	5,448.16	10,769.88	147,441.01	39,105.03	3,791.87	560,884.95	562,490.00	100%
312 10 00 000 Forest Excise Tax	0.00	82.90	0.00	0.00	313.40	0.00	0.00	82.44	0.00	0.00	229.70	0.00	708.44	0.00	0%
317 20 00 000 Leasehold Excise	0.00	0.00	44.97	0.00	0.00	502.75	0.00	42.70	0.00	17.62	0.00	0.00	608.04	0.00	0%
318 00 00 000 Other Tax	0.00	0.00	0.00	34.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34.77	0.00	0%
322 90 00 000 Burn Permits	75.00	125.00	250.00	50.00	300.00	200.00	0.00	0.00	0.00	425.00	175.00	100.00	1,700.00	900.00	189%
310 TAXES	15,339.18	150,338.04	206,828.98	750,659.42	255,929.59	26,501.72	13,357.18	21,918.10	43,077.95	590,194.03	156,815.10	15,206.15	2,246,165.44	2,250,824.00	100%
333 97 03 000 WA State Military	0.00	0.00	0.00	0.00	0.00	2,070.02	0.00	0.00	0.00	0.00	0.00	0.00	2,070.02	0.00	0%
334 04 90 000 State Grant - DOH	0.00	0.00	1,222.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,222.00	1,200.00	102%
334 06 90 001 State Grant - Sect	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,200.00	9,200.00	0.00	0%
330 State Grant	0.00	0.00	1,222.00	0.00	0.00	2,070.02	0.00	0.00	0.00	0.00	0.00	9,200.00	12,492.02	1,200.00	***%
342 20 00 000 Fire Protection Ser	0.00	0.00	0.00	21,965.33	3,299.02	0.00	0.00	0.00	4,099.95	0.00	0.00	0.00	29,364.30	28,000.00	105%
342 60 01 000 Ambulance and E	53,808.77	66,293.29	105,456.93	87,369.39	49,880.95	59,548.81	59,539.57	57,550.09	28,076.79	106,280.03	58,316.09	36,946.55	769,067.26	513,300.00	150%
342 60 02 000 Ambulance & Em	0.00	1,000.00	750.00	0.00	750.00	250.00	625.00	0.00	500.00	875.00	125.00	0.00	4,875.00	3,000.00	163%
340	53,808.77	67,293.29	106,206.93	109,334.72	53,929.97	59,798.81	60,164.57	57,550.09	32,676.74	107,155.03	58,441.09	36,946.55	803,306.56	544,300.00	148%
361 11 00 000 Investment Interes	0.00	1,928.12	28.05	1,899.55	41.12	3,154.47	3,358.67	3,368.49	3,106.89	2,665.06	2,736.46	7,303.40	29,590.28	5,000.00	592%
369 91 00 000 Other Misc Reven	157.50	427.02	455.98	170.00	209.12	279.37	96.70	162.15	64.83	5.00	28.32	503.60	2,559.59	0.00	0%
369 91 01 001 Misc Revenues - F	0.00	100.00	175.00	100.00	100.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	875.00	1,200.00	73%
369 91 01 002 Misc Revenues - I	0.00	0.00	0.00	0.00	0.00	0.00	7,998.00	0.00	0.00	0.00	0.00	0.00	7,998.00	1,500.00	533%
360	157.50	2,455.14	659.03	2,169.55	350.24	3,833.84	11,453.37	3,530.64	3,171.72	2,670.06	2,764.78	7,807.00	41,022.87	7,700.00	533%
389 10 00 000 Refunds / Misc Nt	0.00	12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	0.00	0%
380	0.00	12.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12.00	0.00	0%
395 10 00 000 Proceeds From Sa	500.00	750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,250.00	0.00	0%
390	500.00	750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,250.00	0.00	0%
FUND REVENUES	69,805.45	220,848.47	314,916.94	862,163.69	310,209.80	92,204.39	84,975.12	82,998.83	78,926.41	700,019.12	218,020.97	69,159.70	3,104,248.89	2,804,024.00	111%
522 10 10 001 Commissioners	684.00	684.00	684.00	798.00	798.00	684.00	684.00	912.00	853.59	1,368.00	2,166.00	1,026.00	11,341.59	8,000.00	142%
522 10 10 002 District Chief	8,402.17	8,402.17	8,402.17	8,402.17	8,402.17	8,402.17	8,402.17	8,402.17	9,902.17	8,402.17	8,402.17	8,402.17	102,326.04	104,859.00	98%
522 10 10 003 District Secretary	4,682.28	4,682.28	4,682.28	4,682.28	4,682.28	4,682.28	4,682.28	4,682.28	7,182.28	4,682.28	4,682.28	4,682.28	58,687.36	56,187.00	104%
522 10 10 005 Pub. Ed. Coordina	3,605.00	3,667.44	3,667.44	3,605.00	3,792.32	3,729.88	3,605.00	3,605.00	5,605.00	3,605.00	3,605.00	3,605.00	45,697.08	45,423.00	101%
522 10 10 006 Chief Of Operatio	8,396.84	8,396.84	8,396.84	8,396.84	8,396.84	8,396.84	8,396.84	8,396.84	10,896.84	8,396.84	11,305.64	8,396.84	106,170.88	103,671.00	102%
522 10 10 007 Chief Of Administ	8,058.33	8,058.33	8,058.33	8,058.33	8,058.33	8,058.33	8,058.33	8,058.33	10,558.33	8,361.16	9,619.00	8,209.74	101,214.87	96,000.00	105%
522 10 20 001 Labor & Industry	0.00	0.00	2,954.04	0.00	0.00	0.00	3,141.80	0.00	0.00	3,176.72	0.00	0.00	9,272.56	14,052.00	66%
522 10 20 002 LEOFF Retirement	1,349.76	1,349.76	1,349.76	1,349.76	1,349.76	1,349.76	1,349.76	1,702.71	1,349.76	1,366.20	1,592.45	1,357.98	16,817.42	16,773.00	100%
522 10 20 003 Medical/Dental	3,874.65	3,874.65	3,874.65	3,874.65	3,874.65	3,874.65	3,874.65	3,874.65	3,874.65	3,874.65	3,874.65	424.31	43,045.46	46,496.00	93%
522 10 20 004 Medicare	480.58	481.49	481.49	480.58	483.30	482.39	480.58	640.08	480.58	484.97	545.39	482.78	6,004.21	5,952.00	101%
522 10 20 005 PERS Retirement	1,052.49	1,060.41	1,060.41	1,052.49	1,076.27	1,068.34	1,052.49	1,623.99	1,063.26	1,063.26	1,063.26	1,063.26	13,299.93	12,905.00	103%

# 2018 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

Time: 09:46:43 Date: 01/07/2019  
Page: 2

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
522 10 31 001 Office and Operat	403.20	1,235.87	2,123.34	317.45	407.15	764.83	1,196.06	606.21	654.64	577.56	1,330.11	567.70	10,184.12	8,000.00	127%
522 10 31 002 Office Cleaning S	122.08	306.20	224.55	175.53	279.70	165.26	144.44	223.37	196.67	118.67	408.29	225.46	2,590.22	2,000.00	130%
522 10 35 001 Computer Hardwa	322.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	356.72	679.09	1,000.00	68%
522 10 35 002 Computer Softwar	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0%
522 10 41 001 Legal Services / P	61.50	76.05	42.00	244.38	101.00	136.00	0.00	336.65	0.00	500.00	298.23	52.23	1,848.04	2,000.00	92%
522 10 41 002 Misc Professional	353.64	344.95	253.80	439.85	466.12	314.56	481.42	332.36	318.06	289.25	289.60	411.43	4,295.04	10,000.00	43%
522 10 42 001 Postage	28.25	280.91	12.04	16.90	263.33	52.62	28.54	59.80	180.98	10.20	46.36	172.06	1,151.99	1,000.00	115%
522 10 43 001 Travel Lodging	0.00	0.00	0.00	35.13	0.00	0.00	0.00	0.00	0.00	0.00	2,551.30	0.00	2,586.43	2,000.00	129%
522 10 43 002 Travel Meals	0.00	0.00	0.00	173.00	0.00	0.00	0.00	0.00	0.00	21.00	802.00	0.00	996.00	1,200.00	83%
522 10 43 003 Travel Mileage	0.00	0.00	69.30	118.81	0.00	55.59	0.00	0.00	0.00	0.00	826.76	0.00	1,144.56	1,200.00	95%
522 10 43 004 Travel Registration	0.00	170.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,850.00	35.00	0.00	2,055.00	2,000.00	103%
522 10 46 001 Casualty & Liabili	0.00	50.00	0.00	0.00	0.00	0.00	0.00	42,394.00	0.00	0.00	0.00	0.00	54,034.00	50,000.00	108%
522 10 47 001 Electricity	1,389.81	1,422.03	1,576.55	1,336.87	1,270.31	1,228.93	1,300.12	1,019.10	1,123.54	987.09	1,212.42	1,137.32	15,004.09	16,500.00	91%
522 10 47 002 Garbage	278.72	278.72	278.72	278.72	300.37	278.72	278.72	278.72	278.72	278.72	278.72	278.72	3,366.29	3,360.00	100%
522 10 47 003 Natural Gas	803.44	1,090.77	1,309.10	822.57	0.00	0.00	430.25	0.00	7.27	577.96	329.21	1,454.17	6,824.74	6,000.00	114%
522 10 47 004 Sewer	75.00	382.40	80.00	472.40	80.00	382.40	80.00	382.40	80.00	382.40	80.00	382.40	2,859.40	2,500.00	114%
522 10 47 005 Telephone	761.59	763.54	767.09	761.63	773.61	782.64	767.09	773.69	776.57	790.64	645.21	697.69	9,060.99	9,000.00	101%
522 10 47 006 Water	403.93	108.78	433.63	151.38	433.35	165.78	450.22	127.78	425.22	120.18	521.23	116.38	3,457.86	3,500.00	99%
522 10 47 007 Wireless Commun	0.00	0.00	0.00	0.00	127.97	97.44	77.33	87.42	77.33	157.33	92.71	40.01	757.54	0.00	0%
522 10 47 008 Cable TV	34.57	336.48	176.20	176.20	176.20	176.20	176.20	176.20	176.18	176.18	177.28	177.28	2,135.17	2,000.00	107%
522 10 48 001 Computer Service	345.60	345.60	475.32	345.60	345.60	399.60	345.60	345.60	345.60	345.60	1,284.55	345.60	5,269.87	7,000.00	75%
522 10 49 001 Health & Wellness	592.45	1,393.46	1,858.32	340.63	720.46	200.46	200.46	200.46	517.44	335.46	200.46	335.46	6,895.52	4,000.00	172%
522 10 49 002 Memberships and	5,846.28	116.00	2,051.19	540.50	0.00	0.00	0.00	30.00	95.00	125.00	1,215.00	3,365.00	13,383.97	13,600.00	98%
522 10 51 001 Elections	0.00	2,010.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,010.67	0.00	0%
522 10 51 002 Ground Water Pro	0.00	321.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	321.20	400.00	80%
522 10 51 003 State Audit	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
522 10 10 002 FF/EMT Salaries &	35,648.78	37,605.83	35,183.31	37,901.33	34,706.91	38,950.44	35,766.50	41,935.17	37,169.26	25,408.18	36,626.16	27,257.69	424,159.56	425,161.00	100%
522 10 10 003 Maintenance Tech	5,998.15	5,998.15	5,998.15	5,998.15	5,998.15	5,998.15	5,998.15	5,998.15	7,498.15	5,998.15	5,998.15	5,998.15	73,477.80	75,577.00	97%
522 10 10 005 Volunteer Incentiv	3,325.00	190.41	-55.41	2,715.00	100.00	0.00	5,400.00	0.00	0.00	6,080.00	0.00	0.00	17,755.00	20,000.00	89%
522 20 20 001 Labor & Industry	0.00	0.00	8,770.41	0.00	0.00	0.00	9,188.83	0.00	0.00	6,778.42	0.00	0.00	24,737.66	39,484.00	63%
522 20 20 002 LEOPF Retirement	1,935.72	2,042.00	1,910.47	2,058.05	1,884.58	2,115.02	1,942.12	2,305.57	1,496.32	1,379.66	1,988.81	1,480.09	22,538.41	23,086.00	98%
522 20 20 003 Medical/Dental	10,030.26	10,030.26	10,030.26	10,030.26	10,030.26	10,030.26	10,030.26	8,898.59	7,775.62	7,775.62	7,775.62	698.24	103,135.51	126,356.00	82%
522 20 20 004 Medicare	644.84	626.97	589.88	668.67	584.42	644.50	676.66	849.55	480.73	537.78	612.24	482.20	7,398.44	7,261.00	102%
522 20 20 005 PERS Retirement	761.77	761.77	761.77	761.77	761.77	761.77	761.77	952.27	769.56	769.56	769.56	769.56	9,362.90	9,598.00	98%
522 20 20 006 Social Security	206.15	8.37	0.00	168.33	6.20	0.00	334.80	0.00	0.00	376.96	0.00	0.00	1,100.81	1,700.00	65%
522 20 20 009 Payroll Clearing	0.00	0.00	0.00	0.00	-0.01	0.00	0.00	4,568.14	-4,568.15	0.01	0.01	-14.41	-14.41	0.00	0%
522 20 31 001 Misc Supplies	80.92	469.88	617.16	142.93	772.57	208.81	200.98	66.22	130.61	97.82	633.89	-18.31	3,403.48	5,000.00	68%
522 20 31 002 Uniforms / Gear Is	808.42	2,048.65	625.67	0.00	661.47	515.65	503.03	0.00	1,086.61	0.00	104.66	239.97	6,594.13	5,000.00	132%
522 20 32 001 Fuel	619.18	1,227.24	1,578.10	1,556.34	2,093.23	710.00	927.92	-3,475.15	455.39	806.11	706.80	654.01	7,859.17	8,800.00	89%
522 20 35 001 Vehicle Parts	335.98	116.86	2,477.17	329.81	430.12	1,666.86	1,176.73	161.87	461.51	472.50	297.03	1,061.66	8,988.10	10,000.00	90%
522 20 35 002 Misc Small Tools/	0.00	449.00	36.37	0.00	17.01	0.00	0.00	49.69	448.62	22.67	0.00	1,055.04	2,078.40	2,500.00	83%
522 20 35 003 Radio Equipment	135.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	141.83	419.08	16.31	0.00	712.35	1,000.00	71%
522 20 46 001 Pension & Relief	0.00	1,695.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,695.33	2,500.00	68%
522 20 48 001 Radio Repair/Mai	0.00	0.00	0.00	0.00	0.00	350.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00	2,000.00	18%
522 20 48 002 Small Equip. Reps	0.00	251.64	0.40	0.00	0.00	813.19	289.51	266.42	8.98	0.73	0.00	289.74	1,920.61	3,000.00	64%
522 20 48 003 Vehicle Repair/Mz	291.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	291.61	2,000.00	15%

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	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
001 General Fund 651.100															
522 20 49 001 Misc Services	462.91	251.02	1,519.21	1,531.67	751.38	176.82	169.60	6,981.52	387.66	0.00	262.00	2,404.15	14,897.94	10,000.00	149%
522 20 51 001 Dispatch / Local S	0.00	2,121.00	0.00	1,345.00	0.00	0.00	0.00	0.00	1,367.69	0.00	0.00	0.00	4,833.69	5,379.00	90%
522 30 31 001 Fire Investigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0%
522 30 31 002 Public Education	0.00	0.00	112.59	0.00	38.66	8.48	115.56	7.87	17.38	406.24	130.23	99.51	936.52	1,000.00	94%
522 40 31 001 Misc Supplies	0.17	0.00	129.04	21.07	27.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	177.92	500.00	36%
522 40 43 001 Training Lodging	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	131.35	0.00	509.76	641.11	0.00	0%
522 40 43 002 Training Meals	0.00	0.00	0.00	0.00	492.04	107.79	759.60	0.00	0.00	76.00	685.52	0.00	2,120.95	250.00	848%
522 40 43 004 Travel Registration	2,173.50	170.00	0.00	125.00	0.00	0.00	0.00	0.00	100.00	95.00	230.00	3,298.72	6,192.22	500.00	***%
522 40 49 001 Resident Tuition	1,950.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,950.00	0.00	0%
522 50 31 001 Building Maintena	0.00	28.14	0.00	0.00	11.90	6.47	311.65	265.17	679.40	110.81	9.35	577.77	2,000.66	2,500.00	80%
522 50 49 001 Building Maintena	0.00	270.25	683.79	0.00	0.00	0.00	593.99	0.00	0.00	0.00	392.97	168.33	2,109.33	10,000.00	21%
526 10 10 002 FF/Paramedic Sal	73,402.71	80,830.14	82,873.95	77,274.84	78,592.86	76,364.47	98,780.90	72,519.23	78,784.09	80,637.63	113,630.99	82,525.34	996,217.15	928,477.00	107%
526 10 10 003 Volunteer Reimbur	1,689.00	1,943.00	2,072.00	1,478.00	843.00	835.00	1,256.00	1,471.00	1,844.00	832.00	769.00	792.00	15,824.00	20,000.00	79%
526 10 20 001 Labor & Industry	0.00	0.00	13,680.74	0.00	0.00	0.00	13,885.46	0.00	0.00	14,542.03	0.00	0.00	42,108.23	66,255.00	64%
526 10 20 002 LEOFF Retiremen	3,985.75	4,389.07	4,499.02	4,196.04	4,267.58	4,145.78	4,902.35	3,937.79	4,277.99	4,378.63	6,170.17	4,481.12	53,631.29	50,416.00	106%
526 10 20 003 Medical/Dental	14,140.50	15,265.34	14,703.99	14,703.99	14,703.99	14,703.99	13,220.91	13,857.07	14,419.29	16,151.88	14,419.29	1,332.15	161,622.39	189,543.00	85%
526 10 20 004 Medicare	1,078.33	1,188.12	1,220.42	1,130.63	1,140.51	1,108.09	1,440.44	1,061.72	1,158.09	1,167.48	1,647.79	1,206.66	14,348.28	13,463.00	108%
526 10 20 006 Social Security	104.72	120.47	128.47	91.64	52.27	51.77	77.88	91.21	114.33	51.58	47.68	49.10	981.12	1,600.00	61%
526 10 41 001 Biohazard Disposi	58.19	20.72	63.79	43.49	20.72	85.05	20.72	20.72	31.08	20.72	31.08	41.98	458.26	650.00	71%
526 40 30 001 Supplies	0.00	165.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,481.52	0.00	2,647.28	150.00	***%
526 40 43 001 Travel Lodging	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	128.45	128.45	0.00	0%
526 40 43 002 Travel Meals	0.00	368.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	115.00	0.00	483.94	200.00	242%
526 40 43 003 Travel Mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	114.45	2.75	0.00	117.20	0.00	0%
526 40 43 004 Travel Registration	0.00	0.00	0.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00	500.00	25%
526 40 43 005 OTEP	2,173.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,173.50	2,500.00	191%
526 70 41 001 Ambulance Billing	2,674.74	3,122.98	2,936.78	2,730.75	0.00	2,565.25	5,254.50	0.00	2,470.30	5,568.95	0.00	2,911.75	30,236.00	27,500.00	110%
526 70 49 001 Ambulance Payme	0.00	0.00	60.00	0.00	0.00	0.00	100.08	0.00	227.52	603.60	0.00	362.26	1,353.46	2,000.00	68%
526 80 31 001 Medical & Operat	1,999.30	3,639.11	4,757.80	2,617.71	366.79	5,427.43	2,227.11	1,789.77	2,879.24	3,083.87	3,984.66	4,488.26	37,261.05	35,000.00	106%
526 80 32 001 Fuel	1,998.65	2,056.17	2,927.23	1,530.86	1,909.45	3,292.61	2,452.47	6,573.56	2,777.64	2,945.17	2,692.43	2,484.59	33,640.83	24,200.00	139%
526 80 35 001 Vehicle Parts	857.89	942.51	1,139.35	535.95	954.78	1,147.53	419.74	223.45	456.85	472.81	901.55	64.59	8,117.00	6,500.00	125%
526 80 35 002 Misc Small Tools/	0.00	0.00	0.00	0.00	862.00	0.00	431.00	34.91	0.00	0.00	0.00	0.00	1,327.91	500.00	266%
526 80 48 001 Medical Equip. Re	0.00	0.00	0.00	10,915.41	189.28	0.00	0.00	66.18	71.55	0.00	0.00	156.50	11,398.92	10,500.00	109%
526 80 48 003 Vehicle Repairs &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	383.07	31.02	0.00	414.09	2,000.00	21%
526 80 51 001 Dispatch / Local S	0.00	2,121.00	0.00	2,897.00	0.00	0.00	4,242.00	0.00	2,897.00	0.00	0.00	0.00	12,157.00	11,590.00	105%
520 FIRE	221,980.30	234,227.10	257,374.44	233,072.34	221,520.62	218,720.85	273,543.57	260,805.06	225,354.33	241,121.01	263,644.52	198,398.61	2,849,762.75	2,863,174.00	100%
591 22 71 001 Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,500.00	0.00	0.00	0.00	51,500.00	51,500.00	100%
592 22 83 001 Interest	0.00	0.00	3,218.75	0.00	0.00	0.00	0.00	0.00	3,218.75	0.00	0.00	0.00	6,437.50	6,438.00	100%
594 22 60 001 Buildings	0.00	0.00	0.00	0.00	5,209.34	22,395.32	0.00	0.00	0.00	0.00	3,026.80	0.00	30,631.46	0.00	0%
594 22 60 002 Communication E	0.00	0.00	0.00	1,993.27	2,374.14	95.36	0.00	0.00	0.00	0.00	0.00	0.00	4,462.77	0.00	0%
594 22 60 003 Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	9,939.85	0.00	0.00	0.00	0.00	0.00	9,939.85	0.00	0%
594 22 60 007 SCBA Firefighting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,187.76	1,187.76	0.00	0%
594 22 60 008 Engines	0.00	15,123.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,123.93	0.00	0%
594 26 60 002 Misc Medical Equ	0.00	0.00	5,440.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,440.13	0.00	0%

# 2018 CASH FLOW - YEAR TO DATE

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001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
590	0.00	15,123.93	8,658.88	1,993.27	7,583.48	22,490.68	9,939.85	0.00	54,718.75	0.00	3,026.80	1,187.76	124,723.40	57,938.00	215%
FUND EXPENDITURES:	221,980.30	249,351.03	266,033.32	235,065.61	229,104.10	241,211.53	283,483.42	260,805.06	280,073.08	241,121.01	266,671.32	199,586.37	2,974,486.15	2,921,112.00	102%
FUND GAIN/LOSS:	-152,174.85	-28,502.56	48,883.62	627,098.08	81,105.70	-149,007.14	-198,508.30	-177,806.23	-201,146.67	458,898.11	-48,650.35	-130,426.67		129,762.74	
FUND NET POSITION:	-152,174.85	-180,677.41	-131,793.79	495,304.29	576,409.99	427,402.85	228,894.55	51,088.32	-150,058.35	308,839.76	260,189.41	129,762.74			

# 2018 FUND TOTALS

PACIFIC COUNTY FIRE DISTRICT 1  
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REVENUES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Bud Amt	%
001 General Fund 651.100	69,805.45	220,848.47	314,916.94	862,163.69	310,209.80	92,204.39	84,975.12	82,998.83	78,926.41	700,019.12	218,020.97	69,159.70	3,104,248.89	2,804,024.00	111%
	69,805.45	220,848.47	314,916.94	862,163.69	310,209.80	92,204.39	84,975.12	82,998.83	78,926.41	700,019.12	218,020.97	69,159.70	3,104,248.89	2,804,024.00	111%
EXPENDITURES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Bud Amt	%
001 General Fund 651.100	221,980.30	249,351.03	266,033.32	235,065.61	229,104.10	241,211.53	283,483.42	260,805.06	280,073.08	241,121.01	266,671.32	199,586.37	2,974,486.15	2,921,112.00	102%
	221,980.30	249,351.03	266,033.32	235,065.61	229,104.10	241,211.53	283,483.42	260,805.06	280,073.08	241,121.01	266,671.32	199,586.37	2,974,486.15	2,921,112.00	102%
GAIN/LOSS:	-152,174.85	-28,502.56	48,883.62	627,098.08	81,105.70	-149,007.14	-198,508.30	-177,806.23	-201,146.67	458,898.11	-48,650.35	-130,426.67	129,762.74		
NET POSITION:	-152,174.85	-180,677.41	-131,793.79	495,304.29	576,409.99	427,402.85	228,894.55	51,088.32	-150,058.35	308,839.76	260,189.41	129,762.74			

# 2018 BUDGET POSITION

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001 General Fund 651.100

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Revenues		Amt Budgeted	Revenues	Remaining	
<b>310 TAXES</b>					
311 10 22 000	FIRE - Real and Personal Property Taxes	1,687,434.00	1,682,229.24	5,204.76	99.7%
311 10 26 000	EMS - Real and Personal Property Taxes	562,490.00	560,884.95	1,605.05	99.7%
312 10 00 000	Forest Excise Tax	0.00	708.44	(708.44)	0.0%
317 20 00 000	Leasehold Excise Tax	0.00	608.04	(608.04)	0.0%
318 00 00 000	Other Tax	0.00	34.77	(34.77)	0.0%
322 90 00 000	Burn Permits	900.00	1,700.00	(800.00)	188.9%
<b>310 TAXES</b>		<b>2,250,824.00</b>	<b>2,246,165.44</b>	<b>4,658.56</b>	<b>99.8%</b>
<b>330 State Grant</b>					
331 04 90 001	Direct Federal Grants (FEMA) SAFER	0.00	0.00	0.00	0.0%
331 04 90 002	Direct Federal Grants (FEMA) AFG	0.00	0.00	0.00	0.0%
333 04 90 000	Grant - HSGP Citizen Corps Program	0.00	0.00	0.00	0.0%
333 10 61 000	Indirect Federal Grant - DNR Phase II	0.00	0.00	0.00	0.0%
333 97 03 000	WA State Military Dept Emergency Mgmt Div	0.00	2,070.02	(2,070.02)	0.0%
334 01 30 000	State Grant - WSP FF Recruit Academy	0.00	0.00	0.00	0.0%
334 04 90 000	State Grant - DOH Prehospital	1,200.00	1,222.00	(22.00)	101.8%
334 04 90 001	State Grant - DOH Stroke	0.00	0.00	0.00	0.0%
334 06 90 001	State Grant - Secretary Of State Archives	0.00	9,200.00	(9,200.00)	0.0%
338 22 00 000	Fire Control Services (State Mobs, Etc.)	0.00	0.00	0.00	0.0%
<b>330 State Grant</b>		<b>1,200.00</b>	<b>12,492.02</b>	<b>(11,292.02)</b>	<b>1041.0%</b>
342 20 00 000	Fire Protection Services (Fire Protection Contracts)	28,000.00	29,364.30	(1,364.30)	104.9%
342 60 01 000	Ambulance and Emergency Aid Services (Transports)	513,300.00	769,067.26	(255,767.26)	149.8%
342 60 02 000	Ambulance & Emergency Aid Services (Naselle Dist #4 payments)	3,000.00	4,875.00	(1,875.00)	162.5%
<b>340</b>		<b>544,300.00</b>	<b>803,306.56</b>	<b>(259,006.56)</b>	<b>147.6%</b>
359 90 00 000	Miscellaneous Fines and Penalties (Illegal burning)	0.00	0.00	0.00	0.0%
<b>350</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
361 11 00 000	Investment Interest	5,000.00	29,590.28	(24,590.28)	591.8%
367 11 00 000	Gifts, Pledges, Grants and Bequests from Private Sources	0.00	0.00	0.00	0.0%
369 91 00 000	Other Misc Revenues (Include reimb for expenditures)	0.00	2,559.59	(2,559.59)	0.0%
369 91 01 000	Misc Revenues - LNI Reimbursements for Timeloss/LEP	0.00	0.00	0.00	0.0%
369 91 01 001	Misc Revenues - BVFF Reimburse	1,200.00	875.00	325.00	72.9%
369 91 01 002	Misc Revenues - Training	1,500.00	7,998.00	(6,498.00)	533.2%
<b>360</b>		<b>7,700.00</b>	<b>41,022.87</b>	<b>(33,322.87)</b>	<b>532.8%</b>
388 80 00 000	Prior Year Cash Adjustment	0.00	0.00	0.00	0.0%
389 10 00 000	Refunds / Misc Non Revenues	0.00	12.00	(12.00)	0.0%
<b>380</b>		<b>0.00</b>	<b>12.00</b>	<b>(12.00)</b>	<b>0.0%</b>

# 2018 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

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001 General Fund 651.100

01/01/2018 To: 12/31/2018

Revenues		Amt Budgeted	Revenues	Remaining	
390					
391 10 00 000	General Obligation Bond Proceeds	0.00	0.00	0.00	0.0%
395 10 00 000	Proceeds From Sale of Capital Assets (Equipment, etc.)	0.00	1,250.00	(1,250.00)	0.0%
395 20 00 000	Insurance Revenue for Loss/Impairment of Capital Assets	0.00	0.00	0.00	0.0%
390		0.00	1,250.00	(1,250.00)	0.0%

<b>Fund Revenues:</b>	<b>2,804,024.00</b>	<b>3,104,248.89</b>	<b>(300,224.89)</b>	<b>110.7%</b>
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Expenditures		Amt Budgeted	Expenditures	Remaining	
520 FIRE					
522 10 10 001	Commissioners	8,000.00	11,341.59	(3,341.59)	141.8%
522 10 10 002	District Chief	104,859.00	102,326.04	2,532.96	97.6%
522 10 10 003	District Secretary	56,187.00	58,687.36	(2,500.36)	104.5%
522 10 10 004	Admin Assistant	0.00	0.00	0.00	0.0%
522 10 10 005	Pub. Ed. Coordinator	45,423.00	45,697.08	(274.08)	100.6%
522 10 10 006	Chief Of Operations	103,671.00	106,170.88	(2,499.88)	102.4%
522 10 10 007	Chief Of Administration	96,000.00	101,214.87	(5,214.87)	105.4%
522 10 20 001	Labor & Industry	14,052.00	9,272.56	4,779.44	66.0%
522 10 20 002	LEOFF Retirement	16,773.00	16,817.42	(44.42)	100.3%
522 10 20 003	Medical/Dental	46,496.00	43,045.46	3,450.54	92.6%
522 10 20 004	Medicare	5,952.00	6,004.21	(52.21)	100.9%
522 10 20 005	PERS Retirement	12,905.00	13,299.93	(394.93)	103.1%
522 10 20 006	Social Security	0.00	0.00	0.00	0.0%
522 10 20 007	Unemployment Compensation	0.00	0.00	0.00	0.0%
522 10 31 001	Office and Operating Supplies	8,000.00	10,184.12	(2,184.12)	127.3%
522 10 31 002	Office Cleaning Supplies	2,000.00	2,590.22	(590.22)	129.5%
522 10 35 001	Computer Hardware	1,000.00	679.09	320.91	67.9%
522 10 35 002	Computer Software	500.00	0.00	500.00	0.0%
522 10 41 001	Legal Services / Publications	2,000.00	1,848.04	151.96	92.4%
522 10 41 002	Misc Professional Services	10,000.00	4,295.04	5,704.96	43.0%
522 10 42 001	Postage	1,000.00	1,151.99	(151.99)	115.2%
522 10 43 001	Travel Lodging	2,000.00	2,586.43	(586.43)	129.3%
522 10 43 002	Travel Meals	1,200.00	996.00	204.00	83.0%
522 10 43 003	Travel Mileage	1,200.00	1,144.56	55.44	95.4%
522 10 43 004	Travel Registration / Fee	2,000.00	2,055.00	(55.00)	102.8%
522 10 46 001	Casualty & Liability Insurance	50,000.00	54,034.00	(4,034.00)	108.1%
522 10 47 001	Electricity	16,500.00	15,004.09	1,495.91	90.9%
522 10 47 002	Garbage	3,360.00	3,366.29	(6.29)	100.2%
522 10 47 003	Natural Gas	6,000.00	6,824.74	(824.74)	113.7%
522 10 47 004	Sewer	2,500.00	2,859.40	(359.40)	114.4%
522 10 47 005	Telephone	9,000.00	9,060.99	(60.99)	100.7%
522 10 47 006	Water	3,500.00	3,457.86	42.14	98.8%
522 10 47 007	Wireless Communications	0.00	757.54	(757.54)	0.0%
522 10 47 008	Cable TV	2,000.00	2,135.17	(135.17)	106.8%
522 10 48 001	Computer Services	7,000.00	5,269.87	1,730.13	75.3%
522 10 49 001	Health & Wellness	4,000.00	6,895.52	(2,895.52)	172.4%
522 10 49 002	Memberships and Subscriptions	13,600.00	13,383.97	216.03	98.4%
522 10 51 001	Elections	0.00	2,010.67	(2,010.67)	0.0%
522 10 51 002	Ground Water Property Tax	400.00	321.20	78.80	80.3%
522 10 51 003	State Audit	10,000.00	0.00	10,000.00	0.0%

# 2018 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

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01/01/2018 To: 12/31/2018

Expenditures		Amt Budgeted	Expenditures	Remaining	
520 FIRE					
210		669,078.00	666,789.20	2,288.80	99.7%
522 20 10 001	Training Officer	0.00	0.00	0.00	0.0%
522 20 10 002	FF/EMT Salaries & Wages	425,161.00	424,159.56	1,001.44	99.8%
522 20 10 003	Maintenance Technician	75,577.00	73,477.80	2,099.20	97.2%
522 20 10 004	Resident Interns	0.00	0.00	0.00	0.0%
522 20 10 005	Volunteer Incentive Program	20,000.00	17,755.00	2,245.00	88.8%
522 20 10 006	Volunteer Fire Mobilization Pay	0.00	0.00	0.00	0.0%
522 20 10 099	Timeloss Payments (Disability)	0.00	0.00	0.00	0.0%
522 20 20 001	Labor & Industry	39,484.00	24,737.66	14,746.34	62.7%
522 20 20 002	LEOFF Retirement	23,086.00	22,538.41	547.59	97.6%
522 20 20 003	Medical/Dental	126,356.00	103,135.51	23,220.49	81.6%
522 20 20 004	Medicare	7,261.00	7,398.44	(137.44)	101.9%
522 20 20 005	PERS Retirement	9,598.00	9,362.90	235.10	97.6%
522 20 20 006	Social Security	1,700.00	1,100.81	599.19	64.8%
522 20 20 007	Unemployment Compensation	0.00	0.00	0.00	0.0%
522 20 20 008	BVFF Volunteer Disability - Reimbursable	0.00	0.00	0.00	0.0%
522 20 20 099	Payroll Clearing	0.00	(14.41)	14.41	0.0%
522 20 31 001	Misc Supplies	5,000.00	3,403.48	1,596.52	68.1%
522 20 31 002	Uniforms / Gear Issue	5,000.00	6,594.13	(1,594.13)	131.9%
522 20 32 001	Fuel	8,800.00	7,859.17	940.83	89.3%
522 20 35 001	Vehicle Parts	10,000.00	8,988.10	1,011.90	89.9%
522 20 35 002	Misc Small Tools/Equip	2,500.00	2,078.40	421.60	83.1%
522 20 35 003	Radio Equipment	1,000.00	712.35	287.65	71.2%
522 20 46 001	Pension & Relief	2,500.00	1,695.33	804.67	67.8%
522 20 48 001	Radio Repair/Maintenance	2,000.00	350.00	1,650.00	17.5%
522 20 48 002	Small Equip. Repair/Maintenance	3,000.00	1,920.61	1,079.39	64.0%
522 20 48 003	Vehicle Repair/Maintenance	2,000.00	291.61	1,708.39	14.6%
522 20 49 001	Misc Services	10,000.00	14,897.94	(4,897.94)	149.0%
522 20 51 001	Dispatch / Local Support Svcs	5,379.00	4,833.69	545.31	89.9%
220		785,402.00	737,276.49	48,125.51	93.9%
522 30 31 001	Fire Investigation Supplies	400.00	0.00	400.00	0.0%
522 30 31 002	Public Education Supplies	1,000.00	936.52	63.48	93.7%
522 30 49 001	Newsletter	0.00	0.00	0.00	0.0%
230		1,400.00	936.52	463.48	66.9%
522 40 31 001	Misc Supplies	500.00	177.92	322.08	35.6%
522 40 43 001	Training Lodging	0.00	641.11	(641.11)	0.0%
522 40 43 002	Training Meals	250.00	2,120.95	(1,870.95)	848.4%
522 40 43 003	Travel Mileage	0.00	0.00	0.00	0.0%
522 40 43 004	Travel Registration / Fee	500.00	6,192.22	(5,692.22)	1238.4%
522 40 49 001	Resident Tuition	0.00	1,950.00	(1,950.00)	0.0%
522 40 49 002	Union Tuition	0.00	0.00	0.00	0.0%
240		1,250.00	11,082.20	(9,832.20)	886.6%
522 50 31 001	Building Maintenance Supplies	2,500.00	2,000.66	499.34	80.0%
522 50 49 001	Building Maintenance Services	10,000.00	2,109.33	7,890.67	21.1%
250		12,500.00	4,109.99	8,390.01	32.9%
526 10 10 001	EMS Coordinator	0.00	0.00	0.00	0.0%
526 10 10 002	FF/Paramedic Salaries & Wages	928,477.00	996,217.15	(67,740.15)	107.3%

# 2018 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

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01/01/2018 To: 12/31/2018

Expenditures		Amt Budgeted	Expenditures	Remaining	
520 FIRE					
526 10 10 003	Volunteer Reimbursement	20,000.00	15,824.00	4,176.00	79.1%
526 10 10 099	Timeloss Payments (Disability)	0.00	0.00	0.00	0.0%
526 10 20 001	Labor & Industry	66,255.00	42,108.23	24,146.77	63.6%
526 10 20 002	LEOFF Retirement	50,416.00	53,631.29	(3,215.29)	106.4%
526 10 20 003	Medical/Dental	189,543.00	161,622.39	27,920.61	85.3%
526 10 20 004	Medicare	13,463.00	14,548.28	(1,085.28)	108.1%
526 10 20 005	PERS Retirement	0.00	0.00	0.00	0.0%
526 10 20 006	Social Security	1,600.00	981.12	618.88	61.3%
526 10 20 007	Unemployment Compensation	0.00	0.00	0.00	0.0%
526 10 31 001	Office & Operating Supplies	0.00	0.00	0.00	0.0%
526 10 41 001	Biohazard Disposal	650.00	458.26	191.74	70.5%
610		1,270,404.00	1,285,390.72	(14,986.72)	101.2%
526 40 30 001	Supplies	150.00	2,647.28	(2,497.28)	1764.9%
526 40 43 001	Travel Lodging	0.00	128.45	(128.45)	0.0%
526 40 43 002	Travel Meals	200.00	483.94	(283.94)	242.0%
526 40 43 003	Travel Mileage	0.00	117.20	(117.20)	0.0%
526 40 43 004	Travel Registration Fee	500.00	125.00	375.00	25.0%
526 40 43 005	OTEP	2,500.00	4,769.50	(2,269.50)	190.8%
640		3,350.00	8,271.37	(4,921.37)	246.9%
526 70 41 001	Ambulance Billing Services	27,500.00	30,236.00	(2,736.00)	109.9%
526 70 49 001	Ambulance Payment Refunds	2,000.00	1,353.46	646.54	67.7%
670		29,500.00	31,589.46	(2,089.46)	107.1%
526 80 31 001	Medical & Operating Supplies	35,000.00	37,261.05	(2,261.05)	106.5%
526 80 32 001	Fuel	24,200.00	33,640.83	(9,440.83)	139.0%
526 80 35 001	Vehicle Parts	6,500.00	8,117.00	(1,617.00)	124.9%
526 80 35 002	Misc Small Tools/Equip	500.00	1,327.91	(827.91)	265.6%
526 80 48 001	Medical Equip. Repairs & Maintenance	10,500.00	11,398.92	(898.92)	108.6%
526 80 48 002	Radio Repairs & Maintenance	0.00	0.00	0.00	0.0%
526 80 48 003	Vehicle Repairs & Maintenance	2,000.00	414.09	1,585.91	20.7%
526 80 51 001	Dispatch / Local Support Svcs	11,590.00	12,157.00	(567.00)	104.9%
680		90,290.00	104,316.80	(14,026.80)	115.5%
520 FIRE		2,863,174.00	2,849,762.75	13,411.25	99.5%
580 Non-Expenditures					
586 00 00 001	Timeloss Passthrough To Employee	0.00	0.00	0.00	0.0%
580 Non-Expenditures		0.00	0.00	0.00	0.0%
591 22 71 001	Principal	51,500.00	51,500.00	0.00	100.0%
592 22 83 001	Interest	6,438.00	6,437.50	0.50	100.0%
594 22 60 001	Buildings	0.00	30,631.46	(30,631.46)	0.0%
594 22 60 002	Communication Equipment	0.00	4,462.77	(4,462.77)	0.0%
594 22 60 003	Office Equipment	0.00	9,939.85	(9,939.85)	0.0%
594 22 60 004	Equipment & Turnout Gear	0.00	0.00	0.00	0.0%
594 22 60 005	Fire Hose	0.00	0.00	0.00	0.0%
594 22 60 006	Misc Equipment	0.00	0.00	0.00	0.0%
594 22 60 007	SCBA Firefighting Equipment	0.00	1,187.76	(1,187.76)	0.0%

## 2018 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

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001 General Fund 651.100

01/01/2018 To: 12/31/2018

Expenditures	Amt Budgeted	Expenditures	Remaining	
590				
594 22 60 008 Engines	0.00	15,123.93	(15,123.93)	0.0%
594 26 60 001 Ambulance/Rechassis	0.00	0.00	0.00	0.0%
594 26 60 002 Misc Medical Equipment	0.00	5,440.13	(5,440.13)	0.0%
590	57,938.00	124,723.40	(66,785.40)	215.3%
<b>Fund Expenditures:</b>	<b>2,921,112.00</b>	<b>2,974,486.15</b>	<b>(53,374.15)</b>	<b>101.8%</b>
<b>Fund Excess/(Deficit):</b>	<b>(117,088.00)</b>	<b>129,762.74</b>		

## 2018 BUDGET POSITION TOTALS

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund 651.100	2,804,024.00	3,104,248.89	110.7%	2,921,112.00	2,974,486.15	102%
	2,804,024.00	3,104,248.89	110.7%	2,921,112.00	2,974,486.15	101.8%

PACIFIC COUNTY FIRE DISTRICT #1

CASH FLOW PROJECTION

2018

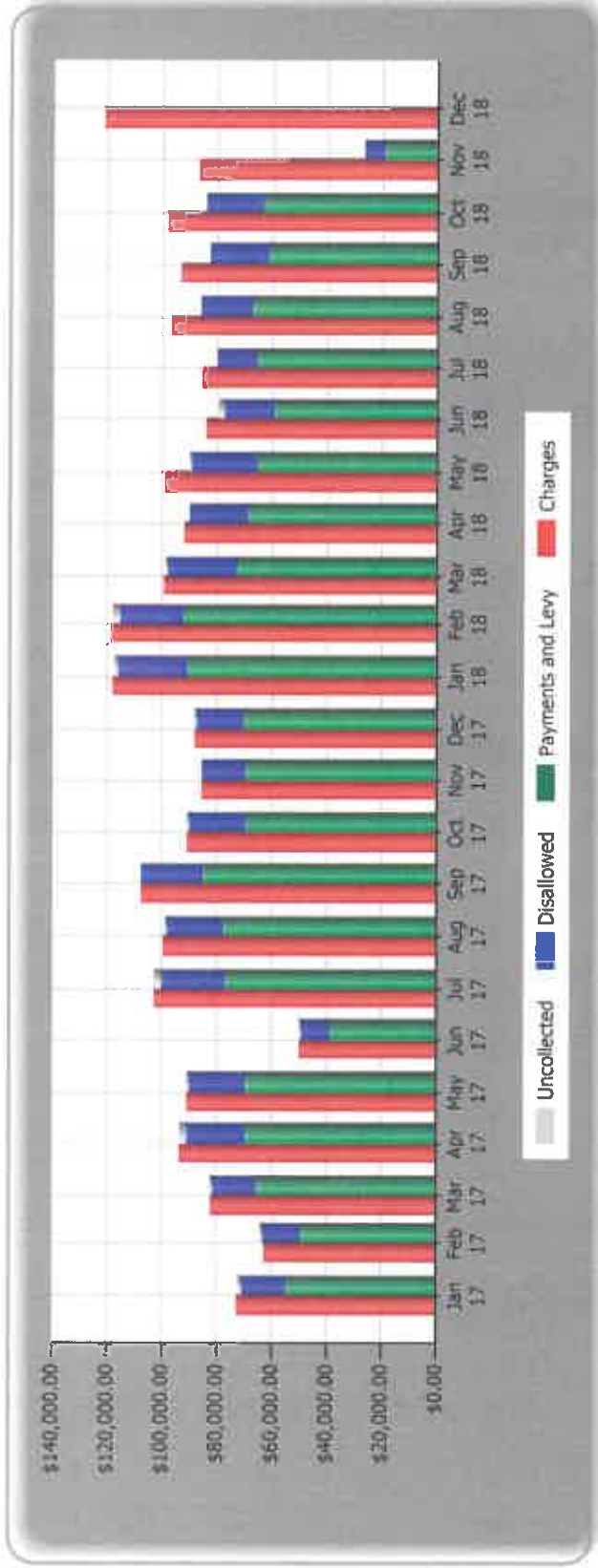
MONTH	REVENUE				EXPENDITURES			
	TAX COLLECTIONS	AMBULANCE BILLING	MISC REVENUE	REVENUE MONTHLY	DATE	VOUCHER TOTAL	VOUCHER MONTHLY	CASH BALANCE
Beginning Balance								\$ 1,635,152.19
JANUARY ACTUAL	\$ 15,264.18	\$ 53,808.77	\$ 732.50	\$ 69,805.45	01/16/18 \$ (24,555.76) 01/22/18 \$ (197,868.56)	\$ (222,224.32)	\$ (222,224.32)	\$ 1,482,733.32
FEBRUARY ACTUAL	\$ 150,130.14	\$ 67,293.29	\$ 3,425.04	\$ 220,848.47	02/20/18 \$ (241,625.65) 02/27/18 \$ (7,725.38)	\$ (249,351.03)	\$ (249,351.03)	\$ 1,454,230.76
MARCH ACTUAL	\$ 206,534.01	\$ 106,206.93	\$ 2,176.00		03/20/18 \$ (228,827.87) GO BOND INTEREST \$ (3,218.75) 03/27/18 \$ (34,042.11) #20667 ADJUST \$ 55.41	\$ (266,033.32)	\$ (266,033.32)	\$ 1,503,114.38
APRIL ACTUAL	\$ 750,574.65	\$ 87,369.39	\$ 24,219.65		04/17/18 \$ (226,870.54) 04/26/18 \$ (8,195.07)	\$ (235,065.61)	\$ (235,065.61)	\$ 2,130,212.46
MAY ACTUAL	\$ 255,316.19	\$ 50,630.95	\$ 4,262.66	\$ 310,209.80	05/15/18 \$ (222,534.37) 05/22/18 \$ (6,569.73)	\$ (229,104.10)	\$ (229,104.10)	\$ 2,211,318.16
JUNE ACTUAL	\$ 25,798.97	\$ 58,798.81	\$ 6,606.61	\$ 92,204.39	06/17/18 \$ (237,846.27) 06/25/18 \$ (3,365.28)	\$ (241,211.53)	\$ (241,211.53)	\$ 2,062,311.02
JULY ACTUAL	\$ 13,367.18	\$ 60,164.57	\$ 11,453.37	\$ 84,975.12	07/17/18 \$ (276,428.18) 07/27/18 \$ (7,055.24)	\$ (283,483.42)	\$ (283,483.42)	\$ 1,863,802.72
AUGUST ACTUAL	\$ 21,792.96	\$ 57,550.09	\$ 3,655.78	\$ 82,998.83	08/21/18 \$ (245,636.97) 08/29/18 \$ (32,712.82)	\$ (278,349.79)	\$ (278,349.79)	\$ 1,688,451.76
SEPTEMBER ACTUAL	\$ 43,077.95	\$ 28,576.79	\$ 7,271.67		09/18/18 \$ (200,750.05) 09/08/18 \$ (54,718.75) 9/25/2018 \$ (7,381.16)	\$ (262,849.96)	\$ (262,849.96)	\$ 1,484,528.21
OCTOBER ACTUAL	\$ 589,751.41	\$ 107,155.03	\$ 3,112.88	\$ 700,019.12	10/16/18 \$ (234,326.12) 10/22/18 \$ (6,794.89)	\$ (241,121.01)	\$ (241,121.01)	\$ 1,943,426.32
NOVEMBER ACTUAL	\$ 156,410.40	\$ 58,441.09	\$ 3,169.48	\$ 218,020.97	11/20/18 \$ (256,230.97) 11/28/18 \$ (10,440.35)	\$ (266,671.32)	\$ (266,671.32)	\$ 1,894,775.97
DECEMBER ACTUAL	\$ 15,106.15	\$ 36,946.55	\$ 17,107.00	\$ 89,159.70	12/18/18 \$ (186,884.50) 12/27/18 \$ (10,701.87)	\$ (199,586.37)	\$ (199,586.37)	\$ 1,764,349.30

## ANNUAL COLLECTION STATISTICS

Month	Tickets	Charges	Payments	%	Levy Fund	%	Disallowed	%	Uncollected	%	Pending	%
Jan 17	98	72,364.79	-50,558.77	70 %	-4,307.16	6 %	-15,818.87	22 %	-1,060.86	1 %	619.13	1 %
Feb 17	77	62,234.68	-46,132.27	74 %	-3,363.02	5 %	-13,947.21	22 %	-755.24	1 %	-1,963.06	-3 %
Mar 17	101	82,057.40	-56,893.14	69 %	-8,131.97	10 %	-17,147.62	21 %	-0.01	0 %	-115.34	0 %
Apr 17	113	93,094.66	-63,548.70	68 %	-5,374.25	6 %	-21,792.96	23 %	-2,378.75	3 %	0.00	0 %
May 17	109	90,916.42	-65,629.75	72 %	-3,778.32	4 %	-20,864.47	23 %	-643.88	1 %	0.00	0 %
Jun 17	63	49,922.42	-35,004.12	70 %	-3,422.19	7 %	-10,730.73	21 %	-765.38	2 %	0.00	0 %
Jul 17	117	102,527.41	-71,754.18	70 %	-5,126.60	5 %	-23,412.30	23 %	-2,234.33	2 %	0.00	0 %
Aug 17	128	99,398.24	-72,805.40	73 %	-4,180.22	4 %	-20,786.86	21 %	-889.63	1 %	736.13	1 %
Sep 17	132	106,982.99	-80,395.75	75 %	-4,458.49	4 %	-22,760.25	21 %	0.00	0 %	-631.50	-1 %
Oct 17	115	90,850.55	-61,172.46	67 %	-8,367.69	9 %	-20,647.40	23 %	-663.00	1 %	0.00	0 %
Nov 17	110	85,544.91	-58,963.05	69 %	-9,985.69	12 %	-16,596.17	19 %	0.00	0 %	0.00	0 %
Dec 17	113	88,201.33	-62,761.52	71 %	-7,408.24	8 %	-17,252.69	20 %	-778.88	1 %	0.00	0 %
Jan 18	133	118,216.73	-81,591.46	69 %	-9,049.78	8 %	-25,061.32	21 %	-1,829.51	2 %	684.66	1 %
Feb 18	126	118,747.04	-81,406.53	69 %	-10,855.91	9 %	-22,928.18	19 %	-2,786.54	2 %	769.88	1 %
Mar 18	116	99,312.14	-65,480.63	66 %	-7,115.54	7 %	-25,586.97	26 %	-735.00	1 %	394.00	0 %
Apr 18	109	91,782.17	-60,759.39	66 %	-8,078.76	9 %	-21,129.02	23 %	0.00	0 %	1,815.00	2 %
May 18	111	98,685.30	-61,619.12	62 %	-3,867.42	4 %	-23,467.12	24 %	-734.94	1 %	8,996.70	9 %
Jun 18	113	83,644.71	-52,614.77	63 %	-6,920.03	8 %	-17,978.11	21 %	-1,718.14	2 %	4,413.66	5 %
Jul 18	104	85,101.46	-53,950.76	63 %	-11,102.67	13 %	-15,106.56	18 %	0.00	0 %	4,941.47	6 %
Aug 18	120	96,918.03	-58,337.50	60 %	-8,806.57	9 %	-19,036.47	20 %	0.00	0 %	10,737.49	11 %
Sep 18	118	93,411.82	-59,265.84	63 %	-1,673.98	2 %	-21,883.01	23 %	0.00	0 %	10,588.99	11 %
Oct 18	124	98,006.68	-61,884.76	63 %	-1,467.54	1 %	-20,776.17	21 %	0.00	0 %	13,878.21	14 %
Nov 18	102	86,382.77	-18,894.93	22 %	0.00	0 %	-7,555.57	9 %	0.00	0 %	59,932.27	69 %
Dec 18	51	121,047.98	0.00	0 %	0.00	0 %	0.00	0 %	0.00	0 %	121,047.98	100 %

2,603	2,215,352.63	-1,381,424.80	-136,842.04	-442,266.03	-17,974.09	236,845.67
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All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports





WASHINGTON STATE  
FIRE FIGHTERS  
ASSOCIATION

**Pacific County Fire District #1**  
Volunteer Firefighters Association  
Ocean Park

**Association  
Officers  
2019**

**President-**  
Lani Karvia

**Vice President-**  
Natalie St.  
John

**Treasurer-**  
Brittney  
McKenna

**Secretary-**  
Grant Lehman

**Satellite  
Members-**  
Alex Davis  
Richard Schatz

**Association  
Representative  
to the Fire  
Commissioners-**  
Kerry Jones

**To: PCFD1 Fire Commissioners**

**January 11, 2019**

**From: PCFD1 Volunteer Fire Fighters Assoc.**

**This letter is to inform you of the Association Board members for the year 2019.**

**President: Lani Karvia**

**Vice President: Natalie St John**

**Treasurer: Brittney McKenna**

**Secretary: Grant Lehman**

**Satellite Member: Alex Davis**

**Satellite Member: Richard Schatz**

**Association Representative to the Fire Commissioners:**  
**Kerry Jones**

**Sincerely,  
President, Lani Karvia**

## **Central Pierce Fire and Rescue**

### **GEMT Reimbursement Contract**

Central Pierce Fire and Rescue is requesting reimbursement for the agencies that researched, developed and funded the GEMT program implementation program in Washington State. CPFR Battalion Chief Keith Wright is the architect of the GEMT program in Washington and the Washington Fire Chief's President.

The GEMT program will benefit PCFD1, although reimbursement has been behind schedule from the Washington State Health Care Authority. SFY 2016 and SFY 2017 Fee for Service reimbursements should have started 10/1/2018 and SFY 2017 Managed care reimbursements in the first quarter 2019.

CPFR sent a reimbursement allocation request based on total transports and initial start-up costs of \$560,000. The reimbursement formula was discussed with PCFD1 prior to the request. Under this agreement, PCFD1 is requested to reimburse \$3,591.35. If the reimbursement amount was based on just Medicaid transports, the PCFD1 reimbursement share would come to \$2,649.14, a difference of \$942.21 or 73.8% of the request.

The GEMT program is expected to provide PCFD1 with an additional \$25,000 to \$40,000 of additional revenue yearly for work we are already performing. PCFD1 has eliminated the consultant's fee for preparing the cost reports. The consequences for altering the reimbursement formula or refusing to reimburse the initial agencies are not known.

#### **Recommendation**

I recommend PCFD1 sign the agreement as presented and reimburse \$3,591.35. The total is not due until PCFD1 receives the lump sum payments due under the program.

Respectfully submitted,

Brad Weatherby, Asst. Chief of Administration



## **Central Pierce Fire & Rescue**

### **Pierce County Fire District No. 6**

Mailing Address: P.O. Box 940, Spanaway, WA 98387  
District Headquarters: 17520 - 22<sup>nd</sup> Ave E, Tacoma, WA 98445  
(253) 538-6400 (253) 276-6770 - Fax  
[www.centralpiercefirerescue.org](http://www.centralpiercefirerescue.org)

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September 24, 2018

Pacific County Fire District 1  
ATTN: Chief Jacob Brundage

Re: GEMT Reimbursement - Money Paid to AP Triton (Consultant)

Chief Brundage,

The purpose of this letter is to secure your commitment to reimburse the agencies that "fronted" the money required to compensate AP Triton for their efforts to bring Ground Emergency Medical Transportation (GEMT) to the State of Washington. As you know, Keith Wright and Central Pierce Fire & Rescue spearheaded, with the aid of seven other fire agencies, the effort to bring this federal reimbursement for medical transport program to our State for the first time in history.

The legislative effort was successful in 2015 and now the GEMT program is generating thousands of dollars in federal money to reimburse over a hundred fire agencies in this state, or at least to partially reimburse those fire departments for the high cost of transporting patients who qualify for such transport.

The financial commitments by eight (8) fire agencies--listed by name and amount on the GEMT Contract Overview page attached--amounted to a total of \$560,000.00 paid to the consultant, AP Triton.

In the October 2017 seminars, which were held in Olympia, Everett, and Spokane, Keith discussed that it would be appropriate to reimburse these eight (8) agencies for their "seed money", which they paid to get GEMT successfully through the legislative and implementation processes. A few of these agencies are entitled to large credits, when one considers their logical allocation of the original cost.

What we have done to derive the attached allocations for each of the fire departments receiving GEMT money is basically this: We have taken each agencies' transports divided by the total number of transports (about 150,000) to reach the percent allocation. Thereafter, we have credited against the eight (8) agencies' allocations any prepaid amounts they contributed. They have not been given any interest credit on the funds expended in prior years.

In addition, Central Pierce expended \$9,547.00 in overtime pay for Keith to attend the numerous meetings with the Healthcare Authority in Olympia and other tasks that could not be accomplished on-duty. This amount has been credited to CPFR in the allocation spreadsheet.

We realize that to date there is no contractual obligation or promise by agencies to reimburse the eight (8) original agencies that fronted this money to pay the consultants. However, we are now seeking your commitment to make these small reimbursements to the eight (8) agencies, recognizing that all GEMT participating agencies are now receiving GEMT funds they never would have received had the eight (8) agencies not had the foresight to bring this project forward to the Legislature in 2015. If you are in agreement that this is the right, just, and equitable thing to do, please sign where indicated on the second page of this letter and consider this letter to be an invoice. We suggest that reimbursement be made within thirty (30) days after you receive your first reimbursement of GEMT money. Central Pierce will be the collection point and we will see to it that the eight agencies receive whatever credit they are entitled to under the allocation formula (see attached).

Very truly yours,



Keith Wright  
Battalion Chief, CPFR  
President, Washington Fire Chiefs

#### AGREEMENT TO PARTICIPATE IN REIMBURSEMENT PROGRAM

On behalf of Pacific County Fire District 1 I agree that our agency will pay its fair share allocation, as indicated on the enclosed GEMT Reimbursement Allocation sheet, and that the undersigned has authority to do so, delegated to me by the elected officials who manage the above-named fire service agency. The funds will be taken from GEMT reimbursement receipts, as and when received by our agency, and forwarded to Central Pierce Fire & Rescue for allocation per the allocation formula.

Reimbursement portion is \$3,591.35.

By \_\_\_\_\_

Its \_\_\_\_\_ (Title)

GEMT Reimbursement Program  
c/o Central Pierce Fire & Rescue  
PO Box 940  
Spanaway, WA 98387

## **GEMT Services Contract Overview**

### **Consultant – AP Triton**

**Agreement – January 15, 2015**

**\$560,000 - PAID IN FULL**

- Phase 1 - \$60,000 (services to enactment of legislation)
- Phase 2 - \$250,000 (upon SPA commencement)
- Phase 3 - \$250,000 (upon SPA approval for training)

### **Agency Financial Participation**

**Phase 1 \$60,000 - (\$10,000 each)**

**PAID IN FULL**

- Graham Fire & Rescue
- West Pierce Fire & Rescue
- Central Kitsap Fire & Rescue
- South Kitsap Fire & Rescue
- Cowlitz 2 Fire & Rescue
- Central Pierce Fire & Rescue

**Phase 2 \$250,000 – (\$50,000 each)**

**PAID IN FULL**

- Graham Fire & Rescue
- West Pierce Fire & Rescue
- Central Kitsap Fire & Rescue
- Cowlitz 2 Fire & Rescue
- Central Pierce Fire & Rescue

**Phase 3 \$250,000 – (see contributions below)**

**PAID IN FULL**

- East Pierce Fire & Rescue - \$5,000
- Graham Fire & Rescue - \$48,750
- West Pierce Fire & Rescue - \$48,750
- Central Kitsap Fire & Rescue - \$48,750
- Cowlitz 2 Fire & Rescue - \$48,750
- Snohomish District 1 - \$50,000

### **Total Financial Commitment by Agency:**

**\$108,750 - Graham Fire & Rescue**

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**\$108,750 - West Pierce Fire & Rescue**

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**\$108,750 - Central Kitsap Fire & Rescue**

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**\$108,750 - Cowlitz 2 Fire & Rescue**

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**\$ 60,000 - Central Pierce Fire & Rescue**

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**\$ 50,000 - Sno 1 Fire & Rescue**

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**\$ 10,000 - South Kitsap Fire & Rescue**

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**\$ 5,000 - East Pierce Fire & Rescue**

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**\$560,000 - TOTAL**

1682-1683

1001	1002	1003	1004	1005	1006	1007	1008	1009	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039	1040	1041	1042	1043	1044	1045	1046	1047	1048	1049	1050	1051	1052	1053	1054	1055	1056	1057	1058	1059	1060	1061	1062	1063	1064	1065	1066	1067	1068	1069	1070	1071	1072	1073	1074	1075	1076	1077	1078	1079	1080	1081	1082	1083	1084	1085	1086	1087	1088	1089	1090	1091	1092	1093	1094	1095	1096	1097	1098	1099	1100	1101	1102	1103	1104	1105	1106	1107	1108	1109	1110	1111	1112	1113	1114	1115	1116	1117	1118	1119	1120	1121	1122	1123	1124	1125	1126	1127	1128	1129	1130	1131	1132	1133	1134	1135	1136	1137	1138	1139	1140	1141	1142	1143	1144	1145	1146	1147	1148	1149	1150	1151	1152	1153	1154	1155	1156	1157	1158	1159	1160	1161	1162	1163	1164	1165	1166	1167	1168	1169	1170	1171	1172	1173	1174	1175	1176	1177	1178	1179	1180	1181	1182	1183	1184	1185	1186	1187	1188	1189	1190	1191	1192	1193	1194	1195	1196	1197	1198	1199	1200	1201	1202	1203	1204	1205	1206	1207	1208	1209	1210	1211	1212	1213	1214	1215	1216	1217	1218	1219	1220	1221	1222	1223	1224	1225	1226	1227	1228	1229	1230	1231	1232	1233	1234	1235	1236	1237	1238	1239	1240	1241	1242	1243	1244	1245	1246	1247	1248	1249	1250	1251	1252	1253	1254	1255	1256	1257	1258	1259	1260	1261	1262	1263	1264	1265	1266	1267	1268	1269	1270	1271	1272	1273	1274	1275	1276	1277	1278	1279	1280	1281	1282	1283	1284	1285	1286	1287	1288	1289	1290	1291	1292	1293	1294	1295	1296	1297	1298	1299	1300	1301	1302	1303	1304	1305	1306	1307	1308	1309	1310	1311	1312	1313	1314	1315	1316	1317	1318	1319	1320	1321	1322	1323	1324	1325	1326	1327	1328	1329	1330	1331	1332	1333	1334	1335	1336	1337	1338	1339	1340	1341	1342	1343	1344	1345	1346	1347	1348	1349	1350	1351	1352	1353	1354	1355	1356	1357	1358	1359	1360	1361	1362	1363	1364	1365	1366	1367	1368	1369	1370	1371	1372	1373	1374	1375	1376	1377	1378	1379	1380	1381	1382	1383	1384	1385	1386	1387	1388	1389	1390	1391	1392	1393	1394	1395	1396	1397	1398	1399	1400	1401	1402	1403	1404	1405	1406	1407	1408	1409
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# Central Pierce Fire & Rescue - GEMT Reimbursement Allocation

Dept	Managed Care	MC/MC	Fee for Svc	Other	Total Xports	Alloc % on TL Transports	Total Already Paid	Reimbursement for District Prepays	\$/call avg
Cowlitz 2	639	350	33	1729	2,751.00	1.4%	108,750.00	100,584.87	2.97
Cowlitz 5	81	48	4	222	355.00	0.2%		-	2.97
Cowlitz 6	178	78	8	759	1,023.00	0.5%		-	2.97
Cowlitz/Lewis 20	80	76	0	21	177.00	0.1%		-	2.97
Douglas Okanogan 15	61	50	2	351	464.00	0.2%		-	2.97
East Jefferson FR	339	308	58	1697	2,402.00	1.3%		-	2.97
East Pierce FR	986	450	61	4170	5,667.00	3.0%	5,000.00	(11,820.00)	2.97
Enumclaw	151	98	11	665	925.00	0.5%		-	2.97
Ferry Co Dist 1	38	31	3	166	238.00	0.1%		-	2.97
Garfield Co Dist 1	40	20	4	196	260.00	0.1%		-	2.97
Grant Co 8	59	12	13	119	203.00	0.1%		-	2.97
Grays Harbor 4	9	25	16	65	115.00	0.1%		-	2.97
Grays Harbor 2	78	76	18	500	672.00	0.4%		-	2.97
Grays Harbor 5	188	155	16	696	1,055.00	0.5%		-	2.97
Jefferson Co 2	27	20	6	96	149.00	0.1%		-	2.97
Jefferson Co 4	25	4	1	91	121.00	0.1%		-	2.97
King Co 10 eastside	284	166	20	2129	2,599.00	1.4%		-	2.97
Kitsap Co 18	213	151	26	1283	1,673.00	0.9%		-	2.97
Kistap Co 2	36	20	5	393	454.00	0.2%		-	2.97
Kittitas 2	170	144	31	880	1,225.00	0.6%		-	2.97
Kittitas Pub Hosp Dist 2	118	46	9	461	634.00	0.3%		-	2.97
Klickitat Co EMS 1	237	88	40	1215	1,580.00	0.8%		-	2.97
Lewis Co 15	91	33	8	277	409.00	0.2%		-	2.97
Lewis Co 2	27	11	1	80	119.00	0.1%		-	2.97
Lewis Co 3	20	15	0	85	120.00	0.1%		-	2.97
Lewis Co 5	86	53	9	298	446.00	0.2%		-	2.97
Lewis Co 6	15	3	0	24	42.00	0.0%		-	2.97
Lewis Co 4	42	5	0	163	210.00	0.1%		-	2.97
Lewis Co 1	40	27	5	121	193.00	0.1%		-	2.97
Lewis Co 14	39	18	2	93	152.00	0.1%		-	2.97
Maple Valley Fire	93	42	22	597	754.00	0.4%		-	2.97
Marysville FD	1245	825	183	3943	6,196.00	3.2%		-	2.97
Mason Co 4	14	10	2	31	57.00	0.0%		-	2.97

# Central Pierce Fire & Rescue - GEMT Reimbursement Allocation

Dept	Managed Care	MC/MC	Fee for Svc	Other	Total Xperts	Alloc % on Transports	Total Already Paid	Total Allocation	Reimbursement for District Prepays	\$/call avg
Mason Co 5	182	122	12	672	988.00	0.5%		2,312.00	-	2.97
North Co EMS	188	0	17	825	1,030.00	0.5%		1,037.00	-	2.97
North Co RFA	311	240	30	1763	2,344.00	1.2%		6,019.13	-	2.97
North Kitsap FR	189	76	112	895	1,272.00	0.7%		6,125.40	-	2.97
North Mason RFA	218	2	3	736	959.00	0.5%		2,885.00	-	2.97
North Whatcom Fire	220	155	8	660	1,043.00	0.5%		8,075.60	-	2.97
Pacific Co 1	151	140	8	911	1,210.00	0.6%		3,191.55	-	2.97
Pierce co 16	217	85	6	708	1,016.00	0.5%		3,024.50	-	2.97
Pierce co 21	576	294	25	2245	3,140.00	1.6%	108,750.00	1,131.00	99,430.29	2.97
Pierce co 23	35	8	4	56	103.00	0.1%		101.71	-	2.97
Pierce co 3	1452	1012	93	3844	6,401.00	3.3%	108,750.00	18,935.85	89,751.45	2.97
Pierce co 5	328	180	30	2488	3,026.00	1.6%		6,041.55	-	2.97
Pierce co 14	11	5	3	31	50.00	0.0%		118.60	-	2.97
Pierce co 17	251	122	22	792	1,187.00	0.6%		3,121.80	-	2.97
Pierce co 6	2088	1165	166	7299	10,718.00	5.6%	69,547.00	3,181.00	37,735.34	2.97
Port Angeles FD	142	337	276	938	1,693.00	0.9%		5,024.95	-	2.97
Prosser Mern Hosp EMS	402	0	53	1303	1,758.00	0.9%		2,437.81	-	2.97
Richland Fire	588	494	27	2297	3,406.00	1.8%		10,159.21	-	2.97
San Juan Island	232	54	2	628	916.00	0.5%		2,348.54	-	2.97
SE Thurston Co	116	79	10	379	584.00	0.3%		1,390.45	-	2.97
Shoreline FD	261	304	18	1254	1,837.00	1.0%		3,438.15	-	2.97
Skagit 13	14	17	34	55	120.00	0.1%		296.71	-	2.97
Skamania Co Pub Hosp 1	177	72	11	588	848.00	0.4%		2,161.52	-	2.97
Snohomish Co 1	1917	1103	102	7057	10,179.00	5.3%	50,000.00	30,771.88	19,788.12	2.97
Snohomish Co 15	92	38	90	132	352.00	0.2%		1,141.06	-	2.97
Snohomish Co 17	170	0	6	492	668.00	0.3%		1,882.66	-	2.97
Snohomish Co 19	34	0	0	132	166.00	0.1%		1,987.01	-	2.97
Snohomish Co 21	2	5	0	10	17.00	0.0%		50.45	-	2.97
Snohomish Co 22	58	0	11	288	357.00	0.2%		1,015.60	-	2.97
Snohomish Co 26	115	55	3	277	450.00	0.2%		1,241.63	-	2.97
Snohomish Co 5	122	40	4	209	375.00	0.2%		1,133.02	-	2.97
Snohomish Co 7	553	278	20	2581	3,432.00	1.8%		10,136.10	-	2.97
Snohomish Co 8	530	0	15	1835	2,380.00	1.2%		2,443.35	-	2.97

# Central Pierce Fire & Rescue - GEMT Reimbursement Allocation

Dept	Managed Care	MC/MC	Fee for Svc	Other	Total Xports	Alloc % on TL Transports	Total Already Paid	Total Allocation	Reimbursement for District Prepays	\$/call avg	NEW QUOTES (per call)
Snohomish Co 24	48	31	2	96	177.00	0.1%		575.15	-	2.97	231.75
Snohomish Co 4	300	278	19	1143	1,740.00	0.9%		5,157.42	-	2.97	5,161.72
So Beach Amb	134	181	3	501	819.00	0.4%		2,651.84	-	2.97	2,651.84
So Kitsap FR	673	503	55	2655	3,886.00	2.0%	10,000.00	11,533.88	(1,533.88)	2.97	2,651.84
So Pend Oreille FR	6	6	0	11	23.00	0.0%		68.27	-	2.97	68.27
So Whatcom FA	35	11	2	165	213.00	0.1%		632.28	-	2.97	632.28
Stevens Co Sherrifs Amb	314	281	24	942	1,561.00	0.8%		4,694.18	-	2.97	4,694.18
Thurston Co 12	22	9	0	67	98.00	0.1%		291.80	-	2.97	291.80
Thurston Co 9	64	23	0	236	323.00	0.2%		968.66	-	2.97	968.66
Valley RFA	245	97	28	397	767.00	0.4%		2,276.50	-	2.97	2,276.50
Walla Walla 4	12	7	0	65	84.00	0.0%		249.32	-	2.97	249.32
West Thurston RFA	202	105	20	536	863.00	0.4%		2,587.34	-	2.97	2,587.34
Whatcom 14	221	247	14	114	596.00	0.3%		1,750.96	-	2.97	1,750.96
Whatcom 7	363	235	103	1118	1,819.00	0.9%		5,498.90	-	2.97	5,498.90
Whatcom Med 1	1732	2230	245	5972	10,179.00	5.3%		30,123.88	-	2.97	30,123.88
Whidbey Island Pub Hosp	1323	719	63	5078	7,183.00	3.7%		21,342.58	-	2.97	21,342.58
	35,599	25,264	3,433	127,596	191,892	100.0%	569,547.00	569,547.00	432,502.78		

64,296

$$\begin{array}{r}
 3591.35 \times 100 \\
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 2649.14 \\
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 299 \\
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8.86



**Pacific County Fire District No. 1**  
**RESOLUTION 2019-01**

**AUTHORIZING ANY COMMISSIONER TO SERVE AS A**  
**VOLUNTEER FIREFIGHTER**

**IN ACCORDANCE WITH** RCW 52.14.010 regarding Commissioners serving as Volunteer Fire Fighters:

**WHEREAS**, the Board of Commissioners for Pacific County Fire Protection District 1, unanimously vote to authorize any of its members to serve as volunteer firefighters with compensation (REF: Attorney General Memorandum dated September 18, 2002).

**THEREFORE IT BE RESOLVED**, a Commissioner serving as a volunteer firefighter may enjoy the rights and benefits of a volunteer firefighter.

**ADOPTED** at a regular meeting of the Board of Commissioners of Pacific County Fire Protection District 1 on January 15, 2019, the following Commissioners being present and voting.

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Fred H. Hill, Commissioner

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Thomas L. Downer, Commissioner

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Dennis A. Long, Commissioner

Attest: \_\_\_\_\_

\_\_\_\_\_  
District Secretary



**Pacific County Fire District No. 1**  
**RESOLUTION 2019-02**

**AUTHORIZE THE USE OF EMS LEVY FUNDS**

**WHEREAS**, Resolution 2007-03, authorizes the adjustment of ambulance service fees for District residents and/or taxpayers as long as EMS levy funds are applied to cover these charges. Said Resolution was adopted by the Board of Fire Commissioners on March 13, 2007 to be effective March 13, 2007.

**THEREFORE IT BE RESOLVED**, that the amounts, listed below by month, are waived in their entirety as recommended by the District's ambulance transport billing agency and that EMS levy funds be used to cover these charges.

<b>MONTH</b>	<b>AMOUNT</b>	<b>Funds Covering Charges</b>
July 2018	\$2,025.37	EMS Levy Funds
August 2018	\$2,913.36	EMS Levy Funds
September 2018	\$15,989.53	EMS Levy Funds
October 2018	\$5,570.42	EMS Levy Funds
November 2018	\$5,168.75	EMS Levy Funds
December 2018	\$6,850.60	EMS Levy Funds
<b>Total Adjustments</b>	<b>\$38,518.03</b>	

**ADOPTED** at a regular meeting of the Board of Commissioners of Pacific County Fire District 1 on January 15, 2019, the following Commissioners being present and voting.

---

Fred H. Hill, Commissioner

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Thomas L. Downer, Commissioner

---

Dennis A. Long, Commissioner

Attest:

---

 District Secretary

**PACIFIC COUNTY FIRE DISTRICT 1  
POLICY AND PROCEDURE MANUAL**

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**POLICIES - COMMUNICATIONS**

**POL # 305**

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**Subject:**                    **Establishing a Standard for Communication with the District Secretary**

**Effective Date:**        **January 15, 2019**

**Revised:**

**Page 1 of 2**

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This policy applies to all members of Pacific County Fire District 1 and establishes guidelines for communication with the District Secretary, who is in charge of Human Resources, Finance, and Records Management.

**Policy**

1. All District members are required to submit any questions to the District Secretary in writing. All handwritten submissions must be dated and signed. Electronic communication is acceptable. Topics which must be submitted in writing include, but are not limited to, the following:
  - Employee Benefits
  - Payroll
  - Leave Requests
  - Personnel Record Requests
  - Any Provision Pertaining to the Collective Bargaining Agreement
2. The District Secretary is authorized to prescribe the time, manner, form, and method of making any written response or by applicable laws.
3. The District Secretary is to report any employee of the Fire District that interferes with this policy and his/her work.

**This Policy May Be Changed At Any Time At the District's Discretion**

The Board of Fire Commissioners, at their discretion, may change this policy at any time due to the needs of the District.

**Violators Of This Policy Are Subject To Disciplinary Action**

Violators are subject to disciplinary action for any violation reasonably believed to have been committed.

Approved by:

\_\_\_\_\_  
Fred H. Hill, Commissioner

\_\_\_\_\_  
Thomas L. Downer, Commissioner

\_\_\_\_\_  
Dennis A. Long, Commissioner

Attest: \_\_\_\_\_  
[REDACTED], District Secretary

Date Signed: \_\_\_\_\_

# Pacific County Fire District #4

## Intercept Agreement Evaluation

### HISTORY

Pacific County Fire District #1 has been providing ALS intercept services to Naselle since 2003. PCFD1 and Naselle Volunteer Fire Department, Inc. signed an updated agreement to provide ALS intercept (paramedic intercept) services in 2013. It has not been updated or evaluated since. North Pacific County Emergency Medical Services contracts with Naselle Volunteer Fire Department, Inc. to provide BLS ambulance transport services in Pacific County Fire District #4. Naselle Volunteer Fire Department, Inc. is operated by a volunteer workforce receiving on-call reimbursement.

North Pacific County Emergency Medical Services provides transport billing services and capital equipment. The agreement, between PCFD1 and NVFD Inc., provides ALS response into Naselle from PCFD1 at a fixed fee of \$125.00 per ALS patient transported. On December 18, 2017, Chief Brundage wrote an email to NPCEMS addressed to Fire Chief Strozyk notifying him that PCFD1 was evaluating continued ALS intercept service to Naselle, citing interfacility transfer staffing and labor concerns.

### DATA

In 2018, PCFD1 responded to 67 requests for service in Naselle. PCFD1 Paramedics transported 46 patients. In 2018, PCFD1 is projected to receive \$5,750.00 in revenue from Naselle Intercepts. PCFD1 spent 87.97 hours providing direct service and ambulances logged more than 2,700 miles. On average, PCFD1 receives \$2.30 per response above normal operating costs. When the overtime injury cost is included with 2018 normal operating costs, PCFD1 lost \$123.10 on each response. The resulting increase in Land I experience factor has not been included.

Requests for Service	67	Transport Revenue		\$5,750.00
Intercepted	46	Costs		
Arrived on Scene	15	Mileage	\$2,054.85	
Cancelled	21	Employee	\$3,091.27	
Total Miles Driven	2739.8	Disposable Med. Sup.	\$450.00	
75¢/mile	\$2,054.85	Total Costs 2018		<\$5,596.12>
Employee Hours	87.97	2018 Net Revenue		\$153.88
Emp. Cost \$35.14/hr.	\$3091.27	\$ per request	\$2.30	

## **ADDITIONAL LIABILITIES**

In 2018, additional liabilities emerged from ALS intercept services to Naselle. The liabilities identified include labor issues, patient care concerns, and employee safety concerns.

### **Labor Issues**

A dual PCFD1 employee/NVFD Inc. volunteer is performing ALS skills (8 of 67 responses) when he responds as a Naselle volunteer. Naselle is not an ALS agency. The question is: does performance of an ALS assessment and/or procedure make him a PCFD1 employee even though he responded off duty from home as a Naselle volunteer? It is unclear if PCFD1 would be responsible for providing liability insurance coverage for ALS “responses” under the ALS Intercept Agreement.

### **Patient Care Concerns**

Several patient care concerns were identified in PCFD1 QA/QI and Trauma Review process. Some patients did not receive the optimum EMS service level increasing the liability for PCFD1.

In April, 2018, a patient that should have been transported by Lifeflight went by ground ambulance to Columbia Memorial Hospital. Less than an hour later the same patient was airlifted to a trauma center. Lifeflight Base Commander asked me why Lifeflight wasn’t utilized by the crew on scene. The incident included a long extrication time on a remote stretch of highway with an extended transport time.

The patient’s attorney has requested the EMS chart and is pursuing legal action against the driver of the other vehicle. PCFD1 has been receiving calls requesting Naselle EMS contact information and EMS charts. It is unclear if there are gaps in chart documentation for this patient as a result of care provided prior to PCFD1 arrival.

In August, 2018, an MVC victim was transported BLS by Naselle to OBH after consultation between the Naselle paramedic and the responding PCFD1 paramedic. The patient was found to have three fractured lumbar vertebra and admitted to the hospital. At the quarterly trauma review at OBH, PCFD1 was asked for the missing EMS chart. It was pointed out that Naselle transported the patient BLS. On this call it appears that Naselle did not submit an EMS report.

### **Employee Safety**

PCFD1 does not have any input regarding driver requirements, driver policies and procedures, discipline or driver training when it is an ALS transport in a Naselle ambulance. Additionally, PCFD1 does not have input regarding safety equipment/placement in the Naselle patient compartment.

PCFD1 is limited when performing Employee Injury investigations in Naselle and unable to identify all the factors contributing to an injury. In the current agreement, Naselle is not required to have a driver standard. Under the current agreement, each agency agrees to hold each other harmless for all liabilities. Naselle is not liable for any PCFD1 employee injuries regardless of cause.

In 2018, there were two employee workplace injuries incurred during intercepts. The injury costs included 246.75 hours of sick leave use and an additional overtime cost of \$8,401.74 resulting from an incident involving careless driving. The additional cost resulting from Labor and Industries experience factor increase has not been factored into the costs.

In October, 2018, a PCFD1 paramedic was injured in Naselle's ambulance while transporting a Naselle patient. The injury investigation revealed that the Naselle volunteer driver admitted to being distracted and caused the ambulance wheels to leave the roadway. The PCFD1 employee was injured while attempting to brace against the wall of the ambulance when the employee was thrown off balance.

In November, 2018, another PCFD1 paramedic reported a needle-stick (blood borne pathogen exposure) injury while transporting a Naselle patient. The paramedic received testing and a doctor's consult at the receiving facility. A bill for those services has not yet been received by PCFD1.

### **RECOMMENDATION**

The intercept service to Naselle is not an essential part of PCFD1 operations and is a distraction from the PCFD1 primary responsibility of protecting our citizens. The increase in liability realized in 2018, along with the low rate of return indicate that this is not a service PCFD1 should continue. I recommend the PCFD1 Board of Commissioners terminate the intercept agreement with Naselle Volunteer Fire Department Inc.

Respectfully submitted,

Brad Weatherby, Asst. Chief of Administration

## Jacob Brundage

---

**From:** Jacob Brundage  
**Sent:** Monday, December 18, 2017 9:59 AM  
**To:** Todd Strozyk  
**Cc:** Weatherby, Brad  
**Subject:** Naselle service

Chief Strozyk;

I am unsure to whom to send the e-mail to regarding ALS intercept services provided to Pacific County Fire District #4, as it relates to future ALS services to that area. Understanding that NPCEMS collects EMS levy revenues from that area, and then contracts back a certain level of service to Naselle (FD#4) Ambulance, I am notifying you as the ALS provider in NPCEMS.

Pacific County Fire District #1 is currently evaluating the services provided to our citizens. Due to current and on-going labor issues, the Fire District is evaluating the feasibility of providing ALS intercept services to FD#4's service area, amongst other services.

As you and I have discussed, the Fire District is struggling to provide long distance related Interfacility transfers to our citizens/tax-payers. Furthermore, the District has been contacted (by Ocean Beach Hospital) to provide these same services to the residents/tax-payers/citizens of FD#4.

In attempt to cover some of those transfers, I discussed with Will Green (MSO for Naselle) the possibility of working together to resolve this issue. During our conversation on December 14<sup>th</sup>, Will (Green) stated that Naselle does not nor would not commit any resources to assist with a long distance transfer of a FD#4 patient. This also included the possibility of Naselle Ambulance transferring a BLS patient themselves. He did state that they would perform local Interfacility transfers.

**At this time, it is not the intent of the Fire District to discontinue ALS intercept services to FD#4.**

However, in the event of the elimination of services, I wanted you to not be "surprised." Hopefully, this will give you adequate time to consider an alternative ALS provider to FD#4.

If you have any questions, please don't hesitate to contact me.

Jacob Brundage  
Fire Chief  
Pacific County Fire District #1

## Washington State Parks

### Service Evaluation

#### HISTORY

Pacific County Fire district #1 has been providing contract services to Washington State Parks Pacific Pines State Park and Loomis lake State Parks since 2003. Cape Disappointment State Park was added in 2011. Washington State Parks is not signing Fire and EMS contracts with agencies. PCFD1 sends an invoice yearly under the agreed valuation method.

#### DATA

The data in the table below is for Cape Disappointment State Park incidents only. This is the only facility that is outside the current taxation district boundary.

Responses				17
	Fire			3
	EMS			14
	Miles			153
Revenue				
	Contract			\$3,728.59
	Transport			\$3,891.67
	Total Revenue			\$7,620.26
Expenses				
	Mileage	114.75	\$86.06	
	Career Hrs	37.01	\$990.39	
	Volunteer Hours	27.72	\$138.60	
	Disposables	\$10.00/TX	\$80.00	
	Total Expenses		\$1,295.05	-\$1,295.05
	2018 Net Revenue			\$6,325.21
\$ per response			\$372.07	

## **RECOMMENDATION**

PCFD1 provides EMS and Structural Fire protection services to Cape Disappointment State Park. The park is contiguous to PCFD1. Crews responding to incidents are in or near their primary service area and out of service time is limited. EMS transports are billed at current PCFD1 rates. I recommend PCFD1 continue providing EMS and Structural Fire Protection service to Washington State Parks under the current model.

Respectfully submitted,

Brad Weatherby, Asst. Chief of Administration

**CHIEF'S REPORT**  
**January 15, 2019**  
**Station 21-1**

**1. Personnel Information**

- a. Volunteer
  - i. One new volunteer is being processed for Operational division.
- b. Career
  - i. Nothing new to report

**2. Interfacility transfers**

- a. Interfacility transfer update
  - i. 2018 transfer total; the District took 146 out of transfers, and has turned down 55. 73% success rate.

**3. Inter-agency**

- a. WA EMD/FEMA
  - i. The FEMA AFG grant was submitted for SCBAs. The grant request was for \$249,500. The District's responsibility (match) would be 5% of the total.
- b. PACCOM/PCEMA
  - i. I was volunteered to be on a radio work group to address radio communication problems
- c. State Parks/Department of Natural Resources
  - i. Nothing new to report.
- d. Pacific County Sheriff's Office
  - i. Nothing new to report.
- e. Other Fire Agencies
  - i. Nothing new to report
- f. Ocean Beach Hospital
  - i. Nothing new to report

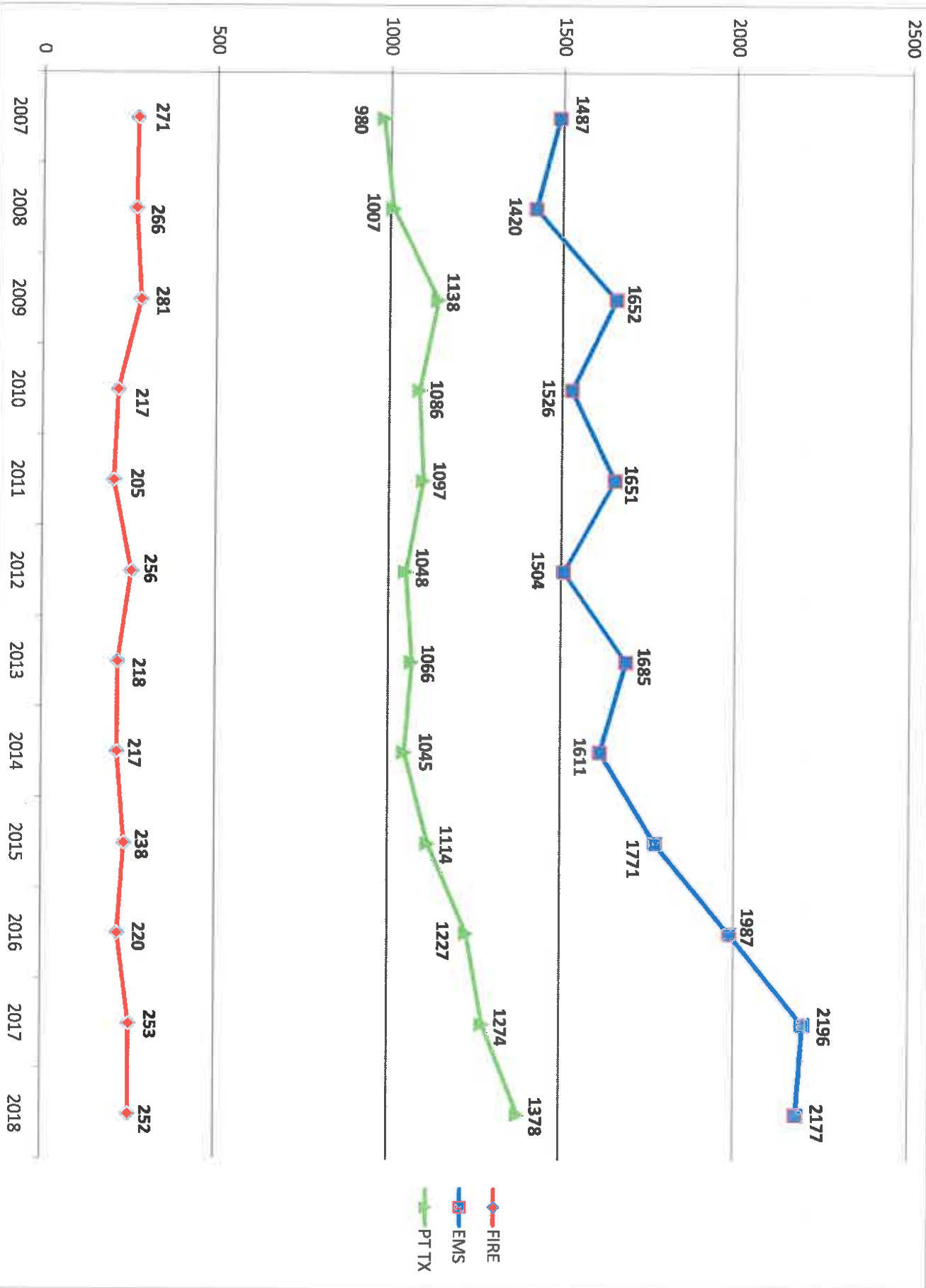
**4. Intra-agency**

- a. A/C Karvia has submitted an aggressive training plan for 2019. This includes company level exercises, Firefighter 2, instructor, and officer training.
- b. I would like to submit a sample "Standards of Conduct" for review to the Board. The Chief Officers have already reviewed the document and would like to proceed with implementation following input from the Volunteers, Union, and Officers.

**Staff Reports - A/C Karvia (training); A/C Weatherby; Pub. Ed. Coord. Karvia**

# PACIFIC COUNTY FIRE DISTRICT 1 STATISTICS – 2018

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL	%
<b>FIRE</b>	<b>19</b>	<b>10</b>	<b>16</b>	<b>14</b>	<b>18</b>	<b>20</b>	<b>38</b>	<b>39</b>	<b>28</b>	<b>18</b>	<b>17</b>	<b>15</b>	<b>252</b>	<b>10.4%</b>
Building	5	0	3	1	3	0	0	1	3	2	5	3	26	
Grass/Brush	0	0	0	0	1	1	7	3	0	1	0	1	14	
Vehicle/RV	0	1	0	1	0	0	0	0	1	0	0	0	3	
Rescue/Extrication	1	3	0	1	1	0	2	2	2	1	0	0	13	
HazMat	2	0	1	0	1	1	0	1	2	0	0	0	8	
Alarm	4	2	4	5	4	6	6	7	6	3	5	3	55	
Hazardous Cond.	0	2	2	1	1	2	2	3	0	0	2	2	17	
Complaint/Other	8	2	6	5	7	10	21	22	14	11	5	6	117	
<b>EMS</b>	<b>198</b>	<b>192</b>	<b>179</b>	<b>172</b>	<b>170</b>	<b>168</b>	<b>167</b>	<b>181</b>	<b>192</b>	<b>221</b>	<b>170</b>	<b>169</b>	<b>2177</b>	<b>89.6%</b>
Assist Only	28	30	20	21	14	10	18	6	20	45	22	16	250	
Treat/No Transport	25	25	31	31	28	35	41	43	40	44	35	36	414	
Treat/Transport	104	94	95	85	86	100	81	98	92	110	87	93	1125	
MVC	8	6	8	5	13	4	6	10	4	7	9	5	85	
Paramedic Intercept	5	6	5	9	4	6	2	4	12	2	3	9	67	
Interfacility Tx	28	31	20	21	25	13	17	20	24	13	14	10	235	
Total Transported	133	126	116	109	112	110	102	120	119	124	102	105	1378	
<b>Total FIRE/EMS</b>	<b>217</b>	<b>202</b>	<b>195</b>	<b>186</b>	<b>187</b>	<b>188</b>	<b>203</b>	<b>220</b>	<b>220</b>	<b>239</b>	<b>187</b>	<b>184</b>	<b>2429</b>	
<b>ZONE RESPONSE</b>														
1 - NP	58	53	29	34	33	33	46	41	42	50	47	31	497	20.5%
2 - OP	83	78	87	87	90	92	85	94	102	132	90	94	1114	45.9%
3 - MW	10	9	23	13	9	11	17	16	14	6	10	10	148	6.1%
4 - SOUTH	29	25	28	21	27	30	31	41	24	32	22	25	335	13.8%
Cape D.S.P.	4	1	1	1	0	3	5	4	1	2	0	2	24	1.0%
M/A - LB	0	0	1	0	0	0	0	0	1	2	1	0	5	0.2%
M/A - IL	0	0	0	0	0	0	0	0	0	0	0	1	1	<0.1%
M/A - FD2	0	0	1	0	0	0	0	0	0	0	0	0	1	<0.1%
M/A - FD4	5	6	5	9	4	6	2	4	12	2	3	11	69	2.8%
Other	28	30	20	21	25	13	17	20	24	13	14	10	235	9.7%
<b>TRAINING HOURS</b>	<b>627</b>	<b>278</b>	<b>527.5</b>	<b>619</b>	<b>663</b>	<b>244</b>	<b>161.5</b>	<b>118</b>	<b>136</b>	<b>279</b>	<b>170</b>	<b>202</b>	<b>4025</b>	
Administrative	25	96	61.5	20	2	17	23	8	3	65	11	0	331.5	
Fire	203	113	357.5	496	564	121	36	33.5	41	62	34	63.5	2124.5	
EMS	399	60	108.5	91	76	103	102.5	75.5	89	49	80	124.5	1358	
Command/LS	0	9	0	12	21	3	0	1	3	103	45	14	211	



## Community Education, Life Safety Program:

### End of Year Review

Home Safety Visits 2018

Falls 90 Days Pre	Falls 90 Days Post	All Calls 90 Days Pre	All Calls 90 Days Post
33	11	46	80

66.6% Reduction in Falls

	HOME SAFETY VISITS	LOCKBOXES	ADDRESS SIGNS
JANUARY	8	4	3
FEBRUARY	7	7	7
MARCH	5	2	4
APRIL	8	2	4
MAY	5	3	8
JUNE	5	4	6
JULY	6	2	5
AUGUST	3	3	1
SEPTEMBER	1	1	0
OCTOBER	7	7	0
NOVEMBER	3	2	2
DECEMBER	3	3	2
	61	40	42

### Toys For Peninsula Kids:

509 Children received Christmas gifts.



**In the works:**

**Consistent Care Program Authorization Form**

PCFD#1 will use this form to request patient's permission to disclose recent public assists, non injury falls, substance use disorders, or behavioral health incidents to the patient's physical and/or behavioral primary health care provider.

The CEO of Willipa Behavioral Health (and their attorney), along with PA Steve Bellinger, are helping with this project.

**Meetings:**

January 23,2019 - Child Passenger Safety Meeting in Montesano

January 28, 2019 - Washington State Fall Prevention Coalition Meeting

# **Standards Of Conduct**

Whenever people gather together to achieve goals, rules of conduct are needed to help everyone work together efficiently, effectively, and harmoniously. At Pacific County Fire District No. 1 (District), we hold ourselves to a high standard of professional behavior displayed to the public and our fellow members.

All District members (paid and volunteer) have a responsibility to the District, and to your fellow members to adhere to certain rules of behavior and conduct. The purpose of these rules is not to restrict your rights, but rather to be certain that you understand what conduct is expected and necessary. When each person is aware that he or she can fully depend upon fellow workers to follow the rules of conduct, then our organization will be a better place to work for everyone.

## **Unacceptable Activities**

Generally speaking, we expect each person to act in a mature and responsible way at all times. However, to avoid any possible confusion, some of the more obvious unacceptable activities are noted below. If you have any questions concerning any work or safety rule, or any of the unacceptable activities listed, please see your supervisor for an explanation.

Occurrences of any of the following activities, as well as violations of any District published rules or policies, may be subject to disciplinary action, including possible immediate dismissal. This list is not all-inclusive.

- Willful violation of any District published rule (including the Union Contract); any deliberate action that is extreme in nature and is obviously detrimental to the efforts of the District to operate responsibly.
- Willful violation of security or safety rules or failure to observe safety rules or District safety practices; including but not limited to: failure to wear required safety equipment; tampering with District equipment or safety equipment, speeding or careless driving of any District equipment or vehicles.
- Failure to immediately report any injury to any person or any damage to, or an accident involving District machinery, equipment, or vehicles
- Negligence or any careless action which endangers the life or safety of another person.
- Being intoxicated or under the influence of controlled substance drugs while at work; use or possession or sale of controlled substance drugs in any quantity while on District premises except medications prescribed by a physician which do not impair work performance.
- Unauthorized possession of firearms, weapons, explosives, or other dangerous or illegal items on District property or while on duty.

- Any act of harassment, sexual, racial or other; telling sexist or racial-type jokes; making racial or ethnic slurs.
- Failure to act competently and deal with customers in a courteous and respectful manner; failure to communicate pleasantly and respectfully with others at all times.
- Failure to follow up on orders and questions promptly; failure to provide businesslike replies to inquiries and requests; and, failure perform all duties in an orderly manner.
- Any public comment, including posts on social media and community forums, that violates District policy.
- Posting, removing or altering notices on any District maintained bulletin board on District property without permission of a District Chief Officer.
- Obscene or abusive language toward any manager, employee or member of the public; any disorderly/antagonistic conduct on District property or providing services as a District member.
- Soliciting during working hours and/or in working areas; selling merchandise or collecting funds of any kind for charities or others without authorization during working hours, or at a time or place that interferes with the work of another employee on District premises.
- Alteration of time or attendance records; permitting or causing another employee's time record to be inaccurately reported; and permitting or causing someone else to alter your time record.

## **Disciplinary Actions**

Disciplinary actions and procedures are subject to the rules established in the Collective Bargaining Agreement, and District Policies and Procedures.

All pertinent facts will be carefully reviewed, and the employee will be given a full opportunity to explain his or her conduct before any decision is reached. The Chief or another member of senior management will give a second opinion concerning the unacceptable behavior before dismissal occurs.

***I attest that I have read and understand the Standards of Conduct for Pacific County Fire District #1.***

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Signature

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Date