

Pacific County Fire Protection District 1
Regular Commissioner's Meeting
December 15, 2020 – 4:00 p.m.
26109 Ridge Avenue, Ocean Park and Zoom



AGENDA

Establish Quorum/Call Meeting To Order/Pledge of Allegiance

Executive Session for Board for Volunteer FF Monthly Meeting

Consent Agenda (Items that need approval and signatures.)

1. Minutes of Regular Commissioners Meeting held on November 17th, 2020.
2. November 30th, 2020 4th Week expenses for a total of \$37,471.13.
3. December 2nd, 2020 Special Payroll expenses for a total of \$4,778.91.
4. December 15th, 2020 claims expenses for a total of \$222,587.46, not including Jack's Country Store.
 - a. Claims: \$207,664.33
 - b. Payroll: \$14,923.13

Jack's Country Store: Needs Approval

1. December 15th, 2020 expenses for a total of \$152.04.

Guests and Public Comments

Guests:

Public Comments:

Please introduce yourself and your purpose in attending the meeting.

Presentations and Special Events: None

Secretary's Report

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, November 2020
3. 2020 Cash Flow Statement
4. 2020 Cash Flow Projection
5. Historical Tax Collection Report
6. Systems Design Collection Statistics

Calendar Items and Upcoming Events

1. December 19th, 2020 – Toys for Peninsula Kids, Station 21-1, 8:00 a.m. – 5:00 p.m.
2. January 19th, 2021 – Regular Commissioner's Meeting, Station 21-1, 4:00 p.m.

Correspondence: None

Old Business: None

Pacific County Fire Protection District 1
Regular Commissioner's Meeting
December 15, 2020 – 4:00 p.m.
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New Business:

1. Policy 105 – Electronic and Digital – Needs Approval
2. Springbrook Subscription Renewal – Needs Approval
3. 2021-2022 Collective Bargaining Agreement between PCFD1 and IAFF Local 3999
4. Ambulance Remount/Rechassis – Needs Approval
5. Purchase Pelican Cases for Medication and Airway Boxes – Needs Approval
6. Purchase Handtevy Pediatric Emergency Standards System – Needs Approval
7. Purchase 2 Binder Lift Bariatric Seats – Needs Approval
8. Purchase 20 Online/Textbook Packages for EMT Course – Needs Approval
9. Purchase Vacuum Mattresses for Ambulances – Needs Approval
10. Purchase iPad Air 4s for Mobile Data Computers – Needs Approval

District Chief's Report

1. AC Karvia's Report
2. AC Weatherby's Report
3. AC Bishop's Report
4. Pub Ed Coordinator Karvia's Report

Commissioner's Reports

1. Tom Downer
2. Fred Hill
3. Dennis Long

Personnel Information:

Good of the Order:

Executive Session:

Adjourn Meeting by Chairman

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES NOVEMBER 17, 2020**



Commissioner Hill established that a quorum was present and called the meeting to order at 15:00. The meeting was held via Zoom. Attendance at the meeting included the following District Members:

Commissioner Fred Hill
Commissioner Tom Downer
Commissioner Dennis Long
Fire Chief Jacob Brundage
Assistant Chief Mike Karvia
Assistant Chief Brad Weatherby

Assistant Chief T.J. Bishop
Captain Mike DeConto
Firefighter/Paramedic Josh Raichl
Pub Ed Coordinator Lani Karvia
District Secretary [REDACTED]

Commissioner Hill called for an Executive Session at 15:00 for Pension and Relief Board meeting. Regular session resumed at 15:01.

2021 Budget Hearing Workshop

The meeting recessed at 15:02 for the 2021 Budget Hearing.

The meeting resumed at 16:03.

Commissioner Downer made a motion to adopt the 2021 Budget – Resolution 2020-06, seconded by Commissioner Long. Motion carried.

Consent Agenda

1. Minutes of Regular Commissioners Meeting held on October 20th, 2020.
2. October 29th, 2020 4th Week expenses for a total of \$17,824.76.
3. November 17th, 2020 claims expenses for a total of \$266,054.40, not including Jack's Country Store.
 - a. Claims: \$11,204.23
 - b. Payroll: \$254,850.17

Commissioner Downer made a motion to approve the consent agenda as prepared, seconded by Commissioner Long. Motion carried.

Jack's Country Store

1. November 17th, 2020 expenses for a total of \$172.39.

Commissioner Hill made a motion to approve the expenses for Jack's Country Store, seconded by Commissioner Long. Commissioner Downer abstained. Motion carried.

Guests and Public Comments: None.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES NOVEMBER 17, 2020**



Secretary's Report: (Report Attached)

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, October 2020
3. 2020 Cash Flow Statement
4. 2020 Cash Flow Projection
5. Historical Tax Collection Report
6. Systems Design Collection Statistics

Calendar Items and Upcoming Events

1. December 15th, 2020 – Regular Commissioner's Meeting, Station 21-1, 4:00 p.m.

Commissioner Long asked Chief Brundage if we still wanted to hold an annual strategic plan review.

Chief Brundage replied that he would like to. He stated that we have new people that might have new input. There are new weaknesses and opportunities that are not identified. It is hard for volunteers to attend before 5:00 p.m. He informed that he would like to poll the volunteers to see what would work for them.

Commissioner Long added that if we chose a virtual option, he could write on a board and everyone else could be on Zoom.

Commissioner Hill requested that Chief Brundage talk to the volunteers and find a good time for the meeting.

Chief Brundage stated that he would work with Commissioner Long to get as many people involved as possible.

Commissioner Downer agreed with Chief Brundage. He added that it is hard to get volunteers to attend meetings in the early afternoon. He stated that he is available any time or day to make the meeting work with as many people as possible.

Chief Brundage stated that he will send out the information for the meeting after he works with Commissioner Long.

Correspondence: None

Old Business:

1. Public Safety Testing

AC Weatherby informed the Board that PCFD#1 did sign up with Public Safety Testing. We have received two applicants in the pool. On November 20th, he will pull the applications. Our current applicants have diverse experience. One is currently a Paramedic at Clark County AMR and a Volunteer Firefighter at Scappoose Fire. The other is a Paramedic at Sheridan Fire.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES NOVEMBER 17, 2020**



New Business:

1. Resolution 2020-07, Fire Levy

Commissioner Downer made a motion to approve Resolution 2020-07 – Fire Levy, seconded by Commissioner Long. Motion carried.

2. Resolution 2020-08, EMS Levy

Commissioner Downer made a motion to approve Resolution 2020-08 – EMS Levy, seconded by Commissioner Long. Motion carried.

3. Washington Survey and Rating Bureau Results

Commissioner Downer stated that he was surprised with the tender credit; he thought WSRB would take it away.

Commissioner Hill and Commissioner Long both agreed that they were surprised as well.

Chief Brundage stated that he read through the comprehensive report and identified the areas that we could improve. The report also shows how the water distribution systems have improved.

Commissioner Downer added that there is no divergence or penalty. We are producing the best return on investment for taxpayers anywhere.

Commissioner Hill stated that he is happy and proud of all the employees who have made the District what it is today.

District Chief's Report: See Attached Report

1. AC Karvia's Report – AC Karvia informed that Fire Officer I is scheduled for this coming weekend. Nine district members are enrolled – seven career and two volunteer.
2. AC Weatherby's Report – AC Weatherby reported that the Station 2 garage doors will be installed in the next couple weeks.
3. AC Bishop's Report – AC Bishop thanked the commissioners, administrative staff, and crews for the onboarding. He also thanked the commissioners for the use of the Surfside house. AC Bishop reported that PCFD#1 has had its first intragency exposure. There has been communication with both the Health Department and the provider. The exposure originated outside of the organization and spread while on duty. All training, except for Fire Officer I, has been moved to virtual learning. We hope to be moving forward by 2021.
4. Pub Ed Coordinator Karvia's report – See attached report.

Chief Brundage stated that Firefighter Raichl and Captain DeConto received quotes to replace failing workout equipment. Nothing is over \$2,500 individually. Nothing is extravagant. They did a thorough job with their research; they shopped around and received government rates.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES NOVEMBER 17, 2020**



Commissioner Long made a motion to approve the purchase of workout equipment in the amount of \$6,870.76, seconded by Commissioner Hill. Motion carried.

Commissioner's Reports

1. Tom Downer – None.
2. Fred Hill – Commissioner Hill reported that he had sat in negotiations and there had been good conversations. He offered to attend the next negotiation meeting.
3. Dennis Long – None.

Good of the Order:

Chief Brundage stated that tomorrow is AC Karvia's last day in the office. He told a funny story which was indicative of Karvia's time at the District; Mike is a super duper firefighter but also well-versed in hair care.

Personnel Information: None

Executive Session: Commissioner Hill called for an Executive Session lasting 10 minutes for personnel matters at 16:45. Fire Chief Brundage and District Secretary [REDACTED] were in attendance for seven minutes. Regular session resumed at 16:55.

Meeting adjourned at 16:57.

FRED H. HILL, Commissioner

THOMAS L. DOWNER, Commissioner

Attest:

DENNIS A. LONG, Commissioner

[REDACTED], District Secretary

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

11/01/2020 To: 11/30/2020

Time: 14:39:51 Date: 11/30/2020
Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1656	11/30/2020	Claims	1	EFT	SECURITY STATE BANK OF WA	5.00	NOVEMBER BANK FEES
1657	11/30/2020	Claims	1	24442	ACTIVE ENTERPRISES INC	175.40	ST2 PROPANE
1658	11/30/2020	Claims	1	24443	AIRGAS USA, LLC	56.49	LARGE OXYGEN CYLINDER RENTAL - 13; LARGE OXYGEN CYLINDER RENTAL - 6
1659	11/30/2020	Claims	1	24444	ARAMARK	112.26	11/25 LINEN SERVICE; 11/11 LINEN SERVICE; 11/18 LINEN SERVICE
1660	11/30/2020	Claims	1	24445	JEFFEREY S ARCHER	197.82	ADMIN TSHIRT
1661	11/30/2020	Claims	1	24446	BANK OF THE PACIFIC VISA - 1029	1,942.10	OCTOBER LK CREDIT CARD CHARGES
1662	11/30/2020	Claims	1	24447	BANK OF THE PACIFIC VISA - 1303	193.90	JB OCTOBER CREDIT CARD CHARGES
1663	11/30/2020	Claims	1	24448	BOUND TREE MEDICAL, LLC	4,780.14	MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPP
1664	11/30/2020	Claims	1	24449	CENTURY LINK #300537338	134.66	ST2 TELEPHONE
1665	11/30/2020	Claims	1	24450	CENTURYLINK #300541120	56.95	BURN LINE
1666	11/30/2020	Claims	1	24451	CENTURYLINK #300541738	420.77	ST1 AND ST3 TELEPHONE
1667	11/30/2020	Claims	1	24452	CHINOOK OBSERVER	52.35	2021 BUDGET HEARING NOTICE
1668	11/30/2020	Claims	1	24453	COSTCO MEMBERSHIP	120.00	BUSINESS MEMBERSHIP 2021
1669	11/30/2020	Claims	1	24454	DRUG SCREENS, INC.	70.00	UA - STARKS, SCHROEDER
1670	11/30/2020	Claims	1	24455	ELECTRICAL SPECIALTIES, INC.	3,068.54	REMOVED AND REPLACED SEPTIC PANEL - ST1; WALLPACK LIGHT INSTALLATION - ST1
1671	11/30/2020	Claims	1	24456	EVERGREEN SEPTIC INC.	85.00	ST5 BI-WEEKLY SERVICE
1672	11/30/2020	Claims	1	24457	FLYNN LAW GROUP	3,788.00	PROFESSIONAL SERVICES THROUGH 9/30/2020
1673	11/30/2020	Claims	1	24458	LINDA M. JENKINS	200.00	IFSAC EVALUATOR
1674	11/30/2020	Claims	1	24459	DOUG M KNUTZEN	200.00	FIRE OFFICER 1 EVALUATOR
1675	11/30/2020	Claims	1	24460	CRAIG MARTINELL	200.00	IFSAC FIRE OFFICER 1 EVALUATOR
1676	11/30/2020	Claims	1	24461	KIRK MELLER	300.00	TCO FOR FIRE OFFICER 1 TEST
1677	11/30/2020	Claims	1	24462	NORTH BEACH WATER	126.76	ST1 WATER; ST1D WATER
1678	11/30/2020	Claims	1	24463	OMAN & SONS INC	18.45	SHIPPING - NW SAFETY CLEAN
1679	11/30/2020	Claims	1	24464	PACIFIC COUNTY SHERIFF'S OFFICE	7,530.64	4TH QUARTER LOCAL SUPPORT
1680	11/30/2020	Claims	1	24465	ANTHONY PROVENZANO	250.00	BOOT REIMBURSEMENT
1681	11/30/2020	Claims	1	24466	PUD #2 OF PACIFIC COUNTY	546.69	ST2 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY; ST4 ELECTRICITY

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

11/01/2020 To: 11/30/2020

Time: 14:39:51 Date: 11/30/2020
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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1682	11/30/2020	Claims	1	24467	SEA WESTERN INC, FIREFIGHTING EQUIP.	3,210.57	COMBAT SNIPER 50' FIRE HOSE, KEY CUSTOM 8' FIRE HOSE
1683	11/30/2020	Claims	1	24468	SILVER STAR TELECOM	278.10	ST1 AND ST2 INTERNET
1684	11/30/2020	Claims	1	24469	SPECTRUM	140.25	ST2 CABLE; ST1 CABLE
1685	11/30/2020	Claims	1	24470	SUMMIT LAW GROUP	399.00	ACTIVITY BILLED THROUGH 10/31/2020
1686	11/30/2020	Claims	1	24471	SUNSET AUTO PARTS	196.70	COOLANT FILTER - #7975; TRANSMISSION FLUID - #7975; BELT - #5778; OIL - #9228
1687	11/30/2020	Claims	1	24472	SYSTEMS DESIGN WEST, LLC.	1,877.40	OCTOBER AMBULANCE BILLING
1688	11/30/2020	Claims	1	24473	VOYAGER FLEET SYSTEMS, INC.	1,717.09	NOVEMBER FUEL CHARGES
1689	11/30/2020	Claims	1	24474	WA FIRE COMMISSIONERS ASSOC.	2,500.00	2021 DUES
1690	11/30/2020	Claims	1	24475	JOHN S. WOOD	250.00	IFSAC EVALUATIONS
1691	11/30/2020	Claims	1	24476	WOODY'S SEPTIC SPECIALTIES, INC	2,270.10	NEW CONTROL PANEL FOR SEPTIC SYSTEM - ST1
001 General Fund 651.100						37,471.13	
						37,471.13	Claims: 37,471.13

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____, District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

12/01/2020 To: 12/31/2020

Time: 13:21:00 Date: 12/01/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1699	12/03/2020	Payroll	1	EFT	THADDEUS BISHOP	1,227.01	
1700	12/03/2020	Payroll	1	EFT	MICHAEL J KARVIA	1,217.20	
1701	12/03/2020	Payroll	1	EFT	JOHN B WEATHERBY	1,988.49	
1702	12/01/2020	Payroll	1	EFT	INTERNAL REVENUE SERVICE	346.21	941 Deposit for Pay Cycle(s) 12/03/2020 - 12/03/2020
001 General Fund 651.100						4,778.91	
						4,778.91	Payroll:
							4,778.91

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____, District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

12/15/2020 To: 12/31/2020

Time: 16:39:03 Date: 12/10/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1729	12/31/2020	Payroll	1	EFT	DAVID M ALLSUP	5,262.18	
1730	12/31/2020	Payroll	1	EFT	JEFFEREY S ARCHER	4,870.97	
1731	12/31/2020	Payroll	1	EFT	JUSTIN D F BAKER	5,367.59	
1732	12/31/2020	Payroll	1	EFT	CORY A BARDONSKI	5,692.80	
1733	12/31/2020	Payroll	1	EFT	THADDEUS BISHOP	6,227.92	
1734	12/31/2020	Payroll	1	EFT	JACOB M BRUNDAGE	6,506.15	
1735	12/31/2020	Payroll	1	EFT	SAMUEL J BURTON	4,850.17	
1736	12/31/2020	Payroll	1	EFT	MICHAEL P DECONTO	6,594.81	
1737	12/31/2020	Payroll	1	EFT	JAMES GAERLAN	5,676.89	
1738	12/31/2020	Payroll	1	EFT	NICKOLAS HALDEMAN	7,553.43	
1739	12/31/2020	Payroll	1	EFT	KYLE J HARRINGTON	5,029.66	
1740	12/31/2020	Payroll	1	EFT	TOMMY M HERSEY	4,635.65	
1741	12/31/2020	Payroll	1	EFT	LANI G KARVIA	2,902.76	
1742	12/31/2020	Payroll	1	EFT	MICHAEL J KARVIA	6,165.57	
1743	12/31/2020	Payroll	1	EFT	NATASHA LUCE	3,712.94	
1744	12/31/2020	Payroll	1	EFT	[REDACTED]	3,919.44	
1745	12/31/2020	Payroll	1	EFT	JOSHUA M RAICHL	5,935.10	
1746	12/31/2020	Payroll	1	EFT	TYLER REYNOLDS	4,426.18	
1747	12/31/2020	Payroll	1	EFT	THOMAS C TROTTER	4,760.25	
1749	12/31/2020	Payroll	1	EFT	JOHN B WEATHERBY	6,587.26	
1750	12/31/2020	Payroll	1	EFT	MICHAEL WEATHERBY	4,848.00	
1751	12/31/2020	Payroll	1	EFT	DAVID L WILLIAMS	4,425.52	
1752	12/31/2020	Payroll	1	EFT	TRAVIS ZIMMERMAN	4,578.62	
1753	12/15/2020	Claims	1	EFT	DOWNER, THOMAS L.	128.00	11/17 REGULAR MEETING
1754	12/15/2020	Claims	1	EFT	HILL, FRED	512.00	11/16 VOUCHERS; 11/30 VOUCHERS; 11/17 REGULAR MEETING; 11/18 NEGOTIATIONS
1755	12/15/2020	Claims	1	EFT	DENNIS LONG	128.00	11/17 REGULAR MEETING
1756	12/15/2020	Claims	1	EFT	WA STATE DEPT OF REVENUE	170.82	Written From Use Tax Report
1757	12/15/2020	Payroll	1	EFT	INTERNAL REVENUE SERVICE	22,788.52	941 Deposit for Pay Cycle(s) 12/31/2020 - 12/31/2020
1758	12/15/2020	Payroll	1	EFT	PACIFIC COUNTY FIRE DIST #1 LOCAL 3999	1,120.00	Pay Cycle(s) 12/31/2020 To 12/31/2020 - DUES
1759	12/15/2020	Payroll	1	EFT	STATE OF WASHINGTON	2,775.23	Pay Cycle(s) 12/31/2020 To 12/31/2020 - DECONTO, 2779062; Pay Cycle(s) 12/31/2020 To 12/31/2020 - ZIMMERMAN, 6621043; Pay Cycle(s) 12/31/2020 To 12/31/2020 - BARDONSKI, 2803470
1760	12/15/2020	Payroll	1	EFT	WA STATE DEPT OF RETIREMENT	32,625.42	BIAS ROUNDING ERROR - NOT NEEDED ON 10/30 PAYMENT; Pay Cycle(s) 12/03/2020 To 12/03/2020 - LEOFF; Pay Cycle(s) 12/31/2020 To 12/31/2020 - DCDOR; Pay Cycle(s) 12/31/2020 To 12/31/2020 - LEOFF; Pay Cycl
1748	12/31/2020	Payroll	1	24477	HARLEY E WAIT	158.85	
1761	12/15/2020	Claims	1	24478	ACTIVE ENTERPRISES INC	407.50	ST1 PROPANE
1762	12/15/2020	Claims	1	24479	AIRGAS USA, LLC	56.49	LARGE OXYGEN CYLINDER RENTAL X6; LARGE OXYGEN CYLINDER RENTAL X13

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

12/15/2020 To: 12/31/2020

Time: 16:39:03 Date: 12/10/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1763	12/15/2020	Claims	1	24480	ARAMARK	74.84	12/2 LINEN SERVICE; 12/9 LINEN SERVICE
1764	12/15/2020	Claims	1	24481	BEACH BATTERIES, INC.	444.97	#7824; #9086
1765	12/15/2020	Claims	1	24482	BOUND TREE MEDICAL, LLC	1,200.86	MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDICAL; AND NOT TAXED; MEDICAL;
1766	12/15/2020	Claims	1	24483	BRAUN NORTHWEST INC	191.27	LIGHT - #1992
1767	12/15/2020	Claims	1	24484	CENTURY LINK #300537338	134.39	ST2 TELEPHONE
1768	12/15/2020	Claims	1	24485	CENTURYLINK #300541120	56.95	BURN LINE
1769	12/15/2020	Claims	1	24486	CENTURYLINK #300541738	420.77	ST1 AND ST3 TELEPHONE
1770	12/15/2020	Claims	1	24487	DAY WIRELESS SYSTEMS, INC.	234.58	3 PAGERS REPAIRED/CLEANED, 1 DEPOT REPAIR ON PAGER
1771	12/15/2020	Claims	1	24488	DEL'S OK POINT-S TIRE	1,637.82	TIRES, BALANCE, MOUNT - #5778
1772	12/15/2020	Claims	1	24489	JASON W DERREY	92.22	REIMBURSEMENT OF DECEMBER DISABILITY PAYMENT
1773	12/15/2020	Claims	1	24490	ENGLUND MARINE SUPPLY	165.47	RECEPTACLE UNIT - #1992
1774	12/15/2020	Claims	1	24491	EVERGREEN SEPTIC INC.	85.00	ST5 BI-WEEKLY SERVICE
1775	12/15/2020	Claims	1	24492	FORD ELECTRIC CO INC	151.34	LABOR - STOVE AT ST2
1776	12/15/2020	Claims	1	24493	OMAN & SONS INC	135.68	LIGHT, FILTER
1777	12/15/2020	Claims	1	24494	PACIFIC CO. FIRE DIST#1 PETTY CASH FUND	46.15	CERTIFIED POSTAGE - GARNISHMENT, 2021 BUDGET TO COUNTY; POSTAGE FOR CERTIFIED LETTER TO MCKESSON; POSTAGE FOR LETTERS TO S. BEND AND OLYMPIA
1778	12/15/2020	Claims	1	24495	PACIFIC OFFICE AUTOMATION	85.69	10/19-11/19 COPY/PRINT
1779	12/15/2020	Claims	1	24496	PENINSULA SANITATION SERVICE, INC	278.72	ST1 GARBAGE; ST2 GARBAGE
1780	12/15/2020	Claims	1	24497	PUD #2 OF PACIFIC COUNTY	801.98	ST1 ELECTRICITY; ST5 ELECTRICITY; ST1D ELECTRICITY; ST1A ELECTRICITY; ST3 ELECTRICITY; ST3 ELECTRICITY
1781	12/15/2020	Claims	1	24498	SEAVIEW SEWER DISTRICT	319.20	ST2 SEWER; ST2 SEWER
1782	12/15/2020	Claims	1	24499	SILVER STAR TELECOM	282.27	ST1 AND ST2 INTERNET
1783	12/15/2020	Claims	1	24500	STERICYCLE INC.	20.72	BIOHAZARD DISPOSAL - MONTHLY SERVICE
1784	12/15/2020	Claims	1	24501	SUNSET AUTO PARTS	184.93	OIL, FUEL, BREATHER, COOLANT HYDRAULIC FILTERS - #7824; OIL, FUEL, COOLANT, TRANS, BREATHER FILTERS - #3085
1785	12/15/2020	Claims	1	24502	TARGETSOLUTIONS LEARNING, LLC	5,435.00	2021 MEMBERSHIP
1786	12/15/2020	Claims	1	24503	TECH TAP COMPUTER CONSULTING	455.64	MONTHLY AGREEMENT

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

12/15/2020 To: 12/31/2020

Time: 16:39:03 Date: 12/10/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1787	12/15/2020	Claims	1	24504	TELEFLEX LLC C/O TELEFLEX FUNDING LLC	562.50	EZ-IO 25MM NEEDLES BOXES
1788	12/15/2020	Claims	1	24505	WASTE CONNECTIONS OF WA INC	2.78	90 GAL SHRED SERVICE LESS BALANCE ON ACCOUNT
1789	12/15/2020	Claims	1	24506	WESTLAKE HARDWARE	18.58	SPRAY-LUBRICANT FOR VEHICLE MAINTENANCE; LIGHT BLUBS, LAUNDRY DETERGENT
1790	12/15/2020	Payroll	1	24507	DIMARTINO ASSOCIATES, INC.	1,079.65	Pay Cycle(s) 12/31/2020 To 12/31/2020 - DISINSFF; DEDUCTION OF DERREY'S DECEMBER PAYMENT (MADE IN ERROR).; ADJUST - CT, NT, TR WILL OWE DISTRICT
1791	12/15/2020	Payroll	1	24508	GET PROGRAM	230.00	Pay Cycle(s) 12/31/2020 To 12/31/2020 - GET
1792	12/15/2020	Payroll	1	24509	TRUSTEED PLANS SERVICE CORP	2,523.04	Pay Cycle(s) 12/31/2020 To 12/31/2020 - DENTAL
1793	12/15/2020	Payroll	1	24510	TRUSTEED PLANS SERVICE CORP	787.49	Pay Cycle(s) 12/31/2020 To 12/31/2020 - DISADMIN
1794	12/15/2020	Payroll	1	24511	TRUSTEED PLANS SERVICE CORPORATION	23,011.27	Pay Cycle(s) 12/31/2020 To 12/31/2020 - MEDICAL
1795	12/15/2020	Payroll	1	24512	WA COUNCIL OF POLICE & SHERIFFS	35.00	Pay Cycle(s) 12/31/2020 To 12/31/2020 - DISWACOPS
001 General Fund 651.100						222,587.46	
						222,587.46	Claims: 14,923.13 Payroll: 207,664.33

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____ District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

12/14/2020 To: 12/14/2020

Time: 16:42:48 Date: 12/10/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1796	12/14/2020	Claims	1	24513	JACKS COUNTRY STORE INC	152.04	ELECTRICAL ITEMS FOR 2020 CHRISTMAS DECOR; STORAGE FOR EXTRA MATTRESS COVERS; TUBING, HARDWARE - #9524; MINI AIR REGULATOR, HEX PLUG, VLV BALL - #8775; HARDWARE RETURN - #8775; WATER FOR APPARATUS; FL
001 General Fund 651.100						152.04	
						152.04	Claims: 152.04

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____, District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
DISTRICT SECRETARY'S REPORT
DECEMBER 15, 2020**



FOR THE MONTH ENDING NOVEMBER 30, 2020

REVENUE: \$260,685.13

EXPENDITURES: \$303,697.92

CURRENT CASH POSITION: \$2,947,132.31

ACTIVITIES:

- 1. Grants – None**
- 2. BIAS (Springbrook) Year-end Webinars**

TREASURERS REPORT

Fund Totals

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

11/01/2020 To: 11/30/2020

Time: 10:36:54 Date: 12/02/2020
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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 651.100	2,950,103.69	260,685.13	303,697.92	2,907,090.90	39,671.98	369.43	0.00	2,947,132.31
	2,950,103.69	260,685.13	303,697.92	2,907,090.90	39,671.98	369.43	0.00	2,947,132.31

TREASURERS REPORT

Account Totals

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

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11/01/2020 To: 11/30/2020

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 General Fund 651.100	2,945,403.69	260,685.13	303,697.92	2,902,390.90	0.00	40,041.41	2,942,432.31
3 Ambulance Billing BOP	100.00	27,806.39	27,806.39	100.00	0.00	0.00	100.00
4 Petty Cash	100.00	30.80	30.80	100.00	0.00	0.00	100.00
5 Advance Travel	3,000.00	353.00	353.00	3,000.00	0.00	0.00	3,000.00
6 Revolving Checking	1,500.00	110.00	110.00	1,500.00	0.00	0.00	1,500.00
Total Cash:	2,950,103.69	288,985.32	331,998.11	2,907,090.90	0.00	40,041.41	2,947,132.31
	2,950,103.69	288,985.32	331,998.11	2,907,090.90	0.00	40,041.41	2,947,132.31

TREASURERS REPORT

Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	1656	11/30/2020	Claims	1	EFT	SECURITY STATE BANK OF WA	5.00	NOVEMBER BANK FEES
2018	405	03/19/2018	Claims	1	22233	KYLE J HARRINGTON	3.00	DRIVER'S CHECK REIMBURSEMENT
2019	362	03/15/2019	Claims	1	23054	HEARING AID CENTER	200.00	HEARING TEST - B. DAVIS, MAYFIELD, M. KARVIA, BARDONSKI, ALLSUP, DECONTO, BURTON, HARRINGTON
2019	490	04/12/2019	Claims	1	23115	HEARING AID CENTER	100.00	HEARING TEST - DERREY, WEATHERBY M.; RYAN STAMM TEST; DAVID WILLIAMS TEST
2020	872	06/17/2020	Claims	1	24087	UNITED HEALTHCARE INSURANCE CO. (AARP)	119.23	PATIENT REFUND - MEMBER #9MW5H94KX64
2020	1396	10/30/2020	Payroll	1	24331	ZOEY WARNER	18.47	
2020	1457	10/31/2020	Payroll	1	24338	WA COUNCIL OF POLICE & SHERIFFS	35.00	Pay Cycle(s) 10/30/2020 To 10/30/2020 - DISWACOPS
2020	1433	10/16/2020	Claims	1	24366	PACIFIC CO. FIRE DIST#1 PETTY CASH FUND	10.55	POSTAGE - CASTLE ROCK; POSTAGE
2020	1509	10/29/2020	Claims	1	24401	SNURE SEMINARS	250.00	2020 LAW UPDATE WEBINAR
2020	1568	11/30/2020	Payroll	1	24409	BRIAN DAVIS	114.73	
2020	1570	11/30/2020	Payroll	1	24410	MANDEE DEMARAY	166.23	
2020	1601	11/12/2020	Claims	1	24416	BEACH BATTERIES, INC.	22.66	#5778
2020	1605	11/12/2020	Claims	1	24420	NORTHWEST SAFETY CLEAN	267.25	TURNOUT CLEANER; TURNOUT WASH
2020	1607	11/12/2020	Claims	1	24422	PACIFIC CO. FIRE DIST#1 ADVANCED TRAVEL	353.00	BISHOP TRAINING - DECISION MAKING FOR COMPANY OPERATIONS (PER DIEM); BISHOP - HEALTH AND SAFETY CLASS PER DIEM
2020	1608	11/12/2020	Claims	1	24423	PACIFIC CO. FIRE DIST#1 PETTY CASH FUND	30.80	POSTAGE - 941 CERTIFIED TO IRS; POSTAGE - AIR SAMPLES; POSTAGE - CERTIFIED TO MCKESSON
2020	1609	11/12/2020	Claims	1	24424	PACIFIC CO. FIRE DIST#1 REVOLVING FUND	110.00	2 ROLLS OF STAMPS
2020	1610	11/12/2020	Claims	1	24425	PENINSULA SANITATION SERVICE, INC	278.72	ST2 GARBAGE; ST1 GARBAGE
2020	1615	11/12/2020	Claims	1	24430	TECH TAP COMPUTER CONSULTING	455.64	MONTHLY AGREEMENT
2020	1625	11/12/2020	Payroll	1	24440	WA COUNCIL OF POLICE & SHERIFFS	35.00	Pay Cycle(s) 11/30/2020 To 11/30/2020 - DISWACOPS
2020	1657	11/30/2020	Claims	1	24442	ACTIVE ENTERPRISES INC	175.40	ST2 PROPANE
2020	1658	11/30/2020	Claims	1	24443	AIRGAS USA, LLC	56.49	LARGE OXYGEN CYLINDER RENTAL - 13; LARGE OXYGEN CYLINDER RENTAL - 6

TREASURERS REPORT

Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	1659	11/30/2020	Claims	1	24444	ARAMARK	112.26	11/25 LINEN SERVICE; 11/11 LINEN SERVICE;
								11/18 LINEN SERVICE
2020	1660	11/30/2020	Claims	1	24445	JEFFEREY S ARCHER	197.82	ADMIN TSHIRT
2020	1661	11/30/2020	Claims	1	24446	BANK OF THE PACIFIC VISA - 1029	1,942.10	OCTOBER LK CREDIT CARD CHARGES
2020	1662	11/30/2020	Claims	1	24447	BANK OF THE PACIFIC VISA - 1303	193.90	JB OCTOBER CREDIT CARD CHARGES
2020	1663	11/30/2020	Claims	1	24448	BOUND TREE MEDICAL, LLC	4,780.14	MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPP
2020	1664	11/30/2020	Claims	1	24449	CENTURY LINK #300537338	134.66	ST2 TELEPHONE
2020	1665	11/30/2020	Claims	1	24450	CENTURYLINK #300541120	56.95	BURN LINE
2020	1666	11/30/2020	Claims	1	24451	CENTURYLINK #300541738	420.77	ST1 AND ST3 TELEPHONE
2020	1667	11/30/2020	Claims	1	24452	CHINOOK OBSERVER	52.35	2021 BUDGET HEARING NOTICE
2020	1668	11/30/2020	Claims	1	24453	COSTCO MEMBERSHIP	120.00	BUSINESS MEMBERSHIP 2021
2020	1669	11/30/2020	Claims	1	24454	DRUG SCREENS, INC.	70.00	UA - STARKS, SCHROEDER
2020	1670	11/30/2020	Claims	1	24455	ELECTRICAL SPECIALTIES, INC.	3,068.54	REMOVED AND REPLACED SEPTIC PANEL - ST1; WALLPACK LIGHT INSTALLATION - ST1
2020	1671	11/30/2020	Claims	1	24456	EVERGREEN SEPTIC INC.	85.00	ST5 BI-WEEKLY SERVICE
2020	1672	11/30/2020	Claims	1	24457	FLYNN LAW GROUP	3,788.00	PROFESSIONAL SERVICES THROUGH 9/30/2020
2020	1673	11/30/2020	Claims	1	24458	LINDA M. JENKINS	200.00	IFSAC EVALUATOR
2020	1674	11/30/2020	Claims	1	24459	DOUG M KNUITZEN	200.00	FIRE OFFICER 1 EVALUATOR
2020	1675	11/30/2020	Claims	1	24460	CRAIG MARTINELL	200.00	IFSAC FIRE OFFICER 1 EVALUATOR
2020	1676	11/30/2020	Claims	1	24461	KIRK MELLER	300.00	TCO FOR FIRE OFFICER 1 TEST
2020	1677	11/30/2020	Claims	1	24462	NORTH BEACH WATER	126.76	ST1 WATER; ST1D WATER
2020	1678	11/30/2020	Claims	1	24463	OMAN & SONS INC	18.45	SHIPPING - NW SAFETY CLEAN
2020	1679	11/30/2020	Claims	1	24464	PACIFIC COUNTY SHERIFF'S OFFICE	7,530.64	4TH QUARTER LOCAL SUPPORT
2020	1680	11/30/2020	Claims	1	24465	ANTHONY PROVENZANO	250.00	BOOT REIMBURSEMENT
2020	1681	11/30/2020	Claims	1	24466	PUD #2 OF PACIFIC COUNTY	546.69	ST2 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY; ST4 ELECTRICITY
2020	1682	11/30/2020	Claims	1	24467	SEA WESTERN INC, FIREFIGHTING EQUIP.	3,210.57	COMBAT SNIPER 50' FIRE HOSE, KEY CUSTOM 8' FIRE HOSE
2020	1683	11/30/2020	Claims	1	24468	SILVER STAR TELECOM	278.10	ST1 AND ST2 INTERNET
2020	1684	11/30/2020	Claims	1	24469	SPECTRUM	140.25	ST2 CABLE; ST1 CABLE

TREASURERS REPORT

Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	1685	11/30/2020	Claims	1	24470	SUMMIT LAW GROUP	399.00	ACTIVITY BILLED THROUGH 10/31/2020
2020	1686	11/30/2020	Claims	1	24471	SUNSET AUTO PARTS	196.70	COOLANT FILTER - #7975; TRANSMISSION FLUID - #7975; BELT - #5778; OIL - #9228
2020	1687	11/30/2020	Claims	1	24472	SYSTEMS DESIGN WEST, LLC.	1,877.40	OCTOBER AMBULANCE BILLING
2020	1688	11/30/2020	Claims	1	24473	VOYAGER FLEET SYSTEMS, INC.	1,717.09	NOVEMBER FUEL CHARGES
2020	1689	11/30/2020	Claims	1	24474	WA FIRE COMMISSIONERS ASSOC.	2,500.00	2021 DUES
2020	1690	11/30/2020	Claims	1	24475	JOHN S. WOOD	250.00	IFSAC EVALUATIONS
2020	1691	11/30/2020	Claims	1	24476	WOODY'S SEPTIC SPECIALTIES, INC	2,270.10	NEW CONTROL PANEL FOR SEPTIC SYSTEM
							- ST1	
							40,041.41	

Fund	Claims	Payroll	Total
001 General Fund 651.100	39,671.98	369.43	40,041.41
	39,671.98	369.43	40,041.41

TREASURERS REPORT

Signature Page

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

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11/01/2020 To: 11/30/2020

I, the undersigned officer for the Pacific County Fire District #1 have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____
District Secretary / Date

2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

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001 General Fund 651.100

Months: 01 To: 11

Revenues		Amt Budgeted	Revenues	Remaining	
310 TAXES					
311 10 22 000	FIRE - Real and Personal Property Taxes	2,170,000.00	2,151,998.55	18,001.45	99.2%
311 10 26 000	EMS - Real and Personal Property Taxes	587,013.00	586,498.26	514.74	99.9%
312 10 00 000	Forest Excise Tax	0.00	888.47	(888.47)	0.0%
317 20 00 000	Leasehold Excise Tax	0.00	4,344.48	(4,344.48)	0.0%
318 00 00 000	Other Tax	0.00	0.00	0.00	0.0%
322 90 00 000	Burn Permits	900.00	925.00	(25.00)	102.8%
310 TAXES		2,757,913.00	2,744,654.76	13,258.24	99.5%
330 State Grant					
331 01 00 000	Coded Wrong	0.00	0.00	0.00	0.0%
331 04 90 001	Direct Federal Grants (FEMA) SAFER	0.00	0.00	0.00	0.0%
331 04 90 002	Direct Federal Grants (FEMA) AFG	0.00	194,231.01	(194,231.01)	0.0%
332 92 10 000	Covid-19 Non-Grant Assistance	0.00	40,121.30	(40,121.30)	0.0%
332 93 40 000	Ground Emergency Medical Transportation	100,000.00	283,021.39	(183,021.39)	283.0%
333 04 90 000	Grant - HSGP Citizen Corps Program	0.00	0.00	0.00	0.0%
333 10 61 000	Indirect Federal Grant - DNR Phase II	0.00	0.00	0.00	0.0%
333 97 03 000	WA State Military Dept Emergency Mgmt Div	0.00	104,051.38	(104,051.38)	0.0%
334 01 30 000	State Grant - WSP FF Recruit Academy	0.00	0.00	0.00	0.0%
334 04 90 000	State Grant - DOH Prehospital	1,200.00	1,260.00	(60.00)	105.0%
334 04 90 001	State Grant - DOH Stroke	0.00	0.00	0.00	0.0%
334 06 90 001	State Grant - Secretary Of State Archives	0.00	0.00	0.00	0.0%
338 22 00 000	Fire Control Services (State Mobs, Etc.)	0.00	0.00	0.00	0.0%
330 State Grant		101,200.00	622,685.08	(521,485.08)	615.3%
342 20 00 000	Fire Protection Services (Fire Protection Contracts)	32,000.00	27,244.13	4,755.87	85.1%
342 60 01 000	Ambulance and Emergency Aid Services (Transports)	660,000.00	647,438.87	12,561.13	98.1%
342 60 02 000	Ambulance & Emergency Aid Services (Naselle Dist #4 payments	3,000.00	1,750.00	1,250.00	58.3%
340		695,000.00	676,433.00	18,567.00	97.3%
359 90 00 000	Miscellaneous Fines and Penalties (Illegal burning)	0.00	0.00	0.00	0.0%
350		0.00	0.00	0.00	0.0%
361 11 00 000	Investment Interest	10,000.00	12,281.04	(2,281.04)	122.8%
367 11 00 000	Gifts, Pledges, Grants and Bequests from Private Sources	0.00	21,330.12	(21,330.12)	0.0%
369 91 00 000	Other Misc Revenues (Include reimb for expenditures)	0.00	3,607.42	(3,607.42)	0.0%
369 91 01 000	Misc Revenues - LNI Reimbursements for Timeloss/LEP	0.00	47,670.50	(47,670.50)	0.0%
369 91 01 001	Misc Revenues - BVFF Reimburse	1,200.00	300.00	900.00	25.0%
369 91 01 002	Misc Revenues - Training	0.00	2,510.03	(2,510.03)	0.0%
360		11,200.00	87,699.11	(76,499.11)	783.0%
388 80 00 000	Prior Year Cash Adjustment	0.00	0.00	0.00	0.0%

2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

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001 General Fund 651.100

Months: 01 To: 11

Revenues		Amt Budgeted	Revenues	Remaining	
380					
389 10 00 000	Refunds / Misc Non Revenues	0.00	0.00	0.00	0.0%
380		0.00	0.00	0.00	0.0%
391 10 00 000	General Obligation Bond Proceeds	0.00	0.00	0.00	0.0%
395 10 00 000	Proceeds From Sale of Capital Assets (Equipment, etc.)	0.00	3,500.00	(3,500.00)	0.0%
395 20 00 000	Insurance Revenue for Loss/Impairment of Capital Assets	0.00	0.00	0.00	0.0%
390		0.00	3,500.00	(3,500.00)	0.0%
Fund Revenues:		3,565,313.00	4,134,971.95	(569,658.95)	116.0%
Expenditures		Amt Budgeted	Expenditures	Remaining	
520 FIRE					
522 10 10 001	Commissioners	10,000.00	10,112.00	(112.00)	101.1%
522 10 10 002	District Chief	115,695.00	98,052.57	17,642.43	84.8%
522 10 10 003	District Secretary	59,609.00	60,306.73	(697.73)	101.2%
522 10 10 004	Admin Assistant	0.00	0.00	0.00	0.0%
522 10 10 005	Pub. Ed. Coordinator	48,189.00	44,335.94	3,853.06	92.0%
522 10 10 006	Chief Of Operations	115,336.00	97,852.56	17,483.44	84.8%
522 10 10 007	Chief Of Administration	107,257.00	96,265.00	10,992.00	89.8%
522 10 20 001	Labor & Industry	18,791.00	9,059.46	9,731.54	48.2%
522 10 20 002	LEOFF Retirement	18,031.00	16,771.90	1,259.10	93.0%
522 10 20 003	Medical/Dental	53,187.00	53,082.29	104.71	99.8%
522 10 20 004	Medicare	6,468.00	6,080.04	387.96	94.0%
522 10 20 005	PERS Retirement	13,863.00	13,488.45	374.55	97.3%
522 10 20 006	Social Security	0.00	0.00	0.00	0.0%
522 10 20 007	Unemployment Compensation	0.00	0.00	0.00	0.0%
522 10 31 001	Office and Operating Supplies	9,161.00	11,392.60	(2,231.60)	124.4%
522 10 31 002	Office Cleaning Supplies	2,000.00	3,924.84	(1,924.84)	196.2%
522 10 35 001	Computer Hardware	1,000.00	670.21	329.79	67.0%
522 10 35 002	Computer Software	500.00	367.96	132.04	73.6%
522 10 40 001	Elections	6,000.00	0.00	6,000.00	0.0%
522 10 40 002	Ground Water Property Tax	412.00	321.20	90.80	78.0%
522 10 40 003	State Audit	0.00	0.00	0.00	0.0%
522 10 41 001	Legal Services / Publications	30,000.00	37,849.49	(7,849.49)	126.2%
522 10 41 002	Misc Professional Services	10,000.00	9,566.93	433.07	95.7%
522 10 42 001	Postage	1,000.00	1,012.11	(12.11)	101.2%
522 10 43 001	Travel Lodging	3,500.00	894.46	2,605.54	25.6%
522 10 43 002	Travel Meals	2,000.00	357.10	1,642.90	17.9%
522 10 43 003	Travel Mileage	2,000.00	704.62	1,295.38	35.2%
522 10 43 004	Travel Registration / Fee	25,000.00	16,103.00	8,897.00	64.4%
522 10 46 001	Casualty & Liability Insurance	63,250.00	75,128.22	(11,878.22)	118.8%
522 10 47 001	Electricity	17,845.00	14,153.42	3,691.58	79.3%
522 10 47 002	Garbage	3,565.00	3,284.86	280.14	92.1%
522 10 47 003	Natural Gas	6,365.00	4,657.02	1,707.98	73.2%
522 10 47 004	Sewer	2,652.00	2,531.00	121.00	95.4%
522 10 47 005	Telephone	13,493.00	9,694.12	3,798.88	71.8%
522 10 47 006	Water	3,713.00	3,669.12	43.88	98.8%
522 10 47 007	Wireless Communications	1,442.00	800.24	641.76	55.5%

2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

Time: 10:38:23 Date: 12/02/2020
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001 General Fund 651.100

Months: 01 To: 11

Expenditures	Amt Budgeted	Expenditures	Remaining	
520 FIRE				
522 10 47 008 Cable TV	2,122.00	2,041.52	80.48	96.2%
522 10 48 001 Computer Services	7,210.00	4,786.29	2,423.71	66.4%
522 10 49 001 Health & Wellness	7,000.00	3,924.32	3,075.68	56.1%
522 10 49 002 Memberships and Subscriptions	16,995.00	17,449.99	(454.99)	102.7%
210	804,651.00	730,691.58	73,959.42	90.8%
522 20 10 001 Training Officer	0.00	0.00	0.00	0.0%
522 20 10 002 FF/EMT Salaries & Wages	519,599.00	472,993.39	46,605.61	91.0%
522 20 10 003 Maintenance Technician	84,990.00	69,997.73	14,992.27	82.4%
522 20 10 004 Resident Interns	0.00	0.00	0.00	0.0%
522 20 10 005 Volunteer Incentive Program	25,000.00	15,450.00	9,550.00	61.8%
522 20 10 006 Volunteer Fire Mobilization Pay	0.00	0.00	0.00	0.0%
522 20 10 099 Timeless Payments (Disability)	0.00	0.00	0.00	0.0%
522 20 20 001 Labor & Industry	53,395.00	25,591.74	27,803.26	47.9%
522 20 20 002 LEOFF Retirement	27,695.00	24,174.04	3,520.96	87.3%
522 20 20 003 Medical/Dental	131,427.00	106,465.16	24,961.84	81.0%
522 20 20 004 Medicare	8,767.00	7,837.23	929.77	89.4%
522 20 20 005 PERS Retirement	10,930.00	9,022.74	1,907.26	82.6%
522 20 20 006 Social Security	1,700.00	957.90	742.10	56.3%
522 20 20 007 Unemployment Compensation	0.00	1,048.32	(1,048.32)	0.0%
522 20 20 008 BVFF Volunteer Disability - Reimbursable	0.00	0.00	0.00	0.0%
522 20 20 099 Payroll Clearing	0.00	278.72	(278.72)	0.0%
522 20 31 001 Misc Supplies	5,000.00	2,790.95	2,209.05	55.8%
522 20 31 002 Uniforms / Gear Issue	7,000.00	11,503.20	(4,503.20)	164.3%
522 20 32 001 Fuel	10,181.00	7,800.00	2,381.00	76.6%
522 20 35 001 Vehicle Parts	12,000.00	10,124.77	1,875.23	84.4%
522 20 35 002 Misc Small Tools/Equip	2,500.00	1,258.59	1,241.41	50.3%
522 20 35 003 Radio Equipment	1,000.00	420.55	579.45	42.1%
522 20 40 001 Dispatch / Local Support Svcs	2,862.00	1,607.61	1,254.39	56.2%
522 20 46 001 Pension & Relief	3,000.00	1,320.00	1,680.00	44.0%
522 20 48 001 Radio Repair/Maintenance	2,000.00	660.23	1,339.77	33.0%
522 20 48 002 Small Equip. Repair/Maintenance	4,000.00	1,878.30	2,121.70	47.0%
522 20 48 003 Vehicle Repair/Maintenance	2,000.00	74.56	1,925.44	3.7%
522 20 49 001 Misc Services	14,000.00	18,726.71	(4,726.71)	133.8%
220	929,046.00	791,982.44	137,063.56	85.2%
522 30 31 001 Fire Investigation Supplies	400.00	0.00	400.00	0.0%
522 30 31 002 Public Education Supplies	1,000.00	17.12	982.88	1.7%
522 30 49 001 Newsletter	0.00	0.00	0.00	0.0%
230	1,400.00	17.12	1,382.88	1.2%
522 40 31 001 Misc Supplies	3,500.00	1,553.81	1,946.19	44.4%
522 40 43 001 Training Lodging	2,000.00	916.65	1,083.35	45.8%
522 40 43 002 Training Meals	2,000.00	1,117.24	882.76	55.9%
522 40 43 003 Travel Mileage	500.00	165.00	335.00	33.0%
522 40 43 004 Travel Registration / Fee	20,000.00	12,845.74	7,154.26	64.2%
522 40 49 001 Resident Tuition	0.00	0.00	0.00	0.0%
522 40 49 002 Union Tuition	5,000.00	0.00	5,000.00	0.0%
240	33,000.00	16,598.44	16,401.56	50.3%
522 50 31 001 Building Maintenance Supplies	2,500.00	1,675.23	824.77	67.0%
522 50 49 001 Building Maintenance Services	10,000.00	3,796.22	6,203.78	38.0%

2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

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001 General Fund 651.100

Months: 01 To: 11

Expenditures	Amt Budgeted	Expenditures	Remaining	
520 FIRE				
250	12,500.00	5,471.45	7,028.55	43.8%
526 10 10 001 EMS Coordinator	0.00	0.00	0.00	0.0%
526 10 10 002 FF/Paramedic Salaries & Wages	1,015,520.00	837,959.79	177,560.21	82.5%
526 10 10 003 Volunteer Reimbursement	20,000.00	17,868.23	2,131.77	89.3%
526 10 10 099 Timeloss Payments (Disability)	0.00	43,959.03	(43,959.03)	0.0%
526 10 20 001 Labor & Industry	71,500.00	32,955.60	38,544.40	46.1%
526 10 20 002 LEOFF Retirement	54,127.00	44,756.42	9,370.58	82.7%
526 10 20 003 Medical/Dental	170,408.00	124,563.28	45,844.72	73.1%
526 10 20 004 Medicare	14,725.00	12,573.02	2,151.98	85.4%
526 10 20 005 PERS Retirement	0.00	0.00	0.00	0.0%
526 10 20 006 Social Security	1,600.00	1,107.84	492.16	69.2%
526 10 20 007 Unemployment Compensation	0.00	0.00	0.00	0.0%
526 10 31 001 Office & Operating Supplies	0.00	0.00	0.00	0.0%
526 10 41 001 Biohazard Disposal	650.00	448.46	201.54	69.0%
610	1,348,530.00	1,116,191.67	232,338.33	82.8%
526 40 30 001 Supplies	1,000.00	1,855.59	(855.59)	185.6%
526 40 43 001 Travel Lodging	0.00	0.00	0.00	0.0%
526 40 43 002 Travel Meals	1,500.00	1,019.84	480.16	68.0%
526 40 43 003 Travel Mileage	0.00	0.00	0.00	0.0%
526 40 43 004 Travel Registration Fee	1,500.00	3,609.02	(2,109.02)	240.6%
526 40 43 005 OTEP	3,500.00	2,656.07	843.93	75.9%
640	7,500.00	9,140.52	(1,640.52)	121.9%
526 70 41 001 Ambulance Billing Services	30,000.00	27,620.65	2,379.35	92.1%
526 70 41 002 GEMT Services	30,000.00	0.00	30,000.00	0.0%
526 70 49 001 Ambulance Payment Refunds	3,000.00	1,715.92	1,284.08	57.2%
670	63,000.00	29,336.57	33,663.43	46.6%
526 80 31 001 Medical & Operating Supplies	45,000.00	45,257.59	(257.59)	100.6%
526 80 32 001 Fuel	47,039.00	20,105.66	26,933.34	42.7%
526 80 35 001 Vehicle Parts	10,000.00	4,976.87	5,023.13	49.8%
526 80 35 002 Misc Small Tools/Equip	1,000.00	997.91	2.09	99.8%
526 80 48 001 Medical Equip. Repairs & Maintenance	12,500.00	10,819.41	1,680.59	86.6%
526 80 48 002 Radio Repairs & Maintenance	0.00	0.00	0.00	0.0%
526 80 48 003 Vehicle Repairs & Maintenance	2,000.00	1,206.89	793.11	60.3%
526 80 51 001 Dispatch / Local Support Svcs	28,514.00	28,514.42	(0.42)	100.0%
680	146,053.00	111,878.75	34,174.25	76.6%
520 FIRE	3,345,680.00	2,811,308.54	534,371.46	84.0%
522 FIRE				
522 10 10 008 Chief Of EMS & Safety	0.00	22,500.00	(22,500.00)	0.0%
522 FIRE	0.00	22,500.00	(22,500.00)	0.0%
580 Non-Expenditures				
586 00 00 001 Timeloss Passthrough To Employee	0.00	0.00	0.00	0.0%
586 00 20 003 Timeloss Passthrough - Personnel Benefits	0.00	0.00	0.00	0.0%

2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

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001 General Fund 651.100

Months: 01 To: 11

Expenditures	Amt Budgeted	Expenditures	Remaining	
580 Non-Expenditures				
580 Non-Expenditures	0.00	0.00	0.00	0.0%
591 22 71 001 Principal	51,500.00	51,500.00	0.00	100.0%
592 22 83 001 Interest	3,863.00	3,862.50	0.50	100.0%
594 22 60 001 Buildings	80,000.00	9,045.02	70,954.98	11.3%
594 22 60 002 Communication Equipment	10,000.00	0.00	10,000.00	0.0%
594 22 60 003 Office Equipment	0.00	0.00	0.00	0.0%
594 22 60 004 Equipment & Turnout Gear	35,000.00	49,665.46	(14,665.46)	141.9%
594 22 60 005 Fire Hose	5,000.00	3,210.57	1,789.43	64.2%
594 22 60 006 Misc Equipment	0.00	15,374.34	(15,374.34)	0.0%
594 22 60 007 SCBA Firefighting Equipment	60,000.00	239,230.31	(179,230.31)	398.7%
594 22 60 008 Engines	80,000.00	3,215.97	76,784.03	4.0%
594 26 60 001 Ambulance/Rechassis	100,000.00	0.00	100,000.00	0.0%
594 26 60 002 Misc Medical Equipment	20,000.00	16,320.14	3,679.86	81.6%
590	445,363.00	391,424.31	53,938.69	87.9%
Fund Expenditures:	3,791,043.00	3,225,232.85	565,810.15	85.1%
Fund Excess/(Deficit):	(225,730.00)	909,739.10		

2020 BUDGET POSITION TOTALS

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

Months: 01 To: 11

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund 651.100	3,565,313.00	4,134,971.95	116.0%	3,791,043.00	3,225,232.85	85%
	3,565,313.00	4,134,971.95	116.0%	3,791,043.00	3,225,232.85	85.1%

2020 CASH FLOW - YEAR TO DATE

CIFIC COUNTY FIRE DISTRICT 1

AG #: 1244

January To November

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General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
0 22 000 FIRE - Real and P	11,191.74	171,585.30	164,432.19	692,188.12	181,654.42	95,777.13	36,286.72	65,892.21	47,108.91	519,480.98	166,400.83	0.00	2,151,998.55	2,170,000.00	99%
0 26 000 EMS - Real and P	3,614.94	47,263.99	45,215.74	187,490.57	49,578.25	26,138.48	9,995.15	18,559.49	12,905.45	140,616.51	45,119.69	0.00	586,498.26	587,013.00	100%
0 00 000 Forest Excise Tax	0.00	339.73	0.00	0.00	216.69	0.00	0.00	152.07	0.00	0.00	179.98	0.00	888.47	0.00	0%
0 00 000 Leasehold Excise	0.00	1,815.21	0.00	0.00	0.00	959.67	0.00	0.00	1,525.87	0.00	43.73	0.00	4,344.48	0.00	0%
0 00 000 Burn Permits	100.00	75.00	75.00	150.00	50.00	125.00	125.00	0.00	0.00	150.00	75.00	0.00	925.00	900.00	103%
TAXES	14,906.68	221,079.23	209,722.93	879,828.69	231,499.36	123,000.28	46,406.87	84,603.77	61,540.23	660,247.49	211,819.23	0.00	2,744,654.76	2,757,913.00	100%
0 4 90 002 Direct Federal Gra	0.00	0.00	0.00	0.00	0.00	194,231.01	0.00	0.00	0.00	0.00	0.00	0.00	194,231.01	0.00	0%
0 2 10 000 Covid-19 Non-Gr	0.00	0.00	0.00	40,121.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,121.30	0.00	0%
0 3 40 000 Ground Emergenc	2,698.25	1,487.15	9,442.07	1,591.52	2,978.88	252,677.12	0.00	4,517.03	6,385.50	0.00	1,243.87	0.00	283,021.39	100,000.00	283%
0 7 03 000 WA State Military	0.00	0.00	0.00	104,051.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104,051.38	0.00	0%
0 4 90 000 State Grant - DOH	0.00	0.00	1,260.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,260.00	1,200.00	105%
State Grant	2,698.25	1,487.15	10,702.07	145,764.20	2,978.88	446,908.13	0.00	4,517.03	6,385.50	0.00	1,243.87	0.00	622,685.08	101,200.00	615%
0 0 00 000 Fire Protection Ser	0.00	0.00	0.00	529.00	17,138.40	772.08	6,569.30	0.00	0.00	1,505.30	730.05	0.00	27,244.13	32,000.00	85%
0 0 01 000 Ambulance and E	84,388.24	57,242.75	55,210.57	62,275.96	49,708.22	46,332.53	59,602.51	60,490.78	38,276.16	96,469.75	37,441.40	0.00	647,438.87	660,000.00	98%
0 0 02 000 Ambulance & Em	0.00	1,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,750.00	3,000.00	58%
Investment Interes	0.00	2,782.61	2,401.79	1,914.24	1,166.11	1,042.22	831.44	763.25	566.41	429.01	383.96	0.00	12,281.04	10,000.00	123%
0 1 00 000 Gifts, Pledges, Gr	0.00	0.00	0.00	0.00	0.00	21,330.12	0.00	0.00	0.00	0.00	0.00	0.00	21,330.12	0.00	0%
0 1 00 000 Other Misc Reven	200.00	782.85	1,999.77	5.00	490.00	16.98	73.88	0.00	0.00	0.00	38.94	0.00	3,607.42	0.00	0%
0 1 01 000 Misc Revenues - I	0.00	0.00	0.00	12,978.12	4,381.28	2,190.64	0.00	11,908.35	7,184.43	0.00	9,027.68	0.00	47,670.50	0.00	0%
0 1 01 001 Misc Revenues - F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00	300.00	1,200.00	25%
0 1 01 002 Misc Revenues - J	585.25	0.00	0.00	1,924.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,510.03	0.00	0%
Proceeds From Sa	785.25	3,565.46	4,401.56	16,822.14	6,037.39	24,579.96	905.32	12,671.60	7,750.84	729.01	9,450.58	0.00	87,699.11	11,200.00	783%
0 0 00 000 Proceeds From Sa	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	3,500.00	0.00	0%
REVENUES	102,778.42	285,124.59	280,037.13	1,105,219.99	309,862.25	641,592.98	113,484.00	163,283.18	113,952.73	758,951.55	260,685.13	0.00	4,134,971.95	3,565,313.00	116%
0 10 001 Commissioners	512.00	896.00	640.00	1,024.00	640.00	640.00	768.00	1,280.00	640.00	768.00	2,304.00	0.00	10,112.00	10,000.00	101%
0 10 002 District Chief	8,913.87	8,913.87	8,913.87	8,913.87	8,913.87	8,913.87	8,913.87	8,913.87	8,913.87	8,913.87	8,913.87	0.00	98,052.57	115,695.00	85%
0 10 003 District Secretary	5,482.43	5,482.43	5,482.43	5,482.43	5,482.43	5,482.43	5,482.43	5,482.43	5,482.43	5,482.43	5,482.43	0.00	60,306.73	59,609.00	101%
0 10 005 Pub. Ed. Coordina	4,030.54	4,030.54	4,030.54	4,030.54	4,030.54	4,030.54	4,030.54	4,030.54	4,030.54	4,030.54	4,030.54	0.00	44,335.94	48,189.00	92%
0 10 006 Chief Of Operatio	8,908.20	8,908.20	8,908.20	8,908.20	8,908.20	8,908.20	8,908.20	9,079.51	9,079.51	9,079.51	9,079.51	0.00	97,852.56	115,336.00	85%
0 10 007 Chief Of Administ	8,926.75	8,709.71	8,709.71	8,709.71	8,709.71	8,709.71	8,709.71	8,709.71	8,709.71	8,950.86	8,709.71	0.00	96,265.00	107,257.00	90%
0 20 001 Labor & Industry	0.00	0.00	0.00	3,001.00	0.00	3,008.73	0.00	0.00	0.00	3,049.73	0.00	0.00	9,059.46	18,791.00	48%
0 20 002 LEOFF Retiremen	1,425.71	1,414.16	1,414.14	1,414.14	1,414.14	1,414.14	1,414.14	1,423.27	1,823.02	1,835.88	1,823.02	0.00	16,771.90	18,031.00	93%
0 20 003 Medical/Dental	4,139.43	4,139.43	4,139.43	4,139.43	4,139.43	4,139.43	4,139.43	4,139.43	7,913.71	6,026.57	6,026.57	0.00	53,082.29	53,187.00	100%
0 20 004 Medicare	525.80	522.65	522.65	510.72	522.65	522.65	522.65	525.13	633.88	637.38	633.88	0.00	6,080.04	6,468.00	94%
0 20 005 PERS Retirement	1,223.37	1,223.37	1,223.37	1,223.37	1,223.37	1,223.37	1,223.37	1,223.37	1,233.83	1,233.83	1,233.83	0.00	13,488.45	13,863.00	97%

2020 CASH FLOW - YEAR TO DATE

CIFIC COUNTY FIRE DISTRICT 1

AG #: 1244

January To November

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General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
031 001 Office and Operat:	1,430.94	955.47	1,379.01	677.24	1,117.75	1,252.55	-111.00	428.39	2,626.25	683.23	952.77	0.00	11,392.60	9,161.00	124%
031 002 Office Cleaning S	239.01	525.34	351.72	412.70	619.99	382.82	81.03	266.17	198.24	539.86	307.96	0.00	3,924.84	2,000.00	196%
035 001 Computer Hardwa	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	670.21	0.00	0.00	0.00	670.21	1,000.00	67%
035 002 Computer Softwar	0.00	0.00	0.00	118.99	99.99	0.00	0.00	0.00	99.00	0.00	49.98	0.00	367.96	500.00	74%
040 001 Elections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	0%
040 002 Ground Water Pro	0.00	321.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	321.20	412.00	78%
041 001 Legal Services / P	2,712.00	161.00	9,119.95	3,166.50	8,836.00	776.66	2,239.00	151.08	5,774.00	497.00	4,416.30	0.00	37,849.49	30,000.00	126%
041 002 Misc Professional	2,823.42	408.25	409.85	356.79	341.32	701.56	3,060.76	384.69	425.16	359.58	295.55	0.00	9,566.93	10,000.00	96%
042 001 Postage	22.15	60.60	78.19	250.60	0.00	100.07	173.67	0.00	141.43	26.15	159.25	0.00	1,012.11	1,000.00	101%
043 001 Travel Lodging	0.00	0.00	894.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	894.46	3,500.00	26%
043 002 Travel Meals	0.00	0.00	0.00	153.00	0.00	0.00	204.10	0.00	0.00	0.00	0.00	0.00	357.10	2,000.00	18%
043 003 Travel Mileage	228.40	0.00	25.00	36.00	0.00	0.00	0.00	0.00	0.00	0.00	415.22	0.00	704.62	2,000.00	35%
043 004 Travel Registration	0.00	105.00	125.00	-105.00	0.00	15,063.00	0.00	0.00	0.00	250.00	665.00	0.00	16,103.00	25,000.00	64%
046 001 Casualty & Liabili	0.00	0.00	0.00	0.00	0.00	0.00	62,527.00	0.00	0.00	0.00	688.22	0.00	75,128.22	63,250.00	119%
047 001 Electricity	1,394.06	1,441.06	1,409.04	1,468.29	1,439.69	1,196.74	1,134.46	1,135.29	1,047.23	1,235.35	1,252.21	0.00	14,153.42	17,845.00	79%
047 002 Garbage	309.08	278.72	278.72	278.72	278.72	278.72	0.00	684.48	340.26	278.72	278.72	0.00	3,284.86	3,565.00	92%
047 003 Natural Gas	1,216.66	934.93	398.68	951.14	184.07	0.00	0.00	254.36	7.57	297.94	411.67	0.00	4,657.02	6,365.00	73%
047 004 Sewer	85.00	404.20	85.00	404.20	85.00	404.20	85.00	404.20	85.00	404.20	85.00	0.00	2,531.00	2,652.00	95%
047 005 Telephone	873.96	885.13	881.17	888.59	870.35	869.74	879.76	886.44	884.09	884.41	890.48	0.00	9,694.12	13,493.00	72%
047 006 Water	476.97	126.76	530.84	222.76	470.27	131.36	477.16	140.56	473.17	131.36	487.91	0.00	3,669.12	3,713.00	99%
047 007 Wireless Commun	80.02	80.02	80.02	80.02	80.02	80.02	80.02	80.02	80.06	80.02	0.00	0.00	800.24	1,442.00	55%
047 008 Cable TV	155.32	165.32	155.32	155.32	155.32	155.32	155.32	243.11	280.46	280.46	140.25	0.00	2,041.52	2,122.00	96%
048 001 Computer Service	345.92	345.92	345.92	510.92	416.19	450.78	555.64	450.78	452.94	455.64	455.64	0.00	4,786.29	7,210.00	66%
049 001 Health & Wellness	270.00	620.46	0.00	601.38	0.00	400.92	828.80	0.00	0.00	1,202.76	0.00	0.00	3,924.32	7,000.00	56%
049 002 Memberships and	4,627.71	6,091.57	30.00	702.54	36.00	177.00	0.00	30.00	729.67	2,405.50	2,620.00	0.00	17,449.99	16,995.00	103%
010 002 FF/EMT Salaries &	37,732.96	58,530.72	42,428.28	38,187.06	38,095.36	39,350.14	40,853.36	40,397.83	38,879.60	40,799.19	57,738.89	0.00	472,993.39	519,599.00	91%
010 003 Maintenance Tech	6,363.43	6,363.43	6,363.43	6,363.43	6,363.43	6,363.43	6,363.43	6,363.43	6,363.43	6,363.43	6,363.43	0.00	69,997.73	84,990.00	82%
010 005 Volunteer Incentiv	2,650.00	0.00	0.00	1,915.00	0.00	0.00	3,380.00	0.00	0.00	7,505.00	0.00	0.00	15,450.00	25,000.00	62%
020 001 Labor & Industry	0.00	0.00	0.00	7,130.35	0.00	9,153.89	0.00	0.00	0.00	9,307.50	0.00	0.00	25,591.74	53,395.00	48%
020 002 LEOFF Retirement	2,011.18	3,119.68	1,305.44	2,035.24	2,030.47	2,097.36	2,177.40	2,153.20	2,072.27	2,094.34	3,077.46	0.00	24,174.04	27,695.00	87%
020 003 Medical/Dental	8,628.35	8,628.35	7,249.42	10,244.88	10,244.88	10,244.88	10,244.88	10,244.88	10,244.88	10,244.88	10,244.88	0.00	106,465.16	131,427.00	81%
020 004 Medicare	677.84	940.97	447.40	673.72	644.64	662.84	733.64	678.03	656.02	792.63	929.50	0.00	7,837.23	8,767.00	89%
020 005 PERS Retirement	818.34	818.34	818.34	818.34	818.34	818.34	818.34	818.34	825.34	825.34	825.34	0.00	9,022.74	10,930.00	83%
020 006 Social Security	164.30	0.00	0.00	118.73	0.00	0.00	209.56	0.00	0.00	465.31	0.00	0.00	957.90	1,700.00	56%
020 007 Unemployment Co	0.00	0.00	0.00	0.00	1,048.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,048.32	0.00	0%
020 099 Payroll Clearing	794.19	-568.82	-401.57	1,003.10	-370.44	-371.35	735.12	-370.83	-383.43	734.00	-521.25	0.00	278.72	0.00	0%
031 001 Misc Supplies	335.30	581.70	228.09	379.99	197.28	113.43	128.20	164.73	109.38	101.94	450.91	0.00	2,790.95	5,000.00	56%
031 002 Uniforms / Gear Is	856.15	0.00	1,217.42	0.00	0.00	0.00	2,134.47	1,292.29	4,178.92	1,243.73	580.22	0.00	11,503.20	7,000.00	164%
032 001 Fuel	671.52	985.70	449.97	593.80	454.09	640.30	821.31	652.49	1,380.82	0.00	1,150.00	0.00	7,800.00	10,181.00	77%
035 001 Vehicle Parts	1,288.91	2,217.00	828.42	1,101.10	576.12	887.06	757.50	276.77	298.76	1,754.46	138.67	0.00	10,124.77	12,000.00	84%
035 002 Misc Small Tools/	0.00	0.00	0.00	0.00	0.00	0.00	0.00	260.00	510.01	0.00	488.58	0.00	1,258.59	2,500.00	50%
035 003 Radio Equipment	0.00	0.00	0.00	0.00	0.00	0.00	420.55	0.00	0.00	0.00	0.00	0.00	420.55	1,000.00	42%
040 001 Dispatch / Local S	401.91	0.00	401.90	0.00	0.00	0.00	0.00	0.00	401.91	0.00	401.89	0.00	1,607.61	2,862.00	56%
046 001 Pension & Relief	0.00	1,320.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,320.00	3,000.00	44%
048 001 Radio Repair/Mai	0.00	0.00	267.94	392.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	660.23	2,000.00	33%
048 002 Small Equip. Repa	448.62	168.84	86.42	108.21	64.78	0.00	608.33	208.02	185.08	0.00	0.00	0.00	1,878.30	4,000.00	47%

2020 CASH FLOW - YEAR TO DATE

CIFIC COUNTY FIRE DISTRICT 1

AG #: 1244

January To November

Time: 10:38:50 Date: 12/02/2020

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General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
020 48 003 Vehicle Repair/Mc	35.64	0.00	0.00	0.00	0.00	0.00	0.00	36.00	2.92	0.00	0.00	0.00	74.56	2,000.00	4%
020 49 001 Misc Services	3,930.07	372.87	0.00	1,623.93	982.71	1,890.51	2,122.78	7,419.52	0.00	291.87	92.45	0.00	18,726.71	14,000.00	134%
020 31 001 Fire Investigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0%
020 31 002 Public Education	0.00	0.00	0.00	0.00	17.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.12	1,000.00	2%
020 31 001 Misc Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,349.92	0.00	203.89	0.00	0.00	1,553.81	3,500.00	44%
020 43 001 Training Lodging	0.00	0.00	916.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	916.65	2,000.00	46%
020 43 002 Training Meals	100.00	0.00	0.00	678.53	0.00	0.00	60.46	116.25	0.00	0.00	162.00	0.00	1,117.24	2,000.00	56%
020 43 003 Travel Mileage	0.00	0.00	165.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	165.00	500.00	33%
020 43 004 Travel Registration	6,306.08	2,355.00	754.00	100.00	50.00	0.00	750.00	810.00	20.66	350.00	1,350.00	0.00	12,845.74	20,000.00	64%
020 49 002 Union Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
020 49 001 Building Maintene	538.88	38.95	43.10	191.25	37.82	210.15	0.00	27.01	333.13	180.48	74.46	0.00	1,675.23	2,500.00	67%
020 49 001 Building Maintene	0.00	0.00	404.00	332.13	300.00	0.00	0.00	184.43	1,158.66	697.12	719.88	0.00	3,796.22	10,000.00	38%
020 10 002 FF/Paramedic Sale	78,798.23	123,890.25	73,881.99	66,228.09	65,914.65	65,016.15	65,369.18	64,608.46	69,000.98	66,276.51	98,985.30	0.00	837,959.79	1,015,520.00	83%
020 10 003 Volunteer Reimbur	1,457.50	1,918.50	1,226.00	1,092.00	1,392.50	1,208.50	2,003.00	2,767.00	1,311.00	2,966.00	526.23	0.00	17,868.23	20,000.00	89%
020 10 099 Timeloss Payment	0.00	0.00	0.00	0.00	0.00	0.00	5,845.98	5,389.66	0.00	27,140.13	5,583.26	0.00	43,959.03	0.00	0%
020 20 001 Labor & Industry	0.00	0.00	0.00	11,387.93	0.00	10,936.32	0.00	0.00	0.00	10,631.35	0.00	0.00	32,955.60	71,500.00	46%
020 20 002 LEOFF Retirement	3,861.66	6,595.71	4,893.92	3,529.96	3,513.26	3,465.35	3,484.17	3,443.63	3,394.17	3,532.54	5,042.05	0.00	44,756.42	54,127.00	83%
020 20 003 Medical/Dental	7,898.04	12,989.59	14,475.65	11,150.00	11,150.00	11,150.00	11,150.00	11,150.00	11,150.00	11,150.00	11,150.00	0.00	124,563.28	170,408.00	73%
020 20 004 Medicare	1,163.57	1,824.21	1,349.15	976.13	975.95	960.26	976.89	969.71	934.04	1,004.01	1,439.10	0.00	12,573.02	14,725.00	85%
020 20 006 Social Security	90.36	118.95	76.02	67.70	86.33	74.93	124.19	171.57	81.28	183.89	32.62	0.00	1,107.84	1,600.00	69%
020 41 001 Biohazard Disposi	20.72	31.08	41.98	20.72	63.03	56.68	82.88	22.02	0.00	52.67	56.68	0.00	448.46	650.00	69%
020 30 001 Supplies	0.00	349.09	27.08	104.57	0.00	183.76	0.00	572.34	46.36	572.39	0.00	0.00	1,855.59	1,000.00	186%
020 43 002 Travel Meals	0.00	303.80	0.00	0.00	0.00	525.04	0.00	0.00	0.00	0.00	191.00	0.00	1,019.84	1,500.00	68%
020 43 004 Travel Registration	0.00	150.00	0.00	0.00	0.00	285.00	1,245.02	0.00	0.00	1,929.00	0.00	0.00	3,609.02	1,500.00	241%
020 43 005 OTEP	2,656.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,656.07	3,500.00	76%
020 41 001 Ambulance Billing	4,739.40	0.00	2,406.40	3,777.70	2,643.50	2,249.23	2,687.12	0.00	4,795.35	2,444.55	1,877.40	0.00	27,620.65	30,000.00	92%
020 41 002 GEMT Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	0%
020 49 001 Ambulance Payme	0.00	0.00	175.00	0.00	0.00	119.23	0.00	0.00	1,421.69	0.00	0.00	0.00	1,715.92	3,000.00	57%
020 31 001 Medical & Operat	4,915.52	4,228.98	4,106.58	2,737.44	3,818.18	2,453.32	3,095.08	6,781.64	2,111.11	4,757.06	6,252.68	0.00	45,257.59	45,000.00	101%
020 32 001 Fuel	2,176.10	2,356.16	2,424.78	1,617.64	1,135.49	1,260.82	1,532.04	1,464.63	3,343.23	0.00	2,794.77	0.00	20,105.66	47,039.00	43%
020 35 001 Vehicle Parts	1,514.01	249.92	172.10	27.50	1,347.24	47.40	169.83	120.56	271.76	827.76	228.79	0.00	4,976.87	10,000.00	50%
020 35 002 Misc Small Tools/	0.00	0.00	0.00	0.00	0.00	0.00	997.91	0.00	0.00	0.00	0.00	0.00	997.91	1,000.00	100%
020 48 001 Medical Equip. R4	0.00	0.00	0.00	10,136.35	0.00	290.36	392.70	0.00	0.00	0.00	0.00	0.00	10,819.41	12,500.00	87%
020 48 003 Vehicle Repairs &	250.00	20.26	756.70	0.00	69.95	5.67	0.00	0.00	62.15	39.00	3.16	0.00	1,206.89	2,000.00	60%
020 51 001 Dispatch / Local S	7,128.57	0.00	7,128.58	0.00	0.00	0.00	0.00	0.00	7,128.52	0.00	7,128.75	0.00	28,514.42	28,514.00	100%
TRE	252,792.14	299,050.54	237,677.81	244,666.18	224,593.02	241,763.53	288,958.38	220,890.36	235,065.24	277,482.75	288,368.59	0.00	2,811,308.54	3,345,680.00	84%
020 10 008 Chief Of EMS & I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00	7,500.00	7,500.00	0.00	22,500.00	0.00	0%
TRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00	7,500.00	7,500.00	0.00	22,500.00	0.00	0%
Non-Expenditures	0.00	0.00	5,099.03	5,389.66	5,215.80	5,389.66	0.00	0.00	0.00	-21,094.15	0.00	0.00	0.00	0.00	0%
2 71 001 Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,500.00	0.00	0.00	0.00	51,500.00	51,500.00	100%
2 83 001 Interest	0.00	0.00	1,931.25	0.00	0.00	0.00	0.00	0.00	1,931.25	0.00	0.00	0.00	3,862.50	3,863.00	100%
2 60 001 Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,426.26	4,618.76	0.00	9,045.02	80,000.00	11%

2020 CASH FLOW - YEAR TO DATE

CIFIC COUNTY FIRE DISTRICT 1

AG #: 1244

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January To November

General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
22 60 002 Communication E	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
22 60 004 Equipment & Turr	0.00	0.00	0.00	2,007.42	0.00	0.00	0.00	47,658.04	0.00	0.00	0.00	0.00	49,665.46	35,000.00	142%
22 60 005 Fire Hose	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,210.57	0.00	3,210.57	5,000.00	64%
22 60 006 Misc Equipment	1,124.41	0.00	2,125.43	0.00	0.00	0.00	0.00	0.00	0.00	12,124.50	0.00	0.00	15,374.34	0.00	0%
22 60 007 SCBA Firefighting	22,673.16	0.00	0.00	165,852.20	50,704.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	239,230.31	60,000.00	399%
22 60 008 Engines	0.00	0.00	0.00	0.00	2,975.00	240.97	0.00	0.00	0.00	0.00	0.00	0.00	3,215.97	80,000.00	4%
26 60 001 Ambulance/Recha	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0%
26 60 002 Misc Medical Equ	0.00	16,320.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,320.14	20,000.00	82%
	23,797.57	16,320.14	4,056.68	167,859.62	53,679.95	240.97	0.00	47,658.04	53,431.25	16,550.76	7,829.33	0.00	391,424.31	445,363.00	88%
D EXPENDITURES	276,589.71	315,370.68	246,833.52	417,915.46	283,488.77	247,394.16	288,958.38	268,548.40	295,996.49	280,439.36	303,697.92	0.00	3,225,232.85	3,791,043.00	85%
D GAIN/LOSS:	-173,811.29	-30,246.09	33,203.61	687,304.53	26,373.48	394,198.82	-175,474.38	-105,265.22	-182,043.76	478,512.19	-43,012.79	0.00	909,739.10		
D NET POSITION:	-173,811.29	-204,057.38	-170,853.77	516,450.76	542,824.24	937,023.06	761,548.68	656,283.46	474,239.70	952,751.89	909,739.10	909,739.10			

2020 FUND TOTALS

CIFIC COUNTY FIRE DISTRICT 1

AG #: 1244

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January To November

ENUES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Bud Amt	%
General Fund 651.100	102,778.42	285,124.59	280,037.13	1,105,219.99	309,862.25	641,592.98	113,484.00	163,283.18	113,952.73	758,951.55	260,685.13	0.00	4,134,971.95	3,565,313.00	116%
	102,778.42	285,124.59	280,037.13	1,105,219.99	309,862.25	641,592.98	113,484.00	163,283.18	113,952.73	758,951.55	260,685.13	0.00	4,134,971.95	3,565,313.00	116%
ENDITURES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Bud Amt	%
General Fund 651.100	276,589.71	315,370.68	246,833.52	417,915.46	283,488.77	247,394.16	288,958.38	268,548.40	295,996.49	280,439.36	303,697.92	0.00	3,225,232.85	3,791,043.00	85%
	276,589.71	315,370.68	246,833.52	417,915.46	283,488.77	247,394.16	288,958.38	268,548.40	295,996.49	280,439.36	303,697.92	0.00	3,225,232.85	3,791,043.00	85%
4/LOSS:	-173,811.29	-30,246.09	33,203.61	687,304.53	26,373.48	394,198.82	-175,474.38	-105,265.22	-182,043.76	478,512.19	-43,012.79	0.00	909,739.10		
POSITION:	-173,811.29	-204,057.38	-170,853.77	516,450.76	542,824.24	937,023.06	761,548.68	656,283.46	474,239.70	952,751.89	909,739.10	909,739.10			

2020

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PACIFIC COUNTY FIRE DISTRICT #1
HISTORICAL TAX COLLECTION TRENDS
2016 - PRESENT

	2016		2017		2018		2019		2020	
TOTAL TAX BUDGETED	\$	2,190,000.00	\$	2,210,200.00	\$	2,249,924.00	\$	2,296,130.00	\$	2,757,013.00
FIRE TAX BUDGETED	\$	1,640,000.00	\$	1,657,600.00	\$	1,687,434.00	\$	1,722,088.00	\$	2,170,000.00
EMS TAX BUDGETED	\$	550,000.00	\$	552,600.00	\$	562,490.00	\$	574,042.00	\$	587,013.00
	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED
JANUARY	\$ 12,367.02	0.56%	\$ 12,953.67	0.59%	\$ 15,264.18	0.68%	\$ 15,055.56	0.66%	\$ 14,806.68	0.54%
FEBRUARY	\$ 181,228.05	8.28%	\$ 179,805.67	8.14%	\$ 150,130.14	6.67%	\$ 197,746.44	8.61%	\$ 218,849.29	7.94%
MARCH	\$ 145,946.95	6.66%	\$ 170,790.47	7.73%	\$ 206,534.01	9.18%	\$ 166,653.82	7.26%	\$ 209,647.93	7.60%
APRIL	\$ 703,261.24	32.11%	\$ 728,399.75	32.96%	\$ 750,574.65	33.36%	\$ 848,309.28	36.95%	\$ 879,678.69	31.91%
MAY	\$ 280,090.97	12.79%	\$ 254,673.35	11.52%	\$ 255,316.19	11.35%	\$ 206,894.94	9.01%	\$ 231,232.67	8.38%
JUNE	\$ 28,234.90	1.29%	\$ 28,277.67	1.28%	\$ 25,798.97	1.15%	\$ 17,802.27	0.78%	\$ 121,915.61	4.42%
JULY	\$ 13,862.01	0.63%	\$ 14,243.07	0.64%	\$ 13,357.18	0.59%	\$ 15,297.94	0.67%	\$ 46,281.87	1.68%
AUGUST	\$ 22,834.63	1.04%	\$ 20,189.40	0.91%	\$ 21,792.96	0.97%	\$ 19,593.62	0.85%	\$ 84,451.70	3.06%
SEPTEMBER	\$ 47,133.60	2.15%	\$ 38,344.75	1.73%	\$ 43,077.95	1.91%	\$ 52,981.76	2.31%	\$ 60,014.36	2.18%
OCTOBER	\$ 510,944.00	23.33%	\$ 609,385.19	27.57%	\$ 589,751.41	26.21%	\$ 609,623.36	26.55%	\$ 660,097.49	23.94%
NOVEMBER	\$ 205,209.54	9.37%	\$ 134,526.27	6.09%	\$ 156,410.40	6.95%	\$ 132,735.72	5.78%	\$ 211,520.52	7.67%
DECEMBER	\$ 15,961.81	0.73%	\$ 17,814.83	0.81%	\$ 15,106.15	0.67%	\$ 20,475.78	0.89%		
TOTAL COLLECTION AS OF OCTOBER:		98.22%		99.16%		99.03%		99.41%		99.33%

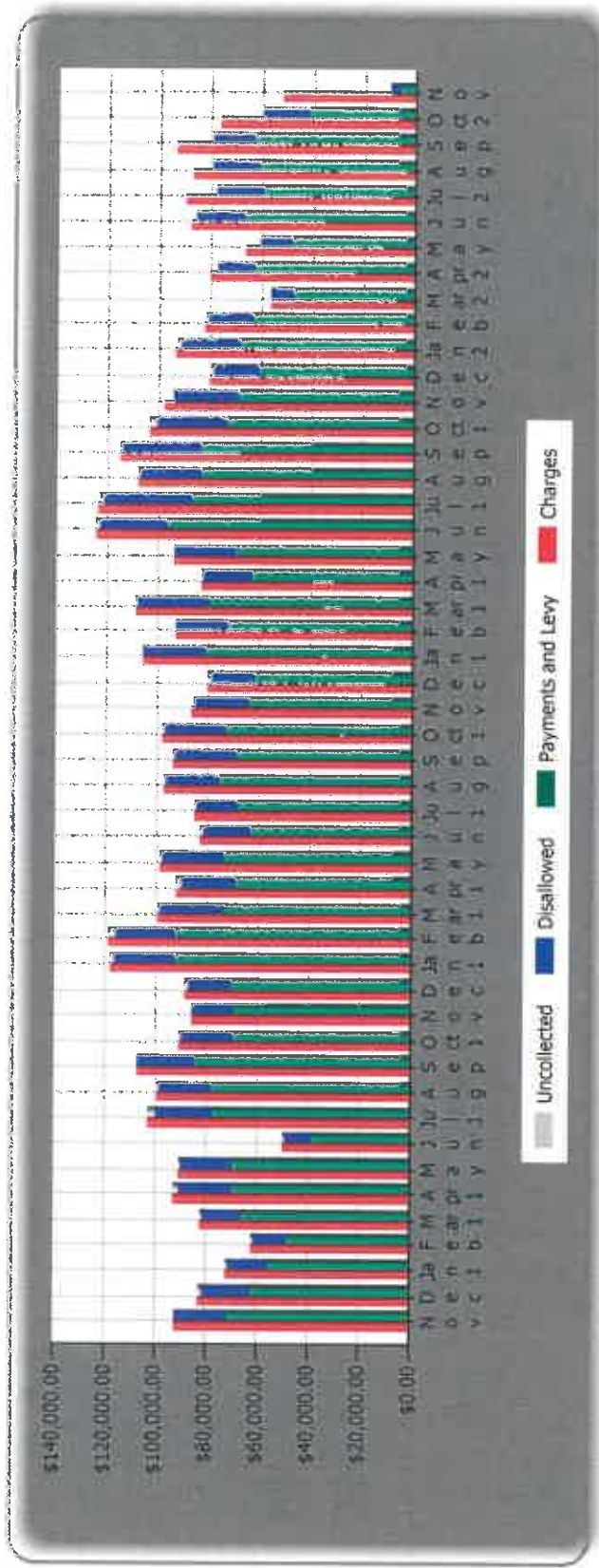
ANNUAL COLLECTION STATISTICS

<div><div>Date Of Service</div><div>11/01/2016</div></div> <div><div>Date Of Service</div><div>11/30/2020</div></div> <div><div>Invoices</div><div>0</div></div> <div><div>Company</div><div>Pacific 1</div></div> <div><div>Provider</div><div>Pacific 1</div></div>												
Month	Tickets	Charges	Payments	%	Levy Fund	%	Disallowed	%	Uncollected	%	Pending	%
Nov 16	106	91,891.11	-68,762.17	75 %	-2,644.29	3 %	-20,484.65	22 %	0.00	0 %	0.00	0 %
Dec 16	106	83,168.81	-58,879.35	71 %	-3,345.28	4 %	-19,366.36	23 %	-1,577.82	2 %	0.00	0 %
Jan 17	98	72,364.79	-51,251.65	71 %	-4,307.16	6 %	-15,818.87	22 %	-987.11	1 %	0.00	0 %
Feb 17	77	62,234.68	-44,026.02	71 %	-3,506.21	6 %	-13,947.21	22 %	-755.24	1 %	0.00	0 %
Mar 17	101	82,057.40	-57,090.97	70 %	-8,276.93	10 %	-16,689.49	20 %	-0.01	0 %	0.00	0 %
Apr 17	113	93,094.66	-63,548.70	68 %	-5,374.25	6 %	-21,792.96	23 %	-2,378.75	3 %	0.00	0 %
May 17	109	90,916.42	-65,629.75	72 %	-3,778.32	4 %	-20,864.47	23 %	-643.88	1 %	0.00	0 %
Jun 17	63	49,922.42	-35,004.12	70 %	-3,422.19	7 %	-10,730.73	21 %	-765.38	2 %	0.00	0 %
Jul 17	117	102,527.41	-71,754.18	70 %	-5,126.60	5 %	-23,412.30	23 %	-2,234.33	2 %	0.00	0 %
Aug 17	128	99,398.24	-73,055.40	73 %	-4,666.35	5 %	-20,786.86	21 %	-889.63	1 %	0.00	0 %
Sep 17	132	106,982.99	-79,715.10	75 %	-4,344.67	4 %	-22,923.22	21 %	0.00	0 %	0.00	0 %
Oct 17	115	90,850.55	-61,172.46	67 %	-8,367.69	9 %	-20,647.40	23 %	-663.00	1 %	0.00	0 %
Nov 17	110	85,544.91	-58,963.05	69 %	-9,985.69	12 %	-16,596.17	19 %	0.00	0 %	0.00	0 %
Dec 17	113	88,201.33	-62,761.52	71 %	-7,408.24	8 %	-17,252.69	20 %	-778.88	1 %	0.00	0 %
Jan 18	133	118,216.73	-83,379.54	71 %	-8,402.40	7 %	-24,605.28	21 %	-1,829.51	2 %	0.00	0 %
Feb 18	126	118,747.04	-81,406.53	69 %	-10,855.91	9 %	-23,698.06	20 %	-2,786.54	2 %	0.00	0 %
Mar 18	116	99,312.14	-65,843.32	66 %	-7,173.65	7 %	-25,560.17	26 %	-735.00	1 %	0.00	0 %
Apr 18	109	91,782.17	-60,759.39	66 %	-8,078.76	9 %	-21,129.02	23 %	-1,815.00	2 %	0.00	0 %
May 18	111	98,685.30	-68,296.90	69 %	-4,773.69	5 %	-24,779.36	25 %	-835.35	1 %	0.00	0 %
Jun 18	112	83,033.46	-53,916.64	65 %	-8,810.91	11 %	-18,485.07	22 %	-1,820.84	2 %	0.00	0 %
Jul 18	104	85,101.46	-55,738.87	65 %	-11,750.05	14 %	-16,860.66	20 %	-751.88	1 %	0.00	0 %
Aug 18	120	96,918.03	-65,196.31	67 %	-10,094.03	10 %	-21,284.37	22 %	-343.32	0 %	0.00	0 %
Sep 18	118	93,411.82	-66,182.48	71 %	-2,305.93	2 %	-24,402.03	26 %	-521.38	1 %	0.00	0 %
Oct 18	124	98,006.68	-67,022.08	68 %	-5,664.75	6 %	-24,567.97	25 %	-751.88	1 %	0.00	0 %
Nov 18	102	86,382.77	-55,894.93	65 %	-7,589.22	9 %	-21,612.86	25 %	-642.88	1 %	642.88	1 %
Dec 18	105	79,624.53	-55,575.26	70 %	-5,731.62	7 %	-17,188.65	22 %	-1,129.00	1 %	0.00	0 %
Jan 19	127	105,453.02	-74,129.76	70 %	-6,325.85	6 %	-24,997.41	24 %	0.00	0 %	0.00	0 %
Feb 19	116	92,797.35	-62,030.96	67 %	-10,424.84	11 %	-20,341.55	22 %	0.00	0 %	0.00	0 %
Mar 19	139	108,698.58	-70,738.25	65 %	-8,290.32	8 %	-29,024.64	27 %	-645.37	1 %	0.00	0 %
Apr 19	108	83,020.36	-53,673.83	65 %	-8,964.20	11 %	-20,022.30	24 %	-360.03	0 %	0.00	0 %
May 19	120	93,304.03	-58,985.45	63 %	-10,078.57	11 %	-24,240.01	26 %	0.00	0 %	0.00	0 %
Jun 19	152	123,982.78	-86,255.16	70 %	-10,308.81	8 %	-26,010.88	21 %	-1,921.43	2 %	-513.50	0 %
Jul 19	126	123,749.13	-81,285.40	66 %	-5,455.19	4 %	-35,027.54	28 %	-776.37	1 %	1,204.63	1 %
Aug 19	120	107,770.57	-73,600.71	68 %	-9,493.95	9 %	-24,030.78	22 %	-645.13	1 %	0.00	0 %
Sep 19	117	115,322.13	-74,912.58	65 %	-7,930.15	7 %	-31,195.02	27 %	-619.13	1 %	665.25	1 %
Oct 19	113	103,249.97	-66,580.56	64 %	-6,495.60	6 %	-27,576.68	27 %	-2,597.13	3 %	0.00	0 %
Nov 19	108	97,584.12	-61,154.39	63 %	-7,709.25	8 %	-25,373.48	26 %	0.00	0 %	3,347.00	3 %
Dec 19	94	79,759.24	-51,358.87	64 %	-9,257.77	12 %	-17,776.09	22 %	-616.88	1 %	749.63	1 %
Jan 20	98	93,462.19	-58,928.55	63 %	-9,083.31	10 %	-23,368.36	25 %	-1,299.26	1 %	782.71	1 %
Feb 20	91	82,350.92	-57,879.61	70 %	-5,072.31	6 %	-17,570.59	21 %	-663.13	1 %	1,165.28	1 %
Mar 20	71	56,056.90	-40,228.26	72 %	-6,744.37	12 %	-9,134.27	16 %	0.00	0 %	-50.00	0 %
Apr 20	95	79,943.86	-56,550.94	71 %	-5,725.06	7 %	-14,629.90	18 %	0.00	0 %	3,037.96	4 %
May 20	79	66,058.36	-44,747.58	68 %	-3,114.49	5 %	-13,068.86	20 %	0.00	0 %	5,127.43	8 %

Jun 20	96	88,000.10	-60,724.58	69 %	-5,826.90	7 %	-19,257.67	22 %	0.00	0 %	2,190.95	2 %
Jul 20	103	90,029.03	-55,341.86	61 %	-4,148.79	5 %	-18,659.43	21 %	0.00	0 %	11,878.95	13 %
Aug 20	99	87,357.24	-57,927.05	66 %	-2,494.57	3 %	-18,598.49	21 %	0.00	0 %	8,337.13	10 %
Sep 20	103	93,813.15	-60,331.08	64 %	-2,550.16	3 %	-16,130.47	17 %	0.00	0 %	14,801.44	16 %
Oct 20	79	76,395.05	-40,335.78	53 %	-1,133.61	1 %	-18,369.22	24 %	0.00	0 %	16,556.44	22 %
Nov 20	57	52,078.64	-5,708.72	11 %	-113.66	0 %	-3,743.22	7 %	0.00	0 %	42,513.04	82 %

5,279 4,448,614.57 -2,984,236.62 -312,526.52 -1,003,633.74 -35,780.47 112,437.22

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



**PACIFIC COUNTY FIRE DISTRICT NO. 1
POLICY AND PROCEDURES MANUAL**

POLICIES – GENERAL

POL # 105

Subject: Electronic and Digital Signatures

Effective Date: December 15, 2020

Page 1 of 3

The District has determined that the adoption of an electronic signature policy will promote efficiency, conserve public resources and provide reasonable assurance of the integrity, authenticity, and nonrepudiation of electronic documents when electronic signatures are used by the District.

Definitions

Designee: A District employee who has been designated by the Board of Commissioners or Fire Chief to sign District records on the District's behalf using an electronic signature.

Electronic Signature: An electronic sound, symbol, or process attached to or logically associated with a record and executed or adopted by a person with the intent to sign the record.

Authorized Signature. A Commissioner's signature affixed by the Board Secretary with the permission of the individual Commissioner.

Wet Signature: A signature created when a person physically marks a document with the intent to sign the record.

Policy

1. The District encourages electronic transactions and the use of electronic signatures, and recognizes electronic signatures as legally binding and equivalent in force and effect as a wet signature.
2. The District further authorizes the use of Authorized Signatures for all documents that have been formally approved by the Board of Commissioners in an open public meeting when the Commissioners have authorized the Board Secretary to affix their signatures to the document.
3. The District authorizes the use of the Adobe, DocuSign, or other protected e-signature platforms as the primary platform for affixing electronic signatures to District records. The Fire Chief may authorize the use of other commercially reasonable and available signature platforms provided the Platform has appropriate Security Procedures as defined under Chapter 1.80 RCW as necessary to conduct District business with third parties.

4. The Board of Commissioners, Fire Chief, District Secretary to the Board and their designees are authorized to use electronic signature platforms approved under Section 2 to affix electronic signatures to District records including Board of Commissioner meeting minutes, resolutions, vouchers, warrants, any and all contracts to which the District is a party and the other parties to the contract have agreed to use electronic signatures, records in which an electronic signature is required by a third party and other District records as authorized by the Fire Chief.
5. Electronic signatures can only be applied by the authorized signer whose signature is required. Records signed on behalf of an authorized signer by a designee shall use the designee's own electronic signature.
6. If an electronic signature is used for interstate transactions or for documents required by the US Federal government, the electronic signature shall comply with the requirements of the Electronic Signatures in Global and Electronic Commerce Act.
7. If an individual authorized under this policy to use electronic signatures in a transaction affixes a signature in error, the individual shall (1) Promptly notify any other parties of the error and that the individual did not intend to be bound by the erroneous electronic signature and (2) Take reasonable steps to return or destroy the electronic record and return or recover any consideration received as a result of the erroneous signature.
8. The District shall retain all records that are signed electronically in accordance with District policies and the Washington State record retention requirements.
9. This Policy in no way affects the District's ability to conduct a transaction using a physical medium and shall not be construed as a prohibition on the use of wet signatures.
10. This Policy is intended to comply with the Uniform Electronic Transactions Act and shall be interpreted consistent with that Act as adopted and implemented under Washington Law.

Approved by:

Thomas L. Downer, Commissioner

Dennis A. Long, Commissioner

Fred H. Hill, Commissioner

Attest: _____
 District Secretary

Date Signed: _____

Springbrook Software
1000 SW Broadway, Suite 1900
Portland, OR 97205



Renewal Summary

ORDER FORM for: Pacific County Fire District 1

Prepared on: October 14, 2020

Subscription Period Jan 1, 2020 - Dec 31, 2020

SUBSCRIPTION TOTAL	\$4,482.38
Hosted Enterprise Users (s) Financial Essentials Payroll Essentials	

Billing Contact

Company: **Pacific County Fire District 1**
Contact: [REDACTED]
Address: **26110 Ridge Ave.**
PO Box 890
Ocean Park, Washington 98640
Phone: **(360) 665-4451**
Email: jamie@pcfd1.org

Springbrook Contact

Company: **Springbrook Software**
Proposed by: **Anda Willett**
Address: **1000 SW Broadway, Suite 1900**
Portland, OR 97205
Phone: **(509) 443-3332**
Email: anda.willett@sprbrk.com

ORDER DETAILS

ORDER DETAILS					
Subscription Type	Enhancements	Order Term (months)	Monthly/ Unit Price	Qty	Total Price
Hosted		12	\$125.00	1	\$1,500.00
Enterprise Users (s)		12	\$15.00	2	\$360.00
Financial Essentials	None	12	\$105.66	1	\$1,267.88
Payroll Essentials	None	12	\$112.88	1	\$1,354.50
Discounts:					
Remarks:					
Subscription Total (tax not included)					\$4,482.38

Springbrook Software
1000 SW Broadway, Suite 1900
Portland, OR 97205



Renewal Summary

ORDER FORM for: Pacific County Fire District 1
Prepared on: October 14, 2020
Subscription Period: Jan 1, 2020 - Dec 31, 2020

SUBSCRIPTION TOTAL	\$4,482.38
Hosted Enterprise Users (s) Financial Essentials Payroll Essentials	

This Order Form is governed exclusively by the terms and conditions of the BIAS Master Subscription Agreement available at:
https://bias.my.salesforce.com/sfc/p/F000000082J2/a/F00000000Trlc/HvddGkaOtmgMQ..f_mn9IUoCj_ZI_74Fig1S.ZX0INO

PAYMENT (instructions have changed)

Please update your systems to reflect our new remittance address reflected below. Springbrook will send you an invoice in advance of your due date.

ACH Payments (Preferred):

For credit to: Springbrook Holding Company LLC
Bank: Wells Fargo Bank, N.A.
Account Number: 4898138342
ABA/Routing Number: 121000248 (Wire & ACH)

Regular Mail:

Springbrook Holding Company LLC
PO Box 74955
Chicago IL 60675-4955

Click here for [Springbrook Software's W-9](#)

Annual Support Fee is due on the contract year by January 31st.

AGREEMENT BETWEEN

Pacific County Fire District 1

AND



International Association of Fire Fighters
South Pacific County Professional Fire Fighters IAFF Local 3999

Valid January 1, 2021 through December 31, 2022

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ARTICLE 1 - Preamble

Section 1.1

This Agreement is entered into between the International Association of Fire Fighters Local No. 3999, hereafter referred to as the "Union", and Pacific County Fire Protection District No. 1, hereafter referred to as the "Employer" or the "District"

Both parties agree that the primary purpose of this Agreement is the establishment of fair and reasonable compensation and working conditions for Union members.

Section 1.2

The Employer and the Union recognize the need to provide efficient service to the public and continue to enhance the quality of service. Both parties agree to the need for establishing and maintaining a sound labor-management relationship and mutually agree to continually work towards this goal. Each party has been afforded the opportunity to put forth all its proposals and to bargain in good faith and both parties agree that this Agreement expresses the results of their negotiations. Therefore, to ensure the stability of this Agreement, no new provisions shall be proposed during the term of this Agreement, unless provided for elsewhere in this Agreement, or such specific proposal is entertained by mutual agreement of both parties.

ARTICLE 2 - Recognition and Union Membership

Section 2.1

The Employer recognizes the Union as the sole and exclusive bargaining agent for all regular full-time, fully compensated, and temporary uniformed Fire and Emergency Medical Service employees of Pacific County Fire Protection District No. 1 as defined in RCW 41.26.030(16a-h). This agreement excludes those positions which do not fall within the definition of RCW 41.26.030. This agreement excludes part-time employees; part-time employees are defined as any employee that is scheduled to work no more than one hundred twenty (120) hours per calendar month. Any newly created job descriptions will be evaluated by both parties to determine whether the position meets the qualifications to be considered a Union or non-union position.

Section 2.2

All employees covered by this Agreement who are members of the Union in good standing on the execution date of this Agreement shall remain members in good standing. It shall be a condition of employment that any new employees covered by this agreement and hired after its execution date shall, within thirty (30) days from their date of hire, become and remain members in good standing in the Union, or in lieu thereof pay each month a service charge equivalent to regular union dues to the Union as a contribution toward the administration of this agreement. If an employee chooses not to join the Union due to bona fide religious tenets consistent with RCW 41.56.122, they must pay an amount equivalent to regular monthly union dues to a non-religious charity or to another charitable organization mutually agreed upon by the employee affected and the Union. The employee shall furnish written proof to the Union that such payment has been made. If the employee and the bargaining representative do not reach agreement on such matter, the Public Employment Relations Commission shall designate the charitable organization as provided in RCW 41.56.122.

Section 2.3

The Union agrees that membership in the Union will be denied or terminated only for the following reasons: 1) failure of the employee covered by this Agreement to tender the periodic dues and initiation fees uniformly required as a condition of acquiring and maintaining membership in the Union, or 2) enforcement of applicable provisions of the IAFF or Local 3999 Constitution and Bylaws. The parties also agree that when an employee fails to fulfill the above monetary obligation, the Union shall provide the employee and the Employer within thirty (30) days notification of the Union's intent to initiate discharge action, and during this period, the employee may make restitution in the amount which is overdue.

Section 2.4

The Employer agrees to deduct initiation fees, monthly dues, and any other assessments, as certified to be current by the Union Treasurer, from the pay of those employees who individually request in writing that such deductions be made. The total amount of deductions shall be remitted each month by the Employer to the Union's bank account via direct deposit.

Section 2.5

It is further agreed that the Union shall indemnify, defend and hold harmless the Employer and its officials, representatives and agents against any and all reasonable costs that shall arise out of, or by reason of action taken or not taken by the Employer in complying with the provisions of this article. If an improper deduction is made, the Union shall refund any such amount directly to the employee.

Section 2.6

The Employer will distribute one copy of this Agreement to each employee and to each new employee covered by this Agreement. The cost of printing this Agreement shall be equally shared between the Union and the District. The Union agrees to supply the Employer with a list of Union Officers and its representatives and to keep such lists current. The Employer will recognize the officers and representatives ten (10) calendar days after receipt in writing by the District Secretary. The Union, its business representatives, or its members shall not conduct Union business except as provided herein.

ARTICLE 3 - Union Business

Section 3.1

The District agrees to allow the Union the use of District meeting space provided that such meetings do not disrupt normal District operations. The Union must conform to all District policies regarding use of the facilities, and must have prior approval of the Fire Chief or designee.

Section 3.2

The employees agree not to engage in Union business during their normal scheduled working hours (reference Article 9) to the extent that it interferes with normal operations or training as scheduled by the District.

Section 3.3

The Employer agrees to furnish a reasonable amount of space for bulletin boards in convenient places at each station for the purpose of posting Union business. The Union shall provide the bulletin boards and shall be responsible for keeping all Union postings orderly and neat in appearance. The Union will limit its postings of notices and bulletins to such boards.

ARTICLE 4 - Non-Discrimination

Section 4.1

The Employer and the Union shall not unlawfully discriminate against any individual with respect to hiring, compensation, terms or conditions of employment because, of such individual's race, color, religion, sex, national origin, Vietnam-era veteran status, marital status or the presence of any physical, mental or sensory handicap, or age, unless it is based on a bona fide occupational qualification; nor shall they limit, segregate, or classify employees in any way to deprive any individual employee of employment opportunities, except as such may be a bona fide occupational qualification.

Section 4.2

Wherever words denoting a specific gender are used in this Agreement, they are intended and shall be construed so as to apply equally to either gender.

Section 4.3

No employee shall be discriminated against for upholding Union principles, nor shall any employee who serves as an officer, or on a committee of the Union, lose his / her job, or be discriminated against for such reasons. No employees shall receive a reduction in wages, or be deprived of more favorable working conditions because they signed this Agreement.

ARTICLE 5 - Management Rights

Section 5.1

The Union recognizes the prerogative of the Employer to operate and manage its affairs in all respects in accordance with its responsibilities; and the powers or authority which the Employer has not officially abridged, delegated, or modified by this Agreement are retained by the Employer. Management officials of the Employer retain rights, in accordance with applicable laws, regulations and provisions of the Public Employee Relations Commission, but are not limited to the following:

1. To recruit, hire, promote, transfer, assign, layoff, recall, retire, transfer, and retain employees and select and modify testing criteria, content and procedures.
2. To lay off employees for lack of work, funds, or other legitimate reasons.
3. To discipline, suspend, demote, and discharge employees for just cause.
4. To determine the number of personnel per shift and equipment staffing, including the number of paid and volunteer personnel.
5. To appoint employees and volunteers to positions within the District.
6. To determine the location of District offices, places of business, and equipment to be utilized and the layout thereof.
7. To establish or change schedules of work subject to Article 9.
8. To establish evaluations and standards of performance, which shall be uniform.
9. To establish, change, combine or eliminate positions. To modify duties, tasks, responsibilities or requirements within job descriptions in the interest of efficiency, economy; to make technological change, modify operating procedures or operating requirements.
10. To maintain order and efficiency.
11. To continue to contract or subcontract any work as the District has done in the past, provided that any new kind of contracting shall be subject to impact bargaining.
12. To designate the work and functions to be performed by the District and the places where it is to be performed.
13. To make, modify, implement rules and regulations or policy and procedures for the operation of the Fire District subject to Article 25.
14. To administer the Fire District budget.
15. To schedule working hours of all employees, subject to Article 9.
16. To introduce new and improved methods, technology or equipment in order to improve the efficiency and operation of the Fire District.
17. To make and enforce safety and security rules and rules of conduct of employees.

Section 5.2

In the event of local, state or federal emergency conditions requiring immediate and unusual mobilization of staff (e.g. man-made or natural disasters, civil disturbance, terrorist attack, forest fires or other similar emergencies), the provisions of this Agreement may be suspended during the time of the declared emergency, provided that wage rates and monetary fringe benefits shall not be suspended.

ARTICLE 6 - Seniority

Section 6.1

Seniority shall be determined by continuous service with the Employer from date of hire. Seniority shall be broken by a lay-off of two (2) years, by voluntary resignation, by discharge for just cause, or by retirement.

Section 6.2

Employees with the same hire date shall be assigned to the seniority list in order of their ranking on the eligibility list at the time they were hired.

Section 6.3

During the period that any employee is on an authorized leave-of-absence without pay or on layoff status, seniority shall not continue to accrue. Upon returning to work after such layoff or leave, the employee shall be granted the level of seniority previously accrued in the rank to which he returns.

ARTICLE 7 - Reduction in Force

Section 7.1

All reductions in force of personnel covered by this Agreement shall be carried out pursuant to the terms of this Article.

Section 7.2

In the event the Employer is forced to reduce District personnel, the Employer shall lay off all part-time uniformed Fire and Emergency Medical Service employees before a regular full-time uniformed Fire and Emergency Medical Service employee.

In the event the Employer is forced to reduce regular full-time uniformed Fire and Emergency Medical Service personnel, the Employer shall lay off the employee with the least seniority based on EMS Certification (EMT or Paramedic).

Rank should not be considered in reduction of force. Example: In the event that a Captain/Paramedic has less seniority than a Firefighter/Paramedic, the Firefighter/Paramedic shall be laid off before the Captain/Paramedic.

If such employee has greater seniority than an employee of a lower classification, the employee with least seniority in such lower classification shall be laid off first. In all situations of a reversion to a lower ~~rank~~ classification, the employee must remain qualified for the position. The Employer will make every effort to assist the laid off employee with maintaining their previously held certification, including an employee who reduced classification.

Section 7.3

Employees on layoff as a result of reduction shall be recalled according to seniority, provided that those recalled have the qualifications to serve in the classification in which the opening exists. No new employee shall be hired until all laid off employees have been given the opportunity to return to work.

Section 7.4

The Union shall cooperate with the Employer in maintaining a list of addresses of employees who have been laid off and shall make any changes available to the Employer. Notice of recall shall be sent by the Employer to the employee at their last known address by certified mail with return receipt requested. If any employee fails to report to work within twenty-one (21) calendar days from the date of receipt of the notice of recall, that employee shall be considered to have terminated their employment with the Employer, shall cease to have seniority, and the employee's name shall be removed from the recall list.

Section 7.5

Recall rights for any employee expire twenty-four (24) months from the date of layoff. Written notice of expiration or loss of recall rights shall be sent to the employee at their last known address by registered or certified mail with return receipt requested.

ARTICLE 8 - Probationary Period

Section 8.1

No person's appointment to a position shall be final until he or she has satisfactorily served a probationary period. The probationary period for employees covered by this Agreement shall be twelve (12) calendar months. During the initial probationary year, newly hired employees may be terminated without cause and without recourse to the grievance and arbitration provisions of this Agreement.

Section 8.2

The probationary period for re-hires, promotions, internal transfers to positions covered by this Agreement with different job descriptions and lateral transfers shall be six (6) calendar months.

Section 8.3

The probationary periods specified in Section 8.1 and 8.2 may be extended one (1) time for up to six (6) additional months if deemed to be in the best interest of the District as determined by the Fire Chief. The employee shall be given, in writing, the reason for the extension of the probationary period. The Employer shall provide the employee with any necessary training and educational programs to assist the employee in reaching successful completion of the probationary period.

Section 8.4

Quarterly written evaluation shall be made by the Fire Chief or designee during the probationary period. Upon completion of probation, the Fire Chief or designee shall provide the employee a written performance evaluation, which indicates completion of the probationary period. Thereafter, the Fire Chief or designee shall evaluate the performance of the employee at least annually.

Section 8.5

The Union and the District agree to work collaboratively in the development of a probationary program. This program shall have defined goals and objectives for all members on probation. The Employer agrees to provide adequate educational materials, instruction, and training opportunities for employees to meet the defined goals and objectives.

ARTICLE 9 - Work Schedule

Section 9.1

~~The normal work week for assigned shift employees shall be approximately fifty (50) hours per week annualized consistent with the Modified Detroit shift schedule. Shifts are scheduled as twenty-four (24) hours on duty followed by twenty-four (24) hours off duty, twenty-four (24) hours on, twenty-four (24) off, twenty-four (24) on, ninety-six (96) hours off duty.~~

The normal work week for assigned shift employees shall be approximately fifty (50) hours per week annualized consistent with the 24/72, 48/72 shift schedule. Shifts are scheduled as twenty-four (24) hours on duty, seventy-two (72) hours off duty, followed by forty-eight (48) hours on duty, seventy-two (72) hours off duty.

In the event that an employee is scheduled to work December 24th and December 25th for a regularly scheduled forty-eight (48) hour shift, the December 23rd and December 24th shifts will be flipped between the shifts scheduled to work. For example if C shift is scheduled to work December 23rd and A shift is scheduled to work December 24th and December 25th, A shift would work December 23rd, C shift would work December 24th and A shift would work December 25th.

The proposed work schedule will be evaluated following a one year trial period. The Union and District will meet to determine the work schedule for the second year of this contract.

The recognized FLSA work cycle shall be twenty-seven (27) days. For FLSA purposes, the Employer agrees to follow the properly established Section 207(k) exemptions, and is using the 27-day work period with a 204-hour threshold.

Each member shall receive one twenty-four (24) hour Kelly day per twenty-seven (27) work day cycle, thus working an average of eight (8) 24 hour shifts or 192 hours per cycle.

Each year in December, shift employees will be given the opportunity to choose their Kelly Days, as defined by the District and with the approval of the Fire Chief. This will be done by seniority with the most senior employee selecting their Kelly Days first.

Section 9.2

Shift change shall be at 0800 hours.

Work hours for 24-hour shift personnel ordinarily will start at 0800 hours and continue until 0800 hours the following day. Twenty-four (24) hour shift employees are required to be on duty during their entire shift and available to respond to emergencies or other District business at any time. Generally speaking productive work hours will be from 0800 - 1700 Monday through Friday and 0800 - 1200 on Saturday and Sunday. Work hours for day shift personnel are ordinarily 0700 - 1600 or 0800 to 1700. Employees are entitled to one hour for lunch and two 15-minute breaks, one in the morning and one in the afternoon.

The Union recognizes there are times when productive work hours will extend beyond the regular productive work time frame in order to meet deadlines, complete projects or other District business, and to participate in training including weekly drills.

The District maintains the right to transfer employees, temporarily or permanently, from one shift to the other as the needs and circumstances of the District dictate. Such permanent changes in shifts or schedules shall be made after the District provides the affected employee(s) with a minimum of thirty (30) days' notice. For one-time or temporary changes in shift assignments or shift start and stop times, the District may make such changes, if it provides notice to the affected employee(s) seven (7) calendar days in advance of the shift at issue. Such notice shall not be necessary if the change is done by mutual consent between the affected employee(s) and the Fire Chief or a designee, or if required by emergency circumstances.

Section 9.3

Employees assigned to work day shift shall work a schedule mutually agreed upon by the employee and the Fire Chief or his designee.

Section 9.4

Shift employees working a fifty (50) hour work week may be required to work beyond their regularly scheduled hours of work up to a maximum of forty-eight (48) hours straight with twenty-four (24) hours minimum off before their next scheduled shift if the employee chooses to.

The Union recognizes that extraordinary circumstances may occur where shift personnel may be required to stay beyond forty-eight (48) hours on duty or return to work prior to twenty-four (24) hours rest. This, however, should not occur during routine operating circumstances.

If the employee so chooses, s/he will be allowed to work seventy-two (72) hours straight for trades, overtime, or other scheduling purposes.

Section 9.5

Upon prior approval of the Fire Chief or his designee, employees shall have the right to exchange shifts when the change does not interfere with the operations of the District. The exchange shall not cause an overtime situation where the regular schedule did not.

Employees may trade shifts with qualified personnel as approved by the Fire Chief or a designee. Shift trades may also be made out of class as long as the trade does not reduce the minimum staffing levels. Requests for shift trades will be made using the District's "Request for Shift Trade" form at least two (2) calendar days prior to the requested trade. The two (2) calendar day requirement may be waived, at the discretion of the Fire Chief or a designee.

Shift trades may be approved by the Shift Captain as long as the trade is an in-class trade based on medical certifications. Out of class or out of rank shift trades must have final approval from the Fire Chief. Shift Trades will be on a "self-policing" basis (no pay back date is required at time of approval unless required by either or both of the trading employees)

Where a shift trade has been authorized and the relief employee cannot report for duty, it shall be the responsibility of the relief employee to arrange for his or her replacement. If the relief employee cannot find a replacement, 24 hours shall be deducted from Sick Time. 1.5 times (36 hours for a 24 hour shift) will be deducted if the sick call causes Overtime.

Section 9.6

The Employer recognizes the need for physical fitness and agrees to set aside one hour during productive work hours each shift to be utilized for physical fitness.

If the employee chooses not to participate in physical fitness, that hour shall be used as a productive working hour to work on on-going projects, administrative duties, training, etc.

Section 9.7

It is understood and agreed upon by the Union, of the importance of participating in weekly drills and other District functions. The Union agrees to participate in these functions without manipulation of productive working hours.

Section 9.8

Productive work hours for holidays shall be as follows:

New Year's Day: 0800 to 1200	Independence Day: 0800 to 1200
Martin Luther King Jr. Day: 0800 to 1200	Labor Day: 0800 to 1200
Presidents Day: 0800 to 1200	Veterans Day: 0800 to 1200
Memorial Day: 0800 to 1200	Thanksgiving Day: Daily duties
Day after Thanksgiving: 0800 to 1200	Day before Christmas: 0800 to 1200
Christmas Day: Daily Duties	

ARTICLE 10 - Wages

Section 10.1

~~The 2020 step wages of the employees governed by this Agreement are set forth in Appendix "A", which is attached and incorporated by this reference.~~

~~The District agreed to pay a five percent (5%) settlement based on gross wages paid for 2019 for current employees.~~

~~Firefighter/EMTs shall receive annual increments of 5.0% until the employee reaches the "top step." Firefighter/Paramedics shall also receive annual increments of 5.0% until the employee reaches the "top step." Annual raises shall be given as follows:~~

- ~~• Employees hired from the 1st through the 15th of the month shall receive their annual increase effective the first of the month in which they were hired.~~
- ~~• Employees hired from the 16th through the 31st of the month shall receive their annual increase effective the first of the month following their date of hire~~
- ~~• The date of hire for all other purposes shall be the day and month in which they were hired.~~

The 2021 and 2022 step wages of the employees governed by this Agreement are set forth in Appendix "A", which is attached and incorporated by this reference.

Firefighter/EMTs shall receive annual increments of 5.0% until the employee reaches the "top step." Firefighter/Paramedics shall also receive annual increments of 5.0% until the employee reaches the "top step." Annual raises shall be given as follows:

- Employees hired from the 1st through the 15th of the month shall receive their annual increase effective the first of the month in which they were hired.**
- Employees hired from the 16th through the 31st of the month shall receive their annual increase effective the first of the month following their date of hire**
- The date of hire for all other purposes shall be the day and month in which they were hired.**

The District agrees to pay a three-and-half percent (3.5%) for 2021 and a three-and-half percent (3.5%) for 2022.

In addition, the District agrees to pay a one-and-half percent (1.5%) bonus for the year if sixty percent (60%) of the out-of-town interfacility transfers are performed during the 2021 calendar year. The bonus will be paid as a lump-sum payment and calculated on the gross wage earnings for 2021.

The District agrees to pay a one-and-one half percent (1.5%) bonus for the year if sixty-five percent (65%) of the out-of-town interfacility transfers are performed during the 2022 calendar year. The bonus will be paid as a lump-sum payment and calculated on the gross wage earnings for 2022.

Section 10.2

New hires shall be paid according to the annual step determined by the Employer. In most cases, new hires without prior experience shall receive the "Step 1" wage.

Section 10.3

~~When the District proposes to fill a Firefighter/EMT or Firefighter/Paramedic position covered by this Agreement with a lateral transfer from another fire department, then the District and the Union shall meet to discuss the need for such lateral transfer. Laterals shall not transfer in the District higher than a 4th Class Firefighter/EMT or a 4th Class Firefighter/Paramedic and will not be required to meet probationary firefighter standards addressed in Article 8 of this agreement.~~

Lateral transfers will be considered, at the discretion of the District, in the event of filling a full-time position. Lateral transfers must (1) have successfully completed a probationary period as a full-time firefighter; (2) must have three years of continuous full-time service as a career firefighter.

A 50% rule will be utilized to determine the starting wage for a lateral transfer. For example, if a Firefighter with ten (10) year's paid experience is hired as a lateral hire, then they would start at the same pay scale as a Firefighter at 60 months, and the ten (10) year allotment for vacation accrual. Longevity pay and sick leave accrual are only based on years of service with the District. All calculations will be rounded down when determining years of service.

Section 10.4

Longevity shall be administered using the following formula, and is to be added to the employee's monthly salary. Years reflected shall be full-time service with the District.

<u>Years</u>	<u>Amount</u>
After 10 years	2% of the employee's base rate
After 15 years	4% of the employee's base rate
After 20 years	6% of the employee's base rate
After 25 years	8% of the employee's base rate

ARTICLE 11 - Call Back and Overtime Compensation

Section 11.1

If an employee is called back for unscheduled duty, he shall be compensated a minimum of two (2) hours at the overtime rate. (Reference WAC 357-28-185)

Section 11.2

Overtime for 24 hour employees shall be defined as authorized work performed in excess of his or her regular hours of duty.

The standard overtime pay rate shall be one and one-half times (1.5 times) the regular hourly rate of pay. The actual hours worked will be rounded up to the nearest half-hour.

Section 11.3

The Employer shall establish and maintain a rotational list composed of bargaining unit members. Overtime call back will be conducted utilizing the most current overtime call back list. See **Appendix E**.

Section 11.4

Employees using sick leave for a personal injury or illness for a regularly scheduled shift will become ineligible for overtime for the 24 hour period following the end of sick leave. If the employee was scheduled for overtime during the 24 hours following sick leave, the employee will return to his or her previous placement on the overtime callback list.

Section 11.5

Compensatory Time: Employees, at their option, may substitute "compensatory time off" in lieu of pay. Compensatory time may accrue to a maximum of 480 hours per FLSA rules. An employee is allowed to use the earned compensatory time and the Employer may require that the employee use earned compensatory time within one year of the date of accrual. Otherwise it shall be cashed out at the rate of pay at which the time was earned. Any compensatory time off used by an employee shall not be counted as actual hours worked for overtime purposes. Employees may schedule compensatory time off at their request, provided that the staffing levels of the department, as determined by the Fire Chief or a designee, are met at the time of scheduling.

ARTICLE 12 - Health Insurance

Section 12.1

The District agrees to pay 100% of the premium for the First Choice Health PPO 300 plan (\$300/\$900 deductible, 80%/20% Co-insurance) through Washington Fire Commissioners Association for each calendar year covered by this Agreement for the Employee and 100% of the premium of any dependents as defined in the plan.

The District and Union agree that any appreciable change to the current plan definition of eligible dependents shall be cause to reopen this Article for negotiation. The District and the Union also agree that if the premiums increase by more than 5%, that it would be sufficient cause to reopen this Article for negotiation.

Section 12.2

The District agrees to pay 100% of the premium for the Washington Dental Services (WDS) Plan for each calendar year covered by this Agreement for the employee and any dependents as defined in the plan. The District and the Union agree that if the premiums increase by more than 5%, that it would be sufficient cause to reopen this Article for negotiation.

ARTICLE 13 - Deferred Compensation

Section 13.1

The District agrees to participate in a qualified IRS section 457 plan(s) selected by the Union and the District; contributions shall be subject to federal taxation and regulations as mandated by law.

ARTICLE 14 – Education Assistance and Incentive

Section 14.1

The District and the Union agree on the importance of education. Employees shall receive a premium pay at the rate of two (2%) above their base wage for an Associate's Degree, and four (4%) for a Bachelor's Degree from an accredited institution.

Section 14.2

The District shall reimburse employees for tuition and books for classes applicable to a Fire, EMS, or management related degree. In order to obtain reimbursement, the employee must obtain prior approval of the Fire Chief and pass the course with a 3.0 or "B" grade or better.

Employees must have successfully completed their probationary period and be in good standing with the District before they may apply for education reimbursement.

Section 14.3

Employees voluntarily attending schools, seminars, and conferences pre-approved in advance by the District shall not suffer a reduction in wages if the employee is assigned to a regularly scheduled shift during the training period and it does not create an overtime situation.

Employees who attend training which is mandated by the District shall be compensated at their overtime rate, if overtime is incurred.

All training must be pre-approved by submitting the District "Request for Training" form. The District will pay course fees and per diem expenses for courses that have been pre-approved, within budget limitations.

Employees who have been pre-approved to attend a training course will be expected to take a District vehicle, as long as one is available, as determined by the Fire Chief. If a District vehicle is not available and the employee must take their own personal vehicle, they will be reimbursed for round trip mileage at the current IRS mileage rate at the time of the training event. If the employee chooses to take their own vehicle for convenience sake, the employee will be issued a District fuel card.

ARTICLE 15 - Leave of Absence

Section 15.1

Funeral leave – In the event of a death in the immediate family defined as father, mother, husband, wife, son, daughter, son-in-law, daughter-in-law, grandchild, brother, sister, father-in-law, mother-in-law, grandparents, spouse's grandparent, member of the employee's household who is on record with the District as a domestic partner, or any other relative living in the household. An employee shall receive leave under this Article as follows:

24-hour shift employees - two (2) shifts

40 and 48-hour day shift employees - may schedule up to four (4) days off to attend the funeral of an immediate family member.

Funeral leave shall be charged against the employee's accumulated sick leave.

If an employee is notified of the death of a family member, as defined above, while on duty, they shall be excused from the balance of their shift as soon as possible. The remaining hours will be charged to their accumulated sick leave, but will not count as funeral leave.

Employees utilizing such leave may still utilize the conversion provision in Section 17.5.

Section 15.2

Military leave – The District will provide leave for voluntary and involuntary active duty, active duty for training, initial active duty for training, full time National Guard duty, and other types of duty as required by law. Refer to District Policy #1004 - Granting Military Leave. The law governing military leave is complex and all details are not covered in Policy #1004. Any questions should be directed to the District Fire Chief who may elect to seek legal counsel.

Section 15.3

Jury Duty – The Revised Code of Washington (RCW 2.36.165) prohibits any employer from firing or harassing an employee who is summoned to court to serve as a juror. Per WAC 357-31-310, an employer must grant a leave of absence with pay when an employee is required to report for jury duty service. The Employer may require documentation or verification of jury service. Per WAC 357-31-315, the Employee may keep the compensation they receive for serving as a member of the jury.

Section 15.4

Civil Witness – Leave of absence with pay, travel time included, shall be granted for attendance in court cases in connection with the employee's officially assigned duties. Leave of absence with pay shall also be granted for an appearance connected with an employee's official duties before any legislative committee or judicial or quasi-judicial body as a witness in response to a subpoena or at the direction of proper authority. The above leave of absence shall be counted as hours worked and subject to the overtime provisions of this agreement.

Section 15.5

Family and Medical Leave – To be eligible for leave under the federal Family and Medical Leave Act (FMLA), the Employee must (a) work for a covered Employer; (b) have worked for the covered Employer for a total of twelve (12) months; and (c) have worked 1,250 hours over the previous twelve (12) months. Because Pacific County Fire District 1 does not currently meet the definition of a "covered

employer,” it has no employees who are eligible for FMLA leave. For the same reason, no employees are currently eligible for the Washington State Family Leave Act regarding family and medical leave (see Policy #1007). Even though Pacific County Fire District 1 has no one eligible for FMLA, the District provides its employees with family and medical leave, which is designed to help employees balance their work and family responsibilities by taking reasonable unpaid leave for certain family and medical reasons. Policy #1002 outlines the terms and use of the Family Medical Leave Act.

Pursuant to State and Federal law and to District Personnel Policy, employees may utilize up to twelve weeks of paid and /or unpaid sick and / or vacation leave for personal illnesses, or to care for a parent, child, recognized domestic partner or spouse with a serious medical condition. While an employee is on family medical leave, Fire District 1 will maintain the District’s portion of the employee’s group health benefits on the same terms as if the employee continued to work.

If an employee becomes ill or is injured off the job and a doctor has certified that they may not return to work for a minimum of three (3) shifts, the Employee shall be placed on Family Medical Leave beginning with their first full shift off duty.

During a family and medical leave period, regardless of whether paid or unpaid leave is utilized, the employer’s share of medical and dental insurance premiums will continue. Employees must follow procedures established in the District personnel policy manual for requesting and utilizing family and medical leave.

ARTICLE 16 - Sick Leave

Section 16.1

Sick leave shall accumulate at the rate of twelve (12) hours for each full month of employment for 24-hour shift employees. Sick leave shall accumulate at the rate of nine (9) hours for each full month of employment for employees who work a 40-hour work week. When sick leave extends beyond three (3) shifts, the District may require the employee to present a note of explanation from a registered practicing physician or other bona-fide practitioner. Sick leave that is not used shall accumulate to sixty (60) 24 hour shifts (1440 hours).

At the time of hire, 24-hour shift employees will be credited with ninety-six (96) hours of sick leave and 40-hour per week employees will be credited with seventy-seven (77) hours of sick leave. Regular monthly accrual will begin in the ninth (9th) month of employment for employees working a 50-hour work week. Regular monthly accrual will begin in the eighth (8th) month of employment for employees working a 40-hour work week.

Sick leave shall not accrue during leaves of absence without pay, during layoff, while receiving supplemental disability payments because of a job-related injury, or while borrowing from the sick leave pool.

Section 16.2

The Employer agrees to allow an Employee to use accrued sick leave for a child of the employee with a health condition that requires treatment or supervision; or for a spouse, domestic partner, parent, parent-in-law, or grandparent of the employee who has a serious health condition or an emergency condition.

Section 16.3

The Employer shall maintain a pool of sick leave of no more than 1200 hours that are donated by the employees for the benefit of employees who have exhausted their sick leave, vacation leave, and comp time due to an extended illness or disability. A member may voluntarily donate any number of hours to this pool as long as the balance of their own accumulated sick leave remains above 360 hours. Members who donate to the sick-leave pool may still utilize the conversion provision in Section 16.5 without penalty.

Employees may use hours accrued in the sick leave pool by written request to the District. Use shall only be by mutual agreement between the District and the Union. Members using hours from the sick leave pool must meet the following criteria:

- Has exhausted own sick leave, vacation leave, and comp time
- Maximum number of hours used from the pool may not exceed 480 hours.

Section 16.4

When an Employee separates from the District, they may donate any sick leave hours remaining in their account to the pool as long as the hours contributed do not exceed the pool maximum of 1200 hours as outlined in Section 16.3

Section 16.5

Employees, at their option, may cash out any hours above 1000 hours, at twenty-five percent (25%) of the employee's base wage. Base wage is defined as Step Wage per Article 10.1, and does not include any premium pay increases such as; Education Incentive, Captain, and Longevity.

Section 16.6

When an employee is entitled to benefits or payments under the Workers' Compensation Act, or subsequent legislation, the employee shall file for such benefits immediately upon being seen by a healthcare provider for their job-related injury or illness.

Section 16.7

Once a healthcare provider has certified that an employee's injury or illness is job-related and that they are unable to work, and Labor and Industries accepts the claim, then Labor and Industries will pay the employee's medical bills and often a portion of the employee's lost wages, called time-loss compensation. Time-loss is paid if an employee is unable to work for more than three (3) days immediately following the date of injury. Injured workers are not compensated for any time lost on the day of injury or the first three calendar days following the day of injury, unless they are still unable to work on the fourteenth (14) day following the injury. Time missed on the day of injury or during the three (3) days immediately following the day of injury shall be charged to the employee's accrued sick leave. If an employee is unable to work for more than fourteen (14) days then time-loss compensation will begin from the first day following the day of injury and sick leave will be credited back to the employee's account, except for that portion that is charged to the employee's accrued sick leave in accordance with RCW 41.04.510. Time-loss compensation will be paid in accordance with RCW 51.32.060.

Section 16.8

In accordance with State Law, RCW 41.04.500-41.04.800, LEOFF II employees who are receiving Workers' compensation benefits due to a job-related injury or illness, are also entitled to a wage supplement benefit. The supplement shall be in an amount which when added to the time-loss benefits will result in pay equivalent to what the employee would have received for full-time active service.

The Employer shall calculate the percentage of the wage supplement benefit needed to make the employee's wages whole. This remaining portion of the wage, which includes salary and any applicable longevity or education incentive pay, shall be split in half (1/2). Half of the leave will be paid for by the Employer and half of the leave will be paid for by the Employee's accrued paid leave in the following order: sick leave, compensatory time, vacation time. The Employee's contribution will be deducted from their accrued paid leave until such paid leave is expended, or they are no longer receiving time-loss benefits, or up to a maximum of six (6) months per RCW 41.04.515, whichever occurs first.

The employee agrees, in writing, to return to Pacific County Fire District 1, within seven (7) days, any time-loss payments received from Labor and Industries, as long as they are maintained as a District employee. Upon the repayment of funds advanced, the appropriate amount of sick leave shall be restored to the employee's account.

In no way shall an employee be able to combine District or State provided funds to exceed his/her regular base wages while on disability.

The Employer cannot automatically deduct any Employee-paid benefits from a paycheck which is solely comprised of Worker's compensation benefits without the Employee's permission. The Employee shall decide whether they would like benefits paid directly out of the paycheck, like usual, or if they would rather send the Employer a check made out directly to the benefit vendor. The District Secretary shall be notified by the 5th of the month, in writing, of which option is chosen.

At the time it is determined the employee will be off on a job-related disability leave, they will be placed on Family Medical Leave. Family Medical Leave will not be considered an extension of the supplemental benefit leave period of six months.

Section 16.9

After the six (6) month time period, if the employee is unable to perform the essential functions of the job, with or without a reasonable accommodation, the employee may be removed as a District employee, subject to the employee retaining reinstatement rights, as well as the options below.

If an employee receives time-loss payments beyond the supplemental benefit period of six (6) months, the following method of payment of any remaining accrued paid leave (i.e., sick leave, vacation, holiday, etc.) shall be provided:

The employee may select from three options regarding use of accrued leave:

- a) Cash out any paid leave dollar for dollar if leaving employment because of a permanent disability
- b) Apply accrued paid leave to pay the employee's COBRA continuation coverage premiums until such time that the employee's leave is exhausted. Selection of this option will not extend the COBRA availability period; or
- c) In the instance the employee has more than 6 months' worth of individually accrued paid leave (excluding sick leave pool hours); such paid leave can continue to be used for as long as it is available, excluding sick leave pool. The District will also make all COBRA payments during that time period.

Section 16.10

Employees who are receiving supplemental benefits under RCW 41.04.500-41.04.800 will continue to be eligible for medical benefits for a maximum of six (6) months as long as they are on an employer-approved leave of absence due to the employee's job-related illness or injury. At the end of six (6) months, if the employee chooses option B in Section 16.10, then the employee will be placed on COBRA coverage, which is available for a maximum of eighteen (18) months unless the employee goes on social security disability within the eighteen (18) months then COBRA coverage can be extended for eleven (11) months more for a total of twenty-nine (29) months.

COBRA premiums are the employee's responsibility unless the employee has selected the option for the District to pay the premiums, which will be charged back to the employee's accrued paid leave until such paid leave is exhausted.

Section 16.11

Employees will not accrue vacation or sick leave during the period that an employee receives supplemental disability payments. Holiday hours will continue to accrue.

Section 16.12

The employee shall provide a monthly report from his/her physician on the status of his/her illness or injury, with prognosis on his/her availability to return to work.

Section 16.13

Where an employee is temporarily disabled, he will retain his position on the seniority list as if continually employed if he returns to work full-time within one (1) year of the commencement of his disability. Any other temporarily disabled employees who return to work after more than one year shall have their seniority adjusted to delete the time of disability.

Section 16.14

Refer to Article 26 for information regarding light duty assignments following a job-related injury when an employee will be off for an extended period of time

Section 16.15

In accordance with the Washington State Department of Retirement, when an employee who is off on a job-related leave of absence depletes their personal sick leave bank and must borrow sick leave from the Shared Leave Pool, the employee is not eligible to receive service credit hours until such time that they return to work.

ARTICLE 17 - Holidays

Section 17.1

The following are recognized holidays (as recognized by the State of Washington):

HOLIDAYS	DATES
New Year's Day	January 1 st
Martin Luther King Jr.'s Birthday	Third Monday in January
Presidents Day	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4 th
Labor Day	First Monday in September
Veterans' Day	November 11 th
Thanksgiving Day and the day after Thanksgiving	Fourth Thursday in November and the day after
Day before Christmas (floating Holiday)	December 24 th
Christmas Day	December 25 th

Any additional holiday declared by the Governor during the life of this agreement shall also be recognized.

Day shift employees shall observe the above holidays on the day on which they fall, except that when a recognized holiday falls on a Saturday, the holiday will be observed on the preceding Friday or when a recognized holiday falls on a Sunday, the holiday will be observed on the following Monday.

As the needs and circumstances of the Fire District dictate, the Fire District may require a day shift employee to work on any of the paid holidays. If the Fire District requires a day shift employee to work on one of the recognized holidays, he or she shall receive overtime pay of one and one-half the regular rate of the employee.

Section 17.2

Compensation for holidays for 24-hour shift employees shall be in the form of 88 hours of pay annually at the employee's regular hourly wage. This payment shall be received at the end of November each year. Withholding from the holiday pay shall be calculated separately for payment on the November paycheck.

ARTICLE 18 - Vacations

Section 18.1

Employees shall accrue vacation leave according to the following schedule:

VACATION ACCRUAL		
Years of Service	24-Hour Shift – Vacation Accrual	40-Hour –Vacation Accrual
0 to 5 years	7 shifts per year / 14 hours per mo.	11 hours / month
6 to 10 years	8 shifts per year / 16 hours per mo.	13 hours / month
11 to 15 years	9 shifts per year / 18 hours per mo.	15 hours / month
16 to 20 years	10 shifts per year / 20 hours per mo.	16 hours / month
20 or more years	11 shifts per year / 22 hours per mo.	18 hours / month
Maximum accrual – 336 hours.		

Section 18.2

Continuous past service shall be included in determining the employee's length of service for vacation purposes. Maximum vacation accrual of 336 408 hours annual leave time will be allowed. No such leave shall be granted except at the time which will least interfere with the work of the Department unless application for such leave has been made in advance and approved by the Chief. Should the employee reach his max accrual, then all hours over can be converted to sick leave or sick leave pool hours, at the request of the employee. In January of every year, the employee may cash-out any hours above 240.

Section 18.3

Any regular permanent employee separating or retiring from the Department shall be allowed a maximum accrual of 320 408 hours vacation leave credit. The credit shall be paid at the employee's hourly rate upon retirement or separation. Hours in excess of 336 408 hours will be forfeited without any form of compensation. Upon submittal of resignation, an employee may be required to utilize any accrued vacation time prior to resignation date. Properly accrued, but unused vacation time otherwise remaining at resignation will be paid.

Section 18.4

~~The Employer agrees that an employee's request to take annual leave credited to the employee shall normally be honored provided that it does not interfere with work load requirements and schedule. Annually – each employee will be provided the opportunity to take a vacation. The Vacation time allowed must be consistent with other provisions of this contract. Vacation request must be arranged a minimum of fourteen (14) days in advance. At the Fire Chief's discretion, the 14 days may be waived.~~

The Employer agrees that an employee's request to take annual leave credited to the employee shall normally be honored provided that it does not interfere with work load requirements and schedule. Annually – each employee will be provided the opportunity to take a vacation. The Vacation time allowed must be consistent with other provisions of this contract. Vacation request must be arranged a minimum of thirty (30) days in advance. At the Fire Chief's discretion, the 30 days may be waived.

Shift Captains can approve vacation days that are provided greater than 30 days in advance, and the vacation day would not result in overtime (at the time of request). Shift Captains cannot approve vacation days under the following circumstances:

- The requested vacation day will cause overtime
- The requested vacation day was made with less than 30 days' notice
- The requested vacation day was made for July 3, 4, 5; Saturday, Sunday, and Monday of Memorial Day weekend; Saturday, Sunday, and Monday of Labor Day Weekend; and Saturday, Sunday of Rod Run Weekend.
- Shift Captains cannot approve their own requests

Section 18.5

Other factors being equal, employees with the greater seniority with the same job classification shall be given preference of vacation request with the respective selections involved. Should it be necessary for the District to cancel a previously scheduled vacation due to emergency work load requirements, the employee's vacation so canceled will be given priority for re-scheduling.

Section 18.6

Any regular permanent employee who is in a vacation status and becomes incapacitated through illness, accident, or hospitalization shall have the right to revert to sick leave status. In such cases an employee shall be required to furnish a statement from a duly licensed physician.

ARTICLE 19 – Floating Personal Days

Section 19.1

Employees may schedule the remaining balance of their personal floating days off at their request, provided that the staffing levels of the District, as determined by the Chief or designee, are met at the time of scheduling.

There are no “cash out” options available for floating personal days. The Union recognizes the use of floating personal days does not count toward the threshold for FLSA purposes as hours worked.

ARTICLE 20 - Grievance Procedures

Section 20.1

The purpose of this procedure is to provide for an orderly method for resolving grievances. A determined effort shall be made to settle any such differences at the lowest possible level in the grievance procedure. Union- Management meetings involving grievances or these procedures shall be scheduled by mutual agreement.

Section 20.2

For the purpose of this Agreement, a grievance is defined as a dispute that arises between the Employer and the Union or an employee as to the interpretation, application or alleged violation of any provisions of this Agreement.

Section 20.3

Grievances, which arise, shall be settled in the following manner:

STEPS 1 - IMMEDIATE SUPERVISOR: Where the grievance involves a matter within the control of the grievant's immediate supervisor, the grievant and/or the Union Grievance Committee shall attempt to resolve the matter with the immediate supervisor prior to the filing of a written grievance.

STEP 2 - FIRE CHIEF: If the grievance is not resolved through these discussions, the grievance may be filed in writing with the Chief of the Fire Department within thirty (30) calendar days after the employee(s) involved knew or should reasonably have known of the occurrence giving rise to the grievance. The written grievance shall include: 1) a statement of the grievance; 2) the specific provision or provisions of the contract, which are allegedly violated; and 3) the remedy(s) sought. The Fire Chief or his designee shall attempt to resolve the grievance after receipt of the written grievance and within ten (10) working days render a written decision to the grievant. The Fire Chief's or designee's written decision shall include a basis for decision.

STEP 3 - BOARD OF FIRE COMMISSIONERS: If the solution proposed for the grievance by the Fire Chief or his designee is unsatisfactory to the employee or to the Union Grievance Committee, or if the matter remains unresolved ten (10) working days after submission of the written grievance to the Fire Chief, the written grievance shall be presented to the Board of Fire Commissioners. The Commissioners shall render a written decision to the Union including reasons therefore within ten (10) working days following the submission of the grievance to the Board.

STEP 4 – MEDIATION PROCEDURES: If the Union/grievant requests mediation, the Union or the Board of Fire Commissioners shall forward a request to the Public Employees Relations Commission (PERC) to assign a mediator from the PERC staff. Upon designation of the mediator, the parties will make every attempt to schedule a date for mediation within fifteen (15) days.

- (a) Proceedings before the mediator shall be confidential and informal in nature. No transcript or other official record of the mediation conference shall be made.

- (b) The mediator shall attempt to ensure that all necessary facts and considerations are revealed. The mediator shall have the authority to meet jointly and/or separately with the parties and gather such evidence as deemed necessary.
- (c) The mediator shall not have the authority to compel resolution of the grievance. If the mediator is successful in obtaining agreement between the parties, he/she shall reduce the grievance settlement in writing. Said settlement shall not constitute a precedent unless both parties so agree.
- (d) If the parties to the dispute mutually agree that the mediation is not producing a resolution or if the mediator concludes that further proceedings will not be productive, the mediation will be ended.
- (e) If mediation fails to settle the dispute, the mediator may not serve as arbitrator in the same matter nor appear as a witness for either party. None of the statements or offers of compromise made in mediation can be used in any future arbitration as evidence against the District or the employee.

STEP 5 - ARBITRATION: If the solution proposed for the grievance by the Commissioners is unsatisfactory to the Union Grievance Committee, or if the matter remains unresolved ten (10) working days after submission of the written grievance to the Commissioners and the Union/grievant does not choose to pursue mediation, then the grievance as considered in Step 2 may be submitted to arbitration in accordance with the following procedures:

- A. Notice of arbitration shall be given within twenty (20) working days following the submittal of the grievance to the Board of Fire Commissioners. Representatives of the Union and the Employer shall confer within ten (10) working days after notice of arbitration has been given to select an arbitrator. If the parties are unable to agree upon an arbitrator, they shall jointly request the Public Employment Relations Commission to provide a list of nine (9) names and the parties shall alternately strike one (1) name from the list until only one (1)-name remains. A coin toss shall determine the party striking the first name. The one (1) name remaining shall be the arbitrator.
- B. It shall be the function of the arbitrator to hold a hearing at which the parties may submit their cases concerning the grievance. The hearing shall be kept private and shall include only such parties in interest and/or designated representatives. The power of the arbitrator shall be limited to interpreting this Agreement and determining if the disputed Article or portion thereof has been violated and if a violation has occurred provide a remedy therefore. The arbitrator shall have no authority to alter, modify, vacate or amend any terms of this Agreement. The arbitrator shall render his decision within thirty (30) calendar days after the final hearing. Decisions of the arbitrator within these stated limits shall be final and binding upon the parties to the grievance, provided that the decision does not involve any action by the Fire District which are beyond its legal authority.
- C. The fees and expenses of the arbitrator and the proceedings shall be borne equally by the Employer and the grievant. Each party shall be responsible for all the costs of preparing and presenting its case including compensation of its own representatives, attorneys and witnesses. If either party desires a record of the proceedings, it shall solely bear the costs of such records,

provided that in the event the other party subsequently requests a copy of said records, the cost shall be borne equally.

- D. Any and all time limits specified in the grievance procedure may be waived by mutual agreement of the parties. Failure of the grievant to submit the grievance in accordance with these time limits without a waiver of the time limits by the Employer shall be deemed an abandonment of the specific grievance. For the purposes of this Article, "Working Days" shall mean Monday through Friday, normal Fire District business days, but shall not include holidays occurring during the normal business week of the Employer. A grievance or arbitration proceeding may be terminated at any time upon receipt of a complete authorized statement from the Union and the grievant employee stating that the matter has been resolved to the satisfaction of the Union and the grievant employee.

ARTICLE 21 - No Strikes or Lockouts

Section 21.1

The Employer and the Union recognize that the public interest requires the efficient and uninterrupted performance of all Employers' services and to this end pledge their best efforts to avoid or eliminate any conduct contrary to this objective.

Section 21.2

During the term of this Agreement, the Union shall not cause or condone any work stoppage, strike, slowdown or other interference with the Employer functions by employees under this Agreement, and should same occur, the Union shall take all steps to end such interference immediately. Employees who engage in any of the afore-referenced actions may be subject to disciplinary action up to and including discharge. The Employer shall not lock out any employee during the life of this Agreement.

ARTICLE 22 - Savings Clause

Section 22.1

Should any provision(s) of this Agreement be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance or enforcement of any provision(s) should be restrained by such tribunal pending a final determination as to its validity, the remainder of this Agreement as it relates to persons or circumstances other than those to which it has been held invalid shall not be affected thereby. In the event that any provision of this Agreement is held invalid or enforcement of or compliance with has been restrained, as hereinafter set forth, the Employer and the Union shall enter into immediate collective bargaining negotiations upon the written request of either party for the purpose of arriving at a mutually satisfactory replacement for such provision during the period of invalidity or restraint. Said negotiations shall be confined to the provision(s) held to be invalid unless mutually agreed to by the District and the Union.

ARTICLE 23 - Discipline

Section 23.1

It is acknowledged by both the Union and the Employer that a disciplinary process is necessary for the protection of all concerned. It is agreed that this process may be initiated by a direct supervisor within the career structure of the Department, as outlined in the chain of command.

Section 23.2

Employees may be disciplined or discharged for just cause according to the Table of Offenses (Revised 12/2011) shown in Appendix D. Discipline should be applied at progressive and escalating levels to allow the employee proper notice of misconduct and an opportunity to improve performance.

Section 23.3

Disciplinary action or measures should include coaching/counseling, written warning, suspension, demotion, or discharge.

Section 23.4

Employees shall be encouraged to have union and/or legal representation present at any meeting held with the Employer to discuss potential disciplinary action against him or her.

Section 23.5

Prior to the final imposition of discipline, the employee shall be provided a copy of the alleged violation and all relevant documents the Employer has in their possession. Prior to the imposition of suspension, demotion, or termination, the Employer shall hold a pre-discipline review hearing no sooner than ten (10) days from the time the employee was notified of the alleged violation, if requested by the employee. At this hearing the employee will be given an opportunity to present his or her side of the issue. A pre-discipline review hearing shall be presided over by the Fire Chief; and, if requested by the Fire Chief, one Commissioner.

Section 23.6

The Employer may suspend an employee with pay pending the final decision to the appropriate discipline or the overturning of the discipline by the appropriate authority. Suspension with pay may be imposed without any previous steps and without a pre-hearing. However, a hearing shall be held within ten (10) business days of the suspension to modify or sustain the suspension.

ARTICLE 24 - Uniforms

Section 24.1

All required uniforms shall be furnished to each employee. This shall include:

- a) 3 – Fire resistive uniform shirts
- b) 3 – Fire resistive uniform pants
- c) 4 – Cotton Fire Department T-shirts
- d) 1 – Uniform Polo Shirts
- e) 2 – Sweatpants or shorts; or 1 of each
- f) Uniform boots (wildland compliant with steel toes) –~~\$250 maximum~~
- g) Uniform coat
- h) Uniform belt
- i) All patches as required
- j) Uniform Badge

Section 24.2

All employees covered by this Agreement shall receive new uniforms on a wear and tear basis. Uniform items needing to be replaced are to be returned to the employee's shift officer. The employee agrees to take reasonable care of the uniforms. Equipment and materials for washing uniforms will be provided at the station. All issued uniforms are property of the District and shall be turned in for replacement or upon separation. Employees may purchase additional department t-shirts and/or sweatshirts for their use. Department clothing may not be purchased by anyone other than a department member and department members may not purchase t-shirts and/or sweatshirts for family members or friends. ~~One pair of replacement uniform boots, per Section 24.1, will be provided, as needed, one time during the duration of this Agreement.~~

Section 24.3

Uniforms will be worn as follows: Class B uniforms shall be worn during scheduled productive work hours, Class C uniforms can be worn during non-productive work hours.

Section 24.4

The District shall provide the following protective equipment for each employee of the Fire Department and provide for the repair and replacement of this clothing to keep it in good and safe condition:

- Helmet
- Nomex hood
- Coat and liner
- Pants and liner
- Suspenders
- Gloves
- Steel shank / toe boots
- Flashlight
- Hose strap
- Nomex Jumpsuit

All safety equipment shall comply with the Vertical Safety Standards for Fire Fighters (WAC 296-305) in the State of Washington.

A \$250.00 maximum reimbursement will be allotted for job specific equipment, as needed, one time during the duration of this Agreement. Reimbursable costs must be pre-approved by the Fire Chief and must be relevant to their job.

ARTICLE 25 - Department Changes

Section 25.1

The Employer shall keep the Union apprised of Departmental rules and regulations and District wide policies and procedures pertaining to the employees covered under this agreement. Efforts shall be made to inform the Union via Labor Management at least ten (10) days prior to the induction or change of a policy or procedure. Policies and procedures and other information pertinent to District employees shall be posted where all members will have equal access. Employees are responsible for reviewing posted materials on a regular basis to ensure they have the most current information. In any direct conflict between these rules, regulations, policies and procedures and this contract agreement, this contract agreement shall prevail.

ARTICLE 26 - Light Duty

Section 26.1

Light Duty is a temporary, restricted and limited assignment for employees that are medically unable to fulfill the full duties of their position due to injury or illness.

Section 26.2

A maximum of two (2) bargaining-unit employees may be on Light Duty at any given time. Under extraordinary circumstances, and at the sole discretion of the Chief or designee, the total number of employees on Light Duty status may exceed two (2).

Section 26.3

If a physician releases an employee to perform “light,” “modified” or “restricted” duty, and if Light Duty work is available, the following shall apply:

1. Employees assigned to Light Duty status will work a forty (40) hour work schedule, 0800 - 1700, Monday through Friday, with two (2) fifteen-minute breaks and a one (1) hour lunch period. The schedule may be altered, if agreed upon between the employer and employee, to include weekends or to accommodate special tasks. The hours shall remain normal business hours. Twelve (12) hours of sick leave or vacation leave shall be used to make up the difference for the fifty-two (52) hour work week.
2. The maximum length of Light Duty status is twelve (12) weeks per incident or one (1) incident of Light Duty status in a twelve (12) month period of time. The Chief or designee may extend, solely at his/her option, the twelve-week Light Duty period.
3. Duties will be assigned to an employee on Light Duty status by the Chief or designee and may include any duties not otherwise prohibited.
4. If an employee is released to perform light, modified or restricted duties and light duty work is available as determined by the Chief or designee, light duty assignments for job-related injury or illness are mandatory.
5. Non-job-related injury or illness light duty shall have second priority to job-related injury or illness light duty. If a light duty position is available for a non-job-related illness or injury, the employee must submit a request for light duty in writing to the Chief, accompanied by a release from their physician. The physician must detail the type of activities and duties the employee is approved to perform, and any restrictions or limitations.
6. The employees assigned light duty shall be allowed time to participate in physician required physical therapy as part of their regular light duty work hours. Employees shall notify the Chief or designee of physical therapy appointments at least 24-hours in advance of the appointment.
7. During the Light Duty status, the employee shall continue to receive his/her normal compensation, benefits and seniority.

ARTICLE 27 - Temporary Employees

Section 27.1

It is recognized that, from time to time, there may be a need to hire temporary employees to fill a vacancy of a bargaining unit employee who is injured, has a serious illness, on an approved leave of absence as per Union contract, or as agreed upon by the employer and the union.

Section 27.2

This position shall not be for more than one hundred and twenty (120) consecutive days and no less than thirty (30) calendar days, unless mutually agreed to.

Section 27.3

Temporary employees will not be employed beyond the 120 days without a break in service of at least thirty (30) days.

Section 27.4

All Temporary hires shall come from the current Pacific County Fire District 1 part-time or full-time hiring list, have a medical certification pertinent to the classification of the injured or ill firefighter and prior to being put on duty they must have completed the driver/operator check off for Pacific County Fire District 1.

Section 27.5

Temporary employees will be classified as a probationary employee including all provisions of a new hire and will be covered by the provisions of the collective bargaining agreement for their period of employment, except that such temporary employees shall earn no benefits other than which is mandated by law. Initiation fees will be waived but monthly union dues will be as per contract. In the event that the temporary employee is hired as a full-time employee, the initiation fees will be instituted.

Section 27.6

Temporary employees will be compensated at an hourly rate equivalent to their level of certification contained in Appendix A of the current Labor Agreement.

Section 27.7

Temporary employees shall not be eligible for scheduled overtime. They shall be eligible for urgent and emergency overtime should all efforts be exhausted, as per the Overtime Callback Procedure.

Section 27.8

The use of temporary employees will not result in the loss of any regular IAFF positions.

Section 27.9

The intent of this agreement is to allow the District to maintain adequate staffing of career personnel while keeping costs as low as practicable.

ARTICLE 28 - Minimum Staffing

Section 28.1

Pacific County Fire District 1 shall maintain a minimum staffing level of at least 4 bargaining unit personnel.

Section 28.2

The parties agree that the minimum staffing levels provided by the Article shall be maintained for the term of this agreement unless unforeseen, Board of Commissioners approved, necessary reductions occur to the Fire District Budget.

ARTICLE 29 - Drug Testing Process

Section 29.1

The provisions of Pacific County Fire District 1's Drug Free Workplace Policy shall apply to all members of the bargaining unit with the following clarifications:

1. Drug Testing Procedures and Standards
 - a. Testing will be done by taking samples at a facility that is federally certified for processing and evaluation.
 - b. Liability release and chain of evidence standards will be those which meet or exceed those utilized by the US Department of Transportation.
 - c. Testing standards regarding laboratory processes and interpretation of results will be in line with those utilized by the US Department of Transportation.
2. Employees who voluntarily ask for assistance from the District to deal with drug or alcohol problems will not be subject to discipline as a result of revealing their need for treatment.
3. The use of illegal drugs or alcohol while on duty constitutes just cause for discharge; however, the District agrees not to discharge an employee who voluntarily comes forward and admits to alcohol and/or drug abuse problems so long as it is that employee's first offense, provided that the admission is not in connection with a criminal conviction or guilty plea relating to alcohol and/or drug abuse or possession, and as long as the offense is not in conjunction with an accident or safety incident that has already occurred.
4. When an employee voluntarily asks for assistance, the employee must agree, as a condition to remaining employed by the District, to successfully complete a rehabilitation program. Once the employee's sick leave and other leaves have been exhausted, the Fire Chief may, at his/her discretion, grant an unpaid leave of absence to allow the employee time to complete such rehabilitation program.
5. Once treatment and any follow-up is completed and three (3) years have passed since the employee entered the rehabilitation program, the employee's personnel file shall be purged of any reference to his/her drug and alcohol problem.

ARTICLE 30 - Labor Management

Section 30.1

The District and the Union recognize that cooperation between labor and management is consistent with the purpose of this Agreement and therefore agree to jointly maintain and support a Labor Management Committee.

Section 30.2

The coordinators of the Labor Management Committee will be the President of the Union and the Fire Chief or their designees and one additional representative from the Union and the Employer.

Section 30.3

Meetings of the Labor Management Committee shall take place at least quarterly; however at the request of either coordinator additional Labor Management Committee meetings may be called. Committee meetings shall be scheduled at mutually agreeable times and places.

Section 30.4

A proposed agenda shall be jointly prepared by the coordinators and distributed to all members prior to each meeting. Unless otherwise agreed, minutes shall be kept of the meetings and copies submitted to each of the coordinators for approval. Approved meeting minutes shall not be considered confidential and may be distributed to the general membership of the department.

Section 30.5

Bargaining Unit representatives will be compensated for up to two (2) hours at their regular rate of pay for time spent in the meeting(s) exclusive of their regularly scheduled work hours.

Section 30.6

It shall be understood that any matter that has been made the subject of a formal grievance under the terms of the labor Agreement shall be excluded from discussion within the Labor Management Committee, and furthermore discussions held during

Labor Management Committee shall not be considered as having fulfilled any portion of the grievance procedure, including filing or notification.

Section 30.7

It is understood that (unless otherwise agreed) the work of the Labor Management Committee shall in no way add to, subtract from, alter, or amend the labor agreement or change District policy.

ARTICLE 31 - Acting in Capacity

Section 31.1

There shall be one (1) Captain on duty each day. When the Captain is not on duty, the Firefighter on shift who holds the highest position on the Captain Eligibility list shall be assigned to the Captains duties. If no one is on the acting list the Firefighter appointed by the Shift Captain or Fire Chief will fill the position. The District will pay said employees an additional two dollars (\$2) an hour for those on the Captain Eligibility list, or an additional one dollar (\$1) an hour for those appointed by the Shift Captain or Fire Chief, with pay beginning with a minimum of twelve (12) consecutive hours worked.

ARTICLE 32 – Employment Outside of the District

Section 32.1

District employees may hold employment outside of the District provided that such employment does not interfere with their assigned duties and responsibilities within the District and does not create a conflict of interest. Employees must notify their supervisor prior to accepting a job offer elsewhere.

Employees shall refrain from soliciting work during scheduled working hours and may not use any District equipment for the benefit of another employer.

ARTICLE 33 – On-Call Program

Section 33.1

An On-Call Program consists of a career member who voluntarily signs up to be on call for twelve (12) or twenty-four (24) hours, within a sixty (60) minute response time of a District station, for transfers or other callback situations.

Section 33.2

A career member who fulfills a twenty-four (24) hour on-call shift will be reimbursed \$75.00 per shift. Twelve (12) hour on-call shifts will be reimbursed \$37.50 for shift.

Section 33.3

If a transfer occurs, the career member will be paid the respective rate (\$75.00 for a twenty-four hour shift, \$37.50 for a twelve hour shift) for being on call plus the overtime rate as outlined in Article 11, from the time they report to their assigned station and will end when released by the Shift Officer.

Section 33.4

In the event the on-call person reports for a transfer that is cancelled, they shall be paid a minimum of two (2) hours of overtime, in accordance with Article 11.

Section 33.5

Career members will sign up per District policy.

Section 33.6

On-call personnel:

- Must respond by phone within ten (10) minutes of being called and arrive as instructed at Station 21-2, within sixty (60) minutes of notification.
- Will provide station coverage, unless unforeseen circumstance dictated by the shift officer on duty.

Section 33.7

If the member fails to perform their duty, they are subject to discipline (Improper Performance of Assigned Duties: Minor) in accordance with Appendix D.

ARTICLE 34 – Duty Stations

Section 34.1

The Employer agrees to provide on-duty crews with quarters for the use of the full time staff and non-career members assigned to that station, with the following features and amenities per union staffed station.

A. Kitchen: stove, oven, microwave, all utensils necessary for preparing/eating meals and a refrigerator with freezer.

B. Living area: one color television in good working order, cable/satellite extended service, and a DVD player dedicated to the crew quarters. The District will also provide high-speed Internet access, telephone (for District business only), 1 (District wide) personal locker for uniforms and personal effects and 1 serviceable reclining chair for each 24-hour shift position normally on duty at any given time. Reclining chairs will be evaluated every 5 years for replacement.

C. Separate sleeping quarters for each on duty crew member. Each bedroom will have a bed with a serviceable mattress and nightstand. Mattresses will be evaluated every 5 years for replacement.

D. Bathroom with working shower, toilet, toilet paper, paper towels, and cleaning supplies to maintain bathroom.

E. Laundry facilities including washing machine, dryer, dryer sheets and clothing detergent.

F. Features and amenities mentioned above shall be chosen by the District based on the Fire Chief's discretion. The Fire Chief will notify the Union as to which products or services will be changed/replaced to allow upgrades at the Union's expense of the difference. 5-year replacement evaluations will also be at the Fire Chief's discretion.

ARTICLE 35 – Duration

Section 35.1

This Agreement shall become effective upon signing by both parties and shall remain in full force through December 31, 2022. Should neither party to this agreement receive written notice requesting negotiations by July 31st in the year of the expiration of its desire to modify, amend, or change this Agreement for the subsequent year(s), the agreement will be considered to have been renegotiated for twelve (12) months.

Section 35.2

If negotiations for a successor agreement extend beyond the expiration date of this contract, all provisions of this agreement shall remain in effect until a new agreement is reached. Any benefit enhancement in the successor agreement shall be retroactive to the expiration date of this agreement as provided by RCW 41.56.950.

Section 35.3

This agreement may be amended at any time during its effective term provided there is mutual consent of both parties in writing.

Section 35.4

This agreement shall be binding upon the successors and all parties hereto, and no provisions, terms, or obligations here shall be affected, modified, altered, or changed in any respect by the consolidation, merger, annexation, transfer or assignment of either party hereto; or affected, modified, altered, or changed in whatsoever by any change or any kind of ownership or management either party hereto; or by and change geographically, or otherwise, in the location or place of business of either party hereto.

Dated this ____ day of December, 2020, Ocean Park, WA

For Pacific County Fire District 1:

For the International Association of Firefighters, Local 3999

APPENDIX A - WAGE SCALE

2021

FIREFIGHTER/EMT		MONTHLY	
		2021	STEP INC
0-12 MONTHS	PROBATIONARY	\$4,848.52	
13-24 MONTHS	5 TH CLASS	\$5,090.95	5.0%
25-36 MONTHS	4 TH CLASS	\$5,345.49	5.0%
37-48 MONTHS	3 RD CLASS	\$5,612.77	5.0%
49-60 MONTHS	2 ND CLASS	\$5,893.41	5.0%
61+ MONTHS	1 ST CLASS	\$6,188.08	5.0%

FIRFIGHTER/PARAMEDIC		2021	
			STEP INC
0-12 MONTHS	PROBATIONARY	\$5,575.80	
13-24 MONTHS	5 TH CLASS	\$5,854.59	5.0%
25-36 MONTHS	4 TH CLASS	\$6,147.32	5.0%
37-48 MONTHS	3 RD CLASS	\$6,454.69	5.0%
49-60 MONTHS	2 ND CLASS	\$6,777.42	5.0%
61+ MONTHS	1 ST CLASS	\$7,116.30	5.0%

FIREFIGHTER/EMT		HOURLY	
		2021	STEP INC
0-12 MONTHS	PROBATIONARY	\$22.38	
13-24 MONTHS	5 TH CLASS	\$23.50	5.0%
25-36 MONTHS	4 TH CLASS	\$24.67	5.0%
37-48 MONTHS	3 RD CLASS	\$25.91	5.0%
49-60 MONTHS	2 ND CLASS	\$27.20	5.0%
61+ MONTHS	1 ST CLASS	\$28.56	5.0%

FIRFIGHTER/PARAMEDIC		2021	
			STEP INC
0-12 MONTHS	PROBATIONARY	\$25.73	
13-24 MONTHS	5 TH CLASS	\$27.02	5.0%
25-36 MONTHS	4 TH CLASS	\$28.37	5.0%
37-48 MONTHS	3 RD CLASS	\$29.79	5.0%
49-60 MONTHS	2 ND CLASS	\$31.28	5.0%
61+ MONTHS	1 ST CLASS	\$32.84	5.0%

2022

FIREFIGHTER/EMT		MONTHLY 2022 STEP INC	
0-12 MONTHS	PROBATIONARY	\$5,018.22	
13-24 MONTHS	5 TH CLASS	\$5,269.13	5.0%
25-36 MONTHS	4 TH CLASS	\$5,532.59	5.0%
37-48 MONTHS	3 RD CLASS	\$5,809.21	5.0%
49-60 MONTHS	2 ND CLASS	\$6,099.68	5.0%
61+ MONTHS	1 ST CLASS	\$6,404.66	5.0%

FIRFIGHTER/PARAMEDIC		2022 STEP INC	
0-12 MONTHS	PROBATIONARY	\$5,770.95	
13-24 MONTHS	5 TH CLASS	\$6,059.50	5.0%
25-36 MONTHS	4 TH CLASS	\$6,362.48	5.0%
37-48 MONTHS	3 RD CLASS	\$6,680.60	5.0%
49-60 MONTHS	2 ND CLASS	\$7,014.63	5.0%
61+ MONTHS	1 ST CLASS	\$7,365.36	5.0%

FIREFIGHTER/EMT		HOURLY 2022 STEP INC	
0-12 MONTHS	PROBATIONARY	\$23.16	
13-24 MONTHS	5 TH CLASS	\$24.32	5.0%
25-36 MONTHS	4 TH CLASS	\$25.54	5.0%
37-48 MONTHS	3 RD CLASS	\$26.81	5.0%
49-60 MONTHS	2 ND CLASS	\$28.15	5.0%
61+ MONTHS	1 ST CLASS	\$29.56	5.0%

FIRFIGHTER/PARAMEDIC		2022 STEP INC	
0-12 MONTHS	PROBATIONARY	\$26.64	
13-24 MONTHS	5 TH CLASS	\$27.97	5.0%
25-36 MONTHS	4 TH CLASS	\$29.37	5.0%
37-48 MONTHS	3 RD CLASS	\$30.83	5.0%
49-60 MONTHS	2 ND CLASS	\$32.38	5.0%
61+ MONTHS	1 ST CLASS	\$33.99	5.0%

Note

1. Wage differential from Firefighter/EMT to Firefighter/PM is 15%
2. Shift Captain differential is 10% above appropriate Firefighter/EMS certification scale
3. Above figures do not account for other negotiated premium pay (ex. Longevity)

APPENDIX - B

Reasonable Suspicion Behavior Report Form before sending an employee for a reasonable suspicion drug or alcohol test, the supervisor must be able to describe the *objective* signs that caused the supervisor to suspect the employee has drugs or alcohol in his or her system. One or a combination of the following indicators can establish reasonable suspicion that an employee may be impaired:

- Drowsiness
- Bloodshot eyes or dilated pupils
- Slurred or incoherent speech
- Alcohol on breath or odor of drugs
- Poor physical coordination
- An accident or other impaired work performance
- Physical or verbal altercation
- Unusual behavior or response to a situation (e.g., excessive laughter)
- Possession of alcohol or a prohibited substance

The number and degree of reasonable suspicion indicators and the amount of evidence will determine whether there is reasonable suspicion to confront the employee and/or require the employee to submit to a drug or alcohol test. Examine each situation individually and record the observations that raised the suspicion. Please document any appropriate observations in the space provided.

Speech:

Dexterity:

Standing:

Walking:

Judgment/decision making:

Appearance (eyes, clothing, etc.):

Odors (alcohol, marijuana, etc.):

Supervisor's name:

APPENDIX - C

DRUG TEST CONSENT FORM

My signature below denotes that I have read, understand, and consent to the following:

1. I have been given a copy of the Drug Testing Addendum and understand how the test is conducted, what it determines, and what the consequences are of testing positive.
2. I understand that the District is requiring this test as a condition of my employment and that my lack of cooperation or alteration of the sample may result in disciplinary action by the District.
3. I understand that my sample will be used only for the drug or alcohol test and not for any other tests without my specific authorization.
4. I understand that the laboratory will provide the physician, who has been mutually selected by the District and the Union, with the results of my test, if it tests positive. The physician will obtain my medical history, including legally prescribed drugs and over the counter drugs, to determine the validity of the test results.
5. I understand that I can have a Union representative or Union member designee available during the testing process.
6. I understand that my sample will be split by the laboratory with one portion to be used for the District's initial and confirmation testing and the other portion being reserved for testing at my choice. I also understand that any testing that I request will be paid by me; unless it can be proven that the District's initial or confirmation test resulted in a false positive reading. I understand that the laboratory will retain the split sample for one (1) year following the initial testing. Negative samples will be destroyed in accordance with NIDA standards.
7. I understand that, if I test positive, I will be referred to the District's EAP program. The District will provide assistance to the extent covered by the District's employee benefit and leave policies. Final action, including disciplinary action if any is taken, will be based upon the employee's participation in the EAP's recommended rehabilitation program, the severity of any offenses committed while under the influence, and the employee's continuing ability to perform the essential elements of his or her job.

BY SIGNING THIS CONSENT FORM, I AM NOT WAIVING ANY OF MY RIGHTS UNDER ANY FEDERAL, STATE, OR LOCAL LAW, RULE, OR REGULATION, INCLUDING COMMON LAW PROVISIONS. I UNDERSTAND THAT I HAVE THE RIGHT TO CHALLENGE ANY CONFIRMED POSITIVE TEST RESULT AND ANY DISTRICT ACTION BASED THEREON, BY FILING A GRIEVANCE UNDER THIS COLLECTIVE BARGAINING AGREEMENT.

Employee Signature _____ Date _____

APPENDIX - D

			PENALTIES	
OFFENSE	EXPLANATION	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
1. Insubordination (Non-emergency) A. Minor	Deliberate delay or failure to carry out assigned work or instruction in a reasonable period of time. Example: Failure to do an assigned task around the station.	Written reprimand, or up to 24 hour suspension and / or demotion.	48 hours suspension and / or demotion.	72 hours suspension and / or demotion.
B. Major	Refusal to obey legitimate orders. Disrespect, insolence or like behavior. Example: Failure to follow a direct order.	48 hour suspension and / or demotion.	96 hours suspension and / or demotion.	Termination.
2. Insubordination (Emergency incident) A. Minor	Deliberate delay or failure to carry out assigned work or instructions in a reasonable period of time. Example: Failure to complete an assigned task on an alarm.	48 hour suspension and / or demotion.	96 hours suspension and / or demotion.	Termination.
B. Major	Refusal to obey legitimate orders. Disrespect, insolence or like behavior. Example: Failure to obey a direct order or verbally abusing an officer.	72-96 hours suspension and / or demotion.	Termination.	
3. False statements, misrepresentation, deceit, concealment. A. Minor	When the member has not attained personal gain and District relations are not adversely affected.	Written reprimand and / or 24 hours suspension.	48 hours suspension and / or demotion.	72 - 96 hours suspension, demotion.
B. Major	Deliberate misrepresentation, fraud, falsification or concealment when the member has attained personal gain and District relations are adversely affected Examples: Failure to cooperate with an investigation.	48 hour suspension and / or demotion to termination, depending on the severity of the offense.	Termination	

			PENALTIES	
OFFENSE	EXPLANATION	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
4. Gambling	Promotion of, or participation in gambling while on duty.	Coaching/counseling to written reprimand.	24 hour suspension and / or demotion.	48 hours suspension and / or demotion.
5. Failure to honor valid debts or legal obligations.	In determining whether an offense has occurred, consider if extenuating circumstances developed after the obligation was incurred.	Coaching/counseling to written reprimand.	Up to 24 hour suspension.	24-48 hours suspension and / or demotion.
6. Theft	Actual or attempted taking and carrying away District property or the property of others.	96 hour suspension and / or demotion to termination, depending on the severity of the theft.	Termination	
7. Loss of, damage to, unauthorized use, negligent use of improper maintenance or destruction of District property, records or information.	When willfulness or intent is involved, or unauthorized use is involved. Example: deliberately breaking a tool or other item.	24 - 48 hour suspension and payment for property at replacement cost.	96 hours suspension and / or demotion and payment for property at replacement cost.	Termination and payment for property at replacement cost.
8. Misconduct A. Minor	Conspicuous misconduct which adversely affects the reputation of the member or reflects unfavorably on the District. Example: rude or offensive behavior while in public view while on duty or representing the District.	Coaching/counseling to written reprimand.	Up to a 24 hour suspension and / or demotion.	48 hours suspension and / or demotion.

			PENALTIES	
OFFENSE	EXPLANATION	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
B. Major	Deliberate misconduct which adversely affects the reputation of the member or reflects unfavorably on the District. Example: continued rude or offensive behavior while in public view while on duty or representing the District unauthorized use for personal gain or gain for another, or to influence or to obtain immunity, such as claiming to be a firefighter to avoid arrest, citation or prosecution.	Written reprimand, 48 hours suspension and / or demotion	96 hours suspension and demotion.	Termination
9. Failure to meet standards in appearance, dress or personal habits.	Personnel uncleanliness, poor appearance, disagreeable habits, habitually soiled or poorly maintained clothing, equipment or facilities. When reporting without, or not wearing proper uniform or not having uniform available (excluding emergency callback situations.)	Coaching/counseling to written reprimand.	24 hour suspension.	48 hours suspension and / or demotion.
10. Failure to respond when called in when off-duty to respond to multiple alarms or other emergency.	In determining whether an offense has occurred, consider if extenuating circumstances prevented response. Such as watching children during a call back.	Written reprimand to 24 hours suspension and / or demotion.	24-48 hours suspension and or demotion.	48-96 hours suspension and / or demotion to Termination.

			PENALTIES	
OFFENSE	EXPLANATION	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
11. Other violation of District operating standards or directive not specifically mentioned herein. Minor:	Reference published guidelines, District directives or memos or resolutions of the Board of Fire Commissioners or labor contract	Coaching/Counseling to written reprimand to 24 hours suspension and/or demotion.	24-48 hours suspension and/or demotion.	48-96 hours suspension and/or demotion to Termination.
Major:	Major violations may include, but not be limited to violation of District policies: POL 202 Preventing Harassment in the Workplace, POL 1102 Drug Free Workplace, POL 1111 Prohibiting Violence in the Workplace	Suspension to termination, if substantiated.		
12. Violation of safety practices and / or regulations. Failure to provide and use safety equipment. A. Minor	Failure to observe safety practices and regulations and / or endangering property.	Coaching/counseling to written reprimand.	24 hour suspension and / or demotion.	72 hours suspension and / or demotion.
B. Major	Failure to follow safety practices and regulations thereby endangering or causing injury to persons.	24 hour suspension and / or demotion.	72 hours suspension and / or demotion.	96 hours suspension and demotion to Termination.
13. Improper reporting of disability or return to duty.	Inexcusable failure to follow proper disability procedure, or failure to notify proper person as required by published policies or procedures.	Coaching/counseling to written reprimand.	24 hours suspension and / or demotion.	24-72 hours suspension and / or demotion.

			PENALTIES	
OFFENSE	EXPLANATION	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
14. Improper performance of assigned duties.				
A. Minor	Neglect or failure to satisfactorily perform the duties of the position when no potential life or property loss is involved.	Coaching/counseling to written reprimand.	24 hours suspension and / or demotion.	48-72 hours suspension and / or demotion.
B. Major	Conspicuous neglect or failure to perform duties when potential life or property loss is involved.	48 hour suspension and / or demotion.	72 hours suspension and / or demotion.	96 hours suspension and Demotion or Termination.
15. Failure to file reports promptly.	When reports are required within a specified time frame.	Coaching/counseling to written reprimand.	24 hour suspension.	48 hours suspension and / or demotion.
16. Tardiness (charges may be cancelled by the supervisor when acceptable reason is offered.)	When no willfulness or intent is involved.	Up to 24 hours suspension.	48 hours suspension and / or demotion.	96 hours suspension and / or demotion.
A. Minor				
B. Major	When willfulness or intent is involved.	48 - 96 hours suspension and / or demotion.	96-120 hours suspension and / or demotion.	Termination.
17. Accumulation of unrelated offenses.	When an employee frequently violates standards, but does not receive charges for those offenses, or has received multiple offenses with charges.	Written reprimand and / or 24-hour suspension.	48-hours suspension and / or demotion.	96 hours suspension to Termination.
18. Failure by a volunteer to meet minimum requirements during a quarter.	When a volunteer does not meet the minimum training requirements during any quarter or three consecutive month period of time.	Written notification to Termination.		

19. Criminal conduct.	When formal charges are filed against a member for a felony or a crime against a person or property.	Suspension until exonerated or termination if convicted.		
<i>NOTE: Items to be purged will be extended to the next time period if a similar violation occurs before purge date.</i>	<i>NOTE: Members shall be provided a copy of any items placed in their personnel file. Purge dates shall be placed on all items in personnel files.</i>			

APPENDIX E

CALLBACK PROCEDURES

INTRODUCTION

The purpose of this callback procedure is to attempt to define the method of which is utilized to call in off-duty personnel. This procedure has been reviewed and approved by the Fire Chief and the members of IAFF Local #3999.

OVERTIME HOURS

Overtime hours can be obtained by the following ways:

1. Scheduled shift coverage (vacation days, attending class, etc.)
2. Unscheduled shift coverage (State mobilizations, sick leave, bereavement, etc.)
3. Out of town transfers
4. Holdover time from one shift to the next (see holdover section below).
5. Any special projects assigned by the Fire Chief
6. Teaching of any training classes
7. ~~Mandatory participation in training by the Fire Chief~~ Mandatory training (Fire or EMS) as requested by the Fire Chief or Designee.
8. Any other overtime other than the above mentioned

OVERTIME CALLBACK PROCEDURE

The overtime callback procedure is established to ensure an appropriate and fair means of creating an eligibility rotation for overtime hours. Generally, the bargaining unit members with Local #3999 shall be given priority for eligible overtime.

Overtime hours can be based on a scheduled, urgent or emergent basis.

- **Scheduled overtime** includes scheduled shift coverage, unscheduled shift coverage, pre-scheduled out of town transfers, teaching of training classes, and other pre-scheduled events.
- **Urgent overtime** hours can include coverage for emergency out of town transfers, multiple medical alarms, or other emergencies that may exhaust the immediate resources of the Fire District.
- **Emergent overtime** is any overtime that is needed to be filled immediately (less than 5 minutes after request) for any reason.

Any scheduled overtime shall be given priority to eligible bargaining unit members (especially scheduled shift coverage and most unscheduled shift coverage). Other scheduled overtime is eligible for bargaining unit and non-bargaining unit members.

Although the bargaining unit members should get priority, during times of urgent and emergent overtime both bargaining and non-bargaining unit members are eligible for the overtime hours.

Type of Overtime	Shift Officer Responsibility	Firefighter Responsibility	Eligibility for Overtime
Scheduled	Follow call back list until filled	Report to duty at scheduled time and station	Union
Urgent	Request dispatch tone for "Code 1 callback"	Contact by phone/radio the shift officer for immediate assignment	Union/non-union
Emergent	Request dispatch tone for "Code 3 callback"	Immediately report to nearest staffed station for work.	Union/non-union

Table 1.0: Overtime personnel responsibility

As mentioned in Table 1.0, the Shift Officer will request the dispatch center tone PCFD#1 for a "Code 1 callback" or a "Code 3 callback" (based on the type of overtime need). The Firefighter is then responsible for acting accordingly.

ROTATION FOR OVERTIME (BARGAINING UNIT MEMBERS)

1. Any new members hired by PCFD#1 that are members within good standing of Local #3999 will not be eligible for overtime until six months of employment. *(This does include urgent or emergent overtime needs)*
2. A minimum of ~~four~~ Twelve (12) hours of overtime must be available to be counted on the overtime list. Any overtime less than ~~four~~ Twelve (12) hours will not be counted against the employee.
3. The Shift Officer shall be responsible for ensuring the overtime is filled and the procedure was followed.
4. Employees who are eligible will be logged on the shared drive in the overtime call back ~~book~~ list. All contact numbers shall be kept in the ~~log book~~ shared drive.
5. Overtime (>4 Twelve (12) hours) that is refused shall be counted against the employee and their name shall be placed to the bottom of the list. Exception: (1) No actual contact is made with the employee, (2) the employee turns down a 48-hour shift or an additional 24 hours of overtime after working a 24 hour shift
6. Generally, a paramedic works for a paramedic and an EMT works for an EMT.
7. The accumulation of overtime hours will be perpetual but will be reset on the 1st of January each year.
8. ~~Any provision to this overtime agreement must be agreed to by the Fire Chief and the President of IAFF Local #3999.~~ (move to bottom of procedure)

MANDATORY HOLDOVER TO MAINTAIN MINIMUM STAFFING

1. It is recognized that maintaining staffing levels may require an off-going employee to be held over
2. In the event that short notice scheduled overtime is necessary, the overtime callback procedure above shall be utilized
3. After all efforts have been made to follow the callback procedure, then and only then can an employee be held over
4. Each Shift Officer shall maintain a list used to fill a "mandatory hold over"
5. The off-going shift is responsible the next shifts rotation if a member calls out sick
 - a. For example, if A shift is working a 24-hour shift and B shift is scheduled for a 48-hour shift, and a member of B shift calls out sick for the first day of their scheduled shift, a member of A shift will be held over.
 - b. To ensure staffing levels are met, the Shift Officer or Shift Leader will also advise the next member on the hold over list that they are responsible for the back half of the 48-hour shift in the event that the member calls out sick for the entire rotation
6. Employees are not eligible for mandatory hold over when hold over would exceed 72 consecutive hours

Any provision to this overtime agreement must be agreed to by the Fire Chief and the President of IAFF Local #3999.

EMS Division Budget Proposal

Project: Replace Ambulance

Recommendation:

- **Remount/Rechassis Medic 2141.**
- **Savings of ~\$70,000 vs. purchasing new ambulance.**

Justification/Need/Rationale:

- **Ambulance with 144,203 miles (as of 11/9/20), 2nd oldest in the agency and first out at Station 21-1.**
- **Noted in Capital Improvement Plan 2020 Replacement Schedule.**
- **Already budgeted in 2020 for \$100,000, but not ordered or paid for (594 26 60 001) Ambulance/Rechassis.**

Cost:

- **\$113,769.15, sole source through Braun NW and Houston Fire Department contract and bid specifications.**

Medic Mileage Report

11/09/20

Vehicle	Mileage	PM Service Mileage Due	Date Due
#2141 (1992)	144203	148294	10/21
#2142 (9524)	13872	14261	07/21
#2149 (9228)	156186	159659	03/21
#2144 (7989)	98025	102592	07/21
#2145 (5778)	115983	120791	10/21

Annual PM Service Due:

Engine #2128 (7975)



150 North Star Drive / PO Box 1204 / Chehalis, WA 98532 / 360.748.0195 / 800.245.6303 / fax 360.748.0256

PROPOSAL

OCTOBER 28th, 2020

PACIFIC COUNTY FIRE PROTECTION DISTRICT #1

ATTN: T.J. BISHOP

PO BOX 890

OCEAN PARK, WA 98640

weatherby@pcfd1.org

RE: REMOUNT/REFURBISH 2008 NORTH STAR MODULE #957-1

BRAUN NORTHWEST IS PLEASED TO OFFER THE FOLLOWING PROPOSAL WHICH IS BASED UPON HGAC CONTRACT AM10-20:

REMOUNT/REFURBISH ONE (1) 2008 NORTH STAR MODULE #957-1 ONTO A 2019 FORD F-350 4X4 AMBULANCE PREP DIESEL CHASSIS PER ENCLOSED SPECIFICATIONS DATED 10/27/20.

BASE PRICE HGAC CE02 \$85,444.00

PUBLISHED/UNPUBLISHED OPTIONS TAKEN \$ 9,326.00

HGAC FEE.....\$ 600.00

TOTAL F.O.B. CHEHALIS, WA \$95,370.00

Sales tax not included

OPTIONS \$9,815.00

F.O.B.: CHEHALIS, WASHINGTON

**105,245.00 \$
+TAX 8,524.85 = 113,769.85**

DELIVERY: REMOUNT/REFURBISH TO BE COMPLETED WITHIN NINETY (90) DAYS AFTER RECEIPT OF NEW CHASSIS AND EXISTING VEHICLE. START OF PROCESS TO BE SCHEDULED BASED UPON NEW CHASSIS DELIVERY AND AGENCY'S OPERATIONAL SCHEDULE.

TERMS: NINETY PERCENT (90%) PAYMENT DUE UPON RECEIPT OF VEHICLE. BALANCE DUE IN THIRTY (30) DAYS.

***NOTE: 2019 FORD F-350 4X4 DIESEL STOCK CHASSIS IS OFFERED ON A FIRST COME FIRST SERVED BASIS AND IS BEING OFFERED TO OTHER AGENCIES. IN THE EVENT THAT ALL STOCK CHASSIS ARE TAKEN A DIFFERENT MODEL YEAR WILL BE OFFERED WITH AN ADJUSTMENT IN PRICE.**



EMERGENCY VEHICLES

www.braunnw.com

It is understood that the used chassis is not road legal due to the transfer of such items as lights and mud flaps to new chassis. Transportation of used chassis remains the responsibility of agency unless chassis is traded-in. Any parts or pieces not transferred to the new chassis or reused, unless specifically noted, shall be included in trade-in value of chassis to reduce overall cost of this project.

***Vehicle must be in drivable condition, capable of completing the trip to Chehalis, WA. If vehicle becomes disabled, Customer is responsible for any additional charges related to getting the vehicle to the Braun Northwest, Inc. Chehalis, WA facility**

(Note: This bid is contingent on use of customer's Government Ford Fleet Identification Number.) Failure to secure a FIN will increase the price by the amount of the GPC chassis discount.

Braun Northwest, Inc. is a Washington dealer (0991-A) with insurance information available upon request.

Respectfully Submitted by:

We agree to accept the above proposal:

BRAUN NORTHWEST, INC.

PACIFIC COUNTY FPD #1



Tami McCallum, V.P. Sales

Signature Date

Date: 10/28/2020

Printed Name Title

TM
cc RL

Enclosures: Specifications, options page.

**OPTIONS
FOR
Pacific County Fire Protection District #1
Ocean Park, Washington**

Please indicate if you want the following options by initialing in the space provided and checking the appropriate "yes" or "no" box, then sign where indicated below. After completion, please return this original form to our office along with the original proposal.

Thank you!

1. Utilize Cooluli Black Concord 20LDX thermo-electric cooler/warmer mini refrigerator with built in thermostat, to be installed in lower portion of front stack with additional dedicated 120VAC outlet.
ADDPER UNIT \$1,055.00
Do you want this option? ☐ Yes ☒ No AB initials
2. Utilize new redesigned custom driver's console.
ADDPER UNIT \$1,950.00
Do you want this option? ☐ Yes ☒ No AB initials
3. Utilize one Halogen GoLight on chassis cab roof with custom mounting bracket and controller installed in driver's console.
ADDPER UNIT \$675.00
Do you want this option? ☐ Yes ☒ No AB initials
OR
Utilize one LED GoLight on chassis cab roof with custom mounting bracket and controller installed in driver's console.
ADDPER UNIT \$1,050.00
Do you want this option? ☐ Yes ☒ No AB initials
4. Install customer supplied Stryker Power-LOAD system.
ADDPER UNIT \$850.00
Do you want this option? ☐ Yes ☒ No AB initials
5. Utilize one ADU-136 UV-C light mounted in ceiling over primary cot, in existing forward fluorescent light location.
ADDPER UNIT \$2,400.00
Do you want this option? ☒ Yes ☐ No AB initials
6. Utilize two of 6-point seatbelt harnesses on curbside bench seat.
ADDPER UNIT \$3,600.00
Do you want this option? ☐ Yes ☒ No AB initials
7. Utilize restraint net on curbside bench forward end.
ADDPER UNIT \$800.00
Do you want this option? ☐ Yes ☒ No AB initials

BRAUN NORTHWEST, INC.
REMOUNT SPECIFICATIONS
FOR
PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
OCEAN PARK, WASHINGTON

North Star #957-1, 2008 FORD F350, 147" Module
VIN: 1FDWF37R78EC21992

1 **CHASSIS**

1.01 **OEM CHASSIS**

- 2019 Ford F-350, 4 x 4, meeting all the specifications of Section 1.01.
 - Ambulance Prep. Package
 - EPA Special Emergency Vehicle Emissions
 - 3-year/36,000 mile "Bumper to Bumper" warranty
 - Dual rear wheels
 - Provided by Braun Northwest

1.01.01 **SPECIFIC RATINGS**

- Drive – 4 x 4
- G.V.W.R. – 14,000 lbs.
- Front Axle – 5,250 lbs.
- Rear Axle – 9,750 lbs.
- Wheelbase – 169"
- Cab to Axle – 84"
- Front Spring Capacity – 5,250 lbs.
- Rear Spring Capacity – 9,750 lbs.
- Rear Differential – 4.10 ratio, limited slip wide track rear axle

1.01.02 **POWER TRAIN**

- Engine
 - 6.7L 4V Power Stroke V8 turbo diesel B20
 - Diesel Emission Fluid (DEF) System with operator-commanded regeneration
 - 5 years/100,000 mile warranty
 - External oil cooler
 - Factory diesel package
 - 1,000 watt engine heater
 - Heavy duty dry type air cleaner with flow restriction indicator
- Engine Cooling System
 - Heavy duty, closed-air, free-liquid state type
 - Coolant recovery system
 - 50/50 solution Permanent type antifreeze to –40 degrees F
- Transmission
 - TorqShift 6-speed automatic overdrive transmission
 - External oil cooler in chassis grille area
 - Tow/Haul Mode with Integrated Exhaust Brake
 - Electronic Shift on the Fly with auto-locking wheel hubs

- Exhaust System
 - System complies with Federal Motor Carrier Safety Regulations, Part 393.83
 - Suspended using three hangers, excluding manifold attachment
 - Discharge at right rear side of module
 - Tailpipe shall not terminate within twelve inches of the vertical axis of the fuel tank filler opening.

1.01.03 STEERING

- Power assisted tilt steering wheel

1.01.04 SHOCK ABSORBERS/STABILIZER BARS

- Heavy-duty shock absorbers front and rear
- OEM front and rear stabilizer bars

1.01.05 BRAKES

- Heavy duty power assisted four wheel ABS; front and rear disc
- Front 13.66" diameter; Rear 13.39" diameter
- Trailer Brake Controller

1.01.06 TIRES AND WHEELS

- Seven OEM LT 245-75R-17E all-purpose steel belted radials
- Seven OEM 17" steel wheels
- OEM jack and tire changing tools
- Spare tire and wheel shipped loose

1.01.07 ELECTRICAL

- Alternators – OEM Dual rated at 377 Amps total
- Batteries – OEM Dual 750 CCA each
- Stationary Elevated Idle Control

1.01.08 INSTRUMENT PANEL AND CONTROLS

- Gauges
 - Speedometer
 - Tachometer
 - Coolant Temperature
 - Transmission Fluid Temperature
 - Turbocharger Boost
 - Fuel Level
 - Indicator lights
 - Odometer/Trip Odometer
- Tire Pressure Monitoring System
- Cruise Control
- Audio – OEM AM/FM/SiriusXM radio with 6 month prepaid subscription
- SYNC 3 - Voice-Activated communications and entertainment system with AppLink and instrument panel compass display
- 8 " LCD Productivity Screen in IP Cluster with Compass Display
- Two USB Ports

1.01.09X**CAB EXTERIOR**

- Trim Level – XLT
- Horn – OEM dual electric
- Windows – Tinted safety glass
- Windshield wipers – Two-speed electric, washer and intermittent speed control
- Mirrors
 - Two black, below eye level, manually telescoping trailer tow
 - Power, heated glass, upper portion
 - Turn Indicators and clearance lights on outside edge
 - Lower portion convex
- Bumper – Chrome
- Tow Hooks – two front
- Lights
 - Headlamps – Quad beam jewel effect
 - Roof clearance light
 - Under hood service light
- Fuel – OEM 40 gallon tank
- Front Splash Guards/Mud Flaps (61S)

1.01.10**CAB INTERIOR**

- Trim Level – XLT
- Seats – OEM
 - Cloth 40/20/40
 - Combination lap and shoulder harness
 - Side door armrest
- Flooring – Black Vinyl
- Climate Control – OEM
 - Heavy duty, fresh air, high capacity heater/defroster
 - Dehumidifying air conditioning system
- Airbags
 - Driver and right-front passenger front
 - Front-Seat side
 - Safety Canopy System with roll-fold side curtain airbags
- Other
 - Padded sun visors, dash, and door panels
 - Molded cloth headliner
 - Reduced sound package
 - Dual dome lights
 - Auxiliary power point(s)
 - Interior hood release
 - Power door lock & windows
 - Remote keyless entry
 - Adjustable gas and brake pedals

1.01.11**COLORS**

- Exterior – Race Red (PQ)
- Interior – Gray

1.02 CHASSIS MODIFICATION

The following modifications shall be made to the chassis by Braun Northwest.

1.02.03A SIMULATORS/VALVE EXTENDERS

Install braided valve stem extenders on all four rear wheels.

1.02.04A EXHAUST HEAT SHIELD

Install exhaust shields made of formed 20 ga. galvanized sheet metal with stamped reinforcements and formed edges. Provide access openings for shock absorber, mounting bolts, etc. Bolt heat shields to the chassis frame, extending from back of cab to the frame cross member just behind the rear axle.

1.02.05A RUNNING BOARDS

Install running boards fabricated from bright finish 0.125" aluminum diamond plate for an F-350 regular cab.

1.02.09A RUBBER MUD FLAPS

Install mud flaps with the "NORTH STAR" logo behind each rear wheel.

1.02.10X TIRES AND WHEELS

Powder-coat OEM steel wheels to match module, Vermillion Red #GB-54651 Alt 139521 (Section 3.04.01 related).

1.02.30A HEIGHT MODIFICATION

Remove existing spacer blocks under the rear leaf springs to lower ride height. **Re-adjust headlights.**

1.02.43A CHASSIS MODIFICATIONS

Transfer two existing flashlight charging bases, located in cab one each side of walk-thru (Section 6.45A related).

1.03 MODULE-TO-CHASSIS MOUNTING SYSTEM

Transfer module utilizing existing module mounting points. Install isolator pads and bolts.

1.03.02B CAB-TO-MODULE ATTACHMENT

Install a back-of-cab insert with integral walk-thru frame, covered with black-painted polyurea thermoplastic elastomer, with a stainless-steel threshold to protect the bottom of the opening (3.04.01 related). Install a flexible boot for a walk-thru opening 37"H x 18"W (cab side) in size between cab and module

1.04B USED CHASSIS

Return to customer FOB Chehalis (Section 8.03 related). Install tail lights, mud flaps, clear plastic sheeting on cab back, transfer existing battery(ies) and reconnect battery cables, and close off HVAC connection.

2 MODULAR CONSTRUCTION

Repainting Chassis only.

- Transferring existing antennas, please do not remove.

2.08 EXTERIOR COMPARTMENTS

Transfer existing shelves.

Compartment #1	Location: Streetside forward Item(s) to be transferred: Power box, and inverter with diamond plate surround. Changes: None.
Compartment #2	Location: Streetside, aft Item(s) to be transferred: "D" cylinder holder (forward wall) and stair chair storage provisions on back wall. Changes: None.
Compartment #3	Location: Curbside, aft Item(s) to be transferred: Oxygen cylinder storage, back board storage. Changes: None.
Compartment #4	Location: Curbside, aft of wheel well Item(s) to be transferred: Fire extinguisher bracket. Changes: None.

2.09A MODULE DOORS

Transfer existing doors.

2.09.01A DOOR SEAL

Transfer all existing door gaskets.

2.09.02A DOOR HINGES

Transfer existing hinges.

2.09.03A DOOR LATCHES

Transfer and lubricate all compartment and passage door latches. Adjust for proper operation.

2.09.04A COMPARTMENT DOOR CONTROL

Transfer and lubricate double spring door hold open devices on all compartments.

2.09.05A CURBSIDE DOOR CONTROL

Transfer and lubricate double spring door hold open device.

2.09.06A REAR DOOR CONTROL

Transfer existing cast aluminum grabber-type door hold open devices, and replace rubber inserts.

2.09.07A COMPARTMENT DOOR SKINS

Transfer existing compartment door skins.

2.09.08A ENTRANCE DOOR SKINS

Transfer passage door skins.

2.09.10A THRESHOLDS

Transfer existing thresholds.

2.10A MODULE INTERIOR CABINETS

Transfer all existing cabinets and doors.

Action Area Location: Streetside

Items to be transferred: Oxygen outlet, vacuum connection, Rico suction collector bracket and regulator, digital thermostat, inverter panel, and an 110VAC outlet. Transfer sharps/waste area and existing lid. Transfer all-in-one radio head and mic (Section 6.18D related)

Changes: Install new 6-switch black powder-coated attendant control panel (Section 6.13X related).



Cabinet #7 Location: Radio Cabinet

Items to be transferred: Radio transceiver (Section 6.18D related).

Changes: None.

Squad Bench Location: Curbside

Items to be transferred: Oxygen outlet, rotary timer (at forward end of bench); transfer oxygen window, locked sharps container, and clock on forward-facing wall at aft end of bench.

Changes: Install tip-out sharps/waste container area at forward end of curbside squad bench (Section 5.26A related). Painted aluminum door shall have twist/slam latch. Details to be discussed at preconstruction meeting.

Cabinet #16 Location: Left front, forward of Action Area

Items to be transferred: Existing *customer-supplied-and-installed* cooler (Section 5.28A related).

Changes: None

Cabinet #17 Location: Right front stack, upper
Items to be transferred: Existing 12VDC/120VAC **dual voltage** fluid warmer (Section 6.35A related).
Changes: None

2.11A SIDE DOORSTEP
Transfer and clean stepwell as-is.

2.15 CORROSION REDUCTION/ PREVENTION
Apply corrosion inhibitor to all newly installed screws, bolts, etc.

3 COATINGS AND FINISHES

DO NOT Repaint module.

Repainting Chassis only.

- **Transferring antennas, please do not remove.**

3.03 PAINT TYPE
Shall be Sherwin Williams acrylic urethane.

3.04.01X CHASSIS COLOR
Paint chassis to match **existing** module color, Vermillion Red #GB-54651 Alt 19521. Does not include under hood or door jambs.
Cover back-of-cab insert with black-painted polyurea thermoplastic elastomer.

Stripe #1	Color:	White #180mc-10
	Width:	6"H
	Style:	Beltline
	Material:	Vinyl (to be confirmed at preconstruction meeting)
	Location:	Sides of chassis, wrapping around to back of cab

Stripe #2	Color:	Blue #180mc-37
	Width:	1"
	Style:	Straight
	Material:	Vinyl
	Location:	Above and below stripe #1, without gap

3.05 LETTERING/DECALS

Item #1	Decal:	<i>Customer-supplied</i> Door Decal
	Qty:	Two
	Size:	To be determined
	Location:	Cab doors, centered below window (one per door); to be determined if striping is cut-out to allow for decal.

3.06A COMPARTMENT FINISH
Clean compartment interiors from weather strip in.

3.07A INTERIOR CABINETRY FINISH
Clean all interior cabinetry.

3.08A MODULE UPHOLSTERY
Transfer all pads with existing covering. (Includes head pads, Section 5.03 related)

3.09A MODULE FLOORING MATERIAL
Transfer existing module sub-floor and flooring.

3.10A COMPARTMENT LINING
Transfer existing exterior compartment flooring.

3.11A CABINET LINING
Transfer existing cabinet lining.

3.14A

PLACARD/PLACARD HOLDER

Transfer existing placard holders (and placards) in the following locations:

- Streetside, upper aft
- Rear of Module, curbside door, above window
- Curbside, upper forward
- Front of module, streetside upper

4**MODULE EXTERIOR**

- Transferring existing antennas, please do not remove.

4.01A**STEP/BUMPER**

Transfer rear step bumper.

4.02A**RUB RAILS**

Transfer existing rub rails.

4.03A**FENDER RINGS**

Transfer existing fender rings.

4.04A**DRIP RAIL**

Transfer existing drip rails.

4.05A**ROCK GUARDS**

Transfer all aluminum diamond plate rock guards.

4.06A**REAR KICK PANEL**

Transfer existing kick panel.

4.07B**FUEL FILL**

Transfer fuel fill as it exists.

Install a fill for the DEF tank, between the cab and module, streetside

4.08A**MODULE WINDOWS**

Transfer existing windows.

4.09A**FUEL SPLASH GUARD**

Transfer fuel splash guard.

4.10A**OXYGEN CYLINDER STORAGE**

Transfer existing oxygen cylinder storage in Compartment #3.

4.16A**REAR LICENSE PLATE**

Transfer existing license plate holder on the rear of the module, streetside lower above the kick panel.

4.17A**RETRACTABLE STEP**

Transfer existing Kwikkee step.

4.27A**STAIR CHAIR STORAGE**

Transfer existing bracket and strap located in Compartment #2.

4.32A**EXTERIOR FIRE SUPPRESSION**

Transfer existing fire extinguisher/bracket located in Compartment #4.

4.34

AUTOMOTIVE UNDERCOATING

Spray the chassis underside, per manufacturer's specifications, with undercoating for reduced corrosion and added sound deadening. Touch-up any new fasteners, holes, or bare metal.

5 MODULE INTERIOR

- 5.01A UPPER WALL COVERING**
Transfer and clean existing wall covering.
- 5.02A HEADLINER**
Transfer and clean existing headliner.
- 5.03A HEAD PADS/CUSHIONS**
Transfer head pads with existing upholstery.
- 5.04A LOWER WALL COVERING**
Transfer and clean existing covering.
- 5.05A GRAB RAIL**
Transfer existing grab rail.
- 5.06A ACCESS DOOR GRAB RAILS**
Transfer existing door grab rails.
- 5.07A IV HANGERS**
Transfer existing IV hangers.
- 5.08A COT MOUNT**
Transfer existing Stryker cot mount in the same position; transfer existing cot hook in same location.
- 5.10A ATTENDANT SEAT**
Transfer attendant seat with existing upholstery, located on cabinet base (#9).
- 5.11A OXYGEN SYSTEM**
Transfer and low-pressure test existing oxygen system.
- 5.12A SUCTION PUMP**
Transfer existing suction pump.
- 5.13A SUCTION COLLECTOR**
Transfer existing Rico system.
- 5.14A SEATBELTS**
Transfer existing seatbelts.

- 5.17X MODULE CLIMATE CONTROL SYSTEM**
Transfer existing combination heating/air conditioning unit, replacing hoses and clamps.
Install new painted aluminum closeout with two horizontal vents and a punched air return.
Install 12VDC booster to hot water supply line.
Transfer existing digital thermostat in the Action Area.
A thorough inspection of the evaporator and condenser by BNW is required before transferring. Inspection to include:
- Evaporator: corrosion, Fin Fouling, Refrigerant leakage
 - Blower operational condition
 - Condenser: corrosion, Fin Fouling, Leakage, Physical Damage
 - Fan motor operational condition
 - Orifice tube: condition, debris accumulation.
- 5.18 EXTERNAL AIR INTAKE**
Transfer existing system.
- 5.19 AIR RETURN**
Transfer existing system.
- 5.20A EXHAUST VENT**
Transfer and test exhaust system.
- 5.21A NO SMOKING/FASTEN SEAT BELTS SIGNS**
Transfer existing module sign, install one new in chassis.
- 5.23A WHITE MARKER BOARD**
Transfer existing white marker boards curbside wall of the walk thru.
- 5.24A CLOCK**
Transfer existing clock located on forward-facing wall, aft of curbside squad bench.
- 5.26A SHARPS/HAZARDOUS WASTE CONTAINERS**
Customer shall be responsible for removing any biohazardous sharps/waste containers from the vehicle before delivery to Braun Northwest.
Install tip-out sharps/waste container area at forward end of curbside squad bench. Painted aluminum door shall have twist/slam latch. Details to be discussed at preconstruction meeting.
- 5.28A REFRIGERATOR/COOL CABINET**
Transfer existing *customer-supplied-and-installed* Dometic cooler located in the left front stack, Cabinet #16.
- 5.29A OXYGEN WINDOW**
Transfer existing oxygen window
- 5.36A MEDICATION SAFE**
Transfer existing locking medication drawer located right front stack, Cabinet #17.
- 5.39A MONITOR/DEFIBRILLATOR BRACKET**
Transfer existing monitor bracket located right front stack, Cabinet #19.

6

ELECTRICAL

Function test existing module electrical system upon arrival at Braun Northwest. Contact customer for change order authorization to replace non-functional components. Upon completion, function test and certify vehicle electrical system to AMD 005 requirements.

6.01A

ELECTRICAL LOAD DEVICES

Replace all relays as needed to meet current BNW electrical standards. Replace or add circuit breakers as required to meet new circuit requirements. Modify or replace electrical wiring as required to accommodate new or revised electrical circuits or to address damaged, spliced, or poorly routed or inadequately protected conductors.

6.02A

VOLTMETER/AMMETER

Install a single digital display, located in the driver's console, which simultaneously displays voltage and alternator current when the ignition is on. Display flashes to indicate low voltage.

Remove existing analog voltmeter and install black-powder coated plate, for mounting digital amm/voltmeter (Section 6.09A related).

Remove existing analog ammeter, cover openings with black-powder coated plate (Section 6.09A related).

6.04A

IGNITION CONTROL

Transfer existing 100-amp solenoid for auxiliary chassis related functions.

6.05B

MODULE POWER

Transfer existing module power control unit (CDR-350), and **existing disconnect function** as follows: automatic disconnect switch provides module power continuously when ignition is on and for fifteen minutes after ignition is turned off. Cycling the ignition switch or opening a module door resets the time and provides another fifteen minutes of module power.

6.07A

BACK-UP ALARM

Transfer existing backup alarm and **transfer existing "BACK-UP DISABLE"** switch on the driver's console (Section 6.09A related).

6.09A

DRIVER'S CONSOLE

Transfer existing console in current condition, installing new inserts. Switch layout is as follows:

1.	Passage Compt. D/O Light	2.	3.	Transferred Siren			
Emerg. Master.		Blank	Back-up Disable				

4.	5.	6.	7.	8.	9.	10.	New Digital Amm/Voltmeter (Section 6.05A related)
Lightbar Red	Lightbar White	Flasher	Spare	Spare	Spare	Blank	

11.	12.	13.	14.	15.	16.	17.	Blank Plate
Left Scene	Right Scene	Rear Scene	Blank	Spare	Blank	Blank	

6.10X

SWITCHES

Transfer existing switches in driver's console; replace inserts. Install rocker type switches with labels in the Action Area.

6.11A

MAP LIGHT

Transfer existing map light on driver's console.

6.12A

DOOR AJAR WARNING LIGHT

Transfer existing system.

6.13B

ATTENDANT CONTROL PANEL(S)

Install new six switch black powder-coated attendant control panel with new switches and inserts, located on streetside Action Area wall, with the following switch layout:

1.	2.	3.	4.	5.	6.
Dome Hi-Off-Lo	Dome Hi-Off-Lo	Fluor. Lights	Aspirator	Vent	Blank

6.14A

CABINET LIGHTING

Transfer existing **Fluorescent** Action Area light.

6.15A

STEP LIGHT

Transfer existing step light, replace any burned out bulbs.

6.16B

MODULE INTERIOR LIGHTING

Install **eight** dual intensity round Whelen #80C0EHCR LED recessed lights in existing locations.

Transfer and clean lenses of existing fluorescent lights. Transfer **rotary** timer switch for fluorescent lights.

6.17A

BASIC EXTERIOR LIGHTING

Transfer and clean lenses of all stop, turn, and back-up lights, clearance lights, and rear lights, replacing any burned-out halogen bulbs or broken lights.

6.18D

COMMUNICATIONS EQUIPMENT

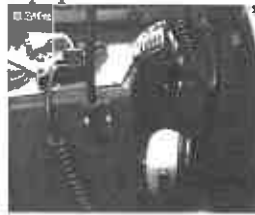
The repowering and tuning of the radios shall be the responsibility of the vehicle owner.

Transfer the following existing equipment:

Item #1 **Description:** Transfer existing Kenwood radio transceiver and remote head with speaker and mic. Make/model to be confirmed at preconstruction meeting.

Location: Transceiver in Radio Cabinet (#8), remote head and mic in driver's console. Speaker location to be determined.

Additional Instructions: Make all connections including antenna, antenna cable(s), battery power and/or ignition power, and grounds. Prior to powering up of the module, remove and secure to fuse holders all in-line fuses of radio equipment.



Item #2 **Description:** Transfer existing all-in-one radio with mic.

Location: Action Area.

Additional Instructions: Make all connections including antenna, antenna cable(s), battery power and/or ignition power, and grounds. Prior to powering up of the module, remove and secure to fuse holders all in-line fuses of radio equipment.

6.19A

ANTENNA MOUNTS AND CABLES

Transfer existing antenna(s)/antenna bases and cables.

6.20A

BLOCK HEATER

Wire block heater to the 120VAC shorepower system (Section 1.01.02 related). Block heater shall have a toggle-style circuit breaker in 120VAC power box.

6.21A

SHORELINE POWER

Transfer existing shoreline connection, 120VAC power box, and interior 120VAC receptacles. Install new red cover.

6.22

BATTERY GROUNDS

In addition to OEM grounds, add the following ground circuits: 4 ga. ground cable from module power component panel to frame, two braided ground straps from the module body to the chassis to reduce RF interference.

6.23A

BATTERY CHARGER

Transfer existing battery charging system.

6.24A

BATTERY MODIFICATION

Utilize two new OEM batteries as provided with the chassis, located under hood.

6.25A

12VDC POWER SUPPLY

Transfer existing 12VDC receptacles.

6.26A

COMPARTMENT LIGHTING

Transfer compartment halogen dome lights, replace any burned out bulbs.

6.27A

EXTERIOR DOOR SWITCHES

Transfer all compartment and passage 1/2" mechanical door switches.

6.30**EMERGENCY WARNING SYSTEMS****6.30.01A FRONT LIGHTBAR/FLASHERS**

Transfer existing Whelen #4500 Plus lightbar and recess mount on front of module. Clean lenses. Replace halogen and rotators with new LED 700-series flashers. Pattern curbside to streetside:

Curbside:	Red Lens Red 700-series LED flasher, transferred
	Red Lens Red 700-series LED flasher, new
	Red Lens Red 700-series LED flasher, new
	Clear Lens Clear 700-series LED flasher, new
Center	Red lens Blank, prewired for Opticom, transferred
	Clear Lens Clear 700-series LED flasher, new
	Red Lens Red 700-series LED flasher, new
	Red Lens Red 700-series LED flasher, new
Streetside	Red Lens Red 700-series LED flasher, transferred

The red flashers shall be controlled by the "LIGHTBAR RED" switch, and the clear flashers shall be controlled by the "LIGHTBAR WHITE" switch, with both switches on the driver's console (Section 6.09A related).

6.30.02A REAR LIGHTBAR/FLASHERS

Transfer existing Whelen #4500 Plus lightbar and recess mount on rear of module. Clean lenses. Replace halogen and rotators with new LED 700-series flashers; install new LR-11 LED scenelights. Pattern curbside to streetside:

Curbside:	Red Lens Red 700-series LED flasher, transferred
	Red Lens Red 700-series LED flasher, new
	Triple LR-11 LED scenelight, new (Section 6.30.04X related)
	Amber Lens Amber 700 Series flasher, new
Center	Red Lens Red 700-series LED Brake Light
	Amber Lens Amber 700 Series flasher, new
	Triple LR-11 LED scenelight, new (Section 6.30.04X related)
	Red Lens Red 700-series LED flasher, new
Streetside	Red Lens Red 700-series LED flasher, transferred

The red and amber lightbar flashers shall be controlled by the "LIGHTBAR RED" switch on the driver's console (Section 6.09A related).

6.30.03A FLASHERS

Transfer and clean lenses of existing flashers. Flashers shall be controlled by the "FLASHER" switch on the driver's console (Section 6.09A related).

6.30.04C SCENELIGHTS

Transfer and clean lenses of existing scenelights. The curbside passage door shall activate the curbside scenelights. The scenelights shall also be controlled by the respective switches on the driver's console (Section 6.09 related).

Install two new Whelen LR-11 LED scenelights in the rear lightbar. The rear scenelights shall be controlled by the "REAR SCENE" switch on the driver's console (Section 6.09A related), and shall activate when the rear curbside passage door is opened or when the vehicle is placed in reverse.

- 6.30.05A SPOTLIGHT**
Transfer existing hand-held spotlight, hardwired to front of the driver's console.
- 6.30.06A INTERSECTION LIGHTS**
Transfer and clean lenses of existing **chassis** flashers, replacing any broken lenses. Flashers shall be controlled by the "FLASHER" switch on the driver's console (Section 6.0A9 related).
6.09 related).
- 6.30.08B GRILLE LIGHTS**
Install **two** Whelen TIR6 #50R03ZRR Red Lens Red LED flashers with chrome flanges on OEM grille. Lights shall be controlled by the "FLASHER" switch on the driver's console (Section 6.09 related).
- 6.30.09A SIREN**
Transfer existing Whelen 295SLSA1, electronic siren.
- 6.30.10A SIREN SPEAKERS**
Transfer existing Cast Products siren speakers; to be confirmed at preconstruction meeting.
- 6.30.11A SEQUENTIAL SWITCHING SYSTEM**
Transfer existing sequential switching.
- 6.30.12A FLASHER CONTROL**
Transfer existing unit; to be confirmed at preconstruction meeting.
- 6.31A INVERTER**
Test existing 120VAC Heart Fleet inverter, and transfer if functional. If not functional, contact customer for authorization before installing new inverter. Transfer existing inverter panel located on streetside Action Area wall.
- 6.35 FLUID WARMER**
Transfer existing **dual voltage** fluid warmer as-is, in Cabinet #17.
- 6.45 ADDITIONAL LIGHTING**
Transfer two existing flashlight charging bases, located in cab one each side of walk-thru (Section 1.02.43A related).
- 6.48A TRAFFIC SIGNAL PREEMPTION**
Transfer existing prewire in front lightbar (Section 6.30.01A related).

7 SUPPORTING DOCUMENTATION

7.01 OWNER'S MANUAL

1. Chassis owner information packet.
2. Second OEM key.
3. Remount warranty.
4. Factory Chassis warranty.
5. 1-year/24,000 mile limited electrical warranty.
6. Electrical load test.
7. Alternator maintenance information.
8. Schematics for individual options.
9. Warranty and parts list for lightbar, etc.

8 MISCELLANEOUS EQUIPMENT

8.01 LOOSE EQUIPMENT

The following equipment shall be shipped loose with vehicle:

1. Touch-up paint, one bottle to match Vermillion Red #GB-54651 Alt 19521
2. Spare tire & wheel

8.03 EQUIPMENT TO BE RETURNED

Return the following equipment to customer, if not transferred or reused. Customer is responsible for taking all returned equipment.

1. Old chassis

* * * * *

BRAUN NORTHWEST, INC.
REMOUNT SPECIFICATIONS
FOR
PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
OCEAN PARK, WASHINGTON

North Star #957-1, 2008 FORD F350, 147" Module
VIN: 1FDWF37R78EC21992

1 CHASSIS

1.01 OEM CHASSIS

- 2019 Ford F-350, 4 x 4, meeting all the specifications of Section 1.01.
 - Ambulance Prep. Package
 - EPA Special Emergency Vehicle Emissions
 - 3-year/36,000 mile "Bumper to Bumper" warranty
 - Dual rear wheels
 - Provided by Braun Northwest

1.01.01 SPECIFIC RATINGS

- Drive – 4 x 4
- G.V.W.R. – 14,000 lbs.
- Front Axle – 5,250 lbs.
- Rear Axle – 9,750 lbs.
- Wheelbase – 169"
- Cab to Axle – 84"
- Front Spring Capacity – 5,250 lbs.
- Rear Spring Capacity – 9,750 lbs.
- Rear Differential – 4.10 ratio, limited slip wide track rear axle

1.01.02 POWER TRAIN

- Engine
 - 6.7L 4V Power Stroke V8 turbo diesel B20
 - Diesel Emission Fluid (DEF) System with operator-commanded regeneration
 - 5 years/100,000 mile warranty
 - External oil cooler
 - Factory diesel package
 - 1,000 watt engine heater
 - Heavy duty dry type air cleaner with flow restriction indicator
- Engine Cooling System
 - Heavy duty, closed-air, free-liquid state type
 - Coolant recovery system
 - 50/50 solution Permanent type antifreeze to -40 degrees F
- Transmission
 - TorqShift 6-speed automatic overdrive transmission
 - External oil cooler in chassis grille area
 - Tow/Haul Mode with Integrated Exhaust Brake
 - Electronic Shift on the Fly with auto-locking wheel hubs

1.01.09X**CAB EXTERIOR**

- Trim Level – XLT
- Horn – OEM dual electric
- Windows – Tinted safety glass
- Windshield wipers – Two-speed electric, washer and intermittent speed control
- Mirrors
 - Two black, below eye level, manually telescoping trailer tow
 - Power, heated glass, upper portion
 - Turn Indicators and clearance lights on outside edge
 - Lower portion convex
- Bumper – Chrome
- Tow Hooks – two front
- Lights
 - Headlamps – Quad beam jewel effect
 - Roof clearance light
 - Under hood service light
- Fuel – OEM 40 gallon tank
- Front Splash Guards/Mud Flaps (61S)

1.01.10**CAB INTERIOR**

- Trim Level – XLT
- Seats – OEM
 - Cloth 40/20/40
 - Combination lap and shoulder harness
 - Side door armrest
- Flooring – Black Vinyl
- Climate Control – OEM
 - Heavy duty, fresh air, high capacity heater/defroster
 - Dehumidifying air conditioning system
- Airbags
 - Driver and right-front passenger front
 - Front-Seat side
 - Safety Canopy System with roll-fold side curtain airbags
- Other
 - Padded sun visors, dash, and door panels
 - Molded cloth headliner
 - Reduced sound package
 - Dual dome lights
 - Auxiliary power point(s)
 - Interior hood release
 - Power door lock & windows
 - Remote keyless entry
 - Adjustable gas and brake pedals

1.01.11**COLORS**

- Exterior – Race Red (PQ)
- Interior – Gray

2 **MODULAR CONSTRUCTION**

Repainting Chassis only.

- Transferring existing antennas, please do not remove.

2.08

EXTERIOR COMPARTMENTS

Transfer existing shelves.

Compartment #1	Location: Streetside forward Item(s) to be transferred: Power box, and inverter with diamond plate surround Changes: None.
Compartment #2	Location: Streetside, aft Item(s) to be transferred: "D" cylinder holder (forward wall) and stair chair storage provisions on back wall. Changes: None.
Compartment #3	Location: Curbside, aft Item(s) to be transferred: Oxygen cylinder storage, back board storage. Changes: None.
Compartment #4	Location: Curbside, aft of wheel well Item(s) to be transferred: Fire extinguisher bracket. Changes: None.

Commented [BW5]: Confirm it functions prior to

Commented [BW6]: Are we making the change before remount for gear moving to the rear compartment?

2.09A

MODULE DOORS

Transfer existing doors.

2.09.01A

DOOR SEAL

Transfer all existing door gaskets.

2.09.02A

DOOR HINGES

Transfer existing hinges.

2.09.03A

DOOR LATCHES

Transfer and lubricate all compartment and passage door latches. Adjust for proper operation.

2.09.04A

COMPARTMENT DOOR CONTROL

Transfer and lubricate double spring door hold open devices on all compartments.

2.09.05A

CURBSIDE DOOR CONTROL

Transfer and lubricate double spring door hold open device.

2.09.06A

REAR DOOR CONTROL

Transfer existing cast aluminum grabber-type door hold open devices, and replace rubber inserts.

2.09.07A

COMPARTMENT DOOR SKINS

Transfer existing compartment door skins.

Cabinet #17 Location: Right front stack, upper
Items to be transferred: Existing 12VDC/120VAC dual voltage fluid warmer (Section 6.35A related).
Changes: None

2.11A SIDE DOORSTEP
Transfer and clean stepwell as-is.

2.15 CORROSION REDUCTION/ PREVENTION
Apply corrosion inhibitor to all newly installed screws, bolts, etc.

3.14A

PLACARD/PLACARD HOLDER

Transfer existing placard holders (and placards) in the following locations:

- Streetside, upper aft
- Rear of Module, curbside door, above window
- Curbside, upper forward
- Front of module, streetside upper

4.34

AUTOMOTIVE UNDERCOATING

Spray the chassis underside, per manufacturer's specifications, with undercoating for reduced corrosion and added sound deadening. Touch-up any new fasteners, holes, or bare metal.



- 5.17X MODULE CLIMATE CONTROL SYSTEM**
Transfer existing combination heating/air conditioning unit, replacing hoses and clamps.
Install new painted aluminum closeout with two horizontal vents and a punched air return.
Install 12VDC booster to hot water supply line.
Transfer existing digital thermostat in the Action Area.
A thorough inspection of the evaporator and condenser by BNW is required before transferring. Inspection to include:
- Evaporator: corrosion, Fin Fouling, Refrigerant leakage
 - Blower operational condition
 - Condenser: corrosion, Fin Fouling, Leakage, Physical Damage
 - Fan motor operational condition
 - Orifice tube: condition, debris accumulation.
- 5.18 EXTERNAL AIR INTAKE**
Transfer existing system.
- 5.19 AIR RETURN**
Transfer existing system.
- 5.20A EXHAUST VENT**
Transfer and test exhaust system.
- 5.21A NO SMOKING/FASTEN SEAT BELTS SIGNS**
Transfer existing module sign, install one new in chassis.
- 5.23A WHITE MARKER BOARD**
Transfer existing white marker boards curbside wall of the walk thru.
- 5.24A CLOCK**
Transfer existing clock located on forward-facing wall, aft of curbside squad bench.
- 5.26A SHARPS/HAZARDOUS WASTE CONTAINERS**
Customer shall be responsible for removing any biohazardous sharps/waste containers from the vehicle before delivery to Braun Northwest.
Install tip-out sharps/waste container area at forward end of curbside squad bench.
Painted aluminum door shall have twist/slam latch. Details to be discussed at preconstruction meeting.
- 5.28A REFRIGERATOR/COOL CABINET**
Transfer existing *customer-supplied-and-installed* Dometic cooler located in the left front stack, Cabinet #16.
- 5.29A OXYGEN WINDOW**
Transfer existing oxygen window
- 5.36A MEDICATION SAFE**
Transfer existing locking medication drawer located right front stack, Cabinet #17.
- 5.39A MONITOR/DEFIBRILLATOR BRACKET**

6 ELECTRICAL

Function test existing module electrical system upon arrival at Braun Northwest. Contact customer for change order authorization to replace non-functional components. Upon completion, function test and certify vehicle electrical system to AMD 005 requirements.

6.01A ELECTRICAL LOAD DEVICES

Replace all relays as needed to meet current BNW electrical standards. Replace or add circuit breakers as required to meet new circuit requirements. Modify or replace electrical wiring as required to accommodate new or revised electrical circuits or to address damaged, spliced, or poorly routed or inadequately protected conductors.

6.02A VOLTMETER/AMMETER

Install a single digital display, located in the driver's console, which simultaneously displays voltage and alternator current when the ignition is on. Display flashes to indicate low voltage.

Remove existing analog voltmeter and install black-powder coated plate, for mounting digital amm/voltmeter (Section 6.09A related).

Remove existing analog ammeter, cover openings with black-powder coated plate (Section 6.09A related).

6.04A IGNITION CONTROL

Transfer existing 100-amp solenoid for auxiliary chassis related functions.

6.05B MODULE POWER

Transfer existing module power control unit (CDR-350), and existing disconnect function as follows: automatic disconnect switch provides module power continuously when ignition is on and for fifteen minutes after ignition is turned off. Cycling the ignition switch or opening a module door resets the time and provides another fifteen minutes of module power.

6.07A BACK-UP ALARM

Transfer existing backup alarm and transfer existing "BACK-UP DISABLE" switch on the driver's console (Section 6.09A related).

6.09A DRIVER'S CONSOLE

Transfer existing console in current condition, installing new inserts. Switch layout is as follows:

1. Emerg. Master.	Passage Compt. D/O Light	2. Blank	3. Back-up Disable	Transferred Siren		
4. Lightbar Red	5. Lightbar White	6. Flasher	7. Spare	8. Spare	9. Spare	10. Blank
New Digital Amm/Voltmeter (Section 6.05A related)						
11. Left Scene	12. Right Scene	13. Rear Scene	14. Blank	15. Spare	16. Blank	17. Blank
Blank Plate						

6.18D

COMMUNICATIONS EQUIPMENT

The repowering and tuning of the radios shall be the responsibility of the vehicle owner.

Transfer the following existing equipment:

Item #1 **Description:** Transfer existing Kenwood radio transceiver and remote head with speaker and mic. Make/model to be confirmed at preconstruction meeting.

Location: Transceiver in Radio Cabinet (#8), remote head and mic in driver's console. Speaker location to be determined.

Additional Instructions: Make all connections including antenna, antenna cable(s), battery power and/or ignition power, and grounds. Prior to powering up of the module, remove and secure to fuse holders all in-line fuses of radio equipment.



Item #2 **Description:** Transfer existing all-in-one radio with mic.

Location: Action Area.

Additional Instructions: Make all connections including antenna, antenna cable(s), battery power and/or ignition power, and grounds. Prior to powering up of the module, remove and secure to fuse holders all in-line fuses of radio equipment.

6.19A

ANTENNA MOUNTS AND CABLES

Transfer existing antenna(s)/antenna bases and cables.

6.20A

BLOCK HEATER

Wire block heater to the 120VAC shorepower system (Section 1.01.02 related). Block heater shall have a toggle-style circuit breaker in 120VAC power box.

6.21A

SHORELINE POWER

Transfer existing shoreline connection, 120VAC power box, and interior 120VAC receptacles. Install new red cover.

6.22

BATTERY GROUNDS

In addition to OEM grounds, add the following ground circuits: 4 ga. ground cable from module power component panel to frame, two braided ground straps from the module body to the chassis to reduce RF interference.

6.23A

BATTERY CHARGER

Transfer existing battery charging system.

6.24A

BATTERY MODIFICATION

Utilize two new OEM batteries as provided with the chassis, located under hood.

6.25A

12VDC POWER SUPPLY

Transfer existing 12VDC receptacles.

6.30 EMERGENCY WARNING SYSTEMS

6.30.01A FRONT LIGHTBAR/FLASHERS

Transfer existing Whelen #4500 Plus lightbar and recess mount on front of module. Clean lenses. Replace halogen and rotators with new LED 700-series flashers. Pattern curbside to streetside:

Curbside:	Red Lens Red 700-series LED flasher, transferred Red Lens Red 700-series LED flasher, new Red Lens Red 700-series LED flasher, new Clear Lens Clear 700-series LED flasher, new
Center	Red lens Blank, prewired for Opticom, transferred Clear Lens Clear 700-series LED flasher, new Red Lens Red 700-series LED flasher, new Red Lens Red 700-series LED flasher, new
Streetside	Red Lens Red 700-series LED flasher, transferred

The red flashers shall be controlled by the "LIGHTBAR RED" switch, and the clear flashers shall be controlled by the "LIGHTBAR WHITE" switch, with both switches on the driver's console (Section 6.09A related).

6.30.02A REAR LIGHTBAR/FLASHERS

Transfer existing Whelen #4500 Plus lightbar and recess mount on rear of module. Clean lenses. Replace halogen and rotators with new LED 700-series flashers, install new LR-11 LED scenelights. Pattern curbside to streetside:

Curbside:	Red Lens Red 700-series LED flasher, transferred Red Lens Red 700-series LED flasher, new Triple LR-11 LED scenelight, new (Section 6.30.04X related) Amber Lens Amber 700 Series flasher, new
Center	Red Lens Red 700-series LED Brake Light Amber Lens Amber 700 Series flasher, new Triple LR-11 LED scenelight, new (Section 6.30.04X related) Red Lens Red 700-series LED flasher, new
Streetside	Red Lens Red 700-series LED flasher, transferred

The red and amber lightbar flashers shall be controlled by the "LIGHTBAR RED" switch on the driver's console (Section 6.09A related).

6.30.03A FLASHERS

Transfer and clean lenses of existing flashers. Flashers shall be controlled by the "FLASHER" switch on the driver's console (Section 6.09A related).

6.30.04C SCENELIGHTS

Transfer and clean lenses of existing scenelights. The curbside passage door shall activate the curbside scenelights. The scenelights shall also be controlled by the respective switches on the driver's console (Section 6.09 related).

Install two new Whelen LR-11 LED scenelights in the rear lightbar. The rear scenelights shall be controlled by the "REAR SCENE" switch on the driver's console (Section 6.09A related), and shall activate when the rear curbside passage door is opened or when the vehicle is placed in reverse.

7 SUPPORTING DOCUMENTATION

- 7.01 OWNER'S MANUAL**
1. Chassis owner information packet.
 2. Second OEM key.
 3. Remount warranty.
 4. Factory Chassis warranty.
 5. 1-year/24,000 mile limited electrical warranty.
 6. Electrical load test.
 7. Alternator maintenance information.
 8. Schematics for individual options.
 9. Warranty and parts list for lightbar, etc.

8 MISCELLANEOUS EQUIPMENT

- 8.01 LOOSE EQUIPMENT**
- The following equipment shall be shipped loose with vehicle:
1. Touch-up paint, one bottle to match Vermillion Red #GB-54651 Alt 19521
 2. Spare tire & wheel

- 8.03 EQUIPMENT TO BE RETURNED**
- Return the following equipment to customer, if not transferred or reused. Customer is responsible for taking all returned equipment.
1. Old chassis

Commented [BW9]: Why for this one?

* * * * *

EMS Division Budget Proposal

Project: Replace medical and airway kits.

Recommendation:

- **Purchase Pelican Cases for Medication and Airway Boxes for 5 ambulances, 1 command rig, and 2 for training.**

Justification/Need/Rationale:

- **Current cloth bags carry pathogens and unable to be easily cleaned.**
- **Current cloth bags are extremely worn and nearly unserviceable.**
- **Current cloth bags are full beyond their functional capability.**
- **Pelican cases are lightweight, hard plastic easily decontaminated.**
- **Pelican cases have a lifetime guarantee.**
- **Noted in Capital Improvement Plan for 2020, not ordered or paid for.**
- **Budget for Misc Medical Equipment (594 26 60 002) has \$3679 available.**

Cost:

- **\$4878.77, sole source through HH Bauer Cases in Vancouver per Pelican, Inc.**

HH Bauer BCases

H. H. Bauer & Associates, Inc.

11013 NE 39th. Street, Suite A
Vancouver, WA 98682-6792

www.bauercases.com

Ph. (360) 253-1500 • Fax (360) 253-1505

TELEFAX

TO: Pacific County Fire District 1
ATTN: Thaddeus Bishop
SUBJ: RFQ Pelican Air 1555 EMS Cases

FROM: Tracey Jones
OUR REF: Quotation #2020-12-7-60
DATE: Dec. 7th

TOTAL NO. OF PAGES: (1)

Hi Thaddeus,

Thank you for allowing us the opportunity to work with you. Please let me know if you need any further information.

<u>Item</u>	<u>Quan.</u>	<u>Description</u>	<u>Unit Price</u>
1.	8	Pelican Air1555 Color: Orange Divider Kit	\$2,131.60
2.	8	Pelican Air 1555 Color: Yellow Divider Kit	\$2,131.60
3.		Freight Charge (estimated)	\$250.00
4.		Taxes	\$365.57
5.		TOTAL	\$4,878.77

Terms of Purchase:

Payment: Net 30 days OAC/Visa, MasterCard, American Express

FOB: Factory

Shipment: 12-14 Days After Receipt of Order

Quote Validity: December 30

EMS Division Budget Proposal

Project: Increase pediatric patient care.

Recommendation:

- **Purchase Handtevy Pediatric Emergency Standards system for 5 ambulances, 1 command rig, 1 training.**

Justification/Need/Rationale:

- **Compliant with the EMS MPD pediatric protocols.**
- **Reduce risk and liability of pediatric medication dosing errors.**
- **Increase patient safety and provider competency in a high risk, low frequency patient population.**
- **Integrate pediatric care data with electronic patient care software.**
- **Noted in Capital Improvement Plan for 2021 as pediatric restraints, which are not needed. This would be a reallocation of funds.**

Cost:

- **\$3,399.21, sole source through Handtevy Pediatric Emergency Standards.**



Quote

Company Info: Pediatric Emergency Standards, Inc dba Handtevy
11870 W State Rd 84 Suite C5
Davie, FL 33325
Phone: (866) 867-3192
Fax: (954) 653-3792

Expiration Date: January 7, 2021
Quote Number: 00005904

Account Name: Pacific County Fire District #1
Account #: 107940

Client Contact:
Sales Associate: Patrick Bavaro

Bill To: 26110 Ridge Ave
Ocean Park WA 98640-0890

Ship To:

Product Code	Product	Description	Quantity	List Price	Discount	Sales Price	Total
HPB302	Handtevy Guide Set	Customized Medication & Equipment Guide Handtevy™ Length Based Tape Twenty (20) Badge Buddies	7.00	\$280.00	16.0 %	\$235.20	\$1,646.40
YR-B	Handtevy System Start-Up	First Year Customization Handtevy Mobile (iOS, Android, Windows) Medication Management Software Access Clinical Team Support	1.00	\$945.00	15.0 %	\$803.25	\$803.25
HPCP20	Handtevy Provider Course - Prodigy	2 Hour Handtevy Provider Course through Prodigy LMS. For Current Handtevy users.	36.00	\$20.00	0.0 %	\$20.00	\$720.00
HIR100	Handtevy Instructor Renewal	2 year instructor renewal	1.00	\$195.00	0.0 %	\$195.00	\$195.00

Subtotal	\$3,820.00
Discount	(\$455.35)
Total Price	\$3,364.65
Tax	\$0.00
Shipping & Handling	\$34.56
Grand Total	\$3,399.21

To place an order, please email or fax a copy of the signed Quote and Purchase Order to: Sales@Handtevy.com or (954) 653-3792.

PES requires execution of a Purchase Order for all sales above \$5,000 before applicable freight and taxes. The undersigned, on behalf of Customer, represents that he or she has the authority to sign this Quote and/or Purchase Order for Customer, that Customer is bound hereby and agrees to the terms, conditions and pricing denoted. Taxes, shipping and handling fees are estimates only and are subject to change at the time of order. Customer may provide PES with a tax exemption certificate, if applicable.

_____ (Print Name)	_____ (Title)
_____ (Authorized Signature)	_____ (Effective Date)

customers. Any such Fee increases would not be retroactively applied.

- g. **Taxes and Fees.** Fees payable to PES are exclusive of all foreign, federal, state, and local taxes, including, without limitation, applicable sales, use, duty, customs, withholding, property, value-added, or similar sales-like taxes, tax-like charges, fees and liabilities, and credit card processing fees (but not including taxes based on PES's income) ("Taxes and Fees"), all of which shall be the responsibility of Customer. To the extent permitted by applicable law, Customer is responsible for and will remit (or will reimburse PES upon PES's request) such Taxes and Fees as may be paid by PES on Customer's behalf.
- h. **Appropriation of Funds.** If Customer is a city, county or other government entity, the parties agree that Customer may terminate the PES Apps and PES Services at the end of the Customer's fiscal term for a failure by Customer's governing body to appropriate sufficient funds to enable Customer to acquire the PES Apps and/or PES Services for the next fiscal year. Notwithstanding the foregoing, this provision shall not excuse Customer from past payment obligations or other Fees earned and unpaid as of the end of such Customer's fiscal term. Moreover, Customer agrees to provide PES with reasonable documentation evidencing such non-appropriation of funds.
- i. **Third Party Payer.** If a third party pays some or all Fees on behalf of Customer ("Third Party Payer"), the Third Party Payer must submit a Purchase Order directly. Customer shall immediately pay (and shall remain jointly and severally liable) for payment if the Third party Payer does not timely pay the Fees.
- j. **Late Fees.** In the event that any Fees are not paid within thirty (30) days of when due, such overdue amounts may, in the sole discretion of PES and to the extent permitted by applicable law, accrue interest until paid in full at a rate equal to the lesser of (i) one and one-half (1.5%) percent per month, or (ii) the maximum legal rate. Customer's payment will not waive or extend any obligation of Customer to make ongoing payments, as and when due.
- k. **Audit Rights.** PES may reasonably audit Customer's use of the PES Offerings and charge Customer a higher Fee if Customer's usage includes facilities, Users, patient populations, or services beyond the scope determined in development of the Quote.
- l. **Supplemental Quotes and Purchase Orders.** PES and Customer may execute and exchange additional or supplemental Quotes and/or Purchase Orders that will be subject to these Terms and Conditions and become part of this Agreement.
4. **DELIVERY.**
- a. **PES Apps.** PES shall provide Customer access to PES Apps through a reasonable system of electronic downloads. PES shall grant Customer access promptly following completion of the Customization process.
- b. **PES Materials.** Delivery dates for PES Materials are not guaranteed. In the absence of shipping instructions from Customer, PES will obtain shipping rates on the Customer's behalf and for Customer's account. Delivery shall be FOB PES, point of shipment, and title and risk of loss shall pass to the Customer once delivered to Customer's point of shipment. PES will not be liable for any loss or damage of any kind due to delays in delivery or non-delivery resulting from any cause including, but not limited to, acts of God, labor disputes, governmental authority or edict, war, civil unrest, terrorist acts, delays in manufacture, failure of Customer to obtain any required license or permit, or the inability of PES to obtain goods from its usual sources. Any such delay shall not be considered a breach of any obligation by PES, and the delivery dates shall be extended for the length of such delay.
5. **SERVICE LEVEL AGREEMENT.**
- a. **Hosting.** PES shall be responsible for hosting and managing PES Apps.
- b. **Service Level Agreement.** For each calendar month during the Term, PES shall use commercially reasonable efforts to ensure that the PES Apps accessed by Customer via SaaS will maintain a level of uptime equal to or better than ninety-nine percent (99%) (the "Service Level Agreement" or "SLA"). "Uptime" will be calculated using the following formula:
$$\text{Uptime} = (T - \text{TNF}) \times 100 / T$$
 where "T" is the total number of hours that the PES App(s) is typically used per month (determined by multiplying the number of hours per day that the PES App(s) is typically used by the number of days per week that the PES App(s) is typically used, and multiplying the result by 4-5 weeks in a month), and "TNF" is the number of hours the PES App(s) or any component of the PES App(s) licensed by Customer under the applicable Purchase Order is not functional or otherwise unavailable

during the month for any reason other than Scheduled Downtime (as defined below) or as a result of the Permitted Exclusions (as defined below) (the hours calculated will only include those hours that the such PES Apps would typically be in use). If any material portion of the total functionality of the PES App(s) is unavailable for operational use, the PES App(s) will be considered down from the time that Customer notifies PES that a PES App(s) is non-functional and the time that such PES App(s) is serviced and made available for use. A minimum of ninety-nine percent (99%) performance is based on the network hardware being operational.

A PES App will be not considered down if the reason for the unavailability is a result of: (i) Scheduled Downtime or (ii) a Permitted Exclusion.

If the SLA is not met in any calendar month (other than as a result of Scheduled Downtime or a Permitted Exclusion), PES shall provide Customer, as its sole and exclusive remedy, a credit equal to two percent (2%) of the prorated monthly Fee for the month that the PES App(s) was unavailable (the "Prorated Monthly Fee"), plus an additional one percent (1%) of the Prorated Monthly Fee for each one percent (1%) that applicable Uptime is less than 99%, up to an aggregate maximum credit of six percent (6%) of the Prorated Monthly Fee. PES shall calculate Uptime and any service level downtime using its system logs and other records.

- c. **Scheduled Downtime.** If PES determines that it must intentionally interrupt the PES Apps or that there is a potential for the PES Apps to be interrupted to conduct system maintenance (collectively, "Scheduled Downtime"), PES will use good-faith efforts to notify Customer of such Scheduled Downtime at least forty-eight (48) hours in advance, and will use commercially reasonable efforts to ensure that Scheduled Downtime occurs during the hours of 12:00 a.m. to 6:00 a.m. Central Time.
- d. **Permitted Exclusions.** Notwithstanding any other provision of this Agreement to the contrary, performance issues resulting from any of the following shall be considered a "Permitted Exclusion" for purposes of the SLA: (i) any force majeure or other event caused by factors outside of PES's reasonable control; (ii) any actions or inactions of Customer or any third parties; (iii) any third party or Customer-provided network, hardware, device or equipment failure; or (iv) general Internet operations problems. PES shall only be responsible for hardware and software upon which its PES Apps are hosted and its internet service provider up to the point its internet service provider connects with the public internet. Customer-provided network hardware support (i.e. file servers, workstations, hubs, routers, etc.) is the responsibility of Customer.
- e. **Customer Must Request Service Credit.** To receive a credit pursuant to Section 5(b), Customer must notify PES by email or otherwise in writing of its request, with receipt confirmation, within thirty (30) days of service interruption.

6. CUSTOMER DATA / PRIVACY.

- a. **Ownership and Use of Data.** Except as provided below, unless it receives Customer's prior written consent, PES shall not: (i) access, process, or otherwise use Customer Data; or (ii) intentionally grant any third party access to Customer Data, including without limitation, PES's other customers, except PES subcontractors that are subject to a reasonable nondisclosure agreement. As between PES and Customer, all Customer Data shall be owned by Customer. Notwithstanding the foregoing, PES may use and disclose Customer Data to fulfill its obligations under this Agreement or as required by applicable law or by proper legal or governmental authority. To the extent that it is not prohibited from doing so by law or the terms of such legal or governmental demand, PES shall give Customer prompt notice of any such legal or governmental demand and reasonably cooperate with Customer in any effort to seek a protective order or otherwise to contest such required disclosure, at Customer's expense.
- b. **Anonymized Data.** Notwithstanding any provision herein, PES may use, reproduce, license, or otherwise exploit Anonymized Data, provided that Anonymized Data does not contain and is not PHI (as defined in the Health Insurance Portability and Accountability Act of 1996 and its related regulations, as each may be amended). "Anonymized Data" means Customer Data with PHI and the names and addresses of Customer and its Users removed.
7. **TERM; TERMINATION.**
- a. **Renewal Upon Payment of Fees.** Thirty (30) days prior to each anniversary of the Subscription Start Date, PES shall invoice Customer for Fees for the next twelve (12) month period. Payment of such Fees by Customer shall constitute a renewal of this Agreement for an additional twelve (12) month Renewal Term, during which time this Agreement may only be terminated

limiting the generality of the foregoing, the receiving party shall protect Confidential Information with the same degree of care it uses to protect its own confidential information of similar nature and importance, but with no less than reasonable care. A receiving party shall promptly notify the disclosing party of any misuse or misappropriation of Confidential Information of which it becomes aware.

- c. **Injunction.** Customer agrees that breach of this Section would cause PES irreparable injury, for which monetary damages would not provide adequate compensation. In such instance, PES will be entitled to injunctive relief against such breach or threatened breach, without PES proving actual damages or posting a bond or other security, provided that if a judge determines that a bond is required, the parties agree that One Thousand Dollars (\$1,000) shall be a reasonable bond.
 - d. **Open Records Laws and other Disclosure Requests.** PES acknowledges that Customer may be required to disclose certain Confidential Information if mandated by court order or, in the case of a Customer that is a governmental entity, pursuant to applicable open records laws or lawful public records requests. At such time as Customer becomes aware that it may be required to disclose Confidential Information, it agrees to (i) provide PES with prompt written notice in order to allow PES to protect its Confidential Information, object to the disclosure, and/or to seek a protective order, and (ii) cooperate with PES in such efforts. In addition to the obligations of this Section with respect to Confidential Information generally, Customer agrees to provide additional protection to PES source code information pursuant to Section 10(e) below.
 - e. **Source Code.** THE SOURCE CODE FOR THE PES APPS SHALL BE CONSIDERED HIGHLY CONFIDENTIAL INFORMATION UNDER THIS AGREEMENT AND MAY NOT, UNDER ANY CIRCUMSTANCE, BE DISCLOSED BY CUSTOMER TO ANY THIRD PARTY EXCEPT PURSUANT TO A VALID COURT ORDER.
 - f. **Return of Confidential Information.** Immediately upon termination of this Agreement or upon request, each party agrees to promptly return all Confidential Information and copies thereof belonging to the other party. If Customer is a governmental entity and required to retain certain Confidential Information after termination of this Agreement, then Customer shall retain only that portion of the Confidential Information that it is strictly required to retain under applicable law, return all other information to PES, and execute a reasonable non-disclosure agreement in connection with the retained Confidential Information.
- 11. INFRINGEMENT.**
- a. **IP Infringement.** PES shall defend and indemnify Customer from any damages, costs, liabilities, expenses (including reasonable and actual attorney's fees) actually incurred or finally adjudicated as to any third party claim or action alleging that the PES Apps infringe or misappropriate any third party's patent, copyright, trade secret or other intellectual property rights enforceable in the applicable jurisdiction (each a "Claim").
 - b. **IP Remedies.** If any PES Offering becomes, or in PES's opinion is likely to become, the subject of an infringement or misappropriation claim, PES may, at its option and expense, either (i) procure for Customer the right to continue using such PES Offering; (ii) replace or modify the PES Offering so that it becomes non-infringing; or (iii) terminate Customer's right to use the PES Offering and issue Customer a refund for any Fees for periods after such termination. Notwithstanding the foregoing, PES will have no obligation or otherwise with respect to any infringement or misappropriation claim based upon: (A) any use of the PES Apps not in accordance with this Agreement or for purposes not intended by PES; (B) any use of the PES Offerings in combination with other products, equipment, software, or data not supplied or authorized by PES, (C) any use of any release of the PES Apps other than the most current release made available to Customer at no additional charge; or (D) any modification of a PES Offering made by any person other than PES or an authorized representative or agent thereof. In any such case Customer will defend PES from any such claim against PES.
 - c. **Sole IP Liability.** This Section is PES's sole obligation and liability, and Customer's sole remedy, for potential or actual intellectual property infringement relating to the PES Offerings.
 - d. **Procedures.** The party seeking indemnification (the "Indemnified Party") must give prompt written notice of such Claim to the other party (the "Indemnifying Party"), accompanied by copies of any written documentation regarding the Claim received by the Indemnified Party. The Indemnifying Party shall compromise or defend, at its own expense and with its own counsel, any such Claim. The Indemnified Party will have the

right, at its option, to participate in the settlement or defense of any such Claim, with its own counsel and at its own expense; provided, however, that the Indemnifying Party will have the right to control such settlement or defense. The Indemnifying Party will not enter into any settlement that imposes any liability or obligation on the Indemnified Party without the Indemnified Party's prior written consent. The parties will cooperate in any settlement or defense and give each other full access to all relevant information, at the Indemnifying Party's expense.

- 12. GOVERNMENT REGULATIONS.** Each party agrees to comply with all applicable import, export and anti-corruption statutes and regulations of the United States in connection with the manufacture, sale and distribution of the PES Offerings including, without limitation, the Foreign Corrupt Practices Act. Each party agrees to indemnify and hold harmless the other from all claims, demands, damages, costs, fines, penalties, attorneys' fees and all other expenses arising from a party's failure to comply with this Section and/or applicable laws, rules and/or regulations governing the PES Offerings.

13. LIMITATION OF LIABILITY.

- a. **LIMITATION OF DAMAGES.** UNDER NO CIRCUMSTANCES SHALL PES OR CUSTOMER BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, SPECIAL, PUNITIVE OR INCIDENTAL DAMAGES, INCLUDING CLAIMS FOR DAMAGES FOR LOST PROFITS, GOODWILL, USE OF MONEY, INTERRUPTED OR IMPAIRED USE OF THE PES OFFERINGS, AVAILABILITY OF DATA, STOPPAGE OF WORK, OR IMPAIRMENT OF OTHER ASSETS.
- b. **LIMITATION OF LIABILITY.** PES'S MAXIMUM LIABILITY FOR ALL CLAIMS OF LIABILITY ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT SHALL NOT EXCEED FIVE (5) TIMES THE FEES PAID BY OR ON BEHALF OF CUSTOMER IN THE TWELVE (12) MONTHS IMMEDIATELY PRECEDING THE APPLICABLE CLAIM.
- c. **Insurance.** Each party shall be responsible to carry insurance in appropriate amounts to cover the activities conducted by it under this Agreement. Upon written request, PES agrees to provide Customer with evidence of its insurance coverages.

14. DISPUTE RESOLUTION.

- a. **Limitation of Action.** Except for claims arising from Customer's non-payment or underpayment of amounts owed to PES, any and all claims arising out of or related to this Agreement shall be barred, unless instituted either (i) **within two (2) years** from the date that the complaining party knew or should have known of the facts giving rise to a claim, or (ii) the applicable Florida statute of limitations, whichever is shorter.
- b. **Governing Law.** This Agreement and any claim or controversy arising hereunder (whether in contract, tort, or otherwise, including statutory, consumer protection, or common law) shall be governed by the laws of the State of Florida, without regard to conflicts of law. The UN Convention for the International Sale of Goods and the Uniform Computer Information Transactions Act will not apply. In any dispute, each party will bear its own attorneys' fees and costs.
- c. **Mediation.** In the event of any dispute, claim or disagreement arising out of or relating to this Agreement, the parties shall first submit the dispute, claim or disagreement to non-binding mediation administered by the American Arbitration Association (the "AAA") in accordance with its Commercial Mediation Procedures. The place of mediation shall be Fort Lauderdale, Broward County, Florida. The mediation shall be conducted by one (1) mediator selected in accordance with AAA rules, unless the parties otherwise mutually agree to a panel of three (3) mediators.
- d. **Binding Arbitration.** If the dispute, claim or disagreement is not resolved within sixty (60) days after the initial mediation meeting, then either party may submit the dispute, claim or disagreement to binding arbitration administered by the AAA in accordance with the provisions of its Commercial Arbitration Rules and, except as provided in Section 14(e) below, such arbitration shall be the sole means of dispute resolution. The place of arbitration shall be Fort Lauderdale, Broward County, Florida. The arbitration shall be conducted by one (1) arbitrator selected in accordance with the AAA rules, unless the parties otherwise mutually agree to a panel of three (3) arbitrators.
- e. **Injunction.** Notwithstanding anything in this Agreement to the contrary, each party shall be entitled to seek injunctive or other equitable relief without first submitting the matter to mediation or arbitration in accordance

EMS Division Budget Proposal

Project: Decrease provider injuries.

Recommendation:

- **Purchase 2 Binder Lift bariatric seats for proper body mechanics for 1 out ambulances.**

Justification/Need/Rationale:

- **2 members recently suffered back strain from lifting bariatric patient with limited manpower and tools.**
- **Reduce risk and liability of provider injury and lost work time.**
- **Increase patient safety in a high risk, high frequency patient population.**
- **Seats can be applied and used with limited staffing for increase mechanical advantage**
- **Decontaminates and stores easily.**
- **Noted in Capital Improvement Plan for 2021.**

Cost:

- **\$2,876.20, sole source through Binder Lift, LLC.**

BINDER LIFT.



Binder Lift LLC

23 Beacon Dr
Cody Wyoming 82414
Orders@BinderLift.com
855-239-5438

BILL TO:

Pacific County Fire District 1

Ocean Park WA 98640

Accepted Payments: Electronic Transfer (ACH), Check,
Credit Card (3.5% Fee)

Quote

Valid Till: Dec 31, 2020

Quote Number : 113536

SHIP TO:

Pacific County Fire District 1

T. J. Bishop
26110 Ridge Ave
Ocean Park, WA 98640

S.No.	Product Details	Qty	List Price	Total
1.	Binder Lift - Vinyl. Size Standard (34" - 62")	2	\$ 749.00	\$ 1,498.00
2.	Binder Lift - Vinyl. Size Bariatric (58" - 82")	2	\$ 849.00	\$ 1,698.00
3.	Discount \$50	4	\$ -50.00	\$ -200.00
	\$50 Discount Each (for doing a full deployment)			
4.	Pass it On Discount	1	\$ -159.80	\$ -159.80
	5% discount contingent on the demo units being passed on to a neighboring department after the field trial is complete.			
5.	5-Year Warranty	4	\$ 0.00	\$ 0.00
	Each Binder Lift is made in the USA and is covered by a full 5 year warranty.			
6.	Shipping 4	1	\$ 40.00	\$ 40.00
	Shipping : \$16.00 for first item, \$8.00 for each additional item			
			Sub Total	\$ 2,876.20
			Tax	\$ 0.00
			Adjustment	\$ 0.00
			Grand Total	\$ 2,876.20

EMS Division Budget Proposal

Project: EMT Course 2021.

Recommendation:

- **Purchase 20 online and textbook AAOS Emergency Care of the Sick and Injured 11th Edition Premier EMT course packages for EMT students.**

Justification/Need/Rationale:

- **Online platforms allows for maximum volunteer engagement and flexibility.**
- **Provides infrastructure and interoperability for AC EMS to course manage.**
- **Increases pool of certified responder for agency.**
- **Noted in Strategic Plan for 2021 academy.**

Cost:

- **\$7,989.20, sole source through our Public Safety Group account. Agency member costs covered by AFG Safer grant. Overall course cost offset by \$1200 out of agency tuition per student.**

([https://www.psglearning.com/?](https://www.psglearning.com/?__hstc=254270999.37b769fc17aa7c23562789d08f4f2682)

[__hstc=254270999.37b769fc17aa7c23562789d08f4f2682](https://www.psglearning.com/?__hstc=254270999.37b769fc17aa7c23562789d08f4f2682)

Contact ([https://www.psglearning.com/contact?](https://www.psglearning.com/contact?3562789d08f4f2682.1602095681072.1607627451767.1607632269270.5&__hssc=254270999.2.1607632269270&__hsfp=461569549)

[3562789d08f4f2682.1602095681072.1607627451767.1607632269270.5&__hssc=254270999.2.1607632269270&__hsfp=461569549](https://www.psglearning.com/contact?3562789d08f4f2682.1602095681072.1607627451767.1607632269270.5&__hssc=254270999.2.1607632269270&__hsfp=461569549))

<https://www2.jblearning.com/my-account/terms-and-conditions>)

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Emergency Care and Transportation of the Sick and Injured (Hardcover)

Includes Navigate Premier Access, Eleventh Edition

ISBN: 9781284119763

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Items will remain in the cart for the next 24 hours

Promotion Code **20PSG15** applied. Discount applied to *Emergency Care and Transportation of the Sick and Injured (Hardcover)*

Promotion code:

[Apply to Order](#)

Subtotal: \$7,989.20

Customer Service Information

If you need any type of assistance with your order, or wish to complete your order offline by phone or fax, you can contact our customer service department.

Customer service can be contacted weekdays from 8:30 A.M. to 5:00 P.M. EST, by calling toll-free 800-832-0034 ext. 8197.

You can also E-mail customerservice@jblearning.com (<https://www.jblearning.com/contact/emailForm.aspx?username=CustomerService>) any time.

Thaddeus Bishop

From: Thaddeus BISHOP <THADBISHOP@yahoo.com>
Sent: Tuesday, November 24, 2020 1:51 PM
To: Thaddeus Bishop
Subject: Fwd: Hello from Hope at J&B: Happy Thanksgiving! Free Shipping and Spring Course Needs

Follow Up Flag: Follow up
Flag Status: Flagged

Sent from my iPhone

Begin forwarded message:

From: HGottlieb@psglearning.com
Date: November 24, 2020 at 12:53:41 PST
To: thadbishop@yahoo.com
Subject: Hello from Hope at J&B: Happy Thanksgiving! Free Shipping and Spring Course Needs

Dear TJ,

Happy Thanksgiving!

I hope this e-mail finds you healthy and safe. Just a reminder to get your orders in before December 15th to take advantage of the free shipping and ensure you have your books on time for January starts. Let us know if you need for us to create a quote to apply the free shipping to your order before that deadline.

In addition, if you have used a custom ordering link in the past for your students and would like to add free shipping to it through December 15th, please let me know!

Also, let me know what you need for spring courses: desk copies, review copies of new editions, Navigate course copies, etc.

Be safe!

Hope

Hope Gottlieb, Customer Service Executive
Public Safety Group, A Division of Jones & Bartlett Learning
Office: 1-800-526-1529 | Cell: 1-914-420-5828 |
hgottlieb@psglearning.com

2020 Catalog: <http://go.psglearning.com/2020CATALOG>
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Emergency Care and Transportation of the Sick and Injured
includes Navigate Premier Access + Assesement Package

Eleventh Edition

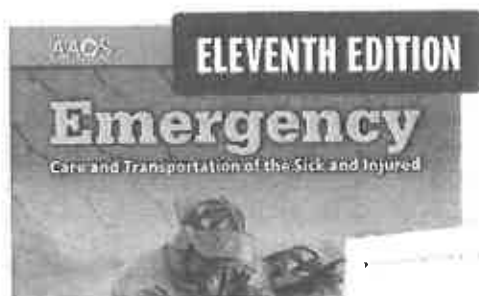
American Academy of Orthopaedic Surgeons (AAOS)

AVAILABLE RESOURCES

Navigate Resources & Packages

Premier
Preferred
Advantage
Essentials

Additional Tools & Online Resources



at <https://www.jblearning.com/navigate>.

Emergency Care and Transportation of the Sick and Injured, Eleventh Edition with Navigate Premier Access includes a digital access code that unlocks a complete eBook, Study Center, Homework and Assessment Center, ***Navigate TestPrep***, EMT Interactive, Fisdap scheduling and tracking tools, and a dashboard that reports actionable data.

In 1971, the American Academy of Orthopaedic Surgeons (AAOS) published the first edition of ***Emergency Care and Transportation of the Sick and Injured*** and laid the foundation of EMS training. Today, the Eleventh Edition transforms how EMS education is delivered throughout the world and helps develop world-class EMS providers around the globe.

Based on the National EMS Education Standards and the 2015 CPR/ECC Guidelines, the Eleventh Edition offers complete coverage of every competency statement with clarity and precision in a concise format that ensures students' comprehension and encourages critical thinking. New cognitive and didactic material is presented, along with new skills and features, to create a robust and innovative EMT training solution.

Today, the AAOS suite of EMS educational resources, from first aid and CPR to critical care transport, is the gold standard in training programs by offering exceptional content and instructional resources that meet the diverse needs of today's educators and students.

Current State-of-the-Art Medical Content

The Eleventh Edition aligns with current medical standards—from PHTLS to NASEMSO—and incorporates evidence-based medical concepts to ensure students and instructors have accurate, insightful interpretation of medical science as it applies to prehospital medicine today.

Application to Real-World EMS

Through evolving patient case studies in each chapter, the Eleventh Edition gives students real-world context to apply the knowledge gained in the chapter, clarifying how the information is used to care for patients in the field, and pushing students to engage in critical thinking and discussion.

A Foundation for Life

The Eleventh Edition is built on the premise that students need a solid foundation in the basics and then appropriate reinforcement. The Eleventh Edition provides students with a comprehensive understanding of anatomy, physiology, pathophysiology, and medical terminology. Concepts are briefly reviewed within related subsequent chapters, solidifying the foundational knowledge and offering a context when studying specific emergencies.

Patient Assessment, a critical topic, is presented as a single, comprehensive chapter, to ensure students understand patient assessment as a single, integrated process—the way providers actually practice it in the field. Core concepts of Patient Assessment are reinforced in clinical chapters, where the unique aspects of the illness or injury are highlighted.



2021 Emergency Medical Technician Course Announcement

The EMT course meets the Washington State Department of Health and Federal Department of Transportation requirements for Emergency Medical Technician. Successful completion of the 2021 Pacific County EMT course qualifies the student to take the National Registry of EMT's EMT exam, and once passed, apply for Washington State EMT certification. This class is approximately four (4) months long, classroom instruction is conducted online, and meets Saturdays for practical labs. This course is open to responders affiliated with agencies operating in Pacific and Wahkiakum counties.

Course Location: Pacific County Fire District #1
26109 Ridge Ave
Ocean Park, WA 98640

Course Cost: \$1200.00 includes all course materials, excludes NREMT testing

Course Starts: January 4, 2021

To enroll, students must complete a 2021 Emergency Medical Technician Course application. To request an application and additional information contact:

T. J. Bishop, Senior EMS Instructor
Assistant Chief of EMS and Safety
Pacific County Fire District 1
26110 Ridge Ave, PO Box 890
Ocean Park, WA 98640
360.624.7936
bishop@pcfd1.org

EMS Division Budget Proposal

Project: Replace long backboards for patient transport.

Recommendation:

- **Purchase Vacuum Mattresses for 5 ambulances and 1 spare.**

Justification/Need/Rationale:

- **Long backboards are clinically shown to increase pain and injury to patients over extended amounts of time, not evidenced based medicine.**
- **Compliant with MPD EMS Spinal Motion Restriction protocols.**
- **Vacuum mattresses are smaller and easy to use and store.**
- **Vacuum mattresses are very durable, lightweight, easily decontaminated.**
- **Noted in Capital Improvement Plan for 2020, not ordered or paid for.**

Cost:

- **\$4767.21, sole source through our BoundTree medical supplies contract.**



Bound Tree

Quotation

PHONE (800) 533-0523 FAX (800) 257-5713
www.boundtree.com

Quote Number	102286745
Date	11/22/2020
Page	1 of 1
Expiration Date	01/21/2021
Entered By	TALECKSON

Bill To 213545
PACIFIC COUNTY FIRE PROT DIST #1
PO BOX 890
OCEAN PARK, WA 98640-0890
US

Ship To SHIP001
PACIFIC CO FIRE PROT DIST #1
26110 RIDGE AVE
OCEAN PARK, WA 98640
US

Customer Number	Account Manager	Shipping Method	Payment Terms	Ref Number	
213545	TOM ALECKSON	NO FRT	NET 30	10129853	
Item Number	Description	Quantity	UoM	Unit Price	Ext Price
563000	VACUUM MATTRESS DELUXE WITH 6 HANDLES CARRY CASE AND LARGE PUMP EVAC-U-SPLINT	6	EA	\$735.000	\$4410.00

Thank you for the opportunity to provide this quotation. If you have any questions or are seeking additional products, please contact your Account Manager or visit www.boundtree.com.

Subtotal	\$4,410.00
Freight	\$0.00
Tax	\$357.21
Total	\$4,767.21

EMS Division Budget Proposal

Project: Transition electronic incident and patient care reporting to mobile.

Recommendation:

- **Purchase iPad Air 4 with connectivity for 5 ambulances and 1 command rig.**

Justification/Need/Rationale:

- **Allow responders to document from any mobile location.**
- **Integrates new electronic patient care software for better data exchange.**
- **Creates duty cell phone to call hospitals, resources, coordinate with staff.**
- **Provides dispatch software to navigate and access operational plans.**
- **Reduces liability and risk of members using personal devices with HIPAA PHI and OPSEC information.**
- **Electronic resource for adult and pediatric patient care protocols use.**
- **Adds more 6 work stations to agency.**
- **Moves MDT from M2144 to E2122 for increased operational use.**
- **Noted in Capital Improvement Plan for 2020, not ordered or paid for.**

Cost:

- **\$5,392.91, includes 6 iPad 4s, 6 Broadband connectivity spots, 6 voice service for cell, 6 Apple care 2 years service contracts, 6 Otter Box cases, sole source through our Verizon Wireless public sector contract.**

Thaddeus Bishop

From: Davis, Aisha <aisha.davis@verizonwireless.com>
Sent: Thursday, December 10, 2020 9:51 AM
To: Thaddeus Bishop
Subject: Re: [E] iPad Air 4 for Ambulances

We do not sell Apple Care directly. It can be purchased through Apple at 800 275 2273. The Otterbox Defender Case for this device is \$67.49 after your 25% discount.

Best regards,
Aisha Davis, 206.462.9963, aisha.davis@verizonwireless.com
Verizon Wireless Public Sector - Govt Account Executive
VCRT (Verizon Crisis Response Team) 1-800-981-9558
verizon✓

On Thu, Dec 10, 2020 at 9:34 AM Thaddeus Bishop <Bishop@pcfd1.org> wrote:

Thanks! Can you please revise this with 2 years of Apple Care?

Very Respectfully,

T. J. Bishop

Assistant Chief of EMS and Safety

Pacific County Fire District 1

26110 Ridge Ave

Ocean Park, WA 98640

bishop@pcfd1.org

Office 360.665.4451

Cell 360.624.7936

On Thu, Dec 10, 2020 at 2:47 AM Thaddeus Bishop <Bishop@pcfd1.org> wrote:

Hi Aisha,

We have public sector government accounts through Verizon Wireless on Account #s 242204341 and 342204208. You were working with Lani Karvia in our office. I am her supervisor. She was working on this project for me. I am in urgent need for a quote for 6 iPad Air 4s with Verizon Wireless connectivity for immediate purchase. I also need to have them with cell phone capability. Please respond soonest.

Very Respectfully,

T. J. Bishop

Assistant Chief of EMS and Safety

Pacific County Fire District 1

26110 Ridge Ave

Ocean Park, WA 98640

bishop@pcfd1.org

Office 360.665.4451

Cell 360.624.7936



Thaddeus Bishop

From: Lani Karvia
Sent: Wednesday, October 21, 2020 3:35 PM
To: Thaddeus Bishop
Subject: FW: iPad Air 4 for Ambulances

Lani Karvia, Public Education Coordinator
Pacific County Fire Dist. #1
26110 Ridge Avenue
Ocean Park, WA 98640
(360) 665-4451 Office
(360) 665-4909 Fax
lani@pcfd1.org

From: Adam Wunn <adam@pdxmac.com>
Sent: Wednesday, October 21, 2020 3:13 PM
To: Lani Karvia <lani@pcfd1.org>
Cc: Dale Zeutenhorst <dale@techtapcc.com>; Thaddeus Bishop <Bishop@pcfd1.org>
Subject: iPad Air 4 for Ambulances

Lani,

Apple is finally allowing pre-orders for the new iPad Air, so I was able to take some time to send you my recommendations for the new iPads. My apologies for the delay. The iPad Air is ideal for your situation because it is powerful, fast, and very robust, but is also nowhere near as expensive as the iPad Pro, and is better suited for the task than the educational focused base iPad model. The new iPad Air 4th generation should be shipping the 2nd week of November. Depending on when you order, it may take longer.

I am going to recommend the iPad Air 4th Generation with either 64GB or 256GB of storage. Choose 64GB if you think most of data will be used with the units will be in the cloud (i.e. on the Internet), or choose the 256GB version if there will be data stored on the local device (i.e. you will use apps that have large databases of data or diagnostic info - I know some medical apps use large local databases). I wish there was a 128GB version, but the tiers go from 64 to 256GB.

Mr. Bishop told me that the 4G services won't be required because tethering was going to be accomplished via existing hotspots. So the Wi-Fi version of the iPad should be fine for your needs. The color choice is yours. Usually I use the Graphite (Space Gray) or Silver in situation where the devices are used communally to promote professionalism and to not distract from the device's intended use.

Finally, I would recommend the 2 years of AppleCare for \$69. That will add another year of warranty (for two years total) and 2 accidental damage incidents. That is nice to have on equipment that is in danger of being broken by hard use and has a high value.

<https://www.apple.com/shop/buy-ipad/ipad-air>

So for the iPad Air 4 with 64GB, silver, the cost is \$599. With the addition of AppleCare the cost is \$668. $\rightarrow 2672 + 213 = 2885.76$
So for the iPad Air 4 with 256GB, silver, the cost is \$750. With the addition of AppleCare the cost is \$819.

Lani Karvia

From: Davis, Aisha <aisha.davis@verizonwireless.com>
Sent: Monday, September 14, 2020 7:59 PM
To: Lani Karvia
Subject: Verizon Options for Vehicle Connectivity
Attachments: Data Only Plans 10 Line Limit.pdf

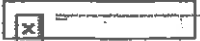
Hello Lani, the device you have is a USB 730L, shown below. This device is a one on one pairing with a laptop and is priced at \$79.99.



The 8800L is shown below. This device is free for First Responders and can connect 15 devices simultaneously. The unlimited data plan is \$39.99 while the breakdown of our 10 device data only share plans is attached. Please let me know what questions you have.



Best regards,
Aisha Davis, 206.462.9963, aisha.davis@verizonwireless.com
Verizon Wireless Public Sector - Govt Account Executive
VCRT (Verizon Crisis Response Team) 1-800-981-9558



[REDACTED]

From: Sam Burton
Sent: Tuesday, May 22, 2018 10:49 AM
To: [REDACTED]
Cc: Jacob Brundage
Subject: Re: Verizon

I sent you a password reset that will allow you to get logged in.
There is a bill for each number that was generated May 14 and should be in the mail. Once you log in you will be able to see them. I will be happy to email them to you if you like.

The numbers are:
M2144 - (360)214-0952 Account# 242204341-00001
E2121 - (360)214-0959 Account # 342204208-00001

Your user name is: JAMIEMELING
The link to the government account side is: <https://b2b.verizonwireless.com>

Please let me know if there is anything else you need.
Sam

Sam Burton
Firefighter/EMT
Pacific County Fire District #1
PO Box 890, Ocean Park, WA 98626
(360)665-4451 Office
(503)739-5573 Cell
burton@pcfd1.org

Electronic Privacy Notice: This e-mail, and any attachments, contains information that is, or may be, covered by electronic communications privacy laws and is confidential and proprietary in nature. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Instead, please reply to the sender that you have received this communication in error and then immediately delete it. Thank you in advance for your cooperation.

From: Sam Burton
Sent: Tuesday, May 22, 2018 10:25:16 AM
To: [REDACTED]
Cc: Jacob Brundage
Subject: Re: Verizon

You were probably talking to the consumer side rather than the business side. I will find your login information and send it to you again. The bill comes in the mail to your attention. There are no other documents, i have already provided you with everything.
Sam

Sam Burton
Firefighter/EMT
Pacific County Fire District #1
PO Box 890, Ocean Park, WA 98626
(360)665-4451 Office
(503)739-5573 Cell

CHIEF'S REPORT
December 15, 2020
Station 21-1 / ZOOM

1. Personnel Information

- a. Volunteer
 - i. Nothing new to report
- b. Career
 - i. A Captain's exam is being conducted December 15 & 16. There are 4 candidates testing.
 - ii. The District got two applicants through the Public Safety Testing. Both applicants were interviewed, and offered conditional offers (contingent upon passing the background check, drug testing, and pre-employment physicals)

2. Interfacility transfers

- a. Interfacility transfer update (January 1 – December 14)
 - i. 2020 transfer info: Took = 75; Turned Down = 116; 39% success rate

3. Inter-agency

- a. WA EMD/FEMA
 - i. Nothing new to report
- b. PACCOM/PCEMA
 - i. Nothing new to report
- c. State Parks / Department of Natural Resources / USFW
 - i. Nothing new to report
- d. Pacific County Sheriff's Office
 - i. Nothing new to report
- e. Other Fire Agencies
 - i. Nothing new to report
- f. Ocean Beach Hospital
 - i. Nothing new to report
- g. Other Community
 - i. The District participated in a "drive-thru" Christmas display on December 4th at the Port of Peninsula in Nahcotta, and December 5 at the Port of Ilwaco

4. Intra-agency

- a. Facilities / Apparatus / Equipment
 - i. We are currently evaluating the replacement of the department's ECG machines. The current machines are at the end of their life cycle, and can no longer be maintained.
- b. Fire Officer 1
 - i. All 7 people who took the Fire Officer 1 State test passed. This includes 5-paid and 2-volunteer members.

PACIFIC COUNTY FIRE DISTRICT 1 STATISTICS – 2020

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL	%
FIRE	13	11	18	39	22	22	46	35	88	21	14		329	15.9%
Building	2	1	0	2	0	2	4	0	1	0	1		13	
Grass/Brush	0	0	1	2	1	2	3	2	6	0	0		17	
Vehicle/RV	0	0	0	0	1	0	2	0	0	1	0		4	
Rescue/Extrication	1	0	0	1	0	1	3	2	1	1	0		10	
HazMat	0	0	0	0	0	0	0	1	1	0	0		2	
Alarm	3	2	6	4	8	4	7	6	6	8	3		57	
Hazardous Cond.	4	0	0	0	1	0	5	2	0	0	1		13	
Complaint/Other	3	8	11	30	11	13	22	22	73	11	9		213	
EMS	180	157	153	155	153	147	193	149	179	125	141		1734	84.1%
Assist Only	25	27	24	10	13	16	29	8	12	13	19		196	
Treat/No Transport	43	32	49	43	59	28	54	41	62	26	33		470	
Treat/Transport	76	79	64	83	66	81	88	86	89	67	66		845	
MVC	10	8	4	2	5	6	10	6	2	6	6		65	
Paramedic Intercept	7	2	4	4	0	0	0	0	0	0	0		17	
Interfacility Tx	19	15	8	13	12	16	12	8	14	13	17		147	
Total Transported	99	91	71	95	79	96	103	99	103	81	83		1000	
Total FIRE/EMS	193	168	171	194	177	169	239	184	267	146	155		2063	
ZONE RESPONSE														
1 - NP	41	25	37	38	35	33	50	43	54	27	27		410	19.9%
2 - OP	88	77	79	81	83	75	121	77	128	68	76		953	46.2%
3 - MW	20	19	11	18	17	13	24	29	30	11	15		207	10.0%
4 - SOUTH	18	30	31	39	29	28	29	24	36	26	19		309	15.0%
Cape D S.P.	0	0	1	0	0	4	2	1	2	1	1		12	0.6%
M/A - LB	0	0	0	0	0	0	0	1	0	0	0		1	0.1%
M/A - IL	0	0	0	0	0	0	1	1	0	0	0		2	0.1%
M/A - FD2	0	0	0	1	0	0	0	0	0	0	0		1	0.1%
M/A - FD4	7	2	4	4	0	0	0	0	0	0	0		17	0.8%
Other	19	15	8	13	13	16	12	8	17	13	17		151	7.3%
TRAINING HOURS	409.5	608	334	484	304	679	343.5	296	354	457.5	214.5		4484	
Administrative	1.5	19.5	27	0	47	7	18	86	36	43.5	13		298.5	
Fire	208.5	425	220	379	141.5	246.5	215	121.5	201.5	167.5	116		2442	
EMS	174	114.5	87	101	98.5	409.5	82	49.5	95.5	214	45.5		1471	
Command/LS	25.5	49	0	4	17	16	28.5	39	21	32.5	40		272.5	

NOTICE OF MEETING LOCATION CHANGE
(RCW 42.30)



The Board of Commissioners of Pacific County Fire Protection District 1 will hold a Regular Meeting at:

26109 Ridge Avenue, Ocean Park and via Zoom
Email jamie@pcfd1.org for the Zoom access code.
(Location of Meeting)

Tuesday, December 15th, 2020
(Date and Day of Week)

4:00 P.M.
(Time)

To discuss and/or take action on the following items of business:

1. Policy 105 – Electronic and Digital Signatures
2. 2021-2022 Collective Bargaining Agreement between PCFD1 and IAFF Local 3999
3. Springbrook Software User Agreement Renewal
4. Other District Business

Dated this ____ day of December, 2020

Pacific County Fire Protection District 1
Board of Commissioners

By: _____

Fred Hill, Chairman of the Board



Copy of Notice given to:

Commissioner Hill	<u>12/14/2020 / 13:59</u>
Commissioner Long	<u>12/14/2020 / 13:59</u>

Commissioner Downer	<u>12/14/2020 / 13:59</u>
Chinook Observer	<u>12/14/2020 / 14:03</u>

Notice posting places, dates and times:

Station 21-1 Ocean Park	<u>12/14/2020 / 14:31</u>
-------------------------	---------------------------

Station 21-2 Seaview	<u>12/14/2020 / 14:04</u>
----------------------	---------------------------

Broadcast Report

P 1
12/14/2020 15:36
Serial No. A61F011001175
TC: 358072

Addressee	Start Time	Time	Prints	Result	Note
Chinook Observer	12-14 15:34	00:00:48	001/001	OK	
Station 2	12-14 15:35	00:00:23	001/001	OK	

Note TMR:Timer TX, PDL:Polling, ORG:Original Size Setting, FME:Frame Erase TX, PGS:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSAC:CSAC, FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original, FCODE:F-code, RTX:Re-TX, RLV:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax, IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF, TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer, Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length over, PDUH:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error, PRINT:Compulsory Memory Document Print, DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.

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3. Springbrook Software User Agreement Renewal
4. Other District Business

Dated this ____ day of December, 2020

Pacific County Fire Protection District 1
Board of Commissioners

By: 
Fred Hill, Chairman of the Board



Copy of Notice given to:

Commissioner Hill 12/14/2020 13:59
Commissioner Long 12/14/2020 13:59

Commissioner Downer 12/14/2020 13:59
Chinook Observer

Notice posting places, dates and times:
Date/Time

Date/Time