Pacific County Fire Protection District 1
Regular Commissioner's Meeting
July 21, 2020 – 4:00 p.m.
26109 Ridge Avenue, Ocean Park &
Teleconference - (425) 436-6318

AGENDA

Establish Quorum/Call Meeting To Order/Pledge of Allegiance

Executive Session for Board for Volunteer FF Monthly Meeting

Consent Agenda (Items that need approval and signatures.)

1. Minutes of Regular Commissioners Meeting held on June 23rd, 2020
2. June 29th, 2020 4th Week Expenses for a total of $29,298.57
    a. Claims: $6,199.63
    b. Payroll: $23,098.94 (2nd Quarter L&I)
3. July 21st, 2020 expenses for a total of $19,877.17, not including Jack's Country Store
    a. Claims: $18,764.61
    b. Payroll: $1,112.56 (2nd Quarter PFML)

Jack's Country Store: Needs Approval

1. June 23rd, 2020 expenses for a total of $446.73

New Volunteer Introduction

Guests and Public Comments

Guests:
Public Comments:
Please introduce yourself and your purpose in attending the meeting.

Presentations and Special Events: None

Secretary's Report

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, June 2020
3. 2020 Cash Flow Statement
4. 2020 Cash Flow Projection
5. Historical Tax Collection Report
6. Systems Design Collection Statistics

Calendar Items and Upcoming Events

1. August 18th, 2020 – Regular Commissioner's Meeting, Station 21-1, 4:00 p.m.

Correspondence: None

Old Business:

1. Bank of the Pacific Line of Credit

Pacific County Fire Protection District 1
Regular Commissioner's Meeting
July 21, 2020 – 4:00 p.m.
26109 Ridge Avenue, Ocean Park &
Teleconference - (425) 436-6318

New Business:

1. 2020 Strategic Plan – 2nd Quarter Review

District Chief's Report

1. AC Karvia's Report
2. AC Weatherby's Report
3. Pub Ed Coordinator Karvia's Report

Commissioner's Reports

1. Tom Downer
2. Fred Hill
3. Dennis Long

Personnel Information:

Good of the Order:

Executive Session:

Adjourn Meeting by Chairman

PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JUNE 23, 2020

Commissioner Hill established that a quorum was present and called the meeting to order at 16:02. The meeting was held via teleconference, at (425) 436-6318. Attendance at the meeting included the following District Members:

Commissioner Fred Hill
Commissioner Tom Downer
Commissioner Dennis Long
Fire Chief Jacob Brundage
Assistant Chief Mike Karvia
Assistant Chief Brad Weatherby

Captain/EMT Nick Haldeman
Firefighter/Paramedic Kyle Harrington
Volunteer Firefighter/EMT Brian Davis
Pub Ed Coordinator Lani Karvia
District Secretary [redacted]

Commissioner Hill called for an Executive Session at 16:02 for Pension and Relief Board meeting. Regular session resumed at 16:02.

Consent Agenda

1. Minutes of Regular Commissioners Meeting held on May 19th, 2020
2. May 27th, 2020 4th Week Expenses for a total of $80,377.99
3. June 23rd, 2020 expenses for a total of $217,540.57, not including Jack's Country Store
    a. Claims: $27,765.74
    b. Payroll: $189,774.83

Commissioner Long made a motion to approve the consent agenda as prepared, seconded by Commissioner Downer. Motion carried.

Jack's Country Store

1. June 23rd, 2020 expenses for a total of $555.02

Commissioner Hill made a motion to approve the expenses for Jack's Country Store, seconded by Commissioner Long. Commissioner Downer abstained. Motion carried.

Guests and Public Comments: None

Presentations and Special Events: None

Secretary's Report: (Report Attached)

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, May 2020
3. 2020 Cash Flow Statement
4. 2020 Cash Flow Projection
5. Historical Tax Collection Report
6. Systems Design Collection Statistics

PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JUNE 23, 2020

Calendar Items and Upcoming Events

1. July 21st, 2020 – Regular Commissioner's Meeting, Station 21-1, 4:00 p.m.

Correspondence: Seismic Safety Study – Reid Middleton, WA State Dept. of Natural Resources

Assistant Chief Weatherby informed that the District had been contacted by engineers working with WA State Department of Natural Resources regarding participating in a Seismic Safety Study at our station.

See attached email correspondence.

AC Weatherby stated that we will need to search for the existing structural and architectural drawings of the station.

Commissioner Downer suggested that we check with Steve Waltemate, Mike Kabush's widow, and Pacific County to see if they have anything on file.

Old Business: None

New Business:

1. Cascade Fire Equipment Company - Station 21-2 Compressor and Cylinder Purchase

AC Karvia explained that he had overlooked the fact that the quote for the Station 21-2 compressor with cylinders was missing 4 needed, additional Cascade cylinders. This would cost approximately $6,500. We could receive $3,000 credit to trade in our old cylinders. In addition, we did receive our Templin Grant request of $21,000 to help off-set the cost of the purchase.

Commissioner Hill made a motion to purchase the additional cylinders needed, seconded by Commissioner Downer. Motion carried.

2. Bank of the Pacific Line of Credit

Commissioner Long stated that he has several issues with the following items on the term sheet given: the interest rate, the fact that any party can cancel at any time, and that we would have to pay for the bank's attorney fees to cancel the line.

Commissioner Hill asked Commissioner Long what terms he would like to see.

Commissioner Long informed what he would like to see the floor rate at 3.25% and would like to see "cancellation" defined. He stated that it almost needs to be an unconditional loan; he doesn't see the reason to want or need to cancel.

Commissioner Hill requested that Commissioner Long draft a letter for District Secretary [redacted] o send to Bank of the Pacific.

Commissioner Long agreed to this request.

Commissioner Downer stated that we have the benefit of time.

Commissioner Long added that we are in reasonable shape right now. We do not have an urgent need; if we could take care of this in the next couple months. Before the end of September would be ideal.

District Chief's Report: See Attached Report

1. AC Karvia's Report – See attached.
2. AC Weatherby's Report – See attached.
3. Pub Ed Coordinator Karvia's report – See attached.

Commissioner's Reports

1. Tom Downer – None
2. Fred Hill – None
3. Dennis Long – Commissioner Long requested that our website be kept up to date; it is currently outdated.

Good of the Order:
See attached Fire Chief's Report.

Personnel Information: None

Executive Session: None

Meeting adjourned at 16:35.

FRED H. HILL, Commissioner

THOMAS L. DOWNER, Commissioner

Attest:

DENNIS A. LONG, Commissioner

[redacted] District Secretary

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1 Time: 14:03:18 Date: 06/29/2020
MCAG #: 1244 06/29/2020 To: 06/29/2020 Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
892	06/29/2020	Claims	1	24098	ARAMARK	65.12	6/17 LINEN SERVICE; 6/24 LINEN SERVICE
893	06/29/2020	Claims	1	24099	BRAUN NORTHWEST INC	47.40	KNOB - #1992
894	06/29/2020	Claims	1	24100	DEPARTMENT OF LABOR & INDUSTRIES	127.00	ST2 INSPECTION; ST1, ANNEX INSPECTION
895	06/29/2020	Claims	1	24101	DISH NETWORK ACCT# 8255 1010 1017 4606	85.04	ST1 CABLE
896	06/29/2020	Claims	1	24102	DISH NETWORK ACCT# 8255 7070 8259 8256	70.28	ST2 CABLE
897	06/29/2020	Claims	1	24103	LEWIS BRISBOIS BISGAARD & SMITH LLP	22.00	CURRENT FEES THROUGH 5/31/2020
898	06/29/2020	Claims	1	24104	LIFE FLIGHT MEMBERSHIP OFFICE	177.00	1 YEAR MEMBERSHIPS - BRIAN DAVIS, LANI KARVIA, HARLEY WAIT
899	06/29/2020	Claims	1	24105	MCKESSON MEDICAL SURGICAL	42.40	MEDICAL SUPPLIES - NOT TAXED
900	06/29/2020	Claims	1	24106	NATIONAL HOSE TESTING SPECIALTIES, INC.	1,890.51	2020 FIRE HOSE TESTING
901	06/29/2020	Claims	1	24107	NORTH BEACH WATER	131.36	ST1D WATER; ST1 WATER
902	06/29/2020	Claims	1	24108	PACIFIC EYE CLINC	175.00	DOUG KNUTZEN SPECTACLE KIT, PT ID: 117032, SLIP #: 89272
903	06/29/2020	Claims	1	24109	PACIFIC OFFICE AUTOMATION	36.03	COPY/PRINT 5/19/20-6/19/20
904	06/29/2020	Claims	1	24110	PUD #2 OF PACIFIC COUNTY	537.68	ST2 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY; ST4 ELECTRICITY
905	06/29/2020	Claims	1	24111	PYPER POWELL, CALM SEA THERAPY	62.64	RECORD FEE
906	06/29/2020	Claims	1	24112	SYSTEMS DESIGN WEST, LLC.	2,249.23	MAY EMS BILLING
907	06/29/2020	Claims	1	24113	VERIZON WIRELESS	80.02	M21-44 MONTHLY CHARGES ACCT 342204208-00001; E21-21MONTHLY CHARGES ACCT 242204341-00001
908	06/29/2020	Claims	1	24114	WELLSPRING FAMILY SERVICES EAP	400.92	EAP SERVICE FOR FEB/MAR 20
909	06/29/2020	Payroll	1	24115	WA STATE DEPT OF LNI	23,098.94	2ND Quarter 04/01/2020 - 06/30/2020

001 General Fund 651.100 29,298.57

		Claims:	6,199.63
29,298.57		Payroll:	23,098.94

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1 Time: 14:03:18 Date: 06/29/2020
MCAG #: 1244 06/29/2020 To: 06/29/2020 Page: 2

Trans Date	Type	Acct #	War #	Claimant	Amount	Memo

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____, District Secretary _____

_____ _____ _____

Commissioner Hill Commissioner Downer Commissioner Long

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1 Time: 11:18:05 Date: 07/15/2020
MCAG #: 1244 07/15/2020 To: 07/15/2020 Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
938	07/15/2020	Claims	1	EFT	DOWNER, THOMAS L.	128.00	6/23 REGULAR MEETING
939	07/15/2020	Claims	1	EFT	HILL, FRED	384.00	6/29 VOUCHERS; 6/22 VOUCHERS; 6/23 REGULAR MEETING
940	07/15/2020	Claims	1	EFT	DENNIS LONG	256.00	6/30 PACCOM ADMIN BOARD; 6/23 REGULAR MEETING
941	07/15/2020	Claims	1	EFT	WA STATE DEPT OF REVENUE	86.52	Written From Use Tax Report
942	07/15/2020	Claims	1	24116	AIRGAS USA, LLC	56.49	RENT FOR 13 LARGE OXYGEN CYLINDERS; RENT FOR 6 LARGE OXYGEN CYLINDERS
943	07/15/2020	Claims	1	24117	ALSCO INC.	114.18	6/18 LINEN SERVICE; 6/25 LINEN SERVICE
944	07/15/2020	Claims	1	24118	ARAMARK	69.98	7/1 SERVICE; 7/15 LINEN SERVICE
945	07/15/2020	Claims	1	24119	BAILEYS SAW SHOP	14.06	
946	07/15/2020	Claims	1	24120	BEACH BATTERIES, INC.	275.37	#8775; #0679
947	07/15/2020	Claims	1	24121	BOUND TREE MEDICAL, LLC	2,167.59	MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDICAL SUPPLIES -NOT TAXED; N95s; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES
948	07/15/2020	Claims	1	24122	CENTURY LINK #300537338	130.52	ST2 TELEPHONE
949	07/15/2020	Claims	1	24123	CENTURYLINK #300541120	56.89	BURN LINE
950	07/15/2020	Claims	1	24124	CENTURYLINK #300541738	414.25	ST1 AND ST3 TELEPHONE
951	07/15/2020	Claims	1	24125	CITY OF LONG BEACH	359.60	ST2 WATER; ST2 WATER
952	07/15/2020	Claims	1	24126	CLOTH TATTOO LLC/PATCHWORKS	56.53	5 NAME TAGS
953	07/15/2020	Claims	1	24127	COASTAL EYECARE, LLC	291.00	BURTON SPECTACLE KIT WITH PLASTIC LENSES; HARRINGTON SPECTACLE KIT WITH PLASTIC LENSES
954	07/15/2020	Claims	1	24128	DRUG SCREENS, INC.	105.00	URINALYSIS - HENRIKSON, ESTRELLA, BONNEY
955	07/15/2020	Claims	1	24129	EVERGREEN SEPTIC INC.	85.00	ST5 BIWEEKLY SERVICE
956	07/15/2020	Claims	1	24130	FINK, LORETTA	41.00	HEM PANTS, PATCHES ON
957	07/15/2020	Claims	1	24131	FLYNN LAW GROUP	1,887.00	CURRENT SERVICES RENDERED THROUGH 6/30/2020
958	07/15/2020	Claims	1	24132	HONEYWELL ANALYTICS, INC	772.00	POSICHECK CALIBRATION
959	07/15/2020	Claims	1	24133	HUGHES FIRE EQUIPMENT, INC.	142.49	PRIMER VANE KIT - #0679
960	07/15/2020	Claims	1	24134	ICOM AMERICA INC	420.55	4 PORTABLE RADIOS
961	07/15/2020	Claims	1	24135	KROESEN'S UNIFORM COMPANY	1,114.24	FIRE CHEIF UNIFORMS; PARAMEDIC PATCHES WITH GOLD
962	07/15/2020	Claims	1	24136	LIFE ASSIST	239.95	CREDIT MEMO - LIDOCAINE JELLY; MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - NOT TAXED

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1 Time: 11:18:05 Date: 07/15/2020
MCAG #: 1244 07/15/2020 To: 07/15/2020 Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
963	07/15/2020	Claims	1	24137	NORTHWEST SAFETY CLEAN	1,350.78	TURNOUT CLEANING; TURNOUT CLEANING
964	07/15/2020	Claims	1	24138	OMAN & SONS INC	102.22	SHIPPING FOR STRUCTURAL CLOTHING FOR REPAIR; SHIPPING POSI-CHECK TO ANNUAL CALIBRATION
965	07/15/2020	Claims	1	24139	PACIFIC CO. FIRE DIST#1 PETTY CASH FUND	16.45	POSTAGE REIMBURSE; POSTAGE FOR 941 AND AIR SAMPLES
966	07/15/2020	Claims	1	24140	PACIFIC CO. FIRE DIST#1 REVOLVING FUND	55.00	1 ROLL STAMPS - REIMBURSE
967	07/15/2020	Claims	1	24141	PUD #2 OF PACIFIC COUNTY	607.98	ST1 ELECTRICITY; ST5 ELECTRICITY; ST1D ELECTRICITY; ST1A ELECTRICITY; ST3 ELECTRICITY; ST3 ELECTRICITY
968	07/15/2020	Claims	1	24142	SILVER STAR TELECOM	278.10	ST1 AND ST2 INTERNET
969	07/15/2020	Claims	1	24143	SNURE LAW OFFICE, PSC.	125.00	JUNE PROFESSIONAL SERVICES
970	07/15/2020	Claims	1	24144	STERICYCLE INC.	51.80	BIOHAZARD WASTE PICK-UP
971	07/15/2020	Claims	1	24145	SUNSET AUTO PARTS	504.61	OXYGEN SENSOR, THERMOSTAT, O-RING, OIL FILTER - #3592; SILVERADO CONSTANT VELOCITY - #3592; CREDIT - RETURN O-RING, PURCHASE HOSE COUPLING - #3592; CEMENT, TIRE BUFFER CLEANER - SHOP
972	07/15/2020	Claims	1	24146	TECH TAP COMPUTER CONSULTING	555.64	REMAINDER OF ADJUSTED INVOICE; MONTHLY CHARGE - JULY
973	07/15/2020	Claims	1	24147	VOYAGER FLEET SYSTEMS, INC.	2,353.35	JUNE FUEL CHARGES
974	07/15/2020	Claims	1	24148	WA EMERGENCY MANAGEMENT DIVISION	2,591.37	REIMBURSE THE OVERAGE FROM FINAL FEMA FEASIBILITY STUDY PAYMENT
975	07/15/2020	Claims	1	24149	JOHN B WEATHERBY	504.10	BOOT REIMBURSEMENT; STATION FOOD FOR 4TH OF JULY WEEKEND
976	07/15/2020	Payroll	1	24150	EMPLOYMENT SECURITY DEPARTMENT	1,112.56	Pay Cycle(s) 04/01/2020 To 06/30/2020 - PMFL; REMAINDER OF 2020 Q2 PAYMENT - ROUNDING ERROR

001 General Fund 651.100 19,877.17

19,877.17 Claims: 18,764.61
Payroll: 1,112.56

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1 Time: 11:18:05 Date: 07/15/2020
MCAG #: 1244 07/15/2020 To: 07/15/2020 Page: 3

Trans Date	Type	Acct #	War #	Claimant	Amount	Memo

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____. District Secretary _____

Commissioner Hill	Commissioner Downer	Commissioner Long

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1 Time: 11:19:28 Date: 07/15/2020
MCAG #: 1244 07/14/2020 To: 07/14/2020 Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
977	07/14/2020	Claims	1	24151	JACKS COUNTRY STORE INC	446.73	DISTILLED WATER - #0679; ANTIFREEZE - #3592; PVC PARTS FOR FLARE CONTAINER ON 21-31; WILDLAND HELMET LIGHTS; RUBBER PAD TIP FOR LEGS OF FAN; HARDWARE - #7989; RADIAL PATCH - #7989
		001 General Fund 651.100				446.73	
						446.73	Claims: 446.73

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____. District Secretary _____

_____ _____ _____

Commissioner Hill Commissioner Downer Commissioner Long

PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
DISTRICT SECRETARY'S REPORT
JULY 21, 2020

FOR THE MONTH ENDING JUNE 30TH, 2020

REVENUE: $641,592.98

EXPENDITURES: $247,394.16

CURRENT CASH POSITION: $2,934,374.86

ACTIVITIES:

1. **Human Resources**
    a. **Continuing to spend a considerable amount of time on personnel issues**
2. **Payroll**
    a. **Will be included for approval with the 4th week vouchers**

TREASURERS REPORT

Fund Totals

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

06/01/2020 To: 06/30/2020

Time: 06:30:52 Date: 07/06/2020

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 651.100	2,540,176.04	641,592.98	247,394.16	2,934,374.86	31,393.54	25,436.34	0.00	2,991,204.74
	2,540,176.04	641,592.98	247,394.16	**2,934,374.86**	31,393.54	25,436.34	0.00	**2,991,204.74**

TREASURERS REPORT

Account Totals

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

06/01/2020 To: 06/30/2020

Time: 06:30:52 Date: 07/06/2020

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1	General Fund 651.100	2,535,476.04	641,592.98	247,394.16	2,929,674.86	0.00	56,829.88	2,986,504.74
3	Ambulance Billing BOP	100.00	33,743.29	33,743.29	100.00	0.00	0.00	100.00
4	Petty Cash	100.00	14.50	14.50	100.00	0.00	0.00	100.00
5	Advance Travel	3,000.00	0.00	0.00	3,000.00	0.00	0.00	3,000.00
6	Revolving Checking	1,500.00	0.00	0.00	1,500.00	0.00	0.00	1,500.00
	Total Cash:	2,540,176.04	675,350.77	281,151.95	2,934,374.86	0.00	56,829.88	**2,991,204.74**
		2,540,176.04	675,350.77	281,151.95	2,934,374.86	0.00	56,829.88	**2,991,204.74**

TREASURERS REPORT

Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

As Of: 06/30/2020 Date: 07/06/2020
Time: 06:30:52 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2017	550	04/12/2017	Claims	1	21416	BURNS, CARLA	100.00	PATIENT REFUND
2018	30	01/11/2018	Claims	1	22067	SID'S IGA	12.64	DISHWASHER DETERGENT ST2
2018	388	03/19/2018	Claims	1	22216	LEONARD BENNIS	10.00	PATIENT REFUND
2018	405	03/19/2018	Claims	1	22233	KYLE J HARRINGTON	3.00	DRIVER'S CHECK REIMBURSEMENT
2019	362	03/15/2019	Claims	1	23054	HEARING AID CENTER	200.00	HEARING TEST - B. DAVIS, MAYFIELD, M. KARVIA, BARDONSKI, ALLSUP, DECONTO, BURTON, HARRINGTON
2019	490	04/12/2019	Claims	1	23115	HEARING AID CENTER	100.00	HEARING TEST - DERREY, WEATHERBY M.; RYAN STAMM TEST; DAVID WILLIAMS TEST
2020	387	03/16/2020	Claims	1	23877	BAUDVILLE	589.12	ANNUAL BANQUET AWARDS
2020	711	05/14/2020	Claims	1	24019	LIENHARD, GARRY	100.00	
2020	815	06/30/2020	Payroll	1	24055	BRIAN DAVIS	525.77	
2020	823	06/30/2020	Payroll	1	24056	LANI G KARVIA	210.55	
2020	829	06/30/2020	Payroll	1	24057	RICHARD SCHATZ	351.39	
2020	843	06/17/2020	Claims	1	24058	ADRIFT DISTILLERS, INC.	121.84	HAND SANITIZER
2020	846	06/17/2020	Claims	1	24061	BANK OF THE PACIFIC VISA - 1029	1,025.18	MAY CREDIT CARD CHARGES - LK
2020	847	06/17/2020	Claims	1	24062	BANK OF THE PACIFIC VISA - 1303	64.50	MAY CREDIT CARD CHARGES - JB
2020	848	06/17/2020	Claims	1	24063	BAUDVILLE	589.12	REISSUE OF WARRANT #23877
2020	849	06/17/2020	Claims	1	24064	BEACHDOG.COM	155.95	BUSINESS CARDS - M. WEATHERBY, B. WEATHERBY
2020	851	06/17/2020	Claims	1	24066	CENTURY LINK #300537338	129.71	ST2 TELEPHONE
2020	852	06/17/2020	Claims	1	24067	CENTURYLINK #300541120	55.97	BURN LINE
2020	853	06/17/2020	Claims	1	24068	CENTURYLINK #300541738	405.96	ST1 AND ST3 TELEPHONE
2020	854	06/17/2020	Claims	1	24069	EVERGREEN SEPTIC INC.	85.00	ST5 BIWEEKLY SERVICE
2020	855	06/17/2020	Claims	1	24070	FLYNN LAW GROUP	488.00	MAY SERVICES, MATTER 102.01
2020	856	06/17/2020	Claims	1	24071	HUGHES FIRE EQUIPMENT, INC.	406.60	FIELD SERVICE KIT - #2488; FIELD SERVICE KIT - #0679
2020	857	06/17/2020	Claims	1	24072	JOHN SCHERER, LLC	15,063.00	EDI FOR JACOB BRUNDAGE
2020	858	06/17/2020	Claims	1	24073	NAEMT	285.00	COURSE #PH-20-05570-04, SITE #8389, 9TH EDITION PROVIDER
2020	859	06/17/2020	Claims	1	24074	OKIES THRIFTWAY	521.25	PHTLS CLASS - WATER FOR LUNCHES; PHTLS CLASS - 6/6 LUNCHES; PHTLS CLASS - 6/7 LUNCHES
2020	860	06/17/2020	Claims	1	24075	OMAN & SONS INC	77.30	SHIPPING FOR STRUCTURAL GEAR IN FOR CLEANING/REPAIR; SHIPPING FOR STRUCTURAL GEAR IN FOR CLEANING

TREASURERS REPORT

Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

As Of: 06/30/2020 Date: 07/06/2020
Time: 06:30:52 Page: 4

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	861	06/17/2020	Claims	1	24076	PACIFIC CO. FIRE DIST#1 PETTY CASH FUND	14.50	POSTAGE TO WA STATE PATROL; POSTAGE TO WA STATE PATROL; POSTAGE TO CITY OF ILWACO; POSTAGE FOR RECORDS REQUEST TO LAW FIRM; POSTAGE TO WA STATE PATROL
2020	862	06/17/2020	Claims	1	24077	PENINSULA SANITATION SERVICE, INC	278.72	ST2 GARBAGE; ST1 GARBAGE
2020	864	06/17/2020	Claims	1	24079	SEAVIEW SEWER DISTRICT	319.20	ST2 SEWER; ST2 SEWER
2020	865	06/17/2020	Claims	1	24080	SID'S IGA	30.78	2 CASES OF WATER FOR REHAB; SANDWICH BAGS FOR IV START KITS; DISH TABS FOR ST2
2020	867	06/17/2020	Claims	1	24082	SNURE LAW OFFICE, PSC.	100.00	MAY PROFESSIONAL SERVICES RENDERED
2020	868	06/17/2020	Claims	1	24083	STERICYCLE INC.	56.68	BIOHAZARD WASTE PICK-UP
2020	869	06/17/2020	Claims	1	24084	STRYKER SALES CORPORATION	290.36	CABLE
2020	870	06/17/2020	Claims	1	24085	SUNSET AUTO PARTS	279.80	AIR FILTER, OIL - #2488; BODY MOULDING - #2488; OIL, FUEL, COOLANT FILTERS - #0766; OIL, FUEL, COOLANT FILTERS - #0679
2020	871	06/17/2020	Claims	1	24086	TECH TAP COMPUTER CONSULTING	450.78	JUNE BLOCK HOURS
2020	872	06/17/2020	Claims	1	24087	UNITED HEALTHCARE INSURANCE CO. (AARP)	119.23	PATIENT REFUND - MEMBER #9MW5H94KX64
2020	873	06/17/2020	Claims	1	24088	VOYAGER FLEET SYSTEMS, INC.	1,901.12	MAY FUEL CHARGES
2020	874	06/17/2020	Claims	1	24089	WA STATE DEPT OF ENTERPRISE SVCS	114.66	SPECIAL BURN PERMITS
2020	875	06/17/2020	Claims	1	24090	JOHN B WEATHERBY	93.92	PHTLS CLASS - PORK LEGS FOR WOUND PACKING, ALUMINUM TRAYS TO CONTAIN BLOOD FOR SKILLS LAB
2020	876	06/17/2020	Payroll	1	24091	DIMARTINO ASSOCIATES, INC.	1,249.69	Pay Cycle(s) 06/30/2020 To 06/30/2020 - DISINSFF
2020	882	06/16/2020	Claims	1	24097	JACKS COUNTRY STORE INC	555.02	CANDY FOR COVID-19 LITTLE GIRL BDAY; STOPRUST - #2488; SHIPPING - RETURN OF MEDICAL SUPPLIES; ST1 WORKOUT ROOM PAINT; SHRINK TUBING, CABLE TIE MOUNT BASE, HARDWARE - #2488; HARDWARE - #2488; HARDWARE;
2020	892	06/29/2020	Claims	1	24098	ARAMARK	65.12	6/17 LINEN SERVICE; 6/24 LINEN SERVICE
2020	893	06/29/2020	Claims	1	24099	BRAUN NORTHWEST INC	47.40	KNOB - #1992
2020	894	06/29/2020	Claims	1	24100	DEPARTMENT OF LABOR & INDUSTRIES	127.00	ST2 INSPECTION; ST1, ANNEX INSPECTION

TREASURERS REPORT

Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

As Of: 06/30/2020 Date: 07/06/2020
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2020	895	06/29/2020	Claims	1	24101	DISH NETWORK ACCT# 8255 1010 1017 4606	85.04	ST1 CABLE
2020	896	06/29/2020	Claims	1	24102	DISH NETWORK ACCT# 8255 7070 8259 8256	70.28	ST2 CABLE
2020	897	06/29/2020	Claims	1	24103	LEWIS BRISBOIS BISGAARD & SMITH LLP	22.00	CURRENT FEES THROUGH 5/31/2020
2020	898	06/29/2020	Claims	1	24104	LIFE FLIGHT MEMBERSHIP OFFICE	177.00	1 YEAR MEMBERSHIPS - BRIAN DAVIS, LANI KARVIA, HARLEY WAIT
2020	899	06/29/2020	Claims	1	24105	MCKESSON MEDICAL SURGICAL	42.40	MEDICAL SUPPLIES - NOT TAXED
2020	900	06/29/2020	Claims	1	24106	NATIONAL HOSE TESTING SPECIALTIES, INC.	1,890.51	2020 FIRE HOSE TESTING
2020	901	06/29/2020	Claims	1	24107	NORTH BEACH WATER	131.36	ST1D WATER; ST1 WATER
2020	902	06/29/2020	Claims	1	24108	PACIFIC EYE CLINC	175.00	DOUG KNUTZEN SPECTACLE KIT, PT ID: 117032, SLIP #: 89272
2020	903	06/29/2020	Claims	1	24109	PACIFIC OFFICE AUTOMATION	36.03	COPY/PRINT 5/19/20-6/19/20
2020	904	06/29/2020	Claims	1	24110	PUD #2 OF PACIFIC COUNTY	537.68	ST2 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY; ST4 ELECTRICITY
2020	905	06/29/2020	Claims	1	24111	PYPER POWELL, CALM SEA THERAPY	62.64	RECORD FEE
2020	906	06/29/2020	Claims	1	24112	SYSTEMS DESIGN WEST, LLC.	2,249.23	MAY EMS BILLING
2020	907	06/29/2020	Claims	1	24113	VERIZON WIRELESS	80.02	M21-44 MONTHLY CHARGES ACCT 342204208-00001; E21-21MONTHLY CHARGES ACCT 242204341-00001
2020	908	06/29/2020	Claims	1	24114	WELLSPRING FAMILY SERVICES EAP	400.92	EAP SERVICE FOR FEB/MAR 20
2020	909	06/29/2020	Payroll	1	24115	WA STATE DEPT OF LNI	23,098.94	2ND Quarter 04/01/2020 - 06/30/2020
							56,829.88	

Fund	Claims	Payroll	Total
001 General Fund 651.100	31,393.54	25,436.34	56,829.88
	31,393.54	25,436.34	56,829.88

TREASURERS REPORT

Signature Page

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

06/01/2020 To: 06/30/2020

Time: 06:30:52 Date: 07/06/2020

I, the undersigned officer for the Pacific County Fire District #1 have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed:_____
District Secretary / Date

2020 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

Time: 06:32:50 Date: 07/06/2020
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January To June

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
311 10 22 000 FIRE - Real and P	11,191.74	171,585.30	164,432.19	692,188.12	181,654.42	95,777.13	0.00	0.00	0.00	0.00	0.00	0.00	1,316,828.90	2,170,000.00	61%
311 10 26 000 EMS - Real and P	3,614.94	47,263.99	45,215.74	187,490.57	49,578.25	26,138.48	0.00	0.00	0.00	0.00	0.00	0.00	359,301.97	587,013.00	61%
312 10 00 000 Forest Excise Tax	0.00	339.73	0.00	0.00	216.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	556.42	0.00	0%
317 20 00 000 Leasehold Excise	0.00	1,815.21	0.00	0.00	0.00	959.67	0.00	0.00	0.00	0.00	0.00	0.00	2,774.88	0.00	0%
322 90 00 000 Burn Permits	100.00	75.00	75.00	150.00	50.00	125.00	0.00	0.00	0.00	0.00	0.00	0.00	575.00	900.00	64%
310 TAXES	14,906.68	221,079.23	209,722.93	879,828.69	231,499.36	123,000.28	0.00	0.00	0.00	0.00	0.00	0.00	1,680,037.17	2,757,913.00	61%
331 04 90 002 Direct Federal Gra	0.00	0.00	0.00	0.00	0.00	194,231.01	0.00	0.00	0.00	0.00	0.00	0.00	194,231.01	0.00	0%
332 92 10 000 Covid-19 Non-Gr	0.00	0.00	0.00	40,121.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,121.30	0.00	0%
332 93 40 000 Ground Emergenc	2,698.25	1,487.15	9,442.07	1,591.52	2,978.88	252,677.12	0.00	0.00	0.00	0.00	0.00	0.00	270,874.99	100,000.00	271%
333 97 03 000 WA State Military	0.00	0.00	0.00	104,051.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104,051.38	0.00	0%
334 04 90 000 State Grant - DOH	0.00	0.00	1,260.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,260.00	1,200.00	105%
330 State Grant	2,698.25	1,487.15	10,702.07	145,764.20	2,978.88	446,908.13	0.00	0.00	0.00	0.00	0.00	0.00	610,538.68	101,200.00	603%
342 20 00 000 Fire Protection Se	0.00	0.00	0.00	529.00	17,138.40	772.08	0.00	0.00	0.00	0.00	0.00	0.00	18,439.48	32,000.00	58%
342 60 01 000 Ambulance and E	84,388.24	57,242.75	55,210.57	62,275.96	49,708.22	46,332.53	0.00	0.00	0.00	0.00	0.00	0.00	355,158.27	660,000.00	54%
342 60 02 000 Ambulance & Em	0.00	1,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,750.00	3,000.00	58%
340	84,388.24	58,992.75	55,210.57	62,804.96	66,846.62	47,104.61	0.00	0.00	0.00	0.00	0.00	0.00	375,347.75	695,000.00	54%
361 11 00 000 Investment Interes	0.00	2,782.61	2,401.79	1,914.24	1,166.11	1,042.22	0.00	0.00	0.00	0.00	0.00	0.00	9,306.97	10,000.00	93%
367 11 00 000 Gifts, Pledges, Gr	0.00	0.00	0.00	0.00	0.00	21,330.12	0.00	0.00	0.00	0.00	0.00	0.00	21,330.12	0.00	0%
369 91 00 000 Other Misc Reven	200.00	782.85	1,999.77	5.00	490.00	16.98	0.00	0.00	0.00	0.00	0.00	0.00	3,494.60	0.00	0%
369 91 01 000 Misc Revenues - I	0.00	0.00	0.00	12,978.12	4,381.28	2,190.64	0.00	0.00	0.00	0.00	0.00	0.00	19,550.04	0.00	0%
369 91 01 001 Misc Revenues - I	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0%
369 91 01 002 Misc Revenues - T	585.25	0.00	0.00	1,924.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,510.03	0.00	0%
360	785.25	3,565.46	4,401.56	16,822.14	6,037.39	24,579.96	0.00	0.00	0.00	0.00	0.00	0.00	56,191.76	11,200.00	502%
395 10 00 000 Proceeds From Sal	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0%
390	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0%
FUND REVENUES:	102,778.42	285,124.59	280,037.13	1,105,219.99	309,862.25	641,592.98	0.00	0.00	0.00	0.00	0.00	0.00	2,724,615.36	3,565,313.00	76%
522 10 10 001 Commissioners	512.00	896.00	640.00	1,024.00	640.00	640.00	0.00	0.00	0.00	0.00	0.00	0.00	4,352.00	10,000.00	44%
522 10 10 002 District Chief	8,913.87	8,913.87	8,913.87	8,913.87	8,913.87	8,913.87	0.00	0.00	0.00	0.00	0.00	0.00	53,483.22	115,695.00	46%
522 10 10 003 District Secretary	5,482.43	5,482.43	5,482.43	5,482.43	5,482.43	5,482.43	0.00	0.00	0.00	0.00	0.00	0.00	32,894.58	59,609.00	55%
522 10 10 005 Pub. Ed. Coordina	4,030.54	4,030.54	4,030.54	4,030.54	4,030.54	4,030.54	0.00	0.00	0.00	0.00	0.00	0.00	24,183.24	48,189.00	50%
522 10 10 006 Chief Of Operatio	8,908.20	8,908.20	8,908.20	8,085.32	8,908.20	8,908.20	0.00	0.00	0.00	0.00	0.00	0.00	52,626.32	115,336.00	46%
522 10 10 007 Chief Of Administ	8,926.75	8,709.71	8,709.71	8,709.71	8,709.71	8,709.71	0.00	0.00	0.00	0.00	0.00	0.00	52,475.30	107,257.00	49%
522 10 20 001 Labor & Industry	0.00	0.00	0.00	3,001.00	0.00	3,008.73	0.00	0.00	0.00	0.00	0.00	0.00	6,009.73	18,791.00	32%
522 10 20 002 LEOFF Retiremen	1,425.71	1,414.16	1,414.14	1,370.28	1,414.14	1,414.14	0.00	0.00	0.00	0.00	0.00	0.00	8,452.57	18,031.00	47%
522 10 20 003 Medical/Dental	4,139.43	4,139.43	4,139.43	4,139.43	4,139.43	4,139.43	0.00	0.00	0.00	0.00	0.00	0.00	24,836.58	53,187.00	47%
522 10 20 004 Medicare	525.80	522.65	522.65	510.72	522.65	522.65	0.00	0.00	0.00	0.00	0.00	0.00	3,127.12	6,468.00	48%
522 10 20 005 PERS Retirement	1,223.37	1,223.37	1,223.37	1,223.37	1,223.37	1,223.37	0.00	0.00	0.00	0.00	0.00	0.00	7,340.22	13,863.00	53%

2020 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1 — Time: 06:32:50 Date: 07/06/2020
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001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
522 10 31 001 Office and Operati	1,430.94	955.47	1,379.01	677.24	1,117.75	1,252.55	0.00	0.00	0.00	0.00	0.00	0.00	6,812.96	9,161.00	74%
522 10 31 002 Office Cleaning Si	239.01	525.34	351.72	412.70	619.99	382.82	0.00	0.00	0.00	0.00	0.00	0.00	2,531.58	2,000.00	127%
522 10 35 001 Computer Hardwa	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
522 10 35 002 Computer Softwar	0.00	0.00	0.00	118.99	99.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	218.98	500.00	44%
522 10 40 001 Elections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	0%
522 10 40 002 Ground Water Pro	0.00	321.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	321.20	412.00	78%
522 10 41 001 Legal Services / P	2,712.00	161.00	9,119.95	3,166.50	8,836.00	776.66	0.00	0.00	0.00	0.00	0.00	0.00	24,772.11	30,000.00	83%
522 10 41 002 Misc Professional	2,823.42	408.25	409.85	356.79	341.32	701.56	0.00	0.00	0.00	0.00	0.00	0.00	5,041.19	10,000.00	50%
522 10 42 001 Postage	22.15	60.60	78.19	250.60	0.00	100.07	0.00	0.00	0.00	0.00	0.00	0.00	511.61	1,000.00	51%
522 10 43 001 Travel Lodging	0.00	0.00	894.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	894.46	3,500.00	26%
522 10 43 002 Travel Meals	0.00	0.00	0.00	153.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	153.00	2,000.00	8%
522 10 43 003 Travel Mileage	228.40	0.00	25.00	36.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	289.40	2,000.00	14%
522 10 43 004 Travel Registratio	0.00	105.00	125.00	-105.00	0.00	15,063.00	0.00	0.00	0.00	0.00	0.00	0.00	15,188.00	25,000.00	61%
522 10 46 001 Casualty & Liabili	0.00	0.00	0.00	0.00	11,913.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,913.00	63,250.00	19%
522 10 47 001 Electricity	1,394.06	1,441.06	1,409.04	1,468.29	1,439.69	1,196.74	0.00	0.00	0.00	0.00	0.00	0.00	8,348.88	17,845.00	47%
522 10 47 002 Garbage	309.08	278.72	278.72	278.72	278.72	278.72	0.00	0.00	0.00	0.00	0.00	0.00	1,702.68	3,565.00	48%
522 10 47 003 Natural Gas	1,216.66	934.93	398.68	951.14	184.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,685.48	6,365.00	58%
522 10 47 004 Sewer	85.00	404.20	85.00	404.20	85.00	404.20	0.00	0.00	0.00	0.00	0.00	0.00	1,467.60	2,652.00	55%
522 10 47 005 Telephone	873.96	885.13	881.17	888.59	870.35	869.74	0.00	0.00	0.00	0.00	0.00	0.00	5,268.94	13,493.00	39%
522 10 47 006 Water	476.97	126.76	530.84	222.76	470.27	131.36	0.00	0.00	0.00	0.00	0.00	0.00	1,958.96	3,713.00	53%
522 10 47 007 Wireless Commun	80.02	80.02	80.02	80.02	80.02	80.02	0.00	0.00	0.00	0.00	0.00	0.00	480.12	1,442.00	33%
522 10 47 008 Cable TV	155.32	165.32	155.32	155.32	155.32	155.32	0.00	0.00	0.00	0.00	0.00	0.00	941.92	2,122.00	44%
522 10 48 001 Computer Service:	345.92	345.92	345.92	510.92	416.19	450.78	0.00	0.00	0.00	0.00	0.00	0.00	2,415.65	7,210.00	34%
522 10 49 001 Health & Wellness	270.00	620.46	0.00	601.38	0.00	400.92	0.00	0.00	0.00	0.00	0.00	0.00	1,892.76	7,000.00	27%
522 10 49 002 Memberships and	4,627.71	6,091.57	30.00	702.54	36.00	177.00	0.00	0.00	0.00	0.00	0.00	0.00	11,664.82	16,995.00	69%
522 20 10 002 FF/EMT Salaries &	37,732.96	58,530.72	42,428.28	38,187.06	38,095.36	39,350.14	0.00	0.00	0.00	0.00	0.00	0.00	254,324.52	519,599.00	49%
522 20 10 003 Maintenance Tech	6,363.43	6,363.43	6,363.43	6,363.43	6,363.43	6,363.43	0.00	0.00	0.00	0.00	0.00	0.00	38,180.58	84,990.00	45%
522 20 10 005 Volunteer Incentiv	2,650.00	0.00	0.00	1,915.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,565.00	25,000.00	18%
522 20 20 001 Labor & Industry	0.00	0.00	0.00	7,130.35	0.00	9,153.89	0.00	0.00	0.00	0.00	0.00	0.00	16,284.24	53,395.00	30%
522 20 20 002 LEOFF Retiremen	2,011.18	3,119.68	1,305.44	2,035.24	2,030.47	2,097.36	0.00	0.00	0.00	0.00	0.00	0.00	12,599.37	27,695.00	45%
522 20 20 003 Medical/Dental	8,628.35	8,628.35	7,249.42	10,244.88	10,244.88	10,244.88	0.00	0.00	0.00	0.00	0.00	0.00	55,240.76	131,427.00	42%
522 20 20 004 Medicare	677.84	940.97	447.40	673.72	644.64	662.84	0.00	0.00	0.00	0.00	0.00	0.00	4,047.41	8,767.00	46%
522 20 20 005 PERS Retirement	818.34	818.34	818.34	818.34	818.34	818.34	0.00	0.00	0.00	0.00	0.00	0.00	4,910.04	10,930.00	45%
522 20 20 006 Social Security	164.30	0.00	0.00	118.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	283.03	1,700.00	17%
522 20 20 007 Unemployment C	0.00	0.00	0.00	0.00	1,048.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,048.32	0.00	0%
522 20 20 099 Payroll Clearing	794.19	-568.82	-401.57	1,003.10	-370.44	-371.35	0.00	0.00	0.00	0.00	0.00	0.00	85.11	0.00	0%
522 20 31 001 Misc Supplies	335.30	581.70	228.09	379.99	197.28	113.43	0.00	0.00	0.00	0.00	0.00	0.00	1,835.79	5,000.00	37%
522 20 31 002 Uniforms / Gear Is	856.15	0.00	1,217.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,073.57	7,000.00	30%
522 20 32 001 Fuel	671.52	985.70	449.97	593.80	454.09	640.30	0.00	0.00	0.00	0.00	0.00	0.00	3,795.38	10,181.00	37%
522 20 35 001 Vehicle Parts	1,288.91	2,217.00	828.42	1,101.10	576.12	887.06	0.00	0.00	0.00	0.00	0.00	0.00	6,898.61	12,000.00	57%
522 20 35 002 Misc Small Tools/	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0%
522 20 35 003 Radio Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
522 20 40 001 Dispatch / Local S	401.91	0.00	401.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	803.81	2,862.00	28%
522 20 46 001 Pension & Relief	0.00	1,320.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,320.00	3,000.00	44%
522 20 48 001 Radio Repair/Mai	0.00	0.00	267.94	392.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	660.23	2,000.00	33%
522 20 48 002 Small Equip. Repa	448.62	168.84	86.42	108.21	64.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	876.87	4,000.00	22%

2020 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1 — Time: 06:32:50 Date: 07/06/2020
MCAG #: 1244 — January To June — Page: 3

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
522 20 48 003 Vehicle Repair/Ma	35.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.64	2,000.00	2%
522 20 49 001 Misc Services	3,930.07	372.87	0.00	1,623.93	982.71	1,890.51	0.00	0.00	0.00	0.00	0.00	0.00	8,800.09	14,000.00	63%
522 30 31 001 Fire Investigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0%
522 30 31 002 Public Education S	0.00	0.00	0.00	0.00	17.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.12	1,000.00	2%
522 40 31 001 Misc Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	0%
522 40 43 001 Training Lodging	0.00	0.00	916.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	916.65	2,000.00	46%
522 40 43 002 Training Meals	100.00	0.00	0.00	678.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	778.53	2,000.00	39%
522 40 43 003 Travel Mileage	0.00	0.00	165.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	165.00	500.00	33%
522 40 43 004 Travel Registratio	6,306.08	2,355.00	754.00	100.00	50.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,565.08	20,000.00	48%
522 40 49 002 Union Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
522 50 31 001 Building Mainten	538.88	38.95	43.10	191.25	37.82	210.15	0.00	0.00	0.00	0.00	0.00	0.00	1,060.15	2,500.00	42%
522 50 49 001 Building Mainten	0.00	0.00	404.00	332.13	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,036.13	10,000.00	10%
526 10 10 002 FF/Paramedic Sal	78,788.23	123,890.25	73,881.99	66,228.09	65,914.65	65,016.15	0.00	0.00	0.00	0.00	0.00	0.00	473,719.36	1,015,520.00	47%
526 10 10 003 Volunteer Reimbu	1,457.50	1,918.50	1,226.00	1,092.00	1,392.50	1,208.50	0.00	0.00	0.00	0.00	0.00	0.00	8,295.00	20,000.00	41%
526 10 20 001 Labor & Industry	0.00	0.00	0.00	11,387.93	0.00	10,936.32	0.00	0.00	0.00	0.00	0.00	0.00	22,324.25	71,500.00	31%
526 10 20 002 LEOFF Retiremen	3,861.66	6,595.71	4,893.92	3,529.96	3,513.26	3,465.35	0.00	0.00	0.00	0.00	0.00	0.00	25,859.86	54,127.00	48%
526 10 20 003 Medical/Dental	7,898.04	12,989.59	14,475.65	11,150.00	11,150.00	11,150.00	0.00	0.00	0.00	0.00	0.00	0.00	68,813.28	170,408.00	40%
526 10 20 004 Medicare	1,163.57	1,824.21	1,349.15	976.13	975.95	960.26	0.00	0.00	0.00	0.00	0.00	0.00	7,249.27	14,725.00	49%
526 10 20 006 Social Security	90.36	118.95	76.02	67.70	86.33	74.93	0.00	0.00	0.00	0.00	0.00	0.00	514.29	1,600.00	32%
526 10 41 001 Biohazard Disposa	20.72	31.08	41.98	20.72	63.03	56.68	0.00	0.00	0.00	0.00	0.00	0.00	234.21	650.00	36%
526 40 30 001 Supplies	0.00	349.09	27.08	104.57	0.00	183.76	0.00	0.00	0.00	0.00	0.00	0.00	664.50	1,000.00	66%
526 40 43 002 Travel Meals	0.00	303.80	0.00	0.00	0.00	525.04	0.00	0.00	0.00	0.00	0.00	0.00	828.84	1,500.00	55%
526 40 43 004 Travel Registratio	0.00	150.00	0.00	0.00	0.00	285.00	0.00	0.00	0.00	0.00	0.00	0.00	435.00	1,500.00	29%
526 40 43 005 OTEP	2,656.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,656.07	3,500.00	76%
526 70 41 001 Ambulance Billing	4,739.40	0.00	2,406.40	3,777.70	2,643.50	2,249.23	0.00	0.00	0.00	0.00	0.00	0.00	15,816.23	30,000.00	53%
526 70 41 002 GEMT Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	0%
526 70 49 001 Ambulance Payme	0.00	0.00	175.00	0.00	0.00	119.23	0.00	0.00	0.00	0.00	0.00	0.00	294.23	3,000.00	10%
526 80 31 001 Medical & Operat	4,915.52	4,228.98	4,106.58	2,737.44	3,818.18	2,453.32	0.00	0.00	0.00	0.00	0.00	0.00	22,260.02	45,000.00	49%
526 80 32 001 Fuel	2,176.10	2,356.16	2,424.78	1,617.64	1,135.49	1,260.82	0.00	0.00	0.00	0.00	0.00	0.00	10,970.99	47,039.00	23%
526 80 35 001 Vehicle Parts	1,514.01	249.92	172.10	27.50	1,347.24	47.40	0.00	0.00	0.00	0.00	0.00	0.00	3,358.17	10,000.00	34%
526 80 35 002 Misc Small Tools/	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
526 80 48 001 Medical Equip. Re	0.00	0.00	0.00	10,136.35	0.00	290.36	0.00	0.00	0.00	0.00	0.00	0.00	10,426.71	12,500.00	83%
526 80 48 003 Vehicle Repairs &	250.00	20.26	756.70	0.00	69.95	5.67	0.00	0.00	0.00	0.00	0.00	0.00	1,102.58	2,000.00	55%
526 80 51 001 Dispatch / Local S	7,128.57	0.00	7,128.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,257.15	28,514.00	50%
520 FIRE	252,792.14	299,050.54	237,677.81	244,666.18	224,593.02	241,763.53	0.00	0.00	0.00	0.00	0.00	0.00	1,500,543.22	3,345,680.00	45%
586 00 00 001 Timeloss Passthro	0.00	0.00	5,099.03	5,389.66	5,215.80	5,389.66	0.00	0.00	0.00	0.00	0.00	0.00	21,094.15	0.00	0%
580 Non-Expenditures	0.00	0.00	5,099.03	5,389.66	5,215.80	5,389.66	0.00	0.00	0.00	0.00	0.00	0.00	21,094.15	0.00	0%
591 22 71 001 Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,500.00	0%
592 22 83 001 Interest	0.00	0.00	1,931.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,931.25	3,863.00	50%
594 22 60 001 Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,000.00	0%
594 22 60 002 Communication E	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
594 22 60 004 Equipment & Turr	0.00	0.00	0.00	2,007.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,007.42	35,000.00	6%
594 22 60 005 Fire Hose	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%

2020 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

Time: 06:32:50 Date: 07/06/2020
January To June

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
594 22 60 006 Misc Equipment	1,124.41	0.00	2,125.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,249.84	0.00	0%
594 22 60 007 SCBA Firefighting	22,673.16	0.00	0.00	165,852.20	50,704.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	239,230.31	60,000.00	399%
594 22 60 008 Engines	0.00	0.00	0.00	0.00	2,975.00	240.97	0.00	0.00	0.00	0.00	0.00	0.00	3,215.97	80,000.00	4%
594 26 60 001 Ambulance/Recha	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0%
594 26 60 002 Misc Medical Equ	0.00	16,320.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,320.14	20,000.00	82%
590	23,797.57	16,320.14	4,056.68	167,859.62	53,679.95	240.97	0.00	0.00	0.00	0.00	0.00	0.00	265,954.93	445,363.00	60%
FUND EXPENDITURES:	276,589.71	315,370.68	246,833.52	417,915.46	283,488.77	247,394.16	0.00	0.00	0.00	0.00	0.00	0.00	1,787,592.30	3,791,043.00	47%
FUND GAIN/LOSS:	-173,811.29	-30,246.09	33,203.61	687,304.53	26,373.48	394,198.82	0.00	0.00	0.00	0.00	0.00	0.00	937,023.06		
FUND NET POSITION:	-173,811.29	-204,057.38	-170,853.77	516,450.76	542,824.24	937,023.06	937,023.06	937,023.06	937,023.06	937,023.06	937,023.06	937,023.06			

2020 FUND TOTALS

PACIFIC COUNTY FIRE DISTRICT 1 Time: 06:32:50 Date: 07/06/2020
MCAG #: 1244 January To June Page: 5

REVENUES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Bud Amt	%
001 General Fund 651.100	102,778.42	285,124.59	280,037.13	1,105,219.99	309,862.25	641,592.98	0.00	0.00	0.00	0.00	0.00	0.00	2,724,615.36	3,565,313.00	76%
	102,778.42	285,124.59	280,037.13	1,105,219.99	309,862.25	641,592.98	0.00	0.00	0.00	0.00	0.00	0.00	2,724,615.36	3,565,313.00	76%

EXPENDITURES	January	February	March	April	May	June	July	August	September	October	November	December	Total	Bud Amt	%
001 General Fund 651.100	276,589.71	315,370.68	246,833.52	417,915.46	283,488.77	247,394.16	0.00	0.00	0.00	0.00	0.00	0.00	1,787,592.30	3,791,043.00	47%
	276,589.71	315,370.68	246,833.52	417,915.46	283,488.77	247,394.16	0.00	0.00	0.00	0.00	0.00	0.00	1,787,592.30	3,791,043.00	47%
GAIN/LOSS:	-173,811.29	-30,246.09	33,203.61	687,304.53	26,373.48	394,198.82	0.00	0.00	0.00	0.00	0.00	0.00	937,023.06		
NET POSITION:	-173,811.29	-204,057.38	-170,853.77	516,450.76	542,824.24	937,023.06	937,023.06	937,023.06	937,023.06	937,023.06	937,023.06	937,023.06			

2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

Time: 06:31:30 Date: 07/06/2020

001 General Fund 651.100

Months: 01 To: 06

Revenues		Amt Budgeted	Revenues	Remaining	
310 TAXES					
311 10 22 000	FIRE - Real and Personal Property Taxes	2,170,000.00	1,316,828.90	853,171.10	60.7%
311 10 26 000	EMS - Real and Personal Property Taxes	587,013.00	359,301.97	227,711.03	61.2%
312 10 00 000	Forest Excise Tax	0.00	556.42	(556.42)	0.0%
317 20 00 000	Leasehold Excise Tax	0.00	2,774.88	(2,774.88)	0.0%
318 00 00 000	Other Tax	0.00	0.00	0.00	0.0%
322 90 00 000	Burn Permits	900.00	575.00	325.00	63.9%
310 TAXES		2,757,913.00	1,680,037.17	1,077,875.83	60.9%
330 State Grant					
331 01 00 000	Coded Wrong	0.00	0.00	0.00	0.0%
331 04 90 001	Direct Federal Grants (FEMA) SAFER	0.00	0.00	0.00	0.0%
331 04 90 002	Direct Federal Grants (FEMA) AFG	0.00	194,231.01	(194,231.01)	0.0%
332 92 10 000	Covid-19 Non-Grant Assistance	0.00	40,121.30	(40,121.30)	0.0%
332 93 40 000	Ground Emergency Medical Transportation	100,000.00	270,874.99	(170,874.99)	270.9%
333 04 90 000	Grant - HSGP Citizen Corps Program	0.00	0.00	0.00	0.0%
333 10 61 000	Indirect Federal Grant - DNR Phase II	0.00	0.00	0.00	0.0%
333 97 03 000	WA State Military Dept Emergency Mgmt Div	0.00	104,051.38	(104,051.38)	0.0%
334 01 30 000	State Grant - WSP FF Recruit Academy	0.00	0.00	0.00	0.0%
334 04 90 000	State Grant - DOH Prehospital	1,200.00	1,260.00	(60.00)	105.0%
334 04 90 001	State Grant - DOH Stroke	0.00	0.00	0.00	0.0%
334 06 90 001	State Grant - Secretary Of State Archives	0.00	0.00	0.00	0.0%
338 22 00 000	Fire Control Services (State Mobs, Etc.)	0.00	0.00	0.00	0.0%
330 State Grant		101,200.00	610,538.68	(509,338.68)	603.3%
342 20 00 000	Fire Protection Services (Fire Protection Contracts)	32,000.00	18,439.48	13,560.52	57.6%
342 60 01 000	Ambulance and Emergency Aid Services (Transports)	660,000.00	355,158.27	304,841.73	53.8%
342 60 02 000	Ambulance & Emergency Aid Services (Naselle Dist #4 payments	3,000.00	1,750.00	1,250.00	58.3%
340		695,000.00	375,347.75	319,652.25	54.0%
359 90 00 000	Miscellaneous Fines and Penalties (Illegal burning)	0.00	0.00	0.00	0.0%
350		0.00	0.00	0.00	0.0%
361 11 00 000	Investment Interest	10,000.00	9,306.97	693.03	93.1%
367 11 00 000	Gifts, Pledges, Grants and Bequests from Private Sources	0.00	21,330.12	(21,330.12)	0.0%
369 91 00 000	Other Misc Revenues (Include reimb for expenditures)	0.00	3,494.60	(3,494.60)	0.0%
369 91 01 000	Misc Revenues - LNI Reimbursements for Timeloss/LEP	0.00	19,550.04	(19,550.04)	0.0%
369 91 01 001	Misc Revenues - BVFF Reimburse	1,200.00	0.00	1,200.00	0.0%
369 91 01 002	Misc Revenues - Training	0.00	2,510.03	(2,510.03)	0.0%
360		11,200.00	56,191.76	(44,991.76)	501.7%
388 80 00 000	Prior Year Cash Adjustment	0.00	0.00	0.00	0.0%

2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1 — Time: 06:31:30 Date: 07/06/2020
MCAG #: 1244 —

001 General Fund 651.100 — Months: 01 To: 06

Revenues		Amt Budgeted	Revenues	Remaining	
380					
389 10 00 000	Refunds / Misc Non Revenues	0.00	0.00	0.00	0.0%
380		0.00	0.00	0.00	0.0%
391 10 00 000	General Obligation Bond Proceeds	0.00	0.00	0.00	0.0%
395 10 00 000	Proceeds From Sale of Capital Assets (Equipment, etc.)	0.00	2,500.00	(2,500.00)	0.0%
395 20 00 000	Insurance Revenue for Loss/Impairment of Capital Assets	0.00	0.00	0.00	0.0%
390		0.00	2,500.00	(2,500.00)	0.0%
Fund Revenues:		**3,565,313.00**	**2,724,615.36**	**840,697.64**	**76.4%**

Expenditures		Amt Budgeted	Expenditures	Remaining	
520 FIRE					
522 10 10 001	Commissioners	10,000.00	4,352.00	5,648.00	43.5%
522 10 10 002	District Chief	115,695.00	53,483.22	62,211.78	46.2%
522 10 10 003	District Secretary	59,609.00	32,894.58	26,714.42	55.2%
522 10 10 004	Admin Assistant	0.00	0.00	0.00	0.0%
522 10 10 005	Pub. Ed. Coordinator	48,189.00	24,183.24	24,005.76	50.2%
522 10 10 006	Chief Of Operations	115,336.00	52,626.32	62,709.68	45.6%
522 10 10 007	Chief Of Administration	107,257.00	52,475.30	54,781.70	48.9%
522 10 20 001	Labor & Industry	18,791.00	6,009.73	12,781.27	32.0%
522 10 20 002	LEOFF Retirement	18,031.00	8,452.57	9,578.43	46.9%
522 10 20 003	Medical/Dental	53,187.00	24,836.58	28,350.42	46.7%
522 10 20 004	Medicare	6,468.00	3,127.12	3,340.88	48.3%
522 10 20 005	PERS Retirement	13,863.00	7,340.22	6,522.78	52.9%
522 10 20 006	Social Security	0.00	0.00	0.00	0.0%
522 10 20 007	Unemployment Compensation	0.00	0.00	0.00	0.0%
522 10 31 001	Office and Operating Supplies	9,161.00	6,812.96	2,348.04	74.4%
522 10 31 002	Office Cleaning Supplies	2,000.00	2,531.58	(531.58)	126.6%
522 10 35 001	Computer Hardware	1,000.00	0.00	1,000.00	0.0%
522 10 35 002	Computer Software	500.00	218.98	281.02	43.8%
522 10 40 001	Elections	6,000.00	0.00	6,000.00	0.0%
522 10 40 002	Ground Water Property Tax	412.00	321.20	90.80	78.0%
522 10 40 003	State Audit	0.00	0.00	0.00	0.0%
522 10 41 001	Legal Services / Publications	30,000.00	24,772.11	5,227.89	82.6%
522 10 41 002	Misc Professional Services	10,000.00	5,041.19	4,958.81	50.4%
522 10 42 001	Postage	1,000.00	511.61	488.39	51.2%
522 10 43 001	Travel Lodging	3,500.00	894.46	2,605.54	25.6%
522 10 43 002	Travel Meals	2,000.00	153.00	1,847.00	7.7%
522 10 43 003	Travel Mileage	2,000.00	289.40	1,710.60	14.5%
522 10 43 004	Travel Registration / Fee	25,000.00	15,188.00	9,812.00	60.8%
522 10 46 001	Casualty & Liability Insurance	63,250.00	11,913.00	51,337.00	18.8%
522 10 47 001	Electricity	17,845.00	8,348.88	9,496.12	46.8%
522 10 47 002	Garbage	3,565.00	1,702.68	1,862.32	47.8%
522 10 47 003	Natural Gas	6,365.00	3,685.48	2,679.52	57.9%
522 10 47 004	Sewer	2,652.00	1,467.60	1,184.40	55.3%
522 10 47 005	Telephone	13,493.00	5,268.94	8,224.06	39.0%
522 10 47 006	Water	3,713.00	1,958.96	1,754.04	52.8%
522 10 47 007	Wireless Communications	1,442.00	480.12	961.88	33.3%

2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1 Time: 06:31:30 Date: 07/06/2020
MCAG #: 1244 Page: 3

001 General Fund 651.100 Months: 01 To: 06

Expenditures		Amt Budgeted	Expenditures	Remaining	
520 FIRE					
522 10 47 008	Cable TV	2,122.00	941.92	1,180.08	44.4%
522 10 48 001	Computer Services	7,210.00	2,415.65	4,794.35	33.5%
522 10 49 001	Health & Wellness	7,000.00	1,892.76	5,107.24	27.0%
522 10 49 002	Memberships and Subscriptions	16,995.00	11,664.82	5,330.18	68.6%
210		804,651.00	378,256.18	426,394.82	47.0%
522 20 10 001	Training Officer	0.00	0.00	0.00	0.0%
522 20 10 002	FF/EMT Salaries & Wages	519,599.00	254,324.52	265,274.48	48.9%
522 20 10 003	Maintenance Technician	84,990.00	38,180.58	46,809.42	44.9%
522 20 10 004	Resident Interns	0.00	0.00	0.00	0.0%
522 20 10 005	Volunteer Incentive Program	25,000.00	4,565.00	20,435.00	18.3%
522 20 10 006	Volunteer Fire Mobilization Pay	0.00	0.00	0.00	0.0%
522 20 10 099	Timeloss Payments (Disability)	0.00	0.00	0.00	0.0%
522 20 20 001	Labor & Industry	53,395.00	16,284.24	37,110.76	30.5%
522 20 20 002	LEOFF Retirement	27,695.00	12,599.37	15,095.63	45.5%
522 20 20 003	Medical/Dental	131,427.00	55,240.76	76,186.24	42.0%
522 20 20 004	Medicare	8,767.00	4,047.41	4,719.59	46.2%
522 20 20 005	PERS Retirement	10,930.00	4,910.04	6,019.96	44.9%
522 20 20 006	Social Security	1,700.00	283.03	1,416.97	16.6%
522 20 20 007	Unemployment Compensation	0.00	1,048.32	(1,048.32)	0.0%
522 20 20 008	BVFF Volunteer Disability - Reimburseable	0.00	0.00	0.00	0.0%
522 20 20 099	Payroll Clearing	0.00	85.11	(85.11)	0.0%
522 20 31 001	Misc Supplies	5,000.00	1,835.79	3,164.21	36.7%
522 20 31 002	Uniforms / Gear Issue	7,000.00	2,073.57	4,926.43	29.6%
522 20 32 001	Fuel	10,181.00	3,795.38	6,385.62	37.3%
522 20 35 001	Vehicle Parts	12,000.00	6,898.61	5,101.39	57.5%
522 20 35 002	Misc Small Tools/Equip	2,500.00	0.00	2,500.00	0.0%
522 20 35 003	Radio Equipment	1,000.00	0.00	1,000.00	0.0%
522 20 40 001	Dispatch / Local Support Svcs	2,862.00	803.81	2,058.19	28.1%
522 20 46 001	Pension & Relief	3,000.00	1,320.00	1,680.00	44.0%
522 20 48 001	Radio Repair/Maintenance	2,000.00	660.23	1,339.77	33.0%
522 20 48 002	Small Equip. Repair/Maintenance	4,000.00	876.87	3,123.13	21.9%
522 20 48 003	Vehicle Repair/Maintenance	2,000.00	35.64	1,964.36	1.8%
522 20 49 001	Misc Services	14,000.00	8,800.09	5,199.91	62.9%
220		929,046.00	418,668.37	510,377.63	45.1%
522 30 31 001	Fire Investigation Supplies	400.00	0.00	400.00	0.0%
522 30 31 002	Public Education Supplies	1,000.00	17.12	982.88	1.7%
522 30 49 001	Newsletter	0.00	0.00	0.00	0.0%
230		1,400.00	17.12	1,382.88	1.2%
522 40 31 001	Misc Supplies	3,500.00	0.00	3,500.00	0.0%
522 40 43 001	Training Lodging	2,000.00	916.65	1,083.35	45.8%
522 40 43 002	Training Meals	2,000.00	778.53	1,221.47	38.9%
522 40 43 003	Travel Mileage	500.00	165.00	335.00	33.0%
522 40 43 004	Travel Registration / Fee	20,000.00	9,565.08	10,434.92	47.8%
522 40 49 001	Resident Tuition	0.00	0.00	0.00	0.0%
522 40 49 002	Union Tuition	5,000.00	0.00	5,000.00	0.0%
240		33,000.00	11,425.26	21,574.74	34.6%
522 50 31 001	Building Maintenance Supplies	2,500.00	1,060.15	1,439.85	42.4%
522 50 49 001	Building Maintenance Services	10,000.00	1,036.13	8,963.87	10.4%

2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1 Time: 06:31:30 Date: 07/06/2020
MCAG #: 1244 Page: 4

001 General Fund 651.100 Months: 01 To: 06

Expenditures		Amt Budgeted	Expenditures	Remaining	
520 FIRE					
250		12,500.00	2,096.28	10,403.72	16.8%
526 10 10 001	EMS Coordinator	0.00	0.00	0.00	0.0%
526 10 10 002	FF/Paramedic Salaries & Wages	1,015,520.00	473,719.36	541,800.64	46.6%
526 10 10 003	Volunteer Reimbursement	20,000.00	8,295.00	11,705.00	41.5%
526 10 10 099	Timeloss Payments (Disability)	0.00	0.00	0.00	0.0%
526 10 20 001	Labor & Industry	71,500.00	22,324.25	49,175.75	31.2%
526 10 20 002	LEOFF Retirement	54,127.00	25,859.86	28,267.14	47.8%
526 10 20 003	Medical/Dental	170,408.00	68,813.28	101,594.72	40.4%
526 10 20 004	Medicare	14,725.00	7,249.27	7,475.73	49.2%
526 10 20 005	PERS Retirement	0.00	0.00	0.00	0.0%
526 10 20 006	Social Security	1,600.00	514.29	1,085.71	32.1%
526 10 20 007	Unemployment Compensation	0.00	0.00	0.00	0.0%
526 10 31 001	Office & Operating Supplies	0.00	0.00	0.00	0.0%
526 10 41 001	Biohazard Disposal	650.00	234.21	415.79	36.0%
610		1,348,530.00	607,009.52	741,520.48	45.0%
526 40 30 001	Supplies	1,000.00	664.50	335.50	66.5%
526 40 43 001	Travel Lodging	0.00	0.00	0.00	0.0%
526 40 43 002	Travel Meals	1,500.00	828.84	671.16	55.3%
526 40 43 003	Travel Mileage	0.00	0.00	0.00	0.0%
526 40 43 004	Travel Registration Fee	1,500.00	435.00	1,065.00	29.0%
526 40 43 005	OTEP	3,500.00	2,656.07	843.93	75.9%
640		7,500.00	4,584.41	2,915.59	61.1%
526 70 41 001	Ambulance Billing Services	30,000.00	15,816.23	14,183.77	52.7%
526 70 41 002	GEMT Services	30,000.00	0.00	30,000.00	0.0%
526 70 49 001	Ambulance Payment Refunds	3,000.00	294.23	2,705.77	9.8%
670		63,000.00	16,110.46	46,889.54	25.6%
526 80 31 001	Medical & Operating Supplies	45,000.00	22,260.02	22,739.98	49.5%
526 80 32 001	Fuel	47,039.00	10,970.99	36,068.01	23.3%
526 80 35 001	Vehicle Parts	10,000.00	3,358.17	6,641.83	33.6%
526 80 35 002	Misc Small Tools/Equip	1,000.00	0.00	1,000.00	0.0%
526 80 48 001	Medical Equip. Repairs & Maintenance	12,500.00	10,426.71	2,073.29	83.4%
526 80 48 002	Radio Repairs & Maintenance	0.00	0.00	0.00	0.0%
526 80 48 003	Vehicle Repairs & Maintenance	2,000.00	1,102.58	897.42	55.1%
526 80 51 001	Dispatch / Local Support Svcs	28,514.00	14,257.15	14,256.85	50.0%
680		146,053.00	62,375.62	83,677.38	42.7%
520 FIRE		3,345,680.00	1,500,543.22	1,845,136.78	44.9%
580 Non-Expenditures					
586 00 00 001	Timeloss Passthrough To Employee	0.00	21,094.15	(21,094.15)	0.0%
580 Non-Expenditures		0.00	21,094.15	(21,094.15)	0.0%
591 22 71 001	Principal	51,500.00	0.00	51,500.00	0.0%
592 22 83 001	Interest	3,863.00	1,931.25	1,931.75	50.0%
594 22 60 001	Buildings	80,000.00	0.00	80,000.00	0.0%
594 22 60 002	Communication Equipment	10,000.00	0.00	10,000.00	0.0%

2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1 Time: 06:31:30 Date: 07/06/2020
MCAG #: 1244 Page: 5

001 General Fund 651.100 Months: 01 To: 06

Expenditures		Amt Budgeted	Expenditures	Remaining	
590					
594 22 60 003	Office Equipment	0.00	0.00	0.00	0.0%
594 22 60 004	Equipment & Turnout Gear	35,000.00	2,007.42	32,992.58	5.7%
594 22 60 005	Fire Hose	5,000.00	0.00	5,000.00	0.0%
594 22 60 006	Misc Equipment	0.00	3,249.84	(3,249.84)	0.0%
594 22 60 007	SCBA Firefighting Equipment	60,000.00	239,230.31	(179,230.31)	398.7%
594 22 60 008	Engines	80,000.00	3,215.97	76,784.03	4.0%
594 26 60 001	Ambulance/Rechassis	100,000.00	0.00	100,000.00	0.0%
594 26 60 002	Misc Medical Equipment	20,000.00	16,320.14	3,679.86	81.6%
590		445,363.00	265,954.93	179,408.07	59.7%
Fund Expenditures:		**3,791,043.00**	**1,787,592.30**	**2,003,450.70**	**47.2%**
Fund Excess/(Deficit):		**(225,730.00)**	**937,023.06**		

2020 BUDGET POSITION TOTALS

PACIFIC COUNTY FIRE DISTRICT 1 Months: 01 To: 06 Time: 06:31:30 Date: 07/06/2020
MCAG #: 1244 Page: 6

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund 651.100	3,565,313.00	2,724,615.36	76.4%	3,791,043.00	1,787,592.30	47%
	3,565,313.00	2,724,615.36	76.4%	3,791,043.00	1,787,592.30	47.2%

PACIFIC COUNTY FIRE DISTRICT #1

CASH FLOW PROJECTION

2020

MONTH	REVENUE TAX COLLECTIONS FIRE/EMS	AMBULANCE BILLING	MISC REVENUE	REVENUE MONTHLY	EXPENDITURES DATE	VOUCHER TOTAL	VOUCHER MONTHLY	CASH BALANCE
Beginning Balance								$ 2,674,052.88
Rainy Day Fund Begin								$ 1,700,000.00
Captial Fund Begin								$ -
JANUARY	$ 14,806.68	$ 87,086.49	$ 885.25		21-Jan	$ (269,245.76)		$ 374,052.88
ACTUAL					01/29/20	$ (7,347.82)		
				$ 102,778.42			$ (276,593.58)	$ 200,237.72
FEBRUARY	$ 218,849.29	$ 60,479.90	$ 5,795.40		02/18/20	$ (96,380.25)		
ACTUAL					02/28/20	$ (218,990.43)		
				$ 285,124.59			$ (315,370.68)	$ 169,991.63
MARCH	$ 209,647.93	$ 60,355.07	$ 10,034.13		03/17/20	$ (218,792.63)		
ACTUAL					GO BOND INTEREST	$ (1,931.25)		
					03/25/20	$ (26,109.64)		
				$ 280,037.13			$ (246,833.52)	$ 203,195.24
APRIL	$ 879,678.69	$ 63,867.48	$ 161,673.82		04/21/20	$ (408,396.06)		
ACTUAL					04/29/00	$ (9,519.40)		
				$ 1,105,219.99			$ (417,915.46)	$ 890,499.77
MAY	$ 231,232.67	$ 49,708.22	$ 28,871.36		05/19/20	$ (203,110.78)		
ACTUAL					05/27/20	(80,377.99)		
				$ 309,812.25			$ (283,488.77)	$ 916,823.25
JUNE	$ 121,915.61	$ 48,110.82	$ 471,566.55		06/23/20	$ (218,095.59)		
ACTUAL					06/29/20	$ (29,298.57)		
				$ 641,592.98			$ (247,394.16)	$ 1,311,022.07
JULY	$ 17,369.18	$ 55,250.00	$ 30,919.00			$ (278,807.00)		
ESTIMATED								
				$ 103,538.18			$ (278,807.00)	$ 1,135,753.25
AUGUST	$ 28,672.94	$ 55,250.00	$ 30,919.00			$ (278,807.00)		
ESTIMATED					CAPTIAL	$ (390,000.00)		
				$ 114,841.94			$ (668,807.00)	$ 581,788.19
SEPTEMBER	$ 59,275.78	$ 55,250.00	$ 30,919.00			$ (278,806.00)		
ESTIMATED					GO BOND	$ (53,431.50)		
				$ 145,444.78			$ (332,237.50)	$ 394,995.47
OCTOBER	$ 643,211.13	$ 55,250.00	$ 30,919.00			$ (278,806.00)		
ESTIMATED								
				$ 729,380.13			$ (278,806.00)	$ 845,569.60
NOVEMBER	$ 258,332.12	$ 55,250.00	$ 30,920.00			$ (278,806.00)		
ESTIMATED								
				$ 344,502.12			$ (278,806.00)	$ 911,265.72
DECEMBER	$ 20,126.19	$ 55,250.00	$ 30,920.00			$ (278,806.00)		
ESTIMATED								
				$ 106,296.19			$ (278,806.00)	$ 738,755.91
Rainy Day Fund End								$ 1,700,000.00
Captial Fund End								$ -
Ending Balance								$ 2,438,755.91

PACIFIC COUNTY FIRE DISTRICT #1
HISTORICAL TAX COLLECTION TRENDS
2016 - PRESENT

	2016		2017		2018		2019		2020	
TOTAL TAX BUDGETED	$ 2,190,000.00		$ 2,210,200.00		2,249,924.00		$ 2,296,130.00		$ 2,757,013.00	
FIRE TAX BUDGETED	$ 1,640,000.00		$ 1,657,600.00		1,687,434.00		$ 1,722,088.00		$ 2,170,000.00	
EMS TAX BUDGETED	$ 550,000.00		$ 552,600.00		562,490.00		$ 574,042.00		$ 587,013.00	
	$ COLLECTED	% COLLECTED	$ COLLECTED	% COLLECTED	$ COLLECTED	% COLLECTED	$ COLLECTED	% COLLECTED	$ COLLECTED	% COLLECTED
JANUARY	$ 12,367.02	0.56%	$ 12,953.67	0.59%	$ 15,264.18	0.68%	$ 15,055.66	0.66%	$ 14,806.68	0.54%
FEBRUARY	$ 181,228.05	8.28%	$ 179,805.67	8.14%	$ 150,130.14	6.67%	$ 197,746.44	8.61%	$ 218,849.29	7.94%
MARCH	$ 145,946.95	6.66%	$ 170,790.47	7.73%	$ 206,534.01	9.18%	$ 166,653.82	7.26%	$ 209,647.93	7.60%
APRIL	$ 703,261.24	32.11%	$ 728,399.75	32.96%	$ 750,574.65	33.36%	$ 848,309.28	36.95%	$ 879,678.69	31.91%
MAY	$ 280,090.97	12.79%	$ 254,673.35	11.52%	$ 255,316.19	11.35%	$ 206,894.94	9.01%	$ 231,232.67	8.39%
JUNE	$ 28,234.90	1.29%	$ 28,277.67	1.28%	$ 25,798.97	1.15%	$ 17,802.27	0.78%	**$ 121,915.61**	**4.42%**
JULY	$ 13,862.01	0.63%	$ 14,243.07	0.64%	$ 13,357.18	0.59%	$ 15,297.94	0.67%		
AUGUST	$ 22,834.63	1.04%	$ 20,189.40	0.91%	$ 21,792.96	0.97%	$ 19,593.62	0.85%		
SEPTEMBER	$ 47,133.60	2.15%	$ 38,344.75	1.73%	$ 43,077.95	1.91%	$ 52,981.76	2.31%		
OCTOBER	$ 510,944.00	23.33%	$ 609,385.19	27.57%	$ 589,751.41	26.21%	$ 609,623.36	26.55%		
NOVEMBER	$ 205,209.54	9.37%	$ 134,526.27	6.09%	$ 156,410.40	6.95%	$ 132,735.72	5.78%		
DECEMBER	$ 15,961.81	0.73%	$ 17,814.83	0.81%	$ 15,106.15	0.67%	$ 20,475.78	0.89%		
TOTAL COLLECTION AS OF JUNE:		61.70%		62.21%		62.39%		63.26%		60.80%

7/6/2020

Pacific 1

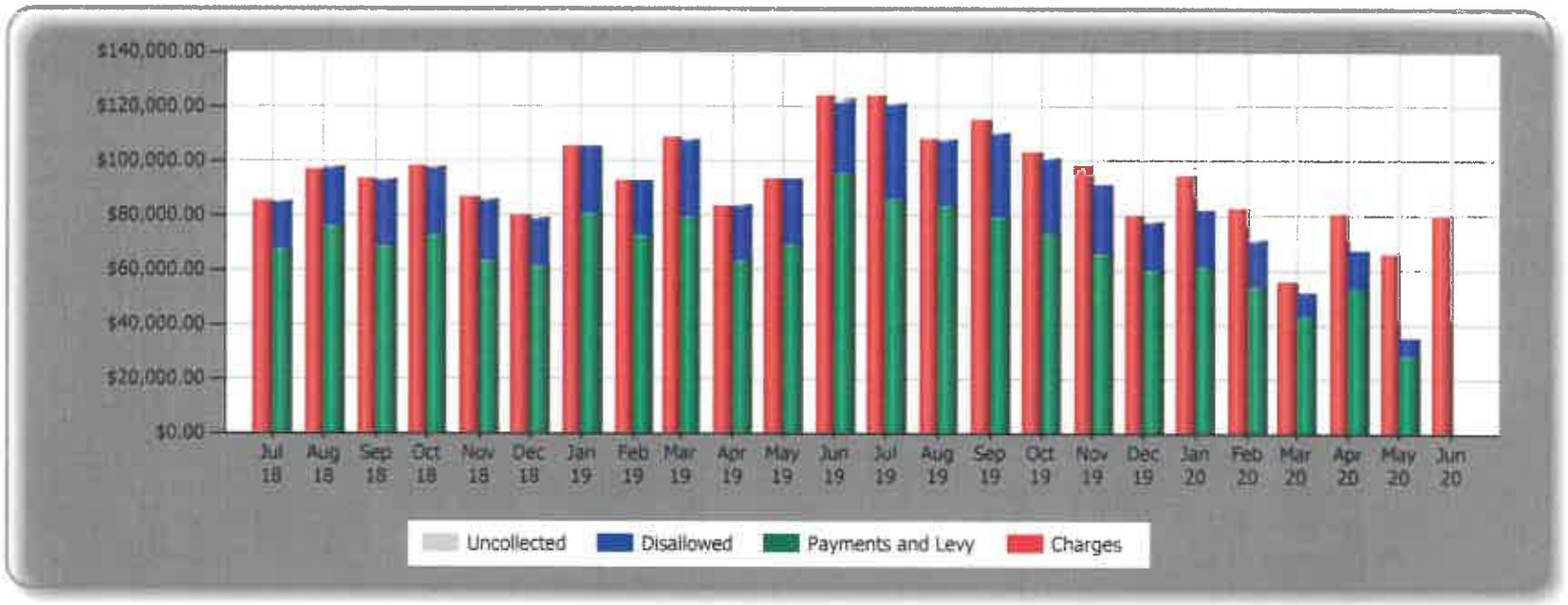
ANNUAL COLLECTION STATISTICS

Date Of Service	07/01/2018
Date Of Service	06/30/2020
Invoices	0
Company	Pacific 1
Provider	Pacific 1

Month	Tickets	Charges	Payments	%	Levy Fund	%	Disallowed	%	Uncollected	%	Pending	%
Jul 18	104	85,101.46	-55,738.87	65 %	-11,750.05	14 %	-16,860.66	20 %	-751.88	1 %	0.00	0 %
Aug 18	120	96,918.03	-65,921.19	68 %	-10,094.03	10 %	-21,284.37	22 %	-343.32	0 %	-724.88	-1 %
Sep 18	118	93,411.82	-66,182.48	71 %	-2,305.93	2 %	-24,402.03	26 %	-521.38	1 %	0.00	0 %
Oct 18	124	98,006.68	-67,022.08	68 %	-5,664.75	6 %	-24,567.97	25 %	-751.88	1 %	0.00	0 %
Nov 18	102	86,382.77	-55,894.93	65 %	-7,589.22	9 %	-21,612.86	25 %	-642.88	1 %	642.88	1 %
Dec 18	105	79,624.53	-55,575.26	70 %	-5,731.62	7 %	-17,188.65	22 %	-659.75	1 %	469.25	1 %
Jan 19	127	105,453.02	-74,129.76	70 %	-6,325.85	6 %	-24,997.41	24 %	0.00	0 %	0.00	0 %
Feb 19	116	92,797.35	-62,030.96	67 %	-10,424.84	11 %	-20,341.55	22 %	0.00	0 %	0.00	0 %
Mar 19	139	108,698.58	-70,738.25	65 %	-8,290.32	8 %	-28,382.89	26 %	-645.37	1 %	641.75	1 %
Apr 19	108	83,020.36	-54,236.65	65 %	-8,964.20	11 %	-20,077.91	24 %	-360.03	0 %	-618.43	-1 %
May 19	120	93,304.03	-58,985.45	63 %	-10,078.57	11 %	-24,240.01	26 %	0.00	0 %	0.00	0 %
Jun 19	152	124,082.78	-85,794.75	69 %	-9,617.68	8 %	-26,057.79	21 %	-1,921.43	2 %	691.13	1 %
Jul 19	126	123,749.13	-81,716.90	66 %	-4,299.56	3 %	-35,027.54	28 %	-236.99	0 %	2,468.14	2 %
Aug 19	120	107,770.57	-74,178.29	69 %	-9,271.09	9 %	-24,030.78	22 %	-645.13	1 %	-354.72	0 %
Sep 19	117	115,322.13	-72,461.20	63 %	-6,550.96	6 %	-30,783.77	27 %	-619.13	1 %	4,907.07	4 %
Oct 19	113	103,249.97	-66,580.56	64 %	-6,495.60	6 %	-27,576.68	27 %	-649.63	1 %	1,947.50	2 %
Nov 19	108	97,684.12	-60,717.03	62 %	-5,247.74	5 %	-25,360.21	26 %	0.00	0 %	6,359.14	7 %
Dec 19	94	79,859.24	-50,816.56	64 %	-9,149.30	11 %	-17,312.57	22 %	-616.88	1 %	1,963.93	2 %
Jan 20	98	94,412.19	-53,880.74	57 %	-7,542.10	8 %	-20,548.60	22 %	0.00	0 %	12,440.75	13 %
Feb 20	91	82,350.92	-50,504.11	61 %	-3,132.62	4 %	-17,159.33	21 %	-663.13	1 %	10,891.73	13 %
Mar 20	71	56,056.90	-39,559.82	71 %	-3,362.97	6 %	-9,085.34	16 %	0.00	0 %	4,048.77	7 %
Apr 20	95	80,793.86	-50,417.52	62 %	-2,526.65	3 %	-14,033.17	17 %	0.00	0 %	13,816.52	17 %
May 20	79	66,058.36	-28,516.59	43 %	-264.99	0 %	-6,150.63	9 %	0.00	0 %	31,126.15	47 %
Jun 20	96	79,881.73	0.00	0 %	0.00	0 %	0.00	0 %	0.00	0 %	79,881.73	100 %

2,643	2,233,990.53	-1,401,599.95	-154,680.64	-497,082.72	-10,028.81	170,598.41

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



[redacted]

From: Laura Smith <LSmith@bankofthepacific.com>
Sent: Tuesday, July 14, 2020 2:55 PM
To: [redacted]g
Subject: RE: Line of Credit Term Sheet
Attachments: 20200714_134159.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Jamie,
Please find a restructured term sheet, we were able to accommodate your prior requests. I was asked by my credit administration "why you felt the need for a line of credit" he thought it seemed out of the ordinary. The explanation that I had given was the possible slowdown in tax receipts and/or increase in volume with slower operating repayments. I had picked this up in a conversation with Tom. If you chose to adopt this line of credit and you can help me give a better explanation for the District need and planned uses for the line of credit that will be greatly appreciated.
Thank you for the opportunity to service the District.
Laura

Laura C. Smith
Vice President Commercial Loan Officer
NMLS# 422241
Apply for a Business Loan HERE.
Long Beach Branch
1007 South Pacific Highway | P.O. Box 738 | Long Beach, WA 98631
P: 360.642.1090 | F: 360.642.3423 | LSmith@BankofthePacific.com Visit our website at www.BankofthePacific.com
Send Secure Files: Here

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-----Original Message-----
From[redacted] [mailto:Jamie@pcfd1.org]
Sent: Tuesday, June 30, 2020 9:20 AM
To: Laura Smith <LSmith@bankofthepacific.com>
Subject: RE: Line of Credit Term Sheet

[External Email Warning - Think First And Ensure This Is A Valid Email Before Opening Attachments Or Links]

Good morning Laura,

Thank you for looking further into this.

Also, I'm back in the office full time, so I can be reached at 360-665-4451 if you need to get ahold of me.

Have a great day.

Sincerely,

[redacted]
District Secretary/Finance Officer
Pacific County Fire District #1
PO Box 890
26110 Ridge Ave
Ocean Park, WA 98640
P: (360) 665-4451
F: (360) 665-4909

This institution is an equal opportunity provider and employer.

-----Original Message-----
From: Laura Smith [mailto:LSmith@bankofthepacific.com]
Sent: Monday, June 29, 2020 4:51 PM
To: [redacted]
Subject: RE: Line of Credit Term Sheet

Jamie,
Thank you for the e-mail and letter. I'll do some work, sharpen my pencil and see what we can do.
Stay Safe Stay Healthy
Laura

Laura C. Smith
Vice President Commercial Loan Officer
NMLS# 422241
Apply for a Business Loan HERE.
Long Beach Branch
1007 South Pacific Highway | P.O. Box 738 | Long Beach, WA 98631
P: 360.642.1090 | F: 360.642.3423 | LSmith@BankofthePacific.com Visit our website at www.BankofthePacific.com
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-----Original Message-----
From: [redacted] [mailto:Jamie@pcfd1.org]
Sent: Monday, June 29, 2020 3:30 PM
To: Laura Smith <LSmith@bankofthepacific.com>
Subject: [CAUTION-SUSPECT MAIL] RE: Line of Credit Term Sheet

[External Email Warning - Think First And Ensure This Is A Valid Email Before Opening Attachments Or Links]

Hi Laura,

Commissioner Long saw your email during our telephone meeting on 5/19 and summarized it. I added this as a new business item at our 6/23 meeting for further discussion.

The attached letter is our Commissioners' response to the terms.

Please let me know if you have any questions.

Sincerely,

[redacted]
District Secretary/Finance Officer
Pacific County Fire District #1
PO Box 890
26110 Ridge Ave
Ocean Park, WA 98640
P: (360) 665-4451
F: (360) 665-4909

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-----Original Message-----
From: Laura Smith [mailto:LSmith@bankofthepacific.com]
Sent: Tuesday, May 19, 2020 3:53 PM
To: [redacted]
Subject: Line of Credit Term Sheet

Jamie,
The day ran away from me and I had hoped to get this to you much earlier today. Hope it is not too late for your Board packets.
If you have any questions or need additional information please do not hesitate to contact me.
Laura

Laura C. Smith
Vice President Commercial Loan Officer
NMLS# 422241
Apply for a Business Loan HERE.
Long Beach Branch
1007 South Pacific Highway | P.O. Box 738 | Long Beach, WA 98631
P: 360.642.1090 | F: 360.642.3423 | LSmith@BankofthePacific.com Visit our website at www.BankofthePacific.com
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-----Original Message-----

From: LongBeachCommercial@bankofthepacific.com [mailto:LongBeachCommercial@bankofthepacific.com]
Sent: Tuesday, May 19, 2020 3:52 PM
To: Laura Smith <LSmith@bankofthepacific.com>
Subject: Scanned image from Bank of the Pacific

Reply to: LongBeach Commercial <LongBeachCommercial@bankofthepacific.com>
Device Name: Bank of the Pacific
Device Model: MX-M3051
Location: Not Set

File Format: PDF MMR(G4)
Resolution: 300dpi x 300dpi

Attached file is scanned image in PDF format.
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Bank of the Pacific
Real Values. Real Solutions.

July 14, 2020

Board of Commissioners
Pacific County Fire Protection District No. 1
26110 Ridge Avenue
Ocean Park, WA 98640

RE: Pacific County Fire Protection District No. 1
Revolving Line of Credit – Secured by General Obligation Pledge

Board of Commissioners:

This Term Sheet for discussion purposes and describes the structure for a Revolving Line of Credit secured with the issuance of a General Obligation Pledge. In the amount of $1,000,000 as contemplated by Bank of the Pacific, as Lender. While not a commitment, the purpose of this Term Sheet is to confirm that the proposed terms are mutually satisfactory and practical for you and your company.

I look forward to your feedback and the opportunity to adjust the proposed terms as necessary to satisfy your banking needs.

Respectfully,

Laura C. Smith
Vice President
Commercial Business Banking Officer

A. Facility Descriptions

Facility I:	**General Obligation Pledge of property tax revenues and levies**
Borrower:	Pacific County Fire Protection District No. 1 (PCFPD#1)
Amount:	Estimated loan amount $1,000,000
Type:	Revolving Line of Credit– General Obligation Pledge, future collection of tax levies and/or other funds available.
Purpose:	Cash Flow of Operations

Repayment:

Interest Payments: Semi Annually to be paid on June 1 and December 1, beginning June 1, 2021, Interest will be computed on the basis of a 360-day year consisting of twelve 30-day months. Interest accrual will be based on the outstanding principal balance from the draw date to the pay down date.

Principal Payment: Bond Pledge for a five year period, with the line reviewed annually. Annual 30 day resting period.

Maturity Date:	Bond Pledge will be for a five year period, with the line reviewed on an annual bases, June of each year.
Interest rate:	Prime rate as reported by the Wall Street Journal (3.25%), rate changes daily. Rate based on primary operating deposit relationship with us.
Origination fee:	$2,500 Origination Fee
Expenses:	Borrower will pay all reasonable costs and expenses associated with the preparation, due diligence, administration and enforcement of all documentation executed in connection with the Credit Facility, including Bank of the Pacific's attorney fees for initial review and approval of documentation, not to exceed $1,500.
Security:	The Bond will be a General Obligation Bond Pledge of the District. For as long as the Bond is outstanding, the District will irrevocably covenant and agree that it will include in its budget and levy an ad valorem tax upon all taxable property within the District subject to taxation without a vote of the people in the amount that will be sufficient, together with all revenues and money of the District legally available for such purposes to pay the principal of and interest on the Bond as the same become due. The district will irrevocably pledge that such tax will be within and as a part of the tax levy permitted to Fire Districts without a vote of the people. The full faith, credit

and resources of the District will also be irrevocably pledged for the budget and appropriation of those amounts and the punctual payment of the principal of and the interest on the Bond. The Bond would not constitute a debt or indebtedness of Pacific County, the State, or any political subdivision thereof other than the Fire District.

The Bank would hold the Bond with no intent to sell or transfer.

Conditions:

The Bond documents would be prepared by Bond Counsel and in the standard forms customarily required by the Bank for tax exempt, municipal funding and would include terms and conditions not discussed above.

Legal Opinion: Borrower to provide an unqualified legal opinion of nationally recognized bond counsel, in form and substance acceptable to Bank and its legal counsel, that (i) the resolution and all documents related to the Credit Facility have been properly adopted, authorized and executed; (ii) the resolution and all documents related to the Credit Facility constitute a legally binding obligation of the Borrower, payable from the Security and enforceable according to their terms (subject to standard exceptions); (iii) interest payable on the Credit Facility is exculpable from net income for purposes of federal and state income taxes.

Credit Approval: The Bank will review the Fire Districts recent 5-Years of financial information as part of the credit approval process. The estimated time for approval process is approx.., 2 weeks. Prior to closing the Bank would require

1. An executed Bond Purchase Agreement
2. A copy of the Districts executed authorizing resolution
3. The original Bond or Note

B. RELATIONSHIP PRODUCTS AND SERVICES

THE FOLLOWING PRODUCTS AND SERVICES BELOW ARE AVAILABLE AND RECOMMENDED FOR BORROWER:

- Business operating account relationship

C. TERMS AND CONDITIONS

FINANCIAL REPORTING

Borrower is to provide Lender with the following financial information:

- ***Annual Internally prepared Statements and Budget.*** As soon as available, but in no event later than **90** days after the end of each fiscal year, Borrower's Funding Resources and uses of Arising from Cash Transactions and Annual Budget Positions all accompanying notes for the year end.
- ***Annual Audited Statements.*** Subject to availability depending upon audit schedule and when available through the Office of the Washington State Auditor.

D. CLOSING NOTICE

This term sheet is not meant to be nor shall it be construed as an attempt to define all of the terms and conditions of the transactions involved in this financing. Rather, it is intended only to outline certain basic points of business understanding around which the legal documentation is to be structured. Any outside legal expenses incurred will be paid by the Borrower, regardless of whether the proposed transactions are consummated. Further negotiations within the general scope of these major terms shall not be precluded by the issuance of this term sheet and its acceptance by the Borrower.

This Term Sheet Proposal contains confidential and proprietary loan structuring and pricing information. Except for disclosure on a confidential basis to your accountants, attorneys and other professional advisors retained by you in connection with the credit facilities contained in this Term Sheet Proposal or as may be required by law, the contents of the Term Sheet Proposal may not be disclosed in whole or in part to any other person or entity without our prior written consent, provided that nothing herein shall restrict disclosure of information relating to the tax structure or tax treatment of the proposed Credit Facility.

Oral agreements or oral commitments to loan money, to extend credit, or to forbear from enforcing repayment of a debt are not enforceable under Washington law.

Thank you for this opportunity to discuss this financing with the District and its financial team.

STRATEGIC PLAN

PACIFIC COUNTY FIRE PROTECTION DISTRICT NO. 1

APPROVED DECEMBER 17, 2019
REVISED JULY 1, 2020

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EXECUTIVE SUMMARY

Pacific County Fire District #1 is a highly dynamic organization, which is in a constant state of change. Recognizing the need to constantly identify and meet the community's needs and/or challenges, the Board relies on planning to ensure the District is an effective and efficient public safety organization. In addition, regulatory agencies are constantly changing the statutory requirements and standards to ensure the safety of the community and our members.

Successful strategic planning provides a "road map" for focused and efficient management of the fire district. This systematic and continuous process identifies intended outcomes, steps to accomplish the outcomes, and how we will measure or evaluate the outcomes. There are many benefits to strategic planning:

- Clearly defines the purpose of the organization
- Helps to establish reasonable and objective goals
- Provides a pathway to communicate goals and objectives to internal and external stakeholders
- Focuses resources, personnel and finances, on priority goals
- Provides a framework where progress is clearly measured
- Establishes a mechanism for informed changes through regular review
- Helps to develop a sense of ownership in the plan

Strategic plans are dynamic and are meant to be a forward moving process. The plan will be available and shared with all District members and the community we serve. It is the intent of the Fire District to publicly review the plan quarterly, and update the plan annually.

TEAM

In July 2019, the Board of Fire Commissioners met during a workshop to establish a current Strategic Plan. District members, including paid and volunteer, attended the workshop and provided input during this meeting. Below is a summary of the internal and external stakeholders the District will need to involve:

Internal

- Board of Fire Commissioners
- Administrative Staff
- Command Staff and Line Supervisors (Paid and Volunteer)
- Line Staff (Paid and Volunteer)

- IAFF Local #3999 (Union)
- Pacific County Firefighters Association (Volunteer)

External

- Citizens of the Fire District
- Visitors to the area
- Agencies: Pacific County Sheriff's Office, Ocean Beach Hospital, Pacific County DCD, Ilwaco Fire Department, Long Beach Fire Department, Pacific County Fire District #2, Pacific County Fire District #4, North Beach Water District, Pacific County Communications (PACCOM)

MISSION STATEMENT

Pacific County Fire District #1 is dedicated to the protection of life and property by providing quality cost-efficient customer service through fire suppression and prevention, emergency medical services, and public education for our community.

DISTRICT VALUES

Integrity

- We consistently adhere to protocols and best practices
- We take ownership of our actions and words
- We hold ourselves and peers to the highest professional standards
- We earn the trust of the public through the stewardship of resources

Compassion

- We give all patients the same standard of care and courtesy
- We are patient with others and ourselves
- We help others to learn and grow

Communication

- We are truthful in all written and verbal communications
- We talk **with** people instead of about them
- We ask for help when we need it
- We do not use or tolerate degrading language
- We address issues quickly and constructively through the appropriate channels

Professionalism

- We work to the best of our abilities at all times
- We learn from our mistakes and train so they are not repeated
- We invest in our members and provide tools that improve our effectiveness
- We foster growth and continually learn to improve our skills and service to the community

Respect

- We are inclusive of District members, regardless of race, religion, gender, age, relationship status, physical ability or sexual orientation.
- We listen, encourage, congratulate, be helpful, and say "thank you"
- We treat other as we would like to be treated
- We leave things better than we found them

S.P.O.T. ANALYSIS

In July 2019, the Board held a workshop to start the Strategic Planning process. The first step in this process was analyzing the District's strengths, problems (disconnects), opportunities, and threats (S.P.O.T.). These points are documented below, and are the essential in goal setting.

Strengths

- The District is dynamic to adapt and meet community needs
- Recognizable and discernable from other fire departments
- Positive reputation for our strengths
- We understand risks & we go about them in a safe and sane manner
- Excellent equipment – well maintained
- Strong institutional emphasis on training and certification
- Lowest cost per tax payer within the District
- Make most of what we have by being flexible and efficient – able to multi-task
- Washington Survey and Rating Bureau (WSRB) at a Class 5
- Encourages people to volunteer in a variety of ways - inclusivity
    - Career members see volunteers as a great support

- Higher percentage of tax base within the County to help fund our service
- FD#1 is the "go to" when people need answers – often from people not local
- Community room available for public usage
- Very good senior leadership
- Geographically diverse
- District Mechanic does a great job keeping our equipment & vehicles operational
- We really listen to our community & their problems
- Respect from other area departments
- OBH has high respect for what we do – they trust us!
- Community trusts us
- Encourage volunteers to create a pathway for a career

Problems / Disconnects

- Expenses are growing faster than revenues
- We are stretched too thin (staffing)
- Efficiency can lead to vulnerability
    - Stretched too thin
- Equipment is aging and becoming obsolete quicker than we can budget for replacement / upgrade
- Communicating the different interests & motivations among career, volunteers, chiefs/admin & commissioners – and can be even on an individual level
- We struggle to consistently collaborate with other departments on the Peninsula
- We are territorial, both geographically and emotionally
- Training is inconsistent among shift and also career vs. volunteers
    - Need more time doing practical training
- Inability to settle contract negotiations for wages/total compensation
- Lack of an effective County Fire Marshal
    - Failure to inspect what is expected for safety (community and firefighter safety)
    - Weak link in our rating of Class 5

- Lack of North Beach Water District to FD1 cooperation on use of hydrants – Board to Board collaboration needed
- District Mechanic needs a succession plan
- There is a lack of trust
- The website is not operable
- If we stop interfacility transfers, we reduce revenue
- Sheriff's Office service levels and response times (firefighter safety)

Opportunities

- Use PSA's to inform & educate the community about District services
    - How do we build on it?
- Social media
- Voter approved levies, bond, or lid lift to address staffing and capital expenses
- Approach County to seek approval to cut trees 100' from home – rewrite ordinance for fire break
- Develop our training property
- Maybe consolidation of Ilwaco, Long Beach, and FD1
- Contract our service to other jurisdictions
- Quarterly strategic plan review – open meeting = more input
- Create more connection between career & volunteers
- Create a willingness to change culture
- Engage the public in more opportunities to volunteer
- Need to pursue more grants
- Leverage the strength of all employees & volunteers to increase volunteers
- More collaborations with staff from commissioners
- Transfers could be stopped
- Surfside – full service
    - Perhaps volunteers could do weekends?
- Reports could be changed from written to electronic entry – could offer some efficiencies
- Mentorship program (informal or formal) to support and guide new members

- Joint training with other fire departments on Peninsula
    - Joint members (dual membership)
- Joint training across the river

Threats

- Political boundary changes (annexation)
- Legislative changes that impact us financially that are needless
- Threat of more certification – not only cost but time
- Legislation can change order for taxing jurisdiction, includes pro-rationing
- Social media "fake news"
- Natural disasters – all kinds
- Property devaluation
- Sheriff's Office service levels
- Variable costs outside our control on several expenditures
- Hospital changes
- Transportation vulnerability
- Radio communication can be generally out of date
    - May need to consider our own dispatching
- Drugs & violence
- Aging & growing population

GOALS

One Year Goals 2020:

1. Establish a group of no more than four (4) members that will work to improve intradepartmental communications. The group shall consist of one (1) volunteer representative, one (1) union representative, one (1) administrative representative, and one (1) Fire Commissioner. A significant amount of discussion will be appropriate in the selection of the committee members.

2. Staffing appears to be too thin to meet the growing demands of the District. A committee of not more than five (5) people should be convened to find the balance for both present and future needs for the District. The group should include a mixture of representation from the Union, volunteers, and command staff.

3. We must find economic solutions that will better match our revenue and expense streams, while enabling us to set aside reserves for replacement of capital equipment.

4. Participate in feasibility study to assess viability of fire department consolidation among Ilwaco, Fire District #2, Long Beach and Fire District #1

5. Successful renewal of the Fire District's 6-year EMS levy

6. A plan identifying a clear succession of key personnel needs to be completed

7. Update and improve the District's website to reflect current services and meet State law

8. Replace phone system.

9. Implementation of Electronic Report Writing.

10. Certifications for 10 District Personnel Officers & 5 Volunteer firefighters.

11. Consider utilizing outside training instructors to keep up with industry changes

12. Transition from a traditional training model to a proficiency based training model.

13. Implement PSA's for Public Service and Volunteerism.

14. Improve and increase security at facilities

15. Seaview overhead garage doors need replaced

Intermediate Goals 2021 & 2022

16. Mutual Aid Agreement with other locals fire departments - COMPLETED

17. Telecommunications system upgraded – MOVED TO LONGER TERM GOALS

18. Training Facility funding gap resolved

19. Seaview & Litschke need siding and paint

20. Cash Reserve > 6 month's operating expenses - COMPLETED

21. Volunteer agency to agency coop

22. Purchase One fire engine/tender, remount or purchase two ambulances - ON-HOLD

23. Establish Intern Program for EMS / sponsor District members for Paramedic training – ON-HOLD

Longer Term Goals 2023 & 2024:

24. Beginning 2023 relations at all levels is working well – all stakeholders say so

25. Staff turnover is < state average for similar sized districts

26. Fire and EMS response times meet or exceed published standards and/or laws

27. Training Facility is under development

28. Ample reserves are in place for future equipment needs

29. Cultural shift is near complete by 2024

30. Telecommunications system upgraded

OPERATIONAL PLAN

The operational plans provide an organizational tool for the successful completion of the identified goal. The plans identify the goal, the action plan, and personnel responsible for each plan. The organizational plans shall be reviewed and regularly updated to indicate the progress in achieving the goal.

The "Strategic Planning Operational Plan" is designed to assist in tracking needs and progress including identifying personnel involved, timelines, resource needs, budget, and progress.

GOAL: **Improve personnel and management relations**

ACTION PLAN: Establish a committee of one (1) Union; one (1) management; one (1) volunteer; and (1) Commissioner to develop a plan to improve intradepartmental relations

PERSONNEL: Commissioner Long

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion

GOAL: **Sustain and improve staffing to meet the growing demands of the Fire District**

ACTION PLAN: Establish a committee of Union, volunteers, and command staff to evaluate and identify methods to ensure adequate personnel are available to meet the deployment needs of the community

PERSONNEL: Chief Brundage

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Hire 2 FT Employees	Jacob Brundage	Fall 2019		2020- $191,056.17	COMPLETED
Hire PT Employees	Jacob Brundage	Spring 2020		2020- $173,614.44	ON-HOLD
Hire Training Captain	Jacob Brundage	Summer 2020		2020- $126,265.42	ON-HOLD

*THE GOAL OF IMPROVING STAFFING TIES INTO THE SUCCESSION PLANNING GOAL.

GOAL: **Establish a financial plan to ensure long-term funding for District needs**

ACTION PLAN: Develop a long-term financial plan that identifies solutions to ensure stable funding for operations and funds a capital equipment reserve

PERSONNEL: [redacted]

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Develop a cash flow projection for next 24 months	[redacted]	December 2019 (UPDATE QUARTERLY)		N/A	December 2019 ON-GOING
Update 5-year Capital Expenditure Plan	[redacted] Jacob Brundage	2nd Quarter 2020		N/A	ON-HOLD

GOAL: **Participate in a feasibility study to assess the viability of the consolidation of fire services**

ACTION PLAN: Actively participate in a feasibility study with City of Ilwaco, City of Long Beach, and Pacific County Fire District #2 (Chinook) to determine potential efficiencies (operationally or financially) that would benefit the community.

PERSONNEL: Commissioner Hill

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Send support letter	Commissioner Hill	November 2019		N/A	Completed

GOAL: **Successfully renew the District's 6-year EMS levy**

ACTION PLAN: Communicate to District members and the community the benefits provided by the EMS levy.

PERSONNEL: Chief Jacob Brundage

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Pass resolution for 2020 ballot	Board	December 2019			Completed
EMS levy fact sheet	Chief Brundage	January 2020			Completed
Speaking opportunities	Chief Brundage	January 2020			Completed

COMPLETED

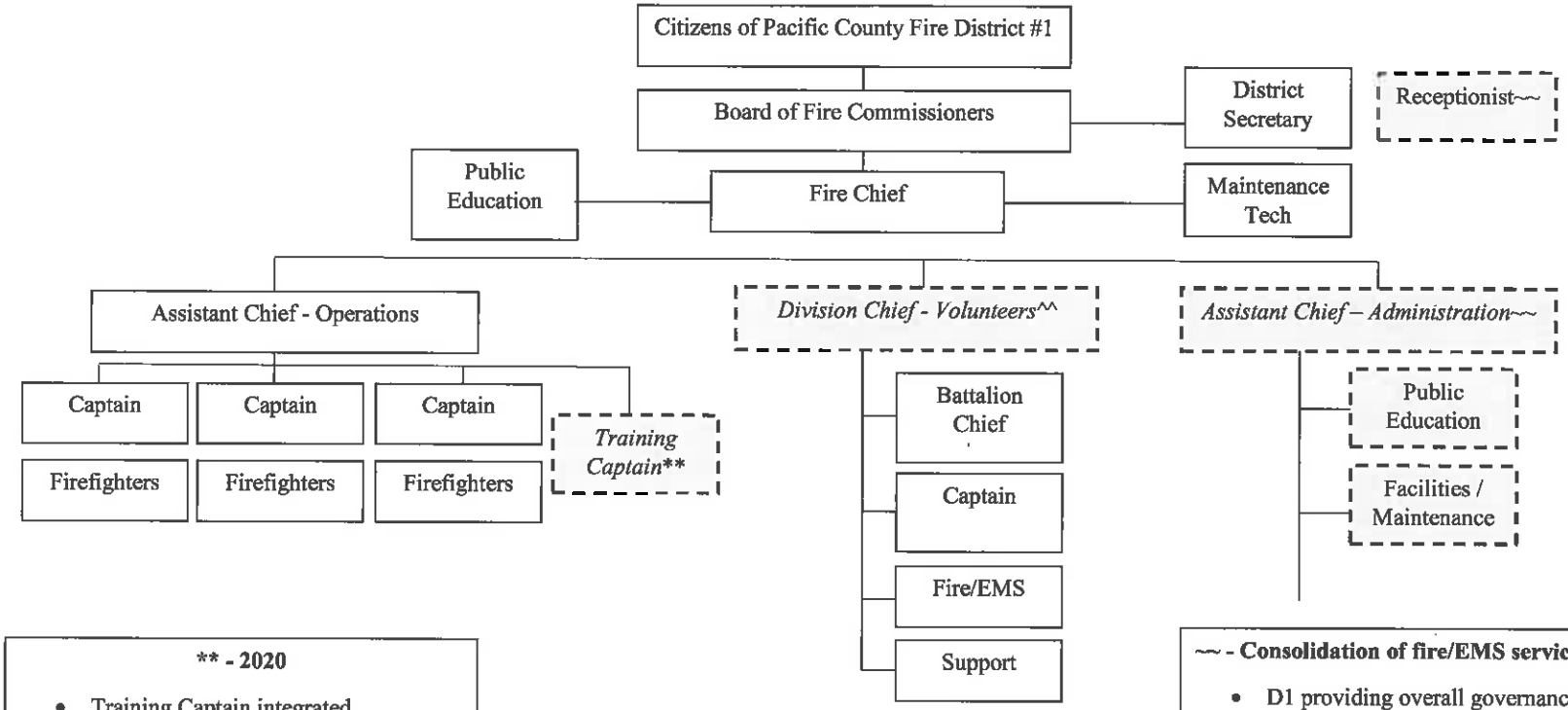
GOAL: **Establish a succession plan for key critical positions**

ACTION PLAN: Complete a succession plan for key personnel, whom hold specialized positions

PERSONNEL: Chief Jacob Brundage

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Organizational Chart	Jacob Brundage	Fall 2019			Completed ON-GOING
Training Captain for AC Karvia	Jacob Brundage	Summer 2020		$126,265.42	ON-HOLD

*THE GOAL OF SUCCESSION PLANNING TIES INTO THE IMPROVING STAFFING GOAL.



**** - 2020**

- Training Captain integrated. Implementation of CBT/PBT & health/wellness. (Union position)
- Add two additional full time personnel (Kelly day)
- Part-time integration to assist with transfers and WSRB score

^^ - 2021

- Division Chief of Volunteers integrated. Efficiency of managing existing programs, while implementing new. (Non-Union position)
- Eliminate A/C of Administration; re-configure JPR for A/C Operations

~~ - Consolidation of fire/EMS services

- D1 providing overall governance.
- A/C – Administration would oversee fire marshal (code enforcement, public education, maintenance/facilities, and emergency management duties.
- Part-time receptionist + Part-time facilities
- Volunteer chain can expand w/o issue

GOAL: Update and improve the District's web-site

ACTION PLAN: Update and improve the District's web-site to meet State law and accurately display the District's current services

PERSONNEL: [redacted] Lani Karvia

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Re-format the web-page	[redacted] Lani Karvia	December 2019	Active Internet Solutions	$2500	COMPLETED
Training for staff	[redacted] / Lani Karvia	December 2019	Active Internet Solutions	N/A	COMPLETED
Monthly updates of Board packets	[redacted] Scan) / Lani Karvia (Upload)	On-going		N/A	ON-GOING
Website Updates	Lani Karvia	On-going		N/A	ON-GOING

GOAL: **Implement an electronic patient care report writing system**

ACTION PLAN: Evaluate and acquire a new electronic patient care reporting system that is user friendly and efficient

PERSONNEL: Assistant Chief Brad Weatherby

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Establish a committee	A/C Weatherby	October 2019		N/A	Completed
Acquire mobile data computers	A/C Weatherby	ON-HOLD		$10,000	ON-HOLD

ON HOLD

GOAL: **Successfully attain certifications for fifteen (15) District personnel, including officers and volunteers**

ACTION PLAN: Provide certification training for District Officers or aspiring officers at the IFSAC Fire Officer 1 level. Provide certification for Firefighters (volunteer and paid) at the IFSAC Firefighter 1, Firefighter 2, and Hazardous Materials Operations level.

PERSONNEL: Assistant Chief Mike Karvia

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Firefighter Academy	Mike Karvia	January – July 2020	State evaluation, facility rental	$1,000	July 2020
Fire Officer 1 course	Mike Karvia	August – September 2020	Books, instructors, State evaluation	$10,000	September 2020
Firefighter 2 course	Mike Karvia	January – February 2020	Books, instructors, State evaluation	$2000	February 2020

*2020 CERTIFICATIONS OBTAINED:

FIREFIGHTER I – 3
FIRE OFFICER I – 12
FIREFIGHTER II - 4

GOAL: **Consider utilizing outside training instructors to keep up with industry changes**

ACTION PLAN: Evaluate and retain outside instructors to keep District Officers, Firefighters, and EMS personnel abreast of changes affecting our department

PERSONNEL: Chief Jacob Brundage, Assistant Chief Mike Karvia, Assistant Chief Brad Weatherby

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Street Command Course	Mike Karvia	December 2019		$2000	Completed
PHTLS	Brad Weatherby	June 2020	Meals, employee time	$500	Completed
ACLS/PALS	Brad Weatherby	January 2020	Meals, employee time	$100	Completed
ACLS/PALS	Brad Weatherby	September 2020	Meals, employee time	$100	September 18, 2020
Pediatric Emergency Assessment Recognition and Stabilization	Brad Weatherby	October 2020	Meals, employee time	$200	October 24, 2020
EMS Evaluator	Brad Weatherby	October 2020	Meals, employee time	$100	October 3, 2020

GOAL: **Transition from a traditional training model to a proficiency based training model**

ACTION PLAN: Establish a competency and proficiency based training program for all District personnel

PERSONNEL: Chief Jacob Brundage, Assistant Chief Mike Karvia, Assistant Chief Brad Weatherby

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Company level live fire evolutions	A/C Karvia	Fall 2020	MERTS	$3000	Fall 2020

GOAL: **Implement to use of public service announcements (PSA) for public service and volunteerism**

ACTION PLAN: Evaluate and utilize multiple forms of media to effective communicate public safety issues and volunteer recruitment needs

PERSONNEL: Lani Karvia

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Update website	Lani Karvia	2019	Active Internet Solutions	$2500	Completed ON-GOING
Establish YouTube channel for video	Lani Karvia	December 2019		N/A	Completed
Recruitment Video EMS	Lani Karvia	Fall 2019	Production West	$500	Completed
Recruitment Video Fire	Lani Karvia	UNKNOWN	Production West	$500	UNKNOWN
SAFER Grant for Volunteer Recruitment and Retention	Jacob Brundage/[redacted]	May 2020	FEMA	$10,200	Summer 2020

GOAL: **Improve and increase security at District facilities**

ACTION PLAN: Evaluate and implement facility security measures to protect District personnel and property.

PERSONNEL: [redacted]

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Install outdoor camera system (Admin)	Lani Karvia	December 2019	Cameras, Burton	$1500	COMPLETED
Install security lock on front door (Admin)	Brad Weatherby	December 2019		$3000	COMPLETED
Install 2 additional outdoor cameras to cover blind spots (Admin)	Lani Karvia	July 2020	Camera, A/C Karvia	ALREADY PURCHASED	July 2020

GOAL: **Replace Seaview Station overhead garage doors**

ACTION PLAN: Remove unsafe wood overhead garage doors and replace with safe and efficient overhead garage doors

PERSONNEL: Assistant Chief Brad Weatherby

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Remove / replace wooden overhead doors	A/C Weatherby	April 2020	Small works roster	$40,000	ON-HOLD

ON-HOLD

KEY PERFORMANCE INDICATORS

Key performance indicators (KPIs) are used to measure output and outcome based performance. While there are many variables that affect outcomes, effective and efficient outputs generally lead to favorable outcomes. It will be the responsibility of all members to take an active role in meeting the benchmarks listed. It is the responsibility of the command and company officers to provide the tools necessary to be successful.

The following outputs are based on industry standards and State law.

STAFFING AND DEPLOYMENT

Fire Operations

1. Assemble six (6) firefighters at a working fire within fourteen (14) minutes eighty percent (80%) of the time. (NFPA 1720)

2. Firefighters display turnout times of less than ninety (90) seconds, ninety percent (90%) of the time. (NFPA 1720)

3. Firefighters initiate an attack on a working fire within two (2) minutes upon arrival ninety percent (90%) of the time. (NFPA 1720)

- *Total number of firefighters includes mutual aid resources.*
- *Firefighters must meet the Washington State standards for a structural and/or wildland firefighter*
- *Response time is the time from notification of incident (tone-out) to arrival at the incident scene*
- *Turnout time is defined as the time between notification of incident (tone-out) to responding.*

EMS Operations

1. Meet Washington State KPIs for stroke, acute coronary syndrome (ACS)/chest pain, and critical trauma patient management.

2. Response times will meet Washington State WAC 246-976-390 7(c) Rural Response Area standard.

3. Turnout times of sixty (60) seconds ninety percent (90%) of the time. (NFPA 1720)

    - *Response time is the time from notification of incident (tone-out) to arrival at the incident scene*
    - *Turnout time is defined as the time between notification of incident (tone-out) to responding.*

EMS KPI DATA FROM WEMSIS IS UNAVAILABLE.

TRAINING

Fire related training KPI's meet or exceed the standards as set forth by statute WAC 296-305 or other published standards

Emergency medical services training shall be commensurate with Washington Department of Health, per certification level; and meet the additional requirements as forth by the Medical Program Director.

1. Operational (combat) firefighters attain IFSAC Firefighter 1 certification within eighteen (18) months of acceptance.

2. Operational (combat) firefighters attain IFSAC Firefighter 2 certification within three (3) years of acceptance.

3. All operational firefighters, certified at the IFSAC Firefighter 1 level shall strive to complete a minimum of fifteen (15) total hours of training per month. (WSRB)
    a. *This KPI will be applied to volunteer operational firefighters, starting in year 2021*

4. All operational firefighters, certified at the IFSAC Firefighter 2 level shall strive to complete a minimum of ten (10) total hours of training per month. (WSRB)
    a. *This KPI will be applied to volunteer operational firefighters, starting in year 2021*

5. All operational firefighters shall complete a minimum of one (1) live fire training exercise per year. (WSRB)

6. All members who drive apparatus (Level 4 – or higher) shall complete EVIP Operator recertification requirements (WSRB or State Law)

7. All chief and company officers shall complete a minimum of sixteen (16) hours annually in leadership, command, or JPR specific duties. (WSRB)

8. All EMS certified personnel complete the approved OTEP or PCEP for recertification

9. All paramedics remain current in AHA Advanced Cardiac Life Support, AHA Pediatric Advanced Life Support, and NAEMT Prehospital Trauma Life Support.

The data showing if benchmarks set have been met are on the following page titled, "Key Performance Indicator Data."

FIRE OPERATIONS KEY PERFORMANCE INDICATORS (KPI) - 2020

DATE	DISPATCH	INCIDENT	TYPE	ZONE	KPI #1 MET	KPI #2 MET	KPI #3 MET	NOTES
6-Jan	6:11	47	Building	NP	YES	NO	YES	
15-Jan	21:04	90	Building	OP	NO	?	YES	(1) KPI #1: only 4 firefighters on-scene
9-Apr	14:19	579	Building	NP	YES	YES	YES	
17-Jun	19:53	996	Building	NP	NO	NO	YES	(1) Dispatched to wrong address

KPI #1: Assemble six (6) firefighters at a working fire within fourteen (14) minutes eighty percent (80%) of the time
KPI #2: Firefighters display turnout times of less than ninety (90) seconds ninety percent (90%) of the time
KPI #3: Firefighters initiate an attack on a working fire within two (2) minutes upon arrival ninety percent (90%) of the time

KEY PERFORMANCE INDICATOR DATA - 1st Quarter 2020

			JANUARY					FEBRUARY					MARCH					TOTAL
			FIRE	LEADERSHIP	FIRE CRITERIA MET	EMS HOURS	EMS	FIRE	LEADERSHIP	FIRE CRITERIA MET	EMS HOURS	EMS	FIRE	LEADERSHIP	FIRE CRITERIA MET	EMS HOURS	EMS	LEADERSHIP
OFFICERS																		
	BRUNDAGE	JACOB	4	0	FALSE	18	YES	5.5	40	TRUE	3.5	YES	4	0	FALSE	1	YES	40
	KARVIA	MIKE	28	0	TRUE	0	NO	25.5	0	TRUE	2	YES	9	0	FALSE	3	YES	0
	WEATHERBY	BRAD	13.5	0	TRUE	22	YES	9	0	FALSE	14	YES	6	0	FALSE	2	YES	0
	KNUTZEN	DOUG	4	0	FALSE			1.5	0	FALSE			1	0	FALSE			0
	DECONTO	MIKE	3.5	0	FALSE	17	YES	5	0	FALSE	2.5	YES	13	0	TRUE	1	YES	0
	DERREY	JASON	1.5	8.5	TRUE	4	YES	0	0	FALSE	2	YES	5	0	FALSE	1	YES	8.5
	HALDEMAN	NICK	10.5	8.5	TRUE	3	YES	59	9	TRUE	0	NO	4	0	FALSE	3	YES	17.5
	BELLINGER	STEVE	2	0	FALSE	19	YES	2.5	0	FALSE	2	YES	1	0	FALSE	1	YES	0
	KARVIA	LANI	2	0	FALSE	0	NO	8	0	FALSE	7	YES	2	0	FALSE	5	YES	0
	LEHMAN	GRANT	2	0	FALSE	0	NO	6	0	FALSE	2	YES	0	0	FALSE	0	NO	0
	WAIT	HARLEY	24	0	TRUE	2	YES	25	0	TRUE	0	YES	11	0	FALSE	4	YES	0
FIREFIGHTERS																		
	ALLSUP	DAVID	2.5	0	FALSE	5	YES	0	0	FALSE	0	NO	0	0	FALSE	0	NO	0
	ARCHER	JEFF	0	0	FALSE	17	YES	10	0	TRUE	5	YES	10	0	TRUE	0	NO	0
	BAKER	JUSTIN	0	0	FALSE	0	NO	2	0	FALSE	7	YES	6	0	FALSE	2.5	YES	0
	BARDONSKI	CORY	5	0	FALSE	3	YES	4	0	FALSE	0	NO	8.5	0	FALSE	0	NO	0
	BURTON	SAM	2	0	FALSE	0	NO	3	0	FALSE	1	NO	3	0	FALSE	0	NO	0
	DAVIS	BRIAN	17	0	TRUE	5	YES	35	0	TRUE	1	YES	29	0	TRUE	5	YES	0
	GAERLAN	JAMES	4	0	FALSE	2	YES	5	0	FALSE	0	NO	11	0	TRUE	4	YES	0
	HARRINGTON	KYLE	4	0	FALSE	19	YES	3.5	0	FALSE	1	YES	2	0	FALSE	0	NO	0
	JONES	KERRY	0	0	FALSE	0	NO	0	0	FALSE	0	NO	0	0	FALSE	0	NO	0
	LUCE	NATASHA	2	0	FALSE	0	NO	5.5	0	FALSE	6.5	YES	6	0	FALSE	1	YES	0
	MAYFIELD	RALEIGH	23	0	TRUE	1	YES	25	0	TRUE	2	YES	11	0	FALSE	0	NO	0
	RAICHL	JOSH	2	8.5	TRUE	5	YES	68.5	0	TRUE	2	YES	11.5	0	TRUE	12	YES	8.5
	REYNOLDS	TYLER	3.5	0	FALSE	3	YES	8.5	0	FALSE	1	YES	7	0	FALSE	2	YES	0
	SCHATZ	RICHARD	4	0	FALSE	0	NO	8	0	FALSE	2	YES	6.5	0	FALSE	1	YES	0
	STAMM	RYAN	3	0	FALSE	0	NO	5	0	FALSE	3	YES	1	0	FALSE	0	NO	0
	TROTTER	COLTEN	0	0	FALSE	3	YES	8.5	0	FALSE	1	YES	8	0	FALSE	2.5	YES	0
	WARNER	ZOEY	15	0	TRUE			28	0	TRUE			11	0	FALSE			0
	WEATHERBY	MICHAEL	0.75	0	FALSE	18	YES	5	0	FALSE	8	YES	5	0	FALSE	3	YES	0
	WILLIAMS	DAVID	0.5	0	FALSE	5	YES	13	0	TRUE	2	YES	3	0	FALSE	3	YES	0
	WIRKKALA	STACY	24	0	TRUE			25	0	TRUE			13	0	FALSE			0
	ZIMMERMAN	TRAVIS	0	0	FALSE	16	YES	2	0	FALSE	8	YES	4.5	0	FALSE	4	YES	0
EMS ONLY																		
	DAVIS	ALEX			FALSE	2	YES			FALSE	7	YES			FALSE	12	YES	0
	DEMARAY	MANDEE			FALSE	0	NO			FALSE	0	NO			FALSE	0	NO	0
	MCKENNA	BRITTANY			FALSE	0	NO			FALSE	2	YES			FALSE	0	NO	0
	SMITH	BETHANY	2	0	FALSE	0	NO	2.5	0	FALSE	4	YES	0	0	FALSE	1	YES	0
	TOBIN	DAVE			FALSE	0	NO			FALSE	8	YES			FALSE	1	YES	0

INDUSTRY ANALYSIS

Growth, Impacts, and Capacity

Over the past five years (2014 – 2018), the Fire District has seen over a 30% increase in overall call volume. The District has been met with financial constraints, which has led to issues with staffing to meet all needs and funding capital projects. Population growth, aging demographics, increasing demand for services and lack of resources (doing more with less) will continue to expose our vulnerabilities.

The ability to grow will require the need to embrace changes in technology and managing the ongoing health and welfare of the members of the District. Changes in technology include electronic records management and increased safety measures to protect our members.

With the current staffing, the District is operating at capacity. The addition of more paid Firefighter/EMT/Paramedics and volunteers will be needed to meet the growing call demands or prior to the consideration of adding any additional services.

Discontinued Services

In the event that the Fire District is unable to continue the existing service levels, it will be necessary to decrease and/or eliminate some services. Those services include (in order of elimination):

1. Paramedic Intercepts

Explanation: Currently, the District provides advanced life support services to Pacific County Fire District #4 (Naselle). While these calls are consist of less than five percent (5%) of the overall call volume, they represent a service that is not of primary concern to the citizens or tax-payers of the District.

AS OF MAY 1, 2020, THE PARAMEDIC INTERCEPTS WITH NASELLE WERE DISCONTINUED.

2. Burn Permit / Burn Violations

Explanation: The District has an interlocal agreement with Olympic Region Clean Air Agency (ORCAA) for the issuance and management of outdoor burning within the District's political boundaries. The District commits resources to this program that are

not completely reimbursable, and no real enforcement capabilities. Costs include permit burn costs, personnel time to manage issuance and complaints, equipment costs for suppression, dispatch fees, and out of service time for crews. Approximately 5% of the overall call volume or approximately 35 – 40% of fire related calls are for burning complaints.

3. Interfacility Transfers

Explanation: The District provides interfacility transfers from Ocean Beach Hospital to other healthcare facilities, long term care, or home. Interfacility transfers are an important service to our citizens, both economically and standard of care. However, performing transfers are logistically extensive and result in staffing concerns. Interfacility transfers consist of approximately 10% of the overall call volume.

4. Public Education Services

Explanation: The District employees a full time Public Education Coordinator who is tasked with providing injury and illness prevention services. These services include the fall prevention program, in-home safety visits, first aid / CPR courses, and other related programs. While prevention is important, it should not prevail over meeting public safety response needs.

5. Public Assistance

Explanation: Approximately 10 – 12% of the District's overall call volume is calls for public assistance. These calls are non-emergent requests for assistance, such as assisting a disabled person into their car for a doctor's appointment. Public assist calls continue to rise due to an increasing aging population and lack of affordable social resources in the area.

MARKETING PLAN

The largest marketing tool that Fire District #1 has is our website. Our site informs taxpayers about services that the District offers which includes, but is not limited to, emergency medical services, billing practices, burn permits, and public education programs. In order to promote our website, the District will utilize the link to our Facebook page. We use our Facebook page to show training opportunities, factually inform about large incidents, and notify the community about upcoming events.

One request that we receive at the District is the availability of t-shirts that citizens and visitors of our community can purchase. Due to policy, we do not sell any of the District member shirts.

We will design a t-shirt which creates a walking advertisement for our website and/or Facebook page without that person looking like a District member. Possible text includes "I support Pacific County Fire District #1," "pcfd1.org" or "Like us on Facebook."

As outlined in the SPOT Analysis, Fire District #1 has a need to increase the number of fire, EMS, and support volunteer members that we currently have. As new volunteers receive fire and emergency medical services training, there is an opportunity to utilize the volunteers to perform District services and supplement career duties.

Fire District #1 has now had two, professional video public service announcements created – one informs about beach fires and one is a fire volunteerism campaign. In order to market the volunteer opportunity at the District, we plan on having an EMS volunteer video produced as well. We currently post these videos to our Facebook page. In addition, we plan on creating a YouTube account which will hold these PSAs and can link to our website. Our final goal is to convert those videos into the format needed to play at our local movie theater. This will help capture the audience that we are trying to reach.

In May of 2020, the District submitted a SAFER Grant for Volunteer Recruitment and Retention. As part of our award request, we asked for funding for the following marketing items:

1. LED Sign - $25,400
2. Media Marketing (TV/Radio/Internet/Etc.) - $10,200
3. Print Marketing (Flyers/Brochures/Signs/Banners) - $4,000

These grant funds can help our District market to potential volunteers in our community through an eye-catching LED sign and print marketing such as flyers and brochures (pens, t-shirts are not allowed) to hand out at community and recruitment events. The production and formatting of the PSAs will also be funded through this grant.

FINANCIAL PROJECTIONS

The District has chosen to keep a minimum cash balance of six (6) months operating expenses at all times. The $1,700,000 needed for 2020 six (6) months of operating costs has been visually earmarked as a "Rainy Day Fund" for the purposes of cash flow projections. This fund can be seen on the Cash Flow Projection worksheets.

Cash flow projection worksheets are included from November 2019 through the end of 2021. We estimate that 98.94% of budgeted tax revenue is collected each year based off of previous years' collection, or $2,770,320 out of the $2,800,000 budgeted.

We estimate the following cash flow for the District from 2022-2024:

1. 2022

a. Beginning Balance
    i. $2,322,980.51
b. Revenue
    i. Tax
        1. Fire - $2,077,740.00
        2. EMS - $692,580.00
    ii. Ambulance Billing - $663,000.00
    iii. General - $371,030.00
c. Expenditures
    i. Payroll/Payables - $3,549,431.91
    ii. GO Bond - $52,787.50
d. Rainy Day Fund-
    i. $1,803,530.00
e. Capital
    i. $525,000.00
f. Total Ending Balance
    i. $2,000,111.10*

2. 2023
    a. Beginning Balance
        i. $2,000,111.10
    b. Revenue
        i. Tax
            1. Fire - $2,077,740.00
            2. EMS - $692,580.00
        ii. Ambulance Billing - $663,000.00
        iii. General - $371,030.00
    c. Expenditures
        i. Payroll/Payables - $3,655,914.87
    d. Rainy Day Fund
        i. $1,857,090.00
    e. Capital
        i. $375,000.00
    f. Total Ending Balance
        i. $1,773,546.23*
3. 2024
    a. Beginning Balance
        i. $1,773,546.23
    b. Revenue
        i. Tax
            1. Fire - $2,077,740.00

2. EMS - $692,580.00
   ii. Ambulance Billing - $663,000.00
   iii. General - $371,030.00

c. Expenditures
   i. Payroll/Payables - $3,765,592.32

d. Rainy Day Fund
   i. $1,857,635.90

e. Capital
   i. $375,000.00

f. Total Ending Balance
   i. $1,437,303.91*

*We will not have sufficient funds to meet the amount needed for the Rainy Day Fund to cover 6 months of operating expenses in 2023 and 2024.

The tax revenue projections for 2021-2024 are estimated at a $1.4 Billion assessed valuation with the collection rate of $2.00 per thousand ($1.50 for fire and $0.50 for EMS). If the assessed valuation of properties within the District boundaries lowers by 10%, it will become $1.26 Billion. This means a total decrease in tax revenue by $280,000 in one year (from $2,800,000 to $2,520,000).

PACIFIC COUNTY FIRE DISTRICT #1

CASH FLOW PROJECTION

2020

MONTH	REVENUE TAX COLLECTIONS FIRE/EMS	AMBULANCE BILLING	MISC REVENUE	REVENUE MONTHLY	EXPENDITURES DATE	VOUCHER TOTAL	VOUCHER MONTHLY	CASH BALANCE
Beginning Balance								$ 2,074,052.88
Rainy Day Fund Begin								$ 1,700,000.00
Captial Fund Begin								$ -
JANUARY	$ 14,806.68	$ 87,086.49	$ 885.25		21-Jan	$ (269,245.76)		$ 374,052.88
ACTUAL					01/29/20	$ (7,347.82)		
				$ 102,778.42			$ (276,593.58)	$ 200,237.72
FEBRUARY	$ 218,849.29	$ 60,479.90	$ 5,795.40		02/18/20	$ (96,380.25)		
ACTUAL					02/28/20	$ (218,990.43)		
				$ 285,124.59			$ (315,370.68)	$ 169,991.63
MARCH	$ 209,647.93	$ 60,355.07	$ 10,034.13		03/17/20	$ (218,792.63)		
ACTUAL					GO BOND INTEREST	$ (1,931.25)		
					03/25/20	$ (26,109.64)		
				$ 280,037.13			$ (246,833.52)	$ 203,195.24
APRIL	$ 879,678.69	$ 63,867.48	$ 161,673.82		04/21/20	$ (408,396.06)		
ACTUAL					04/29/00	$ (9,519.40)		
				$ 1,105,219.99			$ (417,915.46)	$ 890,499.77
MAY	$ 231,232.67	$ 49,708.22	$ 28,871.36		05/19/20	$ (203,110.78)		
ACTUAL					05/27/20	(80,377.99)		
				$ 309,812.25			$ (283,488.77)	$ 916,823.25
JUNE	$ 121,915.61	$ 48,110.82	$ 471,566.55		06/23/20	$ (218,095.59)		
ACTUAL					06/29/20	$ (29,298.57)		
				$ 641,592.98			$ (247,394.16)	$ 1,311,022.07
JULY	$ 17,369.18	$ 55,250.00	$ 30,919.00			$ (278,807.00)		
ESTIMATED								
				$ 103,538.18			$ (278,807.00)	$ 1,135,753.25
AUGUST	$ 28,672.94	$ 55,250.00	$ 30,919.00			$ (278,807.00)		
ESTIMATED					CAPTIAL	$ (390,000.00)		
				$ 114,841.94			$ (668,807.00)	$ 581,788.19
SEPTEMBER	$ 59,275.78	$ 55,250.00	$ 30,919.00			$ (278,806.00)		
ESTIMATED					GO BOND	$ (53,431.50)		
				$ 145,444.78			$ (332,237.50)	$ 394,995.47
OCTOBER	$ 643,211.13	$ 55,250.00	$ 30,919.00			$ (278,806.00)		
ESTIMATED								
				$ 729,380.13			$ (278,806.00)	$ 845,569.60
NOVEMBER	$ 258,332.12	$ 55,250.00	$ 30,920.00			$ (278,806.00)		
ESTIMATED								
				$ 344,502.12			$ (278,806.00)	$ 911,265.72
DECEMBER	$ 20,126.19	$ 55,250.00	$ 30,920.00			$ (278,806.00)		
ESTIMATED								
				$ 106,296.19			$ (278,806.00)	$ 738,755.91
Rainy Day Fund End								$ 1,700,000.00
Captial Fund End								$ -
Ending Balance								$ 2,438,755.91

PACIFIC COUNTY FIRE DISTRICT #1

CASH FLOW PROJECTION

2021

MONTH	REVENUE TAX COLLECTIONS FIRE/EMS	AMBULANCE BILLING	MISC REVENUE	REVENUE MONTHLY	EXPENDITURES DATE	VOUCHER TOTAL	VOUCHER MONTHLY	CASH BALANCE
Beginning Balance								$ 2,438,755.91
Rainy Day Fund Begin								$ 1,751,000.00
Captial Fund Begin								$ 420,000.00
JANUARY	$ 15,680.00	$ 55,250.00	$ 30,919.00			$ (287,171.21)		$ 267,755.91
ESTIMATED				$ 101,849.00			$ (287,171.21)	$ 82,433.70
FEBRUARY	$ 231,840.00	$ 55,250.00	$ 30,919.00			$ (287,171.21)		
ESTIMATED				$ 318,009.00			$ (287,171.21)	$ 113,271.49
MARCH	$ 186,480.00	$ 55,250.00	$ 30,919.00			$ (287,171.21)		
ESTIMATED					GO BOND INTEREST	$ (1,287.50)		
				$ 272,649.00			$ (288,458.71)	$ 97,461.78
APRIL	$ 899,080.00	$ 55,250.00	$ 30,919.00			$ (287,171.21)		
ESTIMATED				$ 985,249.00			$ (287,171.21)	$ 795,539.57
MAY	$ 358,120.00	$ 55,250.00	$ 30,919.00			$ (287,171.21)		
ESTIMATED				$ 444,289.00			$ (287,171.21)	$ 952,657.36
JUNE	$ 36,120.00	$ 55,250.00	$ 30,919.00			$ (287,171.21)		
ESTIMATED				$ 122,289.00			$ (287,171.21)	$ 787,775.15
JULY	$ 17,640.00	$ 55,250.00	$ 30,919.00			$ (287,171.21)		
ESTIMATED				$ 103,809.00			$ (287,171.21)	$ 604,412.94
AUGUST	$ 29,120.00	$ 55,250.00	$ 30,919.00			$ (287,171.21)		
ESTIMATED				$ 115,289.00			$ (287,171.21)	$ 432,530.73
SEPTEMBER	$ 60,200.00	$ 55,250.00	$ 30,919.00			$ (287,170.18)		
ESTIMATED					GO BOND	$ (52,787.50)		
				$ 146,369.00			$ (339,957.68)	$ 238,942.05
OCTOBER	$ 653,240.00	$ 55,250.00	$ 30,919.00			$ (287,170.18)		
ESTIMATED				$ 739,409.00			$ (287,170.18)	$ 691,180.87
NOVEMBER	$ 262,360.00	$ 55,250.00	$ 30,920.00			$ (287,170.18)		
ESTIMATED				$ 348,530.00			$ (287,170.18)	$ 752,540.69
DECEMBER	$ 20,440.00	$ 55,250.00	$ 30,920.00			$ (287,170.18)		
ESTIMATED				$ 106,610.00			$ (287,170.18)	$ 571,980.51
Rainy Day Fund End								$ 1,751,000.00
Captial Fund End								
Ending Balance								$ 2,322,980.51
	$ 2,770,320.00	$ 663,000.00	$ 371,030.00	$ 3,804,350.00		$ (3,500,125.40)	$ (3,500,125.40)	

CHIEF'S REPORT
July 21, 2020
Station 21-1

1. **Personnel Information**
    a. Volunteer
        i. Five new volunteers have completed the entry process.
    b. Career
        i. Nothing new to report

2. **Interfacility transfers**
    a. Interfacility transfer update (January 1 – July 20)
        i. 2020 transfer info: Took = 42; Turned Down = 61; 41% success rate

3. **Inter-agency**
    a. WA EMD/FEMA
        i. Nothing to report on the SAFER grant
    b. PACCOM/PCEMA
        i. COVID-19 SITREPS are only being completed once a week
        ii. The budget committee has met a few times, and has provided a proposal for consideration to the Administrative Board. Based on the submitted budget, the approximate dispatch fees for 2021 is $36,000 (a $5700 increase from 2020's rate). The Administrative Board is scheduled to meet on July 28th for approval.
    c. State Parks/Department of Natural Resources/USFW
        i. 5-ton military surplus offered by DNR as a pass thru grant from the Federal Excess Property Program. Had to cancel, due to a medical emergency, but rescheduled for July 28 at 1000 hours at JBLM.
    d. Pacific County Sheriff's Office
        i. Nothing new to report
    e. Other Fire Agencies
        i. Nothing new to report
    f. Ocean Beach Hospital
        i. Nothing new to report
    g. Other Community
        Nothing new to report

4. **Intra-agency**
    a. Facilities / Apparatus / Equipment
        i. Station 1 exhaust removal system
        ii. Maintenance at Station 2 (garage doors)
    b. Intradepartmental changes during COVID-19
        i. There continues to be positive COVID cases in the County, with additional new cases to be announced in the near future.

ii. Drills and training, in person, have resumed with precautions in place
iii. Zoom is still being utilized for meetings, including District Officer and inter-governmental meetings
iv. We continue to increase emphasis on PPE usage during routine calls

c. July 4th Weekend Summary
i. From July 3rd to July 5th, the District responded to 40 incidents.
1. 2 building fires
2. 1 RV fire
3. 3 grass/brush fires
4. 4 dumpster fires
5. 26 were EMS-related calls.

d. Arbitration
i. Arbitration for grievance #18-002 and 18-003 has been rescheduled for September 29 & 30, 2020
ii. Arbitration regarding grievance #19-001 and 19-002 is on hold until the COVID-19 restrictions have relaxed

e. WSRB
i. Washington Survey and Rating Bureau have set a tentative date for a re-rate of the Fire District on September 14, 2020.

Staff Reports - *A/C Karvia; A/C Weatherby; Pub. Ed. Coord. Karvia*

June 2020 Call Totals

1. Total Calls = 169
a. Fire = 22
b. EMS = 147
c. Patients Transported = 96
d. Major Incidents:
June 7 – Brush fire w/exposures; Seaview
June 17 – Structure fire; Surfside
e. **2020 (YTD) Total – 1072; (2019 YTD – 1296)**

GOOD OF THE ORDER

Kudos to the paid and volunteer firefighters and EMS personnel who worked over the July 4th weekend. It was because of their dedication that we covered all the emergency calls, without difficulty.

Public Education Coordinator Report-June 23-July 21,2020

Community Education, Life Safety Program:							
	Meetings / Trainings						
	June 26 CPR/FirstAid/ Stop the Bleed for DPR						
	Injury Prevention for Children & Teens Online course						
	July 20th Pub ED zoom meeting						
	Upcoming Meeting / Training						
	July 30th NFA Fire Prevention Week Webinar						

	HOME SAFETY VISITS	LOCKBOXES	ADDRESS SIGNS	Child Restraint Seats
JAN	3	2	7	2
FEB	6	3	1	2
MARCH	0	1	3	0
APRIL	2	1	2	0
MAY	1	2	3	0
JUNE	5	1	3	1
JULY				
AUG				
SEPT				
OCT				
NOV				
DEC				

EMS Operations Report

CAN Report 7/17/2020: See Attached

Protocol Update:

- ALS Protocol training conducted by Capt. Derrey 7/10/2020
- BLS Protocol training assigned to FF/PM Archer
- ALS and BLS Protocol Tests in process with MEDIX collaboration
- Protocol Books have been printed and are being distributed to all District EMS Providers
- Ambulance Inventory Check sheets have been updated
- EMS Disposable Supply Master List has been updated
- EMS Disposable Supply Vendor Pricing has been completed (BOUNDTREE Medical will be used). I anticipate approximately 27% savings in disposable costs based on pricing given. This does not factor in the high use items and is a cost per line item analysis.

Transports Update:

- June 2020 63% of June 2019 total transports
- July 1-15, 2020 (50) versus July 1-15, 2019 (62)

Training Calendar:

- July 19, 2020 BLS OTEP Adult CPR ST 21-1
- August - Need to schedule BLS Protocol Training
- September 18, 2020 ALS ACLS/PALS Provider Refresher Training ST 21-1
- September 21, 2020 BLS OTEP Infant CPR ST 21-1
- October 3, 2020 BLS Pediatric Advanced Emergency Assessment Recognition and Stabilization ST 21-1
- October 19, 2020 BLS OTEP Burn Management ST 21-1
- October 24 ALS/BLS ESE Class (EMS Evaluator) ST 21-1

KPI Update:

- WEMSIS is not working correctly making data extraction slow and intermittent
- Working with Melissa Belgau, WA WEMSIS Director, and ImageTrend to identify process improvements and streamline data extraction.
- Continuing to remind providers to enter data in pertinent fields for KPI compliance.

Pacific County Fire District #1

COVID C.A.N. Report

July 17, 2020

Conditions

I. PCFD1 Storeroom PPE levels as of 7/14/2020 are as follows:

A.	N95 masks	412
B.	Particulate masks	
	1. Manufactured	1624
	2. Homemade	170
C.	Disposable gowns	225
D.	Eye Protection (Disp.)	102
E.	Gloves	
	1. Small	21 boxes 50pr ea.
	2. Medium	38 boxes 50pr ea.
	3. Large	37 boxes 50pr ea.
	4. XL	46 boxes 50pr ea.
F.	Cavicide	
	1. Spray(Sanizide)	8 gallons
	2. Wipes	1
	3. Bleach	4 gallons
G.	Hand Sanitizer	
	1. Gallon Bottles	2
	2. 8oz bottles	37
	3. 2oz	120

II. Staff

A. 13 Paramedics (11 available)
    1. 1 on Medical Leave
    2. 1 is the OBH Incident Commander
B. 18 EMTs (18 available)
C. 5 EMRs (5 available)

III. 911 Transport Capability

A. 5 ALS Ambulances
    1. 1 Ambulance designated COVID transport
B. 2 BLS transport Capable Rescues
C. Transport volume June 2020 (96) transports
   vs June 2019 (153) transports
   vs June 2018 (110) transports
D. July first half 2020 transports (50) vs July first half 2019 transports (62)

IV. Interfacility Transport Capability

A. 1 IFT daily 50% of the time

V. Isolation Quarters for Staff unable to return/quarantine home

Actions

I. Implemented COVID transport ambulance (3/19/2020)
II. Implemented COVID exam room (3/19/2020)
III. Implemented COVID transport guideline approved by DOH/MPD (3/20/2020)
IV. Implemented limiting on scene responders to minimum (3/20/2020)
V. Implemented limiting on scene responders to minimum (3/20/2020)
VI. Implemented single responder initial assessment (3/20/2020)
VII. Implemented COVID alert to OBH (3/20/2020)
VIII. Implemented Decon Plan (3/20/2020)
IX. Implemented N95 mask fit testing(3/23/2020)
X. Implemented alternate hospital entrance with OBH for COVID (4/15/2020)
XI. Implemented particulate mask on every patient (4/17/2020)
XII. Implemented N95 on every responder EMS calls (4/17/2020)
XIII. Attend DOH Surge Strike Team meeting with Pacific County in South Bend (4/24/2020)
XIV. Implemented Crew on-coming/off-going temperature checks (4/28/2020)
XV. Implemented Bleach for ambulance mopping (4/28/2020)
XVI. Pacific County open at Phase II (5/23/2020)
XVII. Implemented "In Person" drills and training following DOH guidelines (5/27/2020)
XVIII. June 11, 2020 PCFD1 received 500 N95 masks from joint purchase with City of Long Beach
XIX. June 12, 2020 PCFD1 Fit tested new N95 without success – rejected shipment
XX. Implemented Pacific County Phase 3 – No operational changes made
XXI. Received 220 NIOSH certified N95's 7/9/2020
XXII. Received 1000 3 ply surgical masks 7/13/2020

Needs

1. Interfacility Transport surge capability - Discussion with County and State Surge Strike Team.

NOTICE OF MEETING LOCATION CHANGE
(RCW 42.30)

The Board of Commissioners of Pacific County Fire Protection District 1 will hold a Regular Meeting at:

26109 Ridge Avenue, Ocean Park, WA 98640
AND
Teleconference at (425) 436-6318. Email jamie@pcfd1.org for the access code.
(Location of Meeting)

Tuesday, July 21st, 2020
(Date and Day of Week)

4:00 P.M.
(Time)

To discuss and/or take action on the following items of business:

1. Consent Agenda
2. Other District Business

Dated this 15th day of July, 2020

Pacific County Fire Protection District 1
Board of Commissioners

By: _____
Fred Hill, Chairman of the Board

Copy of Notice given to:

	Date/Time
Commissioner Hill	7/15/2020 / 1620
Commissioner Long	7/15/2020 / 1620
Commissioner Downer	7/15/2020 / 1620
Chinook Observer	7/15/2020 / 1624

Notice posting places, dates and times:

	Date/Time
Station 21-1 Ocean Park	7/15/2020 / 1625
Station 21-2 Seaview	7/15/2020 / 1625

Addressee	Start Time	Time	Prints	Result	Note
Chinook Observer	07-15 16:49	00:00:44	001/001	OK	
Station 2	07-15 16:50	00:00:22	001/001	OK	

Note TMR:Timer TX, POL:Polling, ORG:Original Size Setting, FME:Frame Erase TX, DPG:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSAC:CSAC, FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original, FCODE:F-code, RTX:Re-TX, RLY:Relay, MBX:Confidential, BUL:Bulletin, SIP:SIP Fax, IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF, TEL: RX from TEL, NG: Other Error, Cont: Continue, NO Ans: No Answer, Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full, LOVR:Receiving length Over, POVR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error, PRINT:Compulsory Memory Document Print, DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.

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