

Pacific County Fire Protection District 1  
Regular Commissioner's Meeting  
August 18, 2020 – 4:00 p.m.  
26109 Ridge Avenue, Ocean Park & Zoom



## AGENDA

Establish Quorum/Call Meeting To Order/Pledge of Allegiance

Executive Session for Board for Volunteer FF Monthly Meeting

Consent Agenda (Items that need approval and signatures.)

1. Minutes of Regular Commissioners Meeting held on July 21<sup>st</sup>, 2020
2. Minutes of Special Commissioners Meeting held on August 7<sup>th</sup>, 2020
3. July 28<sup>th</sup>, 2020 4<sup>th</sup> Week Expenses for a total of \$269,223.60
  - a. Claims: \$72,522.68
  - b. Payroll: \$196,700.92
4. August 18<sup>th</sup>, 2020 expenses for a total of \$262,019.01, not including Jack's Country Store
  - a. Claims: \$69,706.84
  - b. Payroll: \$192,312.17

Jack's Country Store: Needs Approval

1. August 18<sup>th</sup>, 2020 expenses for a total of \$243.56

New Volunteer Introduction

Guests and Public Comments

Guests:

Public Comments:

Please introduce yourself and your purpose in attending the meeting.

Presentations and Special Events: None

Secretary's Report

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, July 2020
3. 2020 Cash Flow Statement
4. 2020 Cash Flow Projection
5. Historical Tax Collection Report
6. Systems Design Collection Statistics

Calendar Items and Upcoming Events

1. September 22<sup>nd</sup>, 2020 – Regular Commissioner's Meeting, Station 21-1, 4:00 p.m.  
(4<sup>th</sup> Tuesday in September)

Correspondence: IAFF Local 3999 Intent to Bargain Letter

Pacific County Fire Protection District 1  
Regular Commissioner's Meeting  
August 18, 2020 – 4:00 p.m.  
26109 Ridge Avenue, Ocean Park & Zoom



Old Business: None

New Business:

1. Resolution 2020-05 – Surplus Property: Needs Approval
2. Assistant Chief of EMS and Safety Employment Agreement: Needs Approval

District Chief's Report

1. AC Karvia's Report
2. AC Weatherby's Report
3. Pub Ed Coordinator Karvia's Report

Commissioner's Reports

1. Tom Downer
2. Fred Hill
3. Dennis Long

Personnel Information:

Good of the Order:

Executive Session:

Adjourn Meeting by Chairman

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
DISTRICT SECRETARY'S REPORT  
AUGUST 18, 2020**



**FOR THE MONTH ENDING JULY 31<sup>ST</sup>, 2020**

**REVENUE: \$113,484.00**

**EXPENDITURES: \$288,958.38**

**CURRENT CASH POSITION: \$2,872,073.77**

**ACTIVITIES:**

- 1. Human Resources**
  - a. Continuing to spend a considerable amount of time on personnel issues**
- 2. Grants**
  - a. Received an email from FEMA asking for further specifications on a portion requested in our SAFER grant application.**
  - b. There have been no awards disbursed at this time.**
- 3. District Secretary Schedule**
  - a. Last week of 60-day 4-10's schedule trial.**

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
REGULAR COMMISSIONERS MEETING  
MINUTES JULY 21, 2020**



Commissioner Hill established that a quorum was present and called the meeting to order at 16:00. The meeting was held at 26109 Ridge Avenue, Ocean Park and via teleconference, at (425) 436-6318. Attendance at the meeting included the following District Members:

Commissioner Fred Hill  
Commissioner Dennis Long  
Fire Chief Jacob Brundage

Assistant Chief Mike Karvia  
Assistant Chief Brad Weatherby  
District Secretary [REDACTED]

Commissioner Hill deferred the Executive Session for the Pension and Relief Board to the August 18<sup>th</sup> meeting.

Consent Agenda

1. Minutes of Regular Commissioners Meeting held on June 23<sup>rd</sup>, 2020
2. June 29<sup>th</sup>, 2020 4<sup>th</sup> Week Expenses for a total of \$29,298.57
  - a. Claims: \$6,199.63
  - b. Payroll: \$23,098.94 (2<sup>nd</sup> Quarter L&I)
3. July 21<sup>st</sup>, 2020 expenses for a total of \$19,877.17, not including Jack's Country Store
  - a. Claims: \$18,764.61
  - b. Payroll: \$1,112.56 (2<sup>nd</sup> Quarter PFML)

*Commissioner Long made a motion to approve the consent agenda as prepared, seconded by Commissioner Hill. Motion carried.*

Jack's Country Store

1. June 23<sup>rd</sup>, 2020 expenses for a total of \$446.73

*Commissioner Hill made a motion to approve the expenses for Jack's Country Store, seconded by Commissioner Long. Motion carried.*

New Volunteer Introduction:

Chief Brundage informed that we have 5 new volunteers on our roster – Paul Estrella, Matt Bonney, Zach Graff, Robert Weidner, and Reanna Henrikson.

Guests and Public Comments: None

Presentations and Special Events: None

Commissioner Downer joined the meeting via teleconference.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
REGULAR COMMISSIONERS MEETING  
MINUTES JULY 21, 2020**



Secretary's Report: (Report Attached)

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, June 2020
3. 2020 Cash Flow Statement
4. 2020 Cash Flow Projection
5. Historical Tax Collection Report
6. Systems Design Collection Statistics

Calendar Items and Upcoming Events

1. August 18<sup>th</sup>, 2020 – Regular Commissioner's Meeting, Station 21-1, 4:00 p.m.

Correspondence: None

Old Business:

1. Bank of the Pacific Line of Credit

Commissioner Downer asked if Commissioner Long felt like we need to execute the line of credit, or if we should be prepared to just in case.

Commissioner Long stated that he feels like we need to provide an expression of interest in case the line is needed. He would rather us not draw and pay the interest at this time due to our current cash flow. Our position may be different at the end of the year, but as of now there are no long-term needs. He did confirm that the Bank agreed to the terms that we had countered with.

Commissioner Hill added that we might want to look into utilizing the line in November or December in case we are remotely interested.

Commissioner Downer stated that he was surprised and relieved that our tax revenue is as strong as it has been

New Business:

1. 2020 Strategic Plan – 2<sup>nd</sup> Quarter Review

The 2020 Strategic Plan review is deferred to a workshop after the staff and commissioner reports.

District Chief's Report: See Attached Report

1. AC Karvia's Report – AC Karvia reported that the Firefighter Academy is over at 2 months overdue. We started the Academy with 17 and ended with 5. Napavine attended the practical testing and helped split that cost. We are now waiting for written test results
2. AC Weatherby's Report – See attached.
3. Pub Ed Coordinator Karvia's report – See attached.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
REGULAR COMMISSIONERS MEETING  
MINUTES JULY 21, 2020**



Volunteer Firefighter Zach Graff joined the meeting.

Chief Brundage introduced him as a new volunteer with our Department who is interested in firefighting and possibly EMS.

Commissioner's Reports

1. Tom Downer – None
2. Fred Hill – None
3. Dennis Long – Commissioner Long stated that he is concerned with the PACCOM transition from the old manager to the new one. It is apparent that he has a steep learning curve to overcome by the budget he didn't prepare. We will need to pay close attention to the numbers.

Good of the Order:

See attached Fire Chief's Report.

Personnel Information: None

Workshop: Strategic Plan – 2<sup>nd</sup> Quarter 2020 Review

The meeting recessed for the workshop at 16:23.

The meeting resumed at 16:50

Executive Session: Commissioner Hill called for an executive session at 16:50 for 20 minutes. Chief Brundage and DS [REDACTED] were also in attendance. The session ended at 17:10. No decisions were made.

Meeting adjourned at 17:10.

\_\_\_\_\_  
FRED H. HILL, Commissioner

\_\_\_\_\_  
THOMAS L. DOWNER, Commissioner

Attest:

\_\_\_\_\_  
DENNIS A. LONG, Commissioner

\_\_\_\_\_  
[REDACTED] District Secretary

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
SPECIAL COMMISSIONERS MEETING WORKSHOP  
MINUTES OF AUGUST 7, 2020**



Commissioner Hill established that a quorum was present and called the meeting to order at 16:00 hours. The meeting was held AT 26109 Ridge Avenue, Ocean Park and via Zoom at the meeting included the following District members:

Commissioner Fred Hill  
Commissioner Tom Downer  
Commissioner Dennis Long  
Fire Chief Jacob Brundage

Assistant Chief Brad Weatherby  
Firefighter/Paramedic Travis Zimmerman  
Pub Ed Coordinator Lani Karvia  
District Secretary [REDACTED]

*Commissioner Downer made a motion to approve the agenda, seconded by Commissioner Long. Motion carried.*

Guests and Public Comments: None.

New Business:

1. Hiring of Assistant Chief of EMS and Safety

Chief Brundage informed that he had provided a summary of the three interview periods that the candidate for this position, Thaddeus Bishop, had with District members to the Board. There were many positive comments and good questions asked by staff. Most members are excited. Commissioner Downer had a chance to sit in on the paid staff interview, and Commissioner Long joined the volunteer interview.

Chief Brundage informed that he would like to move forward with giving him a conditional job offer. We are currently working on the background, and he will be completing the UA and physical shortly. We will begin negotiating a contract to have ready for the regular meeting on August 18<sup>th</sup>.

Commissioner Downer informed that he was favorably impressed by the candidate and asked if he is currently working.

Chief Brundage said that he is currently working as a paramedic.

*Commissioner Downer made a motion to authorize the Chief to provide a conditional job offer for the position of Assistant Chief of EMS and Safety, seconded by Commissioner Long.*

Discussion ensued.

Commissioner Long asked if we know of any conditions that Mr. Bishop wants.

Chief Brundage stated that we do not. There has been no discussion of compensation/benefits yet.

Commissioner Long also asked about wages.

Commissioner Downer stated that the Chief Officers have uniform contracts.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
SPECIAL COMMISSIONERS MEETING WORKSHOP  
MINUTES OF AUGUST 7, 2020**



Commissioner Long stated that it sounds like we have a clear path.

Chief Brundage informed that there is no uniqueness to the exempt employee's contracts.

Commissioner Long then asked if we help with relocation expenses.

Chief Brundage stated that we usually don't, but it could be negotiated as part of the benefits package.

Motion carried.

Thaddeus Bishop, candidate for the Assistant Chief of EMS and Safety, joined the meeting via Zoom.

Chief Brundage summarized the meeting for Mr. Bishop and informed that the Board has approved a conditional job for him.

Mr. Bishop thanked the Board on behalf of himself and his family and stated that he would like to extend his sincere appreciation for the Board having faith in him. He promised to give the District 110%.

Executive Session: None

Meeting adjourned at 16:10.

\_\_\_\_\_  
FRED H. HILL, Commissioner

\_\_\_\_\_  
THOMAS L. DOWNER, Commissioner

Attest:

\_\_\_\_\_  
DENNIS A. LONG, Commissioner

\_\_\_\_\_  
District Secretary



# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

07/28/2020 To: 07/31/2020

Time: 15:59:54 Date: 07/28/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1004	07/31/2020	Payroll	1	EFT	DAVID M ALLSUP	5,262.17	
1005	07/31/2020	Payroll	1	EFT	JEFFEREY S ARCHER	5,750.57	
1006	07/31/2020	Payroll	1	EFT	JUSTIN D F BAKER	5,252.58	
1007	07/31/2020	Payroll	1	EFT	CORY A BARDONSKI	4,006.59	
1008	07/31/2020	Payroll	1	EFT	SAMUEL J BURTON	4,831.51	
1009	07/31/2020	Payroll	1	EFT	MICHAEL P DECONTO	4,873.05	
1010	07/31/2020	Payroll	1	EFT	JASON W DERREY	5,370.45	
1011	07/31/2020	Payroll	1	EFT	JAMES GAERLAN	4,932.32	
1012	07/31/2020	Payroll	1	EFT	NICKOLAS HALDEMAN	4,894.24	
1013	07/31/2020	Payroll	1	EFT	KYLE J HARRINGTON	5,029.66	
1014	07/31/2020	Payroll	1	EFT	NATASHA LUCE	4,076.01	
1015	07/31/2020	Payroll	1	EFT	JOSHUA M RAICHL	4,081.30	
1016	07/31/2020	Payroll	1	EFT	TYLER REYNOLDS	3,654.58	
1017	07/31/2020	Payroll	1	EFT	THOMAS C TROTTER	3,666.31	
1018	07/31/2020	Payroll	1	EFT	MICHAEL WEATHERBY	4,587.51	
1019	07/31/2020	Payroll	1	EFT	DAVID L WILLIAMS	4,425.52	
1020	07/31/2020	Payroll	1	EFT	TRAVIS ZIMMERMAN	4,293.11	
1021	07/31/2020	Payroll	1	EFT	JACOB M BRUNDAGE	6,506.15	
1023	07/31/2020	Payroll	1	EFT	TOMMY M HERSEY	4,635.65	
1024	07/31/2020	Payroll	1	EFT	LANI G KARVIA	2,902.76	
1026	07/31/2020	Payroll	1	EFT	MICHAEL J KARVIA	6,051.71	
1028	07/31/2020	Payroll	1	EFT	[REDACTED]	3,919.44	
1032	07/31/2020	Payroll	1	EFT	JOHN B WEATHERBY	6,587.26	
1033	07/28/2020	Claims	1	EFT	SECURITY STATE BANK OF WA	6.80	JULY BANK FEES
1034	07/28/2020	Payroll	1	EFT	INTERNAL REVENUE SERVICE	21,029.03	941 Deposit for Pay Cycle(s) 07/31/2020 - 07/31/2020
1035	07/28/2020	Payroll	1	EFT	PACIFIC COUNTY FIRE DIST #1 LOCAL 3999	1,190.00	Pay Cycle(s) 07/31/2020 To 07/31/2020 - DUES
1036	07/28/2020	Payroll	1	EFT	STATE OF WASHINGTON	2,775.23	Pay Cycle(s) 07/31/2020 To 07/31/2020 - DECONTO, 2779062; Pay Cycle(s) 07/31/2020 To 07/31/2020 - ZIMMERMAN, 6621043; Pay Cycle(s) 07/31/2020 To 07/31/2020 - BARDONSKI, 2803470
1037	07/28/2020	Payroll	1	EFT	WA STATE DEPT OF RETIREMENT	29,764.75	Pay Cycle(s) 07/31/2020 To 07/31/2020 - DCDOR; Pay Cycle(s) 07/31/2020 To 07/31/2020 - LEOFF; Pay Cycle(s) 07/31/2020 To 07/31/2020 - PERS 2; Pay Cycle(s) 07/31/2020 To 07/31/2020 - PERS 3
1022	07/31/2020	Payroll	1	24152	BRIAN DAVIS	2,248.42	
1025	07/31/2020	Payroll	1	24153	LANI G KARVIA	281.67	
1027	07/31/2020	Payroll	1	24154	RALEIGH MAYFIELD	539.48	
1029	07/31/2020	Payroll	1	24155	RICHARD SCHATZ	570.26	
1030	07/31/2020	Payroll	1	24156	HARLEY E WAIT	361.07	
1031	07/31/2020	Payroll	1	24157	ZOEY WARNER	636.94	
1038	07/28/2020	Claims	1	24158	ARAMARK	73.71	7/8 SERVICE; 7/22 SERVICE
1039	07/28/2020	Claims	1	24159	BANK OF THE PACIFIC VISA - 1029	1,120.60	JUNE LK CREDIT CARD CHARGES

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

07/28/2020 To: 07/31/2020

Time: 15:59:54 Date: 07/28/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1040	07/28/2020	Claims	1	24160	BANK OF THE PACIFIC VISA - 1303	594.27	RACK WELDED - COLUMBIA STEEL AND WELDING SUPPLY
1041	07/28/2020	Claims	1	24161	THADDEUS J. BISHOP	1,193.30	NAEMT PHTLS PROVIDER COURSE 6/6/2020-6/7/2020
1042	07/28/2020	Claims	1	24162	BOUND TREE MEDICAL, LLC	29.73	MEDICAL SUPPLIES - TAXED
1043	07/28/2020	Claims	1	24163	CARI COLL	250.00	IFSAC FFI AND HMO TESTING - 7/18/2020, SR. EVALUATOR
1044	07/28/2020	Claims	1	24164	DISH NETWORK ACCT# 8255 1010 1017 4606	85.04	ST1 CABLE
1045	07/28/2020	Claims	1	24165	DISH NETWORK ACCT# 8255 7070 8259 8256	70.28	ST2 CABLE
1046	07/28/2020	Claims	1	24166	ENDURIS WASHINGTON	62,527.00	LIABILITY INSURANCE 9/1/2020-8/31/2020 POLICY YEAR
1047	07/28/2020	Claims	1	24167	MICHAEL J KARVIA	60.46	FOOD REIMBURSEMENT FOR IFSAC FF TESTING AT MERTS
1048	07/28/2020	Claims	1	24168	KING, MARK	200.00	IFSAC FFI AND HMO TESTING - 7/18/2020, EVALUATOR
1049	07/28/2020	Claims	1	24169	LIENHARD, GARRY	300.00	IFSAC FFI AND HMO TESTING - 7/18/2020, TEST CONTROL OFFICER
1050	07/28/2020	Claims	1	24170	NORTH BEACH WATER	117.56	ST1 WATER; ST1D WATER
1051	07/28/2020	Claims	1	24171	PACIFIC OFFICE AUTOMATION	58.72	4/19-5/19 COPY/PRINT; 6/19-7/19 COPY PRINT FEE
1052	07/28/2020	Claims	1	24172	PUBLIC SAFETY CENTER	514.80	PROCEDURE FACE MASKS
1053	07/28/2020	Claims	1	24173	PUD #2 OF PACIFIC COUNTY	526.48	ST2 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY
1054	07/28/2020	Claims	1	24174	STERICYCLE INC.	31.08	BIOHAZARD WASTE DISPOSAL
1055	07/28/2020	Claims	1	24175	STRYKER SALES CORPORATION	997.91	DIRECT CONNECT SENSOR
1056	07/28/2020	Claims	1	24176	SUMMIT LAW GROUP	169.00	ACTIVITY BILLED THROUGH 6/30/2020
1057	07/28/2020	Claims	1	24177	SYSTEMS DESIGN WEST, LLC.	2,687.12	JUNE EMS BILLING
1058	07/28/2020	Claims	1	24178	VERIZON WIRELESS	80.02	E 21-21 MDC AIR CARD, ACCT 242204341-00001; M 21-44 MDC AIR CARD, ACCT 342204208-00001
1059	07/28/2020	Claims	1	24179	WILLAPA HARBOR HOSPITAL CLINIC	828.80	BONNEY, ESTRELLA, HENRIKSON NEW VOLUNTEER PHYSICALS
1060	07/28/2020	Payroll	1	24180	DIMARTINO ASSOCIATES, INC.	1,253.17	Pay Cycle(s) 07/31/2020 To 07/31/2020 - DISINSFF
1061	07/28/2020	Payroll	1	24181	GET PROGRAM	230.00	Pay Cycle(s) 07/31/2020 To 07/31/2020 - GET
1062	07/28/2020	Payroll	1	24182	TRUSTEED PLANS SERVICE CORP	666.14	Pay Cycle(s) 07/31/2020 To 07/31/2020 - DISADMIN
1063	07/28/2020	Payroll	1	24183	WA COUNCIL OF POLICE & SHERIFFS	30.00	Pay Cycle(s) 07/31/2020 To 07/31/2020 - DISWACOPS

## VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

07/28/2020 To: 07/31/2020

Time: 15:59:54 Date: 07/28/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1064	07/28/2020	Payroll	1	24184	TRUSTEED PLANS SERVICE CORP	2,523.04	Pay Cycle(s) 07/31/2020 To 07/31/2020 - DENTAL
1065	07/28/2020	Payroll	1	24185	TRUSTEED PLANS SERVICE CORPORATION	23,011.27	Pay Cycle(s) 07/31/2020 To 07/31/2020 - MEDICAL
001 General Fund 651.100						269,223.60	
							Claims: 72,522.68
						269,223.60	Payroll: 196,700.92

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this \_\_\_\_\_ day of \_\_\_\_\_, District Secretary \_\_\_\_\_

\_\_\_\_\_  
Commissioner Hill

\_\_\_\_\_  
Commissioner Downer

\_\_\_\_\_  
Commissioner Long

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

08/01/2020 To: 08/31/2020

Time: 15:11:18 Date: 08/13/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1095	08/31/2020	Payroll	1	EFT	DAVID M ALLSUP	5,262.18	
1096	08/31/2020	Payroll	1	EFT	JEFFEREY S ARCHER	6,214.82	
1097	08/31/2020	Payroll	1	EFT	JUSTIN D F BAKER	4,177.56	
1098	08/31/2020	Payroll	1	EFT	CORY A BARDONSKI	5,322.68	
1099	08/31/2020	Payroll	1	EFT	JACOB M BRUNDAGE	6,506.15	
1100	08/31/2020	Payroll	1	EFT	SAMUEL J BURTON	4,850.17	
1102	08/31/2020	Payroll	1	EFT	MICHAEL P DECONTO	4,873.05	
1104	08/31/2020	Payroll	1	EFT	JASON W DERREY	5,352.33	
1105	08/31/2020	Payroll	1	EFT	JAMES GAERLAN	4,198.83	
1106	08/31/2020	Payroll	1	EFT	NICKOLAS HALDEMAN	5,369.45	
1107	08/31/2020	Payroll	1	EFT	KYLE J HARRINGTON	5,029.66	
1108	08/31/2020	Payroll	1	EFT	TOMMY M HERSEY	4,635.65	
1109	08/31/2020	Payroll	1	EFT	LANI G KARVIA	2,902.76	
1111	08/31/2020	Payroll	1	EFT	MICHAEL J KARVIA	6,165.57	
1112	08/31/2020	Payroll	1	EFT	NATASHA LUCE	3,605.67	
1114	08/31/2020	Payroll	1	EFT		3,919.44	
1115	08/31/2020	Payroll	1	EFT	JOSHUA M RAICHL	3,590.79	
1116	08/31/2020	Payroll	1	EFT	TYLER REYNOLDS	3,622.08	
1119	08/31/2020	Payroll	1	EFT	THOMAS C TROTTER	3,996.82	
1120	08/31/2020	Payroll	1	EFT	JOHN B WEATHERBY	6,587.26	
1121	08/31/2020	Payroll	1	EFT	MICHAEL WEATHERBY	4,587.51	
1122	08/31/2020	Payroll	1	EFT	DAVID L WILLIAMS	4,440.81	
1123	08/31/2020	Payroll	1	EFT	TRAVIS ZIMMERMAN	3,496.88	
1124	08/13/2020	Claims	1	EFT	DOWNER, THOMAS L.	256.00	7/21 REGULAR COMMISSIONERS MEETING; 8/7 SPECIAL COMMISSIONERS MEETING
1125	08/13/2020	Claims	1	EFT	HILL, FRED	512.00	7/21 REGULAR COMMISSIONERS MEETING; 7/15 VOUCHERS; 7/28 VOUCHERS; 8/7 SPECIAL COMMISSIONERS MEETING
1126	08/13/2020	Claims	1	EFT	DENNIS LONG	512.00	7/17 PACCOM MEETING; 7/28 PACCOM MEETING; 7/21 REGULAR COMMISSIONERS MEETING; 8/7 SPECIAL COMMISSIONERS MEETING
1127	08/13/2020	Claims	1	EFT	WA STATE DEPT OF REVENUE	61.77	Written From Use Tax Report
1128	08/13/2020	Payroll	1	EFT	INTERNAL REVENUE SERVICE	19,996.77	941 Deposit for Pay Cycle(s) 08/31/2020 - 08/31/2020
1129	08/13/2020	Payroll	1	EFT	PACIFIC COUNTY FIRE DIST #1 LOCAL 3999	1,190.00	Pay Cycle(s) 08/31/2020 To 08/31/2020 - DUES
1130	08/13/2020	Payroll	1	EFT	STATE OF WASHINGTON	2,775.23	Pay Cycle(s) 08/31/2020 To 08/31/2020 - DECONTO, 2779062; Pay Cycle(s) 08/31/2020 To 08/31/2020 - ZIMMERMAN, 6621043; Pay Cycle(s) 08/31/2020 To 08/31/2020 - BARDONSKI, 2803470

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

08/01/2020 To: 08/31/2020

Time: 15:11:18 Date: 08/13/2020

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1131	08/13/2020	Payroll	1	EFT	WA STATE DEPT OF RETIREMENT	29,493.45	Pay Cycle(s) 08/31/2020 To 08/31/2020 - DCDOR; Pay Cycle(s) 08/31/2020 To 08/31/2020 - LEOFF; Pay Cycle(s) 08/31/2020 To 08/31/2020 - PERS 2; Pay Cycle(s) 08/31/2020 To 08/31/2020 - PERS 3
1101	08/31/2020	Payroll	1	24186	BRIAN DAVIS	1,149.22	
1103	08/31/2020	Payroll	1	24187	MANDEE DEMARAY	297.82	
1110	08/31/2020	Payroll	1	24188	LANI G KARVIA	203.17	
1113	08/31/2020	Payroll	1	24189	RALEIGH MAYFIELD	357.09	
1117	08/31/2020	Payroll	1	24190	KEVEN ROWSE	303.01	
1118	08/31/2020	Payroll	1	24191	RICHARD SCHATZ	124.67	
1132	08/13/2020	Claims	1	24192	ACTIVE ENTERPRISES INC	254.36	ST1 PROPANE
1133	08/13/2020	Claims	1	24193	AIRGAS USA, LLC	56.49	LARGE OXYGEN CYLINDER RENTAL - X13; LARGE OXYGEN CYLINDER RENTAL - X6
1134	08/13/2020	Claims	1	24194	ARAMARK	117.49	7/29 LINEN SERVICE; 8/5 LINEN SERVICE; 8/12 LINEN SERVICE
1135	08/13/2020	Claims	1	24195	ASTORIA FORD, INC.	82.20	OIL FILTER ASY, ELEMENT & GASKET KITS; CREDIT ON ACCOUNT; HOUSING SWITCH - #9524
1136	08/13/2020	Claims	1	24196	BAILEYS SAW SHOP	198.29	CHAINSAW PARTS FOR MAINTENANCE; CHAINSAW PARTS FOR MAINTENANCE; CHAINSAW PARTS FOR MAINTENANCE; CHAINSAW PARTS FOR MAINTENANCE; CHAINSAW PARTS FOR MAINTENANCE
1137	08/13/2020	Claims	1	24197	BOUND TREE MEDICAL, LLC	5,030.62	MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL; 6000PSI CYLINDERS & FITTINGS; 6000PSI CYLINDERS AND FITTINGS; COMPRESSOR, FILL STATION, 6000PSI CYLINDERS, FITTINGS
1138	08/13/2020	Claims	1	24198	CASCADE FIRE EQUIPMENT	47,658.04	6000PSI CYLINDERS & FITTINGS; 6000PSI CYLINDERS AND FITTINGS; COMPRESSOR, FILL STATION, 6000PSI CYLINDERS, FITTINGS
1139	08/13/2020	Claims	1	24199	CENTURY LINK #300537338	131.26	ST2 TELEPHONE
1140	08/13/2020	Claims	1	24200	CENTURYLINK #300541120	56.89	BURN LINE
1141	08/13/2020	Claims	1	24201	CENTURYLINK #300541738	420.19	ST1 AND ST3 TELEPHONE
1142	08/13/2020	Claims	1	24202	CLOTH TATTOO LLC/PATCHWORKS	57.82	NAME TAGS
1143	08/13/2020	Claims	1	24203	MANDEE DEMARAY	183.71	DUTY BOOT REIMBURSEMENT
1144	08/13/2020	Claims	1	24204	DENNIS COMPANY INC	9.73	FOR AIR COMPRESSOR AT ST2
1145	08/13/2020	Claims	1	24205	DRUG SCREENS, INC.	35.00	WEIDNER URINALYSIS
1146	08/13/2020	Claims	1	24206	EVERGREEN SEPTIC INC.	85.00	ST5 BIWEEKLY SERVICE

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1147	08/13/2020	Claims	1	24207	FIRE EXTINGUISHER SERVICE CENTER	220.12	SERVICE CALL - FIRE EXTINGUISHERS
1148	08/13/2020	Claims	1	24208	FIREFIGHTER'S BOOKSTORE	1,349.92	FIRE OFFICER I BOOKS; FIRE OFFICER I BOOKS
1149	08/13/2020	Claims	1	24209	FORD ELECTRIC CO INC	184.43	ST2 ELECTRICAL WORK
1150	08/13/2020	Claims	1	24210	HUGHES FIRE EQUIPMENT, INC.	6,436.24	GROUND LADDER TESTING; PUMP TESTING - #9086; PUMP TESTING - #7824; PUMP TESTING - #8041; PUMP TESTING - #4614; PUMP TESTING - #2488; PUMP TESTING - #7975; PUMP TESTING - #0679; PUMP TESTING - #0766
1151	08/13/2020	Claims	1	24211	LANI G KARVIA	18.37	REIMBURSEMENT FOR AMAZON PURCHASE OF LABEL MAKER TAPE
1152	08/13/2020	Claims	1	24212	NORTHWEST SAFETY CLEAN	179.42	NFPA ADVANCED CLEANING - JACKET
1153	08/13/2020	Claims	1	24213	OKIES THRIFTWAY	104.19	SNACKS FOR DRILL DURING T.J.'S INTERVIEW; DRINKS AND SNACKS FOR FFI TESTING
1154	08/13/2020	Claims	1	24214	PENINSULA SANITATION SERVICE, INC	684.48	JUNE ST2 GARBAGE; JUNE ST1 GARBAGE; ST2 GARBAGE JULY; ST1 GARBAGE JULY
1155	08/13/2020	Claims	1	24215	PORT OF PENINSULA	14.90	GAS FOR CANS
1156	08/13/2020	Claims	1	24216	PUD #2 OF PACIFIC COUNTY	653.03	ST1 ELECTRICITY; ST5 ELECTRICITY; ST1D ELECTRICITY; ST1A ELECTRICITY; ST4 ELECTRICITY; ST3 ELECTRICITY; ST3 ELECTRICITY
1157	08/13/2020	Claims	1	24217	SEA WESTERN INC, FIREFIGHTING EQUIP.	583.74	AIR ANALYSIS; AIR ANALYSIS
1158	08/13/2020	Claims	1	24218	SEAVIEW SEWER DISTRICT	319.20	ST2 SEWER; ST2 SEWER
1159	08/13/2020	Claims	1	24219	SID'S IGA	11.09	ST2 COFFEE
1160	08/13/2020	Claims	1	24220	SILVER STAR TELECOM	278.10	ST1 AND ST3 INTERNET
1161	08/13/2020	Claims	1	24221	SNURE LAW OFFICE, PSC.	50.00	PROFESSIONAL SERVICES 7/31/20
1162	08/13/2020	Claims	1	24222	STERICYCLE INC.	22.02	BIOHAZARD DISPOSAL
1163	08/13/2020	Claims	1	24223	SUNSET AUTO PARTS	261.75	COOLANT, FUEL, OIL FILTERS - #9086; #7975; EXTENSION, OIL ANALYSIS KIT - #9086; HYDRAULIC HOSE, ENDS INSTALLED, HYD HOSE FITTINGS - #8775; OIL, FUEL FILTER - #0136; OIL, FUEL FILTER - #8041; LENS - #0
1164	08/13/2020	Claims	1	24224	TECH TAP COMPUTER CONSULTING	450.78	AUGUST SERVICE AGREEMENT
1165	08/13/2020	Claims	1	24225	VOYAGER FLEET SYSTEMS, INC.	2,117.12	JULY FUEL CHARGES

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1166	08/13/2020	Claims	1	24226	WA STATE DEPT OF ENTERPRISE SVCS	49.08	BACKYARD BURN PERMITS
1167	08/13/2020	Payroll	1	24227	DIMARTINO ASSOCIATES, INC.	1,253.17	Pay Cycle(s) 08/31/2020 To 08/31/2020 - DISINSFF
1168	08/13/2020	Payroll	1	24228	GET PROGRAM	230.00	Pay Cycle(s) 08/31/2020 To 08/31/2020 - GET
1169	08/13/2020	Payroll	1	24229	TRUSTEED PLANS SERVICE CORP	2,523.04	Pay Cycle(s) 08/31/2020 To 08/31/2020 - DENTAL
1170	08/13/2020	Payroll	1	24230	TRUSTEED PLANS SERVICE CORP	666.14	Pay Cycle(s) 08/31/2020 To 08/31/2020 - DISADMIN
1171	08/13/2020	Payroll	1	24231	TRUSTEED PLANS SERVICE CORPORATION	23,011.27	Pay Cycle(s) 08/31/2020 To 08/31/2020 - MEDICAL
1172	08/13/2020	Payroll	1	24232	WA COUNCIL OF POLICE & SHERIFFS	30.00	Pay Cycle(s) 08/31/2020 To 08/31/2020 - DISWACOPS
001 General Fund 651.100						262,019.01	
						262,019.01	Claims: 69,706.84 Payroll: 192,312.17

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this \_\_\_\_\_ day of \_\_\_\_\_ District Secretary \_\_\_\_\_

\_\_\_\_\_  
Commissioner Hill

\_\_\_\_\_  
Commissioner Downer

\_\_\_\_\_  
Commissioner Long

## VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1173	08/12/2020	Claims	1	24233	JACKS COUNTRY STORE INC	243.56	#5778; WATER FOR APPARATUS; #8041; PAINTERS TAPE; ZIP TIES FOR BURN BAN SIGNS; WATER - #9086; CHLORINE BLEACH FOR STATION DECON; ZIP BAGS FOR PPE KITS; HARDWARE - #9086; WATER, SUPPLIES; NEEDLES, THRE
001 General Fund 651.100						243.56	
						243.56	Claims: 243.56

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this \_\_\_\_\_ day of \_\_\_\_\_ District Secretary \_\_\_\_\_

\_\_\_\_\_  
Commissioner Hill

\_\_\_\_\_  
Commissioner Downer

\_\_\_\_\_  
Commissioner Long



# TREASURERS REPORT

## Fund Totals

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

07/01/2020 To: 07/31/2020

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 651.100	2,934,374.86	113,484.00	288,958.38	2,758,900.48	80,821.83	32,351.46	0.00	2,872,073.77
	2,934,374.86	113,484.00	288,958.38	2,758,900.48	80,821.83	32,351.46	0.00	2,872,073.77

# TREASURERS REPORT

## Account Totals

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

07/01/2020 To: 07/31/2020

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 General Fund 651.100	2,929,674.86	114,073.12	289,547.50	2,754,200.48	0.00	113,173.29	2,867,373.77
3 Ambulance Billing BOP	100.00	43,728.64	43,728.64	100.00	0.00	0.00	100.00
4 Petty Cash	100.00	16.45	16.45	100.00	0.00	0.00	100.00
5 Advance Travel	3,000.00	0.00	0.00	3,000.00	0.00	0.00	3,000.00
6 Revolving Checking	1,500.00	55.00	55.00	1,500.00	0.00	0.00	1,500.00
Total Cash:	2,934,374.86	157,873.21	333,347.59	2,758,900.48	0.00	113,173.29	2,872,073.77
	2,934,374.86	157,873.21	333,347.59	2,758,900.48	0.00	113,173.29	2,872,073.77

# TREASURERS REPORT

## Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

As Of: 07/31/2020 Date: 08/04/2020  
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2017	550	04/12/2017	Claims	1	21416	BURNS, CARLA	100.00	PATIENT REFUND
2018	30	01/11/2018	Claims	1	22067	SID'S IGA	12.64	DISHWASHER DETERGENT ST2
2018	388	03/19/2018	Claims	1	22216	LEONARD BENNIS	10.00	PATIENT REFUND
2018	405	03/19/2018	Claims	1	22233	KYLE J HARRINGTON	3.00	DRIVER'S CHECK REIMBURSEMENT
2019	362	03/15/2019	Claims	1	23054	HEARING AID CENTER	200.00	HEARING TEST - B. DAVIS, MAYFIELD, M. KARVIA, BARDONSKI, ALLSUP, DECONTO, BURTON, HARRINGTON
2019	490	04/12/2019	Claims	1	23115	HEARING AID CENTER	100.00	HEARING TEST - DERREY, WEATHERBY M.; RYAN STAMM TEST; DAVID WILLIAMS TEST
2020	872	06/17/2020	Claims	1	24087	UNITED HEALTHCARE INSURANCE CO. (AARP)	119.23	PATIENT REFUND - MEMBER #9MW5H94KX64
2020	945	07/15/2020	Claims	1	24119	BAILEY'S SAW SHOP	14.06	
2020	946	07/15/2020	Claims	1	24120	BEACH BATTERIES, INC.	275.37	#8775; #0679
2020	955	07/15/2020	Claims	1	24129	EVERGREEN SEPTIC INC.	85.00	STS BIWEEKLY SERVICE
2020	957	07/15/2020	Claims	1	24131	FLYNN LAW GROUP	1,887.00	CURRENT SERVICES RENDERED THROUGH 6/30/2020
2020	958	07/15/2020	Claims	1	24132	HONEYWELL ANALYTICS, INC	772.00	POSICHECK CALIBRATION
2020	960	07/15/2020	Claims	1	24134	ICOM AMERICA INC	420.55	4 PORTABLE RADIOS
2020	962	07/15/2020	Claims	1	24136	LIFE ASSIST	239.95	CREDIT MEMO - LIDOCAINE JELLY; MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - NOT TAXED
2020	963	07/15/2020	Claims	1	24137	NORTHWEST SAFETY CLEAN	1,350.78	TURNOUT CLEANING; TURNOUT CLEANING
2020	969	07/15/2020	Claims	1	24143	SNURE LAW OFFICE, PSC.	125.00	JUNE PROFESSIONAL SERVICES
2020	974	07/15/2020	Claims	1	24148	WA EMERGENCY MANAGEMENT DIVISION	2,591.37	REIMBURSE THE OVERAGE FROM FINAL FEMA FEASIBILITY STUDY PAYMENT
2020	1022	07/31/2020	Payroll	1	24152	BRIAN DAVIS	2,248.42	
2020	1025	07/31/2020	Payroll	1	24153	LANI G KARVIA	281.67	
2020	1027	07/31/2020	Payroll	1	24154	RALEIGH MAYFIELD	539.48	
2020	1029	07/31/2020	Payroll	1	24155	RICHARD SCHATZ	570.26	
2020	1030	07/31/2020	Payroll	1	24156	HARLEY E WAIT	361.07	
2020	1031	07/31/2020	Payroll	1	24157	ZOEY WARNER	636.94	
2020	1038	07/28/2020	Claims	1	24158	ARAMARK	73.71	7/8 SERVICE; 7/22 SERVICE
2020	1039	07/28/2020	Claims	1	24159	BANK OF THE PACIFIC VISA - 1029	1,120.60	JUNE LK CREDIT CARD CHARGES

# TREASURERS REPORT

## Outstanding Vouchers

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Year	Trans#	Date	Type	Acc#	War#	Vendor	Amount	Memo
2020	1040	07/28/2020	Claims	1	24160	BANK OF THE PACIFIC VISA - 1303	594.27	RACK WELDED - COLUMBIA STEEL AND WELDING SUPPLY
2020	1041	07/28/2020	Claims	1	24161	THADDEUS J. BISHOP	1,193.30	NAEMT PHTLS PROVIDER COURSE 6/6/2020-6/7/2020
2020	1042	07/28/2020	Claims	1	24162	BOUND TREE MEDICAL, LLC	29.73	MEDICAL SUPPLIES - TAXED
2020	1043	07/28/2020	Claims	1	24163	CARI COLL	250.00	IFSAC FFI AND HMO TESTING - 7/18/2020, SR. EVALUATOR
2020	1044	07/28/2020	Claims	1	24164	DISH NETWORK ACCT# 8255 1010 1017 4606	85.04	ST1 CABLE
2020	1045	07/28/2020	Claims	1	24165	DISH NETWORK ACCT# 8255 7070 8259 8256	70.28	ST2 CABLE
2020	1046	07/28/2020	Claims	1	24166	ENDURIS WASHINGTON	62,527.00	LIABILITY INSURANCE 9/1/2020-8/31/2020 POLICY YEAR
2020	1047	07/28/2020	Claims	1	24167	MICHAEL J KARVIA	60.46	FOOD REIMBURSEMENT FOR IFSAC FF TESTING AT MERTS
2020	1048	07/28/2020	Claims	1	24168	KING, MARK	200.00	IFSAC FFI AND HMO TESTING - 7/18/2020, EVALUATOR
2020	1049	07/28/2020	Claims	1	24169	LIENHARD, GARRY	300.00	IFSAC FFI AND HMO TESTING - 7/18/2020, TEST CONTROL OFFICER
2020	1050	07/28/2020	Claims	1	24170	NORTH BEACH WATER	117.56	ST1 WATER; ST1D WATER
2020	1051	07/28/2020	Claims	1	24171	PACIFIC OFFICE AUTOMATION	58.72	4/19-5/19 COPY/PRINT; 6/19-7/19 COPY PRINT FEE
2020	1052	07/28/2020	Claims	1	24172	PUBLIC SAFETY CENTER	514.80	PROCEDURE FACE MASKS
2020	1053	07/28/2020	Claims	1	24173	PUD #2 OF PACIFIC COUNTY	526.48	ST2 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY
2020	1054	07/28/2020	Claims	1	24174	STERCYCLE INC.	31.08	BIOHAZARD WASTE DISPOSAL
2020	1055	07/28/2020	Claims	1	24175	STRYKER SALES CORPORATION	997.91	DIRECT CONNECT SENSOR
2020	1056	07/28/2020	Claims	1	24176	SUMMIT LAW GROUP	169.00	ACTIVITY BILLED THROUGH 6/30/2020
2020	1057	07/28/2020	Claims	1	24177	SYSTEMS DESIGN WEST, LLC.	2,687.12	JUNE EMS BILLING
2020	1058	07/28/2020	Claims	1	24178	VERIZON WIRELESS	80.02	E 21-21 MDC AIR CARD, ACCT 242204341-000001; M 21-44 MDC AIR CARD, ACCT 342204208-000001
2020	1059	07/28/2020	Claims	1	24179	WILLAPA HARBOR HOSPITAL CLINIC	828.80	BONNEY, ESTRELLA, HENRIKSON NEW VOLUNTEER PHYSICALS
2020	1060	07/28/2020	Payroll	1	24180	DIMARTINO ASSOCIATES, INC.	1,253.17	Pay Cycle(s) 07/31/2020 To 07/31/2020 - DISINSFF
2020	1061	07/28/2020	Payroll	1	24181	GET PROGRAM	230.00	Pay Cycle(s) 07/31/2020 To 07/31/2020 - GET

# TREASURERS REPORT

## Outstanding Vouchers

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2020	1062	07/28/2020	Payroll	1	24182	TRUSTEED PLANS SERVICE CORP	666.14	Pay Cycle(s) 07/31/2020 To 07/31/2020 - DISADMIN
2020	1063	07/28/2020	Payroll	1	24183	WA COUNCIL OF POLICE & SHERIFFS	30.00	Pay Cycle(s) 07/31/2020 To 07/31/2020 - DISWACOPS
2020	1064	07/28/2020	Payroll	1	24184	TRUSTEED PLANS SERVICE CORP	2,523.04	Pay Cycle(s) 07/31/2020 To 07/31/2020 - DENTAL
2020	1065	07/28/2020	Payroll	1	24185	TRUSTEED PLANS SERVICE CORPORATION	23,011.27	Pay Cycle(s) 07/31/2020 To 07/31/2020 - MEDICAL
							<u>113,173.29</u>	

Fund	Claims	Payroll	Total
001 General Fund 651.100	80,821.83	32,351.46	113,173.29
	<u>80,821.83</u>	<u>32,351.46</u>	<u>113,173.29</u>

# TREASURERS REPORT

## Signature Page

PACIFIC COUNTY FIRE DISTRICT 1  
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I, the undersigned officer for the Pacific County Fire District #1 have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: \_\_\_\_\_  
District Secretary / Date

# 2020 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

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January To July

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
311 10 22 000 FIRE - Real and P	11,191.74	171,585.30	164,432.19	692,188.12	181,654.42	95,777.13	36,286.72	0.00	0.00	0.00	0.00	0.00	1,353,115.62	2,170,000.00	62%
311 10 26 000 EMS - Real and P	3,614.94	47,263.99	45,215.74	187,490.57	49,578.25	26,138.48	9,995.15	0.00	0.00	0.00	0.00	0.00	369,297.12	587,013.00	63%
312 10 00 000 Forest Excise Tax	0.00	339.73	0.00	0.00	216.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	556.42	0.00	0%
317 20 00 000 Leashold Excise	0.00	1,815.21	0.00	0.00	0.00	959.67	0.00	0.00	0.00	0.00	0.00	0.00	2,774.88	0.00	0%
322 90 00 000 Burn Permits	100.00	75.00	75.00	150.00	50.00	125.00	125.00	0.00	0.00	0.00	0.00	0.00	700.00	900.00	78%
310 TAXES	14,906.68	221,079.23	209,722.93	879,828.69	231,499.36	123,000.28	46,406.87	0.00	0.00	0.00	0.00	0.00	1,726,444.04	2,757,913.00	63%
331 04 90 002 Direct Federal Gra	0.00	0.00	0.00	0.00	0.00	194,231.01	0.00	0.00	0.00	0.00	0.00	0.00	194,231.01	0.00	0%
332 92 10 000 Covid-19 Non-Gr	0.00	0.00	0.00	40,121.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,121.30	0.00	0%
332 93 40 000 Ground Emergenc	2,698.25	1,487.15	9,442.07	1,591.52	2,978.88	252,677.12	0.00	0.00	0.00	0.00	0.00	0.00	270,874.99	100,000.00	271%
333 97 03 000 WA State Military	0.00	0.00	0.00	104,051.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104,051.38	0.00	0%
334 04 90 000 State Grant - DOH	0.00	0.00	1,260.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,260.00	1,200.00	105%
330 State Grant	2,698.25	1,487.15	10,702.07	145,764.20	2,978.88	446,908.13	0.00	0.00	0.00	0.00	0.00	0.00	610,538.68	101,200.00	603%
342 20 00 000 Fire Protection Ser	0.00	0.00	0.00	529.00	17,138.40	772.08	6,569.30	0.00	0.00	0.00	0.00	0.00	25,008.78	32,000.00	78%
342 60 01 000 Ambulance and Em	84,388.24	57,242.75	55,210.57	62,275.96	49,708.22	46,332.53	59,602.51	0.00	0.00	0.00	0.00	0.00	414,760.78	660,000.00	63%
342 60 02 000 Ambulance & Em	0.00	1,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,750.00	3,000.00	58%
340	84,388.24	58,992.75	55,210.57	62,804.96	66,846.62	47,104.61	66,171.81	0.00	0.00	0.00	0.00	0.00	441,519.56	695,000.00	64%
361 11 00 000 Investment Interes	0.00	2,782.61	2,401.79	1,914.24	1,166.11	1,042.22	831.44	0.00	0.00	0.00	0.00	0.00	10,138.41	10,000.00	101%
367 11 00 000 Gifts, Pledges, Gr	0.00	0.00	0.00	0.00	0.00	21,330.12	0.00	0.00	0.00	0.00	0.00	0.00	21,330.12	0.00	0%
369 91 00 000 Other Misc Reven	200.00	782.85	1,999.77	5.00	490.00	16.98	73.88	0.00	0.00	0.00	0.00	0.00	3,568.48	0.00	0%
369 91 01 000 Misc Revenues - I	0.00	0.00	0.00	12,978.12	4,381.28	2,190.64	0.00	0.00	0.00	0.00	0.00	0.00	19,550.04	0.00	0%
369 91 01 001 Misc Revenues - F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0%
369 91 01 002 Misc Revenues - I	585.25	0.00	0.00	1,924.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,510.03	0.00	0%
360	785.25	3,565.46	4,401.56	16,822.14	6,037.39	24,579.96	905.32	0.00	0.00	0.00	0.00	0.00	57,097.08	11,200.00	510%
395 10 00 000 Proceeds From Sa	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0%
390	0.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0.00	0%
FUND REVENUES:	102,778.42	285,124.59	280,037.13	1,105,219.99	309,862.25	641,592.98	113,484.00	0.00	0.00	0.00	0.00	0.00	2,838,099.36	3,565,313.00	80%
522 10 10 001 Commissioners	512.00	896.00	640.00	1,024.00	640.00	640.00	768.00	0.00	0.00	0.00	0.00	0.00	5,120.00	10,000.00	51%
522 10 10 002 District Chief	8,913.87	8,913.87	8,913.87	8,913.87	8,913.87	8,913.87	8,913.87	0.00	0.00	0.00	0.00	0.00	62,397.09	115,695.00	54%
522 10 10 003 District Secretary	5,482.43	5,482.43	5,482.43	5,482.43	5,482.43	5,482.43	5,482.43	0.00	0.00	0.00	0.00	0.00	38,377.01	59,609.00	64%
522 10 10 005 Pub. Ed. Coordina	4,030.54	4,030.54	4,030.54	4,030.54	4,030.54	4,030.54	4,030.54	0.00	0.00	0.00	0.00	0.00	28,213.78	48,189.00	59%
522 10 10 006 Chief Of Operatio	8,908.20	8,908.20	8,908.20	8,908.20	8,908.20	8,908.20	8,908.20	0.00	0.00	0.00	0.00	0.00	61,534.52	115,336.00	53%
522 10 10 007 Chief Of Administ	8,926.75	8,709.71	8,709.71	8,709.71	8,709.71	8,709.71	8,709.71	0.00	0.00	0.00	0.00	0.00	61,185.01	107,257.00	57%
522 10 20 001 Labor & Industry	0.00	0.00	0.00	3,001.00	0.00	3,008.73	0.00	0.00	0.00	0.00	0.00	0.00	6,009.73	18,791.00	32%
522 10 20 002 LEORF Retirement	1,425.71	1,414.16	1,414.14	1,370.28	1,414.14	1,414.14	1,414.14	0.00	0.00	0.00	0.00	0.00	9,866.71	18,031.00	55%
522 10 20 003 Medical/Dental	4,139.43	4,139.43	4,139.43	4,139.43	4,139.43	4,139.43	4,139.43	0.00	0.00	0.00	0.00	0.00	28,976.01	53,187.00	54%
522 10 20 004 Medicare	525.80	522.65	522.65	510.72	522.65	522.65	522.65	0.00	0.00	0.00	0.00	0.00	3,649.77	6,468.00	56%
522 10 20 005 PERS Retirement	1,223.37	1,223.37	1,223.37	1,223.37	1,223.37	1,223.37	1,223.37	0.00	0.00	0.00	0.00	0.00	8,563.59	13,863.00	62%

# 2020 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

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January To July

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%	
522 10 31 001 Office and Operati	1,430.94	955.47	1,379.01	677.24	1,117.75	1,252.55	-111.00	0.00	0.00	0.00	0.00	0.00	6,701.96	9,161.00	73%	
522 10 31 002 Office Cleaning S	239.01	525.34	351.72	412.70	619.99	382.82	81.03	0.00	0.00	0.00	0.00	0.00	2,612.61	2,000.00	131%	
522 10 35 001 Computer Hardwa	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%	
522 10 35 002 Computer Softwar	0.00	0.00	0.00	118.99	99.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	218.98	500.00	44%	
522 10 40 001 Elections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	0%	
522 10 40 002 Ground Water Pro	0.00	321.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	321.20	412.00	78%	
522 10 41 001 Legal Services / P	2,712.00	161.00	9,119.95	3,166.50	8,836.00	776.66	2,239.00	0.00	0.00	0.00	0.00	0.00	27,011.11	30,000.00	90%	
522 10 41 002 Misc Professional	2,823.42	408.25	409.85	356.79	341.32	701.56	3,060.76	0.00	0.00	0.00	0.00	0.00	8,101.95	10,000.00	81%	
522 10 42 001 Postage	22.15	60.60	78.19	250.60	0.00	100.07	173.67	0.00	0.00	0.00	0.00	0.00	685.28	1,000.00	69%	
522 10 43 001 Travel Lodging	0.00	0.00	894.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	894.46	3,500.00	26%	
522 10 43 002 Travel Meals	0.00	0.00	0.00	153.00	0.00	0.00	204.10	0.00	0.00	0.00	0.00	0.00	357.10	2,000.00	18%	
522 10 43 003 Travel Mileage	228.40	0.00	25.00	36.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	289.40	2,000.00	14%	
522 10 43 004 Travel Registration	0.00	105.00	125.00	-105.00	0.00	15,063.00	0.00	0.00	0.00	0.00	0.00	0.00	15,188.00	25,000.00	61%	
522 10 46 001 Casualty & Liabili	0.00	0.00	0.00	0.00	11,913.00	0.00	62,527.00	0.00	0.00	0.00	0.00	0.00	74,440.00	63,250.00	118%	
522 10 47 001 Electricity	1,394.06	1,441.06	1,409.04	1,468.29	1,439.69	1,196.74	1,134.46	0.00	0.00	0.00	0.00	0.00	9,483.34	17,845.00	53%	
522 10 47 002 Garbage	309.08	278.72	278.72	278.72	278.72	278.72	0.00	0.00	0.00	0.00	0.00	0.00	1,702.68	3,565.00	48%	
522 10 47 003 Natural Gas	1,216.66	934.93	398.68	951.14	184.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,685.48	6,365.00	58%	
522 10 47 004 Sewer	85.00	404.20	85.00	404.20	85.00	404.20	85.00	0.00	0.00	0.00	0.00	0.00	1,552.60	2,652.00	59%	
522 10 47 005 Telephone	873.96	885.13	881.17	888.59	870.35	869.74	879.76	0.00	0.00	0.00	0.00	0.00	6,148.70	13,493.00	46%	
522 10 47 006 Water	476.97	126.76	530.84	222.76	470.27	131.36	477.16	0.00	0.00	0.00	0.00	0.00	2,436.12	3,713.00	66%	
522 10 47 007 Wireless Commun	80.02	80.02	80.02	80.02	80.02	80.02	80.02	0.00	0.00	0.00	0.00	0.00	560.14	1,442.00	39%	
522 10 47 008 Cable TV	155.32	165.32	155.32	155.32	155.32	155.32	155.32	0.00	0.00	0.00	0.00	0.00	1,097.24	2,122.00	52%	
522 10 48 001 Computer Service	345.92	345.92	345.92	510.92	416.19	450.78	555.64	0.00	0.00	0.00	0.00	0.00	2,971.29	7,210.00	41%	
522 10 49 001 Health & Wellness	270.00	620.46	0.00	601.38	0.00	400.92	828.80	0.00	0.00	0.00	0.00	0.00	2,721.56	7,000.00	39%	
522 10 49 002 Memberships and	4,627.71	6,091.57	30.00	702.54	36.00	177.00	0.00	0.00	0.00	0.00	0.00	0.00	11,664.82	16,995.00	69%	
522 20 10 002 FF/EMT Salaries &	37,732.96	58,530.72	42,428.28	38,187.06	38,095.36	39,350.14	40,853.36	0.00	0.00	0.00	0.00	0.00	295,177.88	519,599.00	57%	
522 20 10 003 Maintenance Tech	6,363.43	6,363.43	6,363.43	6,363.43	6,363.43	6,363.43	6,363.43	0.00	0.00	0.00	0.00	0.00	44,544.01	84,990.00	52%	
522 20 10 005 Volunteer Incentiv	2,650.00	0.00	0.00	1,915.00	0.00	0.00	3,380.00	0.00	0.00	0.00	0.00	0.00	7,945.00	25,000.00	32%	
522 20 20 001 Labor & Industry	0.00	0.00	0.00	7,130.35	0.00	9,153.89	0.00	0.00	0.00	0.00	0.00	0.00	16,284.24	53,395.00	30%	
522 20 20 002 LEOPF Retirement	2,011.18	3,119.68	1,305.44	2,035.24	2,030.47	2,097.36	2,177.40	0.00	0.00	0.00	0.00	0.00	14,776.77	27,695.00	53%	
522 20 20 003 Medical/Dental	8,628.35	8,628.35	7,249.42	10,244.88	10,244.88	10,244.88	10,244.88	0.00	0.00	0.00	0.00	0.00	65,485.64	131,427.00	50%	
522 20 20 004 Medicare	677.84	940.97	447.40	673.72	644.64	662.84	733.64	0.00	0.00	0.00	0.00	0.00	4,781.05	8,767.00	55%	
522 20 20 005 PERS Retirement	818.34	818.34	818.34	818.34	818.34	818.34	818.34	0.00	0.00	0.00	0.00	0.00	5,728.38	10,930.00	52%	
522 20 20 006 Social Security	164.30	0.00	0.00	118.73	0.00	0.00	209.56	0.00	0.00	0.00	0.00	0.00	492.59	1,700.00	29%	
522 20 20 007 Unemployment Ct	0.00	0.00	0.00	0.00	1,048.32	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,048.32	0.00	0%	
522 20 20 009 Payroll Clearing	794.19	-568.82	-401.57	1,003.10	-370.44	-371.35	735.12	0.00	0.00	0.00	0.00	0.00	820.23	0.00	0%	
522 20 31 001 Misc Supplies	335.30	581.70	228.09	379.99	197.28	113.43	128.20	0.00	0.00	0.00	0.00	0.00	1,963.99	5,000.00	39%	
522 20 31 002 Uniforms / Gear Is	856.15	0.00	1,217.42	0.00	0.00	0.00	2,134.47	0.00	0.00	0.00	0.00	0.00	4,208.04	7,000.00	60%	
522 20 32 001 Fuel	671.52	985.70	449.97	593.80	454.09	640.30	821.31	0.00	0.00	0.00	0.00	0.00	4,616.69	10,181.00	45%	
522 20 35 001 Vehicle Parts	1,288.91	2,217.00	828.42	1,101.10	576.12	887.06	757.50	0.00	0.00	0.00	0.00	0.00	7,656.11	12,000.00	64%	
522 20 35 002 Misc Small Tools/	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0%	0%
522 20 35 003 Radio Equipment	0.00	0.00	0.00	0.00	0.00	0.00	420.55	0.00	0.00	0.00	0.00	0.00	420.55	1,000.00	42%	
522 20 40 001 Dispatch / Local S	401.91	0.00	401.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	803.81	2,862.00	28%	
522 20 46 001 Pension & Relief	0.00	1,320.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,320.00	3,000.00	44%	
522 20 48 001 Radio Repair/Mai	0.00	0.00	267.94	392.29	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	660.23	2,000.00	33%	
522 20 48 002 Small Equip. Repa	448.62	168.84	86.42	108.21	64.78	0.00	608.33	0.00	0.00	0.00	0.00	0.00	1,485.20	4,000.00	37%	



# 2020 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

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January To July

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
522 20 48 003 Vehicle Repair/Ma	35.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35.64	2,000.00	2%
522 20 49 001 Misc Services	3,930.07	372.87	0.00	1,623.93	982.71	1,890.51	2,122.78	0.00	0.00	0.00	0.00	0.00	10,922.87	14,000.00	78%
522 30 31 001 Fire Investigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0%
522 30 31 002 Public Education	0.00	0.00	0.00	0.00	17.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.12	1,000.00	2%
522 40 31 001 Misc Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	0%
522 40 43 001 Training Lodging	0.00	0.00	916.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	916.65	2,000.00	46%
522 40 43 002 Training Meals	100.00	0.00	0.00	678.53	0.00	0.00	60.46	0.00	0.00	0.00	0.00	0.00	838.99	2,000.00	42%
522 40 43 003 Travel Mileage	0.00	0.00	165.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	165.00	500.00	33%
522 40 43 004 Travel Registration	6,306.08	2,355.00	754.00	100.00	50.00	0.00	750.00	0.00	0.00	0.00	0.00	0.00	10,315.08	20,000.00	52%
522 40 49 002 Union Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
522 50 31 001 Building Maintena	538.88	38.95	43.10	191.25	37.82	210.15	0.00	0.00	0.00	0.00	0.00	0.00	1,060.15	2,500.00	42%
522 50 49 001 Building Maintena	0.00	0.00	404.00	332.13	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,036.13	10,000.00	10%
526 10 10 002 FF/Paramedic Sale	78,788.23	123,890.25	73,881.99	66,228.09	65,914.65	65,016.15	65,369.18	0.00	0.00	0.00	0.00	0.00	539,088.54	1,015,520.00	53%
526 10 10 003 Volunteer Reimbur	1,457.50	1,918.50	1,226.00	1,092.00	1,392.50	1,208.50	2,003.00	0.00	0.00	0.00	0.00	0.00	10,298.00	20,000.00	51%
526 10 10 099 Timeloss Payment	0.00	0.00	0.00	0.00	0.00	0.00	5,845.98	0.00	0.00	0.00	0.00	0.00	5,845.98	0.00	0%
526 10 20 001 Labor & Industry	0.00	0.00	0.00	11,387.93	0.00	10,936.32	0.00	0.00	0.00	0.00	0.00	0.00	22,324.25	71,500.00	31%
526 10 20 002 LEOPF Retiremen	3,861.66	6,595.71	4,893.92	3,529.96	3,513.26	3,465.35	3,484.17	0.00	0.00	0.00	0.00	0.00	29,344.03	54,127.00	54%
526 10 20 003 Medical/Dental	7,898.04	12,989.59	14,475.65	11,150.00	11,150.00	11,150.00	11,150.00	0.00	0.00	0.00	0.00	0.00	79,963.28	170,408.00	47%
526 10 20 004 Medicare	1,163.57	1,824.21	1,349.15	976.13	975.95	960.26	976.89	0.00	0.00	0.00	0.00	0.00	8,226.16	14,725.00	56%
526 10 20 006 Social Security	90.36	118.95	76.02	67.70	86.33	74.93	124.19	0.00	0.00	0.00	0.00	0.00	638.48	1,600.00	40%
526 10 41 001 Biohazard Disposk	20.72	31.08	41.98	20.72	63.03	56.68	82.88	0.00	0.00	0.00	0.00	0.00	317.09	650.00	49%
526 40 30 001 Supplies	0.00	349.09	27.08	104.57	0.00	183.76	0.00	0.00	0.00	0.00	0.00	0.00	664.50	1,000.00	66%
526 40 43 002 Travel Meals	0.00	303.80	0.00	0.00	0.00	525.04	0.00	0.00	0.00	0.00	0.00	0.00	828.84	1,500.00	55%
526 40 43 004 Travel Registration	0.00	150.00	0.00	0.00	0.00	285.00	1,245.02	0.00	0.00	0.00	0.00	0.00	1,680.02	1,500.00	112%
526 40 43 005 OTEP	2,656.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,656.07	3,500.00	76%
526 70 41 001 Ambulance Billing	4,739.40	0.00	2,406.40	3,777.70	2,643.50	2,249.23	2,687.12	0.00	0.00	0.00	0.00	0.00	18,503.35	30,000.00	62%
526 70 41 002 GEMT Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	0%
526 70 49 001 Ambulance Payme	0.00	0.00	175.00	0.00	0.00	119.23	0.00	0.00	0.00	0.00	0.00	0.00	294.23	3,000.00	10%
526 80 31 001 Medical & Operat	4,915.52	4,228.98	4,106.58	2,737.44	3,818.18	2,453.32	3,095.08	0.00	0.00	0.00	0.00	0.00	25,355.10	45,000.00	56%
526 80 32 001 Fuel	2,176.10	2,356.16	2,424.78	1,617.64	1,135.49	1,260.82	1,532.04	0.00	0.00	0.00	0.00	0.00	12,503.03	47,039.00	27%
526 80 35 001 Vehicle Parts	1,514.01	249.92	172.10	27.50	1,347.24	47.40	169.83	0.00	0.00	0.00	0.00	0.00	3,528.00	10,000.00	35%
526 80 35 002 Misc Small Tools/	0.00	0.00	0.00	0.00	0.00	0.00	997.91	0.00	0.00	0.00	0.00	0.00	997.91	1,000.00	100%
526 80 48 001 Medical Equip. Re	0.00	0.00	0.00	10,136.35	0.00	290.36	392.70	0.00	0.00	0.00	0.00	0.00	10,819.41	12,500.00	87%
526 80 48 003 Vehicle Repairs &	250.00	20.26	756.70	0.00	69.95	5.67	0.00	0.00	0.00	0.00	0.00	0.00	1,102.58	2,000.00	55%
526 80 51 001 Dispatch / Local S	7,128.57	0.00	7,128.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,257.15	28,514.00	50%
520 FIRE	252,792.14	299,050.54	237,677.81	244,666.18	224,593.02	241,763.53	288,958.38	0.00	0.00	0.00	0.00	0.00	1,789,501.60	3,345,680.00	53%
586 00 00 001 Timeloss Passthro	0.00	0.00	5,099.03	5,389.66	5,215.80	5,389.66	0.00	0.00	0.00	0.00	0.00	0.00	21,094.15	0.00	0%
580 Non-Expenditures	0.00	0.00	5,099.03	5,389.66	5,215.80	5,389.66	0.00	0.00	0.00	0.00	0.00	0.00	21,094.15	0.00	0%
591 22 71 001 Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,500.00	0%
592 22 83 001 Interest	0.00	0.00	1,931.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,931.25	3,863.00	50%
594 22 60 001 Buildings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80,000.00	0%
594 22 60 002 Communication E	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
594 22 60 004 Equipment & Turr	0.00	0.00	0.00	2,007.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,007.42	35,000.00	6%

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

January To July

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# 2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

Time: 14:21:04 Date: 08/04/2020  
Page: 1

001 General Fund 651.100

Months: 01 To: 07

Revenues		Amt Budgeted	Revenues	Remaining	
<b>310 TAXES</b>					
311 10 22 000	FIRE - Real and Personal Property Taxes	2,170,000.00	1,353,115.62	816,884.38	62.4%
311 10 26 000	EMS - Real and Personal Property Taxes	587,013.00	369,297.12	217,715.88	62.9%
312 10 00 000	Forest Excise Tax	0.00	556.42	(556.42)	0.0%
317 20 00 000	Leasehold Excise Tax	0.00	2,774.88	(2,774.88)	0.0%
318 00 00 000	Other Tax	0.00	0.00	0.00	0.0%
322 90 00 000	Burn Permits	900.00	700.00	200.00	77.8%
<b>310 TAXES</b>		<b>2,757,913.00</b>	<b>1,726,444.04</b>	<b>1,031,468.96</b>	<b>62.6%</b>
<b>330 State Grant</b>					
331 01 00 000	Coded Wrong	0.00	0.00	0.00	0.0%
331 04 90 001	Direct Federal Grants (FEMA) SAFER	0.00	0.00	0.00	0.0%
331 04 90 002	Direct Federal Grants (FEMA) AFG	0.00	194,231.01	(194,231.01)	0.0%
332 92 10 000	Covid-19 Non-Grant Assistance	0.00	40,121.30	(40,121.30)	0.0%
332 93 40 000	Ground Emergency Medical Transportation	100,000.00	270,874.99	(170,874.99)	270.9%
333 04 90 000	Grant - HSGP Citizen Corps Program	0.00	0.00	0.00	0.0%
333 10 61 000	Indirect Federal Grant - DNR Phase II	0.00	0.00	0.00	0.0%
333 97 03 000	WA State Military Dept Emergency Mgmt Div	0.00	104,051.38	(104,051.38)	0.0%
334 01 30 000	State Grant - WSP FF Recruit Academy	0.00	0.00	0.00	0.0%
334 04 90 000	State Grant - DOH Prehospital	1,200.00	1,260.00	(60.00)	105.0%
334 04 90 001	State Grant - DOH Stroke	0.00	0.00	0.00	0.0%
334 06 90 001	State Grant - Secretary Of State Archives	0.00	0.00	0.00	0.0%
338 22 00 000	Fire Control Services (State Mobs, Etc.)	0.00	0.00	0.00	0.0%
<b>330 State Grant</b>		<b>101,200.00</b>	<b>610,538.68</b>	<b>(509,338.68)</b>	<b>603.3%</b>
342 20 00 000	Fire Protection Services (Fire Protection Contracts)	32,000.00	25,008.78	6,991.22	78.2%
342 60 01 000	Ambulance and Emergency Aid Services (Transports)	660,000.00	414,760.78	245,239.22	62.8%
342 60 02 000	Ambulance & Emergency Aid Services (Naselle Dist #4 payments)	3,000.00	1,750.00	1,250.00	58.3%
<b>340</b>		<b>695,000.00</b>	<b>441,519.56</b>	<b>253,480.44</b>	<b>63.5%</b>
359 90 00 000	Miscellaneous Fines and Penalties (Illegal burning)	0.00	0.00	0.00	0.0%
<b>350</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
361 11 00 000	Investment Interest	10,000.00	10,138.41	(138.41)	101.4%
367 11 00 000	Gifts, Pledges, Grants and Bequests from Private Sources	0.00	21,330.12	(21,330.12)	0.0%
369 91 00 000	Other Misc Revenues (Include reimb for expenditures)	0.00	3,568.48	(3,568.48)	0.0%
369 91 01 000	Misc Revenues - LNI Reimbursements for Timeloss/LEP	0.00	19,550.04	(19,550.04)	0.0%
369 91 01 001	Misc Revenues - BVFF Reimburse	1,200.00	0.00	1,200.00	0.0%
369 91 01 002	Misc Revenues - Training	0.00	2,510.03	(2,510.03)	0.0%
<b>360</b>		<b>11,200.00</b>	<b>57,097.08</b>	<b>(45,897.08)</b>	<b>509.8%</b>
388 80 00 000	Prior Year Cash Adjustment	0.00	0.00	0.00	0.0%

# 2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:21:04 Date: 08/04/2020

MCAG #: 1244

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001 General Fund 651.100

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
380				
389 10 00 000 Refunds / Misc Non Revenues	0.00	0.00	0.00	0.0%
380	0.00	0.00	0.00	0.0%
391 10 00 000 General Obligation Bond Proceeds	0.00	0.00	0.00	0.0%
395 10 00 000 Proceeds From Sale of Capital Assets (Equipment, etc.)	0.00	2,500.00	(2,500.00)	0.0%
395 20 00 000 Insurance Revenue for Loss/Impairment of Capital Assets	0.00	0.00	0.00	0.0%
390	0.00	2,500.00	(2,500.00)	0.0%
<b>Fund Revenues:</b>	<b>3,565,313.00</b>	<b>2,838,099.36</b>	<b>727,213.64</b>	<b>79.6%</b>

Expenditures	Amt Budgeted	Expenditures	Remaining	
520 FIRE				
522 10 10 001 Commissioners	10,000.00	5,120.00	4,880.00	51.2%
522 10 10 002 District Chief	115,695.00	62,397.09	53,297.91	53.9%
522 10 10 003 District Secretary	59,609.00	38,377.01	21,231.99	64.4%
522 10 10 004 Admin Assistant	0.00	0.00	0.00	0.0%
522 10 10 005 Pub. Ed. Coordinator	48,189.00	28,213.78	19,975.22	58.5%
522 10 10 006 Chief Of Operations	115,336.00	61,534.52	53,801.48	53.4%
522 10 10 007 Chief Of Administration	107,257.00	61,185.01	46,071.99	57.0%
522 10 20 001 Labor & Industry	18,791.00	6,009.73	12,781.27	32.0%
522 10 20 002 LEOFF Retirement	18,031.00	9,866.71	8,164.29	54.7%
522 10 20 003 Medical/Dental	53,187.00	28,976.01	24,210.99	54.5%
522 10 20 004 Medicare	6,468.00	3,649.77	2,818.23	56.4%
522 10 20 005 PERS Retirement	13,863.00	8,563.59	5,299.41	61.8%
522 10 20 006 Social Security	0.00	0.00	0.00	0.0%
522 10 20 007 Unemployment Compensation	0.00	0.00	0.00	0.0%
522 10 31 001 Office and Operating Supplies	9,161.00	6,701.96	2,459.04	73.2%
522 10 31 002 Office Cleaning Supplies	2,000.00	2,612.61	(612.61)	130.6%
522 10 35 001 Computer Hardware	1,000.00	0.00	1,000.00	0.0%
522 10 35 002 Computer Software	500.00	218.98	281.02	43.8%
522 10 40 001 Elections	6,000.00	0.00	6,000.00	0.0%
522 10 40 002 Ground Water Property Tax	412.00	321.20	90.80	78.0%
522 10 40 003 State Audit	0.00	0.00	0.00	0.0%
522 10 41 001 Legal Services / Publications	30,000.00	27,011.11	2,988.89	90.0%
522 10 41 002 Misc Professional Services	10,000.00	8,101.95	1,898.05	81.0%
522 10 42 001 Postage	1,000.00	685.28	314.72	68.5%
522 10 43 001 Travel Lodging	3,500.00	894.46	2,605.54	25.6%
522 10 43 002 Travel Meals	2,000.00	357.10	1,642.90	17.9%
522 10 43 003 Travel Mileage	2,000.00	289.40	1,710.60	14.5%
522 10 43 004 Travel Registration / Fee	25,000.00	15,188.00	9,812.00	60.8%
522 10 46 001 Casualty & Liability Insurance	63,250.00	74,440.00	(11,190.00)	117.7%
522 10 47 001 Electricity	17,845.00	9,483.34	8,361.66	53.1%
522 10 47 002 Garbage	3,565.00	1,702.68	1,862.32	47.8%
522 10 47 003 Natural Gas	6,365.00	3,685.48	2,679.52	57.9%
522 10 47 004 Sewer	2,652.00	1,552.60	1,099.40	58.5%
522 10 47 005 Telephone	13,493.00	6,148.70	7,344.30	45.6%
522 10 47 006 Water	3,713.00	2,436.12	1,276.88	65.6%
522 10 47 007 Wireless Communications	1,442.00	560.14	881.86	38.8%

# 2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

Time: 14:21:04 Date: 08/04/2020

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001 General Fund 651.100

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>520 FIRE</b>				
522 10 47 008 Cable TV	2,122.00	1,097.24	1,024.76	51.7%
522 10 48 001 Computer Services	7,210.00	2,971.29	4,238.71	41.2%
522 10 49 001 Health & Wellness	7,000.00	2,721.56	4,278.44	38.9%
522 10 49 002 Memberships and Subscriptions	16,995.00	11,664.82	5,330.18	68.6%
<b>210</b>	<b>804,651.00</b>	<b>494,739.24</b>	<b>309,911.76</b>	<b>61.5%</b>
522 20 10 001 Training Officer	0.00	0.00	0.00	0.0%
522 20 10 002 FF/EMT Salaries & Wages	519,599.00	295,177.88	224,421.12	56.8%
522 20 10 003 Maintenance Technician	84,990.00	44,544.01	40,445.99	52.4%
522 20 10 004 Resident Interns	0.00	0.00	0.00	0.0%
522 20 10 005 Volunteer Incentive Program	25,000.00	7,945.00	17,055.00	31.8%
522 20 10 006 Volunteer Fire Mobilization Pay	0.00	0.00	0.00	0.0%
522 20 10 099 Timeloss Payments (Disability)	0.00	0.00	0.00	0.0%
522 20 20 001 Labor & Industry	53,395.00	16,284.24	37,110.76	30.5%
522 20 20 002 LEOFF Retirement	27,695.00	14,776.77	12,918.23	53.4%
522 20 20 003 Medical/Dental	131,427.00	65,485.64	65,941.36	49.8%
522 20 20 004 Medicare	8,767.00	4,781.05	3,985.95	54.5%
522 20 20 005 PERS Retirement	10,930.00	5,728.38	5,201.62	52.4%
522 20 20 006 Social Security	1,700.00	492.59	1,207.41	29.0%
522 20 20 007 Unemployment Compensation	0.00	1,048.32	(1,048.32)	0.0%
522 20 20 008 BVFF Volunteer Disability - Reimbursable	0.00	0.00	0.00	0.0%
522 20 20 099 Payroll Clearing	0.00	820.23	(820.23)	0.0%
522 20 31 001 Misc Supplies	5,000.00	1,963.99	3,036.01	39.3%
522 20 31 002 Uniforms / Gear Issue	7,000.00	4,208.04	2,791.96	60.1%
522 20 32 001 Fuel	10,181.00	4,616.69	5,564.31	45.3%
522 20 35 001 Vehicle Parts	12,000.00	7,656.11	4,343.89	63.8%
522 20 35 002 Misc Small Tools/Equip	2,500.00	0.00	2,500.00	0.0%
522 20 35 003 Radio Equipment	1,000.00	420.55	579.45	42.1%
522 20 40 001 Dispatch / Local Support Svcs	2,862.00	803.81	2,058.19	28.1%
522 20 46 001 Pension & Relief	3,000.00	1,320.00	1,680.00	44.0%
522 20 48 001 Radio Repair/Maintenance	2,000.00	660.23	1,339.77	33.0%
522 20 48 002 Small Equip. Repair/Maintenance	4,000.00	1,485.20	2,514.80	37.1%
522 20 48 003 Vehicle Repair/Maintenance	2,000.00	35.64	1,964.36	1.8%
522 20 49 001 Misc Services	14,000.00	10,922.87	3,077.13	78.0%
<b>220</b>	<b>929,046.00</b>	<b>491,177.24</b>	<b>437,868.76</b>	<b>52.9%</b>
522 30 31 001 Fire Investigation Supplies	400.00	0.00	400.00	0.0%
522 30 31 002 Public Education Supplies	1,000.00	17.12	982.88	1.7%
522 30 49 001 Newsletter	0.00	0.00	0.00	0.0%
<b>230</b>	<b>1,400.00</b>	<b>17.12</b>	<b>1,382.88</b>	<b>1.2%</b>
522 40 31 001 Misc Supplies	3,500.00	0.00	3,500.00	0.0%
522 40 43 001 Training Lodging	2,000.00	916.65	1,083.35	45.8%
522 40 43 002 Training Meals	2,000.00	838.99	1,161.01	41.9%
522 40 43 003 Travel Mileage	500.00	165.00	335.00	33.0%
522 40 43 004 Travel Registration / Fee	20,000.00	10,315.08	9,684.92	51.6%
522 40 49 001 Resident Tuition	0.00	0.00	0.00	0.0%
522 40 49 002 Union Tuition	5,000.00	0.00	5,000.00	0.0%
<b>240</b>	<b>33,000.00</b>	<b>12,235.72</b>	<b>20,764.28</b>	<b>37.1%</b>
522 50 31 001 Building Maintenance Supplies	2,500.00	1,060.15	1,439.85	42.4%
522 50 49 001 Building Maintenance Services	10,000.00	1,036.13	8,963.87	10.4%

# 2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

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001 General Fund 651.100

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>520 FIRE</b>				
<b>250</b>	<b>12,500.00</b>	<b>2,096.28</b>	<b>10,403.72</b>	<b>16.8%</b>
526 10 10 001 EMS Coordinator	0.00	0.00	0.00	0.0%
526 10 10 002 FF/Paramedic Salaries & Wages	1,015,520.00	539,088.54	476,431.46	53.1%
526 10 10 003 Volunteer Reimbursement	20,000.00	10,298.00	9,702.00	51.5%
526 10 10 099 Timeloss Payments (Disability)	0.00	5,845.98	(5,845.98)	0.0%
526 10 20 001 Labor & Industry	71,500.00	22,324.25	49,175.75	31.2%
526 10 20 002 LEOFF Retirement	54,127.00	29,344.03	24,782.97	54.2%
526 10 20 003 Medical/Dental	170,408.00	79,963.28	90,444.72	46.9%
526 10 20 004 Medicare	14,725.00	8,226.16	6,498.84	55.9%
526 10 20 005 PERS Retirement	0.00	0.00	0.00	0.0%
526 10 20 006 Social Security	1,600.00	638.48	961.52	39.9%
526 10 20 007 Unemployment Compensation	0.00	0.00	0.00	0.0%
526 10 31 001 Office & Operating Supplies	0.00	0.00	0.00	0.0%
526 10 41 001 Biohazard Disposal	650.00	317.09	332.91	48.8%
<b>610</b>	<b>1,348,530.00</b>	<b>696,045.81</b>	<b>652,484.19</b>	<b>51.6%</b>
526 40 30 001 Supplies	1,000.00	664.50	335.50	66.5%
526 40 43 001 Travel Lodging	0.00	0.00	0.00	0.0%
526 40 43 002 Travel Meals	1,500.00	828.84	671.16	55.3%
526 40 43 003 Travel Mileage	0.00	0.00	0.00	0.0%
526 40 43 004 Travel Registration Fee	1,500.00	1,680.02	(180.02)	112.0%
526 40 43 005 OTEP	3,500.00	2,656.07	843.93	75.9%
<b>640</b>	<b>7,500.00</b>	<b>5,829.43</b>	<b>1,670.57</b>	<b>77.7%</b>
526 70 41 001 Ambulance Billing Services	30,000.00	18,503.35	11,496.65	61.7%
526 70 41 002 GEMT Services	30,000.00	0.00	30,000.00	0.0%
526 70 49 001 Ambulance Payment Refunds	3,000.00	294.23	2,705.77	9.8%
<b>670</b>	<b>63,000.00</b>	<b>18,797.58</b>	<b>44,202.42</b>	<b>29.8%</b>
526 80 31 001 Medical & Operating Supplies	45,000.00	25,355.10	19,644.90	56.3%
526 80 32 001 Fuel	47,039.00	12,503.03	34,535.97	26.6%
526 80 35 001 Vehicle Parts	10,000.00	3,528.00	6,472.00	35.3%
526 80 35 002 Misc Small Tools/Equip	1,000.00	997.91	2.09	99.8%
526 80 48 001 Medical Equip. Repairs & Maintenance	12,500.00	10,819.41	1,680.59	86.6%
526 80 48 002 Radio Repairs & Maintenance	0.00	0.00	0.00	0.0%
526 80 48 003 Vehicle Repairs & Maintenance	2,000.00	1,102.58	897.42	55.1%
526 80 51 001 Dispatch / Local Support Svcs	28,514.00	14,257.15	14,256.85	50.0%
<b>680</b>	<b>146,053.00</b>	<b>68,563.18</b>	<b>77,489.82</b>	<b>46.9%</b>
<b>520 FIRE</b>	<b>3,345,680.00</b>	<b>1,789,501.60</b>	<b>1,556,178.40</b>	<b>53.5%</b>
<b>580 Non-Expenditures</b>				
586 00 00 001 Timeloss Passthrough To Employee	0.00	21,094.15	(21,094.15)	0.0%
586 00 20 003 Timeloss Passthrough - Personnel Benefits	0.00	0.00	0.00	0.0%
<b>580 Non-Expenditures</b>	<b>0.00</b>	<b>21,094.15</b>	<b>(21,094.15)</b>	<b>0.0%</b>
591 22 71 001 Principal	51,500.00	0.00	51,500.00	0.0%
592 22 83 001 Interest	3,863.00	1,931.25	1,931.75	50.0%
594 22 60 001 Buildings	80,000.00	0.00	80,000.00	0.0%

## 2020 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

Time: 14:21:04 Date: 08/04/2020  
Page: 5

001 General Fund 651.100

Months: 01 To: 07

Expenditures		Amt Budgeted	Expenditures	Remaining	
590					
594 22 60 002	Communication Equipment	10,000.00	0.00	10,000.00	0.0%
594 22 60 003	Office Equipment	0.00	0.00	0.00	0.0%
594 22 60 004	Equipment & Turnout Gear	35,000.00	2,007.42	32,992.58	5.7%
594 22 60 005	Fire Hose	5,000.00	0.00	5,000.00	0.0%
594 22 60 006	Misc Equipment	0.00	3,249.84	(3,249.84)	0.0%
594 22 60 007	SCBA Firefighting Equipment	60,000.00	239,230.31	(179,230.31)	398.7%
594 22 60 008	Engines	80,000.00	3,215.97	76,784.03	4.0%
594 26 60 001	Ambulance/Rechassis	100,000.00	0.00	100,000.00	0.0%
594 26 60 002	Misc Medical Equipment	20,000.00	16,320.14	3,679.86	81.6%
590		445,363.00	265,954.93	179,408.07	59.7%
Fund Expenditures:		3,791,043.00	2,076,550.68	1,714,492.32	54.8%
Fund Excess/(Deficit):		(225,730.00)	761,548.68		



## 2020 BUDGET POSITION TOTALS

PACIFIC COUNTY FIRE DISTRICT 1  
MCAG #: 1244

Months: 01 To: 07

Time: 14:21:04 Date: 08/04/2020

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund 651.100	3,565,313.00	2,838,099.36	79.6%	3,791,043.00	2,076,550.68	55%
	3,565,313.00	2,838,099.36	79.6%	3,791,043.00	2,076,550.68	54.8%

### CASH FLOW PROJECTION

[illegible]

PACIFIC COUNTY FIRE DISTRICT #1  
HISTORICAL TAX COLLECTION TRENDS  
2016 - PRESENT

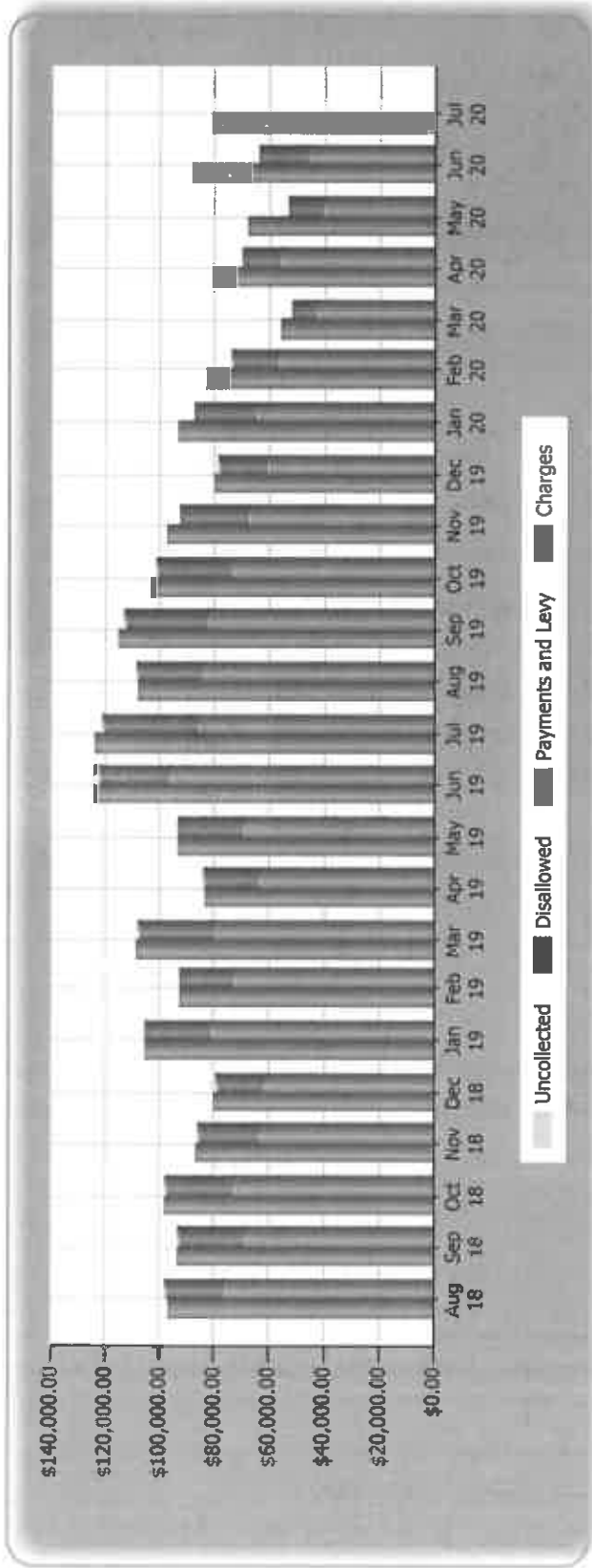
	2016		2017		2018		2019		2020	
TOTAL TAX BUDGETED	\$	2,190,000.00	\$	2,210,200.00	\$	2,249,924.00	\$	2,296,130.00	\$	2,757,013.00
FIRE TAX BUDGETED	\$	1,640,000.00	\$	1,657,600.00	\$	1,687,434.00	\$	1,722,088.00	\$	2,170,000.00
EMS TAX BUDGETED	\$	550,000.00	\$	552,600.00	\$	562,490.00	\$	574,042.00	\$	587,013.00
	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED
JANUARY	\$ 12,367.02	0.56%	\$ 12,953.67	0.59%	\$ 15,264.18	0.68%	\$ 15,055.66	0.66%	\$ 14,806.68	0.54%
FEBRUARY	\$ 181,228.05	8.28%	\$ 179,805.67	8.14%	\$ 150,130.14	6.67%	\$ 197,746.44	8.61%	\$ 218,849.29	7.94%
MARCH	\$ 145,946.95	6.66%	\$ 170,790.47	7.73%	\$ 206,534.01	9.18%	\$ 166,653.82	7.26%	\$ 209,647.93	7.60%
APRIL	\$ 703,261.24	32.11%	\$ 728,399.75	32.96%	\$ 750,574.65	33.36%	\$ 848,309.28	36.95%	\$ 879,678.69	31.91%
MAY	\$ 280,090.97	12.79%	\$ 254,673.35	11.52%	\$ 255,316.19	11.35%	\$ 206,894.94	9.01%	\$ 231,232.67	8.39%
JUNE	\$ 28,234.90	1.29%	\$ 28,277.67	1.28%	\$ 25,798.97	1.15%	\$ 17,802.27	0.78%	\$ 121,915.61	4.42%
JULY	\$ 13,862.01	0.63%	\$ 14,243.07	0.64%	\$ 13,357.18	0.59%	\$ 15,297.94	0.67%	\$ 46,281.87	2.13%
AUGUST	\$ 22,834.63	1.04%	\$ 20,189.40	0.91%	\$ 21,792.96	0.97%	\$ 19,593.62	0.85%		
SEPTEMBER	\$ 47,133.60	2.15%	\$ 38,344.75	1.73%	\$ 43,077.95	1.91%	\$ 52,981.76	2.31%		
OCTOBER	\$ 510,944.00	23.33%	\$ 609,385.19	27.57%	\$ 589,751.41	26.21%	\$ 609,623.36	26.55%		
NOVEMBER	\$ 205,209.54	9.37%	\$ 134,526.27	6.09%	\$ 156,410.40	6.95%	\$ 132,735.72	5.78%		
DECEMBER	\$ 15,961.81	0.73%	\$ 17,814.83	0.81%	\$ 15,106.15	0.67%	\$ 20,475.78	0.89%		
TOTAL COLLECTION AS OF JUNE:		61.70%		62.21%		62.38%		63.26%		62.93%

## ANNUAL COLLECTION STATISTICS

		Date Of Service		08/01/2018								
		Date Of Service		07/31/2020								
		Invoices		0								
		Company		Pacific 1								
		Provider		Pacific 1								
Month	Tickets	Charges	Payments	%	Levy Fund	%	Disallowed	%	Uncollected	%	Pending	%
Aug 18	120	96,918.03	-65,921.19	68 %	-10,094.03	10 %	-21,284.37	22 %	-343.32	0 %	-724.88	-1 %
Sep 18	118	93,411.82	-66,182.48	71 %	-2,305.93	2 %	-24,402.03	26 %	-521.38	1 %	0.00	0 %
Oct 18	124	98,006.68	-67,022.08	68 %	-5,664.75	6 %	-24,567.97	25 %	-751.88	1 %	0.00	0 %
Nov 18	102	86,382.77	-55,894.93	65 %	-7,589.22	9 %	-21,612.86	25 %	-642.88	1 %	642.88	1 %
Dec 18	105	79,624.53	-55,575.26	70 %	-5,731.62	7 %	-17,188.65	22 %	-659.75	1 %	469.25	1 %
Jan 19	127	105,453.02	-74,129.76	70 %	-6,325.85	6 %	-24,997.41	24 %	0.00	0 %	0.00	0 %
Feb 19	116	92,797.35	-62,030.96	67 %	-10,424.84	11 %	-20,341.55	22 %	0.00	0 %	0.00	0 %
Mar 19	139	108,698.58	-70,738.25	65 %	-8,290.32	8 %	-28,382.89	26 %	-645.37	1 %	641.75	1 %
Apr 19	108	83,020.36	-54,236.65	65 %	-8,964.20	11 %	-20,077.91	24 %	-360.03	0 %	-618.43	-1 %
May 19	120	93,304.03	-58,985.45	63 %	-10,078.57	11 %	-24,240.01	26 %	0.00	0 %	0.00	0 %
Jun 19	152	123,982.78	-86,255.16	70 %	-9,617.68	8 %	-26,010.88	21 %	-1,921.43	2 %	177.63	0 %
Jul 19	126	123,749.13	-81,716.90	66 %	-4,299.56	3 %	-35,027.54	28 %	-236.99	0 %	2,468.14	2 %
Aug 19	120	107,770.57	-74,178.29	69 %	-9,493.95	9 %	-24,030.78	22 %	-645.13	1 %	-577.58	-1 %
Sep 19	117	115,322.13	-74,414.33	65 %	-7,199.46	6 %	-31,195.02	27 %	-619.13	1 %	1,894.19	2 %
Oct 19	113	103,249.97	-66,580.56	64 %	-6,495.60	6 %	-27,576.68	27 %	-649.63	1 %	1,947.50	2 %
Nov 19	108	97,584.12	-60,711.72	62 %	-6,523.99	7 %	-25,265.52	26 %	0.00	0 %	5,082.89	5 %
Dec 19	94	79,759.24	-51,358.87	64 %	-9,149.30	11 %	-17,776.09	22 %	-616.88	1 %	858.10	1 %
Jan 20	98	93,462.19	-57,094.56	61 %	-7,692.38	8 %	-22,213.70	24 %	0.00	0 %	6,471.55	7 %
Feb 20	91	82,350.92	-53,168.31	65 %	-3,132.62	4 %	-17,159.33	21 %	-663.13	1 %	8,227.53	10 %
Mar 20	71	56,056.90	-39,729.14	71 %	-3,362.97	6 %	-9,085.34	16 %	0.00	0 %	3,879.45	7 %
Apr 20	95	80,793.86	-52,698.97	65 %	-2,882.07	4 %	-14,529.24	18 %	0.00	0 %	10,683.58	13 %
May 20	79	67,758.36	-38,991.95	58 %	-1,561.98	2 %	-12,859.18	19 %	0.00	0 %	14,345.25	21 %
Jun 20	96	88,000.10	-45,065.99	51 %	-512.90	1 %	-18,115.68	21 %	0.00	0 %	24,305.53	28 %
Jul 20	103	80,879.03	0.00	0 %	0.00	0 %	0.00	0 %	0.00	0 %	80,879.03	100 %

2,642      2,238,336.47      -1,412,671.76      -147,393.79      -507,940.63      -9,276.93      161,053.36

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



[REDACTED]

---

**From:** Jacob Brundage  
**Sent:** Monday, July 27, 2020 11:30 AM  
**To:** Downer, Tom; fhhill690@gmail.com; Dennis Long [REDACTED]  
**Subject:** FW: Intent to Bargain Letter  
**Attachments:** Intent to bargain 2021 contract.odt

I received the below e-mail regarding the intent to negotiate.

This is procedural because the current contract expires at the end of the year.

Jacob

**From:** IAFF Local 3999 South Pacific County Prof FF [<mailto:iaff3999@gmail.com>]  
**Sent:** Monday, July 27, 2020 10:17 AM  
**To:** Jacob Brundage  
**Subject:** Intent to Bargain Letter

Chief Brundage,

Attached is a letter requesting to bargain the 2021 and beyond contract. I will send you dates that will work for the local later this week. Let me know if you have any questions.

Jason

--

Electronic Privacy Notice: This e-mail, and any attachments, contains information that is, or may be, covered by electronic communications privacy laws and is confidential and proprietary in nature. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Instead, please reply to the sender that you have received this communication in error and then immediately delete it. Thank you in advance for your cooperation.

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This email was scanned by Bitdefender



**South Pacific County Professional  
Fire Fighters IAFF  
Post Of  
Ocean Park**

July 27, 2020

Chief Jacob Brundage  
Pacific County Fire District #1  
26110 Ridge Avenue / PO Box 890  
Ocean Park, WA 98640

Chief Brundage,

This letter is to inform you of our intent to bargain the contract that will begin January 1, 2021. Per the Collective Bargaining Agreement, Article 35, Section 35.1, this is our notice requesting negotiations. Please let me know when you and your negotiating team are available to meet and start the negotiation process.

Let me know if you have any questions.

Respectfully,

Jason Derrey  
IAFF Local 3999 President



## Pacific County Fire District #1 MSA SCBA Fire Hawk Surplus Items August 2020

The following is a summary of the MSA SCBA Fire Hawk surplus items and interested departments who are interested in receiving the surplus items;

### SCBA Frames;

- 45
  - 20 are complete with good cylinder (divide between departments)
  - 8 frames are needing repair

### AIR CYLINDERS;

- 72
  - 20 are good cylinders with expiration date of 04-2029

### CLEAR COMMAND SPEAKER;

- 27
  - 7 are District to surplus
  - 20 were provided by other departments

### HEADS UP DISPLAY;

- 43

### FACE PIECES;

- 64
  - 27 are complete with Clear Command and HUD
    - 6 small
    - 14 medium
    - 7 large
  - 3 are needing repair

### **BAY CENTER VOLUNTEER FIRE DEPARTMENT:**

- Requesting 8 to 10 packs
  - With face pieces

### **NEMAH VOLUNTEER FIRE DEPARTMENT:**

- Requesting ????
  - With face pieces

### **SOUTH BEND VOLUNTEER FIRE DEPARTMENT**

- Requesting remaining air packs (complete or broken)
  - All remaining face pieces and any parts





**Pacific County Fire District No. 1**  
**RESOLUTION 2020-05**

**SURPLUS PROPERTY**

**WHEREAS**, Pacific County Fire Protection District No. 1 has determined that the items as listed on the attached "Exhibit A" are in the District's inventory; and,

**WHEREAS**, it has been determined that said property is no longer of any use to the District, and

**NOW THEREFORE**, Pacific County Fire Protection District No. 1 hereby declares that said District property as listed in Exhibit A is surplus property to the District and is to be disposed of at the Fire Chief's discretion and in the best interest of the District.

**ADOPTED AND APPROVED** at a Regular Meeting of the Pacific County Fire Protection District No. 1 Board of Fire Commissioners held on August 18, 2020 at Station 21-1 in Ocean Park, Washington.

\_\_\_\_\_  
Fred H. Hill, Commissioner

\_\_\_\_\_  
Thomas L. Downer, Commissioner

\_\_\_\_\_  
Dennis A. Long, Commissioner

Attest: \_\_\_\_\_

\_\_\_\_\_  
District Secretary

Resolution 2020-05 Surplus Property  
Exhibit A

## Surplus Property

*This property is past serviceable life and is of no use to the District.*

PCFD1 ID#	Description	Condition	Value
SCBA FRAMES:			
593	MSA SCBA FRAME	POOR	None
597	MSA SCBA FRAME	POOR	None
575	MSA SCBA FRAME	POOR	None
599	MSA SCBA FRAME	POOR	None
587	MSA SCBA FRAME	POOR	None
1131	MSA SCBA FRAME	POOR	None
562	MSA SCBA FRAME	POOR	None
561	MSA SCBA FRAME	POOR	None
594	MSA SCBA FRAME	POOR	None
569	MSA SCBA FRAME	POOR	None
567	MSA SCBA FRAME	POOR	None
558	MSA SCBA FRAME	POOR	None
560	MSA SCBA FRAME	POOR	None
579	MSA SCBA FRAME	POOR	None
590	MSA SCBA FRAME	POOR	None
598	MSA SCBA FRAME	POOR	None
600	MSA SCBA FRAME	POOR	None
582	MSA SCBA FRAME	POOR	None
583	MSA SCBA FRAME	POOR	None
592	MSA SCBA FRAME	POOR	None
568	MSA SCBA FRAME	POOR	None
586	MSA SCBA FRAME	POOR	None
564	MSA SCBA FRAME	POOR	None
591	MSA SCBA FRAME	POOR	None
566	MSA SCBA FRAME	POOR	None
576	MSA SCBA FRAME	POOR	None
557	MSA SCBA FRAME	POOR	None
573	MSA SCBA FRAME	POOR	None
559	MSA SCBA FRAME	POOR	None
580	MSA SCBA FRAME	POOR	None
132	MSA SCBA FRAME	POOR	None
574	MSA SCBA FRAME	POOR	None
581	MSA SCBA FRAME	POOR	None
571	MSA SCBA FRAME	POOR	None
572	MSA SCBA FRAME	POOR	None
556	MSA SCBA FRAME	POOR	None
565	MSA SCBA FRAME	POOR	None
589	MSA SCBA FRAME	POOR	None
180	MSA SCBA FRAME	POOR	None
585	MSA SCBA FRAME	POOR	None
588	MSA SCBA FRAME	POOR	None
584	MSA SCBA FRAME	POOR	None
595	MSA SCBA FRAME	POOR	None
563	MSA SCBA FRAME	POOR	None
577	MSA SCBA FRAME	POOR	None

## SCBA CYLINDERS:

536	MSA SCBA CYLINDER	POOR	None
505	MSA SCBA CYLINDER	POOR	None
517	MSA SCBA CYLINDER	POOR	None
541	MSA SCBA CYLINDER	POOR	None
NO TAG	MSA SCBA CYLINDER	POOR	None
550	MSA SCBA CYLINDER	POOR	None
544	MSA SCBA CYLINDER	POOR	None
520	MSA SCBA CYLINDER	POOR	None
502	MSA SCBA CYLINDER	POOR	None
551	MSA SCBA CYLINDER	POOR	None
519	MSA SCBA CYLINDER	POOR	None
532	MSA SCBA CYLINDER	POOR	None
516	MSA SCBA CYLINDER	POOR	None
518	MSA SCBA CYLINDER	POOR	None
521	MSA SCBA CYLINDER	POOR	None
510	MSA SCBA CYLINDER	POOR	None
503	MSA SCBA CYLINDER	POOR	None
514	MSA SCBA CYLINDER	POOR	None
515	MSA SCBA CYLINDER	POOR	None
526	MSA SCBA CYLINDER	POOR	None
523	MSA SCBA CYLINDER	POOR	None
531	MSA SCBA CYLINDER	POOR	None
538	MSA SCBA CYLINDER	POOR	None
554	MSA SCBA CYLINDER	POOR	None
542	MSA SCBA CYLINDER	POOR	None
537	MSA SCBA CYLINDER	POOR	None
880	MSA SCBA CYLINDER	POOR	None
527	MSA SCBA CYLINDER	POOR	None
507	MSA SCBA CYLINDER	POOR	None
529	MSA SCBA CYLINDER	POOR	None
535	MSA SCBA CYLINDER	POOR	None
879	MSA SCBA CYLINDER	POOR	None
522	MSA SCBA CYLINDER	POOR	None
546	MSA SCBA CYLINDER	POOR	None
1093	MSA SCBA CYLINDER	POOR	None
1088	MSA SCBA CYLINDER	POOR	None
1095	MSA SCBA CYLINDER	POOR	None
549	MSA SCBA CYLINDER	POOR	None
1090	MSA SCBA CYLINDER	POOR	None
1096	MSA SCBA CYLINDER	POOR	None
1089	MSA SCBA CYLINDER	POOR	None
1082	MSA SCBA CYLINDER	POOR	None
1080	MSA SCBA CYLINDER	POOR	None
1087	MSA SCBA CYLINDER	POOR	None
1083	MSA SCBA CYLINDER	POOR	None
1079	MSA SCBA CYLINDER	POOR	None
1091	MSA SCBA CYLINDER	POOR	None
1097	MSA SCBA CYLINDER	POOR	None
1085	MSA SCBA CYLINDER	POOR	None
1094	MSA SCBA CYLINDER	POOR	None
1084	MSA SCBA CYLINDER	POOR	None
1086	MSA SCBA CYLINDER	POOR	None

524	MSA SCBA CYLINDER	POOR	None
533	MSA SCBA CYLINDER	POOR	None
513	MSA SCBA CYLINDER	POOR	None
547	MSA SCBA CYLINDER	POOR	None
540	MSA SCBA CYLINDER	POOR	None
504	MSA SCBA CYLINDER	POOR	None
552	MSA SCBA CYLINDER	POOR	None
1195	MSA SCBA CYLINDER	POOR	None
506	MSA SCBA CYLINDER	POOR	None
500	MSA SCBA CYLINDER	POOR	None
525	MSA SCBA CYLINDER	POOR	None
NO TAG	MSA SCBA CYLINDER	POOR	None
528	MSA SCBA CYLINDER	POOR	None
509	MSA SCBA CYLINDER	POOR	None
501	MSA SCBA CYLINDER	POOR	None
548	MSA SCBA CYLINDER	POOR	None
545	MSA SCBA CYLINDER	POOR	None
508	MSA SCBA CYLINDER	POOR	None
534	MSA SCBA CYLINDER	POOR	None
1095	MSA SCBA CYLINDER	POOR	None

**CLEAR COMMAND SPEAKER:**

681	CLEAR COMMAND SPEAKER	POOR	None
686	CLEAR COMMAND SPEAKER	POOR	None
688	CLEAR COMMAND SPEAKER	POOR	None
682	CLEAR COMMAND SPEAKER	POOR	None
687	CLEAR COMMAND SPEAKER	POOR	None
680	CLEAR COMMAND SPEAKER	POOR	None
685	CLEAR COMMAND SPEAKER	POOR	None

**MAKO AIR COMPRESSOR:**

SERIAL #5404388	MAKO AIR COMPRESSOR	POOR	None
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**ASSISTANT CHIEF OF EMS AND SAFETY  
EMPLOYMENT AGREEMENT**

**Between**

**Pacific County Fire District 1**

**and**

**THADDEUS J. BISHOP**

**(Effective September 1, 2020)**

## **Employment Agreement**

**THIS AGREEMENT** is made and entered into on this 1st day of September 2020 between *Pacific County Fire District 1*, Ocean Park, Washington, hereinafter referred to as “District”, and *Thaddeus J. Bishop*, Assistant Chief of EMS and Safety, hereinafter referred to as “Employee”. It is hereby agreed as follows:

### **Section 1 - Employment**

District hereby employs Employee, and Employee accepts employment pursuant to the terms and conditions of this Agreement. All prior Agreements, verbal or written, are terminated by the execution of this Agreement and have no further force or effect unless expressly stated herein.

### **Section 2 - Term/Non-Renewal**

This Agreement shall begin on September 1, 2020 and will automatically extend for an additional year effective each January 1<sup>st</sup> beginning in 2021; unless District or employee issues a letter of non-renewal on or before November 1<sup>st</sup>. Employee shall have no property rights to a renewal of this Agreement. The Decision of whether to renew the Agreement shall be in the sole discretion of the Board of Commissioners and may be made for any reason with or without cause. Renewal decisions shall be made on an employment at-will basis and shall not be subject to the provisions of Section 12. Any provision of this Agreement can be re-negotiated during the term of this Agreement, provided that either party provides at least sixty (60) days’ notice. Any changes to this Agreement must be mutually agreed upon by both parties

### **Section 3 - Duties**

Employee’s title is Assistant Chief of EMS and Safety; and, in consideration of the compensation and benefits to be paid by District, Employee hereby agrees to maintain a Washington State Paramedic certification and to perform all functions necessary to completely and fully accomplish assigned tasks as outlined in Addendum “A” – Assistant Chief of EMS and Safety Job Description, attached hereto; and in accordance with the directives and policies of District.

### **Section 4 – Supervision**

Supervision of the Assistant Chief of EMS and Safety shall be the responsibility of the Fire Chief. Supervision is a function of this classification.

### **Section 5 - Evaluation**

The Fire Chief shall do a performance review based upon the overall performance of job duties. It is the duty of the Fire Chief to meet with Employee and establish a time and place for the evaluation. The procedures for evaluation will be in accordance with District policies.

## **Section 6 - Compensation**

District shall compensate Employee as set forth below:

- 6.1 Employee's annual base salary shall be \$90,000.00, payable in monthly amounts of \$7,500.00, commencing on September 1, 2020.
- 6.2 Employees annual salary shall be \$96,000, payable in monthly amounts of \$8,000.00, commencing on March 1, 2021, pending a successful six month performance review.
- 6.3 Employee's base salary will automatically increase for Cost of Living Adjustments (COLA) equal to three percent (3%) effective January 1<sup>st</sup>, 2022 and each year for the term of this Agreement.
- 6.4 Employee may receive a merit bonus, based on the Fire Chief's recommendation and Board approval.

## **Section 7 – Longevity**

Longevity shall be administered using the following formula and is to be added to the employee's monthly salary. Years reflected shall be full-time service with the District.

<u>Years</u>	<u>Amount</u>
After 5 years	2% of current base wage
After 10 years	4% of current base wage
After 15 years	6% of current base wage
After 20 years	8% of current base wage

## **Section 8 - Work Schedule**

The Assistant Chief of EMS and Safety is an FLSA exempt employee and is regularly scheduled to work from 8:00 a.m. to 5:00 p.m. Monday through Friday; however, because of the nature of the position the schedule for this position may be flexible depending on the needs of the District.

## **Section 9 - Compensatory Time**

As an FLSA exempt employee, Employee is not eligible for overtime pay. If it is necessary for Employee to work in excess of an eight-hour maximum per day or a forty-hour maximum per week, and such excess time is approved in advance by the Fire Chief. Employee may request one hour of compensatory time off for each excess hour worked.

Use of accrued compensatory time shall be approved by the Fire Chief with consideration being given to the work requirements of the department and the wishes of Employee.

Compensatory aggregate accrual shall not exceed eighty (80) hours. An accumulation of compensatory time that exceeds sixty (60) hours may be paid in cash. Comp time cash out shall be requested in writing on or before the month of October, for payment in the month of November. If compensation is paid to Employee for accrued compensatory time, such compensation shall be paid at the regular rate earned by Employee at the time the Employee receives such payment.

In addition to the annual November cash out, compensatory time accrued as a result of providing station coverage for, or taking, interfacility transfers can be cashed out on a monthly basis.

Upon termination of employment, Employee shall be paid for any unused compensatory time at the regular rate earned by Employee at the time the Employee receives such payment. The Fire Chief may, at the Fire Chief's discretion, direct the Employee to use compensatory time to reduce accrual.

#### **Section 10 - Benefits**

The following items are hereby identified as benefits for the purposes of this Agreement.

- 10.1 **Sick leave** - Shall accumulate at the rate of eight (8) hours per month; provided however, that no more than 150 days of sick leave, 1200 hours, may be accumulated. Any unused sick leave not used at the time of separation will be paid at 25%. Employee may elect to donate any sick leave hours accrued over 336 hours to the District's shared sick leave pool.
- 10.2 **Holidays** - Employee shall receive all State and Federal holidays per District policy and any additional holidays declared by the Governor during the life of this Agreement.
- 10.3 **Vacation** - Shall accumulate at the rate of twelve (12) hours per month for each month of employment to a maximum accrual of 336 hours. Any unused vacation not used at the time of termination will be paid up to a maximum of 336 hours. In the event of termination of employment, earned vacation period shall be prorated to the date of termination.

Vacation leave accrual shall increase with years of service as follows:

5 years	- 14 hours/month
10 years	- 15 hours/month
15 years	- 16 hours/month
20 years	- 17 hours/month
25 years	- 18 hours/ month



- 10.4 **Leaves of Absence** (in accordance with District Policy #1001, 1002, 1004)
- 10.5 **Jury Duty** (in accordance with District Policy #1003)
- 10.6 **Insurance (Medical, Vision)** - District agrees to pay 100% of the premium for the medical and vision plan offered by the District for Employee and their dependents; unless, Employee waives such coverage. The District and the Employee agree that if the premiums increase more than 5%, that it would be sufficient cause to reopen this Section for negotiation.
- 10.7 **Dental** – District agrees to pay 100% of the premium for Employee and their dependents as defined in the District’s Dental Plan for the term of this Agreement. The District and the Employee agree that if the premiums increase more than 5%, that it would be sufficient cause to reopen this Section for negotiation.
- 10.8 **Retirement (LEOFF II - Deferred Compensation)** – The District shall pay the Employer’s portion of the LEOFF II monthly premium. Employees of District have elected not to pay into Social Security; therefore, Employee may elect to contribute to the Washington State Deferred Compensation Program. District will not contribute to the Deferred Comp Program, on behalf of the Employee.
- 10.9 **Group Life** – Employee will be enrolled in the District’s group life plan.
- 10.10 **Disability Insurance** – Disability insurance will be available; however, the cost will be assumed by the Employee.
- 10.11 **Compensated Absence, Education** – District shall allow reasonable time off and pay for reasonable expenses associated with Employee’s attendance at job-related conferences, workshops, or continuing education courses approved by the Fire Chief. Travel expenses will be paid per established District policies and budgetary restrictions. The District shall pay for tuition and books for course study in Business Management, Fire Administration, Public Administration, Emergency Management, or any course approved by the Fire Chief. For grades less than a “B” or 3.0 GPA, the Employee shall reimburse the District for the costs associated with the course.
- 10.12 **Uniforms** – The District shall provide Employee with all required uniforms. Employee may purchase and be reimbursed for safety work boots once every two years to a maximum of \$300.00.

## **Section 11 – Light Duty**

Subject to District Policy 1105, Employee may be allowed light duty, which is a temporary, restricted, and limited assignment when Employee is medically unable to fulfill the full duties of Employee's position due to injury or illness. The maximum length of light duty shall not exceed twelve (12) weeks per incident or one (1) incident of light duty status in a twelve (12) month period of time. The twelve (12) weeks may be extended by the Fire Chief. A non-job related injury or illness request can be submitted for review by the Fire Chief accompanied by a release from the Employee's primary physician. During light duty status, the Employee shall continue to receive their normal compensation and benefits.

## **Section 12 – Termination of Employment**

District's adopted disciplinary policies shall apply to Employee.

- 12.1 The Employee's employment may be terminated for cause by the Board of Commissioners. For purposes of this Agreement cause shall include, but not be limited to:
- A. Incompetency, inefficiency or inattention to or dereliction of duty.
  - B. Mental or physical unfitness for the position, which the Employee holds.
  - C. Dishonest, disgraceful, immoral or prejudicial conduct.
  - D. Use of alcoholic beverages or controlled substances to such extent that such use interferes with the efficiency or mental or physical fitness of the Employee, or which precludes the Employee from properly performing the functions and duties of the position.
  - E. Conviction of a job related felony or a misdemeanor involving moral turpitude.
  - F. Any other act or failure to act which in the judgment of the Board is sufficient to show the Employee to be an unsuitable and unfit person to hold the position.
  - G. Failure to perform the duties of the position.
- 12.2 Every effort will be made to conduct discipline in a confidential session with the Fire Chief or his/her designee, in compliance with the laws of the State of Washington.
- 12.3 Exhausted Family/Medical Leave (in accordance with Policy #1002, Section 8)

- 12.4 Termination by Employee – Employee shall have the right to terminate this Agreement at any time by giving sixty (60) days notice thereof, in writing, to the District. In such event, Employee shall continue to render services and paid regular compensation and benefits up to the date of termination.
- 12.5 The Board of Commissioners may terminate Employee’s employment under this Agreement without cause and without advance notice, provided that the District shall pay the Employee, in a single lump sum payment, liquidated damages equivalent to the value of 6 months salary and benefits. Benefits for the purpose of this section shall be defined as, medical and dental insurance premiums. The liquidated damages amount shall be paid in conjunction with the District’s normal payroll cycle on the next regular District payroll date that is more than 15 days following the date of termination.

### **Section 13 – District Property**

The Employee shall have access to a vehicle, marked in compliance with Chapter 46 RCW, for the official use of Employee, which shall include personal use by the Employee when the Employee is subject to call by the District.

The Employee shall be allowed de minimus use of District property for personal use such as cellular phone, computers, pager, etc., provided such use does not incur an unreasonable cost or burden on the District.

### **Section 14 - Amendments**

No amendment or variation of the terms and conditions of this Employment Agreement are valid unless the same is in writing, references this Agreement, and is signed by both parties.

### **Section 15 - Exclusive Term/Assignment**

The provisions of this Agreement are for the benefits of the parties solely, and not for the benefit of any person, persons or legal entities. Neither this Agreement nor any rights hereunder may be assigned by either party.

### **Section 16 - Severability/Scope**

If any provision of this Agreement is determined to be illegal, invalid or unenforceable, all other provisions shall remain in full force and effect. If any provision is found to be overbroad in scope or duration, the breadth of the provision shall be reduced to the maximum allowable by law.

### **Section 17 - Paragraph Headings**

Headings are used solely for convenience and are not to be used in construing or interpreting the Agreement.

**Section 18 - Governing Laws**

The laws of the State of Washington shall be used at all times to interpret and govern the interpretation in enforcement of this Agreement.

**Section 19 - Entire Agreement**

The parties agree that this instrument represents the entire Agreement between the parties, and that all prior representations, promises or statements merge with the written Agreement and, unless specifically set out herein, are not enforceable.

IN WITNESS WHEREOF, the Board of Fire Commissioners has authorized this Agreement to be signed and executed on this 1<sup>st</sup> day of September 2020. The Employee has executed this Agreement on the date entered below. Each party acknowledges receipt by their signature of a signed copy of the Agreement.

DISTRICT:

EMPLOYEE:

By: \_\_\_\_\_

Jacob Brundage  
Fire Chief

By: \_\_\_\_\_

Thaddeus J. Bishop  
Assistant Chief of EMS and  
Safety

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## **Pacific County Fire District 1**

### **Job Description**

**TITLE: Assistant Chief of EMS and Safety**

**REPORTS TO: Fire Chief**

#### **GENERAL DESCRIPTION OF POSITION:**

The primary responsibility of the Assistant Chief of EMS and Safety is to support the Fire District's operations by managing vital EMS functions and non-emergency divisions. This position involves administrative and supervisory work, as well as emergency response duties.

The Assistant Chief of EMS and Safety will also oversee the District's Emergency Medical Services; injury prevention and public education programs; serve as the District's Health and Safety Officer; planning and logistic duties.

#### **SUPERVISION/SUPERVISORY RESPONSIBILITIES:**

The Fire Chief provides general supervision and evaluation of the Assistant Chief of EMS and Safety.

The Assistant Chief of EMS and Safety provides supervision and evaluation of the Public Education Coordinator and Volunteer Support Services Captain.

The Assistant Chief of EMS and Safety may act as a fire ground supervisor, incident safety officer, or Incident Commander as determined by the incident or at the direction of the Fire Chief.

#### **DUTIES:**

##### **General Duties**

Completes research assignments and special studies as directed by the Fire Chief.

Attends monthly Commissioner's meetings and any special meetings, as requested by the Fire Chief.

Consistently evaluates fire department policies, procedures, guidelines, and contractual responsibilities to ensure that all personnel are meeting minimum requirements on a continual basis. Makes recommendations to the Fire Chief for changes to policies, procedures and SOGs.

Participates as a member of the management team to determine short and long-term goals.

Prepares and manages budget in areas of responsibility under direction of the Fire Chief.

Monitors and ensures efficient and effective use of department resources.

Researches grant opportunities, assists with grant preparation, implements grant requirements upon notification of award. Monitors grant budgets and reporting requirements.

Attends on-going training to increase and enhance knowledge, skills and abilities necessary to fulfill the responsibilities of this position.

Identify opportunities for improving service delivery methods and procedures; identify resource needs; review with appropriate staff; implement improvements.

#### **Operational (Emergency) Duties**

Respond to all working multi-company fires and special operations incidents during duty hours as practical. Off duty responses will be discretionary; however it is desirable to respond to all significant working incidents, when available.

Serve as an Incident Commander, Incident Safety Officer, or any operational member to meet the needs of the incident.

Expected to be a combat firefighter, and certified EMS responder.

#### **Emergency Medical Services**

Coordinates with the Assistant Chief of Operations and other officers to ensure response readiness. This includes, but is not limited to, conducting continuous competency or proficiency based training or drills, and working with employees to correct deficiencies.

Responsible for creating, implementing, scheduling, assigning instructors, and supervising basic and advanced life support training programs in order to maintain continuity and efficiency in methods and procedures and to ensure mandatory State and department requirements are met.

Serves as the District's HIPAA Privacy Officer. Maintains, monitors, directs, and delivers protected health information (PHI) through District policies, procedures, and Federal law. Investigates complaints and charges from the public, or other agencies, related to emergency medical services provided by the District.

Oversees incident report review and assists the District Secretary with all aspects of the ambulance billing processes, which include patient transport forms and associated documents.

Oversees the creation of a semi-monthly report of transports, amounts billed and researches any discrepancies. Works with outside billing agency in billing compliance, insurance/CMS certifications and researches discrepancies.

Responsible for the procurement, inventory oversight, security, records management, and the dispensing of controlled medications in accordance to Federal law, policy, and protocol.

Oversees quality assurance program pertaining to life support services. Coordinates with Operations Chief and/or Public Education Coordinator to address concerns and improve services.

Attends local and regional Council and pre-hospital care meetings. Acts as a liaison with the Medical Program Director; participates in the development of plans and protocols to meet Council or Medical Program Director objectives.

### **Prevention/Public Education**

Oversees fire prevention and public education programs; coordinates work with the Public Education Coordinator to ensure goals are met. Makes public presentations to promote programs and the Fire District.

### **Logistics**

Coordinates with Volunteer Support Service Captain to meet objectives necessary to support emergency operations. Works with Operations Chief to provide clear objectives are met regarding emergency response support services.

Oversees and manages the District's inventory and accountability of hard and disposable assets, including medical supplies.

### **Health & Safety Duties**

Ensure that training in health and safety procedures relating to all fire department operations is provided and in compliance with Washington State law.

Serve as a member of the District's Safety Committee. Performs accident and injury analysis; reviews all accident and injury reports for information and completeness; compiles accident and injury statistics on a monthly basis for inclusion in Safety and Health Committee meetings. Conducts investigations into accidents, serious personnel injuries and fatalities; reports on the cause of the injury or accident.

Serves as the point of contact for individuals who are off work due to work related injury or illness. Works collaboratively with District members whom are returning to work post injury, including coordinating light duty assignments for the injured worker.

Responsible for the District's Respiratory Protection Program. Ensures compliance by completing an annual evaluation of the program, and ensuring that annual FIT tests are completed.

Oversees the District's Infectious Disease Program; ensures that policies and procedures meet current standards.

Review specifications for new apparatus, equipment, and protective equipment for compliance with the applicable health and safety standards.

### **Job Responsibilities Related to Patient Privacy**

Protects the privacy of all patient information in accordance with PCFD1 privacy policies, procedures, and practices, as required by federal and state law, and in accordance with general principles of professionalism as a health care provider.

Access protected health information and other patient information only to the extent that is necessary to complete job duties. Shares such information with those who have a need to know specific patient information to complete their job responsibilities related to treatment, payment, or other department operations.

Reports any concerns regarding PCFD#1's policies and procedures on patient privacy and any observed practices in violation of such policies to the District's Privacy Officer. Participates in District privacy training and is required to communicate privacy policy information to coworkers, students, patients, and others in accordance with District policies.

## **QUALIFICATIONS:**

### **Experience**

- Ten (10) years of career fire service experience with progressive levels of increasing responsibility
- Five (5) years' experience at the position of Captain or above
- EMS supervisory experience with quality improvement processes, including outcome-based and evidence-based practice

### **Education/Training**

- IFSAC Firefighter 1 & 2 certification or equivalent
- IFSAC Fire Instructor 1 certification or equivalent
- IFSAC Fire Officer 1 certification (within 12 months of hire date)
- WA State EMT Basic or higher certification (Paramedic preferred)
- WA State Senior EMS Instructor (SEI) (with 12 months of hire date)
- BLS, ACLS, PALS, PHTLS Instructor (within 12 months of hire date)



- Associate's Degree of Fire, EMS, or Management related studies
- NFA "Incident Safety Officer" or equivalent training
- NFA "Health and Safety Officer" or equivalent training

### **Other**

- Must possess a valid Washington State driver's license
- Current EVIP certification
- Must be physically fit to perform all duties in the job description
- Computer experience with word processing, spreadsheets, databases, and publishing
- Experience developing comprehensive reports, including budgeting

### **WORKING ENVIRONMENT:**

The Assistant Chief of EMS and Safety shall normally work a 40-hour work week schedule in accordance with contractual agreement. Attendance at required meetings, functions, and response to certain alarms during evening hours, weekends and holidays is necessary of the position.

The working conditions will consist of both indoor (office, meetings, training sessions) and outdoor environments. The Assistant Chief of EMS and Safety may be subject to extreme heat, noise, toxic smoke and gases, hazardous chemicals, adverse weather conditions, communicable diseases, witnessing death and critical injuries and possible verbal and physical abuse from hostile or disoriented individuals. The Assistant Chief of EMS and Safety may be required to perform strenuous physical activities while wearing heavy and hot protective gear with self-contained breathing apparatus.

When driving emergency response vehicles to EMS and fire incidents, must be able to navigate a variety of road and weather conditions at a steady speed, and react quickly to other driver's response to the emergency vehicle and siren.

*Disclaimer: The information provided in this job description has been designed to indicate the general nature and level of work performed by incumbents within this job. It is not designed to be interpreted as a comprehensive inventory of all duties, responsibilities, qualifications and working conditions required of employees assigned to this job. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time. This job description is not an employment agreement or contract.*

## **CHIEF'S REPORT**

**August 18, 2020**

**Station 21-1**

### **1. Personnel Information**

- a. Volunteer
  - i. Two new volunteers completing the entry process.
- b. Career
  - i. Nothing new to report

### **2. Interfacility transfers**

- a. Interfacility transfer update (January 1 – August 17)
  - i. 2020 transfer info: Took = 46; Turned Down = 70; 40% success rate

### **3. Inter-agency**

- a. WA EMD/FEMA
  - i. Nothing to report on the SAFER grant
- b. PACCOM/PCEMA
  - i. On August 11<sup>th</sup>, PCEMA requested assistance with local fire departments for volunteers to assist with drive-thru COVID-19 testing in South Pacific County.
- c. State Parks/Department of Natural Resources/USFW
  - i. On July 28<sup>th</sup>, Tom Hersey and I went to JBLM to evaluate a 5-ton military surplus offered by DNR as a pass thru grant from the Federal Excess Property Program. The vehicle was denied because it didn't start, and significant concern of major repairs would have been costly
- d. Pacific County Sheriff's Office
  - i. Nothing new to report
- e. Other Fire Agencies
  - i. Nothing new to report
- f. Ocean Beach Hospital
  - i. Nothing new to report
- g. Other Community
  - Nothing new to report

### **4. Intra-agency**

- a. Facilities / Apparatus / Equipment
  - i. We have received a quote for maintenance at Station 2 (garage doors). There are questions about prevailing wage.
  - ii. We are critically low on 1.75" attack hose. Captain Haldeman has been sampling hose over the past several months, and has compiled a report.
- b. Intradepartmental changes during COVID-19

- i. There continues to be positive COVID cases in the County, therefore we continue to be diligent with maintaining PPE inventory and exercising appropriate use of PPE.
- c. Arbitration
  - i. Arbitration for grievance #18-002 and 18-003 has been rescheduled for September 29 & 30, 2020
  - ii. Arbitration regarding grievance #19-001 and 19-002 is on hold until the COVID-19 restrictions have relaxed
- d. WSRB
  - i. Washington Survey and Rating Bureau have set a tentative date for a re-rate of the Fire District on September 14, 2020.

**Staff Reports - A/C Karvia; A/C Weatherby; Pub. Ed. Coord. Karvia**

**July 2020 Call Totals**

- 1. Total Calls = 239
  - a. Fire = 46
  - b. EMS = 193
  - c. Patients Transported = 103
  - d. Major Incidents:
    - July 2 – Structure fire; Klipsan
    - July 3 – RV fire; Ocean Park
    - July 4 – Structure fire; Surfside
    - July 22 – Structure fire; Mutual Aid Ilwaco
  - e. **2020 (YTD) Total – 1311; (2019 YTD – 1564)**

**GOOD OF THE ORDER**

There have been two cardiac arrest saves in the past couple of weeks. The crews have done a fantastic job “owning” the call and working together for a successful outcome.

# PACIFIC COUNTY FIRE DISTRICT 1 STATISTICS – 2020

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL	%
<b>FIRE</b>	<b>13</b>	<b>11</b>	<b>18</b>	<b>39</b>	<b>22</b>	<b>22</b>	<b>46</b>						<b>171</b>	<b>13.0%</b>
Building	2	1	0	2	0	2	4						11	
Grass/Brush	0	0	1	2	1	2	3						9	
Vehicle/RV	0	0	0	0	1	0	2						3	
Rescue/Extrication	1	0	0	1	0	1	3						6	
HazMat	0	0	0	0	0	0	0						0	
Alarm	3	2	6	4	8	4	7						34	
Hazardous Cond.	4	0	0	0	1	0	5						10	
Complaint/Other	3	8	11	30	11	13	22						98	
<b>EMS</b>	<b>180</b>	<b>157</b>	<b>153</b>	<b>155</b>	<b>155</b>	<b>147</b>	<b>193</b>						<b>1140</b>	<b>87.0%</b>
Assist Only	25	27	24	10	13	16	29						144	
Treat/No Transport	43	32	49	43	59	28	54						308	
Treat/Transport	76	79	64	83	66	81	88						537	
MVC	10	8	4	2	5	6	10						45	
Paramedic Intercept	7	2	4	4	0	0	0						17	
Interfacility Tx	19	15	8	13	12	16	12						95	
Total Transported	99	91	71	95	79	96	103						634	
<b>Total FIRE/EMS</b>	<b>193</b>	<b>168</b>	<b>171</b>	<b>194</b>	<b>177</b>	<b>169</b>	<b>239</b>						<b>1311</b>	
<b>ZONE RESPONSE</b>														
1 – NP	41	25	37	38	35	33	50						259	19.8%
2 – OP	88	77	79	81	83	75	121						604	46.1%
3 – MW	20	19	11	18	17	13	24						122	9.3%
4 – SOUTH	18	30	31	39	29	28	29						204	15.6%
Cape D S.P.	0	0	1	0	0	4	2						7	0.5%
M/A – LB	0	0	0	0	0	0	0						0	0
M/A – IL	0	0	0	0	0	0	1						1	0.1%
M/A- FD2	0	0	0	1	0	0	0						1	0.1%
M/A – FD4	7	2	4	4	0	0	0						17	1.3%
Other	19	15	8	13	13	16	12						96	7.3%
<b>TRAINING HOURS</b>	<b>409.5</b>	<b>608</b>	<b>334</b>	<b>484</b>	<b>304</b>	<b>679</b>	<b>343.5</b>						<b>3162</b>	
Administrative	1.5	19.5	27	0	47	7	18						120	
Fire	208.5	425	220	379	141.5	246.5	215						1835.5	
EMS	174	114.5	87	101	98.5	409.5	82						1066.5	
Command/LS	25.5	49	0	4	17	16	28.5						140	



Pacific County Fire District #1  
August 2020  
Assistant Chief Karvia  
Commissioner Report

FIRE FIGHTER ACADEMY

- Zoom graduation Thursday August 20<sup>th</sup> at 1900 hours
  - Started with 17 students finished with 5
    - 4 from District 1
    - 1 from Bay Center

SCBA COMPRESSOR UPDATE

- Annex
  - Pressure control valve not operating correctly, only allow compressor to pump to 5,000 psi (not 6,000 psi)
  - Technician is scheduled to replace valve this week
- St. 21-2
  - Compressor and fill station have been installed
  - Carbon Monoxide detector system is not working correctly and the technician is schedule to replace the part this week
- U21-64 (rehab vehicle)
  - New cascade cylinders have been installed and Tom Hersey has made all the air connections

MSA FIRE HAWK SCBA SURPLUS

- See summary sheet with details

OLD CASCADE CYLINDERS SURPLUS

- Astoria SCUBA has offered to purchase the 12 old cascade cylinders for \$1,000.00
- Will donate 6 to the training vessel, Salvage Chief
- Will take the broken MAKO compressor for parts

## Public Education Coordinator Report-July 21,- Aug 18,2020

Community Education, Life Safety Program:							
	Meetings / Trainings						
	July 30th NFPA Public Education For Schools via online						
	August 4th NFPA UL via Online						
	July 13 Fire Engineer CRR training On line						
	Upcoming Meeting / Training						

	HOME SAFETY VISITS	LOCKBOXES	ADDRESS SIGNS	Child Restraint Seats
JAN	3	2	7	2
FEB	6	3	1	2
MARCH	0	1	3	0
APRIL	2	1	2	0
MAY	1	2	3	0
JUNE	5	1	3	1
JULY	1	2	2	1
AUG				
SEPT				
OCT				
NOV				
DEC				

NOTICE OF MEETING LOCATION CHANGE  
(RCW 42.30)



**The Board of Commissioners of Pacific County Fire Protection District 1 will hold a Regular Meeting at:**

26109 Ridge Avenue, Ocean Park, WA 98640 AND via Zoom.  
Email [jamie@pcfd1.org](mailto:jamie@pcfd1.org) for the link.  
(Location of Meeting)

Tuesday, August 18<sup>th</sup>, 2020  
(Date and Day of Week)

4:00 P.M.  
(Time)

To discuss and/or take action on the following items of business:

1. Consent Agenda
2. Assistant Chief of EMS and Safety Employment Contract
3. Other District Business

Dated this 13<sup>th</sup> day of August, 2020

Pacific County Fire Protection District 1  
Board of Commissioners

By:   
Fred Hill, Chairman of the Board



Copy of Notice given to:

	Date/Time
Commissioner Hill	8/17/2020 / 12:13
Commissioner Long	8/17/2020 / 12:13

	Date/Time
Commissioner Downer	8/17/2020 / 12:13
Chinook Observer	8/17/2020 / 12:21

Notice posting places, dates and times:

	Date/Time
Station 21-1 Ocean Park	8/17/2020 / 12:27

	Date/Time
Station 21-2 Seaview	8/17/2020 / 12:22

# Broadcast Report

P 1  
08/17/2020 12:51  
Serial No. A61F011001175  
TC: 336682

Addressee	Start Time	Time	Prints	Result	Note
Chinook Observer Station 2	08-17 12:49 08-17 12:51	00:00:45 00:00:23	001/001 001/001	OK OK	

Note TMR:Timer TX, PDL:Polling, ORG:Original Size Setting, FME:Frame Erase TX,  
DPS:Page Separation TX, MIX:Mixed Original TX, CALL:Manual TX, CSRC:CSRC,  
FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original,  
FCODE:F-code, RTX:Re-TX, RLY:Relay, MXX:Confidential, BUL:Bulletin, SIP:SIP Fax,  
IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,  
TEL: Rx from TEL, NS: Other Error, Cont: Continue, No Ans: No Answer,  
Refuse: Receipt Refused, Busy: Busy, H-Full:Memory Full, LOVR:Receiving length over,  
POVR:Receiving page over, FIE:File Error, DC:Decode Error, MDN:MDN Response Error,  
DSN:DSN Response Error, PRINT:Compulsory Memory Document Print,  
DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.

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Notice posting places, dates and times:

Station 21-1 Ocean Park /

Station 21-2 Seaview /