

Pacific County Fire Protection District 1  
Regular Commissioner's Meeting  
September 21<sup>st</sup>, 2021 – 4:00 p.m.  
Station 21-1, Ocean Park and Zoom



## AGENDA

Establish Quorum/Call Meeting To Order/Pledge of Allegiance

Executive Session for Board for Volunteer FF Monthly Meeting

Consent Agenda (Items that need approval and signatures.)

1. Minutes of Regular Commissioners Meeting held on August 17<sup>th</sup>, 2021
2. August 25<sup>th</sup>, 2021 Regular 4<sup>th</sup> Week Expenses for a total of \$12,817.60
3. September 3<sup>rd</sup> Special Payroll for a total of \$6,985.17
4. September 21<sup>st</sup>, 2021 expenses for a total of \$21,684.49, not including Jack's Country Store
  - a. Accounts Payable: \$21,684.49
  - b. Payroll: will be included in the 4<sup>th</sup> week batch

Jack's Country Store: Needs Approval

1. Jack's September 21<sup>st</sup>, 2021 expenses for a total of \$655.00

Guests and Public Comments

1. Guests:  
Public Comments:  
Please introduce yourself and your purpose in attending the meeting.

Presentations and Special Events: None

Secretary's Report

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, August 2021
3. 2021 Cash Flow Statement
4. 2021 Cash Flow Projection
5. Systems Design Collection Statistics

Calendar Items and Upcoming Events

1. October 19<sup>th</sup>, 2021 – Regular Commissioner's Meeting, Station 21-1 and via Zoom, 4:00 p.m.
2. October 20<sup>th</sup> – 23<sup>rd</sup>, 2021 – Snure Seminar and WFCA Conference, Tulalip, WA

Correspondence: None

Old Business:

1. Interagency Data Sharing Agreement between Pacific County Fire Protection District No. 1 and the Office of the Washington State Auditor

Pacific County Fire Protection District 1  
Regular Commissioner's Meeting  
September 21<sup>st</sup>, 2021 – 4:00 p.m.  
Station 21-1, Ocean Park and Zoom



New Business:

1. LED Sign Purchase: Needs Approval
2. Public Safety Testing Subscriber Agreement Renewal: Needs Approval
3. 2020 AFG Grant EMW-2020-FG-13795 Acceptance: Needs Approval
4. Purchase of LDH Fire Hose: Needs Approval
5. Surfside Residence Roofing and Siding Project Change Orders: Needs Approval
6. Training Property Stormwater and Engineering Scope of Work and Proposal: Needs Approval
7. Training Property Electrical Service Capability Quotes: Need Approval
8. Training Property Roadway Quote: Needs Approval
9. Purchase of Pumper Tender: Needs Approval
10. Purchase of Ambulance: Needs Approval

District Chief's Report

1. AC Weatherby's Report
2. AC Bishop's Report
3. Pub Ed Coordinator Karvia's Report

Commissioner's Reports

1. Tom Downer
2. Fred Hill
3. Dennis Long

Personnel Information:

Good of the Order:

Executive Session:

Adjourn Meeting by Chairman

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
REGULAR COMMISSIONERS MEETING  
MINUTES AUGUST 17, 2021**



Commissioner Hill established that a quorum was present and called the meeting to order at 16:00. The meeting was held at Station 1, located at 26109 Ridge Avenue, Ocean Park, WA 98640 and via Zoom. Attendance at the meeting included:

Commissioner Fred Hill	Volunteer Firefighter Mickey Maurer
Commissioner Tom Downer	Volunteer EMT Richard Schatz
Commissioner Dennis Long	Volunteer EMT Mande Demaray
Assistant Chief Brad Weatherby	Volunteer EMT Thomas Peterson
Assistant Chief T.J. Bishop	Volunteer EMT Brian Davis
Captain Mike DeConto	Volunteer EMT Dakota Davis
Captain Jeff Archer	Volunteer EMR Ryan Stamm
Firefighter/Paramedic Cory Bardonski	Support Volunteer Michelle Anderson
Firefighter/Paramedic Josh Raichl	Mechanic Tom Hersey
Firefighter/EMT Tyler Reynolds	Pub Ed Coordinator Lani Karvia
Volunteer Firefighter Harley Wait	District Secretary

Commissioner Hill deferred the Executive Session for Pension and Relief Board meeting until the August meeting.

Consent Agenda

1. Minutes of Regular Commissioners Meeting held on July 20<sup>th</sup>, 2021
2. July 27<sup>th</sup>, 2021 Regular 4<sup>th</sup> Week Expenses for a total of \$11,114.31
3. August 17<sup>th</sup>, 2021 expenses for a total of \$315,718.58, not including Jack's Country Store
  - a. Accounts Payable: \$108,869.82
  - b. Payroll: \$206,848.76

*Commissioner Downer made a motion to approve the consent agenda as presented, seconded by Commissioner Long. Motion carried.*

Jack's Country Store

1. Jack's August 17<sup>th</sup>, 2021 expenses for a total of \$807.88

*Commissioner Hill made a motion to approve the expenses for Jack's Country Store, seconded by Commissioner Long. Commissioner Downer abstained. Motion carried.*

Presentations and Special Events: Promotional Ceremony – Captain Jeff Archer

See attached speech written by Chief Brundage. Chief Brundage also pinned Captain Archer's badge and bugles.

Guests and Public Comments:

The following guests were in attendance for Captain Archer's promotional ceremony: Bonnie Cozby, Alissa Stevens, Diane Williams, Ellen Hillman, Kimberlee Custer, Kyle Jewel, David Glasson, Howard Chang, Shirley Chang, Karen Gove, Cindy Arendell, Randy Arendell, John Sellberg,

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
REGULAR COMMISSIONERS MEETING  
MINUTES AUGUST 17, 2021**



Susan Sellberg, Julie Archer, Robert Sherrer, David James, Nanci Main, Blaine Gunkel, Kim Dill, and Steve Anderson

The meeting recessed at 16:06 for promotional ceremony refreshments.

The meeting resumed at 16:20

Remaining attendees at the meeting include the following District members: Commissioner Hill, Commissioner Downer, Commissioner Long, Fire Chief Brundage, Assistant Chief Weatherby, Assistant Chief Bishop, Captain DeConto, Firefighter/PM Bardonski, Pub Ed Coordinator Karvia, and the District Secretary.

Guests Blaine Gunkel and Kim Dill stayed in attendance at the meeting as well.

Secretary's Report: (Report Attached)

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, July 2021
3. 2021 Cash Flow Statement
4. 2021 Cash Flow Projection
5. Systems Design Collection Statistics

Calendar Items and Upcoming Events

1. September 21, 2021 – Regular Commissioner's Meeting, Station 21-1 and via Zoom, 4:00 p.m.

Correspondence: None

Old Business: None

New Business:

1. Interagency Data Sharing Agreement between Pacific County Fire Protection District No. 1 and the Office of the Washington State Auditor: Needs Approval

*Commissioner Downer made a motion to approve the Interagency Data Sharing Agreement between PCFD1 and the SAO, seconded by Commissioner Long. Discussion ensued.*

Commissioner Downer stated that he has a concern with past data breaches that the State of Washington has had and where the liability would fall if there is another breach.

The Commissioners requested that this agreement be sent to legal counsel for review.

Motion carried.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
REGULAR COMMISSIONERS MEETING  
MINUTES AUGUST 17, 2021**



**1. Bunker Gear Purchase: Needs Approval**

*Commissioner Long made a motion to approve the purchase of bunker gear as presented, seconded by Commissioner Downer. Motion carried.*

**2. Firefighter Helmet Purchase: Needs Approval**

*Commissioner Downer made a motion to approve the purchase of firefighting helmets, seconded by Commissioner Long. Motion carried.*

**District Chief's Report:** See attached report.

1. AC Weatherby's Report – AC Weatherby reported the following:
  - i. The roof at the Surfside Station is complete; we are now waiting for Dr. Roof to start siding the building.
  - ii. We received and put personal AC coolers upstairs in the crew's quarters. We will evaluate effectiveness to see if they solve our problem.
  - iii. Our first part-timer, Tim Swanson, is almost done with his FTEP.
  - iv. We have another person interested in a part-time firefighting position when he comes back from a mob.
  - v. 168<sup>th</sup> property – Bob Bogart would not commit to our drainage plan project, so we have been in contact with Gibbs & Olson out of Longview. We have additional information and an updated timeline for this project. We cannot build this year, but we can mitigate the gorse problem and get a road in. PUD will not install at this time.
2. AC Bishop's Report – See attached report.
3. Pub Ed Coordinator Karvia's report – See attached report.

**Commissioner's Reports**

1. Tom Downer – Commissioner Downer stated that he appreciated the response by the crews for a customer of Jack's with a medical emergency; it was a spectacular scene for all.
2. Fred Hill – None
3. Dennis Long – Commissioner Long informed that he did a 24 hour ride-along shift last Thursday with A Shift. There were 9 calls, and it was his 3<sup>rd</sup> time riding. He stated that it is incredible how good our folks are at what they do; it's amazing each time. He also received instruction on new equipment that we have acquired.

**Good of the Order:** See Chief's Report.

**Personnel Information:** None

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
REGULAR COMMISSIONERS MEETING  
MINUTES AUGUST 17, 2021**



Executive Session:

Commissioner Hill called for an Executive Session lasting approximately 30 minutes for legal matters at 16:53. Chief Brundage and the District Secretary were in attendance for the entire session. No decisions were made. Regular session resumed at 17:23.

Meeting adjourned at 17:24.

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FRED H. HILL, Commissioner

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THOMAS L. DOWNER, Commissioner

Attest:

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DENNIS A. LONG, Commissioner

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District Secretary

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

08/25/2021 To: 08/25/2021

Time: 16:35:28 Date: 08/25/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1253	08/25/2021	Claims	1	25124	ASTORIA FORD, INC.	50.71	ANTI-FREEZE - #9649
1254	08/25/2021	Claims	1	25125	BANK OF THE PACIFIC VISA - 1029	4,283.31	LK CREDIT CARD CHARGES
1255	08/25/2021	Claims	1	25126	BANK OF THE PACIFIC VISA - 1303	354.52	JB CREDIT CARD CHECK
1256	08/25/2021	Claims	1	25127	BOUND TREE MEDICAL, LLC	1,719.86	MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - NOT TAXED AND TAXED
1257	08/25/2021	Claims	1	25128	BRAUN NORTHWEST INC	754.43	SPEAKER SIREN - #9649; SPEAKER SIREN - #9524
1258	08/25/2021	Claims	1	25129	CLOTH TATTOO LLC/PATCHWORKS	84.37	NAME TAGS
1259	08/25/2021	Claims	1	25130	EVERGREEN SEPTIC INC.	90.00	BI-WEEKLY SERVICE - ST5
1260	08/25/2021	Claims	1	25131	NORTH BEACH WATER	137.93	ST1D WATER; ST1 WATER
1261	08/25/2021	Claims	1	25132	OMAN & SONS INC	142.10	PVC PIECES FOR TURNOUT DRYER; PVC PIECES FOR TURNOUT DRYER; PRIMER FOR GYM; PRIMER, ROLLER COVERS, TRAY LINERS, PVC PIPE
1262	08/25/2021	Claims	1	25133	PACIFIC COUNTY PUBLIC WORKS	30.00	ADDRESS FOR 168TH PROPERTY
1263	08/25/2021	Claims	1	25134	PORT OF PENINSULA	16.52	3.5 GALLON GAS
1264	08/25/2021	Claims	1	25135	PUD #2 OF PACIFIC COUNTY	482.24	ST2 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY
1265	08/25/2021	Claims	1	25136	SEA WESTERN INC, FIREFIGHTING EQUIP.	293.38	HALLIGAN
1266	08/25/2021	Claims	1	25137	SILVER STAR TELECOM	329.60	ST1 AND ST2 INTERNET
1267	08/25/2021	Claims	1	25138	SPECTRUM	165.38	ST1 CABLE; ST2 CABLE
1268	08/25/2021	Claims	1	25139	SUNSET AUTO PARTS	74.98	SOLENOID - #2BFC; RETURN OF 2 INCORRECT SOLENOIDS PER HERSEY - #2BFC; FUEL FILTERS, SPARK PLUG - #3085; SOLENOID - #2BFC
1269	08/25/2021	Claims	1	25140	UNIVERSITY SLEEP PRODUCTS	1,368.78	MATTRESSES FOR CREWS QUARTERS
1270	08/25/2021	Claims	1	25141	VERIZON WIRELESS	1,045.00	MDC WIRELESS + NEW IPAD - ACCT #242204341-00001; MDC WIRELESS - ACCT #342204208-00001
1271	08/25/2021	Claims	1	25142	HARLEY E WAIT	250.00	BOOT REIMBURSEMENT - WAIT
1272	08/25/2021	Claims	1	25143	WESTLAKE HARDWARE	10.82	AAA BATTERIES
1273	08/25/2021	Claims	1	25144	ZOLL MEDICAL CORPORATION	1,133.67	MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED

001 General Fund 651.100

12,817.60

Claims: 12,817.60  
12,817.60

## VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 16:35:28 Date: 08/25/2021

08/25/2021 To: 08/25/2021

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this \_\_\_\_\_ day of \_\_\_\_\_, District Secretary \_\_\_\_\_

\_\_\_\_\_  
Commissioner Hill

\_\_\_\_\_  
Commissioner Downer

\_\_\_\_\_  
Commissioner Long



# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

08/01/2021 To: 08/31/2021

Time: 16:37:11 Date: 08/30/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1274	08/31/2021	Payroll	1	EFT	KYLE J HARRINGTON	5,769.19	
1275	08/30/2021	Payroll	1	EFT	INTERNAL REVENUE SERVICE	1,024.46	941 Deposit for Pay Cycle(s) 08/31/2021 - 08/31/2021
1276	08/30/2021	Payroll	1	EFT	WA STATE DEPT OF RETIREMENT	105.70	Pay Cycle(s) 08/31/2021 To 08/31/2021 - LEOFF
1277	08/30/2021	Claims	1	25145	KYLE J HARRINGTON	85.82	REIMBURSEMENT FOR DISABILITY INSURANCE PREMIUM - SEPTEMBER 2021
001 General Fund 651.100						6,985.17	
							Claims: 85.82
						6,985.17	Payroll: 6,899.35

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this \_\_\_\_\_ day of \_\_\_\_\_ District Secretary \_\_\_\_\_

\_\_\_\_\_  
Commissioner Hill

\_\_\_\_\_  
Commissioner Downer

\_\_\_\_\_  
Commissioner Long

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

09/16/2021 To: 09/30/2021

Time: 13:38:58 Date: 09/16/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1297	09/16/2021	Claims	1	EFT	DOWNER, THOMAS L.	128.00	8/17 COMMISSIONERS MEETING
1298	09/16/2021	Claims	1	EFT	HILL, FRED	384.00	8/13 VOUCHERS; 8/26 VOUCHERS; 8/17 COMMISSIONERS MEETING
1299	09/16/2021	Claims	1	EFT	DENNIS LONG	128.00	8/17 COMMISSIONERS MEETING
1300	09/16/2021	Claims	1	EFT	SECURITY STATE BANK OF WA	13.70	REMAINDER OF 8/31 BANK FEES; SEPTEMBER BANK FEES
1301	09/16/2021	Claims	1	EFT	WA STATE DEPT OF REVENUE	455.26	Written From Use Tax Report
1302	09/16/2021	Claims	1	25146	ACTIVE ENTERPRISES INC	7.56	ST1D TANK RENTAL; ST4 TANK RENTAL; ST2 TANK RENTAL; ST1D TANK RENTAL; ST1 TANK RENTAL; ST3 TANK RENTAL; ST5 TANK RENTAL
1303	09/16/2021	Claims	1	25147	AIRGAS USA, LLC	78.02	OXYGEN; LARGE OXYGEN CYLINDER RENTAL X 13; LARGE OXYGEN CYLINDER RENTAL X 6
1304	09/16/2021	Claims	1	25148	ARAMARK	230.05	8/11 LINEN SERVICE; 8/18 LINEN SERVICE; 8/25 LINEN SERVICE; 9/1 LINEN SERVICE; 9/8 LINEN SERVICE
1305	09/16/2021	Claims	1	25149	ASTORIA FORD, INC.	162.42	#9649; #9649; RETURNS BUMPER ASY FROM INVOICE #5061866
1306	09/16/2021	Claims	1	25150	BOISE MOBILE EQUIPMENT	1,558.56	REPLACEMENT DOOR FOR ENGINE - #2488
1307	09/16/2021	Claims	1	25151	BOUND TREE MEDICAL, LLC	2,023.56	MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - NOT TAXED AND TAXED; MEDICAL SUPPLIES - NOT TAXED AND TAXED
1308	09/16/2021	Claims	1	25152	CENTURY LINK #300537338	129.17	ST2 TELEPHONE
1309	09/16/2021	Claims	1	25153	CENTURYLINK #300541120	57.57	BURN LINE
1310	09/16/2021	Claims	1	25154	CENTURYLINK #300541738	436.20	ST1 AND ST3 TELEPHONE
1311	09/16/2021	Claims	1	25155	CITY OF LONG BEACH	189.85	ST2 WATER; ST2 WATER
1312	09/16/2021	Claims	1	25156	ENGLUND MARINE SUPPLY	10.13	CONTURA SWCH SPST OFF-ON
1313	09/16/2021	Claims	1	25157	EVERGREEN SEPTIC INC.	90.00	ST5 BI-WEEKLY SERVICE
1314	09/16/2021	Claims	1	25158	FORD ELECTRIC CO INC	916.05	ST3 ELECTRICAL METER BASE REPLACEMENT
1315	09/16/2021	Claims	1	25159	ICOM AMERICA INC	48.84	SOFTWARE
1316	09/16/2021	Claims	1	25160	LANI G KARVIA	78.88	REIMBURSEMENT FOR FACE MASKS AT COSTCO
1317	09/16/2021	Claims	1	25161	LN CURTIS & SONS	519.40	2 NOZZLES WITH SHUTOFF AND GRIP
1318	09/16/2021	Claims	1	25162	NATIONAL ASSOCIATION OF EMS EDUCATORS	95.00	ANNUAL MEMBERSHIP - BISHOP
1319	09/16/2021	Claims	1	25163	NORTH COAST TRUCK PARTS	48.75	SYNFLEX 5/8", FITTINGS - #2BFC; FITTING - #2BFC

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

09/16/2021 To: 09/30/2021

Time: 13:38:58 Date: 09/16/2021

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1320	09/16/2021	Claims	1	25164	OMAN & SONS INC	1,018.28	RAICHL ST2 PROJECT; RAICHL ST2 PROJECT; SHIPPING FOR PHYSIO CARDIAC MONITORS TO ZOLL
1321	09/16/2021	Claims	1	25165	PACIFIC CO. FIRE DIST#1 ADVANCED TRAVEL	87.00	PER DIEM FOR CADAVER LAB ON 9/11; ESTRELLA PER DIEM FOR R&B FESTIVAL; STAMM PER DIEM FOR R&B FESTIVAL 2 DAYS; ANDERSON PER DIEM FOR R&B FESTIVAL 2 DAYS; HENRICKSON PER DIEM FOR R&B FESTIVAL
1322	09/16/2021	Claims	1	25166	PACIFIC CO. FIRE DIST#1 REVOLVING FUND	970.22	LUCKY DUCT, LLC ST 21-1 DUCT CLEANING - 2ND PAYMENT
1323	09/16/2021	Claims	1	25167	PACIFIC OFFICE AUTOMATION	87.32	COPY/PRINT FEE - 7/19-8/19/21
1324	09/16/2021	Claims	1	25168	PENINSULA SANITATION SERVICE, INC	293.38	ST1 GARBAGE; ST2 GARBAGE
1325	09/16/2021	Claims	1	25169	PUD #2 OF PACIFIC COUNTY	785.81	ST1 ELECTRICITY; ST5 ELECTRICITY; ST1D ELECTRICITY; ST1A ELECTRICITY; ST3 ELECTRICITY; ST3 ELECTRICITY; ST4 ELECTRICITY
1326	09/16/2021	Claims	1	25170	PWW MEDIA INC.	129.00	ED WAIT TIMES AND THE AMBULANCE PATIENT OFFLOAD CRISIS WEBINAR - BISHOP
1327	09/16/2021	Claims	1	25171	SILVER STAR TELECOM	329.60	ST1 AND ST2 INTERNET
1328	09/16/2021	Claims	1	25172	SNURE LAW OFFICE, PSC.	262.50	AUGUST PROFESSIONAL SERVICES RENDERED
1329	09/16/2021	Claims	1	25173	STERICYCLE INC.	63.03	BIOHAZARD DISPOSAL
1330	09/16/2021	Claims	1	25174	SUNSET AUTO PARTS	398.13	COUPLER - #2BFC; FITTING - #2BFC; HOSE FITTINGS, HYDRAULIC HOSE - #2BFC; UNIVERSAL LIFT SUPPORT - #2488; 2.5 DEF - #9524
1331	09/16/2021	Claims	1	25175	TECH TAP COMPUTER CONSULTING	470.78	SEPTEMBER AGREEMENT
1332	09/16/2021	Claims	1	25176	TELEFLEX LLC C/O TELEFLEX FUNDING LLC	562.50	EZ-IO 25MM NEEDLES
1333	09/16/2021	Claims	1	25177	U.S. BANK EQUIPMENT FINANCE	3,920.76	ZOLL X SERIES MONITORS
1334	09/16/2021	Claims	1	25178	VOYAGER FLEET SYSTEMS, INC.	3,671.99	AUGUST FUEL CHARGES
1335	09/16/2021	Claims	1	25179	WA STATE ASSOCIATION OF FIRE MARSHALS	640.00	REGISTRATION AND MEALS FOR 2021 FIRE PREVENTION INSTITUTE FOR LANI
1336	09/16/2021	Claims	1	25180	WESTLAKE HARDWARE	64.93	FLUORESCENT TUBE LIGHTING FOR AMBULANCES

## VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 13:38:58 Date: 09/16/2021

09/16/2021 To: 09/30/2021

Page: 3

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1337	09/16/2021	Claims	1	25181	ZOLL MEDICAL CORPORATION	140.29	ELECTRODES
001 General Fund 651.100						21,684.49	
						21,684.49	Claims: 21,684.49

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this \_\_\_\_\_ day of \_\_\_\_\_ District Secretary \_\_\_\_\_

\_\_\_\_\_  
Commissioner Hill

\_\_\_\_\_  
Commissioner Downer

\_\_\_\_\_  
Commissioner Long

# VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

09/15/2021 To: 09/15/2021

Time: 13:39:12 Date: 09/16/2021

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1338	09/15/2021	Claims	1	25182	JACKS COUNTRY STORE INC	655.00	#2BFC; #2BFC; #2BFC; #2BFC; #2BFC; #9649; #2BFC; #2BFC; WATER FOR REHAB ON UNITS; MOP, BLEACH - ST1 & ST2; VINYL TUBING - #2BFC; #2BFC; HALOGEN BULB - #1620; HARDWARE - #2488; #2BFC; #2BFC; #2BFC; #2B
001 General Fund 651.100						655.00	
						655.00	Claims: 655.00

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this \_\_\_\_\_ day of \_\_\_\_\_ . District Secretary \_\_\_\_\_

\_\_\_\_\_  
Commissioner Hill

\_\_\_\_\_  
Commissioner Downer

\_\_\_\_\_  
Commissioner Long

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1  
DISTRICT SECRETARY'S REPORT  
SEPTEMBER 21<sup>ST</sup>, 2021**



**FOR THE MONTH ENDING AUGUST 31<sup>ST</sup>, 2021**

**REVENUE: \$175,189.76**

**EXPENDITURES: \$336,329.23**

**CURRENT CASH POSITION: \$3,218,167.47**

**ACTIVITIES:**

- 1. Administrative Assistant position filled**
  - a. Carla McLeod**
  - b. Started 9/20**
- 2. Reminder: WA Fire Commissioner's Conference and Snure Seminar**
  - a. Starts October 20<sup>th</sup> and runs through October 23<sup>rd</sup>.**

# TREASURERS REPORT

## Fund Totals

PACIFIC COUNTY FIRE DISTRICT 1

08/01/2021 To: 08/31/2021

Time: 10:16:53 Date: 09/10/2021  
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 651.100	3,372,168.95	175,189.76	336,329.23	3,211,029.48	5,986.38	1,151.61	0.00	3,218,167.47
	3,372,168.95	175,189.76	336,329.23	3,211,029.48	5,986.38	1,151.61	0.00	3,218,167.47

# TREASURERS REPORT

## Account Totals

PACIFIC COUNTY FIRE DISTRICT 1

08/01/2021 To: 08/31/2021

Time: 10:16:53 Date: 09/10/2021  
Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 General Fund 651.100	3,367,468.95	175,189.76	336,329.23	3,206,329.48	0.00	7,137.99	3,213,467.47
3 Ambulance Billing BOP	100.00	97,926.78	97,926.78	100.00	0.00	0.00	100.00
4 Petty Cash	100.00	0.00	0.00	100.00	0.00	0.00	100.00
5 Advance Travel	3,000.00	550.00	550.00	3,000.00	0.00	0.00	3,000.00
6 Revolving Checking	1,500.00	130.95	130.95	1,500.00	0.00	0.00	1,500.00
Total Cash:	3,372,168.95	273,797.49	434,936.96	3,211,029.48	0.00	7,137.99	3,218,167.47
	3,372,168.95	273,797.49	434,936.96	3,211,029.48	0.00	7,137.99	3,218,167.47



## PACIFIC COUNTY FIRE DISTRICT 1

As Of: 08/31/2021 Date: 09/10/2021  
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2018	405	03/19/2018	Claims	1	22233	KYLE J HARRINGTON	3.00	DRIVER'S CHECK REIMBURSEMENT
2019	362	03/15/2019	Claims	1	23054	HEARING AID CENTER	200.00	HEARING TEST - B. DAVIS, MAYFIELD, M. KARVIA, BARONSKI, ALLSUP, DECONTO, BURTON, HARRINGTON
2019	490	04/12/2019	Claims	1	23115	HEARING AID CENTER	100.00	HEARING TEST - DERREY, WEATHERBY M.; RYAN STAMM TEST; DAVID WILLIAMS TEST
2020	872	06/17/2020	Claims	1	24087	UNITED HEALTHCARE INSURANCE CO. (AARP)	119.23	PATIENT REFUND - MEMBER #9MW5H94KK64
2021	861	06/09/2021	Claims	1	24930	FIRE ENGINEERING	34.95	1 YEAR PRINT SUBSCRIPTION
2021	1018	07/30/2021	Payroll	1	24998	ANTHONY PROVENZANO	614.13	
2021	1024	07/30/2021	Payroll	1	25001	DAVID TOBIN	156.99	
2021	1147	08/31/2021	Payroll	1	25069	RICHARD SCHATZ	380.49	
2021	1165	08/12/2021	Claims	1	25071	ADVENTIST HEALTH	200.00	BISHOP EMS FIELD TRAINING
2021	1167	08/12/2021	Claims	1	25073	THOMAS L. APELAR	894.56	TECC COURSE INSTRUCTOR FEES
2021	1184	08/12/2021	Claims	1	25090	GREGG HUTCHINSON	1,215.04	TECC COURSE INSTRUCTOR FEES
2021	1185	08/12/2021	Claims	1	25091	INT'L SOCIETY OF FIRE SERVICE INSTRUCTOR	125.00	THADDEUS BISHOP ONE YEAR RENEWAL
2021	1188	08/12/2021	Claims	1	25094	LUCKY DUCT, LLC	970.22	ST1 DUCT CLEANING
2021	1205	08/12/2021	Claims	1	25111	TECH TAP COMPUTER CONSULTING	470.78	AUGUST COMPUTER SERVICE AGREEMENT
2021	1253	08/25/2021	Claims	1	25124	ASTORIA FORD, INC.	50.71	ANTI-FREEZE - #9649
2021	1258	08/25/2021	Claims	1	25129	CLOTH TATTOO LLC/PATCHWORKS	84.37	NAME TAGS
2021	1259	08/25/2021	Claims	1	25130	EVERGREEN SEPTIC INC.	90.00	BI-WEEKLY SERVICE - ST5
2021	1262	08/25/2021	Claims	1	25133	PACIFIC COUNTY PUBLIC WORKS	30.00	ADDRESS FOR 168TH PROPERTY
2021	1263	08/25/2021	Claims	1	25134	PORT OF PENINSULA	16.52	3.5 GALLON GAS
2021	1267	08/25/2021	Claims	1	25138	SPECTRUM	165.38	ST1 CABLE; ST2 CABLE
2021	1268	08/25/2021	Claims	1	25139	SUNSET AUTO PARTS	74.98	SOLENOID - #2BFC; RETURN OF 2 INCORRECT SOLENOIDS PER HERSEY - #2BFC; FUEL FILTERS, SPARK PLUG - #3085; SOLENOID - #2BFC
2021	1270	08/25/2021	Claims	1	25141	VERIZON WIRELESS	1,045.00	MDC WIRELESS + NEW IPAD - ACCT #242204341-00001; MDC WIRELESS - ACCT #342204208-00001
2021	1272	08/25/2021	Claims	1	25143	WESTLAKE HARDWARE	10.82	AAA BATTERIES
2021	1277	08/30/2021	Claims	1	25145	KYLE J HARRINGTON	85.82	REIMBURSEMENT FOR DISABILITY INSURANCE PREMIUM - SEPTEMBER 2021
							7,137.99	

# TREASURERS REPORT

## Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1

As Of: 08/31/2021 Date: 09/10/2021  
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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount Memo		
Fund							Claims	Payroll	Total
001 General Fund 651.100							5,986.38	1,151.61	7,137.99
							5,986.38	1,151.61	7,137.99

# TREASURERS REPORT

## Signature Page

PACIFIC COUNTY FIRE DISTRICT 1

08/01/2021 To: 08/31/2021

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I, the undersigned officer for the Pacific County Fire District #1 have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: \_\_\_\_\_  
District Secretary / Date

# 2021 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

Time: 10:17:16 Date: 09/10/2021  
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January To August

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
311 10 22 000 FIRE - Real and P.	43,308.44	199,095.68	189,143.78	811,847.54	139,908.40	37,153.36	20,336.55	52,251.53	0.00	0.00	0.00	0.00	1,493,045.28	2,245,560.00	66%
311 10 26 000 EMS - Real and P.	14,525.55	69,471.26	66,254.44	286,770.42	48,942.91	12,673.51	6,882.32	18,166.20	0.00	0.00	0.00	0.00	523,686.61	790,000.00	66%
312 10 00 000 Forest Excise Tax	0.00	85.25	0.00	0.00	334.97	0.00	0.00	131.43	0.00	0.00	0.00	0.00	551.65	0.00	0%
317 20 00 000 Leasehold Excise	0.00	169.39	0.00	0.00	0.00	2,470.92	0.00	325.51	0.00	0.00	0.00	0.00	2,965.82	0.00	0%
322 90 00 000 Burn Permits	0.00	395.00	325.00	225.00	425.00	75.00	0.00	75.00	0.00	0.00	0.00	0.00	1,520.00	900.00	169%
310 TAXES	57,833.99	269,216.58	255,723.22	1,098,842.96	189,611.28	52,372.79	27,218.87	70,949.67	0.00	0.00	0.00	0.00	2,021,769.36	3,036,460.00	67%
331 04 90 001 Direct Federal Gra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	83,950.00	0%
332 93 40 000 Ground Emergenc	10,689.99	6,708.02	12,670.92	178,927.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	208,996.52	100,000.00	209%
334 04 90 000 State Grant - DOH	0.00	0.00	0.00	0.00	0.00	1,260.00	0.00	0.00	0.00	0.00	0.00	0.00	1,260.00	1,200.00	105%
330 State Grant	10,689.99	6,708.02	12,670.92	178,927.59	0.00	1,260.00	0.00	0.00	0.00	0.00	0.00	0.00	210,256.52	185,150.00	114%
342 20 00 000 Fire Protection Ser	0.00	0.00	0.00	6,446.66	18,790.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,237.37	28,700.00	88%
342 60 01 000 Ambulance and E	70,202.72	36,601.40	71,421.86	28,692.05	51,938.58	99,601.95	29,933.08	97,926.78	0.00	0.00	0.00	0.00	486,318.42	660,000.00	74%
340	70,202.72	36,601.40	71,421.86	35,138.71	70,729.29	99,601.95	29,933.08	97,926.78	0.00	0.00	0.00	0.00	511,555.79	688,700.00	74%
361 11 00 000 Investment Interes	0.00	315.53	263.03	254.16	215.80	232.69	220.16	530.15	0.00	0.00	0.00	0.00	2,031.52	8,000.00	25%
369 91 00 000 Other Misc Reven	100.00	0.00	21.60	0.00	0.00	0.00	0.00	65.66	0.00	0.00	0.00	0.00	187.26	0.00	0%
369 91 01 000 Misc Revenues - I	8,845.10	0.00	1,981.95	811.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,638.30	0.00	0%
369 91 01 001 Misc Revenues - E	0.00	0.00	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	1,000.00	60%
369 91 01 002 Misc Revenues - T	0.00	7,320.00	10,900.00	500.00	0.00	100.00	0.00	5,717.50	0.00	0.00	0.00	0.00	24,537.50	0.00	0%
360	8,945.10	7,635.53	13,166.58	1,565.41	815.80	332.69	220.16	6,313.31	0.00	0.00	0.00	0.00	38,994.58	9,000.00	433%
FUND REVENUES:	147,671.80	320,161.53	352,982.58	1,314,474.67	261,156.37	153,567.43	57,372.11	175,189.76	0.00	0.00	0.00	0.00	2,782,576.25	3,919,310.00	71%
522 10 10 001 Commissioners	768.00	1,024.00	640.00	1,152.00	1,024.00	896.00	1,408.00	768.00	0.00	0.00	0.00	0.00	7,680.00	10,000.00	77%
522 10 10 002 District Chief	9,805.26	9,805.26	9,805.26	9,805.26	9,805.26	9,805.26	9,805.26	9,805.26	0.00	0.00	0.00	0.00	78,442.08	119,166.00	66%
522 10 10 003 District Secretary	5,646.90	5,646.90	5,646.90	5,646.90	5,646.90	5,646.90	5,646.90	5,646.90	0.00	0.00	0.00	0.00	45,175.20	67,763.00	67%
522 10 10 005 Pub. Ed. Coordina	4,151.46	4,151.46	4,151.46	4,151.46	4,151.46	4,151.46	4,151.46	4,151.46	0.00	0.00	0.00	0.00	33,211.68	50,814.00	65%
522 10 10 006 Chief Of Operatio	-275.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-275.96	113,664.00	0%
522 10 10 007 Chief Of Administ	8,995.96	8,995.96	8,995.96	8,995.96	8,995.96	8,995.96	8,995.96	8,995.96	0.00	0.00	0.00	0.00	71,967.68	0.00	0%
522 10 10 008 Chief Of EMS & I	8,495.21	7,954.34	8,853.78	8,000.00	9,499.88	8,876.85	9,361.43	8,323.05	0.00	0.00	0.00	0.00	69,364.54	97,771.00	71%
522 10 20 001 Labor & Industry	0.00	0.00	0.00	2,908.01	0.00	0.00	2,925.61	0.00	0.00	0.00	0.00	0.00	5,833.62	10,271.00	57%
522 10 20 002 LEOPFF Retirement	1,454.90	1,426.08	1,474.02	1,428.51	1,508.45	1,475.25	1,493.03	1,437.59	0.00	0.00	0.00	0.00	11,697.83	17,621.00	66%
522 10 20 003 Medical/Dental	6,714.21	5,040.19	6,113.41	6,113.41	6,113.41	6,113.41	6,113.41	6,113.41	0.00	0.00	0.00	0.00	48,434.86	73,361.00	66%
522 10 20 004 Medicare	537.87	530.03	543.07	530.69	552.44	543.40	550.43	535.37	0.00	0.00	0.00	0.00	4,323.30	6,513.00	66%
522 10 20 005 PERS Retirement	1,270.84	1,270.84	1,546.49	1,270.84	1,270.84	1,270.84	1,004.33	1,004.33	0.00	0.00	0.00	0.00	9,909.35	15,379.00	64%
522 10 31 001 Office and Operat:	903.96	1,781.74	785.74	498.68	579.02	474.32	853.84	625.30	0.00	0.00	0.00	0.00	6,502.60	12,000.00	54%
522 10 31 002 Office Clearing S	582.59	177.92	401.02	359.80	0.00	374.45	236.66	384.53	0.00	0.00	0.00	0.00	2,516.97	4,000.00	63%
522 10 35 001 Computer Hardwa	0.00	0.00	0.00	0.00	876.64	0.00	0.00	681.02	0.00	0.00	0.00	0.00	1,557.66	1,000.00	156%
522 10 35 002 Computer Softwar	0.00	827.74	0.00	0.00	105.94	270.24	0.00	0.00	0.00	0.00	0.00	0.00	1,203.92	500.00	241%
522 10 40 001 Elections	7,003.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,003.16	12,000.00	58%
522 10 40 002 Ground Water Pro	0.00	342.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	342.80	400.00	86%
522 10 40 004 Fire Suppression /	0.00	0.00	0.00	0.00	0.00	17.80	0.00	0.00	0.00	0.00	0.00	0.00	17.80	0.00	0%

# 2021 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

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January To August

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
001 General Fund 651.100															
522 10 41 001 Legal Services / P	1,921.53	1,726.00	1,392.03	0.00	355.71	2,453.00	4,892.00	600.00	0.00	0.00	0.00	0.00	13,340.27	40,000.00	33%
522 10 41 002 Misc Professional	513.96	526.54	505.09	369.63	395.45	227.26	655.04	198.69	0.00	0.00	0.00	0.00	3,391.66	11,000.00	31%
522 10 42 001 Postage	200.00	19.59	42.70	11.98	17.40	335.55	88.13	130.95	0.00	0.00	0.00	0.00	846.30	1,000.00	85%
522 10 43 001 Travel Lodging	0.00	0.00	111.07	1,134.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,245.67	3,500.00	36%
522 10 43 002 Travel Meals	0.00	0.00	115.00	226.99	61.65	0.00	115.00	0.00	0.00	0.00	0.00	0.00	518.64	2,000.00	26%
522 10 43 003 Travel Mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
522 10 43 004 Travel Registration	0.00	0.00	253.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	253.73	15,000.00	2%
522 10 46 001 Casualty & Liabili	318.00	0.00	322.00	0.00	11,489.00	0.00	0.00	70,602.00	0.00	0.00	0.00	0.00	82,731.00	75,000.00	110%
522 10 47 001 Electricity	1,493.19	1,573.31	1,768.27	1,647.46	1,480.00	1,377.81	1,302.11	1,180.15	0.00	0.00	0.00	0.00	11,822.30	17,845.00	66%
522 10 47 002 Garbage	278.72	278.72	328.12	289.08	293.38	350.36	293.38	308.92	0.00	0.00	0.00	0.00	2,420.68	4,000.00	61%
522 10 47 003 Natural Gas	632.34	1,453.97	1,262.37	760.44	356.45	0.00	327.95	0.00	0.00	0.00	0.00	0.00	4,793.52	6,365.00	75%
522 10 47 004 Sewer	85.00	519.20	85.00	574.20	90.00	499.20	270.00	499.20	0.00	0.00	0.00	0.00	2,621.80	3,065.00	86%
522 10 47 005 Telephone	897.83	956.88	952.31	953.06	959.02	953.01	951.59	951.13	0.00	0.00	0.00	0.00	7,574.83	13,000.00	58%
522 10 47 006 Water	478.28	292.59	526.01	142.76	304.09	282.93	319.17	292.59	0.00	0.00	0.00	0.00	2,638.42	4,000.00	66%
522 10 47 007 Wireless Commun	840.76	222.38	320.08	320.32	320.12	320.42	320.08	363.98	0.00	0.00	0.00	0.00	3,028.14	5,500.00	55%
522 10 47 008 Cable TV	140.14	0.00	140.12	140.12	0.00	244.47	77.95	238.07	0.00	0.00	0.00	0.00	980.87	2,100.00	47%
522 10 48 001 Computer Services	455.64	459.97	459.97	470.78	470.78	470.78	470.78	470.78	0.00	0.00	0.00	0.00	3,729.48	6,000.00	62%
522 10 49 001 Health & Wellness	231.20	648.18	405.00	1,283.18	0.00	0.00	943.18	135.00	0.00	0.00	0.00	0.00	3,645.74	6,000.00	61%
522 10 49 002 Memberships and	7,108.61	150.00	0.00	1,505.18	39.26	39.26	1,406.00	465.00	0.00	0.00	0.00	0.00	10,713.05	18,000.00	60%
522 20 10 002 FF/EMT Salaries &	37,209.09	43,051.49	42,726.24	42,862.40	40,467.25	41,367.33	42,278.34	47,258.06	0.00	0.00	0.00	0.00	337,220.20	533,299.00	63%
522 20 10 003 Maintenance Tech	6,554.34	6,554.34	6,554.34	6,554.34	6,554.34	6,554.34	6,678.01	6,678.01	0.00	0.00	0.00	0.00	52,682.06	86,643.00	61%
522 20 10 005 Volunteer Incentiv	3,690.00	0.00	0.00	6,560.00	0.00	0.00	5,155.00	0.00	0.00	0.00	0.00	0.00	15,405.00	25,000.00	62%
522 20 10 099 Time Loss Payment	5,444.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,444.47	0.00	0%
522 20 20 001 Labor & Industry	0.83	0.00	0.00	8,711.56	0.00	0.00	8,457.26	0.00	0.00	0.00	0.00	0.00	17,169.65	48,390.00	35%
522 20 20 002 LEOPFF Retirement	1,981.93	2,299.97	2,277.30	2,284.57	2,156.90	2,204.87	2,240.76	2,458.90	0.00	0.00	0.00	0.00	17,905.20	28,425.00	63%
522 20 20 003 Medical/Dental	7,804.49	8,444.07	10,244.88	10,244.88	9,566.05	9,566.05	8,208.39	9,566.05	0.00	0.00	0.00	0.00	73,644.86	105,215.00	70%
522 20 20 004 Medicare	687.73	720.74	714.59	811.70	681.83	694.88	784.62	782.08	0.00	0.00	0.00	0.00	5,878.17	7,733.00	76%
522 20 20 005 PERS Retirement	850.10	850.10	850.10	850.10	850.10	850.10	684.50	773.06	0.00	0.00	0.00	0.00	6,558.16	11,238.00	58%
522 20 20 006 Social Security	228.78	0.00	0.00	406.72	0.00	0.00	319.61	0.00	0.00	0.00	0.00	0.00	955.11	1,550.00	62%
522 20 20 099 Payroll Clearing	1,152.86	-411.05	-410.70	810.91	-397.79	-403.55	821.63	-443.35	0.00	0.00	0.00	0.00	718.96	0.00	0%
522 20 31 001 Misc Supplies	143.83	321.18	73.90	599.92	434.43	160.69	282.90	182.61	0.00	0.00	0.00	0.00	2,199.46	5,000.00	44%
522 20 31 002 Uniforms / Gear Is	1,833.17	644.46	518.40	99.55	339.04	160.54	86.38	366.79	0.00	0.00	0.00	0.00	4,048.33	10,000.00	40%
522 20 32 001 Fuel	464.38	633.44	733.83	743.33	1,141.45	670.12	922.78	0.00	0.00	0.00	0.00	0.00	5,309.33	13,744.00	39%
522 20 35 001 Vehicle Parts	196.18	187.94	2,074.80	1,292.99	654.18	1,537.88	609.55	2,841.76	0.00	0.00	0.00	0.00	9,395.28	12,000.00	78%
522 20 35 002 Misc Small Tools/	0.00	0.00	0.00	0.00	0.00	0.00	0.00	314.99	0.00	0.00	0.00	0.00	314.99	2,500.00	13%
522 20 35 003 Radio Equipment	0.00	0.00	0.00	0.00	0.00	0.00	281.38	15.31	0.00	0.00	0.00	0.00	296.69	2,500.00	12%
522 20 40 001 Dispatch / Local S	0.00	0.00	494.47	494.47	0.00	0.00	494.47	0.00	0.00	0.00	0.00	0.00	1,483.41	2,172.00	68%
522 20 46 001 Pension & Relief	0.00	1,644.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,644.00	3,000.00	55%
522 20 48 001 Radio Repair/Mai	0.00	0.00	420.52	0.00	0.00	205.65	0.00	203.23	0.00	0.00	0.00	0.00	829.40	2,000.00	41%
522 20 48 002 Small Equip. Reps	0.00	526.13	0.00	373.89	43.08	25.55	329.83	476.77	0.00	0.00	0.00	0.00	1,775.25	3,000.00	59%
522 20 48 003 Vehicle Repair/Ma	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
522 20 49 001 Misc Services	1,258.04	0.00	291.87	437.82	291.87	2,880.16	291.87	6,465.78	0.00	0.00	0.00	0.00	11,917.41	23,000.00	52%
522 30 31 001 Fire Investigation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0%
522 30 31 002 Public Education	0.00	0.00	0.00	29.01	0.00	0.00	134.12	608.64	0.00	0.00	0.00	0.00	771.77	1,500.00	51%
522 40 31 001 Misc Supplies	416.31	143.03	16.20	178.79	176.03	76.64	117.84	0.00	0.00	0.00	0.00	0.00	1,124.84	3,500.00	32%
522 40 43 001 Training Lodging	387.48	268.75	381.53	383.70	0.00	648.40	0.00	494.66	0.00	0.00	0.00	0.00	2,564.52	2,000.00	128%

# 2021 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

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January To August

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
522 40 43 002 Training Meals	570.06	375.88	458.00	138.00	545.93	133.00	0.00	598.72	0.00	0.00	0.00	0.00	2,819.59	2,000.00	141%
522 40 43 003 Travel Mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0%
522 40 43 004 Travel Registration	2,642.84	695.00	250.00	0.00	99.00	30.00	300.00	573.00	0.00	0.00	0.00	0.00	4,589.84	30,000.00	15%
522 40 49 001 Resident Tuition	0.00	0.00	0.00	1,450.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,450.75	15,000.00	10%
522 40 49 002 Union Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
522 50 31 001 Building Maintene	168.63	61.64	159.44	44.41	115.78	15.60	1,442.51	437.76	0.00	0.00	0.00	0.00	2,445.77	2,500.00	98%
522 50 49 001 Building Maintene	178.37	0.00	0.00	281.06	1,380.19	0.00	0.00	970.22	0.00	0.00	0.00	0.00	2,809.84	10,000.00	28%
526 10 10 002 FF/Paramedic Sal	77,008.65	76,581.82	76,457.37	78,257.36	73,607.80	74,989.51	73,688.52	84,771.26	0.00	0.00	0.00	0.00	615,362.29	908,642.00	68%
526 10 10 003 Volunteer Reimbu	1,699.00	3,172.50	2,647.00	1,094.00	1,942.00	335.50	890.50	672.00	0.00	0.00	0.00	0.00	12,452.50	20,000.00	62%
526 10 10 099 Timeless Payment	1,448.44	0.00	-871.50	0.00	811.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,388.19	0.00	0%
526 10 20 001 Labor & Industry	0.00	0.00	0.00	11,598.91	0.00	0.00	12,365.38	0.00	0.00	0.00	0.00	0.00	23,964.29	64,350.00	37%
526 10 20 002 LEOFF Retirement	4,079.61	4,086.33	4,075.17	4,171.12	3,923.29	3,996.94	3,905.48	4,169.77	0.00	0.00	0.00	0.00	32,407.71	48,431.00	67%
526 10 20 003 Medical/Dental	13,846.13	8,484.57	9,855.40	9,855.40	9,855.40	9,855.40	9,855.40	9,855.40	0.00	0.00	0.00	0.00	81,463.10	132,451.00	62%
526 10 20 004 Medicare	1,140.06	1,157.68	1,147.00	1,150.59	1,095.48	1,092.22	1,081.40	1,237.70	0.00	0.00	0.00	0.00	9,102.13	13,175.00	69%
526 10 20 006 Social Security	105.33	196.69	164.12	67.83	120.40	20.80	55.21	41.66	0.00	0.00	0.00	0.00	772.04	1,240.00	62%
526 10 41 001 Biohazard Dispos	31.08	42.74	20.72	31.08	42.74	31.08	131.37	20.72	0.00	0.00	0.00	0.00	351.53	650.00	54%
526 10 41 002 Controlled Substan	0.00	0.00	195.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	195.00	0.00	0%
526 40 30 001 Supplies	0.00	729.26	36.67	9,246.71	272.89	426.22	449.35	667.84	0.00	0.00	0.00	0.00	11,828.94	5,000.00	237%
526 40 43 001 Travel Lodging	0.00	0.00	0.00	425.08	565.40	0.00	145.75	0.00	0.00	0.00	0.00	0.00	1,136.23	0.00	0%
526 40 43 002 Travel Meals	64.00	0.00	38.00	694.89	467.70	701.50	0.00	1,344.56	0.00	0.00	0.00	0.00	3,310.65	3,000.00	110%
526 40 43 003 Travel Mileage	0.00	0.00	0.00	0.00	182.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	182.00	0.00	0%
526 40 43 004 Travel Registration	0.00	0.00	0.00	375.00	268.00	5,711.39	220.00	4,969.60	0.00	0.00	0.00	0.00	11,543.99	14,500.00	80%
526 40 43 005 OTEP	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	0%
526 70 41 001 Ambulance Billing	0.00	7,102.15	2,431.90	0.00	5,309.90	2,830.05	0.00	2,654.90	0.00	0.00	0.00	0.00	20,328.90	30,000.00	68%
526 70 41 002 GEMT Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	0%
526 70 49 001 Ambulance Payme	0.00	50.00	0.00	0.00	0.00	0.00	652.57	0.00	0.00	0.00	0.00	0.00	702.57	3,000.00	23%
526 80 31 001 Medical & Operat	3,237.95	1,891.37	2,621.13	8,584.80	2,792.28	6,000.41	2,072.88	7,928.58	0.00	0.00	0.00	0.00	35,129.40	48,000.00	73%
526 80 32 001 Fuel	1,724.79	2,034.80	2,342.64	1,731.88	1,561.22	2,194.70	2,799.85	0.00	0.00	0.00	0.00	0.00	14,389.88	63,503.00	23%
526 80 35 001 Vehicle Parts	588.43	1,001.64	1,342.42	433.21	379.27	102.38	305.97	4,683.47	0.00	0.00	0.00	0.00	8,836.79	10,000.00	88%
526 80 35 002 Misc Small Tools/	0.00	0.00	0.00	0.00	0.00	0.00	0.00	209.15	0.00	0.00	0.00	0.00	209.15	1,200.00	17%
526 80 48 001 Medical Equip. R	10.75	0.00	0.00	13.75	3,168.00	0.00	59.53	0.00	0.00	0.00	0.00	0.00	3,252.03	13,500.00	24%
526 80 48 003 Vehicle Repairs &	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
526 80 51 001 Dispatch / Local S	0.00	0.00	7,943.65	7,943.65	0.00	0.00	7,943.65	0.00	0.00	0.00	0.00	0.00	23,830.95	33,675.00	71%
520 FIRE	250,497.69	231,345.25	237,222.38	283,011.43	238,226.93	232,132.54	262,523.24	329,758.30	0.00	0.00	0.00	0.00	2,064,717.76	3,298,224.00	63%
591 22 71 001 Principal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	51,500.00	0%
592 22 83 001 Interest	0.00	0.00	1,280.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,280.35	2,575.00	50%
594 22 60 001 Buildings	0.00	13,458.45	0.00	0.00	1,970.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,429.36	60,000.00	26%
594 22 60 002 Communication E	4,523.88	0.00	0.00	2,944.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,468.37	26,400.00	28%
594 22 60 003 Office Equipment	-54.05	0.00	0.00	0.00	0.00	0.00	0.00	2,374.08	0.00	0.00	0.00	0.00	2,320.03	2,500.00	93%
594 22 60 004 Equipment & Turr	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43,000.00	0%
594 22 60 005 Fire Hose	0.00	2,221.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,221.46	5,000.00	44%
594 22 60 006 Misc Equipment	279.36	0.00	2,512.71	0.00	0.00	0.00	5,904.64	383.71	0.00	0.00	0.00	0.00	9,080.42	3,000.00	303%
594 22 60 008 Engines	0.00	0.00	0.00	7,717.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,717.87	350,000.00	2%
594 26 60 001 Ambulance/Recha	0.00	0.00	122,877.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	122,877.27	100,000.00	123%
594 26 60 002 Misc Medical Equ	9,066.51	5,903.00	2,268.91	3,059.29	0.00	8,848.23	89.11	3,813.14	0.00	0.00	0.00	0.00	33,048.19	33,750.00	98%

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## 2021 FUND TOTALS

PACIFIC COUNTY FIRE DISTRICT 1

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## 2021 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

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001 General Fund 651.100

Months: 01 To: 08

Revenues		Amt Budgeted	Revenues	Remaining	
<b>310 TAXES</b>					
311 10 22 000	FIRE - Real and Personal Property Taxes	2,245,560.00	1,493,045.28	752,514.72	66.5%
311 10 26 000	EMS - Real and Personal Property Taxes	790,000.00	523,686.61	266,313.39	66.3%
312 10 00 000	Forest Excise Tax	0.00	551.65	(551.65)	0.0%
317 20 00 000	Leasehold Excise Tax	0.00	2,965.82	(2,965.82)	0.0%
318 00 00 000	Other Tax	0.00	0.00	0.00	0.0%
322 90 00 000	Burn Permits	900.00	1,520.00	(620.00)	168.9%
<b>310 TAXES</b>		<b>3,036,460.00</b>	<b>2,021,769.36</b>	<b>1,014,690.64</b>	<b>66.6%</b>
<b>330 State Grant</b>					
331 04 90 001	Direct Federal Grants (FEMA) SAFER	83,950.00	0.00	83,950.00	0.0%
331 04 90 002	Direct Federal Grants (FEMA) AFG	0.00	0.00	0.00	0.0%
332 92 10 000	Covid-19 Non-Grant Assistance	0.00	0.00	0.00	0.0%
332 93 40 000	Ground Emergency Medical Transportation	100,000.00	208,996.52	(108,996.52)	209.0%
333 04 90 000	Grant - HSGP Citizen Corps Program	0.00	0.00	0.00	0.0%
333 10 61 000	Indirect Federal Grant - DNR Phase II	0.00	0.00	0.00	0.0%
333 97 03 000	WA State Military Dept Emergency Mgmt Div	0.00	0.00	0.00	0.0%
334 01 30 000	State Grant - WSP FF Recruit Academy	0.00	0.00	0.00	0.0%
334 04 90 000	State Grant - DOH Prehospital	1,200.00	1,260.00	(60.00)	105.0%
334 04 90 001	State Grant - DOH Stroke	0.00	0.00	0.00	0.0%
334 06 90 001	State Grant - Secretary Of State Archives	0.00	0.00	0.00	0.0%
338 22 00 000	Fire Control Services (State Mobs, Etc.)	0.00	0.00	0.00	0.0%
<b>330 State Grant</b>		<b>185,150.00</b>	<b>210,256.52</b>	<b>(25,106.52)</b>	<b>113.6%</b>
342 20 00 000	Fire Protection Services (Fire Protection Contracts)	28,700.00	25,237.37	3,462.63	87.9%
342 60 01 000	Ambulance and Emergency Aid Services (Transports)	660,000.00	486,318.42	173,681.58	73.7%
342 60 02 000	Ambulance & Emergency Aid Services (Naselle Dist #4 payments)	0.00	0.00	0.00	0.0%
<b>340</b>		<b>688,700.00</b>	<b>511,555.79</b>	<b>177,144.21</b>	<b>74.3%</b>
359 90 00 000	Miscellaneous Fines and Penalties (Illegal burning)	0.00	0.00	0.00	0.0%
<b>350</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.0%</b>
361 11 00 000	Investment Interest	8,000.00	2,031.52	5,968.48	25.4%
367 11 00 000	Gifts, Pledges, Grants and Bequests from Private Sources	0.00	0.00	0.00	0.0%
369 91 00 000	Other Misc Revenues (Include reimb for expenditures)	0.00	187.26	(187.26)	0.0%
369 91 01 000	Misc Revenues - LNI Reimbursements for Timeloss/LEP	0.00	11,638.30	(11,638.30)	0.0%
369 91 01 001	Misc Revenues - BVFF Reimburse	1,000.00	600.00	400.00	60.0%
369 91 01 002	Misc Revenues - Training	0.00	24,537.50	(24,537.50)	0.0%
<b>360</b>		<b>9,000.00</b>	<b>38,994.58</b>	<b>(29,994.58)</b>	<b>433.3%</b>
388 80 00 000	Prior Year Cash Adjustment	0.00	0.00	0.00	0.0%
389 10 00 000	Refunds / Misc Non Revenues	0.00	0.00	0.00	0.0%

# 2021 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

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001 General Fund 651.100

Months: 01 To: 08

Revenues	Amt Budgeted	Revenues	Remaining	
380				
380	0.00	0.00	0.00	0.0%
391 10 00 000	General Obligation Bond Proceeds	0.00	0.00	0.0%
395 10 00 000	Proceeds From Sale of Capital Assets (Equipment, etc.)	0.00	0.00	0.0%
395 20 00 000	Insurance Revenue for Loss/Impairment of Capital Assets	0.00	0.00	0.0%
390	0.00	0.00	0.00	0.0%

**Fund Revenues:** 3,919,310.00 2,782,576.25 1,136,733.75 71.0%

Expenditures	Amt Budgeted	Expenditures	Remaining	
520 FIRE				
522 10 10 001	Commissioners	10,000.00	7,680.00	2,320.00 76.8%
522 10 10 002	District Chief	119,166.00	78,442.08	40,723.92 65.8%
522 10 10 003	District Secretary	67,763.00	45,175.20	22,587.80 66.7%
522 10 10 004	Admin Assistant	0.00	0.00	0.00 0.0%
522 10 10 005	Pub. Ed. Coordinator	50,814.00	33,211.68	17,602.32 65.4%
522 10 10 006	Chief Of Operations	113,664.00	(275.96)	113,939.96 0.2%
522 10 10 007	Chief Of Administration	0.00	71,967.68	(71,967.68) 0.0%
522 10 10 008	Chief Of EMS & Safety	97,771.00	69,364.54	28,406.46 70.9%
522 10 20 001	Labor & Industry	10,271.00	5,833.62	4,437.38 56.8%
522 10 20 002	LEOFF Retirement	17,621.00	11,697.83	5,923.17 66.4%
522 10 20 003	Medical/Dental	73,361.00	48,434.86	24,926.14 66.0%
522 10 20 004	Medicare	6,513.00	4,323.30	2,189.70 66.4%
522 10 20 005	PERS Retirement	15,379.00	9,909.35	5,469.65 64.4%
522 10 20 006	Social Security	0.00	0.00	0.00 0.0%
522 10 20 007	Unemployment Compensation	0.00	0.00	0.00 0.0%
522 10 31 001	Office and Operating Supplies	12,000.00	6,502.60	5,497.40 54.2%
522 10 31 002	Office Cleaning Supplies	4,000.00	2,516.97	1,483.03 62.9%
522 10 35 001	Computer Hardware	1,000.00	1,557.66	(557.66) 155.8%
522 10 35 002	Computer Software	500.00	1,203.92	(703.92) 240.8%
522 10 40 001	Elections	12,000.00	7,003.16	4,996.84 58.4%
522 10 40 002	Ground Water Property Tax	400.00	342.80	57.20 85.7%
522 10 40 003	State Audit	0.00	0.00	0.00 0.0%
522 10 40 004	Fire Suppression And Emergency Medical Services - Other Services And Charges	0.00	17.80	(17.80) 0.0%
522 10 41 001	Legal Services / Publications	40,000.00	13,340.27	26,659.73 33.4%
522 10 41 002	Misc Professional Services	11,000.00	3,391.66	7,608.34 30.8%
522 10 42 001	Postage	1,000.00	846.30	153.70 84.6%
522 10 43 001	Travel Lodging	3,500.00	1,245.67	2,254.33 35.6%
522 10 43 002	Travel Meals	2,000.00	518.64	1,481.36 25.9%
522 10 43 003	Travel Mileage	2,000.00	0.00	2,000.00 0.0%
522 10 43 004	Travel Registration / Fee	15,000.00	253.73	14,746.27 1.7%
522 10 46 001	Casualty & Liability Insurance	75,000.00	82,731.00	(7,731.00) 110.3%
522 10 47 001	Electricity	17,845.00	11,822.30	6,022.70 66.2%
522 10 47 002	Garbage	4,000.00	2,420.68	1,579.32 60.5%
522 10 47 003	Natural Gas	6,365.00	4,793.52	1,571.48 75.3%
522 10 47 004	Sewer	3,065.00	2,621.80	443.20 85.5%
522 10 47 005	Telephone	13,000.00	7,574.83	5,425.17 58.3%

# 2021 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

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001 General Fund 651.100

Months: 01 To: 08

Expenditures		Amt Budgeted	Expenditures	Remaining	
<b>520 FIRE</b>					
522 10 47 006	Water	4,000.00	2,638.42	1,361.58	66.0%
522 10 47 007	Wireless Communications	5,500.00	3,028.14	2,471.86	55.1%
522 10 47 008	Cable TV	2,100.00	980.87	1,119.13	46.7%
522 10 48 001	Computer Services	6,000.00	3,729.48	2,270.52	62.2%
522 10 49 001	Health & Wellness	6,000.00	3,645.74	2,354.26	60.8%
522 10 49 002	Memberships and Subscriptions	18,000.00	10,713.05	7,286.95	59.5%
<b>210</b>		<b>847,598.00</b>	<b>561,205.19</b>	<b>286,392.81</b>	<b>66.2%</b>
522 20 10 001	Training Officer	0.00	0.00	0.00	0.0%
522 20 10 002	FF/EMT Salaries & Wages	533,299.00	337,220.20	196,078.80	63.2%
522 20 10 003	Maintenance Technician	86,643.00	52,682.06	33,960.94	60.8%
522 20 10 004	Resident Interns	0.00	0.00	0.00	0.0%
522 20 10 005	Volunteer Incentive Program	25,000.00	15,405.00	9,595.00	61.6%
522 20 10 006	Volunteer Fire Mobilization Pay	0.00	0.00	0.00	0.0%
522 20 10 099	Timeloss Payments (Disability)	0.00	5,444.47	(5,444.47)	0.0%
522 20 20 001	Labor & Industry	48,390.00	17,169.65	31,220.35	35.5%
522 20 20 002	LEOFF Retirement	28,425.00	17,905.20	10,519.80	63.0%
522 20 20 003	Medical/Dental	105,215.00	73,644.86	31,570.14	70.0%
522 20 20 004	Medicare	7,733.00	5,878.17	1,854.83	76.0%
522 20 20 005	PERS Retirement	11,238.00	6,558.16	4,679.84	58.4%
522 20 20 006	Social Security	1,550.00	955.11	594.89	61.6%
522 20 20 007	Unemployment Compensation	0.00	0.00	0.00	0.0%
522 20 20 008	BVFF Volunteer Disability - Reimbursable	0.00	0.00	0.00	0.0%
522 20 20 099	Payroll Clearing	0.00	718.96	(718.96)	0.0%
522 20 31 001	Misc Supplies	5,000.00	2,199.46	2,800.54	44.0%
522 20 31 002	Uniforms / Gear Issue	10,000.00	4,048.33	5,951.67	40.5%
522 20 32 001	Fuel	13,744.00	5,309.33	8,434.67	38.6%
522 20 35 001	Vehicle Parts	12,000.00	9,395.28	2,604.72	78.3%
522 20 35 002	Misc Small Tools/Equip	2,500.00	314.99	2,185.01	12.6%
522 20 35 003	Radio Equipment	2,500.00	296.69	2,203.31	11.9%
522 20 40 001	Dispatch / Local Support Svcs	2,172.00	1,483.41	688.59	68.3%
522 20 46 001	Pension & Relief	3,000.00	1,644.00	1,356.00	54.8%
522 20 48 001	Radio Repair/Maintenance	2,000.00	829.40	1,170.60	41.5%
522 20 48 002	Small Equip. Repair/Maintenance	3,000.00	1,775.25	1,224.75	59.2%
522 20 48 003	Vehicle Repair/Maintenance	2,000.00	0.00	2,000.00	0.0%
522 20 49 001	Misc Services	23,000.00	11,917.41	11,082.59	51.8%
<b>220</b>		<b>928,409.00</b>	<b>572,795.39</b>	<b>355,613.61</b>	<b>61.7%</b>
522 30 31 001	Fire Investigation Supplies	400.00	0.00	400.00	0.0%
522 30 31 002	Public Education Supplies	1,500.00	771.77	728.23	51.5%
522 30 49 001	Newsletter	0.00	0.00	0.00	0.0%
<b>230</b>		<b>1,900.00</b>	<b>771.77</b>	<b>1,128.23</b>	<b>40.6%</b>
522 40 31 001	Misc Supplies	3,500.00	1,124.84	2,375.16	32.1%
522 40 43 001	Training Lodging	2,000.00	2,564.52	(564.52)	128.2%
522 40 43 002	Training Meals	2,000.00	2,819.59	(819.59)	141.0%
522 40 43 003	Travel Mileage	500.00	0.00	500.00	0.0%
522 40 43 004	Travel Registration / Fee	30,000.00	4,589.84	25,410.16	15.3%
522 40 49 001	Resident Tuition	15,000.00	1,450.75	13,549.25	9.7%
522 40 49 002	Union Tuition	5,000.00	0.00	5,000.00	0.0%
<b>240</b>		<b>58,000.00</b>	<b>12,549.54</b>	<b>45,450.46</b>	<b>21.6%</b>
522 50 31 001	Building Maintenance Supplies	2,500.00	2,445.77	54.23	97.8%

# 2021 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

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001 General Fund 651.100

Months: 01 To: 08

Expenditures		Amt Budgeted	Expenditures	Remaining	
520 FIRE					
522 50 49 001	Building Maintenance Services	10,000.00	2,809.84	7,190.16	28.1%
250		12,500.00	5,255.61	7,244.39	42.0%
526 10 10 001	EMS Coordinator	0.00	0.00	0.00	0.0%
526 10 10 002	FF/Paramedic Salaries & Wages	908,642.00	615,362.29	293,279.71	67.7%
526 10 10 003	Volunteer Reimbursement	20,000.00	12,452.50	7,547.50	62.3%
526 10 10 099	Timeloss Payments (Disability)	0.00	1,388.19	(1,388.19)	0.0%
526 10 20 001	Labor & Industry	64,350.00	23,964.29	40,385.71	37.2%
526 10 20 002	LEOFF Retirement	48,431.00	32,407.71	16,023.29	66.9%
526 10 20 003	Medical/Dental	132,451.00	81,463.10	50,987.90	61.5%
526 10 20 004	Medicare	13,175.00	9,102.13	4,072.87	69.1%
526 10 20 005	PERS Retirement	0.00	0.00	0.00	0.0%
526 10 20 006	Social Security	1,240.00	772.04	467.96	62.3%
526 10 20 007	Unemployment Compensation	0.00	0.00	0.00	0.0%
526 10 31 001	Office & Operating Supplies	0.00	0.00	0.00	0.0%
526 10 41 001	Biohazard Disposal	650.00	351.53	298.47	54.1%
526 10 41 002	Controlled Substances Disposal	0.00	195.00	(195.00)	0.0%
610		1,188,939.00	777,458.78	411,480.22	65.4%
526 40 30 001	Supplies	5,000.00	11,828.94	(6,828.94)	236.6%
526 40 43 001	Travel Lodging	0.00	1,136.23	(1,136.23)	0.0%
526 40 43 002	Travel Meals	3,000.00	3,310.65	(310.65)	110.4%
526 40 43 003	Travel Mileage	0.00	182.00	(182.00)	0.0%
526 40 43 004	Travel Registration Fee	14,500.00	11,543.99	2,956.01	79.6%
526 40 43 005	OTEP	3,500.00	0.00	3,500.00	0.0%
640		26,000.00	28,001.81	(2,001.81)	107.7%
526 70 41 001	Ambulance Billing Services	30,000.00	20,328.90	9,671.10	67.8%
526 70 41 002	GEMT Services	30,000.00	0.00	30,000.00	0.0%
526 70 49 001	Ambulance Payment Refunds	3,000.00	702.57	2,297.43	23.4%
670		63,000.00	21,031.47	41,968.53	33.4%
526 80 31 001	Medical & Operating Supplies	48,000.00	35,129.40	12,870.60	73.2%
526 80 32 001	Fuel	63,503.00	14,389.88	49,113.12	22.7%
526 80 35 001	Vehicle Parts	10,000.00	8,836.79	1,163.21	88.4%
526 80 35 002	Misc Small Tools/Equip	1,200.00	209.15	990.85	17.4%
526 80 48 001	Medical Equip. Repairs & Maintenance	13,500.00	3,252.03	10,247.97	24.1%
526 80 48 002	Radio Repairs & Maintenance	0.00	0.00	0.00	0.0%
526 80 48 003	Vehicle Repairs & Maintenance	2,000.00	0.00	2,000.00	0.0%
526 80 51 001	Dispatch / Local Support Svcs	33,675.00	23,830.95	9,844.05	70.8%
680		171,878.00	85,648.20	86,229.80	49.8%
520 FIRE		3,298,224.00	2,064,717.76	1,233,506.24	62.6%
580 Non-Expenditures					
586 00 00 001	Timeloss Passthrough To Employee	0.00	0.00	0.00	0.0%
586 00 20 003	Timeloss Passthrough - Personnel Benefits	0.00	0.00	0.00	0.0%
580 Non-Expenditures		0.00	0.00	0.00	0.0%
591 22 71 001	Principal	51,500.00	0.00	51,500.00	0.0%

## 2021 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

Time: 10:17:50 Date: 09/10/2021

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001 General Fund 651.100

Months: 01 To: 08

Expenditures		Amt Budgeted	Expenditures	Remaining	
590					
592 22 83 001	Interest	2,575.00	1,280.35	1,294.65	49.7%
594 22 60 001	Buildings	60,000.00	15,429.36	44,570.64	25.7%
594 22 60 002	Communication Equipment	26,400.00	7,468.37	18,931.63	28.3%
594 22 60 003	Office Equipment	2,500.00	2,320.03	179.97	92.8%
594 22 60 004	Equipment & Turnout Gear	43,000.00	0.00	43,000.00	0.0%
594 22 60 005	Fire Hose	5,000.00	2,221.46	2,778.54	44.4%
594 22 60 006	Misc Equipment	3,000.00	9,080.42	(6,080.42)	302.7%
594 22 60 007	SCBA Firefighting Equipment	0.00	0.00	0.00	0.0%
594 22 60 008	Engines	350,000.00	7,717.87	342,282.13	2.2%
594 26 60 001	Ambulance/Rechassis	100,000.00	122,877.27	(22,877.27)	122.9%
594 26 60 002	Misc Medical Equipment	33,750.00	33,048.19	701.81	97.9%
590		677,725.00	201,443.32	476,281.68	29.7%
Fund Expenditures:		3,975,949.00	2,266,161.08	1,709,787.92	57.0%
Fund Excess/(Deficit):		(56,639.00)	516,415.17		

## 2021 BUDGET POSITION TOTALS

PACIFIC COUNTY FIRE DISTRICT 1

Months: 01 To: 08

Time: 10:17:50 Date: 09/10/2021

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund 651.100	3,919,310.00	2,782,576.25	71.0%	3,975,949.00	2,266,161.08	57%
	<u>3,919,310.00</u>	<u>2,782,576.25</u>	<u>71.0%</u>	<u>3,975,949.00</u>	<u>2,266,161.08</u>	<u>57.0%</u>

2021

	REVENUE TAX COLLECTIONS				EXPENDITURES				
MONTH	FIRE/EMS	AMBULANCE BILLING	MISC REVENUE	REVENUE MONTHLY	DATE	VOUCHER TOTAL	VOUCHER MONTHLY	CASH BALANCE	
Beginning Balance								\$ 2,774,238.18	
Rainy Day Fund Begin								\$ 1,751,000.00	
Capital Fund Begin								\$ -	
JANUARY	\$ 57,833.99	\$ 80,892.71	\$ 8,945.10		01/19/21	\$ (31,365.62)		\$ 1,023,238.18	
ACTUAL				\$ 147,671.80	01/26/21	\$ (232,947.77)	\$ (264,313.39)	\$ 906,596.59	
FEBRUARY	\$ 268,566.94	\$ 43,309.42	\$ 8,285.17		02/23/21	\$ (248,813.88)			
ACTUAL				\$ 320,161.53	02/24/21	\$ (4,214.28)			
					02/26/21	\$ 100.00	\$ (252,928.16)	\$ 973,829.96	
MARCH	\$ 255,398.22	\$ 84,092.78	\$ 13,491.58		03/23/21	\$ (357,091.97)			
ACTUAL				\$ 352,982.58	GO BOND INTEREST	\$ (1,280.35)			
					03/29/21	\$ (7,789.30)	\$ (366,161.62)	\$ 960,650.92	
APRIL	\$ 1,098,617.96	\$ 28,692.05	\$ 187,164.66		04/20/21	\$ (282,135.26)			
ACTUAL				\$ 1,314,474.67	04/29/21	\$ (14,597.82)	\$ (296,733.08)	\$ 1,978,392.51	
MAY	\$ 188,851.31	\$ 51,938.58	\$ 20,366.48		05/18/21	\$ (227,593.86)			
ACTUAL				\$ 261,156.37	05/28/21	(12,863.97)			
					05/25/21	259.99	\$ (240,197.84)	\$ 1,999,351.04	
JUNE	\$ 49,826.87	\$ 99,601.95	\$ 4,138.61		06/15/21	\$ (223,359.62)			
ACTUAL				\$ 153,567.43	06/28/21	\$ (17,621.15)	\$ (240,980.77)	\$ 1,911,937.70	
JULY	\$ 27,218.87	\$ 29,933.08	\$ 220.16		07/17/21	\$ (257,402.68)			
ACTUAL				\$ 57,372.11	07/27/21	\$ (11,114.31)	\$ (268,516.99)	\$ 1,700,792.82	
AUGUST	\$ 70,417.73	\$ 97,926.78	\$ 6,845.25		8/17/2021	\$ (316,526.48)			
ACTUAL				\$ 175,189.76	8/25/2021	\$ (12,817.60)			
					8/31/2021	\$ (9,985.17)	\$ (336,329.23)	\$ 1,539,653.35	
SEPTEMBER	\$ 65,264.54	\$ 55,000.00				\$ (274,852.00)			
ESTIMATED				\$ 120,264.54	GO BOND	\$ (52,787.50)	\$ (327,639.50)	\$ 1,332,278.39	
OCTOBER	\$ 708,196.15	\$ 55,000.00				\$ (274,852.00)			
ESTIMATED				\$ 763,196.15			\$ (274,852.00)	\$ 1,820,622.54	
NOVEMBER	\$ 284,431.97	\$ 55,000.00				\$ (274,852.00)			
ESTIMATED				\$ 339,431.97			\$ (274,852.00)	\$ 1,885,202.51	
DECEMBER	\$ 22,159.59	\$ 55,000.00				\$ (274,852.00)			
ESTIMATED				\$ 77,159.59			\$ (274,852.00)	\$ 1,687,510.10	
Rainy Day Fund End								\$ 1,751,000.00	
Capital Fund End								\$ -	
Ending Balance								\$ 3,438,510.10	

PACIFIC COUNTY FIRE DISTRICT #1  
HISTORICAL TAX COLLECTION TRENDS  
2016 - PRESENT

	2016		2017		2018		2019		2020		2021	
TOTAL TAX BUDGETED	\$	2,190,000.00	\$	2,210,200.00	\$	2,249,924.00	\$	2,296,130.00	\$	2,757,013.00	\$	3,035,560.00
FIRE TAX BUDGETED	\$	1,640,000.00	\$	1,657,600.00	\$	1,687,434.00	\$	1,722,088.00	\$	2,170,000.00	\$	2,245,560.00
EMS TAX BUDGETED	\$	550,000.00	\$	552,600.00	\$	562,490.00	\$	574,042.00	\$	587,013.00	\$	790,000.00
	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED
JANUARY	\$ 12,367.02	0.56%	\$ 12,953.67	0.59%	\$ 15,264.18	0.68%	\$ 15,055.66	0.66%	\$ 14,806.58	0.54%	\$ 57,833.99	1.81%
FEBRUARY	\$ 181,228.05	8.28%	\$ 179,805.67	8.14%	\$ 150,130.14	6.67%	\$ 197,746.44	8.61%	\$ 218,849.29	7.94%	\$ 268,566.94	8.85%
MARCH	\$ 145,946.95	6.66%	\$ 170,790.47	7.73%	\$ 206,534.01	9.18%	\$ 166,553.82	7.26%	\$ 209,647.93	7.60%	\$ 255,398.22	8.41%
APRIL	\$ 703,261.24	32.11%	\$ 728,399.75	32.96%	\$ 750,574.65	33.36%	\$ 848,309.28	36.95%	\$ 879,678.69	31.91%	\$ 1,098,617.96	38.19%
MAY	\$ 280,090.97	12.79%	\$ 254,673.35	11.52%	\$ 255,316.19	11.35%	\$ 206,894.94	9.01%	\$ 231,232.67	8.39%	\$ 188,851.31	6.22%
JUNE	\$ 28,234.90	1.29%	\$ 28,277.67	1.28%	\$ 25,798.97	1.15%	\$ 17,802.27	0.78%	\$ 121,915.61	4.42%	\$ 49,826.87	1.64%
JULY	\$ 13,862.01	0.63%	\$ 14,243.07	0.64%	\$ 13,357.18	0.59%	\$ 15,297.94	0.67%	\$ 46,281.87	1.66%	\$ 27,218.87	0.90%
AUGUST	\$ 22,834.63	1.04%	\$ 20,189.40	0.91%	\$ 21,792.96	0.97%	\$ 19,593.62	0.85%	\$ 84,451.70	3.08%	\$ 70,417.73	2.32%
SEPTEMBER	\$ 47,133.60	2.15%	\$ 38,344.75	1.73%	\$ 43,077.95	1.91%	\$ 52,981.76	2.31%	\$ 60,014.36	2.18%	\$ -	0.00%
OCTOBER	\$ 510,944.00	23.33%	\$ 609,385.19	27.57%	\$ 589,751.41	26.21%	\$ 609,623.36	26.55%	\$ 660,097.49	23.94%	\$ -	0.00%
NOVEMBER	\$ 205,209.54	9.37%	\$ 134,526.27	6.09%	\$ 156,410.40	6.95%	\$ 132,735.72	5.78%	\$ 211,520.52	7.67%	\$ -	0.00%
DECEMBER	\$ 15,961.81	0.73%	\$ 17,814.83	0.81%	\$ 15,106.15	0.67%	\$ 20,475.78	0.89%	\$ 32,635.83	1.18%	\$ -	0.00%
COLLECTION AS OF AUG:	\$ 1,387,825.77	63.37%	\$ 1,409,333.05	63.76%	\$ 1,438,768.28	63.95%	\$ 1,487,353.97	64.78%	\$ 1,806,864.44	65.54%	\$ 2,016,731.89	66.44%
TOTAL COLLECTION:		98.22%		99.16%		99.03%		99.41%		100.51%		88.44%



## ANNUAL COLLECTION STATISTICS

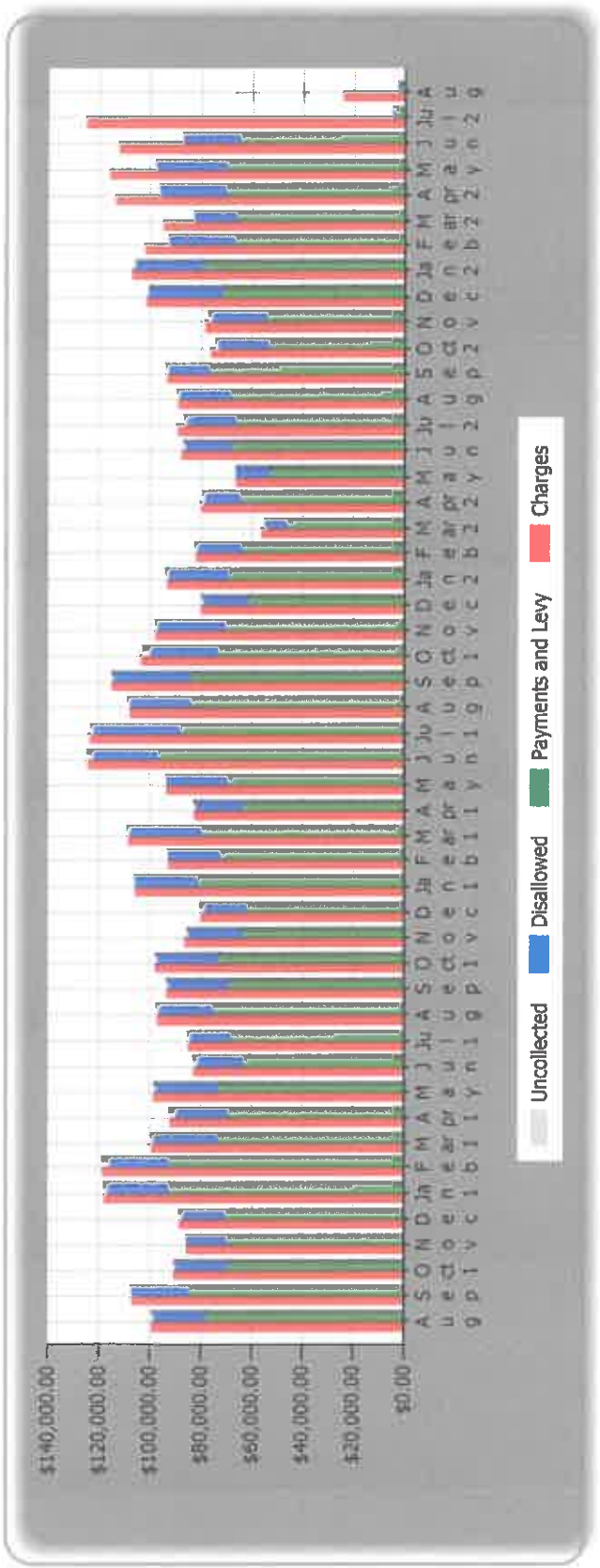
Date Of Service	08/01/2017
Date Of Service	08/31/2021
Invoices	0
Company	Pacific 1
Provider	Pacific 1

Month	Tickets	Charges	Payments	%	Levy Fund	%	Disallowed	%	Uncollected	%	Pending	%
Aug 17	128	99,398.24	-73,055.40	73 %	-4,686.35	5 %	-20,786.86	21 %	-889.63	1 %	0.00	0 %
Sep 17	132	106,982.99	-79,715.10	75 %	-4,344.67	4 %	-22,923.22	21 %	0.00	0 %	0.00	0 %
Oct 17	115	90,850.55	-61,172.46	67 %	-8,367.69	9 %	-20,647.40	23 %	-663.00	1 %	0.00	0 %
Nov 17	110	85,544.91	-58,963.05	69 %	-9,985.69	12 %	-16,596.17	19 %	0.00	0 %	0.00	0 %
Dec 17	113	88,201.33	-62,761.52	71 %	-7,408.24	8 %	-17,252.69	20 %	-778.88	1 %	0.00	0 %
Jan 18	133	118,216.73	-83,379.54	71 %	-8,402.40	7 %	-24,605.28	21 %	-1,829.51	2 %	0.00	0 %
Feb 18	126	118,747.04	-81,408.53	69 %	-10,855.91	9 %	-23,698.06	20 %	-2,786.54	2 %	0.00	0 %
Mar 18	116	99,312.14	-65,843.32	66 %	-7,173.65	7 %	-25,560.17	26 %	-735.00	1 %	0.00	0 %
Apr 18	109	91,782.17	-60,759.39	66 %	-8,078.76	9 %	-21,129.02	23 %	-1,815.00	2 %	0.00	0 %
May 18	111	98,685.30	-68,296.90	69 %	-4,773.69	5 %	-24,779.36	25 %	-835.35	1 %	0.00	0 %
Jun 18	112	83,033.46	-53,916.64	65 %	-8,810.91	11 %	-18,485.07	22 %	-1,820.84	2 %	0.00	0 %
Jul 18	104	85,101.46	-55,738.87	65 %	-11,750.05	14 %	-16,860.66	20 %	-751.88	1 %	0.00	0 %
Aug 18	120	96,918.03	-65,196.31	67 %	-10,094.03	10 %	-21,284.37	22 %	-343.32	0 %	0.00	0 %
Sep 18	118	93,411.82	-66,182.48	71 %	-2,305.93	2 %	-24,402.03	26 %	-521.38	1 %	0.00	0 %
Oct 18	124	98,006.68	-67,022.08	68 %	-5,664.75	6 %	-24,567.97	25 %	-751.88	1 %	0.00	0 %
Nov 18	102	86,382.77	-55,894.93	65 %	-7,589.22	9 %	-21,612.86	25 %	-642.88	1 %	642.88	1 %
Dec 18	105	79,624.53	-55,575.26	70 %	-5,731.62	7 %	-17,188.65	22 %	-1,129.00	1 %	0.00	0 %
Jan 19	127	105,453.02	-74,129.76	70 %	-6,325.85	6 %	-24,997.41	24 %	0.00	0 %	0.00	0 %
Feb 19	116	92,797.35	-61,474.71	66 %	-10,424.84	11 %	-20,897.80	23 %	0.00	0 %	0.00	0 %
Mar 19	139	108,698.58	-70,736.25	65 %	-8,290.32	8 %	-29,024.64	27 %	-645.37	1 %	0.00	0 %
Apr 19	108	83,020.36	-53,673.83	65 %	-8,964.20	11 %	-20,022.30	24 %	-360.03	0 %	0.00	0 %
May 19	120	93,304.03	-58,985.45	63 %	-10,078.57	11 %	-24,240.01	26 %	0.00	0 %	0.00	0 %
Jun 19	152	123,982.78	-86,781.27	69 %	-10,308.81	8 %	-25,971.27	21 %	-1,921.43	2 %	0.00	0 %
Jul 19	126	123,749.13	-81,716.90	66 %	-8,085.57	5 %	-35,027.54	28 %	-344.87	0 %	574.25	0 %
Aug 19	120	107,770.57	-74,357.48	69 %	-9,352.40	9 %	-24,025.89	22 %	-645.13	1 %	-610.33	-1 %
Sep 19	117	115,322.13	-75,478.04	65 %	-8,028.94	7 %	-31,195.02	27 %	-619.13	1 %	0.00	0 %
Oct 19	113	103,249.97	-66,019.51	64 %	-6,495.60	6 %	-27,525.60	27 %	-2,597.13	3 %	612.13	1 %
Nov 19	108	97,584.12	-61,154.39	63 %	-8,937.62	9 %	-26,804.23	27 %	-687.88	1 %	0.00	0 %
Dec 19	94	79,759.24	-53,902.25	68 %	-7,484.02	9 %	-17,776.09	22 %	-616.88	1 %	0.00	0 %
Jan 20	98	93,462.19	-59,975.70	64 %	-8,848.14	9 %	-24,303.74	26 %	-687.88	1 %	-353.27	0 %
Feb 20	91	82,350.92	-58,242.34	71 %	-5,200.34	6 %	-18,245.11	22 %	-663.13	1 %	0.00	0 %
Mar 20	71	56,056.90	-39,587.56	71 %	-6,396.69	11 %	-9,134.27	16 %	0.00	0 %	938.38	2 %
Apr 20	95	79,943.86	-58,405.72	73 %	-5,725.06	7 %	-14,941.75	19 %	-136.33	0 %	735.00	1 %
May 20	79	66,058.36	-47,914.94	73 %	-4,787.67	7 %	-13,355.75	20 %	0.00	0 %	0.00	0 %
Jun 20	96	88,000.10	-61,214.24	70 %	-6,811.44	8 %	-19,257.67	22 %	-75.00	0 %	641.75	1 %
Jul 20	103	89,029.03	-59,839.53	67 %	-5,950.91	7 %	-19,774.10	22 %	-751.88	1 %	2,712.61	3 %
Aug 20	99	89,357.24	-64,846.60	73 %	-3,268.44	4 %	-20,749.59	23 %	-492.61	1 %	0.00	0 %
Sep 20	103	93,813.15	-70,846.60	76 %	-5,456.66	6 %	-16,665.01	18 %	-844.88	1 %	0.00	0 %
Oct 20	79	76,395.05	-50,442.16	66 %	-2,301.84	3 %	-20,585.62	27 %	-876.05	1 %	2,189.38	3 %
Nov 20	82	78,224.94	-52,024.73	67 %	-1,606.03	2 %	-22,219.98	28 %	-1,025.20	1 %	1,349.00	2 %
Dec 20	104	101,289.58	-66,924.33	66 %	-4,638.40	5 %	-29,389.66	29 %	0.00	0 %	337.19	0 %
Jan 21	112	107,020.21	-72,276.96	68 %	-6,176.64	6 %	-27,149.24	25 %	0.00	0 %	1,417.37	1 %
Feb 21	98	102,027.70	-59,600.19	58 %	-6,790.40	7 %	-26,390.56	26 %	0.00	0 %	9,256.55	9 %

Mar 21	110	94,825.37	-59,834.29	63 %	-5,836.55	6 %	-17,249.36	18 %	0.00	0 %	11,905.17	13 %
Apr 21	120	113,706.08	-68,165.32	60 %	-1,975.52	2 %	-26,375.43	23 %	0.00	0 %	17,189.81	15 %
May 21	116	115,826.10	-65,836.80	57 %	-3,409.05	3 %	-28,806.27	25 %	0.00	0 %	17,773.98	15 %
Jun 21	114	112,087.13	-63,265.40	56 %	-1,179.53	1 %	-22,423.48	20 %	0.00	0 %	25,218.72	22 %
Jul 21	134	125,376.02	-3,413.14	3 %	0.00	0 %	-1,538.50	1 %	0.00	0 %	120,424.38	96 %
Aug 21	30	24,264.83	-1,303.64	5 %	0.00	0 %	-1,207.16	5 %	0.00	0 %	21,754.03	90 %

5,352      4,644,006.19      -3,016,251.81      -313,120.61      -1,049,639.89      -30,284.90      234,708.98

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports





**COMMISSIONER'S MEETING  
AGENDA ITEM INFORMATION**

<b>MEETING DATE:</b> 9/21/2021	
<b>AGENDA ITEM (to be completed by the office):</b>	<b>New Business #1</b>
<b>SUBJECT:</b> LED Sign for Station 21-1	
<b>REQUESTOR:</b> [REDACTED]	
<b>COST (including tax):</b> \$23,566.88	
<b>SUMMARY:</b>  <b>This sign will be fully reimbursed by the 2019 SAFER grant that we received. For the duration of the grant, we will be using this sign to promote volunteerism at our District. The goal would be to have this sign ordered and installed in time to advertise our upcoming Firefighter Academy in 2022. Currently, lead time is around 8 weeks.</b>	
<b>RECOMMENDATION:</b>  <b>Purchase 1 LED TekStar Sign from Stewart Signs in the amount of \$23,566.88 including tax.</b>	



**Stewart Signs**  
ONE SIGN. ONE COMPANY

Pacific County Fire District 1  
26110 Ridge Avenue  
P. O. Box 890  
Ocean Park, WA 98640

Consultant:  
Greg Winch, x2210  
gwinch@stewartsigns.com  
Direct Fax: (888) 308-2514  
Customer ID: 3160871  
Quote #: 955294 / 5  
Quoted: 9/9/2021

Attn: [REDACTED]  
360-665-4451

DESCRIPTION	
6'x 10' Single Sided 20mm TekStar, 48x 144 Full Color LED Display. 12" Deep Hinged Extruded Aluminum Cabinet and Thermoformed Makrolon SL Face Decorated on Inside Surface with 3M Vinyl Graphics	
Face / Cabinet Details	
TekStar Inner LED Cabinet, 20mm Full Color 48x144 Matrix	
Electrical Information	
Vertical LED Illumination Package for a 6' x10' Cabinet On/Off Toggle Disconnect Switch	One 20 Amp Circuit, 120 Volts; Max Draw: 11.87 Amps LED Communication Method: Ethernet Cat5/6 Cable. Maximum Cable Length: 333 Feet
SignCommand.com Cloud-Based Software Included FREE for Lifetime of Product. Please visit <a href="http://www.signcommand.com">www.signcommand.com</a> for more information**.	
Structural Details	
Mount Style: External Horizontal Mounting Angle for 120" Wide Cabinet	
Miscellaneous Items	
World's most chosen Manufacturer for Church & School signs+X Vandal-Resistant, Graffiti-Resistant, w/ Protective Cover	Lifetime Warranty (see reverse) w/ 5-Year LED Parts Warranty Freight \$delivered to you is included. +You add your WA. Tax
*** Review Custom Artwork for Text, Graphic and Layout Details ***	
I.D. Cabinet: Dark Red	Draft: White
<b>Special Instructions:</b> We are looking forward to earning your LED sign business. Please call me when you see this note; we should review this together.  This Quote is the price for us to deliver your new sign to your address. We assume your self-Installation with our Instructions. We can contact the area "Sign Installer" = \$ T B D  Your new LED sign will use our "cloud-based" SignCommand.com Your 5-year LED Parts Warranty is included. Please ask me about many good "Financing Options" for your Church.  Options include: a larger of full-color LED sign is more\$ + this option assumes you connect to your Internet w/ a Cat 6 data cable. + this option includes the "Extreme Weather Package".  * we will add your appropriate WA. Tax % to your final Invoice.  Your Special Price shown is good through 9/10/2021 This sign must "ship" out your way on 11/2/2021	<b>Investment: \$21,801.00</b>  Unless otherwise noted in Special Instructions, these prices are valid for 30 days. Freight, storage, other freight services and applicable sales tax will be added to your invoice. Organizations exempt from sales tax must include exempt certificate with order.  <b>Shipping Terms: F.O.B. Origin</b> <b>Payment Terms: Net 30 with Purchase</b> <b>Order Issued to Stewart Signs</b>

\* Compliance: FCC Part 15 / UL Listed

\*\* By purchasing the SignCommand.com product, you are agreeing with the Website Terms of Use ( <https://www.signcommand.com/terms> ) and Software End User License Agreement ( <https://www.signcommand.com/eula> ).

Stewart Signs • 2201 Cantu Court • Suite 215 • Sarasota, FL 34232-6255  
Phone: (800) 237-3928 Fax: (800) 485-4280 Web: [www.stewartsigns.com](http://www.stewartsigns.com)

Your Consultant: Greg Winch  
(800) 237-3928, x2210

Customer ID: 3160871

Quote Number: 955294 / 5

Date Quoted: 9/9/2021

Customer's Authorized Signature

9/9/2021

Print Name

Date

Greg Winch, Regional Sales Manager  
(800) 237-3928, x2210  
gwinch@stewartsigns.com

Date

Your Consultant: Greg Winch  
(800) 237-3928, x2210

Customer ID: 3160871

Quote Number: 955294 / 5

Date Quoted: 9/9/2021

#### SHIPPING INFORMATION

##### SIGN (Via Common Carrier)

Pacific County Fire District 1  
26110 Ridge Avenue  
P. O. Box 890  
Ocean Park, WA 98640

\*\*\* All applicable items will be sent to the CUSTOMER address \*\*\*  
\*\*\* unless noted otherwise below \*\*\*

##### INVOICE (via USPS)

Pacific County Fire District 1  
26110 Ridge Avenue  
P. O. Box 890  
Ocean Park, WA 98640

#### ORDERING PROCEDURES

1. Check proposal for accuracy and, if approved, sign and date where indicated.
2. Approve design and colors on the custom artwork. Be sure to check spelling. If approved, sign and date the artwork.
3. Write deposit check according to terms listed on proposal form's header, made payable to Stewart Signs.
4. Return signed custom artwork, signed proposal form and deposit check to Stewart Signs.

\* Signs greater than 6 feet wide are not eligible for lift gate services.

\* Unless indicated under special instructions, permits, footers, erection, electrical service, electrical hook-up and planters or other decorative masonry are the responsibilities of the buyer. Stewart Signs furnishes engineered footer drawings when applicable.

\* Any cancellation may be subject to cancellation, return, and/or restocking fees.

\* A late fee of 1.5% per month will be charged on any overdue balances.

\* In the event of a payment default, customer will be responsible for all of Stewart Signs' costs of collection, including but not limited to court costs, filing fees and attorney fees.

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Phone: (800) 237-3928 Fax: (800) 485-4280 Web: [www.stewartsigns.com](http://www.stewartsigns.com)

**Stewart Signs**  
**America's Premier Sign Company**  
**Limited Product Warranty ("Limited Warranty")**

**Definition of Warranty Coverage:**

- 1) Stewart Signs (the "Company") expressly warrants to the original purchaser ("You" or "Buyer" or "Owner" or "Customer") that, for a period of five (5) years from the date of shipment (the "Warranty Period"), the electronic displays and the associated Company products (the "Product") will be reasonably free of material defects in materials and workmanship impacting Product fit, form and/or function. During the Warranty Period, the Company will, at its discretion, repair or replace any defective covered Product. The Owner will be responsible for removing and reinstalling any and all repaired or replacement parts. This Limited Warranty only applies to the Company's Product if installed, used, and maintained in the manner recommended by Company, and this Limited Warranty is conditioned upon compliance with all such instructions. Lifetime telephone support for the Product is provided, as needed.
- 2) In the event the Product is damaged during shipping, it is the responsibility of the Buyer to refuse delivery, causing the Product to be returned to the manufacturer for repair. Title to the Product passes to the Buyer upon the Company's delivery to the freight carrier. The Company assumes no liability for damage caused by careless handling or poor installation, except for work completed by employees of the Company. Loss or damage to the Product when in possession of the freight carrier is the responsibility of the Customer and is not covered by this Limited Warranty.
- 3) Any information or suggestion by the Company with respect to the Product concerning applications, specifications or compliance with zoning, codes and standards is provided solely for your convenience and without any representation as to accuracy or suitability. You must verify and test the suitability of any information with respect to the Product for your specific application.
- 4) Sign Structure and Sign Face: In the event the sign structure or identification/changeable copy portion of the sign malfunctions under normal use and service thereof DURING THE LIFE OF THE SIGN due to material defects in workmanship or materials, the Company will, at its option, repair or replace any defective materials.
- 5) Vandalism to Sign Faces: This Limited Warranty covers polycarbonate faces against breakage due to vandalism DURING THE LIFE OF THE SIGN. Warranty protection does not extend to these surfaces if damaged by gunshots, or when damaged coincident with damage to the sign cabinet in which the faces are installed.
- 6) Failed electronic parts or assemblies, with the exception of lamps, will be repaired or replaced, at the sole discretion of the Company. Owner bears the expense and responsibility of shipping Product to Company's Repair Center. Replacement or repaired parts are warranted to be free from material defects in material or workmanship for ninety (90) days, or for the remainder of the Warranty Period of the Product they are replacing or in which they are installed, whichever is longer.
- 7) The Company will repair failed LED pixels if greater than one half of one percent (0.5%) of the total number of pixels in the sign have failed in one (1) calendar year, provided the sign is installed with the recommended ventilation system for its location. The definition of pixel failure is when all LED's in the pixel will no longer emit light. Pixel repair is performed at the Company Repair Center. It is common knowledge within the sign industry that all LEDs degrade and produce less light as they age. Eventually the LEDs will require replacement even though the LEDs will still emit light. This Limited Warranty does not cover normal LED degradation.
- 8) **Customer Obligations:**  
Failure by the Customer to properly maintain the Product, including but not limited to filters and the ventilation/air conditioning systems, will void coverage for affected components. The Customer shall notify the Company immediately of equipment failure and allow the Company full and free access to the Product when required. Waiver of liability or other restriction shall not be imposed as a site access requirement. The Customer is responsible for all costs and management oversight associated with providing the Company access to the Product, providing the necessary machines, communication facilities and other equipment, inclusive of but not limited to lifting equipment. Should on-site repair be required, Customer is required to have a responsible individual on-site to provide access to the Product as well as sign off on a completed work order.
- 9) **Exclusions and Restrictions:**  
The Company reserves the right to restrict service, limit replacement parts or invalidate this Limited Warranty to Customers whose account balance is past due. This Limited Warranty specifically excludes any on-site labor required to service the covered Product including diagnosis, removal and installation of parts or products. Any on-site service required by the Customer of Company technicians or a local authorized service provider is billable to the Customer based on an agreed upon written quote.  
This Limited Warranty does not apply to software. Software is covered by a separate agreement, which appears in the Company's software license agreement.  
Ballasts are covered for a period of three (3) years.  
ID cabinet LED illumination and power supply are covered for a period of two (2) years, when purchased as a system.
- 10) This Limited Warranty specifically does not cover the following:
  - a) Third-party communication devices such as wireless devices and modems, which are covered by a separate electronic communication warranty.
  - b) Damage to Product that has been moved from its original installation location or is mounted in a mobile structure.
  - c) Cosmetic damage to the Product (including but not limited to scratches and dents that do not otherwise affect the fit, form or functionality of the Product or materially impair its use).
  - d) Temperature sensor results: temperature sensors will register variable results, given local environmental factors such as direct sunlight, distance from concrete or asphalt, etc.; results are not guaranteed or covered under this Limited Warranty.
  - e) Recovery or transfer of any data or software stored on the Product not originally installed on the Product by the Company.
  - f) Light bulbs or lamps.
- 11) This Limited Warranty specifically does not cover conditions, defects or damage caused by or resulting from the following:
  - a) Defects caused by unreasonable or unintended use of Product, improper or unauthorized handling, accident, omission, neglect, vandalism (unless otherwise noted in this Limited Warranty), misuse, physical abuse, installation, use and/or fabrication, and maintenance of the Product by any party other than the Company.
  - b) Damage not resulting from manufacturing defects that occurs while the Product is in the Owner's control and/or possession.

Your Consultant: Greg Winch  
(800) 237-3928, x2210

Customer ID: 3160871

Quote Number: 955294 / 5

Date Quoted: 9/9/2021

- c) Extreme physical or electrical stress or interference; environmental conditions beyond the Company's control, such as man-made or naturally occurring electrochemical oxidation or corrosion and/or metallic pollutants; normal wear and tear; inadequate, improper, or surges of electrical power; lightning, floods, fire, acts of God, war, terrorism, or other external causes, including Force Majeure.
  - d) Unauthorized modification including installation of third-party software on the Product.
  - e) Product modification or service by anyone other than: (a) the Company, (b) a Company-authorized service provider, or (c) Customer's own installation of Company approved parts with instruction from the Company. Service to a damaged or malfunctioning sign which has not been ordered or authorized by the Company's Customer Satisfaction Department is not covered under this Limited Warranty and will automatically invalidate this Limited Warranty.
  - f) Computer viruses, Trojan horses, worms, self-replicating code or like destructive code which was not included in the Product by the Company.
  - g) Products installed with known or visible manufacturing defects at the time of installation.
- 12) All items returned to the Company must have a Return Materials Authorization ("RMA") number, available by using the contact information below. Items received without an RMA number will not be processed and will be returned to the Customer at their expense. The Customer is responsible for sending any defective part to the Company, after which the Company will send a repaired or replacement part to the Customer.
- 13) The Company will provide and be responsible for the cost of shipping parts from the Company to the Customer, with the exception of sign faces replaced due to vandalism. Standard shipping via the United States Postal Service or other commercial parcel delivery company is the default method of delivery. Expedited delivery is available to the Customer at his or her expense. The Customer will provide and be responsible for the cost of shipping parts to the Company.
- 14) Warranty claims must be registered with the Company within thirty (30) days of damage or malfunction. To register a claim, the Customer must contact the Company at the location specified below and provide (a) his or her name and any other required contact information, (b) Product and purchase descriptions, and (c) the nature of the defect. The Company reserves the right (at its sole discretion) to require proof of original purchase (e.g. paid invoice, receipt) and to visit the site of the installation or to require documentation of the claim before assuming any responsibility under the provisions of this Limited Warranty.
- 15) THE LIMITED WARRANTIES SET FORTH HEREIN ARE THE ONLY WARRANTIES MADE BY THE COMPANY IN CONNECTION WITH THE PRODUCT. THE COMPANY CANNOT AND DOES NOT MAKE ANY IMPLIED OR EXPRESS WARRANTIES WITH RESPECT TO THE PRODUCT, AND DISCLAIMS ALL OTHER WARRANTIES, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THE COMPANY'S SOLE OBLIGATION UNDER THIS LIMITED WARRANTY SHALL BE TO REPAIR OR REPLACE MALFUNCTIONING OR DEFECTIVE PARTS OF THE PRODUCT. BUYER ASSUMES ALL RISK WHATSOEVER AS TO THE RESULT OF THE USE OF THE PRODUCT PURCHASED, WHETHER USED SINGULARLY OR IN COMBINATION WITH ANY OTHER PRODUCTS OR SUBSTANCES.
- 16) NO CLAIM BY BUYER OF ANY KIND, INCLUDING CLAIMS FOR INDEMNIFICATION, SHALL BE GREATER IN AMOUNT THAN THE PURCHASE PRICE OF THE PRODUCT WITH RESPECT TO WHICH DAMAGES ARE CLAIMED. IN NO EVENT SHALL COMPANY BE LIABLE TO BUYER IN TORT, CONTRACT OR OTHERWISE, FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL, RELIANCE, PUNITIVE OR EXEMPLARY DAMAGES, OR FOR LOSS OF PROFIT, REVENUE OR USE, IN CONNECTION WITH, ARISING OUT OF, OR AS A RESULT OF, THE SALE, DELIVERY, SERVICING, USE OR LOSS OF USE OF THE PRODUCT SOLD HEREUNDER, OR FOR ANY LIABILITY THAT BUYER HAS TO ANY THIRD PARTY WITH RESPECT THERETO.

Contact Information:

Stewart Signs Customer Satisfaction  
2201 Cantu Court, Suite 215  
Sarasota, FL 34232  
Phone: 855-841-4624  
Web: [www.stewartsigns.com/support/](http://www.stewartsigns.com/support/)





**COMMISSIONER'S MEETING  
AGENDA ITEM INFORMATION**

<b>MEETING DATE:</b> 9/21/2021
<b>AGENDA ITEM (to be completed by the office):</b> <b>New Business #2</b>
<b>SUBJECT:</b> Public Safety Testing Subscriber Agreement Renewal
<b>REQUESTOR:</b>
<b>COST (including tax):</b> \$512.00 annually
<b>SUMMARY:</b>  <b>This service is a way to advertise our positions to a more widespread audience. Since signing the original agreement in October of 2021, we have hired two firefighters who applied from PST.</b>
<b>RECOMMENDATION:</b>  <b>Approve the renewal of the Public Safety Testing Subscriber Agreement.</b>



## SUBSCRIBER AGREEMENT

WHEREAS, Public Safety Testing, Inc. is a skilled provider of pre-employment testing services to police, fire, and other public safety agencies, and

WHEREAS, the subscriber public agency, either directly or through a civil service commission, tests, evaluates, ranks and hires law enforcement and/or firefighters and/or other public safety positions in the performance of its public safety functions, and

WHEREAS, the subscribing public entity desires to join in a Subscriber Agreement, NOW, THEREFORE,

Public Safety Testing, Inc. (the "Contractor") and Pacific County Fire District No. 1, a municipal corporation of the state of Washington (hereinafter "Subscriber") do enter into this Subscriber Agreement under the terms and conditions set forth herein.

SUBSCRIBER: Pacific County Fire District No. 1

POSITIONS: ☐ Firefighter  
☒ Check all that apply ☐ Firefighter/EMT  
☐ Firefighter/Paramedic

COMMENCEMENT DATE: January 1, 2022

PROFESSIONAL FEES: Firefighter written testing &/or IAFF/IAFC Candidate Physical Ability Test (CPAT)  

- Year #1 @ \$512 annually
- Subsequent years (beginning January 1, 2023) will include an annual increase of three percent (3%).

TERMINATION: This agreement terminates:  
☒ Select one ☐ December 31, 2022  
☐ December 31, 2024  
☐ This agreement will automatically renew annually unless either party provides a 60-day notice as outlined in Section 7. Each annual renewal includes a 3% increase in professional fees, the first commencing January 1, 2023.

RECRUITING AT PST WRITTEN EXAM EVENTS ☐ Opportunity for Subscriber to recruit candidates at PST written exam events. Written exams occur in-person or virtual (online, in-home). Subscriber may appear in-person (in-person exam locations) or via 60-second video provided by Subscriber (in-person exam location or virtual exam). Subscriber will be invoiced \$10 per candidate that adds Subscriber agency to their list prior to the start of the exam.  
☒ Check to request

**FINANCIAL HARDSHIP WAIVER**

☞ *Check to request*

Subscriber agrees to pay candidate financial hardship waivers, each pre-approved by the Subscriber at the following rates:

- ☐ \$49 for Fire written examination
- ☐ \$39 for CPAT Practice Test
- ☐ \$129 for Fire CPAT Physical Ability Test (includes 2 free CPAT Orientations)

1. **Description of Basic Services.** This Agreement begins on the date as noted on page one (1) of this Agreement. The Contractor will provide the following services to the Subscriber:

1.1 Advertising and recruiting assistance, application intake processing, and administration of pre-employment written examinations and/or physical ability tests for those positions noted on Page One (1) of this Agreement.

1.1.1 Written examinations are administered in-person at Contractor's test events, including those conducted by Subscribing agencies; remotely through a network of certified college testing facilities; and, through the Contractor's online, virtual in-home testing program.

1.1.2 Physical ability tests for law enforcement and corrections applicants are administered at Contractor's test events, including those conducted by Subscribing agencies, and, through a network of partner gym and fitness facilities.

1.2 Report to the Subscriber the scores of applicants, with all information necessary for the Subscriber to place passing applicants upon its eligibility list and rank them relative to other candidates on appropriately constituted continuous testing eligibility lists. Contractor will report "raw" test scores to the Subscriber – no preference points will be factored into applicant scores and it is the Subscriber's responsibility to factor veteran's preference points in accordance with applicable federal and state laws. Written examination scores will be reported to the Subscriber as a percentage score (based on 100%) and physical ability test scores will be reported as "Pass" or "Fail". The passing score for written examinations is set by the test developer at 70%. For dispatcher candidates, the typing test results will be reported as words per minute (wpm) and accuracy rate (%).

1.3 Appear in any administrative or civil service proceeding in order to testify to and provide any and all necessary information to document the validity of the testing process, to participate in the defense of any testing process conducted by the Contractor pursuant to this Agreement and to otherwise provide any information necessary to the Subscriber to evaluate challenges to or appeals from the testing process. The Contractor shall appear without additional charge. The Subscriber shall pay the reasonable cost of travel and appearance for any expert witness deemed necessary by the Subscriber to validate the testing process, including but not limited to, representatives of any company which holds the copyright to any testing material and whose testimony or appearance is deemed necessary to validate the process.

Provided, however, Contractor shall not be required to appear at its cost nor to defend in any administrative or court proceeding arising from or out of a claim or challenge relating to Subscriber's use of other testing process(es) or out of Subscriber's attempt to establish multiple or blended eligibility lists for the same position based in whole or in part on other testing process(es). "Other testing process(es)" means any test or testing process other than those provided by the Contractor under this Agreement.

- 1.4 Term & Fees. The term of this agreement and the related professional fees are noted on page one (1) of this Agreement.
- 1.5 Payment. Subscriber shall pay an amount equal to twenty-five percent (25%) of the annual fee set forth above quarterly for services rendered in the previous quarter and for basic services including but not limited to, software relating to online application, advertising formats, previously advertised scheduling of test dates, model civil service rules, testing systems, as well as ongoing testing and recruitment, and any and all other work developed at the cost of the Contractor prior to or contemporaneous with the execution of this Agreement. Payment due within 30 days of receipt of invoice.
  - 1.5.1 Direct Deposit (ACH Enrollment). Subscribers are encouraged to set up direct deposit (ACH enrollment) for their payments. There will be no additional fee for payments made using direct deposit (ACH enrollment).
  - 1.5.2 Credit Card. A three percent (3%) fee will be added at the time of payment to each payment made using a credit card. The purpose of such fee is to cover Contractor's credit card processing fees.
2. Additional Services. In addition to the services provided under this Agreement, the Subscriber may, at its sole discretion, elect to purchase additional services from the Contractor. Such services shall be requested by and contracted for pursuant to separate written agreement.
3. Acknowledgements of Subscriber. The Subscriber understands and acknowledges, and specifically consents to the following stipulations and provisions:
  - 3.1 Because applicable civil service law prohibits having multiple eligibility lists for the same class of hire, this Agreement is an exclusive agreement for these services.
  - 3.2 The written and physical agility scores of any applicant shall be valid for 18 months from the date of certification by the Contractor or 12 months from the date of placement upon the Subscriber's eligibility list, whichever first occurs, following the report of the Contractor, and rules compatible with continuous testing shall be adopted. The Subscriber shall review its applicable hiring processes, advertisements, personnel policies and civil service rules (as applicable) to ensure compliance with the provisions of this Agreement.

- 3.3 An applicant may, in addition to the Subscriber's eligibility list, elect to have his/her score reported to and subject to placement on the eligibility list of any other Subscriber. Nothing in this Agreement shall be interpreted to prohibit the use of an applicants' score for consideration in or processing through any other subscriber's hiring and/or civil service eligibility process. The Subscriber agrees that if an applicant is hired by another agency through this service, the applicant's name shall be removed from Subscriber's eligibility list.
- 3.4 The Subscriber specifically understands and acknowledges that the Contractor may charge a reasonable testing fee from any and all applicants.
- 3.5 The Subscriber is encouraged to and may also conduct advertising as it deems necessary to support/enhance recruiting efforts. The Subscriber shall link PublicSafetyTesting.com on its agency's website, if it so maintains one.
- 3.6 Public Safety Testing views recruiting as a partnership with the Subscriber. The Subscriber agrees to actively participate in recruiting efforts for positions within the Subscriber agency.
- 3.7 The Subscriber agrees to keep the Contractor up-to-date as to the agency's hiring status, minimum and special requirements, all information appearing on the agency's PST website profile and the names of any candidates hired through these services.
- 3.8 If the Subscriber elects for the Contractor to conduct physical ability testing for firefighter candidates, the Subscriber agrees to complete a Candidate Physical Ability Test (CPAT) validity transportability study and successfully apply to the International Association of Firefighters (IAFF) for a CPAT License. The one-time fee for the validity transportability study is \$750. If the Subscriber is currently CPAT licensed, the Subscriber agrees to maintain a valid CPAT license throughout the term of this agreement.

**3.8.1 CPAT Administration Requirements (select one)**

- ☐ Subscriber does not require the CPAT to be sent scores. Contractor will make written scores available to the Subscriber regardless of whether a candidate had participated in a CPAT or not.
- ☐ Subscriber requires candidates to successfully complete the CPAT administered only by the Contractor.
- ☐ Subscriber will accept CPAT results from any licensed CPAT provider under the following conditions:
- a) The Subscriber understands that CPAT licensing rules require the Subscriber to have a CPAT Services Agreement with each CPAT provider from which the Subscriber will accept CPAT test results.
  - b) Contractor will report CPAT results for those candidates that take the Contractor's CPAT test and will not report results from other CPAT

providers. The Subscriber is required to confirm the CPAT results from non-Contractor CPAT providers.

- c) Subscriber understands and agrees that the Contractor cannot and will not defend or indemnify CPAT testing processes that were not conducted by the Contractor.

3.9 Subscriber understands and acknowledges that a candidate's PST Personal History Statement (PHS) will be stored electronically by PST for 24 months from the date the candidate uploads the PHS to the PST website. Any PHS stored more than 24 months will automatically be deleted and will no longer be available to the Subscriber from the PST server.

4. Testing Standard and Warranty of Fitness for Use. All testing services conducted under this Agreement shall be undertaken in accordance with the provisions of the Washington State Civil Service Statutes, Chapter 41.08 and/or 41.12 and/or 41.14 RCW, or the terms of other applicable statute as the Subscriber shall notify the Contractor that the Subscriber must meet. Tests shall also be conducted in accordance with the general standards established by the Subscriber; the Subscriber shall be responsible for notifying the Contractor of any unusual or special process or limitation. The test utilized, the proctoring of the test and any and all other services attendant to or necessary to provide a valid passing or failing score to the Subscriber shall be conducted in accordance with generally accepted practice in the human resources, Civil Service and Public Safety Testing community. The Subscriber may monitor the actions and operations of the Contractor at any time. The Contractor shall maintain complete written records of its procedures and the Subscriber may, on reasonable request, review such records during regular business hours. The Contractor expressly agrees and warrants that all tests and written materials utilized have been acquired by the Contractor in accordance with the appropriate copyright agreements and laws and that it has a valid right to use and administer any written materials and tests in accordance with such agreements and laws. If Subscriber uses or authorizes the use of other testing process(es) this warranty shall be null and void.

5. Independent Contractor. The Contractor is an independent contractor. Any and all agents, employees or contractors of the Contractor, shall have such relation only with the Contractor. Nothing herein shall be interpreted to create an employment, agency or contractual relationship between the Subscriber and any employee, agent or sub-contractor of the Contractor.

6. Indemnity and Hold Harmless. The parties agree and hold harmless each other, their officers, agents and employees in accordance with the following provisions:

6.1 The Contractor shall indemnify and hold harmless the Subscriber, its employees and agents from any and all costs, claims or liability arising from:

6.1.1 Violation of any copyright agreement or statute relating to the use and administration of the tests or other written materials herein provided for;

6.1.2 Any cost, claim or liability arising from or out of the claims of an employee, agent or sub-contractor to the end that the Contractor shall be

an independent Contractor and the Subscriber shall be relieved of any and all claims arising from or relating to such employment relationships or contracts between the Contractor and third parties;

6.1.3 The alleged negligent or tortious act of the Contractor in the provision of services under this Agreement.

6.1.4 This indemnity shall not apply to any administrative or court proceeding arising from or out of any process in which the Subscriber has utilized or authorized other testing process(es).

6.2 The Subscriber shall indemnify and hold harmless the Contractor, its officers, agents and employees from any and all cost, claim or liability arising from or out of the alleged negligent or tortious act of the Subscriber in the provision of services hereunder.

7. Termination. This agreement terminates as noted in the *Termination* section on Page 1 of this Agreement. The Contractor and/or the Subscriber may also withdraw from this Agreement at any time for any reason with 60 days written notice, provided, however, that the provisions of paragraphs 1.3, 4, 5 and 6 shall remain in full force and effect following the termination of this Agreement with respect to, and continuing for so long as any applicant tested by the Contractor remains on the eligibility list of the Subscriber.

8. Entire Agreement, Amendment. This is the entire Agreement between the parties. Any prior agreement, written or oral, shall be deemed merged with its provisions. This Agreement shall not be amended, except in writing, at the express written consent of the parties hereto.

This Agreement is dated this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

**PACIFIC COUNTY FIRE DISTRICT NO. 1**

By: \_\_\_\_\_

Print: \_\_\_\_\_

Its: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**Invoicing Preference (select one):**

- ☐ US Postal Service Mail  
☐ Electronic via Email @  
\_\_\_\_\_

**Subscriber's Contact & Address for Billing:**

*(Please complete if different from contact information above)*

Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

**PUBLIC SAFETY TESTING, INC.**

By:  August 25, 2021

Print: Jon F. Walters, Jr.

Its: President

Jon Walters

20818 – 44<sup>th</sup> Ave. W., Suite 160

Lynnwood, WA 98036

425.776.9615

jon@publicsafetytesting.com

**Agency Recruiter:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

**Agency Hiring Representative/Supervisor:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

**Chief or Agency Director:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_





**COMMISSIONER'S MEETING  
AGENDA ITEM INFORMATION**

<b>MEETING DATE:</b> Sept. 21, 2021
<b>AGENDA ITEM (to be completed by the office):</b> <i>New Business #3/4</i>
<b>SUBJECT:</b> AFG Grant Proposal for 4" LDH Fire Hose  Approve accepting the AFG grant and hose expenditure
<b>REQUESTOR:</b> A/C Weatherby <i>[Signature]</i>
<b>COST (including tax):</b> \$52,360.00      PCFD1 Share \$11,883.81
<b>SUMMARY:</b> 2021 Assistance to Firefighters Grant was awarded to Pacific County Fire District #1. The grant was written to replace existing aged 4" supply hose. Replacement had been identified through hose testing and age of hose. Nearly all sections of 4" hose were purchased in/before 2000.  Also proposed in this grant was to increase the amount of hose (800' to 1,000') on each apparatus to accommodate longer driveways to beach and bay properties. Hose will be distributed to the following apparatus: E21-21, E21-22, E21-23, E21-25, E21-28, T21-31, T21-32, T21-71.  Hose taken off the apparatus will be kept for spare with some surplus for disposal.  Four (4) bids received. Mallory, SeaWestern, MES, Cascade  Mallory Safety and Supply \$595.00/100' length. Lowest responsible vendor  AFG grant award pays \$40,476.19  PCFD1 pays \$11,883.81
<b>RECOMMENDATION:</b>  Approve/Accept the AFG grant and approve the hose quote from Mallory Safety and Supply in the amount of \$52,360.00 for 80 pcs. 100' Double Jacketed rubber lined 4" LDH.

# Award Letter

U.S. Department of Homeland Security  
Washington, D.C. 20472

Effective date: 08/24/2021



[REDACTED]  
PACIFIC COUNTY FIRE PROTECTION DISTRICT 1  
PO BOX 890  
OCEAN PARK, WA 98640  
EMW-2020-FG-13795

Dear [REDACTED]

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2020 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$40,476.19 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$2,023.81 for a total approved budget of \$42,500.00. Please see the FY 2020 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligor Document - included in this document
- 2020 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "C Logan", is written over a horizontal line.

Christopher Logan  
Acting Assistant Administrator  
Grant Programs Directorate

# Summary Award Memo

**Program:** Fiscal Year 2020 Assistance to Firefighters Grant

**Recipient:** PACIFIC COUNTY FIRE PROTECTION DISTRICT 1

**DUNS number:** 083351163

**Award number:** EMW-2020-FG-13795

## Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for FY 2020 Fiscal Year (FY) 2020 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

## Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

<b>Object Class</b>	<b>Total</b>
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$42,500.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$40,476.19
Non-federal	\$2,023.81
Total	\$42,500.00
Program Income	\$0.00

## Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2020 AFG NOFO.

### Approved request details:

## Equipment

## Hose (Attack/Supply)

### DESCRIPTION

This budget item is requested to cover 85 100-foot sections of 4" double-jacketed, large-diameter water supply hose. We have 5 pumpers and 2 pumper tenders; this request would be enough to supply hose to each apparatus with spare. The total cost for the requested hose is \$49,434.13 which includes the cost of equipment and tax. The cost is based off of quotes obtained by vendors.

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	85	\$500.00	\$42,500.00	Equipment

### CHANGE FROM APPLICATION

**Price from \$581.57 to \$500.00**

### JUSTIFICATION

This reduction is because the cost you requested for Hoses exceeds the average price range calculated from market research and prior awards for the same item.

## **Agreement Articles**

**Program:** Fiscal Year 2020 Assistance to Firefighters Grant

**Recipient:** PACIFIC COUNTY FIRE PROTECTION DISTRICT 1

**DUNS number:** 083351163

**Award number:** EMW-2020-FG-13795

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**Article 1****Assurances, Administrative Requirements, Cost Principles, Representations and Certifications**

DHS financial assistance recipients must complete either the Office of Management and Budget (OMB) Standard Form 424B Assurances – Non-Construction Programs, or OMB Standard Form 424D Assurances – Construction Programs, as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations (C.F.R.) Part 200, and adopted by DHS at 2 C.F.R. Part 3002. By accepting this agreement, the recipient and its executives, as defined in 2 C.F.R. § 170.315, certify that the recipient policies are in accordance with OMB guidance located at 2 C.F.R. Part 200, all applicable federal laws, and relevant Executive guidance.

**Article 2****DHS Specific Acknowledgements and Assurances**

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. 1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS. 2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance. 3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. 4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance. 5. Recipients of federal financial assistance from DHS must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award or, for State Administrative Agencies, thirty (30) days from receipt of the DHS Civil Rights Evaluation Tool from DHS or its awarding component agency. After the initial submission for the first award under which this term applies, recipients are required to provide this information once every two (2) years if they have an active award, not every time an award is made. Recipients should submit the completed tool, including supporting materials, to [CivilRightsEvaluation@hq.dhs.gov](mailto:CivilRightsEvaluation@hq.dhs.gov). This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>. The DHS Office for Civil Rights and Civil Liberties will consider, in its discretion, granting an extension if the recipient identifies steps and a timeline for completing the tool. Recipients should request extensions by emailing the request to [CivilRightsEvaluation@hq.dhs.gov](mailto:CivilRightsEvaluation@hq.dhs.gov) prior to expiration of the 30-day deadline.

**Article 3****Acknowledgement of Federal Funding from DHS**

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposal, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

**Article 4****Activities Conducted Abroad**

Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

**Article 5****Age Discrimination Act of 1975**

Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.

**Article 6****Americans with Disabilities Act of 1990**

Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101–12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.

**Article 7****Best Practices for Collection and Use of Personally Identifiable Information**

Recipients who collect personally identifiable information (PII) are required to have a publicly available privacy policy that describes standards on the usage and maintenance of the PII they collect. DHS defines PII as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance at [http://www.dhs.gov/xlibrary/assets/privacy/privacy\\_pia\\_guidance\\_june2010.pdf](http://www.dhs.gov/xlibrary/assets/privacy/privacy_pia_guidance_june2010.pdf) and Privacy Template at [https://www.dhs.gov/sites/default/files/publications/privacy\\_pia\\_template\\_2017.pdf](https://www.dhs.gov/sites/default/files/publications/privacy_pia_template_2017.pdf) as useful resources respectively.

**Article 8****Civil Rights Act of 1964 – Title VI**

Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

**Article 9****Civil Rights Act of 1968**

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (see 42 U.S.C. § 3601 et seq.), as implemented by the U.S. Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D.)

**Article 10****Copyright**

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

**Article 11****Debarment and Suspension**

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, which are at 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

**Article 12****Drug-Free Workplace Regulations**

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of Sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 8101-8106).

**Article 13****Duplication of Benefits**

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies; to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions; or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

**Article 14      Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX**

Recipients must comply with the requirements of Title IX of the Education Amendments of 1972, Pub. L. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.

**Article 15      Energy Policy and Conservation Act**

Recipients must comply with the requirements of the Energy Policy and Conservation Act, Pub. L. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.

**Article 16      False Claims Act and Program Fraud Civil Remedies**

Recipients must comply with the requirements of the False Claims Act, 31 U.S.C. §§ 3729-3733, which prohibit the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. §§ 3801-3812, which details the administrative remedies for false claims and statements made.)

**Article 17      Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)

**Article 18      Federal Leadership on Reducing Text Messaging while Driving**

Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.

**Article 19      Fly America Act of 1974**

Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.

**Article 20      Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a, recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, (codified as amended at 15 U.S.C. § 2225.)

**Article 21      Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

Recipients must comply with Title VI of the Civil Rights Act of 1964, (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance: <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

**Article 22      Lobbying Prohibitions**

Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.

**Article 23      National Environmental Policy Act**

Recipients must comply with the requirements of the National Environmental Policy Act of 1969 (NEPA), Pub. L. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which require recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.

**Article 24      Nondiscrimination in Matters Pertaining to Faith-Based Organizations**

It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.

**Article 25      Non-Supplanting Requirement**

Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

**Article 26      Notice of Funding Opportunity Requirements**

All the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

**Article 27      Patents and Intellectual Property Rights**

Recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq, unless otherwise provided by law. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.

**Article 28      Procurement of Recovered Materials**

States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. 89-272 (1965), (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962.) The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

**Article 29      Rehabilitation Act of 1973**

Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. 93-112 (1973) (codified as amended at 29 U.S.C. § 794) which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

**Article 30      Reporting of Matters Related to Recipient Integrity and Performance**  
If the total value of any currently active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this federal award, then the recipients must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

**Article 31      Reporting Subawards and Executive Compensation**  
Recipients are required to comply with the requirements set forth in the government-wide award term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.

**Article 32      SAFECOM**  
Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

**Article 33      Terrorist Financing**  
Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.

**Article 34      Trafficking Victims Protection Act of 2000 (TVPA)**  
Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), codified as amended at 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.

**Article 35      Universal Identifier and System of Award Management**  
Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.



**Article 36****USA PATRIOT Act of 2001**

Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), Pub. L. No. 107-56, which amends 18 U.S.C. §§ 175–175c.

**Article 37****Use of DHS Seal, Logo and Flags**

Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

**Article 38****Whistleblower Protection Act**

Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. § 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.

**Article 39****Acceptance of Post Award Changes**

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to [ASK-GMD@fema.dhs.gov](mailto:ASK-GMD@fema.dhs.gov) if you have any questions.

**Article 40****Prior Approval for Modification of Approved Budget**

Before making any change to the FEMA approved budget for this award, you must request prior written approval from FEMA where required by 2 C.F.R. § 200.308. FEMA is also utilizing its discretion to impose an additional restriction under 2 C.F.R. § 200.308(f) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget FEMA last approved. You must report any deviations from your FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

**Article 41****Disposition of Equipment Acquired Under the Federal Award**

When original or replacement equipment acquired under this award by the recipient or its subrecipients is no longer needed for the original project or program or for other activities currently or previously supported by a federal awarding agency, you must request instructions from FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

**Article 42****Environmental Planning and Historic Preservation (EHP) Review**

DHS/FEMA funded activities that may require an EHP review are subject to the FEMA Environmental Planning and Historic Preservation (EHP) review process. This review does not address all federal, state, and local requirements. Acceptance of federal funding requires recipient to comply with all federal, state, and local laws. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders. To access the FEMA EHP screening form and instructions, go to the DHS/FEMA website at: <https://www.fema.gov/media-library/assets/documents/90195>. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. The EHP review process must be completed before funds are released to carry out the proposed project; otherwise, DHS/FEMA may not be able to fund the project due to noncompliance with EHP laws, executive order, regulations, and policies. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered, applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

**Article 43****Award Performance Goals**

FEMA will measure the recipient's performance of the grant by comparing the number of items requested in its application, the numbers acquired (ordered, paid, and received) within the period of performance. In order to measure performance, FEMA may request information throughout the period of performance. In its final performance report submitted at closeout, the recipient is required to report on the recipients compliance with the applicable industry, local, state and national standards described in the NOFO.

## Obligating document

<b>1. Agreement No.</b> EMW-2020-FG-13795	<b>2. Amendment No.</b> N/A	<b>3. Recipient No.</b> 911263303	<b>4. Type of Action</b> AWARD	<b>5. Control No.</b> WX00641N2021T
<b>6. Recipient Name and Address</b> PACIFIC COUNTY FIRE PROTECTION DISTRICT 1 26110 RIDGE AVE OCEAN PARK, WA 98640		<b>7. Issuing FEMA Office and Address</b> Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		<b>8. Payment Office and Address</b> FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742
<b>9. Name of Recipient Project Officer</b> Jamie Meling		<b>9a. Phone No.</b> 3606424200	<b>10. Name of FEMA Project Coordinator</b> Assistance to Firefighters Grants Grant Program	<b>10a. Phone No.</b> 1-866-274-0960
<b>11. Effective Date of This Action</b> 08/24/2021	<b>12. Method of Payment</b> OTHER - FEMA GO	<b>13. Assistance Arrangement</b> COST SHARING		<b>14. Performance Period</b> 08/31/2021 to 08/30/2023 <b>Budget Period</b> 08/31/2021 to 08/30/2023

<b>15. Description of Action a. (Indicate funding data for awards or financial changes)</b>						
<b>Program Name Abbreviation</b>	<b>Assistance Listings No.</b>	<b>Accounting Data(ACCS Code)</b>	<b>Prior Total Award</b>	<b>Amount Awarded This Action + or (-)</b>	<b>Current Total Award</b>	<b>Cumulative Non-Federal Commitment</b>
AFG	97.044	2021-F0-GB01 - P410-xxxx-4101-D	\$0.00	\$40,476.19	\$40,476.19	\$2,023.81
Totals			\$0.00	\$40,476.19	\$40,476.19	\$2,023.81
<b>b. To describe changes other than funding data or financial changes, attach schedule and check here:</b> N/A						
<del><b>16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)</b></del> This field is not applicable for digitally signed grant agreements						
<b>17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)</b>					<b>DATE</b>	
<b>18. FEMA SIGNATORY OFFICIAL (Name and Title)</b> Christopher Logan, Acting Assistant Administrator Grant Programs Directorate					<b>DATE</b> 08/24/2021	

**MALLORY**  
SAFETY AND SUPPLY LLC44380 Osgood Road ■ Fremont, CA 94539  
Ph: 408-727-8530 ■ Fax: 408-988-6623**QUOTATION****Purchase Order Address:**PO Box 2068  
Longview, WA 98632

Order Number	
2903495	
Order Date	Page
9/9/2021 13:51:11	1 of 1
ESTIMATED DATE	
9/9/2021 00:00:00	

Quote Expires On 12/9/2021

**Bill To:**PACIFIC COUNTY FIRE DISTRICT #1  
26110 RIDGE AVE  
OCEAN PARK, WA 98640**Ship To:**PACIFIC COUNTY FIRE DISTRICT #1  
26110 RIDGE AVE  
OCEAN PARK, WA 98640  
US

360-665-4451

Requested By: BRAD WEATHERBY

Customer ID: 148956 Freight Code:

PO Number	Carrier	Ship Route	Taker
QUOTE - LDH DOUBLE JACKET	COMMON CARRIER		MCASSIDY

Quantities					Item ID Item Description	Pricing UOM	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp.		Unit Size		

**Delivery Instructions:** FREE SHIPPING ON ALL ORDERS OVER  
\$6000. LEAD TIME 8-10 WEEKS

80.0000	0.0000	80.0000	EA		KEYFI-DP40600100YSTOZ	EA	595.00	47,600.00
			1.0		FIRE HOSE HY FLOW 4IN X 100FT DJ	1.0		
					STORZ			
					RUBBER LINED 4" DIA X 100 FEET			
					YELLOW STORZ COUPLINGS			

Total Lines: 1

**SUB-TOTAL:** 47,600.00  
**TAX:** 4,760.00  
**AMOUNT DUE:** 52,360.00

U.S. Dollars



## Quote

**Bill To:** PACIFIC CO FIRE DIST #1  
PO BOX 890  
OCEAN PARK, WA 98640

**Ship To**  
PACIFIC CO FIRE DIST #1  
26110 RIDGE AVENUE  
OCEAN PARK, WA 98640

Date	09/08/2021
------	------------

Customer No.	10582
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Quote No. QUO6942

Sales Rep \_\_\_\_\_

Aaron Kallio

Expires	Attention	Delivery	FOB
10/08/2021	Brad Weatherby		

Qty	Unit	Part Number	Description	Unit Price	Extended Price
86	EA	ECO-10 LDH	KEY FIRE HOSE #DP40-600, 4" ECO-10 LDH POLYESTER DOUBLE JACKET FIRE HOSE RUBBER LINED WITH 4" STORZ COUPLINGS, 100' LENGTH	600.00	51,600.00

	Subtotal	51,600.00
Tax Total (WA_2500 PACIFIC CO GROUP 8.1%		4,179.60
	Total	\$55,779.60

*Pricing valid for above listed quantities*  
*Restocking fee up to 25% will apply on any non-stock merchandise*  
*Returns within 30 days of receipt*  
*Custom orders are non-cancellable, non-returnable*



3801 Fruit Valley Rd.  
Suite C  
Vancouver, WA 98660

## Quote

<b>Date</b>	01/25/2021
<b>Quote #</b>	QT1438889
<b>Expires</b>	02/24/2021
<b>Sales Rep</b>	LeMay, Mark
<b>PO #</b>	2021 AFG 4" PAC-LITE Hose
<b>Shipping Method</b>	FedEx Ground

**Bill To**  
Pacific Co. FD #1  
PO Box 890  
Ocean Park WA 98640  
United States

**Ship To**  
Pacific Co. FD #1  
26110 Ridge Ave  
Ocean Park WA 98640  
United States

Item	Alt Item #	Units	Description	QTY	Unit Sales Price	Amount
MATEX HOSE	DP40PUY-100...		DP40PUY-100-STZ Custom MATEX HOSE 4" x 100' PAC-LITE Attack Hose - Yellow Cpld 4 STZ Hose to be stencilled on each end with 1" Black Block style letters within 5' of ea. coupling: (please specify)	75	611.95	45,896.25

<b>Subtotal</b>	45,896.25
<b>Shipping Cost (FedEx Ground)</b>	0.00
<b>Tax Total</b>	3,717.60
<b>Total</b>	\$49,613.85

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1438889



**CASCADE FIRE  
EQUIPMENT COMPANY**

P.O. BOX 4248 • MEDFORD, OREGON 97501  
(800) 654-7049 • (541) 779-0394 • Fax (541) 779-8847  
sales@cascadefire.com • [www.cascadefire.com](http://www.cascadefire.com)

# QUOTE

ACCOUNT 0005428

SHIP TO PACIFIC COUNTY FIRE DIST.#1  
26110 RIDGE AVE.  
OCEAN PARK WA

DATE	QUOTE NO.	SALESPERSON	TAKEN BY	PAY TYPE
02/01/21	104547	2	RACHEL	Net 30

LINE	QTY	UNIT	PROD	DESCRIPTION	UNIT PRICE	EXT PRICE
1	70	EA	TF4X100_RS	NORTH AMERICAN FIRE HOSE, TRI-FLOW 600 LDH 4X100 ORANGE CPLD STORZ	730.00	51,100.00
2	10	EA	11958	NORTH AMERICAN FIRE HOSE, TRI-FLOW 600 4X100 YELLOW CPLD STORZ	730.00	7,300.00

TOTAL FREIGHT	TOTAL TAX	TOTAL
INCLUDED	4,730.40	63,130.40

FREE SHIPPING WITH COMPLETE ORDER

VALID FOR 60 DAYS





**COMMISSIONER'S MEETING  
AGENDA ITEM INFORMATION**

<b>MEETING DATE:</b> September 21, 2021
<b>AGENDA ITEM (to be completed by the office):</b> <i>New Business #5</i>
<b>SUBJECT:</b> Surfside Residence Roofing and Siding Project Change Orders
<b>REQUESTOR:</b> A/C Weatherby <i>[Signature]</i>
<b>COST (including tax):</b> Change Orders 1-5 total \$6,224.38
<b>SUMMARY:</b> See Change Order Summary Document with photos  This includes all the changes but not all the invoiced changes.  Change orders 6-8 estimate \$4-5,000 in additional expenses.  Decks are detached from the residence. The framing was in poor shape. I requested that they not be re-attached under this contract and change order system.
<b>RECOMMENDATION:</b>  Recommend the board approve the change orders based on the photos and documentation.  Recommend the decks be further discussed about fitting PCFD1 needs and separate bid process.

## Brad Weatherby

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**From:** Hillary Trusty <mail@jobprogress.com>  
**Sent:** Thursday, September 16, 2021 8:45 AM  
**To:** Brad Weatherby  
**Subject:** Brad Weatherby / 32201 H Place, Ocean Park, Washington, 98640, United States  
**Attachments:** 16318068296143656d1aa36\_LB-5436 Change Order 1.docx;  
16318068306143656e3d852\_LB-5436 Change Order 2 Weatherby.docx;  
16318068316143656f22c81\_LB-5436 Change Order 3 Weatherby.docx;  
1631806832614365704809e\_LB-5436 Change Order 5.docx;  
1631806833614365711b821\_LB-5436 Change Order 6 Weatherby.docx;  
16318068336143657112b6e\_LB-5436 Chnge Order 4.docx



**Dr Roof Inc.**

Brad Weatherby / 2105-2316275-01 [32201 H Place,](#)  
[Ocean Park, Washington, 98640](#)

Brad,

Please see the corrected change orders that are attached.

Originally it was said that we used ACX plywood, however, it was actually CDX that was used and that is the change the was made and prices adjusted.

Sorry for the confusion. Please delete all previous change orders sent these have been corrected and calculated by Glenn himself.

We appreciate your business and the relationship we have built with you.

Sincerely,

Glenn Trusty

Copyright © 2021 Dr Roof Inc.



**Brad Weatherby**

**32201 H Place, Ocean Park, Washington, 98640  
LB-5436**

**Roofing Description of Additional Repairs**

**Change Order 1 - 7/26/21-7/28/21**

**3 - Sheets ½" CDX - \$171.00**

**30' 2" x 4" Pre-Primed Cedar Fascia - \$22.50**

**16' 1" x 2" Trim Shake Mould - \$21.00**

**Labor – 3 Hours @ \$65.95 Includes Burden L&I Rate - \$197.85**

**Fuel, Delivery & Disposal - \$175.00**

**Profit & Overhead - \$391.91**

**Sub Total - \$979.26**

**Tax - \$79.32**

**Balance - \$1,058.58**



**Brad Weatherby**

32201 H Place, Ocean Park, Washington, 98640  
LB-5436

**Roofing Description of Additional Repairs**

**Change Order 2 – 9/8/21**

**2 - 4' x 8' CDX Plywood - \$114.00**

**1 Coil Stainless Steel R/S Nails - \$22.50**

**Labor – 4 Total Man Hours @ \$65.95 Includes Burden L&I Rate - \$263.80**

**Fuel, Delivery & Disposal - \$175.00**

**Profit & Overhead - \$383.53**

**Sub Total - \$958.83**

**Tax - \$77.66**

**Balance - \$1,036.49**



**Brad Weatherby**  
32201 H Place, Ocean Park, Washington, 98640  
LB-5436

**Roofing Description of Additional Repairs**

**Change Order 3 – 9/9/21**

**1 8' 2 x 6 - \$8.00**

**4 - 4 x 8 CDX Plywood - \$228.00**

**Wood Treatment Solution - \$22.00**

**2 Coil Stainless Steel R/S Nails - \$50.00**

**Labor – 8 Total Man Hours @ \$65.95 Includes Burden L&I Rate - \$527.60**

**Fuel, Delivery & Disposal - \$175.00**

**Profit & Overhead - \$673.73**

**Sub Total - \$1,684.33**

**Tax - \$136.43**

**Balance - \$1,820.76**



**Brad Weatherby**  
32201 H Place, Ocean Park, Washington, 98640  
LB-5436

**Roofing Description of Additional Repairs**

**Change Order 4 – 9/10/21**

**2 - 4 x 8 CDX Plywood - \$114.00**

**1 Tube Moist Stop Caulk - \$13.00**

**1 Roll Forti Flash Tape - \$37.00**

**10 15/8" Screws - \$1.00**

**Labor – 7 Total Man Hours @ \$65.95 Includes Burden L&I Rate - \$461.65**

**Fuel, Delivery & Disposal - \$175.00**

**Profit & Overhead - \$521.10**

**Sub Total - \$1,362.75**

**Tax - \$110.38**

**Balance - \$1,473.13**



**Brad Weatherby**  
32201 H Place, Ocean Park, Washington, 98640  
LB-5436

**Roofing Description of Additional Repairs**

**Change Order 5 – 9/13/21**

**1 - 4 x 8 CDX Plywood - \$57.00**

**½ Pound Nails - \$11.00**

**Labor – 6 Total Man Hours @ \$65.95 Includes Burden L&I Rate - \$395.70**

**Fuel, Delivery & Disposal – No Charge**

**Profit & Overhead - \$309.13**

**Sub Total - \$772.83**

**Tax - \$62.59**

**Balance - \$835.42**



**Brad Weatherby**

**32201 H Place, Ocean Park, Washington, 98640**

**LB-5436**

**Description of Additional Repairs**

**Change Order 6 – 9/10/21**

**Also, on 9/10/21 Dr. Roof started to do some work on an adjacent building. We had 2 men for a total of 7 hrs. plus a roll of 6 mil plastic to protect.**

**This change order will be billed when complete (pending approval)**



**Change Order #1**      **\$1,058.58**

**Change Order #2**      **\$1,036.49**







**Change Order #3 \$1,820.76**



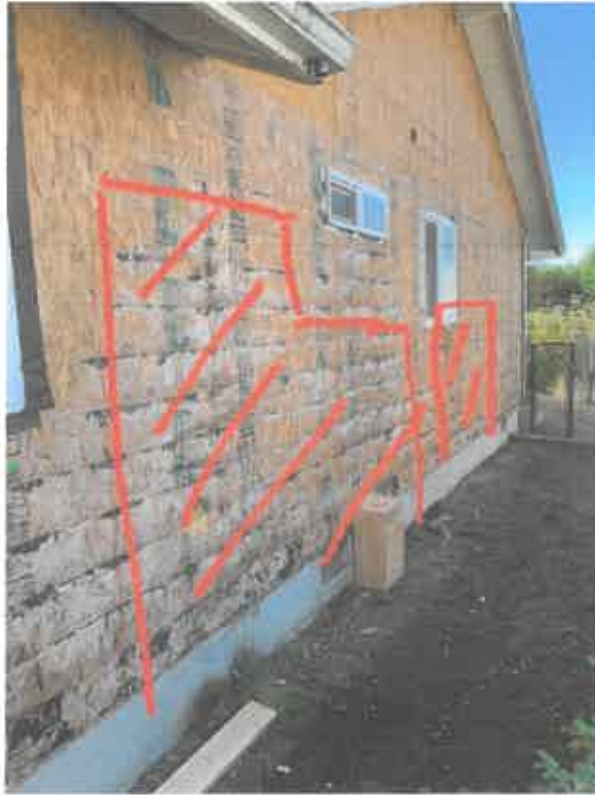




**Change Order #4    \$1,473.13**



**Change Order #5    \$835.42**



**Change Order #6 NOT YET BILLED**





**Change Order #7 NOT YET BILLED**



**Change Order #8 NOT YET BILLED**







**COMMISSIONER'S MEETING  
AGENDA ITEM INFORMATION**

<b>MEETING DATE:</b> Sept. 21, 2021
<b>AGENDA ITEM (to be completed by the office):</b> <i>New Business # 6</i>
<b>SUBJECT: Training Property</b>  Stormwater and Engineering Scope of Work and Proposal
<b>REQUESTOR:</b> AC Weatherby <i>[Signature]</i>
<b>COST (including tax):</b> not to exceed \$69,000 for scope of work outlined in proposal
<b>SUMMARY:</b>  <b>Scope of work includes:</b> <ul style="list-style-type: none"><li>• Stormwater Drainage Plan (req'd by PCDCD)</li><li>• Topographic Survey and Boundary Marking</li><li>• Grading Plan</li><li>• SEPA Checklist</li><li>• Permit Application Preparation (Pacific Co. Grade and Fill, SEPA, DOE Construction General Stormwater)</li><li>• Stormwater Pollution and Prevention Plan (SWPPP) covers activities planned to occur on the training ground</li></ul>
<b>RECOMMENDATION:</b>  Engage Gibbs and Olson for the attached Scope of Work.



September 13, 2021

Mr. Brad Weatherby, Asst. Chief  
Pacific County Fire Dist. #1  
26110 Ridge Avenue  
Ocean Park, WA 98640

**RE: Agreement for Engineering Services – Paving and Storm Drainage Improvements for Pacific County Fire District #1 Training Facility.**

Dear Mr. Weatherby:

Gibbs & Olson appreciates the opportunity to provide you with engineering services for the above-referenced project. This Letter Agreement together with the attached Exhibit A – Scope of Work, Exhibit B – Budget Estimate and Exhibit C – General Conditions comprise our proposed agreement for the identified engineering services for this project.

#### **AGREEMENT**

#### **RELATIONSHIP**

For the purposes of this Agreement, the Client shall be Pacific County Fire District No. 1, Ocean Park, Washington, and the Engineer shall be Gibbs & Olson, Inc., Longview, Washington.

#### **PROJECT DESCRIPTION**

The Client intends to develop 4.5-acres of an existing 13.1-acre site (Pacific County Parcel No. 74039001000) to construct a firefighting training facility. The proposed development will consist of approximately 4.5 acres (314' x 550') of clearing, grubbing, and grading, and construction of 2.0-acres (300' x 300') of asphalt and concrete surfacing. The remaining 2.5 acres of cleared upland will be graded to facilitate mowing for gorse control. Temporary, portable structures comprised of shipping containers will be located on site in the paved area and used for firefighter training.

#### **SCOPE OF WORK & SCHEDULE MILESTONE DATES:**

The Engineer will perform the Scope of Work as detailed in the attached Exhibit A – Scope of Work. Schedule milestones for deliverables to be provided by the Engineer are as detailed in Exhibit A – Scope of Work.

#### **BUDGET**

The Engineer's budget for the identified scope of work shall be \$69,600 as detailed in Exhibit B – Budget Estimate. Engineer will perform work on a time and materials basis and will not exceed the estimated budget to complete the identified Scope of Work without prior authorization from the Client.

Mr. Brad Weatherby  
Page 2 of 2  
September 13, 2021

**GENERAL CONDITIONS**

General Conditions for this Agreement are presented in Exhibit C - General Conditions.

We propose this letter together with attached Exhibits A, B and C be our Agreement for this project. If Client has any questions or would like to discuss this further, please feel free to call Carol Ruiz at 360.425.0991 or email her at [caruiz@gibbs-olson.com](mailto:caruiz@gibbs-olson.com). If, however, it is agreeable, we would appreciate receiving a signed and dated copy for our file and we will begin work upon authorization from you to proceed.

Sincerely,

GIBBS & OLSON, INC.

By:   
Richard A. Gushman, President

ACCEPTED AND AUTHORIZED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021

PACIFIC COUNTY FIRE DISTRICT NO. 1

By: \_\_\_\_\_  
Brad Weatherby, Assistant Chief

**Attachments:**

Exhibit A - Budget Estimate  
Attachment No. 1 - Topographic Survey Map  
Exhibit B - Budget Estimate  
Exhibit C - General Conditions

File: 0788-Pending

**EXHIBIT A**  
**SCOPE OF WORK**  
**PACIFIC COUNTY FIRE DISTRICT NO. 1**  
**FIRE TRAINING FACILITY SITE GRADING AND STORMWATER DESIGN**

**RELATIONSHIP**

For the purposes of this Agreement, the Client shall be Pacific County Fire District No. 1, Ocean Park, Washington, and the Engineer shall be Gibbs & Olson, Inc., Longview, Washington.

**PROJECT DESCRIPTION**

The Client intends to develop 4.5-acres of an existing 13.1-acre site (Pacific County Parcel No. 74039001000) to construct a firefighting training facility. The proposed development will consist of approximately 4.5 acres (314' X 550') of clearing, grubbing, and grading, and construction of 2.0-acres (300' x 300') of asphalt and concrete surfacing. The remaining 2.5 acres of cleared upland will be graded to facilitate mowing for gorse control. Temporary, portable structures comprised of shipping containers will be located on site in the paved area and used for firefighter training.

**ASSUMPTIONS**

The following assumptions were utilized by Engineer in development of the scope of work. If any ultimate facts or events differ from these assumptions, Engineer's scope of work, schedule and compensation shall be adjusted accordingly.

- A. A topographic survey will be performed for the site and will be utilized for developing engineered drawings.
- B. Drawings will be developed in AutoCAD Civil 3D 2021.
- C. Existing environmental data previously prepared by Ecological Land Services, Inc. will be provided to the Engineer in AutoCAD format for use in preparing engineered drawings.
- D. No cultural or historical resource evaluation or investigation is required for this project.
- E. Engineer assumes the project site is "clean" regarding hazardous or contaminated materials and that there is no subsurface soil or groundwater contamination present within the project site.
- F. A SEPA Checklist will be prepared by the Engineer.
- G. A full site stormwater analysis will be prepared by the Engineer meeting the requirements of Pacific County.
- H. Section 7.0 - Floodway Analysis of the Drainage Report as outlined in Section 3.5.2 of Pacific County's Land Alterations Standards and Surface Water Control Standards will not be required by the County.
- I. Coverage under Washington Department of Ecology's Construction Stormwater General Permit is required.
- J. Engineer will prepare the upfront portions of a construction Stormwater Pollution Prevention Plan (SWPPP). The construction contractor will prepare the portions of the SWPPP specific to the contractor's selected means, methods, and sequencing of construction.

- K. A geotechnical investigation will not be performed for this site.
- L. The site is in an area of high groundwater; therefore, infiltration will not be utilized to address flow control of runoff.
- M. Engineer will attend meetings virtually via video conference or phone.
- N. Engineer will address one round of County review comments and make appropriate revisions to the drawings and stormwater report. Addressing any subsequent County review comments is not included in the Engineer's budget estimate and will be out of scope work and billed on a time and material basis at Engineer's standard rates.
- O. Permit applications, the SWPPP, 60% complete and final plans, draft and final stormwater report deliverables will be in electronic PDF format. One 22"x34" hardcopy of the final drawings and one hardcopy stormwater report will also be provided to the Client.
- P. Evaluation or extension of other utilities (water, sewer, power, communication, etc.) to the site is not included in this Scope of Work.

### **SCOPE OF WORK**

The Engineer's Scope of Work for this project is presented below:

#### **Task 1 – Project Management, Administration & Meetings**

Engineer will perform day to day management and administrative activities including oversight of Engineer's work, staff scheduling, budgeting, invoicing, and preparing monthly progress reports to Client. Project management will also include coordination and communication with Client.

Engineer will also conduct an onsite visit with Client to discuss project and better understand existing site conditions. As part of this onsite visit, the Engineer will field mark the limits for utility locates to be performed within.

Engineer has budgeted for up to five virtual meetings or conference calls with the Client and for up to two virtual meetings or conference calls with Pacific County and the Client.

#### **Task 2 – Topographic Survey**

Engineer will perform the following under this task:

- Office calculations to prepare information required to perform a field topographic and boundary survey of the project site, (see Attachment 1: Area of Topographic Survey), which includes 200 feet of Highway 103 road frontage, the 0.95-acre access roadway area, the 4.31-acre training center area, and a portion of the 1.61-acre wetland "A" area west of the existing ditch. Property corner and monument information will be researched, and information obtain will be used to depict the property boundary for the topographic survey. A boundary survey will not be recorded with Pacific County.
- Request utility locates by others within the locate limits field marked by Engineer in Task 1.
- Field topographic survey of the project, including establishing horizontal and vertical control as appropriate. The survey will utilize the Washington Plane Coordinate System (WPCS), with NAVD88 vertical datum, NAD83/2011 (Epoch 2010.00), Geoid G2012BU1,

derived from Washington State Reference Network (WSRN). Horizontal datum will be NAD 83 and vertical datum will be NAVD 88. The survey will be performed in U.S. Survey Feet. Engineer anticipates utilizing a combination of both traditional and GPS survey methods to perform the topographical survey in a time efficient manner.

- Engineer will utilize the topographic survey to create an AutoCAD base map of existing conditions for the site design drawings. Engineer will also set up to three temporary benchmarks suitable for use during construction within the project limits.

### **Task 3 – Site Grading and Stormwater Design Drawings and Construction Contract Documents**

Engineer will prepare site grading and stormwater design for the proposed improvements. It is anticipated paving will be limited to the existing on-site training area. Existing driveway connections adjacent to Highway 103 will remain and no additional driveway connections or improvements will be required.

The Engineer will prepare final design drawings with technical specification notes included on the drawings. The Engineer will also prepare construction contract documents consisting of bid documents, construction contract, and general conditions based on the current edition of Washington State Department of Transportation standard specifications. Technical specifications will not be included in the construction contract documents.

The Engineer estimates nine (9) drawings will be required as listed below:

- Cover – 1 drawing
- Legend, abbreviations, survey control, drawing index and general construction notes – 1 drawing
- Existing conditions site plan sheet – 1 drawing
- Demolition and temporary erosion and sediment control plan and details – 2 drawings
- Site grading and stormwater plan and details – 4 drawings

### **Task 4 – Stormwater Evaluation and Drainage Report**

The Engineer will perform stormwater evaluation and drainage report for review and approval by Pacific County based on the Client's proposed site plan. The Engineer will perform or prepare the following as part of the stormwater report.

- Prepare site plans to show the limit of proposed clearing, site grading and asphalt and concrete surfaces.
- Perform stormwater modeling and evaluation to determine the volume of runoff for sizing stormwater facilities.
- Prepare a drainage report to address stormwater Minimum Requirements 1-11 of the 1992 Puget Sound Manual per Pacific County requirements.
- Prepare drawings for inclusion with the drainage report, including existing conditions, temporary sediment and erosion control, and site drainage Schematic figures.
- A stamped/signed drainage report describing the proposed improvements and how stormwater will be addressed.
- Completion of the upfront portions of a construction Stormwater Pollution Prevention Plan (SWPPP). The construction contractor will be required to complete the portions of the SWPPP that are specific to the contractors means, methods and sequencing of the construction work.

### **Task 5 – Permits**

The following permits are anticipated to be required for construction of the proposed project:

- Pacific County Fill & Grade permit
- SEPA Checklist
- Coverage under Ecology's Construction General Stormwater Permit.

The Engineer will prepare these permit applications and appropriate exhibits and attachments for submission to Pacific County and Ecology. The Engineer will prepare the upfront portion of the SWPPP.

The SEPA Checklist determination is required prior to being able to submit the application to Ecology for coverage under Ecology's Construction General Stormwater Permit.

### **BID AND CONSTRUCTION PHASE SERVICES**

Services by the Engineer for these phases of the project are not included in this Scope of Work. Services for these phases can be incorporated into this Agreement via amendment near the end of final design and permitting if desired by the Client.

### **SCHEDULE**

The Client desires to be able to construct the project starting in late spring or early summer of 2022 and to have construction complete by September 30, 2022.

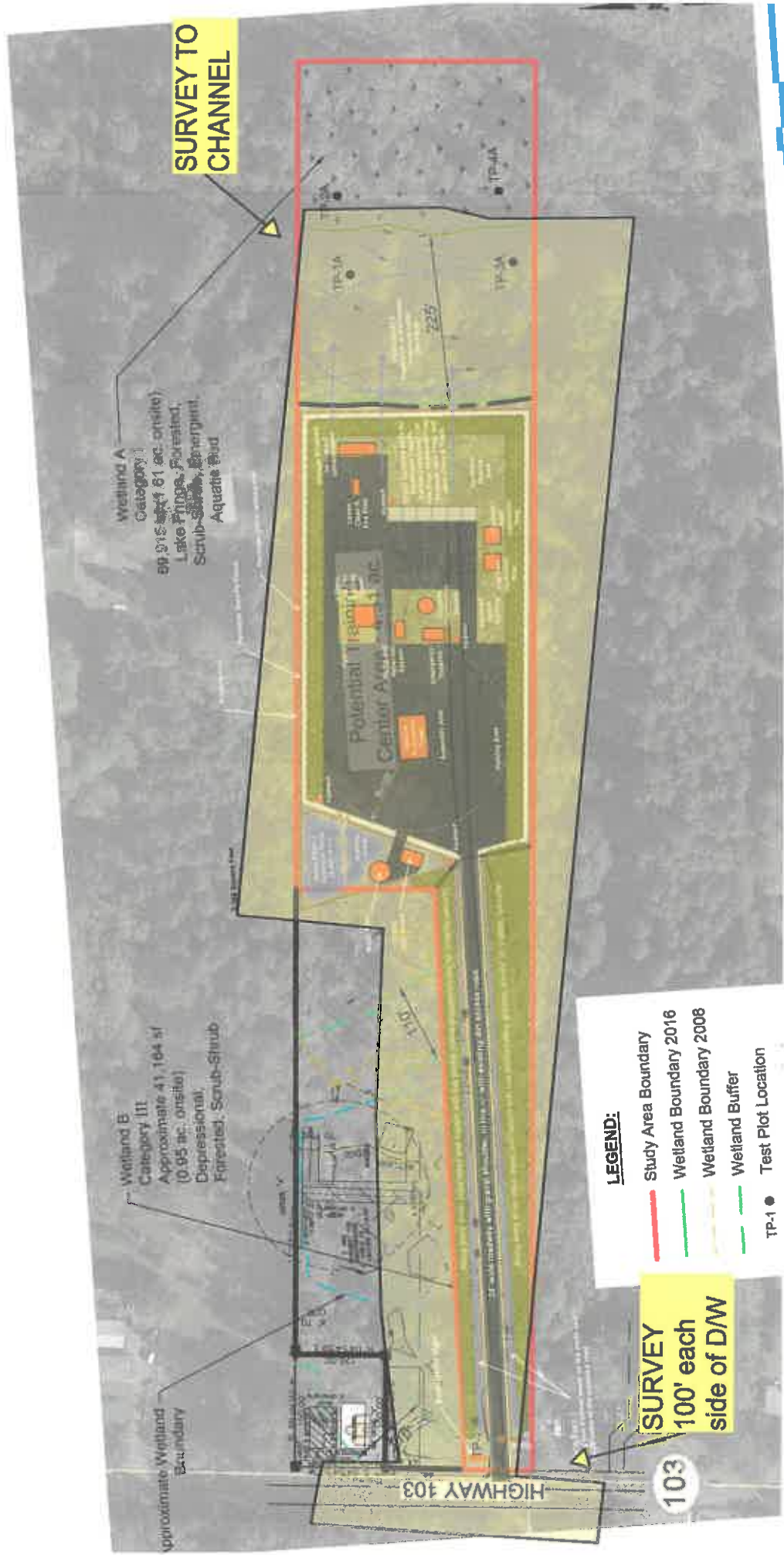
Project milestone dates listed below are based on Engineer receiving an executed Agreement and notice to proceed from the Client by September 30, 2021.

- October 8, 2021 – Engineer's site visits complete, and utility locate limits marked in the field
- October 12, 2021 – Utility locates request submission complete
- November 5, 2021 – Field topographic survey complete
- November 12, 2021 – Existing conditions base map complete
- January 17, 2022 – Stormwater evaluation, draft drainage report and 60% complete drawings submitted to Client for review
- January 31, 2022 – Client review comments on draft drainage report and 60% complete drawings provided to Engineer.
- February 24, 2022 – Drainage report and SEPA checklist, fill and grade permit application package based on 90% complete drawings and upfront portions of SWPPP ready for submittal to Pacific County.
- March 10, 2022 – Pacific County review comments received by Client and Engineer.
- March 22, 2022 – Pacific County review comments addressed, and documents resubmitted to Pacific County for final approval of fill and grade permit and SEPA determination.
- April 1, 2022 – Final SEPA determination and fill and grade permit issued by County.
- April 8, 2022 – Submit application to Ecology for coverage under Construction General Stormwater Permit.
- April 15 – May 15, 2022 – 30-day public notice/comment period on application for Construction General Stormwater Permit.

- May 29, 2022 – Coverage under Construction General Stormwater Permit issued by Ecology and project is ready for construction. Bid advertisement can start during the 30-day public comment period so bids could be opened by end of May 2022.



# EXHIBIT A - ATTACHMENT 1 - AREA OF TOPOGRAPHIC SURVEY



**EXHIBIT B - BUDGET**

**Pacific County Fire District No. 1 - Topo Survey, Site Grading & Stormwater for Fire Training Facility**  
**September 13, 2021**



Page 1 of 1

Task No.	Task Description	Prin.	Eng. V	Eng. III	Eng. II	CAD	Word Process	PLS	2-Man Survey	Total
1	Project Management, Admin. & Meetings	8	32	12	12	0	0	0	0	\$9,640
2	Topographic Survey	0	2	0	0	2	0	20	60	\$14,120
3	Grading & Stormwater Drawings & Const. Contract Docs	6	16	48	72	68	0	0	0	\$24,750
4	Stormwater Evaluation & Report	2	10	32	52	18	8	0	0	\$14,274
	Stormwater Evaluation and Modeling	0	6	20	40	12	0	0	0	\$9,160
	Preparation of Report and SWPPP	2	4	12	12	6	8	0	0	\$5,114
5	Permits	0	4	4	8	8	4	0	0	\$3,132
	Fill & Grade Permit	0	1	1	2	2	0	0	0	\$710
	SEPA Checklist	0	2	2	4	4	2	0	0	\$1,566
	Ecology Construction General Stormwater Permit	0	1	1	2	2	2	0	0	\$856
	<b>Subtotal</b>	<b>16</b>	<b>64</b>	<b>96</b>	<b>144</b>	<b>96</b>	<b>12</b>	<b>20</b>	<b>60</b>	<b>\$65,916</b>
	Mileage									\$525
	Reproduction									\$200
	GPS Survey Equipment (2 units)									\$2,800
	Miscellaneous Project Expense									\$159
	<b>Total Estimated Budget</b>									<b>\$69,600</b>
	2021 Rates	\$205	\$160	\$130	\$110	\$100	\$73	\$125	\$185	

**EXHIBIT C  
GENERAL CONDITIONS**

**A. HEADINGS**

Headings in this Agreement are for convenience only and are not intended to be used in interpreting or construing the terms, covenants, and conditions of this Agreement.

**B. STANDARD OF PRACTICE**

Services performed by the Engineer under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality and under similar conditions at the time the services are performed. No other representation expressed or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document or otherwise.

**C. MAINTENANCE OF PROFESSIONAL STANDARDS AND ETHICS**

The Client recognizes that the Engineer's services in all cases must be rendered in accordance with prevailing professional standards and ethics, as well as certain laws or regulations that apply specifically to the Engineer. If a situation emerges that causes the Engineer to believe compliance with the Client's wishes could result in the Engineer violating an applicable provision or aspect of professional standards or ethics, laws or regulations, the Engineer shall so advise the Client, and the Client and the Engineer shall immediately begin discussions to arrive at a mutually satisfactory solution. Failing achievement of a solution, either party may terminate this Agreement in accordance with termination provisions stated herein.

**D. NO THIRD-PARTY BENEFICIARIES**

Engineer's services are intended for the Client's sole use and benefit and solely for the Client's use on this Project and shall not create any third-party rights. Except as agreed in writing, Engineer's services and work products shall not be used by or relied upon by any other person or entity.

**E. ASSIGNMENT**

The Engineer shall not assign this Agreement in whole or in part nor subcontract any portion of the work to be performed hereunder, except that the Engineer may use the services of persons and entities not in his or her employ when it is appropriate and customary to do so. Such persons and entities include, but are not necessarily limited to, specialized consultants, and testing laboratories. The Engineer's use of others for additional services shall not be unreasonably restricted by the Client provided the Engineer notifies the Client in advance.

**F. INDEPENDENT CONSULTANT**

The Engineer is an independent consultant. The Engineer and Engineer's employees or agents performing work under this Agreement are not employees or agents of the Client. The Engineer will not hold itself out as nor claim to be an officer or employee of the Client. The Engineer will not make any claim of right, privilege, or benefit which would accrue to an employee of Client under law. The Client shall neither be liable for nor obligated to pay sick leave, vacation pay, or any other benefit of employment, nor to pay any social security or other payroll taxes as due. Industrial or any other insurance which is purchased for the benefit of the Engineer shall not be deemed to convert this Agreement to an employment contract.

It is recognized that the Engineer may or will be performing professional services during the term for other parties and that the Client is not the exclusive user of the Engineer's services; provided, however, that the performance of other professional services shall not conflict with or interfere with the Engineer's ability to perform the services to be performed under this Agreement.

**G. INSURANCE**

The Engineer maintains: 1) worker's compensation and employer's liability insurance of a form and in an amount as required by state law; 2) comprehensive general liability and automotive liability insurance; and 3) professional liability insurance to cover negligent errors or omissions for which the Engineer becomes legally obligated to pay. Certificates of Insurance (COI) shall be provided to the Client upon request. The Client will be named as an additional insured if required on the comprehensive general liability and automotive liability insurance policies.

Client agrees to require Engineer and any Subconsultants, subcontractors or third parties utilized by Engineer to be named as additional insureds for all insurance policies related to this Project carried by contractors, subcontractors and suppliers on which Client has been or will be named as an additional insured.

#### H. INDEMNIFICATION

The Engineer agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors, and employees (collectively, Client) against all damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Engineer's negligent performance of professional services under this Agreement and that of its subconsultants or anyone for whom the Engineer is legally liable.

The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Engineer, its officers, directors, employees and subconsultants (collectively, Engineer) against all damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, to the extent caused by the Client's negligent acts in connection with the Project and the acts of its contractors, subcontractors or consultants or anyone for whom the Client is legally liable.

Neither the Client nor the Engineer shall be obligated to indemnify or defend the other party in any manner whatsoever for the other party's own negligence.

The provisions of this section shall survive the expiration or termination of this Agreement.

#### I. BILLING AND PAYMENT

1. **BUDGET FOR SERVICES:** The budget estimate included in this proposal is only for those services identified within the attached scope of work. The budget and proposed scope of work are based on information currently available to the Engineer. If conditions change, unforeseen circumstances are encountered, or work efforts are redirected, the budget estimate may require modification. Similarly, if the work efforts are completed quicker than the time estimated or direct expenses are less than estimated, the Engineer will bill the Client only for the time or expense encountered.

Monthly billings will be submitted on a time and materials basis but will not exceed the estimated budget for the identified Scope of Work without the Client's prior authorization. For projects that extend beyond the calendar year in which the Agreement is executed was executed, the Engineer's billing rates are subject to adjustment each January.

2. **REIMBURSABLE EXPENSES:** Expenses incurred in connection with project tasks such as out-of-town subsistence, long distance telephone, reproduction costs and similar, will be invoiced at direct cost plus Ten (10%) percent. Mileage will be invoiced at the current IRS rate per mile.
3. **SERVICES BY OTHERS:** If this project requires the specialized services of consultants and other technical companies, then such services will be utilized only with the Client's written approval, with the cost of such services included at the invoice cost plus Ten (10%) percent.
4. **INVOICES.** The Engineer will submit monthly invoices to Client and a final bill upon completion of services. Payment is due upon receipt of the invoice and is past due Thirty (30) days after the invoice date. Client agrees that the invoice balance is correct unless Engineer is notified in writing within Fourteen (14) days of the invoice date. In the event of a disputed or contested billing, only that portion so contested will be withheld from payment, and the undisputed portion will be paid. The Client will exercise reasonableness in contesting any bill or portion thereof. No interest will accrue on any contested portion of the billing until it is mutually resolved.

A service charge of 12% per annum (1% per month) will be added on all unpaid balances over Sixty (60) days old. If the account becomes delinquent, Engineer will perform no further services on the project until the Client pays the outstanding balance plus applicable interest or, at the Engineer's sole discretion, until satisfactory written payment arrangements have been made between the Engineer and the Client.

#### J. CHANGES IN THE AGREEMENT

If during performance of this Agreement, the Client requests additional services to be performed, or if conditions or circumstances are discovered which were not contemplated by the Engineer at the commencement of this Agreement, then the Engineer shall notify the Client in writing of the additional services to be performed or the newly discovered conditions or circumstances. The Client and Engineer shall renegotiate in good faith, the budget, schedule, and other applicable conditions of this Agreement. Unless otherwise agreed to, the Client and Engineer shall have Thirty (30) days after the notice to reach agreement on the amended terms and conditions.

K. RIGHT OF ENTRY

The Client shall provide for right of entry to the project site. Such right of entry shall be for the Engineer and others, and necessary equipment for the Engineer to fulfill the scope of services indicated in this Agreement. While the Engineer will take all reasonable precautions to minimize damage to the property, the Client understands that in the normal course of work some damage may occur, the correction of which is not part of this Agreement.

L. OPINION OF CONSTRUCTION COST

The Engineer shall submit to the Client an opinion of the probable cost required to construct work recommended, designed, or specified by the Engineer. The Engineer is not a construction cost estimator or construction contractor, nor should the Engineer's rendering an opinion of probable construction costs be considered equivalent to the nature and extent of service a construction cost estimator or construction contractor would provide. The Engineer's opinion will be based solely upon his or her own experience with construction. This requires the Engineer to make assumptions as to actual conditions that will be encountered on site; the specific decisions of other design professionals engaged; the means and methods of construction the contractor will employ; the cost and extent of labor, equipment, and materials the contractor will employ; contractor's techniques in determining prices and market conditions at the time, and other factors over which the Engineer has no control. Given the assumptions which must be made, the Engineer cannot guarantee the accuracy of his or her opinion of cost, and, in recognition of that fact, the Client waives any claim against the Engineer relative to the accuracy of the Engineer's opinion of probable construction cost.

M. OWNERSHIP OF DOCUMENTS

All reports, field data, field notes, test data, calculations, Drawings, specifications, cost opinions, quantity estimates, electronic files, and other documents (Document) prepared by the Engineer are instruments of service and the Engineer retains an ownership and property interest (including the copyright, if applicable, and the right of reuse) in such Documents whether, or not, the Project is completed. Upon payment in full to Engineer, Engineer grants Client a license to use the Documents on the project and extensions of the project, subject to the following limitations: 1) Client may make and retain copies of Documents for information, reference and submittal to regulatory agencies; 2) Client acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Engineer; 3) any reuse or modification of the Documents by any party other than Engineer is at Client's sole risk and without any liability whatsoever to Engineer; and 4) Client shall defend, indemnify and hold harmless Engineer from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use of Documents other than completion of the specific Project for which they were prepared.

N. DISPUTES

In the event of a dispute arising under this Agreement and if the dispute cannot be settled through direct discussions, the parties agree to first attempt to settle the dispute by non-binding mediation before recourse to a judicial forum. If the dispute is settled by litigation, the substantially prevailing party shall be awarded its reasonable costs incurred, including staff time at current billing rates, court costs, expert witness fees, attorney's fees upon trial, or appeal, collection or lien fees, late payment charges and interest, and other claim related expenses. Venue for any litigation shall be the Superior Court of the County in which the project is located.

O. TERMINATION

The Client may terminate this Agreement by giving the Engineer Thirty (30) days written notice. The Client or the Engineer may terminate this Agreement for reasons identified elsewhere in the Agreement or for other reasons which may arise.

Either party may terminate this Agreement if either party fails substantially to perform through no fault of the other and does not commence correction of such nonperformance within Five (5) workdays of written notice and diligently complete the correction thereafter. If corrective action is not taken within Five (5) workdays, termination will become effective Fourteen (14) calendar days after receipt of the termination notice.

Irrespective of which party shall affect termination or the cause therefore, or if the Client suspends work on the project for more than three (3) months, the Client shall within Thirty (30) calendar days of termination or suspension remunerate the Engineer for services rendered and costs incurred, in accordance with the Engineer's prevailing fee schedule and expense reimbursement policy. Services shall include those rendered up to the time of termination or suspension, as well as those associated with termination or suspension itself, such as demobilizing, modifying schedules, reassigning personnel, and so on. Costs shall include those incurred up to the time of termination or suspension, as well as those associated with termination or suspension and post-termination or suspension activities.

P. GOVERNING LAW

Unless otherwise provided in an addendum, the laws of the state in which the project takes place will govern the validity of this Agreement, its interpretation and performance, and remedies for contract breach or any other claims related to the Agreement. Venue for any litigation shall be the Superior Court in which the project is located.

Q. SEVERABILITY

Client and Engineer have entered into this Agreement of their own free will, to communicate to each other mutual understandings and responsibilities. Any element of this Agreement later held to violate a law or regulation shall be deemed void, and all remaining provisions shall continue in force. However, the Client and the Engineer will in good faith attempt to replace an invalid or unenforceable provision with one that is valid and enforceable, and which comes as close as possible to expressing or achieving the intent of the original provision.

R. INTEGRATION

This Agreement, including attachments incorporated herein by reference, comprises a final and complete repository of understandings between the Client and the Engineer. It supersedes all prior or contemporaneous communications, representations, or agreements, whether oral or written, relating to the subject matter of this Agreement. Each party has advised the other to read this document thoroughly before accepting it to help assure it accurately conveys meanings and intents. Acceptance of this Agreement as provided for signifies that each party has read the document thoroughly and has had any questions or concerns completely explained by independent counsel and is satisfied. The Client and the Engineer agree that modifications to this Agreement shall not be binding unless made in writing and signed by an authorized representative of each party.

S. AGREEMENT DOCUMENTS

The following documents comprise the complete Agreement between the Client and Engineer.

Letter Agreement signed by Client and Engineer

Exhibit A – Scope of Work

Exhibit B – Budget Estimate

Exhibit C – General Conditions

Individuals executing this Agreement on behalf of the Client and the Engineer represents and warrants that such individuals are duly authorized to execute and deliver this Agreement on behalf of the Client or the Engineer.

The exchange of copies of this Agreement and of signature pages by facsimile transmission (whether directly from one facsimile device to another by means of a dial-up connection or whether mediated by the worldwide web), by electronic mail in "portable document format" (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, or by a combination of such means, shall constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of an original Agreement for all purposes. Signatures of the parties transmitted by facsimile or by electronic mail in .pdf form shall be deemed to be their original signatures for all purposes.

T. LIMITATION OF LIABILITY

The Engineer shall not be liable for loss or damage occasioned by delays beyond Engineer's control, or for loss of earnings, loss of use or other incidental or consequential damages suffered by Client or others, however caused. Engineer's liability hereunder, whether in tort or in contract, for any cause of action, inclusive of legal costs, shall be limited to 100 percent of the fee earned by Engineer under this Agreement.



**COMMISSIONER'S MEETING  
AGENDA ITEM INFORMATION**

<b>MEETING DATE:</b> Sept. 21, 2021	
<b>AGENDA ITEM (to be completed by the office):</b>	<i>New Business #7</i>
<b>SUBJECT:</b> Provide the training property with electrical service capability. This does not include a transformer or monthly service.	
<b>REQUESTOR:</b>	A/C Weatherby <i>[Signature]</i>
<b>COST (including tax):</b> \$21,710.00 This is an estimate by PUD #2	
<b>\$4,145.64</b> This is an estimate for trenching from Ford Electric	
<b>TOTAL Request: \$25,855.64</b>	
<b>SUMMARY:</b>  This estimate includes the line extension from Pacific Highway down the training property driveway 850' terminating at an included transformer vault. The location of the electrical line and trench will be next to the access road on the north side.  This agreement requires an easement and must be recorded with Pacific County.  PUD#2 must receive payment in the amount of the estimate in advance of the work  Ford Electric can provide the required 36" deep trench (850') at the following estimate \$4,145.64.  Ford Electric Costs: \$100.00 mobilization, \$3.50/foot, \$95.00/hour	
<b>RECOMMENDATION:</b>  Approve the estimates for PUD #2 and Ford Electric in the amount of \$25,855.64 for installing electrical service components to serve the District #1 training property located at 16806 Pacific Hwy.	



# PUBLIC UTILITY DISTRICT NO. 2

## OF PACIFIC COUNTY



405 Duryea Street  
P.O. Box 472  
Raymond, Washington 98577  
(360) 942-2411 FAX (360) 875-9388

9610 Sandridge Road  
P.O. Box 619  
Long Beach, Washington 98631  
(360) 642-3191 FAX (360) 642-9389

Dear Pacific County Fire District #1,

Date Mailed: 8/31/2021

The total estimated cost due to provide electric service to your property located at:  
Midway AC 01, is \$ 21,710.00

The following checked items will be required in advance of construction if you wish to proceed with the service extension.

- ☒ The enclosed service extension contract must be executed by all parties in ownership of property described herein, notarized and returned to this office.
- ☒ The \$ 21,685.00 aid to construction must be advanced to the District.
- ☐ The \$ \_\_\_\_\_ new service capacity charge must be advanced to the District.
- ☒ The \$ 25.00 for new service charge and other fees must be advanced to the District.
- ☐ The above total estimated cost amount reflects the credit of \$140.00 for the pre-paid application fee. This credit will expire if service is not connected within one (1) year of \_\_\_\_\_.
- ☐ The enclosed easement must be executed by all parties in ownership of property described herein, notarized and returned to this office.
- ☒ Provide a 36" deep trench, backfill and make all restoration for the primary underground cable extension.
- ☐ Pick up at PUD (payment of fees required) and install MicroDuct conduit to meter location. Microduct is PUD owned and for future PUD use ONLY.
- ☐ All legal property corners must be clearly identified in the field.
- ☐

We will schedule the work upon completion of the financial requirements and will connect your service after approval by the Washington State Electrical Inspector. We accept payment by check, cash, or money order only.

This quotation is valid for ninety (90) days.

Sincerely,

*Craig Kalich*

Craig Kalich  
Chief of Engineering & Operations



CONTRACT FOR SERVICE EXTENSION  
between  
PUBLIC UTILITY DISTRICT NO. 2  
of Pacific County, Washington  
and

Pacific County Fire District #1

Customer

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between PUBLIC UTILITY DISTRICT NO. 2 of PACIFIC COUNTY, WASHINGTON, a municipal corporation, duly organized and existing under and by virtue of the laws of the State of Washington, as party of the first part, hereinafter referred to as the "District", and Pacific County Fire District #1, party of the second part, hereinafter referred to as the "Customer".

WITNESSETH:

WHEREAS, the Commissioners of the District, at a regular meeting held September 15, 1992, approved a service extension policy providing for the terms and conditions upon which such service extensions will be made by the District; and

WHEREAS, the Customer being desirous of entering into a contract with the District for a service extension, in compliance with said service extension policy; IT IS NOW THEREFORE AGREED AS FOLLOWS:

1. The Customer does hereby warrant that he is the owner, purchaser, or lessee of the premises to be served as herein described, and intends to receive electric service under the General Service class of service.

Midway AC 01

2. The District does hereby agree to construct a service extension and/or install service facilities at an estimated cost of \$ 21,685.00. Such cost including, but not limited to the cost of poles, fixtures, conductors, fuses, switches, transformers, cables, vaults, conduits, service conductors, permits, labor, restoration, right-of-way clearing, easements, and engineering and legal work.
3. The District and the Customer do hereby agree that if the actual completed service extension cost varies by more than ten percent from the estimated cost, the contribution of the aid to construction payment amount shall be adjusted accordingly, and the Customer will either receive a refund or be billed the additional amount.
4. The Customer does hereby agree to pay the District prior to the commencement of the installation, the amount of \$ 21,685.00 as a contribution to the aid to construction.
5. The Customer does hereby agree to purchase electric service from the District for a period of five (5) years from the date electrical energy is first available to the premises, and agrees to pay for such energy supplied at the current rate as now specified by the District for the class of service used or as may be hereafter adopted for similar class of service.
6. It is hereby understood that said service extension shall remain the property of the District and that the District may connect additional customers to said service extension.
7. The District does hereby agree to refund the Customer an amount based on a prorated cost of the original line extension should additional customers be connected to the service extension during the term of this Agreement.
8. The Customer does hereby agree to accept electric service in accordance with the service policies and conditions of use and/or rate schedules as are now in force or may subsequently be revised, amended, supplemented, or otherwise changed from time to time. By signature, the Customer acknowledges that District policies are available for review upon request.

9. The Customer does hereby agree to reimburse the District for any costs, legal or otherwise, which may be incurred by the District for the enforcement of any of the covenants of this Agreement.
10. This Agreement shall be binding upon the parties hereto and their heirs, administrators, successors, and assigns, and shall run with the property herein described and become a burden thereon.

IN WITNESS WHEREOF the parties have hereunto set their hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Pacific County Fire District #1

by: \_\_\_\_\_

Owner

\_\_\_\_\_

Owner

STATE OF \_\_\_\_\_ )

\_\_\_\_\_ ) ss.

COUNTY OF \_\_\_\_\_ )

THIS IS TO CERTIFY that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, a Notary Public in and for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ to me known to be the person(s) described in and who executed the within instrument, and acknowledged that \_\_\_\_\_ signed and sealed the same as \_\_\_\_\_ free and voluntary act(s) and deed(s) for the uses and purposes therein mentioned.

IN WITNESS WHEREOF I have hereunto set my hand and affixed by official seal on the day and year in this certificate first above written.

\_\_\_\_\_  
Notary Public in and for the State of

\_\_\_\_\_ residing at

\_\_\_\_\_

PUBLIC UTILITY DISTRICT NO. 2  
of Pacific County, Washington

Recommended by:

\_\_\_\_\_  
Chief Engineer

\_\_\_\_\_  
President

\_\_\_\_\_  
Manager

\_\_\_\_\_  
Secretary

Return Address:  
P.U.D. No. 2 of Pacific County  
P.O. Box 472  
Raymond, WA 98577

EASEMENT

Grantor: Pacific County Fire District #1  
Grantee: Public Utility District No. 2 of Pacific County  
Legal Description: Midway AC 01  
Assessor's Tax Parcel ID# 74039001000

Know All Men By These Presents: For good and valuable consideration, receipt whereof is hereby acknowledged, the undersigned hereby grants a perpetual easement to PUBLIC UTILITY DISTRICT NO. 2 of PACIFIC COUNTY, WASHINGTON, a municipal corporation, its' successors and assigns, with the right to place, construct, operate and maintain, inspect, reconstruct, repair, replace and keep clear Electric Power Lines, Telecable Lines, and Communication Lines with wires, cables, fixtures and appurtenances attached thereto, as the grantee may from time to time require, upon, across, over, and/or under the above described property situated in PACIFIC County, State of Washington:

Grantee shall at all times have the right of full and free ingress to and egress from said property for all purposes herein mentioned, and to remove at any time, any or all of the Electric Power lines, Telecable Lines, and Communication Lines and/or wires, cables, fixtures and appurtenances from the said property, with the understanding that grantee shall be responsible for any unnecessary damage it causes grantor by the exercises of the rights and privileges herein granted.

The Grantors covenant for themselves, their heirs, successors and assigns that: a) they will not build or place, or allow to be built or placed, any structure of any kind over or under the electric or telecommunication facilities and that structure, if any, not be constructed closer than ten (10) feet from the nearest electric or telecommunication facilities; b) that if such a structure is built or placed, they will remove the same at the request of the Grantee at no cost to the Grantee, or in the alternative, pay the Grantee the cost of rerouting the utilities around the structure.

The rights, conditions and provisions of this easement shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors and assigns of the respective parties hereto.

IN WITNESS WHEREOF the undersigned has executed this instrument this \_\_\_\_\_ day of \_\_\_\_\_,

Pacific County Fire District #1

WITNESS: \_\_\_\_\_ by: \_\_\_\_\_

State of \_\_\_\_\_, County of \_\_\_\_\_

On this day personally appeared before me \_\_\_\_\_ to me known to be the individual described herein and who executed the within and foregoing instrument, and acknowledged that \_\_\_\_\_ signed the same as \_\_\_\_\_ free and voluntary act and deed, for the uses and

# Work Order

## Estimate Summary

Work Order: 122653-POC

Revision: 0

Desc: UG LINE EXT 16806 PACIFIC HWY

Type: New Construction

Status: Open

Tran Type: Construction

Open Date: 08/18/2021

Staked By:

Rel By:

Rel Date:

Project:

Map Location: 1111-21C LOOMIS

Service Location: 0.00

Customer: PCFD #1 16806 PACIFIC HWY

Assembly Unit	Description	Quantity	Cost	Total Cost
EASEMENT	****EASEMENT RECORDING FEES****	1.00	240.00	240.00
HDD BORE	HDD COST TO BORE 3" PLC & SMALLE	75.00	17.00	1,275.00
HDD BORE SETUP	MOBILIZATION AND SETUP TIME FOR	1.00	1,700.00	1,700.00
LINE EXT SETUP	INITIAL SETUP COSTS /LINE EXT.	1.00	430.00	430.00
PLOW CON 2	PLOW-CON-2"	75.00	3.00	225.00
PUG 2 AL	#2 15KV 220MIL CABLE	920.00	4.20	3,864.00
PULL CABLE	PULLING CABLE INTO CONDUIT P/F	920.00	0.82	754.40
PVC 2	PVC CONDUIT 2"	825.00	4.70	3,877.50
STATE RD PERMIT	ENG PERMIT & INSPECTOR TIME	1.00	1,245.00	1,245.00
TRANSF CUTIN	CABLE TO CUTIN TRANSFORMER	1.00	180.00	180.00
UG EL 2	#2 15KV 200A LOADBREAK ELBOW	4.00	305.00	1,220.00
UG FEEDTHRU	2 WAY 200A PARKING STAND	1.00	310.00	310.00
UG GND	GROUND ROD, CLAMP	1.00	45.00	45.00
UG INS CAP2	200A INSULATING CAP	1.00	75.00	75.00
UG MOL 3W2	3-WAY 200A MOLE	1.00	430.00	430.00
UG SPL 2	#2 15KV URD CABLE SPLICE	2.00	360.00	720.00
UG44V	4X4 JNCT VAULT W/ LID & GND	1.00	45.00	45.00
	4X4 JNCT VAULT W/ LID & GND	1.00	1,630.00	1,630.00
	4X4 JNCT VAULT W/ LID & GND	1.00	1,880.00	1,880.00
	4X4 JNCT VAULT W/ LID & GND	1.00	70.00	70.00
VAULT 2PC BASE	TWO PIECE TRANSFORMER VAULT	1.00	650.00	650.00
VAULT 2PC LID	TWO PIECE TRANSFORMER LID	1.00	430.00	430.00
Total For Assembly Units:				21,295.90
Total For Work Order : 122653-POC				21,295.90
Total Est Tax For Work Order (1.835%) : 122653-POC				390.78
Total With Tax For Work Order : 122653-POC				21,686.68



**COMMISSIONER'S MEETING  
AGENDA ITEM INFORMATION**

<b>MEETING DATE:</b> 9/21/2021
<b>AGENDA ITEM (to be completed by the office):</b> <i>New Business # 8</i>
<b>SUBJECT:</b> Training Property  Driveway repair and Gorse removal and clearing
<b>REQUESTOR:</b> A/C Weatherby
<b>COST (including tax):</b> \$50,574.59
<b>SUMMARY:</b>  Bids were requested from 4 contractors using the small works roster – Wirkkala Const., Johnson and Sons' Excavating, DPR, Hill and Sons.  2 bids were returned by the deadline 9/16/2021 meeting requirements. Both bids were from responsible contractors capable of performing the work.  Wirkkala Construction      \$46,785.00 + \$3,789.59 tax = \$50,574.59  Johnson and Sons Excav.      \$54,665.95 + \$4,427.94 tax = \$59,093.89
<b>RECOMMENDATION:</b>  Award driveway repair and gorse clearing to Wirkkala Construction for the amount of \$50,574.59.

<b>Wirkkala Construction Proposal</b> <b>FROM</b> (7009 SANDRIDGE RD.) P.O. BOX 1077 LONG BEACH, WA 98631		<b>Proposal No.</b>  <b>Sheet No.</b>  <b>Date</b> 9-16-21
<b>Proposal Submitted To</b>	<b>Work To Be Performed At</b>	
Name <u>Pacific County Fire Dist #1</u> Street <u>P.O. Box 890</u> City <u>Ocean Park WA 98640</u> State _____ Telephone number <u>360-665-4451</u>	Street <u>16806 Pacific Way</u> City <u>Long Beach</u> State <u>Wa.</u> Date of Plans _____ Architect _____	
We hereby propose to furnish all the materials and perform all the labor necessary for the completion of <u>1. Clear Gorse &amp; Brush in NW Corner of Area To be Cleared at a Minimum Depth of 4ft Below the ground Surface. Spread out, Excuse Sand &amp; Level out.</u> <u>2. Clear Approx 2.5 Acres &amp; Stack Debris in Pile's in Cleared area To be Burned Later by Fire Dept. Leave Spruce, Pine &amp; Large Willow Trees in Clearing.</u> <u>3. Furnish &amp; Install a 3" Depth of 3'-0" Rock on 850'x12" Road Surface &amp; Additional 3" Depth of 3'-0" Rock on 400'x12" Section That Floods &amp; needs Elevated.</u> <u>4. Furnish &amp; Install a 3" Depth of 5'-0" Rock on 850'x12" Section of Roadway.</u> <u>5. Compact Rock Grade in lifts with a Vibratory Roller.</u> <u>Note: Road Fabric isn't included in this Proposal but can be added in needed.</u>		
All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of Dollars (\$ <u>46,785.00</u> ). with payments to be made as follows: Tax <u>3789.59</u> <u>Payment Due Upon Completion of Work Performed.</u> Total <u>50,574.59</u>		
Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance upon above work. Workmen's Compensation and Public Liability Insurance on above work to be taken out by _____		
Respectfully submitted <u>Wirkkala Construction</u> Per <u>Eino Wirkkala</u>		
Note — This proposal may be withdrawn by us if not accepted within <u>90</u> days		
<b>ACCEPTANCE OF PROPOSAL</b>		
The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.		
Accepted _____ Signature _____ Date _____ Signature _____		

# Contractors

## WIRKKALA CONTRACTING INC

### Owner or tradesperson

#### Principals

WIRKKALA, ERIC MARVIN, PRESIDENT

WIRKKALA, KYLE ROBERT, VICE  
PRESIDENT

WIRKKALA-DAVIDSON, LORI DENISE, VICE  
PRESIDENT

(End: 04/29/2011)

WIRKKALA, LORI DENISE, PRESIDENT  
(End: 06/05/2017)

WIRKKALA, ERIC MARVIN, VICE  
PRESIDENT  
(End: 08/10/2017)

PO BOX 1077  
LONG BEACH, WA 98631  
360-642-3288  
PACIFIC County

Doing business as

WIRKKALA CONTRACTING INC

WA UBI No.

601 632 867

Business type

Corporation

## License

Verify the contractor's active registration / license / certification (depending on trade) and any past violations.

### Construction Contractor

Active

Meets current requirements.

License specialties

GENERAL

License no.

WIRKKCI051K6

Effective — expiration

05/26/1995— 09/11/2023

### Bond

CBIC

\$12,000.00

Bond account no.

SA2554

Received by L&I

09/11/2001

Effective date

09/10/2001

Expiration date

Until Canceled

### Insurance

West American Ins Co

\$1,000,000.00

Policy no.

BKW58944558

Received by L&I

06/25/2021

Effective date

06/30/2018

Expiration date

06/30/2022

### Insurance history

### Savings

No savings accounts during the previous 6 year period.

**Lawsuits against the bond or savings**

No lawsuits against the bond or savings accounts during the previous 6 year period.

**L&I Tax debts**

No L&I tax debts are recorded for this contractor license during the previous 6 year period, but some debts may be recorded by other agencies.

**License Violations**

No license violations during the previous 6 year period.

## Certifications & Endorsements

**OMWBE Certifications**

No active certifications exist for this business.

**Apprentice Training Agent**

No active Washington registered apprentices exist for this business. Washington allows the use of apprentices registered with Oregon or Montana. Contact the [Oregon Bureau of Labor & Industries](#) or [Montana Department of Labor & Industry](#) to verify if this business has apprentices.

## Workers' Comp

Do you know if the business has employees? If so, verify the business is up-to-date on workers' comp premiums.

L&I Account ID

917,533-00

Account is current.

Doing business as

**WIRKKALA CONTRACTING INC**

Estimated workers reported

**Quarter 2 of Year 2021 "7 to 10 Workers"**

L&I account contact

**T0 / DALE MCMASTER (360)902-5617 - Email: MCMS235@lnl.wa.gov**

## Public Works Requirements

Verify the contractor is eligible to perform work on public works projects.

**Required Training-- Effective July 1, 2019**

Exempt from this requirement.

**Contractor Strikes**

No strikes have been issued against this contractor.

**Contractors not allowed to bid**

No debarments have been issued against this contractor.

## Workplace Safety & Health

Check for any past safety and health violations found on jobsites this business was responsible for.

No inspections during the previous 6 year period.



**Johnson & Sons' Excavating**  
**P.O. Box 275**  
**Naselle, WA. 98638**

DATE	PROPOSAL #
9/16/2021	680

NAME / ADDRESS
Pacific County Fire District No.1 P.O. Box 890 Ocean Park, WA 98640

PROJECT			
DESCRIPTION	QTY	COST	TOTAL
As bid - Contract to Remove Gorse & Repair Existing Driveway as Per PCFD #1 Request for Bids Received 8-23-21 Less Fabric And Crushed Rock Top Course to All 5/8th" or 3/4" Rock As Discussed In Walk Through on 9/15/21.	1	54,665.95	54,665.95
<b>TOTAL</b>			\$54,665.95
Sales Tax, Permits, and Fees are Not Included in This Proposal.			

ACCEPTANCE SIGNATURE \_\_\_\_\_



**COMMISSIONER'S MEETING  
AGENDA ITEM INFORMATION**

<b>MEETING DATE:</b> 9/21/21
<b>AGENDA ITEM (to be completed by the office):</b> Ambulance Purchase <i>New Business #10</i>
<b>SUBJECT:</b> Replace Medic 2149 (2015 Ford E450)
<b>REQUESTOR:</b> AC Bishop
<b>COST (including tax):</b> \$197,659.77
<b>SUMMARY:</b> <ul style="list-style-type: none"><li>• Ambulance with 158,936 miles (as of 9/16/21), oldest in the agency.</li><li>• Noted in Capital Improvement Plan 2021 Replacement Schedule.</li><li>• Demo unit is in stock (only 2 exist) and specified very similar to our other ambulances and the driver/patient compartment door is already installed. Only options to be added would be UV lighting (COVID) and liquid suspension.</li><li>• New ambulances would not be able to be ordered for nearly another year due to Ford motor electronic chip manufacturing delays.</li><li>• Savings of ~\$70,000 vs. purchasing next year.</li><li>• Sole source vendor through Braun NW and Houston Fire Department contract and bid specifications.</li><li>• I will be applying for cost reimbursement through state emergency management grants.</li></ul>
<b>RECOMMENDATION:</b> <ul style="list-style-type: none"><li>• Replace Medic 2149 immediately to take advantage of demo unit in stock.</li></ul>

## Thaddeus Bishop

---

**From:** Ron Laeger <RonLaeger@braunnorthwest.com>  
**Sent:** Thursday, September 16, 2021 9:38 AM  
**To:** Thaddeus Bishop  
**Subject:** Demo Plan with Options Requested

Good morning T.J.,  
Thanks for the email...happy to assist.

**Pricing Request of Options:**

- 1) Driver/patient compartment door – seal off cab from module. -Included in our Demo's – No upcharge
- 2) Liquid Spring added after vehicle completed: **\$15,500**
- 3) UV-C Light: **\$2,400** (as quoted on the options page of our proposal)

**Quick View Summary of what your purchase would look like if you exercised the above options:**

Demo as quoted on proposal: \$164,949  
Liquid Spring: \$15,500  
UV-C Light: \$2,400

Sub-Total: \$182,849.00  
Sales Tax 8.1%: \$ 14,810.77  
TOTAL: \$197,659.77

Is that what you were needing?  
Best Regards,

**Ron Laeger**  
Sales Representative



**Braun Northwest, Inc.**  
Cell: (360) 269-1853  
Fax: (360) 748-0256  
Tel: (800) 245-6303

*A sense of duty to our customers and the public they serve.*

**From:** Thaddeus Bishop <Bishop@pcfd1.org>  
**Sent:** Thursday, September 16, 2021 8:16 AM  
**To:** Ron Laeger <RonLaeger@braunnorthwest.com>  
**Subject:** RE: Demo Plan

Good morning,

Can you please get me a revised quote for one of the demos with the driver/patient compartment door, liquid suspension and UV lighting today? Our Board meeting is next Tue.

Very Respectfully,

T. J. Bishop  
Assistant Chief of EMS and Safety  
Pacific County Fire District 1  
26110 Ridge Ave  
Ocean Park, WA 98640  
[bishop@pcfd1.org](mailto:bishop@pcfd1.org)  
Office 360.665.4451  
Cell 360.624.7936



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**From:** Ron Laeger <[RonLaeger@braunnorthwest.com](mailto:RonLaeger@braunnorthwest.com)>  
**Sent:** Friday, September 10, 2021 1:29 PM  
**To:** Thaddeus Bishop <[Bishop@pcfd1.org](mailto:Bishop@pcfd1.org)>  
**Subject:** Demo Plan

Hi TJ,  
Thanks for the update...  
Let me see what I can do.

Sent from my iPhone

On Sep 10, 2021, at 10:09 AM, Thaddeus Bishop <[Bishop@pcfd1.org](mailto:Bishop@pcfd1.org)> wrote:

<image002.jpg>

What is the possibility of holding one of those demo units aside until after our Board meeting on 9/21? We will present the proposal then and contact you immediately afterward.

Very Respectfully,

T. J. Bishop  
Assistant Chief of EMS and Safety  
Pacific County Fire District 1  
26110 Ridge Ave  
Ocean Park, WA 98640  
[bishop@pcfd1.org](mailto:bishop@pcfd1.org)

Office 360.665.4451  
Cell 360.624.7936

<image006.png>

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**From:** Ron Laeger <[RonLaeger@braunnorthwest.com](mailto:RonLaeger@braunnorthwest.com)>  
**Sent:** Thursday, September 9, 2021 10:42 PM  
**To:** Thaddeus Bishop <[Bishop@pcfd1.org](mailto:Bishop@pcfd1.org)>  
**Subject:** Addressing your questions...

Hi TJ,  
Sorry I didn't see your email until now...my laptop was on the charger.

**Addressing your questions:**

- 1) Yes, we have 2 – Demo's...both Ford F-350 4x4 diesel Red
  - **3227-1** is the first Demo. This is the Demo unit what your proposal as based upon. It's off the assembly line and in the field in Oregon with my sales rep counterpart. This is on a 2020 Ford F-350 chassis.
  - **3226-1** is coming off the line next week. I will check to see if it's sold yet. I was told by our Demo associate that one Demo sold this week, but our Demo report doesn't come out until tomorrow (Friday morning and see which one sold – it might not be either of these two. I will check tomorrow morning with both of my associates and see what the situation is. This Demo is on a 2019 F-350 chassis. *Note: The Ford warranty begins when the Demo is delivered to the customer.*
  - **None of our Demo units are built with Liquid Spring suspension.** F-350's do not require a Liquid Spring suspension kneeling feature as they will allow the cot/gurney to be rolled in with the Stryker *PowerLoad* system and other cot/gurney configurations. A Liquid Suspension package can be added after the Demo is built, but it's significantly higher. Probably around \$14,000. If we catch a Demo at the right time...before it's finished in assembly... and not mounted on a chassis... we can add a Liquid Spring suspension for around \$10,500.
- 2) Yes, we will have an F-350 Red chassis, should you consider a remount project. We ordered F-350's for our Demo units and remount customers. I noticed a couple of our stock chassis' arrived today – they may be planned for Demos.

Let me know how your meeting goes and what direction will work best for PCFD #?

Best Regards,  
<image007.png>

**From:** Thaddeus Bishop <[Bishop@pcfd1.org](mailto:Bishop@pcfd1.org)>  
**Sent:** Thursday, September 9, 2021 6:35 PM

**To:** Ron Laeger <[RonLaeger@braunnorthwest.com](mailto:RonLaeger@braunnorthwest.com)>  
**Subject:** RE: Checking in...

Hi,

I'm approaching this with my Chief tomorrow to try to get on this month's Board agenda. Do you still have 2 remaining? Refresh my memory, do they both have liquid suspension? As a contingency, do you still have any chassis in stock should we go down the remount discussion?

Very Respectfully,

T. J. Bishop  
Assistant Chief of EMS and Safety  
Pacific County Fire District 1  
26110 Ridge Ave  
Ocean Park, WA 98640  
[bishop@pcfd1.org](mailto:bishop@pcfd1.org)  
Office 360.665.4451  
Cell 360.624.7936

<image008.png>

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**From:** Ron Laeger <[RonLaeger@braunnorthwest.com](mailto:RonLaeger@braunnorthwest.com)>  
**Sent:** Thursday, September 9, 2021 8:50 AM  
**To:** Thaddeus Bishop <[Bishop@pcfd1.org](mailto:Bishop@pcfd1.org)>  
**Subject:** Checking in...

Good morning TJ,  
Hope your week has been filled with many good things and your "taking ground" on the projects your working on.

I wanted to circle back to you and see how your discussions are going on wanting to obtain your next EMS vehicle?

NOTE:

Just received news from Ford that the F-Series order bank will not open until Spring 2022! Wow...so, this makes our Demo fleet even more sought after with the delay in obtaining any new F-Series chassis. Thought I should keep the "intel" in front of you so you'll have solid data for your fleet interactions.

Thanks for WHO you are...and for WHAT you do in your family and community, my friend! Please let me know if you need anything.

# BRAUN<sup>®</sup>NW inc.

150 North Star Drive / PO Box 1204 / Chehalis, WA 98532 / 360.748.0195 / 800.245.6303 / fax 360.748.0256

## HGAC PROPOSAL

August 24<sup>th</sup>, 2021

Pacific County FPD #1  
Attn: TJ Bishop, Asst Chief  
PO Box 890  
Ocean Park, WA 98640  
[bishop@pcfd1.org](mailto:bishop@pcfd1.org)

RE: One (1) 2021 North Star 147-1 Ambulance Demonstrator #3227-1

Braun Northwest is pleased to offer the following proposal which is based upon HGAC contract AM10-20:

One (1) 2021 North Star 147-1 Ambulance Demonstrator #3227-1 on a 2020 Ford F-350 4x4 ambulance prep diesel chassis per enclosed specifications dated 8/6/21 and drawings dated 1/19/21.

Base price HGAC CA01.....	\$164,754.00
Published/Unpublished options taken.....	Deduct (\$ 805.00)
HGAC Fee.....	\$ 1,000.00
Total for one (1) vehicle F.O.B. Chehalis, WA.....	<u>\$164,949.00</u>

Sales tax not included

F.O.B.: Chehalis, Washington

Delivery: October 2021

Terms: Ninety percent (90%) payment due upon receipt of vehicle. Balance due in thirty (30) days.

Note: Vehicle offered on first come first served basis and is being offered to other agencies.

(Note: This bid is contingent on use of customer's Government Ford Fleet Identification Number.) Failure to secure a FIN will increase the price by the amount of the GPC chassis discount.

Braun Northwest, Inc. is a Washington dealer (0991-A) with insurance information available upon request.

Respectfully Submitted by:  
Braun Northwest, INC.

  
Tami McCallum, V.P. Sales

Date:

8/24/2021

We agree to accept the above proposal:  
Pacific County FPD #1

Signature

Date

Printed Name

Title

TM

cc RL

Enclosures: Specifications, drawings and option page



EMERGENCY VEHICLES

[www.braunnw.com](http://www.braunnw.com)

**OPTIONS  
FOR  
Pacific County FPD #1  
Ocean Park, Washington**

Please indicate if you want the following options by initialing in the space provided and checking the appropriate "yes" or "no" box, then sign where indicated below. After completion, please return this original form to our office along with the original proposal.

Thank you!

1. Install an ADU-136 UV-C light in ceiling.  
ADD .....PER UNIT \$2,400.00  
Do you want this option?      ☐Yes ☐No      \_\_\_\_\_initials

**(NOTE: THIS PRICING DOES NOT INCLUDE SALES TAX.)**

APPROVED BY:      *(Please initial above choice (s) & sign below)*

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)



PACIFIC COUNTY FIRE DISTRICT 1 STATISTICS – 2021

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL	%
<b>FIRE</b>	<b>15</b>	<b>15</b>	<b>19</b>	<b>38</b>	<b>25</b>	<b>43</b>	<b>49</b>	<b>33</b>					<b>237</b>	<b>12.9%</b>
Building	1	1	1	2	1	1	0	1					7	
Grass/Brush	0	0	0	1	1	0	4	0					6	
Vehicle/RV/Boat	0	0	0	1	1	3	1	1					6	
Rescue/Extrication	0	1	0	0	0	3	0	1					4	
HazMat	1	1	2	0	0	0	1	0					5	
Alarm	3	5	8	4	6	9	6	13					41	
Hazardous Cond.	2	2	1	0	2	7	6	0					20	
Complaint/Other	8	5	7	30	14	20	31	17					115	
<b>EMS</b>	<b>188</b>	<b>166</b>	<b>186</b>	<b>191</b>	<b>181</b>	<b>178</b>	<b>230</b>	<b>279</b>					<b>1599</b>	<b>87.1%</b>
Assist Only	19	22	24	23	23	10	37	36					194	
Treat/No Transport	51	38	46	45	39	52	56	76					403	
Treat/Transport	87	76	92	102	92	89	114	130					782	
MVC	4	10	11	4	8	4	4	9					54	
Interfacility Tx	27	20	13	17	19	23	19	28					166	
Total Transported	112	98	111	120	117	114	134	162					968	
<b>Total FIRE/EMS</b>	<b>203</b>	<b>181</b>	<b>205</b>	<b>229</b>	<b>206</b>	<b>221</b>	<b>279</b>	<b>312</b>					<b>1836</b>	
<b>ZONE RESPONSE</b>														
1 – NP	36	33	42	39	31	42	56	47					326	17.8%
2 – OP	98	80	96	125	115	102	130	162					908	49.5%
3 – MW	20	20	28	21	17	27	35	23					191	10.4%
4 – SOUTH	23	27	26	25	20	21	31	45					218	11.9%
Cape D S.P.	0	1	0	1	1	4	4	7					18	1.0%
M/A – LB	0	0	0	1	2	1	0	0					4	0.2%
M/A – IL	0	0	0	0	1	1	0	0					2	0.1%
M/A – FD2	0	1	0	0	0	0	2	0					3	0.2%
OBH	24	16	11	17	17	19	18	26					148	8.1%
Other	2	3	2	0	2	4	3	2					18	1.0%
<b>TRAINING HOURS</b>	<b>990.75</b>	<b>980.5</b>	<b>855.25</b>	<b>806.25</b>	<b>701</b>	<b>661.25</b>	<b>477.25</b>	<b>241</b>					<b>5713.25</b>	
Administrative	59.75	72	11	54	37.5	27.5	6	17					284.75	
Fire	273	172	179.75	119.5	389.75	132.75	71.25	81					1419	
EMS	600	684.5	642.25	547.25	212.25	439	367	128.5					3620.75	
Command/LS	58	52	22.25	85.5	61.5	62	33	14.5					388.75	

## PCFD 1 EMS Division Update September 21

- 206 EMS charts in WEMSIS, 162 patients transported and billed.
- Mandatory COVID vaccines for all EMS providers by Governor's Proclamation by Oct. All members will be compliant by 10/18, no staffing losses from vaccination mandate. 1 member on extended sick leave from positive COVID exposure, unknown duration. 2 out on quarantine from off duty exposures.
- Tactical Emergency Casualty Care 7/17-18 with active shooter exercise at Ilwaco High School. Applied for \$6600 in grants from Homeland Security Region 3 and received \$1000 from the SWEMS Council.
- S Pacific County EMS Council received \$15197.50 in training and injury prevention funds to expend this next FY Jul-Jun. This will be allocated by end of this month.
- FF/EMT Tim Swanson completed Phase 3 FTEP and cleared for EMS operations. Temp FF/EMTs Scott Elliott and Anthony Provenzano started FTEP this week. Training new FTO, FF/PM Cory Bardonski on 9/22.

**CHIEF'S REPORT**  
**September 21, 2021**  
**Station 21-1**

**1. Personnel Information**

- a. Volunteer
  - i. One volunteer has resigned (moving to South Dakota)
- b. Career
  - i. One Firefighter/Paramedic candidate was interviewed for the vacant position. However, was not a viable candidate. Another Firefighter/Paramedic candidate has given interest in the position.
  - ii. Two part-time Firefighter/EMT started on September 17<sup>th</sup>. Both were volunteers
  - iii. A temporary Firefighter/EMT has been hired to fill an employee who is on FMLA through November.

**2. Interfacility transfers**

- a. Interfacility transfers for 2021
  - i. January 1 – September 20
    - 1. Took - 77; Turned Down - 87; 47% success rate

**3. Inter-agency**

- a. WA EMD/FEMA
  - i. Nothing new to report
- b. State Parks / Department of Natural Resources / USFW
  - i. Nothing new to report.
- c. PACCOM/PCEMA/Pacific County Sheriff's Office
  - i. Nothing new to report
- d. Ocean Beach Hospital / Pacific County Health Department
  - i. The Pacific County Health Department has inquired if PCFD1 can assist with mass vaccination clinics in October. A/C Bishop will work on a MOU that outlines expectations, reimbursements, and time commitments.
- e. Other Fire Agencies
  - i. Nothing new to report
- f. Other Community
  - i. I have been working with a community grass roots group that is trying to minimize the impacts of fireworks on the community. The group has met twice, is motivated, supports a change to both the sale/discharge dates, and an emergency declaration rule during times of extreme fire risk.

**4. Intra-agency**

- a. Facilities / Apparatus / Equipment
  - i. I have made contact with Midwest Fire Manufacturing to start the process of replacing a fire engine with an attack pumper/tender.

The fire apparatus vendor has reported that it is taking time to get commitments from suppliers and vendors to construct the vehicle.

b. COVID Impacts

- i. 100% of employees/volunteers that had to comply with the Governor's vaccine mandate have provided proof of vaccination and/or a qualified exemption
- ii. We currently have 2 paid members and 1 volunteer member in quarantine.

**Staff Reports - A/C Weatherby; A/C Bishop; Pub. Ed. Coord. Karvia**

**August 2021 Call Totals**

1. Total Calls = 312
  - a. Fire = 33
  - b. EMS = 279
  - c. Patients Transported = 162
  - d. Major Incidents:  
August 31 – Structure fire; Rural Long Beach
  - d. **2021 (YTD) Total – 1,836; (2020 YTD – 1,495)**
  - e. Attached chart

**Good of the Order**

September 11<sup>th</sup> family thank-you for District responder's care on May 29<sup>th</sup> pediatric trauma call.