

Pacific County Fire Protection District 1
Regular Commissioner's Meeting
August 15, 2023 – 3:00 P.M.
Station 21-1, Ocean Park



AGENDA

Establish Quorum/Call Meeting to Order/Pledge of Allegiance

Correspondence:

1. Letter from PCFD#1 Firefighters Association
2. Waiver from BVFF

Executive Session for Board for Volunteer FF Monthly Meeting

Consent Agenda (Items that need approval and signatures.)

1. July 25th, 2023 4th week expenses for a total of \$56,267.19
2. August 15th, 2023 regular expenses for a total of \$133,232.70 not including Jack's Country Store
 - a. Accounts Payable: \$133,232.70
 - b. Payroll: deferred to 4th week

Jack's Country Store: Needs Approval

1. August Regular Jack's expenses in the amount of \$317.77

Guests and Public Comments

Guests:

Public Comments:

Please introduce yourself and your purpose in attending the meeting.

Presentations and Special Events: None

Secretary's Report

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, July 2023
3. 2023 Cash Flow Statement
4. 2023 Cash Flow Projection
5. Systems Design Collection Statistics

Calendar Items and Upcoming Events

1. September 2nd, 2023 – Safety Fair, Long Beach Fire Department, 11:00 A.M.- 3:00 P.M.
2. September 19th, 2023 – Regular Commissioner's Meeting, Station 21-1, 3:00 P.M.

Old Business:

1. EMS Mutual Aid Agreement Update

Pacific County Fire Protection District 1
Regular Commissioner's Meeting
August 15, 2023 – 3:00 P.M.
Station 21-1, Ocean Park



New Business:

1. Policy #412 Revision: Needs Approval
2. Mangar Elk Lift Devices Purchase: Needs Approval
3. Rotary Phase Converter Installation: Needs Approval

District Chief's Report

1. AC Weatherby's Report
2. AC DeConto's Report
3. DC Archer's Report
4. Pub Ed Coordinator Karvia's Report

Commissioner's Reports

1. Tom Downer
2. Fred Hill
3. Dennis Long

Personnel Information:

Good of the Order:

Executive Session:

Adjourn Meeting by Chairman

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JULY 18, 2023**



Commissioner Hill established that a quorum was present and called the meeting to order at 15:00. The meeting was held at Station 1, located at 26109 Ridge Avenue, Ocean Park, WA 98640. Attendance at the meeting included:

Commissioner Fred Hill (via phone)
Commissioner Dennis Long
Fire Chief Jacob Brundage
Assistant Chief Brad Weatherby
Assistant Chief Mike DeConto

Division Chief Jeff Archer
Captain Josh Raichl
Lieutenant David Williams
Volunteer Firefighter/EMT Brian Davis
District Secretary

Commissioner Hill called for an Executive Session at 15:00 for Pension and Relief Board meeting. Regular session resumed at 15:01.

Commissioner Hill made a motion to excuse Commissioner Downer from this meeting, seconded by Commissioner Long. Motion carried.

Consent Agenda

1. Minutes of Special Commissioner's Meeting held on June 26th, 2023
2. June 27th, 2023 4th week expenses for a total of \$35,177.23
3. July 18th, 2023 regular expenses for a total of \$256,500.86 not including Jack's Country Store
 - a. Accounts Payable: \$26,179.80
 - b. Payroll: \$230,321.06

Commissioner Long made a motion to approve the consent agenda, seconded by Commissioner Hill. Motion carried.

Jack's Country Store

1. June Regular Jack's expenses in the amount of \$483.54
2. July Regular Jack's expenses in the amount of \$560.84

Commissioner Long made a motion to approve The Jack's Country Store expenses in the amounts of \$483.54 and \$560.84, seconded by Commissioner Hill. Motion carried.

Guests and Public Comments: None

Presentations and Special Events: None

Secretary's Report: (Report Attached)

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, June 2023
3. 2023 Cash Flow Statement
4. 2023 Cash Flow Projection
5. Systems Design Collection Statistics

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JULY 18, 2023**



Calendar Items and Upcoming Events

1. August 15th, 2023 – Regular Commissioner’s Meeting, Station 21-1, 3:00 P.M.

Correspondence: None

Old Business: None

New Business:

1. Resolution 2023-05 – Surplus Property: Needs Approval

Commissioner Long made a motion to approve Resolution 2023-05 – Surplus Property, seconded by Commissioner Hill. Motion carried.

District Chief’s Report: See Attached Report

1. AC Weatherby’s Report –

A. AC Weatherby reported that the PACCOM radio study is complete. There are no definitive solutions; it is more of a broad overview. Long Beach wants to get a group together to pursue grants for radio frequencies. Our goal would be for Fire District #1 to obtain three frequencies. This would set us up for future needs as well. South county fire chiefs will be having a meeting so that everyone can discuss this topic.

B. AC Weatherby requested clarification regarding the 168th property. He asked if we were only directed to look at grant opportunities. It wasn’t clear if we have permission to explore financing options as well. He suggested that we look at financing options through the Washington State Treasurer’s program.

Commissioner Long stated that it would be appropriate to look at our options, and we also need to look at the future cash flows to see if that would work for us.

AC Weatherby stated that our general obligation bond has sunset, and this loan could possibly replace the bond.

C. We will be applying for the L&I FIIRE program’s grant program. Our request will be for 62 particular hoods and 5 lifting devices.

2. AC DeConto’s Report – See attached.
3. DC Archer’s Report – See attached.
4. Pub Ed Coordinator Karvia’s report – Absent. No report.

Commissioner’s Reports

1. Tom Downer – None
2. Fred Hill – None
3. Dennis Long – None

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JULY 18, 2023**



Personnel Information: None

Good of the Order: None

Executive Session: None

Meeting adjourned at 15:11.

FRED H. HILL, Commissioner

THOMAS L. DOWNER, Commissioner

Attest:

DENNIS A. LONG, Commissioner

District Secretary

Certified to be the original minutes

Date

7/25/23 4TH WEEK VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 12:00:40 Date: 07/25/2023

07/25/2023 To: 07/25/2023

Page:

1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1094	07/25/2023	Claims	1	26796	ACTIVE ENTERPRISES INC	202.86	ST1 PROPANE
1095	07/25/2023	Claims	1	26797	AIRGAS USA, LLC	128.15	OXYGEN; OXYGEN CYLINDER RENTAL; OXYGEN CYLINDER RENTAL
1096	07/25/2023	Claims	1	26798	ARAMARK	126.96	7/11 LINEN SERVICE; 7/18 LINEN SERVICE
1097	07/25/2023	Claims	1	26799	ASTORIA FORD, INC.	161.25	SENSOR ASY - #9649
1098	07/25/2023	Claims	1	26800	BANK OF THE PACIFIC VISA - 1303	395.00	JB CREDIT CARD CHARGES
1099	07/25/2023	Claims	1	26801	BANK OF THE PACIFIC VISA - 8379	1,480.46	LK JUNE CREDIT CARD CHARGES
1100	07/25/2023	Claims	1	26802	BOUND TREE MEDICAL, LLC	5,028.82	MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED AND NOT TAXED
1101	07/25/2023	Claims	1	26803	DMT AUTO PARTS, INC.	95.23	#0514; EQ VOLTMEETER GA KIT - #0679; STEEL WHEEL WEIGHT X2; RING TERMINAL, BUTT CONNECTOR, RING TERMINAL - SHOP
1102	07/25/2023	Claims	1	26804	FIRE EXTINGUISHER SERVICE CENTER	625.01	FIRE EXTINGUISHER SERVICING
1103	07/25/2023	Claims	1	26805	LN CURTIS & SONS	571.69	SALVAGE COVERS
1104	07/25/2023	Claims	1	26806	NORTH BEACH WATER	162.77	ST1 WATER; ST1D WATER
1105	07/25/2023	Claims	1	26807	PACIFIC CO. FIRE DIST#1 PETTY CASH FUND	10.05	POSTAGE FOR RADIO TO ICOM
1106	07/25/2023	Claims	1	26808	PACIFIC COUNTY SHERIFF'S OFFICE	4,942.02	2ND QUARTER INVOICE - SUPPORT
1107	07/25/2023	Claims	1	26809	PACIFIC OFFICE AUTOMATION	45.80	6/19-7/19 COPY/PRINT
1108	07/25/2023	Claims	1	26810	PUD #2 OF PACIFIC COUNTY	678.26	ST3 ELECTRICITY; ST3 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY; ST4 ELECTRICITY
1109	07/25/2023	Claims	1	26811	SEA WESTERN INC, FIREFIGHTING EQUIP.	4,559.55	LION THOROGOOD RUBBER STRUCTURAL BOOT; ELKHART BRASS PISTON INTAKE MODEL 9786, 8599 MANUAL EXTENDER, 3" FLANGE, MODEL 8298P
1110	07/25/2023	Claims	1	26812	SHOP N KART (SID'S)	3.50	WATER
1111	07/25/2023	Claims	1	26813	SUMMIT LAW GROUP	630.00	ACTIVITY THROUGH JUNE 30, 2023
1112	07/25/2023	Claims	1	26814	U.S. BANK EQUIPMENT FINANCE	3,920.76	ZOLL MONITORS PAYMENT
1113	07/25/2023	Claims	1	26815	VERIZON WIRELESS	517.24	ACCOUNT 342204208-00001 - MDC WIRELESS; ACCOUNT 242204341-00001 - WIRELESS CONNECTIONS, MDCs
1114	07/25/2023	Claims	1	26816	WESTLAKE HARDWARE	7.55	SMALL ENGINE PARTS FOR CHAINSAW; SMALL ENGINE PARTS FOR CHAINSAW
1115	07/25/2023	Payroll	1	26817	EMPLOYMENT SECURITY DEPARTMENT	3,481.77	Pay Cycle(s) 04/28/2023 To 04/28/2023 - PMFL; Pay Cycle(s) 05/31/2023 To 05/31/2023 - PMFL; Pay Cycle(s) 06/30/2023 To 06/30/2023 - PMFL; REMAINDER OF PFML PREMIUMS
1116	07/25/2023	Payroll	1	26818	TRUSTEED PLANS SERVICE CORP	928.49	Pay Cycle(s) 07/31/2023 To 07/31/2023 - DISADMIN

7/25/23 4TH WEEK VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 12:00:40 Date: 07/25/2023

07/25/2023 To: 07/25/2023

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1117	07/25/2023	Payroll	1	26819	WA STATE DEPT OF LNI	27,564.00	2ND Quarter L&I: 04/01/2023 - 06/30/2023
001 General Fund 651.100						56,267.19	
							Claims: 24,292.93
						56,267.19	Payroll: 31,974.26

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____, District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

8/15/23 REGULAR VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:43:59 Date: 08/10/2023

08/10/2023 To: 08/31/2023

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1184	08/10/2023	Claims	1	EFT	DENNIS LONG	256.00	
1185	08/10/2023	Claims	1	EFT	SECURITY STATE BANK OF WA	30.00	
1186	08/10/2023	Claims	1	EFT	WA STATE DEPT OF REVENUE	234.90	
1187	08/10/2023	Claims	1	26820	ACTIVE ENTERPRISES INC	147.49	
1188	08/10/2023	Claims	1	26821	AIRGAS USA, LLC	74.32	
1189	08/10/2023	Claims	1	26822	ARAMARK	190.44	
1190	08/10/2023	Claims	1	26823	BOUND TREE MEDICAL, LLC	3,293.05	
1191	08/10/2023	Claims	1	26824	CITY OF LONG BEACH	165.67	
1192	08/10/2023	Claims	1	26825	CLOTH TATTOO LLC	30.28	
1193	08/10/2023	Claims	1	26826	DMT AUTO PARTS, INC.	550.85	
1194	08/10/2023	Claims	1	26827	DRUG SCREENS, INC.	35.00	
1195	08/10/2023	Claims	1	26828	ENDURIS WASHINGTON	104,259.00	
1196	08/10/2023	Claims	1	26829	EVERGREEN SEPTIC INC.	155.00	
1197	08/10/2023	Claims	1	26830	FIRE PROTECTION PUBLICATIONS	205.39	
1198	08/10/2023	Claims	1	26831	HILL, FRED	384.00	
1199	08/10/2023	Claims	1	26832	HUGHES FIRE EQUIPMENT, INC.	9,203.57	
1200	08/10/2023	Claims	1	26833	PACIFIC CO. FIRE DIST#1 PETTY CASH FUND	7.75	
1201	08/10/2023	Claims	1	26834	PACIFIC SOLID WASTE DISPOSAL, INC.	139.88	
1202	08/10/2023	Claims	1	26835	PENINSULA SANITATION SERVICE, INC.	149.94	
1203	08/10/2023	Claims	1	26836	PENINSULA SANITATION SERVICE, INC.	149.94	
1204	08/10/2023	Claims	1	26837	PREMIER TRUCK GROUP	65.81	
1205	08/10/2023	Claims	1	26838	PUD #2 OF PACIFIC COUNTY	817.70	
1206	08/10/2023	Claims	1	26839	SEAVIEW SEWER DISTRICT	319.20	
1207	08/10/2023	Claims	1	26840	SHOP N KART (SID'S)	3.50	
1208	08/10/2023	Claims	1	26841	SILVER STAR TELECOM	1,600.02	
1209	08/10/2023	Claims	1	26842	SNURE LAW OFFICE, PSC.	68.75	
1210	08/10/2023	Claims	1	26843	SYSTEMS DESIGN WEST, LLC.	3,414.39	
1211	08/10/2023	Claims	1	26844	VOYAGER FLEET SYSTEMS, INC.	4,529.15	
1212	08/10/2023	Claims	1	26845	WELLSPRING FAMILY SERVICES EAP	648.18	
1213	08/10/2023	Claims	1	26846	WILLAPA MEDICAL CLINIC	645.00	
1214	08/10/2023	Claims	1	26847	ZOLL MEDICAL CORPORATION	788.83	
1216	08/10/2023	Claims	1	26848	BRIGHTGUY, INC.	669.70	10 X RESPONDER RA LED ALKALINE 220 LUMENS

001 General Fund 651.100

133,232.70

Claims: 133,232.70

133,232.70

8/15/23 REGULAR VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:43:59 Date: 08/10/2023

08/10/2023 To: 08/31/2023

Page: 2

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____ District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

8/15/23 REGULAR VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:44:16 Date: 08/10/2023

08/09/2023 To: 08/09/2023

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1215	08/09/2023	Claims	1	26849	JACKS COUNTRY STORE INC	317.77	EMS, MEDICATION ORGANIZATION; HARDWARE FOR NEW PUMPER; HARDWARE - #8041; #2BFC; HARDWARE - #8041; #8041; #3861; CABLE TIE MOUNT BASE - #1434; HARDWARE - #7989; PAINTING SUPPLIES FOR UPSTAIRS WALLS - S
001 General Fund 651.100						317.77	
						317.77	Claims: 317.77

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____, District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
DISTRICT SECRETARY'S REPORT
AUGUST 15, 2023**



FOR THE MONTH ENDING JULY 31ST, 2023

REVENUE: \$303,481.38

EXPENDITURES: \$313,328.89

CURRENT CASH POSITION: \$3,646,495.46

ACTIVITIES:

- a. Grants
 - i. 2021 AFG
 - 1. Requested reimbursement - \$29,373.85
 - ii. 2022 AFG-S
 - 1. Closeout initiated
- b. GEMT
 - i. Received our SFY2022 interim settlement payment

TREASURER'S REPORT

Fund Totals

PACIFIC COUNTY FIRE DISTRICT 1

07/01/2023 To: 07/31/2023 Time: 09:04:04 Date: 08/03/2023 Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 651.100	3,641,532.93	303,481.38	313,328.89	3,631,685.42	13,228.17	1,581.87	0.00	3,646,495.46
	3,641,532.93	303,481.38	313,328.89	3,631,685.42	13,228.17	1,581.87	0.00	3,646,495.46

TREASURER'S REPORT

Account Totals

PACIFIC COUNTY FIRE DISTRICT 1

Time: 09:04:04 Date: 08/03/2023
Page: 2

07/01/2023 To: 07/31/2023

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 General Fund 651.100	3,636,832.93	303,481.38	313,328.89	3,626,985.42	0.00	14,810.04	3,641,795.46
3 Ambulance Billing BOP	100.00	96,808.49	96,808.49	100.00	0.00	0.00	100.00
4 Petty Cash	100.00	13.68	13.68	100.00	0.00	0.00	100.00
5 Advance Travel	3,000.00	0.00	0.00	3,000.00	0.00	0.00	3,000.00
6 Revolving Checking	1,500.00	126.00	126.00	1,500.00	0.00	0.00	1,500.00
Total Cash:	3,641,532.93	400,429.55	410,277.06	3,631,685.42	0.00	14,810.04	3,646,495.46
	3,641,532.93	400,429.55	410,277.06	3,631,685.42	0.00	14,810.04	3,646,495.46

TREASURER'S REPORT

Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1

07/01/2023 To: 07/31/2023

As Of: 07/31/2023 Date: 08/03/2023
Time: 09:04:04 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2021	861	06/09/2021	Claims	1	24930	FIRE ENGINEERING	34.95	1 YEAR PRINT SUBSCRIPTION
2021	1860	12/16/2021	Claims	1	25405	LIBERTY SPORT INC.	11.95	SHIPPING CHARGE
2022	266	02/22/2022	Claims	1	25602	JORDAN C ROOS	26.43	LONG TERM CARE JANUARY DEDUCTION REFUND
2022	1276	08/16/2022	Claims	1	25998	SUMMIT LAW GROUP	224.00	ACTIVITY THROUGH JUNE 2022
2023	942	06/27/2023	Claims	1	26744	WA STATE ASSOCIATION OF FIRE MARSHALS	650.00	2023 FIRE PREVENTION INSTITUTE - L. KARVIA
2023	1014	07/31/2023	Payroll	1	26750	JOHN J BANINAN	78.03	
2023	1016	07/31/2023	Payroll	1	26751	STEVE L BELLINGER	264.12	
2023	1024	07/31/2023	Payroll	1	26753	PAUL ESTRELLA	100.66	
2023	1026	07/31/2023	Payroll	1	26754	JEANNINE GREY	48.03	
2023	1033	07/31/2023	Payroll	1	26756	GARY LUKENS L	66.03	
2023	1042	07/31/2023	Payroll	1	26757	RICHARD SCHATZ	838.91	
2023	1046	07/31/2023	Payroll	1	26759	TYLER STARKS	186.09	
2023	1067	07/13/2023	Claims	1	26769	HILL, FRED	384.00	6/26 SPECIAL MTG; 6/15 VOUCHERS; 6/28 VOUCHERS
2023	1069	07/13/2023	Claims	1	26771	SPENCER A JOHNSTON	250.00	REIMBURSEMENT OF TURNOUT BOOTS
2023	1070	07/13/2023	Claims	1	26772	QUINDA LILES	57.00	SEWING SERVICES - PATCHES ON UNIFORMS
2023	1075	07/13/2023	Claims	1	26777	PENINSULA SANITATION SERVICE, INC.	148.95	ST1 GARBAGE
2023	1076	07/13/2023	Claims	1	26778	PENINSULA SANITATION SERVICE, INC.	148.95	ST2 GARBAGE
2023	1079	07/13/2023	Claims	1	26781	JORDAN C ROOS	78.24	REFUND FROM JUNE DISABILITY PAYMENT
2023	1094	07/25/2023	Claims	1	26796	ACTIVE ENTERPRISES INC	202.86	ST1 PROPANE
2023	1097	07/25/2023	Claims	1	26799	ASTORIA FORD, INC.	161.25	SENSOR ASY - #9649
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2023	1112	07/25/2023	Claims	1	26814	U.S. BANK EQUIPMENT FINANCE	3,920.76	ZOLL MONITORS PAYMENT
2023	1113	07/25/2023	Claims	1	26815	VERIZON WIRELESS	517.24	ACCOUNT 342204208-00001 - MDC WIRELESS; ACCOUNT 242204341-00001 - WIRELESS CONNECTIONS, MDCs
2023	1114	07/25/2023	Claims	1	26816	WESTLAKE HARDWARE	7.55	SMALL ENGINE PARTS FOR CHAINSAW; SMALL ENGINE PARTS FOR CHAINSAW

Outstanding Vouchers

As Of: 07/31/2023 Date: 08/03/2023
Time: 09:04:04 Page: 4

Year	Trans#	Date	Type	Acct#	War#	Vendor		Amount	Memo
Fund									
								Total	
001 General Fund	651.100								
								<u>13,228.17</u>	
								1,581.87	14,810.04
								<u>13,228.17</u>	
								1,581.87	14,810.04
								14,810.04	

TREASURER'S REPORT

Signature Page

PACIFIC COUNTY FIRE DISTRICT 1

Time: 09:04:04 Date: 08/03/2023
Page: 5

07/01/2023 To: 07/31/2023

I, the undersigned officer for the Pacific County Fire District #1 have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____
District Secretary / Date

2023 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

Time: 09:04:24 Date: 08/03/2023
Page: 1

January To July

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
311 10 22 000 FIRE - Real and Persc	11,683.92	209,746.36	166,157.15	776,659.73	267,977.86	30,677.03	66,714.43	0.00	0.00	0.00	0.00	0.00	1,529,616.48	2,350,000.00	65%
311 10 26 000 EMS - Real and Persc	4,113.09	74,199.04	58,786.54	274,697.09	94,714.46	10,698.25	23,588.81	0.00	0.00	0.00	0.00	0.00	540,797.28	830,000.00	65%
312 10 00 000 Forest Excise Tax	0.00	259.51	0.00	0.00	312.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	572.23	0.00	0%
317 20 00 000 Leasehold Excise Tax	0.00	0.00	24.09	0.00	1,565.89	2,687.70	0.00	0.00	0.00	0.00	0.00	0.00	4,277.68	0.00	0%
322 90 00 000 Burn Permits	0.00	0.00	725.00	275.00	350.00	275.00	75.00	0.00	0.00	0.00	0.00	0.00	1,700.00	900.00	189%
310 TAXES	15,797.01	284,204.91	225,692.78	1,051,631.82	364,920.93	44,337.98	90,378.24	0.00	0.00	0.00	0.00	0.00	2,076,963.67	3,180,900.00	65%
331 04 90 001 Direct Federal Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
331 04 90 002 Direct Federal Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0%
332 93 40 000 Ground Emergency F	0.00	0.00	0.00	0.00	0.00	0.00	165,687.18	0.00	0.00	0.00	0.00	0.00	165,687.18	125,000.00	133%
334 04 90 000 State Grant - DOH P	0.00	0.00	0.00	0.00	0.00	554.00	0.00	0.00	0.00	0.00	0.00	0.00	554.00	1,200.00	46%
338 22 00 000 Fire Control Services	0.00	0.00	1,929.00	11,100.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	13,029.00	0.00	0%
330 State Grant	0.00	0.00	1,929.00	11,100.00	0.00	554.00	165,687.18	0.00	0.00	0.00	0.00	0.00	179,270.18	214,123.86	84%
342 20 00 000 Fire Protection Serv	526.00	0.00	0.00	503.72	16,854.50	1,841.85	2,438.10	0.00	0.00	0.00	0.00	0.00	22,164.17	28,700.00	77%
342 60 01 000 Ambulance and Em	79,868.25	0.00	156,901.72	78,263.19	70,552.03	65,062.80	29,037.37	0.00	0.00	0.00	0.00	0.00	479,685.36	750,000.00	64%
340	80,394.25	0.00	156,901.72	78,766.91	87,406.53	66,904.65	31,475.47	0.00	0.00	0.00	0.00	0.00	501,849.53	778,700.00	64%
361 11 00 000 Investment Interest	0.00	12,156.58	10,843.71	11,792.57	11,568.06	15,565.18	15,935.49	0.00	0.00	0.00	0.00	0.00	77,861.59	2,000.00	****
367 11 00 000 Gifts, Pledges, Grant	0.00	0.00	0.00	60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00	0%
369 91 00 000 Other Misc Revenue	1,049.88	0.00	10.00	0.00	62.43	0.00	5.00	0.00	0.00	0.00	0.00	0.00	1,127.31	0.00	0%
369 91 01 001 Misc Revenues - BVF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
369 91 01 002 Misc Revenues - Trai	0.00	0.00	6,000.00	2,400.00	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,600.00	8,000.00	120%
360	1,049.88	12,156.58	16,853.71	14,252.57	12,830.49	15,565.18	15,940.49	0.00	0.00	0.00	0.00	0.00	88,648.90	11,000.00	806%
FUND REVENUES:	97,241.14	296,361.49	401,377.21	1,155,751.30	465,157.95	127,361.81	303,481.38	0.00	0.00	0.00	0.00	0.00	2,846,732.28	4,184,723.86	68%
522 10 10 001 Commissioners	512.00	768.00	896.00	1,024.00	768.00	1,152.00	768.00	0.00	0.00	0.00	0.00	0.00	5,888.00	10,000.00	59%
522 10 10 002 District Chief	10,818.50	10,818.50	10,818.50	10,818.50	10,818.50	11,234.59	11,234.59	0.00	0.00	0.00	0.00	0.00	76,561.68	132,734.66	58%
522 10 10 003 District Secretary	5,990.80	5,990.80	5,990.80	5,990.80	5,990.80	5,990.80	5,990.80	0.00	0.00	0.00	0.00	0.00	41,935.60	71,889.59	58%
522 10 10 004 Admin Assistant	1,216.00	1,128.00	367.68	768.00	1,280.00	1,128.00	1,280.00	0.00	0.00	0.00	0.00	0.00	7,167.68	16,640.00	43%
522 10 10 005 Pub. Ed. Coordinator	4,404.28	4,404.28	4,404.28	4,404.28	4,404.28	4,404.28	4,404.28	0.00	0.00	0.00	0.00	0.00	30,829.96	53,908.39	57%
522 10 10 006 Chief Of Operations	9,434.00	9,434.00	9,434.00	9,434.00	9,905.70	9,905.70	9,905.70	0.00	0.00	0.00	0.00	0.00	67,453.10	120,410.49	56%
522 10 10 007 Chief Of Administrat	10,266.88	10,266.88	10,266.88	10,266.88	10,266.88	10,266.88	10,266.88	0.00	0.00	0.00	0.00	0.00	71,868.16	131,443.02	55%
522 10 10 009 DC Volunteer Coordi	9,373.00	9,373.00	9,373.00	9,373.00	9,373.00	9,373.00	9,373.00	0.00	0.00	0.00	0.00	0.00	65,611.00	115,720.50	57%
522 10 20 001 Labor & Industry	3,270.62	0.00	0.00	3,553.39	0.00	0.00	4,149.36	0.00	0.00	0.00	0.00	0.00	10,973.37	17,699.76	62%
522 10 20 002 LEOFF Retirement	2,114.29	2,114.29	2,114.29	2,114.29	2,139.29	2,161.34	2,161.34	0.00	0.00	0.00	0.00	0.00	14,919.13	26,516.36	56%
522 10 20 003 Medical/Dental	6,462.12	5,294.84	6,462.11	6,462.11	6,462.11	6,462.11	6,462.11	0.00	0.00	0.00	0.00	0.00	44,067.51	73,549.20	60%
522 10 20 004 Medicare	746.80	745.53	734.50	740.31	754.57	758.40	760.60	0.00	0.00	0.00	0.00	0.00	5,240.71	9,678.45	54%
522 10 20 005 PERS Retirement	1,206.38	1,197.24	1,118.24	1,159.84	1,213.03	1,197.24	1,096.29	0.00	0.00	0.00	0.00	0.00	8,188.26	14,599.89	56%
522 10 31 001 Office and Operating	1,095.28	1,356.64	1,231.87	948.98	1,530.05	2,329.49	460.12	0.00	0.00	0.00	0.00	0.00	8,952.43	10,000.00	90%
522 10 31 002 Office Cleaning Supp	317.23	610.76	64.78	339.87	109.68	661.71	105.89	0.00	0.00	0.00	0.00	0.00	2,209.92	4,000.00	55%
522 10 35 001 Computer Hardware	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
522 10 35 002 Computer Software	108.09	49.95	0.00	0.00	479.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	637.74	1,000.00	64%

2023 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

Time: 09:04:24 Date: 08/03/2023
Page: 2

January To July

001 General Fund 651,100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
522 10 40 001 Elections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00	0%
522 10 40 002 Ground Water Prope	0.00	321.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	321.20	350.00	92%
522 10 40 003 State Audit	0.00	7,462.40	4,288.00	5,782.86	576.00	2,752.00	0.00	0.00	0.00	0.00	0.00	0.00	20,861.26	10,000.00	209%
522 10 41 001 Legal Services / Publ	0.00	589.43	68.75	251.86	550.00	1,674.00	630.00	0.00	0.00	0.00	0.00	0.00	3,764.04	10,000.00	38%
522 10 41 002 Misc Professional Se	412.00	519.46	516.26	562.98	431.41	623.94	329.76	0.00	0.00	0.00	0.00	0.00	3,395.81	10,000.00	34%
522 10 42 001 Postage	0.00	201.46	32.88	8.13	12.03	13.02	147.42	0.00	0.00	0.00	0.00	0.00	414.94	1,500.00	28%
522 10 43 001 Travel Lodging	0.00	0.00	0.00	2,784.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,784.26	3,500.00	80%
522 10 43 002 Travel Meals	0.00	337.64	-337.64	1,992.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,992.44	2,000.00	100%
522 10 43 003 Travel Mileage	0.00	0.00	920.58	0.00	0.00	0.00	172.60	0.00	0.00	0.00	0.00	0.00	1,093.18	2,000.00	55%
522 10 43 004 Travel Registration /	0.00	0.00	850.00	0.00	0.00	0.00	900.00	0.00	0.00	0.00	0.00	0.00	1,750.00	3,000.00	58%
522 10 46 001 Casualty & Liability I	0.00	0.00	0.00	824.00	14,255.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,079.00	116,830.80	13%
522 10 47 001 Electricity	1,928.20	1,811.75	1,980.63	1,531.22	1,486.96	1,878.77	1,287.84	0.00	0.00	0.00	0.00	0.00	11,905.37	19,317.01	62%
522 10 47 002 Garbage	336.03	293.38	296.32	299.16	299.16	322.90	496.34	0.00	0.00	0.00	0.00	0.00	2,343.29	3,810.56	61%
522 10 47 003 Natural Gas	1,340.60	321.24	3,454.61	1,093.59	611.61	317.90	202.86	0.00	0.00	0.00	0.00	0.00	7,342.41	10,427.78	70%
522 10 47 004 Sewer	145.00	145.00	145.00	145.00	145.00	629.27	145.00	0.00	0.00	0.00	0.00	0.00	1,499.27	3,448.13	43%
522 10 47 005 Telephone	1,264.72	1,824.94	2,248.14	2,172.37	1,598.83	1,622.81	1,576.04	0.00	0.00	0.00	0.00	0.00	12,307.85	13,800.00	89%
522 10 47 006 Water	328.99	312.45	312.98	399.11	318.73	323.11	329.87	0.00	0.00	0.00	0.00	0.00	2,325.24	4,366.47	53%
522 10 47 007 Wireless Communica	477.22	477.22	477.22	477.17	477.17	535.56	517.24	0.00	0.00	0.00	0.00	0.00	3,438.80	7,000.00	49%
522 10 47 008 Cable TV	0.00	100.51	172.40	179.42	179.42	0.00	179.42	0.00	0.00	0.00	0.00	0.00	811.17	1,140.00	71%
522 10 48 001 Computer Services	962.60	0.00	947.49	556.72	228.00	958.85	480.50	0.00	0.00	0.00	0.00	0.00	4,134.16	6,000.00	69%
522 10 49 001 Health & Wellness	135.00	1,004.15	135.00	0.00	734.15	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,008.30	8,000.00	25%
522 10 49 002 Memberships and S	7,590.72	67.46	2,397.95	2,350.79	0.00	860.14	133.00	0.00	0.00	0.00	0.00	0.00	13,400.06	18,000.00	74%
522 10 49 002 FFEMT Salaries & W	57,835.15	68,002.55	62,265.10	60,506.31	60,750.27	65,075.97	61,144.75	0.00	0.00	0.00	0.00	0.00	435,580.10	1,033,238.49	42%
522 10 10 003 Maintenance Technic	8,971.70	7,084.70	7,084.70	8,342.70	9,357.45	7,084.70	9,631.36	0.00	0.00	0.00	0.00	0.00	57,557.31	111,449.66	52%
522 10 10 005 Volunteer Incentive F	3,893.50	429.00	0.00	2,983.50	0.00	0.00	2,606.50	0.00	0.00	0.00	0.00	0.00	9,912.50	25,000.00	40%
522 20 001 Labor & Industry	12,735.30	0.00	0.00	12,069.08	0.00	0.00	12,498.52	0.00	0.00	0.00	0.00	0.00	37,302.90	69,410.33	54%
522 20 002 LEOFF Retirement	2,880.84	15,398.84	3,218.65	3,125.42	3,158.71	3,366.77	3,154.19	0.00	0.00	0.00	0.00	0.00	34,303.42	46,795.23	73%
522 20 003 Medical/Dental	11,003.70	9,953.68	11,569.43	11,569.43	11,569.43	11,569.43	11,569.43	0.00	0.00	0.00	0.00	0.00	78,804.53	229,617.15	34%
522 20 004 Medicare	1,025.14	1,093.55	1,005.57	1,035.18	1,016.55	1,046.32	1,064.06	0.00	0.00	0.00	0.00	0.00	7,286.37	16,597.98	44%
522 20 005 PERS Retirement	1,293.73	1,138.56	895.69	1,026.40	1,091.93	897.35	1,099.10	0.00	0.00	0.00	0.00	0.00	7,442.76	27,040.76	28%
522 20 006 Social Security	241.40	20.40	0.00	157.67	0.00	0.00	161.59	0.00	0.00	0.00	0.00	0.00	581.06	1,550.00	37%
522 20 009 Payroll Clearing	1,648.55	-1,138.98	-1,003.18	2,042.30	-1,161.52	-1,129.84	1,616.14	0.00	0.00	0.00	0.00	0.00	873.47	0.00	0%
522 20 31 001 Misc Supplies	0.00	123.26	31.83	491.57	200.56	287.08	1,294.89	0.00	0.00	0.00	0.00	0.00	2,429.19	5,000.00	49%
522 20 31 002 Uniforms / Gear Issu	270.70	1,691.52	1,250.27	5,242.49	1,842.24	2,143.72	509.26	0.00	0.00	0.00	0.00	0.00	12,950.20	10,000.00	130%
522 20 32 001 Fuel	0.00	1,902.09	1,595.67	1,839.50	2,847.92	2,649.89	3,304.82	0.00	0.00	0.00	0.00	0.00	14,139.89	20,000.00	71%
522 20 35 001 Vehicle Parts	1,243.21	1,806.70	555.69	289.80	2,422.66	2,614.06	274.65	0.00	0.00	0.00	0.00	0.00	9,206.77	12,000.00	77%
522 20 35 002 Misc Small Tools/Equ	0.00	216.60	0.00	0.00	554.91	7,624.71	426.87	0.00	0.00	0.00	0.00	0.00	8,823.09	2,500.00	353%
522 20 35 003 Radio Equipment	0.00	0.00	0.00	0.00	0.00	1,455.89	0.00	0.00	0.00	0.00	0.00	0.00	1,455.89	2,500.00	58%
522 20 40 001 Dispatch / Local Sup	0.00	0.00	535.35	0.00	0.00	0.00	535.35	0.00	0.00	0.00	0.00	0.00	1,070.70	3,830.69	28%
522 20 46 001 Pension & Relief	0.00	1,602.00	0.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,632.00	3,000.00	54%
522 20 48 001 Radio Repair/Mainte	0.00	0.00	0.00	0.00	180.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.10	2,000.00	9%
522 20 48 002 Small Equip. Repair/I	0.00	51.49	996.29	56.28	0.00	146.06	82.74	0.00	0.00	0.00	0.00	0.00	1,332.86	3,000.00	44%
522 20 48 003 Vehicle Repair/Maint	7,333.35	0.00	1,777.00	143.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,254.29	2,000.00	463%
522 20 49 001 Misc Services	1,375.00	1,050.00	836.56	0.00	3,772.68	2,661.62	6,662.08	0.00	0.00	0.00	0.00	0.00	16,357.94	20,000.00	82%
522 30 31 001 Fire Investigation Sul	0.00	580.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	580.97	500.00	116%
522 30 31 002 Public Education Sur	0.00	0.00	94.95	55.00	51.89	832.00	67.39	0.00	0.00	0.00	0.00	0.00	1,101.23	2,500.00	44%

2023 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

Time: 09:04:24 Date: 08/03/2023

January To July

Page: 3

001 General Fund 651:100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
522 40 31 001 Misc Supplies	0.00	0.00	0.00	201.38	104.61	335.48	0.00	0.00	0.00	0.00	0.00	0.00	641.47	3,500.00	18%
522 40 43 001 Training Lodging	0.00	0.00	736.99	0.00	131.12	3,957.26	0.00	0.00	0.00	0.00	0.00	0.00	4,825.37	4,500.00	107%
522 40 43 002 Training Meals	61.81	381.02	295.00	75.44	1,826.50	543.04	199.34	0.00	0.00	0.00	0.00	0.00	3,382.15	6,500.00	52%
522 40 43 003 Travel Mileage	0.00	0.00	0.00	0.00	111.34	127.47	0.00	0.00	0.00	0.00	0.00	0.00	238.81	1,000.00	24%
522 40 43 004 Travel Registration /	2,160.00	832.50	1,675.00	2,750.00	0.00	650.00	350.00	0.00	0.00	0.00	0.00	0.00	8,417.50	16,000.00	53%
522 40 49 001 Resident Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0%
522 40 49 002 Union Tuition	291.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	291.40	5,000.00	6%
522 50 31 001 Building Maintenance	0.00	277.51	594.57	58.46	8.42	173.44	24.22	0.00	0.00	0.00	0.00	0.00	1,136.62	4,000.00	28%
522 50 49 001 Building Maintenance	0.00	0.00	194.58	0.00	274.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	469.33	7,000.00	7%
526 10 10 002 FF/Paramedic Salarie	58,491.19	70,444.33	53,611.76	78,470.03	81,421.64	71,967.50	65,785.51	0.00	0.00	0.00	0.00	0.00	480,191.96	995,068.81	48%
526 10 10 003 Volunteer Reimburse	1,315.00	740.00	360.00	660.00	434.00	502.50	829.00	0.00	0.00	0.00	0.00	0.00	4,840.50	20,000.00	24%
526 10 20 001 Labor & Industry	10,484.96	0.00	0.00	8,815.25	0.00	0.00	10,982.85	0.00	0.00	0.00	0.00	0.00	30,283.06	48,760.29	62%
526 10 20 002 LEOFF Retirement	3,036.44	13,661.23	2,841.42	3,999.91	4,315.36	3,655.72	3,482.48	0.00	0.00	0.00	0.00	0.00	34,992.56	52,738.65	66%
526 10 20 003 Medical/Dental	7,459.69	5,656.88	6,893.93	14,327.27	10,610.60	9,767.47	8,646.96	0.00	0.00	0.00	0.00	0.00	63,362.80	165,786.06	38%
526 10 20 004 Medicare	867.18	1,029.30	782.60	1,145.41	1,185.47	1,050.82	964.77	0.00	0.00	0.00	0.00	0.00	7,025.55	14,428.50	49%
526 10 20 006 Social Security	81.53	33.48	22.32	32.53	20.71	31.16	51.40	0.00	0.00	0.00	0.00	0.00	273.13	1,240.00	22%
526 10 41 001 Biohazard Disposal	20.72	63.03	41.98	62.70	163.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	352.20	650.00	54%
526 10 41 002 Controlled Substance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
526 40 30 001 Supplies	500.52	4,102.79	50.73	0.00	0.00	11.97	14.27	0.00	0.00	0.00	0.00	0.00	4,680.28	6,000.00	78%
526 40 43 001 Travel Lodging	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
526 40 43 002 Travel Meals	242.14	219.06	485.44	565.76	193.73	481.48	0.00	0.00	0.00	0.00	0.00	0.00	2,187.61	5,000.00	44%
526 40 43 003 Travel Mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0%
526 40 43 004 Travel Registration Fi	835.08	616.15	0.00	0.00	104.00	0.00	104.00	0.00	0.00	0.00	0.00	0.00	1,659.23	14,000.00	12%
526 70 41 001 Ambulance Billing Se	2,738.46	2,835.32	2,661.45	5,030.19	0.00	2,725.87	3,297.27	0.00	0.00	0.00	0.00	0.00	19,288.56	35,000.00	55%
526 70 41 002 GEMT Services	2,095.02	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,095.02	30,000.00	7%
526 70 49 001 Ambulance Payment	156.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	156.85	2,000.00	8%
526 80 31 001 Medical & Operating	4,427.25	2,285.79	6,575.74	4,942.70	6,137.70	12,099.75	5,318.77	0.00	0.00	0.00	0.00	0.00	41,787.70	50,000.00	84%
526 80 32 001 Fuel	4,488.12	956.27	1,344.36	1,233.06	1,501.99	1,663.90	1,161.37	0.00	0.00	0.00	0.00	0.00	12,349.07	50,000.00	25%
526 80 35 001 Vehicle Parts	176.44	2,588.94	75.44	421.33	256.00	2,783.98	436.41	0.00	0.00	0.00	0.00	0.00	6,738.54	10,000.00	67%
526 80 35 002 Misc Tools/Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0%
526 80 48 001 Misc Equip. Repai	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
526 80 48 003 Vehicle Repairs & Mi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
526 80 51 001 Dispatch / Local Sup	0.00	0.00	4,406.67	0.00	0.00	0.00	4,406.67	0.00	0.00	0.00	0.00	0.00	8,813.34	31,531.97	28%
520 FIRE	293,938.42	297,072.93	258,543.05	322,607.32	293,856.55	300,392.35	299,705.83	0.00	0.00	0.00	0.00	0.00	2,066,116.45	4,326,215.63	48%
594 22 60 001 Buildings	0.00	5,719.58	0.00	2,981.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,700.58	0.00	0%
594 22 60 003 Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
594 22 60 004 Equipment & Turnov	0.00	0.00	22,216.49	1,414.60	0.00	-3,134.90	0.00	0.00	0.00	0.00	0.00	0.00	20,496.19	18,000.00	114%
594 22 60 005 Fire Hose	0.00	0.00	0.00	0.00	0.00	0.00	5,361.76	0.00	0.00	0.00	0.00	0.00	5,361.76	5,000.00	107%
594 22 60 006 Misc Equipment	0.00	49,919.85	1,538.99	6,069.00	1,593.90	7,395.70	4,340.54	0.00	0.00	0.00	0.00	0.00	70,857.98	30,919.85	229%
594 22 60 008 Engines	0.00	0.00	325,216.00	28,505.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	353,721.59	350,000.00	101%
594 26 60 002 Misc Medical Equipm	3,920.76	3,920.76	3,920.76	3,920.76	3,920.76	3,920.76	3,920.76	0.00	0.00	0.00	0.00	0.00	27,445.32	68,000.00	40%
590	3,920.76	59,560.19	352,892.24	42,890.95	5,514.66	8,181.56	13,623.06	0.00	0.00	0.00	0.00	0.00	486,583.42	481,919.85	101%

2023 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

Time: 09:04:24 Date: 08/03/2023 Page: 4

January To July

Page: 4

[illegible]

2023 FUND TOTALS

PACIFIC COUNTY FIRE DISTRICT 1

Time: 09:04:24 Date: 08/03/2023
Page: 5

[illegible]

2023 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

Time: 09:04:33 Date: 08/03/2023

Page: 1

001 General Fund 651.100

Months: 01 To: 07

Revenues		Amt Budgeted	Revenues	Remaining	
310 TAXES					
311 10 22 000	FIRE - Real and Personal Property Taxes	2,350,000.00	1,529,616.48	820,383.52	65.1%
311 10 26 000	EMS - Real and Personal Property Taxes	830,000.00	540,797.28	289,202.72	65.2%
312 10 00 000	Forest Excise Tax	0.00	572.23	(572.23)	0.0%
317 20 00 000	Leasehold Excise Tax	0.00	4,277.68	(4,277.68)	0.0%
318 00 00 000	Other Tax	0.00	0.00	0.00	0.0%
322 90 00 000	Burn Permits	900.00	1,700.00	(800.00)	188.9%
310 TAXES		3,180,900.00	2,076,963.67	1,103,936.33	65.3%
330 State Grant					
331 04 90 001	Direct Federal Grants (FEMA) SAFER	58,550.00	0.00	58,550.00	0.0%
331 04 90 002	Direct Federal Grants (FEMA) AFG	29,373.86	0.00	29,373.86	0.0%
332 92 10 000	Covid-19 Non-Grant Assistance	0.00	0.00	0.00	0.0%
332 93 40 000	Ground Emergency Medical Transportation	125,000.00	165,687.18	(40,687.18)	132.5%
333 04 90 000	Grant - HSGP Citizen Corps Program	0.00	0.00	0.00	0.0%
333 10 61 000	Indirect Federal Grant - DNR Phase II	0.00	0.00	0.00	0.0%
333 97 03 000	WA State Military Dept Emergency Mgmt Div	0.00	0.00	0.00	0.0%
334 00 00 001	State Grant - L&I FIIRE Program	0.00	0.00	0.00	0.0%
334 01 30 000	State Grant - WSP FF Recruit Academy	0.00	0.00	0.00	0.0%
334 04 90 000	State Grant - DOH Prehospital	1,200.00	554.00	646.00	46.2%
334 04 90 001	State Grant - DOH Stroke	0.00	0.00	0.00	0.0%
334 06 90 001	State Grant - Secretary Of State Archives	0.00	0.00	0.00	0.0%
338 22 00 000	Fire Control Services (State Mobs, Etc.)	0.00	13,029.00	(13,029.00)	0.0%
330 State Grant		214,123.86	179,270.18	34,853.68	83.7%
342 20 00 000	Fire Protection Services (Fire Protection Contracts)	28,700.00	22,164.17	6,535.83	77.2%
342 60 01 000	Ambulance and Emergency Aid Services (Transports)	750,000.00	479,685.36	270,314.64	64.0%
342 60 02 000	Ambulance & Emergency Aid Services (Naselle Dist #4 payments)	0.00	0.00	0.00	0.0%
340		778,700.00	501,849.53	276,850.47	64.4%
359 90 00 000	Miscellaneous Fines and Penalties (Illegal burning)	0.00	0.00	0.00	0.0%
350		0.00	0.00	0.00	0.0%
361 11 00 000	Investment Interest	2,000.00	77,861.59	(75,861.59)	3893.1%
367 11 00 000	Gifts, Pledges, Grants and Bequests from Private Sources	0.00	60.00	(60.00)	0.0%
369 91 00 000	Other Misc Revenues (Include reimb for expenditures)	0.00	1,127.31	(1,127.31)	0.0%
369 91 01 000	Misc Revenues - LNI Reimbursements for Timeloss/LEP	0.00	0.00	0.00	0.0%
369 91 01 001	Misc Revenues - BVFF Reimburse	1,000.00	0.00	1,000.00	0.0%
369 91 01 002	Misc Revenues - Training	8,000.00	9,600.00	(1,600.00)	120.0%
360		11,000.00	88,648.90	(77,648.90)	805.9%

2023 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

Time: 09:04:33 Date: 08/03/2023

Page: 2

001 General Fund 651.100

Months: 01 To: 07

Revenues		Amt Budgeted	Revenues	Remaining	
380					
388 80 00 000	Prior Year Cash Adjustment	0.00	0.00	0.00	0.0%
389 10 00 000	Refunds / Misc Non Revenues	0.00	0.00	0.00	0.0%
380		0.00	0.00	0.00	0.0%
391 10 00 000	General Obligation Bond Proceeds	0.00	0.00	0.00	0.0%
395 10 00 000	Proceeds From Sale of Capital Assets (Equipment, etc.)	0.00	0.00	0.00	0.0%
395 20 00 000	Insurance Revenue for Loss/Impairment of Capital Assets	0.00	0.00	0.00	0.0%
390		0.00	0.00	0.00	0.0%
Fund Revenues:		4,184,723.86	2,846,732.28	1,337,991.58	68.0%

Expenditures		Amt Budgeted	Expenditures	Remaining	
520 FIRE					
522 10 10 001	Commissioners	10,000.00	5,888.00	4,112.00	58.9%
522 10 10 002	District Chief	132,734.66	76,561.68	56,172.98	57.7%
522 10 10 003	District Secretary	71,889.59	41,935.60	29,953.99	58.3%
522 10 10 004	Admin Assistant	16,640.00	7,167.68	9,472.32	43.1%
522 10 10 005	Pub. Ed. Coordinator	53,908.39	30,829.96	23,078.43	57.2%
522 10 10 006	Chief Of Operations	120,410.49	67,453.10	52,957.39	56.0%
522 10 10 007	Chief Of Administration	131,443.02	71,868.16	59,574.86	54.7%
522 10 10 008	Chief Of EMS & Safety	0.00	0.00	0.00	0.0%
522 10 10 009	DC Volunteer Coordinator	115,720.50	65,611.00	50,109.50	56.7%
522 10 20 001	Labor & Industry	17,699.76	10,973.37	6,726.39	62.0%
522 10 20 002	LEOFF Retirement	26,516.36	14,919.13	11,597.23	56.3%
522 10 20 003	Medical/Dental	73,549.20	44,067.51	29,481.69	59.9%
522 10 20 004	Medicare	9,678.45	5,240.71	4,437.74	54.1%
522 10 20 005	PERS Retirement	14,599.89	8,188.26	6,411.63	56.1%
522 10 20 006	Social Security	0.00	0.00	0.00	0.0%
522 10 20 007	Unemployment Compensation	0.00	0.00	0.00	0.0%
522 10 31 001	Office and Operating Supplies	10,000.00	8,952.43	1,047.57	89.5%
522 10 31 002	Office Cleaning Supplies	4,000.00	2,209.92	1,790.08	55.2%
522 10 35 001	Computer Hardware	2,000.00	0.00	2,000.00	0.0%
522 10 35 002	Computer Software	1,000.00	637.74	362.26	63.8%
522 10 40 001	Elections	7,000.00	0.00	7,000.00	0.0%
522 10 40 002	Ground Water Property Tax	350.00	321.20	28.80	91.8%
522 10 40 003	State Audit	10,000.00	20,861.26	(10,861.26)	208.6%
522 10 40 004	Fire Suppression And Emergency Medical Services - Other Services And Charges	0.00	0.00	0.00	0.0%
522 10 41 001	Legal Services / Publications	10,000.00	3,764.04	6,235.96	37.6%
522 10 41 002	Misc Professional Services	10,000.00	3,395.81	6,604.19	34.0%
522 10 42 001	Postage	1,500.00	414.94	1,085.06	27.7%
522 10 43 001	Travel Lodging	3,500.00	2,784.26	715.74	79.6%
522 10 43 002	Travel Meals	2,000.00	1,992.44	7.56	99.6%
522 10 43 003	Travel Mileage	2,000.00	1,093.18	906.82	54.7%
522 10 43 004	Travel Registration / Fee	3,000.00	1,750.00	1,250.00	58.3%
522 10 46 001	Casualty & Liability Insurance	116,830.80	15,079.00	101,751.80	12.9%

2023 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

Time: 09:04:33 Date: 08/03/2023

Page: 3

001 General Fund 651.100

Months: 01 To: 07

Expenditures		Amt Budgeted	Expenditures	Remaining	
520 FIRE					
522 10 47 001	Electricity	19,317.01	11,905.37	7,411.64	61.6%
522 10 47 002	Garbage	3,810.56	2,343.29	1,467.27	61.5%
522 10 47 003	Natural Gas	10,427.78	7,342.41	3,085.37	70.4%
522 10 47 004	Sewer	3,448.13	1,499.27	1,948.86	43.5%
522 10 47 005	Telephone	13,800.00	12,307.85	1,492.15	89.2%
522 10 47 006	Water	4,366.47	2,325.24	2,041.23	53.3%
522 10 47 007	Wireless Communications	7,000.00	3,438.80	3,561.20	49.1%
522 10 47 008	Cable TV	1,140.00	811.17	328.83	71.2%
522 10 48 001	Computer Services	6,000.00	4,134.16	1,865.84	68.9%
522 10 49 001	Health & Wellness	8,000.00	2,008.30	5,991.70	25.1%
522 10 49 002	Memberships and Subscriptions	18,000.00	13,400.06	4,599.94	74.4%
210		1,073,281.06	575,476.30	497,804.76	53.6%
522 20 10 001	Training Officer	0.00	0.00	0.00	0.0%
522 20 10 002	FF/EMT Salaries & Wages	1,033,238.49	435,580.10	597,658.39	42.2%
522 20 10 003	Maintenance Technician	111,449.66	57,557.31	53,892.35	51.6%
522 20 10 004	Resident Interns	0.00	0.00	0.00	0.0%
522 20 10 005	Volunteer Incentive Program	25,000.00	9,912.50	15,087.50	39.7%
522 20 10 006	Volunteer Fire Mobilization Pay	0.00	0.00	0.00	0.0%
522 20 10 099	Timeloss Payments (Disability)	0.00	0.00	0.00	0.0%
522 20 20 001	Labor & Industry	69,410.33	37,302.90	32,107.43	53.7%
522 20 20 002	LEOFF Retirement	46,795.23	34,303.42	12,491.81	73.3%
522 20 20 003	Medical/Dental	229,617.15	78,804.53	150,812.62	34.3%
522 20 20 004	Medicare	16,597.98	7,286.37	9,311.61	43.9%
522 20 20 005	PERS Retirement	27,040.76	7,442.76	19,598.00	27.5%
522 20 20 006	Social Security	1,550.00	581.06	968.94	37.5%
522 20 20 007	Unemployment Compensation	0.00	0.00	0.00	0.0%
522 20 20 008	BVFF Volunteer Disability - Reimburseable	0.00	0.00	0.00	0.0%
522 20 20 099	Payroll Clearing	0.00	873.47	(873.47)	0.0%
522 20 31 001	Misc Supplies	5,000.00	2,429.19	2,570.81	48.6%
522 20 31 002	Uniforms / Gear Issue	10,000.00	12,950.20	(2,950.20)	129.5%
522 20 32 001	Fuel	20,000.00	14,139.89	5,860.11	70.7%
522 20 35 001	Vehicle Parts	12,000.00	9,206.77	2,793.23	76.7%
522 20 35 002	Misc Small Tools/Equip	2,500.00	8,823.09	(6,323.09)	352.9%
522 20 35 003	Radio Equipment	2,500.00	1,455.89	1,044.11	58.2%
522 20 40 001	Dispatch / Local Support Svcs	3,830.69	1,070.70	2,759.99	28.0%
522 20 46 001	Pension & Relief	3,000.00	1,632.00	1,368.00	54.4%
522 20 48 001	Radio Repair/Maintenance	2,000.00	180.10	1,819.90	9.0%
522 20 48 002	Small Equip. Repair/Maintenance	3,000.00	1,332.86	1,667.14	44.4%
522 20 48 003	Vehicle Repair/Maintenance	2,000.00	9,254.29	(7,254.29)	462.7%
522 20 49 001	Misc Services	20,000.00	16,357.94	3,642.06	81.8%
220		1,646,530.29	748,477.34	898,052.95	45.5%
522 30 31 001	Fire Investigation Supplies	500.00	580.97	(80.97)	116.2%
522 30 31 002	Public Education Supplies	2,500.00	1,101.23	1,398.77	44.0%
522 30 49 001	Newsletter	0.00	0.00	0.00	0.0%
230		3,000.00	1,682.20	1,317.80	56.1%
522 40 31 001	Misc Supplies	3,500.00	641.47	2,858.53	18.3%
522 40 43 001	Training Lodging	4,500.00	4,825.37	(325.37)	107.2%

2023 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

Time: 09:04:33 Date: 08/03/2023

Page: 4

001 General Fund 651.100

Months: 01 To: 07

Expenditures		Amt Budgeted	Expenditures	Remaining	
520 FIRE					
522 40 43 002	Training Meals	6,500.00	3,382.15	3,117.85	52.0%
522 40 43 003	Travel Mileage	1,000.00	238.81	761.19	23.9%
522 40 43 004	Travel Registration / Fee	16,000.00	8,417.50	7,582.50	52.6%
522 40 49 001	Resident Tuition	15,000.00	0.00	15,000.00	0.0%
522 40 49 002	Union Tuition	5,000.00	291.40	4,708.60	5.8%
240		51,500.00	17,796.70	33,703.30	34.6%
522 50 31 001	Building Maintenance Supplies	4,000.00	1,136.62	2,863.38	28.4%
522 50 49 001	Building Maintenance Services	7,000.00	469.33	6,530.67	6.7%
250		11,000.00	1,605.95	9,394.05	14.6%
526 10 10 001	EMS Coordinator	0.00	0.00	0.00	0.0%
526 10 10 002	FF/Paramedic Salaries & Wages	995,068.81	480,191.96	514,876.85	48.3%
526 10 10 003	Volunteer Reimbursement	20,000.00	4,840.50	15,159.50	24.2%
526 10 10 099	Timeloss Payments (Disability)	0.00	0.00	0.00	0.0%
526 10 20 001	Labor & Industry	48,760.29	30,283.06	18,477.23	62.1%
526 10 20 002	LEOFF Retirement	52,738.65	34,992.56	17,746.09	66.4%
526 10 20 003	Medical/Dental	165,786.06	63,362.80	102,423.26	38.2%
526 10 20 004	Medicare	14,428.50	7,025.55	7,402.95	48.7%
526 10 20 005	PERS Retirement	0.00	0.00	0.00	0.0%
526 10 20 006	Social Security	1,240.00	273.13	966.87	22.0%
526 10 20 007	Unemployment Compensation	0.00	0.00	0.00	0.0%
526 10 31 001	Office & Operating Supplies	0.00	0.00	0.00	0.0%
526 10 41 001	Biohazard Disposal	650.00	352.20	297.80	54.2%
526 10 41 002	Controlled Substances Disposal	1,000.00	0.00	1,000.00	0.0%
610		1,299,672.31	621,321.76	678,350.55	47.8%
526 40 30 001	Supplies	6,000.00	4,680.28	1,319.72	78.0%
526 40 43 001	Travel Lodging	2,000.00	0.00	2,000.00	0.0%
526 40 43 002	Travel Meals	5,000.00	2,187.61	2,812.39	43.8%
526 40 43 003	Travel Mileage	500.00	0.00	500.00	0.0%
526 40 43 004	Travel Registration Fee	14,000.00	1,659.23	12,340.77	11.9%
526 40 43 005	OTEP	0.00	0.00	0.00	0.0%
640		27,500.00	8,527.12	18,972.88	31.0%
526 70 41 001	Ambulance Billing Services	35,000.00	19,288.56	15,711.44	55.1%
526 70 41 002	GEMT Services	30,000.00	2,095.02	27,904.98	7.0%
526 70 49 001	Ambulance Payment Refunds	2,000.00	156.85	1,843.15	7.8%
670		67,000.00	21,540.43	45,459.57	32.1%
526 80 31 001	Medical & Operating Supplies	50,000.00	41,787.70	8,212.30	83.6%
526 80 32 001	Fuel	50,000.00	12,349.07	37,650.93	24.7%
526 80 35 001	Vehicle Parts	10,000.00	6,738.54	3,261.46	67.4%
526 80 35 002	Misc Small Tools/Equip	1,200.00	0.00	1,200.00	0.0%
526 80 48 001	Medical Equip. Repairs & Maintenance	2,000.00	0.00	2,000.00	0.0%
526 80 48 002	Radio Repairs & Maintenance	0.00	0.00	0.00	0.0%
526 80 48 003	Vehicle Repairs & Maintenance	2,000.00	0.00	2,000.00	0.0%
526 80 51 001	Dispatch / Local Support Svcs	31,531.97	8,813.34	22,718.63	28.0%
680		146,731.97	69,688.65	77,043.32	47.5%

2023 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

Time: 09:04:33 Date: 08/03/2023

Page: 5

001 General Fund 651.100

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
520 FIRE				
520 FIRE	4,326,215.63	2,066,116.45	2,260,099.18	47.8%
580 Non-Expenditures				
586 00 00 001 Timeloss Passthrough To Employee	0.00	0.00	0.00	0.0%
586 00 20 003 Timeloss Passthrough - Personnel Benefits	0.00	0.00	0.00	0.0%
580 Non-Expenditures	0.00	0.00	0.00	0.0%
591 22 71 001 Principal	0.00	0.00	0.00	0.0%
592 22 83 001 Interest	0.00	0.00	0.00	0.0%
594 22 60 001 Buildings	0.00	8,700.58	(8,700.58)	0.0%
594 22 60 002 Communication Equipment	0.00	0.00	0.00	0.0%
594 22 60 003 Office Equipment	10,000.00	0.00	10,000.00	0.0%
594 22 60 004 Equipment & Turnout Gear	18,000.00	20,496.19	(2,496.19)	113.9%
594 22 60 005 Fire Hose	5,000.00	5,361.76	(361.76)	107.2%
594 22 60 006 Misc Equipment	30,919.85	70,857.98	(39,938.13)	229.2%
594 22 60 007 SCBA Firefighting Equipment	0.00	0.00	0.00	0.0%
594 22 60 008 Engines	350,000.00	353,721.59	(3,721.59)	101.1%
594 26 60 001 Ambulance/Rechassis	0.00	0.00	0.00	0.0%
594 26 60 002 Misc Medical Equipment	68,000.00	27,445.32	40,554.68	40.4%
590	481,919.85	486,583.42	(4,663.57)	101.0%
Fund Expenditures:	4,808,135.48	2,552,699.87	2,255,435.61	53.1%
Fund Excess/(Deficit):	(623,411.62)	294,032.41		

2023 BUDGET POSITION TOTALS

PACIFIC COUNTY FIRE DISTRICT 1

Months: 01 To: 07

Time: 09:04:33

Date: 08/03/2023

Page: 6

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund 651.100	4,184,723.86	2,846,732.28	68.0%	4,808,135.48	2,552,699.87	53%
	4,184,723.86	2,846,732.28	68.0%	4,808,135.48	2,552,699.87	53.1%

2023

	REVENUE TAX COLLECTIONS				EXPENDITURES			
MONTH	FIRE/EMS	AMBULANCE BILLING	MISC REVENUE	REVENUE MONTHLY	DATE	VOUCHER TOTAL	VOUCHER MONTHLY	CASH BALANCE
Beginning Balance								\$ 3,138,154.85
Rainy Day Fund Begin								\$ 1,751,000.00
Capital Fund Begin								\$ -
JANUARY ACTUAL	\$ 15,797.01	\$ 79,868.25		\$ 95,665.26		\$ (18,052.32) \$ (230,807.45) \$ (49,956.87)	\$ (298,816.64)	\$ 1,387,154.85 \$ 1,184,003.47
FEBRUARY ACTUAL	\$ 283,945.40	\$ -	\$ 12,416.09	\$ 296,361.49		\$ (63,213.17) \$ (293,551.89)	\$ (356,765.06)	\$ 1,123,599.90
MARCH ACTUAL	\$ 224,943.69	\$ 156,901.72	\$ 19,531.80	\$ 401,377.21		\$ (596,367.92) \$ (15,067.37)	\$ (611,435.29)	\$ 913,541.82
APRIL ACTUAL	\$ 1,051,356.82	\$ 78,263.19	\$ 26,131.29	\$ 1,155,751.30		\$ (307,395.83) \$ (58,102.44)	\$ (365,498.27)	\$ 1,703,794.85
MAY ACTUAL	\$ 362,692.32	\$ 70,552.03	\$ 31,913.60	\$ 465,157.95		\$ (278,254.07) (21,117.14)	\$ (299,371.21)	\$ 1,869,581.59
JUNE ACTUAL	\$ 30,877.03	\$ 65,082.80	\$ 31,621.98	\$ 127,361.81		\$ (272,913.14) \$ (35,660.77)	\$ (308,573.91)	\$ 1,688,369.49
JULY ACTUAL	\$ 90,303.24	\$ 29,037.37	\$ 184,140.77	\$ 303,481.38		\$ (257,061.70) \$ (56,267.19)	\$ (313,328.89)	\$ 1,678,521.98
AUGUST ESTIMATED	\$ 33,072.00	\$ 62,500.00		\$ 95,572.00		\$ (360,517.97)	\$ (360,517.97)	\$ 1,413,576.01
SEPTEMBER ESTIMATED	\$ 68,370.00	\$ 62,500.00		\$ 130,870.00		\$ (360,517.97)	\$ (360,517.97)	\$ 1,183,928.04
OCTOBER ESTIMATED	\$ 741,894.00	\$ 62,500.00		\$ 804,394.00		\$ (360,517.97)	\$ (360,517.97)	\$ 1,627,804.07
NOVEMBER ESTIMATED	\$ 297,966.00	\$ 62,500.00		\$ 360,466.00		\$ (360,517.97)	\$ (360,517.97)	\$ 1,627,752.10
DECEMBER ESTIMATED	\$ 23,214.00	\$ 62,500.00		\$ 85,714.00		\$ (360,517.97)	\$ (360,517.97)	\$ 1,352,948.13
Rainy Day Fund End								\$ 1,751,000.00
Capital Fund End								\$ -
Ending Balance								\$ 3,103,948.13

PACIFIC COUNTY FIRE DISTRICT #1
HISTORICAL TAX COLLECTION TRENDS
2018- PRESENT

	2018		2019		2020		2021		2022		2023	
TOTAL TAX BUDGETED	\$	% COLLECTED	\$	% COLLECTED	\$	% COLLECTED	\$	% COLLECTED	\$	% COLLECTED	\$	% COLLECTED
FIRE TAX BUDGETED	2,249,974.00	0.68%	2,296,130.00	0.66%	2,757,013.00	0.54%	3,035,560.00	1.91%	3,110,000.00	0.37%	3,180,000.00	0.50%
EMV TAX BUDGETED	1,687,434.00	6.67%	1,722,088.00	8.61%	2,170,000.00	7.94%	2,245,560.00	8.85%	2,300,000.00	8.84%	2,350,000.00	8.93%
	562,490.00	9.18%	574,042.00	7.26%	587,013.00	7.80%	790,000.00	8.41%	810,000.00	8.43%	830,000.00	7.07%
JANUARY	\$ 15,264.18	0.68%	\$ 15,055.66	0.66%	\$ 14,806.68	0.54%	\$ 57,833.99	1.91%	\$ 11,561.42	0.37%	\$ 15,797.01	0.50%
FEBRUARY	\$ 150,130.14	6.67%	\$ 197,746.44	8.61%	\$ 218,549.29	7.94%	\$ 258,566.94	8.85%	\$ 274,875.25	8.84%	\$ 283,945.40	8.93%
MARCH	\$ 206,534.01	9.18%	\$ 166,653.82	7.26%	\$ 209,647.93	7.80%	\$ 255,398.22	8.41%	\$ 262,111.69	8.43%	\$ 224,943.69	7.07%
APRIL	\$ 750,574.65	33.36%	\$ 848,309.28	36.95%	\$ 879,678.69	31.91%	\$ 1,098,617.96	36.19%	\$ 1,044,534.08	33.59%	\$ 1,051,356.82	33.06%
MAY	\$ 255,316.19	11.35%	\$ 206,894.94	9.01%	\$ 231,232.67	8.39%	\$ 188,851.31	6.22%	\$ 320,049.85	10.28%	\$ 362,692.32	11.41%
JUNE	\$ 25,798.97	1.15%	\$ 17,802.27	0.78%	\$ 121,515.61	4.42%	\$ 49,826.87	1.64%	\$ 35,140.22	1.16%	\$ 30,677.03	0.96%
JULY	\$ 13,357.18	0.59%	\$ 15,297.94	0.67%	\$ 46,281.87	1.68%	\$ 27,218.87	0.90%	\$ 21,390.15	0.69%	\$ 90,303.24	2.84%
AUGUST	\$ 21,792.96	0.97%	\$ 19,593.62	0.85%	\$ 84,451.70	3.06%	\$ 70,417.73	2.32%	\$ 78,274.52	2.52%	\$ -	0.00%
SEPTEMBER	\$ 43,077.95	1.91%	\$ 52,981.76	2.31%	\$ 60,014.36	2.18%	\$ 61,932.13	2.04%	\$ 64,493.87	2.07%	\$ -	0.00%
OCTOBER	\$ 589,751.41	26.21%	\$ 609,623.36	26.55%	\$ 660,097.49	23.94%	\$ 702,388.68	23.14%	\$ 781,996.58	25.14%	\$ -	0.00%
NOVEMBER	\$ 156,410.40	6.95%	\$ 132,735.72	5.78%	\$ 211,520.52	7.87%	\$ 215,848.22	7.11%	\$ 153,767.33	4.94%	\$ -	0.00%
DECEMBER	\$ 15,106.15	0.67%	\$ 20,475.78	0.89%	\$ 32,635.83	1.18%	\$ 22,974.27	0.78%	\$ 11,390.18	0.37%	\$ -	0.00%
COLLECTION AS OF JULY:	\$ 1,416,975.32	62.98%	\$ 1,467,760.35	63.92%	\$ 1,722,412.74	62.47%	\$ 1,946,314.16	64.12%	\$ 1,970,662.66	63.37%	\$ 2,059,715.51	64.77%
		98.70%		100.31%		100.51%		99.48%		98.41%		64.77%

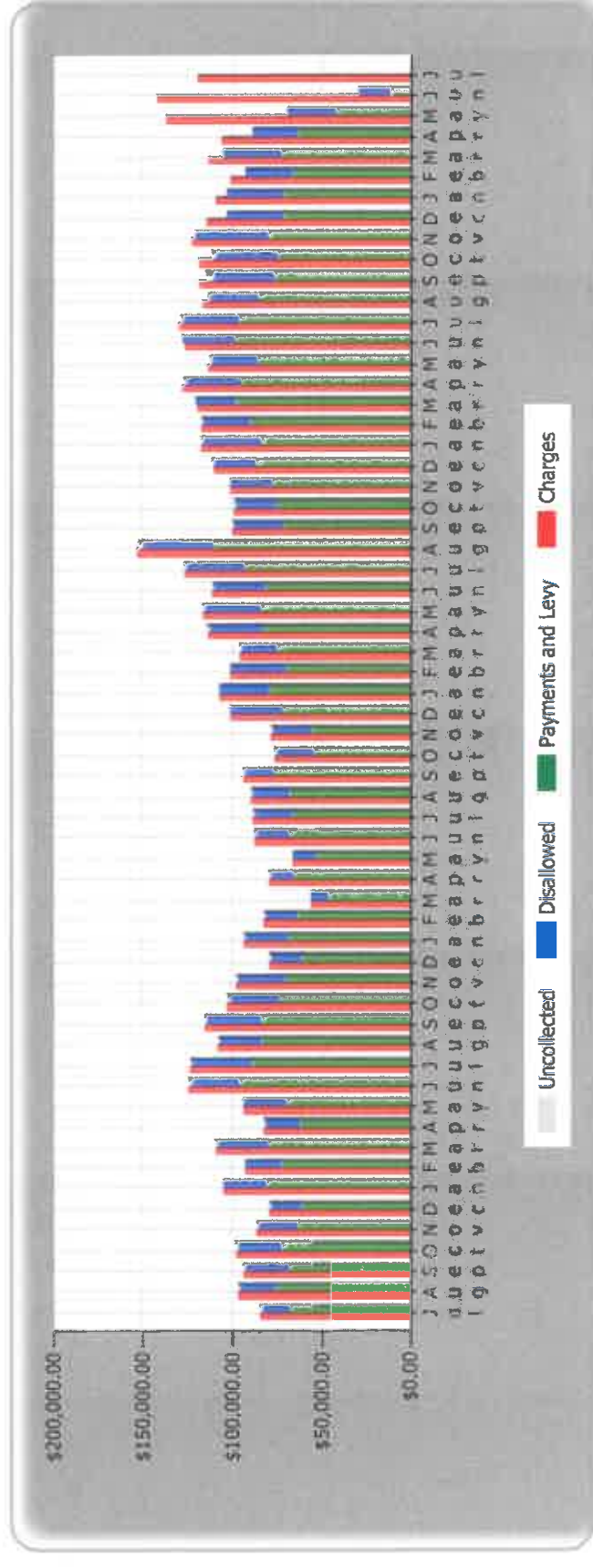
ANNUAL COLLECTION STATISTICS

Date Of Service	07/01/2018
Date Of Service	07/31/2023
Invoices	0
Company	Pacific 1

Month	Tickets	Charges	Payments	%	Levy Fund	%	Disallowed	%	Uncollected	%	Pending	%
Jul 18	104	85,101.46	-55,738.87	65 %	-11,750.05	14 %	-16,860.66	20 %	-751.88	1 %	0.00	0 %
Aug 18	120	96,918.03	-65,196.31	67 %	-10,094.03	10 %	-21,284.37	22 %	-343.32	0 %	0.00	0 %
Sep 18	118	93,411.82	-66,182.48	71 %	-2,305.93	2 %	-24,402.03	26 %	-521.38	1 %	0.00	0 %
Oct 18	124	98,006.68	-67,022.08	68 %	-5,664.75	6 %	-24,567.97	25 %	-751.88	1 %	0.00	0 %
Nov 18	102	86,382.77	-55,894.93	65 %	-7,589.22	9 %	-22,255.74	26 %	-642.88	1 %	0.00	0 %
Dec 18	105	79,624.53	-55,575.26	70 %	-5,731.62	7 %	-17,188.65	22 %	-1,129.00	1 %	0.00	0 %
Jan 19	127	105,453.02	-74,129.76	70 %	-6,325.85	6 %	-24,997.41	24 %	0.00	0 %	0.00	0 %
Feb 19	116	92,797.35	-61,474.71	66 %	-10,424.84	11 %	-20,897.80	23 %	0.00	0 %	0.00	0 %
Mar 19	139	108,698.58	-70,738.25	65 %	-8,290.32	8 %	-29,024.64	27 %	-645.37	1 %	0.00	0 %
Apr 19	108	83,020.36	-53,673.83	65 %	-8,964.20	11 %	-20,022.30	24 %	-360.03	0 %	0.00	0 %
May 19	120	93,304.03	-58,985.45	63 %	-10,078.57	11 %	-24,240.01	26 %	0.00	0 %	0.00	0 %
Jun 19	152	123,982.78	-86,046.17	69 %	-10,079.92	8 %	-25,935.26	21 %	-1,921.43	2 %	0.00	0 %
Jul 19	126	123,749.13	-81,716.90	66 %	-6,659.82	5 %	-35,027.54	28 %	-344.87	0 %	0.00	0 %
Aug 19	120	107,770.57	-73,802.60	68 %	-9,352.40	9 %	-23,970.44	22 %	-645.13	1 %	0.00	0 %
Sep 19	117	115,322.13	-75,478.04	65 %	-8,029.94	7 %	-31,195.02	27 %	-619.13	1 %	0.00	0 %
Oct 19	113	103,249.97	-66,019.51	64 %	-7,107.73	7 %	-27,525.60	27 %	-2,597.13	3 %	0.00	0 %
Nov 19	108	97,584.12	-61,154.39	63 %	-8,937.62	9 %	-26,804.23	27 %	-687.88	1 %	0.00	0 %
Dec 19	94	79,759.24	-53,902.25	68 %	-7,464.02	9 %	-17,776.09	22 %	-616.88	1 %	0.00	0 %
Jan 20	98	93,462.19	-59,656.30	64 %	-8,848.14	9 %	-24,269.87	26 %	-687.88	1 %	0.00	0 %
Feb 20	91	82,350.92	-58,242.34	71 %	-5,200.34	6 %	-18,245.11	22 %	-663.13	1 %	0.00	0 %
Mar 20	71	56,056.90	-39,587.56	71 %	-6,396.69	11 %	-10,072.65	18 %	0.00	0 %	0.00	0 %
Apr 20	95	79,943.86	-58,405.72	73 %	-6,460.06	8 %	-14,941.75	19 %	-136.33	0 %	0.00	0 %
May 20	79	66,058.36	-47,914.94	73 %	-4,787.67	7 %	-13,355.75	20 %	0.00	0 %	0.00	0 %
Jun 20	96	88,000.10	-61,860.57	70 %	-6,811.44	8 %	-19,253.09	22 %	-75.00	0 %	0.00	0 %
Jul 20	103	99,029.03	-60,301.50	68 %	-5,854.38	6 %	-22,321.27	25 %	-751.88	1 %	0.00	0 %
Aug 20	99	89,357.24	-64,846.60	73 %	-3,268.44	4 %	-20,749.59	23 %	-492.61	1 %	0.00	0 %
Sep 20	103	93,813.15	-70,846.60	76 %	-5,456.66	6 %	-16,665.01	18 %	-844.88	1 %	0.00	0 %
Oct 20	79	76,395.05	-51,686.49	68 %	-2,301.84	3 %	-21,530.67	28 %	-876.05	1 %	0.00	0 %
Nov 20	82	78,224.94	-52,281.23	67 %	-2,698.53	3 %	-22,219.98	28 %	-1,025.20	1 %	0.00	0 %
Dec 20	104	101,289.58	-66,573.53	66 %	-4,638.40	5 %	-30,077.65	30 %	0.00	0 %	0.00	0 %
Jan 21	112	107,020.21	-72,125.07	67 %	-7,429.36	7 %	-27,465.78	26 %	0.00	0 %	0.00	0 %
Feb 21	98	101,027.70	-61,864.67	61 %	-7,415.70	7 %	-31,747.33	31 %	0.00	0 %	0.00	0 %
Mar 21	110	95,825.37	-65,759.16	69 %	-8,430.44	9 %	-20,963.77	22 %	-672.00	1 %	0.00	0 %
Apr 21	120	113,706.08	-76,104.60	67 %	-6,373.76	6 %	-29,466.22	26 %	-2,266.75	2 %	-505.25	0 %
May 21	116	115,826.10	-74,575.39	64 %	-8,510.14	7 %	-32,105.57	28 %	-635.00	1 %	0.00	0 %
Jun 21	114	111,087.13	-75,823.76	68 %	-5,979.77	5 %	-27,979.94	25 %	-1,303.66	1 %	0.00	0 %
Jul 21	134	126,576.02	-87,386.87	69 %	-5,035.27	4 %	-32,827.23	26 %	-1,326.65	1 %	0.00	0 %
Aug 21	161	153,127.90	-102,706.63	67 %	-7,449.95	5 %	-40,147.16	26 %	-1,367.66	1 %	1,456.50	1 %
Sep 21	108	100,184.88	-66,229.73	66 %	-4,930.19	5 %	-27,959.23	28 %	-1,065.73	1 %	0.00	0 %
Oct 21	112	99,145.52	-66,321.04	67 %	-9,042.63	9 %	-23,033.42	23 %	-748.43	1 %	0.00	0 %
Nov 21	111	100,980.14	-67,021.16	66 %	-10,135.93	10 %	-23,823.05	24 %	0.00	0 %	0.00	0 %
Dec 21	120	110,535.44	-78,569.63	71 %	-8,419.54	8 %	-23,221.33	21 %	-579.88	1 %	-254.94	0 %
Jan 22	111	116,949.64	-76,578.75	65 %	-6,614.50	6 %	-33,403.30	29 %	-353.09	0 %	0.00	0 %

Feb 22	119	117,512.94	-82,579.87	70 %	-7,519.53	6 %	-27,123.54	23 %	-290.00	0 %	0.00	0 %
Mar 22	133	119,152.24	-91,367.59	77 %	-6,077.99	5 %	-22,445.13	19 %	0.00	0 %	-738.47	-1 %
Apr 22	123	127,453.72	-88,556.77	69 %	-5,981.44	5 %	-31,324.05	25 %	-832.63	1 %	758.83	1 %
May 22	123	112,742.19	-81,189.51	72 %	-4,473.31	4 %	-25,352.50	22 %	-1,266.50	1 %	460.37	0 %
Jun 22	125	126,941.50	-90,243.54	71 %	-7,317.46	6 %	-30,271.00	24 %	0.00	0 %	-890.50	-1 %
Jul 22	138	129,638.66	-86,072.35	66 %	-9,539.01	7 %	-32,439.10	25 %	-682.72	1 %	905.48	1 %
Aug 22	129	116,776.94	-73,899.26	63 %	-10,371.51	9 %	-27,904.45	24 %	-1,296.88	1 %	3,304.84	3 %
Sep 22	120	118,546.00	-68,561.68	58 %	-8,177.51	7 %	-33,140.17	28 %	-3,926.16	3 %	4,740.48	4 %
Oct 22	123	118,407.00	-68,038.97	57 %	-6,824.41	6 %	-34,325.09	29 %	-1,805.50	2 %	7,413.03	6 %
Nov 22	115	122,418.50	-72,263.24	59 %	-7,344.85	6 %	-40,315.74	33 %	0.00	0 %	2,494.67	2 %
Dec 22	118	114,241.50	-66,694.90	58 %	-4,206.03	4 %	-31,970.96	28 %	0.00	0 %	11,369.61	10 %
Jan 23	106	109,586.50	-66,680.87	61 %	-4,496.44	4 %	-31,594.33	29 %	0.00	0 %	6,814.86	6 %
Feb 23	93	100,523.50	-61,707.63	61 %	-4,345.92	4 %	-26,797.36	27 %	0.00	0 %	7,672.59	8 %
Mar 23	108	113,717.00	-68,199.05	60 %	-4,139.99	4 %	-33,120.17	29 %	0.00	0 %	8,257.79	7 %
Apr 23	110	105,931.00	-59,480.18	56 %	-3,771.92	4 %	-25,586.36	24 %	0.00	0 %	17,092.54	16 %
May 23	132	136,939.50	-40,871.71	30 %	-737.57	1 %	-28,153.66	21 %	0.00	0 %	67,176.56	49 %
Jun 23	138	141,565.00	-11,098.84	8 %	0.00	0 %	-18,614.66	13 %	0.00	0 %	111,851.50	79 %
Jul 23	140	119,588.50	0.00	0 %	0.00	0 %	0.00	0 %	0.00	0 %	119,588.50	100 %
6,933		6,371,792.21	-4,023,507.59		-398,465.49		-1,542,299.75		-38,550.39		368,968.99	

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports





**COMMISSIONER'S MEETING
AGENDA ITEM INFORMATION**

MEETING DATE: 8/15/2023	
AGENDA ITEM (to be completed by the office):	Old Business #1
SUBJECT: EMS Mutual Aid Agreement	
REQUESTOR: Fire Chief Brundage	
COST (including tax):	
SUMMARY:	
RECOMMENDATION:	



Proudly Serving Since 1940

June 28, 2023

COPY


Jerry Phillips, Mayor
City of Long Beach
Post Office Box 310
Long Beach, WA 98631

Mayor Phillips,

On June 26, 2023, the Pacific County Fire District #1 Board of Fire Commissioners voted to terminate the "Mutual Aid Agreement Emergency Medical Services", dated December 29, 2006. Per Section 9 of the agreement, "...Any individual agency may terminate its participation in this Agreement by giving to the other agencies a thirty (30) day notice of termination in writing."

Pacific County Fire District #1 is giving written notice of termination in our participation of the "Mutual Aid Emergency Medical Services" agreement effective July 31, 2023.

It is our goal to re-negotiate the terms of this agreement that will consider each agency's needs and resource capabilities, which will enhance and mutually benefit the communities we serve.



Jacob Brundage
Fire Chief



Post Office Box 310
115 Bolstad Avenue West
Long Beach, WA 98631
Telephone 360-642-4421
FAX 360-642-8841
administrator@longbeachwa.gov

July 17, 2023

Jacob Brundage, Fire Chief
Pacific County Fire District 1
P O Box 890
Ocean Park, WA 98640

Chief Brundage,

The City of Long Beach has received your letter dated June 28, 2023 requesting to terminate your participation in the agreement. As the cities of Ilwaco and Long Beach, along with Fire District #2 are members of Task Force EMS, we will meet to discuss further action at our next regular meeting on August 3rd, 2023.

You mentioned in your last sentence that the goal was to re-negotiate the terms of the agreement. Do you have a starting position that you would like to share?

If I can be of further assistance, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "David Glasson".

David Glasson
City Administrator



Proudly Serving Since 1940

July 24, 2023

David Glasson
City Administrator
Post Office Box 310
Long Beach, WA 98631

Administrator Glasson,

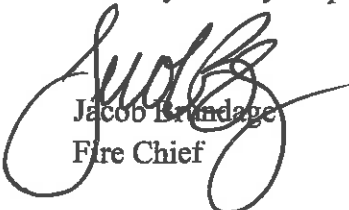
The EMS mutual aid agreement, dated December 29, 2006, is between the individual entities. Pacific County Fire District #1 has already started discussions with City of Ilwaco Fire Department.

I am unaware of the Task Force EMS's binding authority to negotiate mutual aid agreements between individual entities. I attempted to find a copy of any interlocal agreement that established the "Task Force EMS" binding authority, roles, and responsibilities. I was unable to find an electronic copy of related documents on the City of Long Beach or City of Ilwaco's website, as identified in RCW 39.34.

To address your final question in your letter, I have no "starting position that I would like to share." I explained in my original letter that each individual agency has specific needs and resource capabilities. Therefore, I am seeking information to make informed decisions that meet current and future needs that are mutually beneficial to the communities we serve.

To help me better understand the authority, roles, and responsibilities of the Task Force EMS, I am requesting a copy of any binding documents that outline the relationships between Long Beach, Ilwaco, and Pacific County Fire District #2. This might include Interlocal Agreements, Memorandums of Understandings, Task Force EMS meeting minutes, etc. If I need to complete a public disclosure request for these documents, please let me know.

Thank you for your prompt response.


Jacob Brundage
Fire Chief



Post Office Box 310
115 Bolstad Avenue West
Long Beach, WA 98631
Telephone 360-642-4421
FAX 360-642-8841

administrator@longbeachwa.gov

August 2, 2023

Jacob Brundage, Fire Chief
Pacific County Fire District 1
P O Box 890
Ocean Park, WA 98640

Chief Brundage,

I received your response dated July 24th on the 27th, and I am including a copy of the interlocal that formed Task Force EMS. It happened in November of 2006 according to my research. That being said, I don't seem to have the signed, executed copy. I still need to follow up with Chinook as maybe they were the last signors and kept the original.

As you requested "any binding documents that outline the relationship between Long Beach, Ilwaco and Pacific County Fire District #2", will take a couple weeks to research. After a quick look at the binder that holds all the documents, I estimate maybe a couple hundred pages, but they are not all meeting your request. I will get you that information as soon as possible and will send you updates as I go through the records. If it is okay with you, I will just post them online and send you a link.

If I can be of further assistance, please contact me.

Sincerely,

David Glasson
City Administrator

INTERLOCAL COOPERATION AGREEMENT

THIS AGREEMENT is made this 27th day of Nov, 2006 between the City of Long Beach, Washington, a Municipal Corporation, herein referred to as "Long Beach", the City of Ilwaco, Washington, a Municipal Corporation, herein referred to as "Ilwaco", and the Chinook Fire District, herein referred to as "Chinook." This is a new agreement and does not replace or supersede any existing agreements. The three entities above, collectively described herein as "the Parties" desire to form a new board for the purposes of administering Emergency Medical Services in Pacific County within the jurisdictions of Long Beach, Ilwaco, and Chinook.

WHEREAS: Pacific Fire District No. 1 will terminate Emergency Medical Services to Chinook, Ilwaco, and Long Beach effective at midnight, December 31, 2006; and,

WHEREAS: The Parties are committed to protecting the health, welfare, and safety of their shared communities; and,

WHEREAS: The Parties recognize the value of working cooperatively for the benefit of the people who live, work and play in their shared communities; and,

WHEREAS: The Parties formed a Task Force to explore options for providing Emergency Medical Services including retaining Pacific County Fire District No. 1 and identifying alternative methods of providing the same or better Emergency Medical Services; and,

WHEREAS: The Parties believe it is in the public interest to establish a second provider of EMS services in South Pacific County; and,

WHEREAS: The Parties determined there were alternatives for providing Emergency Medical Services that included participation by Long Beach, Ilwaco, and Chinook in key decisions regarding cost of service, quality of service, and levels of service; and,

WHEREAS: The Parties wish to enter into an Agreement that establishes the South Pacific County EMS Task Force herein referred to as "Task Force EMS;" and,

WHEREAS: The Parties wish to authorize Task Force EMS to serve as the governing board for providing EMS services for the Cities of Ilwaco, Long Beach, the Chinook Fire District, and any unserved areas of South Pacific County needing EMS services;

NOW THEREFORE The Parties agree as follows:

1. The Parties shall each appoint two members to Task Force EMS to serve rotating

two year terms.

2. The Parties shall jointly share in the costs for any legal or professional services required to support Task Force EMS.
3. The Parties shall each pay for their own administrative costs including, but not limited to any required travel or training for board members.
4. The City of Long Beach shall provide staff support to Task Force EMS, including a paid staff member to take minutes and maintain the official records for Task Force EMS. On an annual basis the City of Long Beach will notify Task Force EMS of the actual costs associated with the staff support and Ilwaco and Chinook will each pay the City of Long Beach one third of said costs. Costs will be based on the hourly rate of the staff member's salary, including taxes and benefits. Notification of costs will normally be provided each September to allow for budgeting consideration and payment shall be made not later than January 31 for the preceding year.
5. Task Force EMS shall invite the Pacific County Commissioners to appoint an ex officio member of Task Force EMS to represent the interests of Pacific County residents who would be served by the contract EMS provider.
6. Task Force EMS -meetings and rules:
 - A. Task Force EMS meets on the first Thursday of each month at 7:00 PM at the Ilwaco Council Chambers. Task Force EMS may hold special meetings upon the request of the Chairperson or of a majority of Task Force EMS provided all state law notice requirements for a special meeting are met.
 - B. Task Force EMS will adopt rules for the transaction of business and keep a written record of its meetings, resolutions, transactions, findings, and determinations, which shall be a public record. In addition:
 1. The meetings of Task Force EMS are open to the public and may be tape recorded, except for executive sessions, as may be authorized by law; and
 2. Members of Task Force EMS must disqualify themselves from any actions in which they have a financial interest, other conflict of interest, or in which they are in violation of RCW 42.36 (Appearance of Fairness). The Chairperson or Vice Chairperson may request an opinion from the Long Beach or Ilwaco City Attorney regarding whether or not a member should be disqualified from participating in a

particular matter. The member must abide by the opinion of the City Attorney.

- C. A majority of the appointed and qualified members constitutes a quorum for the transaction of business. Four members constitute a quorum. Any action taken by a majority of those present, when those present constitute a quorum, will be deemed and taken as the action of Task Force EMS.
- D. Task Force EMS shall elect a Chairperson and Vice Chairperson to serve two year terms with the Chairperson elected at the first meeting of even numbered years and the Vice Chairperson elected at the first meeting of odd numbered years. Vacancies shall be filled at the first meeting following the occurrence of a vacancy and the new officer shall complete the terms of their predecessor. Consecutive terms are permissible.
- E. Any number less than a quorum is authorized to convene a regular or special meeting at the time set and to adjourn, recess, or continue the regular or special meeting to a date and time certified and entered upon the minutes without the necessity of further notice.

7. Task Force EMS – Powers and Duties

- A. Task Force EMS shall have the authority to negotiate and enter into contracts and agreements for the provision of Emergency Medical Services on behalf of The Parties and shall enter into such an agreement with a provider selected by Task Force EMS.
- B. Task Force EMS shall administer all such contracts and agreements for Emergency Medical Services on behalf of The Parties.
- C. Task Force EMS shall include in any agreement for the provision of Emergency Medical Services specific expectations regarding standards of care, response times, training of staff, compliance with regulatory standards, and use of volunteers along with any other provisions deemed essential by Task Force EMS.
- D. All decisions of Task Force EMS made within the authority of this agreement shall be binding on the Parties.

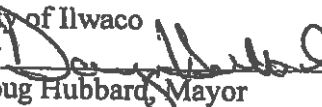
8. COSTS: The Parties agree to share equally in any costs associated with the administration of Task Force EMS including but not limited to professional services such as legal fees; office supplies and materials; advertising or publication of legal notices. The Parties shall individually bear the costs of any travel or other expenses incurred by their appointed members of Task Force EMS

resulting from their participation in Task Force EMS.

9. **MEMBERSHIP:** Should another governmental entity desire, they may request The Parties allow them to join Task Force EMS. Acceptance of the request will be made upon a positive recommendation from Task Force EMS, which will in part be based on the ability of the contract provider to expand coverage without degrading existing services.
10. **DISPUTE RESOLUTION:** Should a dispute arise that cannot be resolved to the satisfaction of all parties, it is agreed that the Parties will enter into mediation to resolve the dispute using a mediator agreed upon by the Parties. The Parties agree to equally pay the costs of mediation.
11. **TERM:** This agreement shall remain in effect until terminated. Termination of the agreement can be achieved by written notice by any of the three entities provided such notice is made at least twelve (12) months in advance unless all parties agree to terminate the agreement with less notice.
12. This Agreement shall not take effect until approved by the last of the Long Beach City Council, the Ilwaco City Council, and the Chinook Fire District Commissioners.
13. This Inter-local Cooperation Agreement contains the entire Agreement between City of Long Beach, the City of Ilwaco, and the Chinook Fire District and shall not be modified in any manner except by an instrument in writing executed by all parties.

City Of Long Beach
By _____
Ken Ramsey, Mayor

Date _____

City of Ilwaco
By 
Doug Hubbard, Mayor

Date _____

Chinook Fire District
By _____
Dale Hughes, Chairman

Date _____



Proudly Serving Since 1940

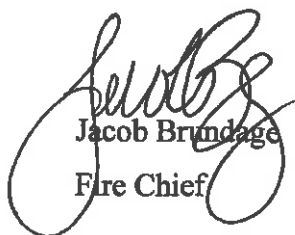
August 8, 2023

David Glasson
City Administrator
Post Office Box 310
Long Beach, WA 98631

Administrator Glasson,

I have received your letter dated August 2, 2023, and a copy of the signed / unsigned Interlocal Agreement dated November 27, 2006. The agreement clearly outlines the Task Force EMS powers and duties.

Currently, I do not need any further records from you relating to the Task Force EMS relationships. I will wait to hear from the Task Force EMS on a time and date to discuss the EMS mutual aid agreement.



Jacob Brundage
Fire Chief



**COMMISSIONER'S MEETING
AGENDA ITEM INFORMATION**

MEETING DATE: August 15, 2023	
AGENDA ITEM (to be completed by the office):	NEW BUSINESS # <u>1</u>
SUBJECT: Policy #412 revision	
REQUESTOR: AC WEATHERBY <u>[Signature]</u>	
COST (including tax): \$0.00 for Policy change PCFD1 will incur a cost of approximately \$200.00 every time a reverse order is initiated. Estimate once a year.	
SUMMARY: DEA, WA Dept. of Health and current South Pacific County EMS Protocols require that expired and/or unusable narcotics including fentanyl, morphine and midazolam be disposed of using a DEA approved reverse distributor. Policy changes are written to reflect this change. Additional change involves a new vendor. We had been using Peninsula Pharmacies and changed to McKesson Pharmaceutical in 2016. McKesson has terminated PCFD1 ability to purchase narcotics. Boundtree Medical supplies nearly all of our disposable EMS supplies and we have set up our narcotics purchasing through Boundtree as well. SPC MPD Dr. Hill is aware and supportive of this vendor change.	
RECOMMENDATION: I recommend adopting PCFD1 policy #412 revised August 15, 2023 to comply with DEA Reverse Distributor disposal and new narcotics vendor.	

**PACIFIC COUNTY FIRE DISTRICT 1
POLICY AND PROCEDURES MANUAL**

POLICIES – EMS

POL #412

Subject: Handling of Controlled Medications

Effective Date: May 9, 2006

Revised: February 15, 2011

Page 1 of 3

The purpose of this policy is to outline procedures for acquisition, maintenance of records, and security of controlled substances in compliance with State and Federal Controlled Substances Acts and State rules. This policy applies to all members of Pacific County Fire District 1.

1. Assigned Responsibilities for Procurement, Inventory Oversight, and Dispensing of Controlled Medications for Ambulance Restocks

- The PCFD1 Medical Service Officer (MSO) will be responsible for the procurement, inventory oversight, and dispensing of controlled medications for ambulance restocks as per current EMS Protocols.
- Controlled medications will be ordered by the MSO. Ordering will be done in conjunction with the Medical Program Director (MPD) and in compliance with applicable Federal and State Laws.
- In the absence of the MSO, the Fire Chief will be responsible for the procurement, inventory oversight, and dispensing of controlled medications.
- Inventory oversight and dispensing of controlled medications for ambulance restocks will be carried out by the MSO or the Fire Chief in accordance with Procedure #412.

2. The Cost for Controlled Substances Will Be the Responsibility of Pacific County Fire District 1

Pacific County Fire District 1 shall be responsible for the cost of controlled substances acquired and will comply with the Controlled Substances Act of 1970 and Washington State Chapter 69.50 RCW.

3. Controlled Substances Will Be Acquired Through the Ocean Beach Hospital Pharmacy

Pacific County Fire District 1 will purchase required controlled medications through the Ocean Beach Hospital Pharmacy in accordance with Procedure #412.

4. Determining the Quantity of Controlled Medications Carried on Advanced Life Support (ALS) Units

The amount of each Controlled Medication to be carried on the ALS units will be determined by the MSO and will be outlined in Procedure #412.

5. Records Associated With Controlled Substances Shall Be Kept in Accordance With DEA Requirements

Recordkeeping will be maintained in accordance with Procedure #412. All records associated with Controlled Medications shall be made in ink and retained for a minimum of two (2) years. Records regarding controlled medications shall be made available to the MPD, appropriate federal, state, and local law enforcement agencies upon request; all of whom will be responsible for maintaining confidentiality of information contained therein.

6. Unusable Vials Require a Written Report

In the event of breakage, a damaged seal, or other contamination of a vial making it unusable, the paramedic will submit a written report to the MSO within twenty (24) hours. The damaged or contaminated vial will be marked "Out of Service", without writing on the label, and kept in the Advanced Life Support unit under the double lock system until it can be turned over to the MSO or the Fire Chief.

7. All Controlled Substances Shall Be Secured

- a. Controlled medications stored for ambulance restock at Station 21-1 shall be double locked at all times in the metal controlled medication safe. Each lock shall have a different key.
- b. Access to the controlled medication safe will be limited to the MSO and the Fire Chief.
- c. Controlled medications shall be double locked at all times within the confines of the Advanced Life Support unit. Each lock shall be of a different locking device (numbered zip tie, key, and/or combination lock).
- d. Access will be limited to the paramedic assigned to the unit who will insure that the controlled substances are secured at all times.
- e. In the event of theft, loss, or diversion of any controlled medication, the person discovering the loss shall, notify the MSO or the Fire Chief immediately by verbal or written notification. If the discrepancy cannot be resolved, local law enforcement will be notified and a written report along with a completed DEA-106 form will be submitted to the MPD.

Approved by:

Gregory D. McLeod, Commissioner

Fred H. Hill, Commissioner

Thomas L. Downer, Commissioner

Attest: Brandy Ferguson, District Secretary

Date Signed: _____

**PACIFIC COUNTY FIRE DISTRICT 1
POLICY AND PROCEDURES MANUAL**

POLICIES – EMS

POL #412

Subject: Handling of Controlled Medications

Effective Date: May 9, 2006

Revised: February 15, 2011
August 15, 2023

Page 1 of 3

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3. Controlled Substances Will Be Acquired Through ~~Boundtree Medical~~ ~~the Ocean Beach Hospital~~ ~~Pharmacy~~

Pacific County Fire District 1 will purchase required controlled medications through the ~~Boundtree Medical~~ ~~Ocean Beach Hospital Pharmacy~~ in accordance with Procedure #412.

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7. Disposal of Unusable Vials and Expired Medications Shall be Through a DEA approved reverse Distributor.

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Unusable and expired controlled substances shall be disposed of with a DEA approved Reverse Distributor in accordance with Procedure #412

87. All Controlled Substances Shall Be Secured

- a. Controlled medications stored for ambulance restock at Station 21-1 shall be double locked at all times in the metal controlled medication safe. Each lock shall have a different key.
- b. Access to the controlled medication safe will be limited to the MSO and the Fire Chief.
- c. Controlled medications shall be double locked at all times within the confines of the Advanced Life Support unit. Each lock shall be of a different locking device (numbered zip tie, key, and/or combination lock).

- d. Access will be limited to the paramedic assigned to the unit who will insure that the controlled substances are secured at all times.
- e. In the event of theft, loss, or diversion of any controlled medication, the person discovering the loss shall, notify the MSO or the Fire Chief immediately by verbal or written notification. If the discrepancy cannot be resolved, local law enforcement will be notified and a written report along with a completed DEA-106 form will be submitted to the MPD.

Approved by:

Dennis Long~~Gregory D. McLeod~~, Commissioner

Fred H. Hill, Commissioner

Thomas L. Downer, Commissioner

Attest Brandy Ferguson, District Secretary

Date Signed: _____

**PACIFIC COUNTY FIRE DISTRICT 1
POLICY AND PROCEDURES MANUAL**

POLICIES – EMS

POL #412

Subject: Handling of Controlled Medications

Effective Date: May 9, 2006

**Revised: February 15, 2011
August 15, 2023**

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Pacific County Fire District 1 will purchase required controlled medications through the Boundtree Medical in accordance with Procedure #412.

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7. Disposal of Unusable Vials and Expired Medications Shall be Through a DEA Approved Reverse Distributor.

Unusable and expired controlled substances shall be disposed of with a DEA approved Reverse Distributor in accordance with Procedure #412

8. All Controlled Substances Shall Be Secured

- a. Controlled medications stored for ambulance restock at Station 21-1 shall be double locked at all times in the metal controlled medication safe. Each lock shall have a different key.
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- e. In the event of theft, loss, or diversion of any controlled medication, the person discovering the loss shall, notify the MSO or the Fire Chief immediately by verbal or written notification. If the discrepancy cannot be resolved, local law enforcement will be notified and a written report along with a completed DEA-106 form will be submitted to the MPD.

Approved by:

Dennis Long, Commissioner

Fred H. Hill, Commissioner

Thomas L. Downer, Commissioner

Attest: [REDACTED] District Secretary

Date Signed: _____

**PACIFIC COUNTY FIRE DISTRICT 1
POLICY AND PROCEDURES MANUAL**

PROCEDURES – EMS

PRO #412

Subject: **Administering, Securing, and Destroying Controlled Substances**

Effective Date: **May 9, 2006**

**Revised: March 1, 2016
August 15, 2023**

Page 1 of 5

Approved By:

This procedure will outline how to acquire, maintain, and secure controlled substances in compliance with State and Federal Controlled Substances Acts and State rules.

Procurement, Inventory and Dispensing for Restock of Controlled Medications by Pacific County Fire District 1 (PCFD1)

Action By

Action

Medical Services Officer (MSO)

1. Contacts Medical Program Director (MPD) and requests a completed DEA-222 form for needed Schedule II Medications. The completed and signed DEA-222 form shall be delivered to the MSO from the MPD.
2. Sends the DEA-222 form to BoundTree Medical to be filled by the Pharmacist, and directly ship the medications to PCFD1.
3. Contacts the MPD when Schedule IV Medications are to be purchased. Orders the schedule IV medications from Boundtree Medical
4. PCFD1 MSO shall receive Schedule II and/or Schedule IV medication(s) at Pacific County Fire District 31 Administration Office by courier.
5. Logs the received Controlled Medications into inventory at PCFD 1.
6. Places Controlled Medications into double locked safe and locks both doors.
7. Files the Controlled Medication Purchase Receipt in the Controlled Medication file in the PCFD1 office.

8. Shall keep a Controlled Medication Register for purchases, dispersals, and inventories of all Controlled Medications. The register will be a book with a sewn binding, so that pages cannot be removed without being evident.
9. Shall receive a completed “Administration/ Destruction of Controlled Medication” form from paramedics and dispense the appropriate medication and amount of the Controlled Medication for restocking the Advanced Life Support to a paramedic. The “Administration/Destruction of Controlled Medication” form, along with a copy of the MIR, shall be placed in the Controlled Medication file in the PCFD1 office.
10. Shall record; the restock date, incident date, incident number, patient’s name, the medication and the amount of medication dispensed, signature of the person dispensing, and the signature of the person receiving the medication in the Register.
11. Shall perform a physical inventory of Controlled Medications for the Register each time a medication has been dispensed for restock.
12. Reports any inventory discrepancies immediately to the Fire Chief. If discrepancies cannot be resolved, the MPD and local law enforcement will be contacted immediately.

Daily Verification of Controlled Substance in Advanced Life Support Units**Paramedic**

1. Verifies that tag is intact.
2. Verifies tag number.
3. Verifies the amount of each Controlled Medication on each Advanced Life Support Unit is; 6 each - 100 microgram (µgm) Fentanyl, 6 each - 10 milligram (mg) Morphine, 4 each – 5 (mg) Midazolam

4. Verifies the medication box number coincides with the “Ambulance Controlled Medication Use” form accompanying it.
5. Records appropriate information on “Ambulance Controlled Medication Daily Inventory” form with paramedic going off-duty as a witness.
6. Resolves any discrepancies immediately before paramedic going off-duty leaves shift.
7. Reports all discrepancies to Medical Services Officer immediately who will investigate the discrepancy, if it cannot be resolved by the paramedics.
8. Locks Controlled Medication box.

Documenting Administration and Restocking of Controlled Substances

Paramedic

1. Administers controlled substance per protocol.
2. Documents the drug, route of administration, amount, ordering physician, administering paramedic, and receiving hospital on the MIR run sheet.
3. Relocks and retags the Controlled Medication box.
4. Records appropriate information on the “Ambulance Controlled Medication Use” form. The form will contain the following information; date (month, day, and year), Controlled Medication used, patient’s last name, tag number broken, new tag number placed, reason for tag change, signature of administering paramedic, and signature of a witness.
5. Records; incident number, incident date, patient name, medication used, ordering physician or standing orders, amount of medication used, amount of medication destroyed, signature of person who witnesses medication being destroyed. (Witness of destroyed medication should be a nurse or

- physician at the receiving hospital.) on the
- “Administration/Destruction of Controlled Medication” form. (One form for each medication used.) Leave the restock date blank.
6. Presents the “Administration/Destruction of Controlled Medication” form, along with a copy of the MIR to the MSO for the replacement of the medication. Fills in the restock date.
 7. Signs the Controlled Medication Register as to having received the medication.
 8. Securely locks received medication(s) in Controlled Medication box with new tag placed and documents using “Controlled Substance Use” form.
 9. To restock Advanced Life Support Units at Station 21-2, an on-duty paramedic at Station 21-1 shall receive and sign for the needed medication(s) from the MSO at Station 21-1.
 10. The paramedic having signed for the medication(s) will meet at a prearranged place, as soon as is possible with, the paramedic from Station 21-2.
 11. Both paramedics will restock the medication(s) on the Advanced Life Support Unit from Station 21-2, using the “Ambulance Controlled Medication Use” to record the reason for tag change.

Destroying Outdated Controlled Medications

Paramedic

1. Outdated Controlled Medications shall be locked and tagged in the Advanced Life Support Controlled Medication box, until such time as the MSO is present.
2. Delivers outdated controlled medications to the MSO for exchange.
3. Replaces medications in the Advanced Life Support Unit Controlled Medication box

4. Securely locks received medication Controlled Medication box with new tag place and documented using Controlled Substance Usage Form.
- Medical Services Officer (MSO) 5. Records the outdated controlled medications for communication to an approved reverse distributor (PSI Industries Inc.). The reverse distributor issues a completed DEA-222 for the expired controlled medications. The MSO packages and ships the outdated controlled medications according to instructions provided by the reverse distributor.
6. Records the outdated controlled medication shipment in the Register. Files the DEA-222 in the Controlled Medication File in the PCFD1 business office.



**COMMISSIONER'S MEETING
AGENDA ITEM INFORMATION**

MEETING DATE: August 15, 2023									
AGENDA ITEM (to be completed by the office):	NEW BUSINESS # 2								
SUBJECT: Mangar Elk Lift Devices									
REQUESTOR: AC WEATHERBY									
<table style="width: 100%; border-collapse: collapse;"><tr><td style="width: 60%;">COST (including tax): (2) Elk Lifting Devices w/case</td><td style="text-align: right;">\$4,043.90</td></tr><tr><td style="text-align: center;">Tax</td><td style="text-align: right;">\$ 327.56</td></tr><tr><td style="text-align: center;">Shipping</td><td style="text-align: right;">\$ 60.00</td></tr><tr><td style="text-align: center;">Total</td><td style="text-align: right;">\$4,431.46</td></tr></table>		COST (including tax): (2) Elk Lifting Devices w/case	\$4,043.90	Tax	\$ 327.56	Shipping	\$ 60.00	Total	\$4,431.46
COST (including tax): (2) Elk Lifting Devices w/case	\$4,043.90								
Tax	\$ 327.56								
Shipping	\$ 60.00								
Total	\$4,431.46								
<p>SUMMARY:</p> <p>PCFD 1 has researched these ELK lift devices before and found they have a use in lifting patients from the floor to seated positions. ELK lifting devices can reduce back strain/sprain lifting injuries. ELK lifting devices were identified in the PCFD1 2023 Safety Improvement Plan with L & I. The FIIRE grant application was denied that included ELK lifting devices purchase.</p>									
<p>RECOMMENDATION:</p> <p>I recommend purchasing the ELK lifting device for two ambulances this year for a total cost of \$ 4,431.46 from Phase Patient Handling and Safety Experts (Binder Lift Inc.)</p>									



Patient Handling and Safety Experts
Binder Lift Inc dba PHASE

963 Blue Lake Ln
Bigfork, MT 59911
United States
855-239-5438
Orders@phaseintl.com

Bill To

Pacific County Fire District 1
PO Box 890
Ocean Park, WA 98640
United States

Ship To

Brad W Weatherby
Pacific County Fire District 1
26110 Ridge Ave.
Ocean Park, WA 98640
+13606654451
weatherby@pcfd1.org

Reference: 20230608-121921077
Quote created: June 8, 2023
Quote expires: December 5, 2023

Products & Services

Item & Description	Quantity	Unit Price	Total
ELK-24-RS Mangar Elk with Airflo 24 Compressor	2	\$1,852.00	\$3,704.00
ELK-BG-RS The Mangar ELK Storage Bag accommodates the Mangar ELK Lifting Cushion with Airflo 24 Compressor, along with additional cables. Dimensions: 12" H x 24" W x 15" D	2	\$169.95	\$339.90

Subtotals

One-time subtotal	\$4,043.90
-------------------	------------

Other Fees

Shipping	\$60.00
----------	---------

Total	\$4,103.90
--------------	-------------------

Purchase terms

Questions? Contact me



Dylan Browning
Business Development Manager - Western
dylan@binderlift.com
+14065793184

 > Online Store > Safe Patient Lifting > ELK Lifting Cushion + Airflo 24 >



ELK Lifting Cushion + Airflo 24

★★★★★ 5 customer reviews

SKU: MPCA070400

Categories: Safe Patient Lifting

The ELK is a compact, battery powered lifting cushion.

If someone falls over and they can shuffle on to the cushion or be rolled on from the recovery position and assisted to sit upright then the Elk can then be inflated at the touch of a button with someone supporting the individual from behind to bring them to a raise seated position ready to stand.

This product includes the Airflo 24 compressor.

[...] [Read more](#)

PRODUCT DESCRIPTION



The ELK is a compact, battery powered lifting cushion.

If someone falls over they can shuffle to the cushion, The ELK can be at the end of the day. Once the lift is complete, the ELK can be deflated, folded up and stored away tidily.

- Designed to be used with the help of a carer the *ELK emergency lifting cushion* can be used in the tightest of spaces.
- Lifts up to 980 lbs (450 kg)
- Portable – weighs just 8lbs and folds up for easy carrying
- Applicable for any age
- Simple to use
- Minimizing *moving and handling risk* – protects carers' backs
- Suitable for indoor and outdoor use
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**COMMISSIONER'S MEETING
AGENDA ITEM INFORMATION**

MEETING DATE: August 15, 2023
AGENDA ITEM (to be completed by the office): NEW BUSINESS # 3
SUBJECT: Rotary Phase converter installation
REQUESTOR: AC WEATHERBY
COST (including tax): \$ 3,497.28
SUMMARY: PCFD1 purchased a rotary phase converter to provide required electrical phase to column lift jacks for the mechanic. Approximately \$1,500 remained from original purchase authorization for installation. I have contacted Ford Electric, Electrical Specialties Inc, Wadsworth and Evers Electric. This is the only quote received. It is over the amount previously authorized by the board.
RECOMMENDATION: I recommend authorizing the installation of the rotary phase converter by Ford Electric in the amount of \$3,497.

FORD ELECTRIC COMPANY, INC.

SAME FAMILY BUSINESS "SINCE 1944"

WASHINGTON STATE ELECTRICAL CONTRACTORS LICENSE # FORDECI558LN

JOB NAME:

PCFD#1 - ROTARY PHASE CONVERTER

JOB QUOTE DESCRIPTION:

INSTALL / REPAIR / REPLACE ELECTRICAL FOR
ROTARY PHASE CONVERTER IN MECHANIC
SHOP.

FROM: FORD ELECTRIC CO., INC.
PO BOX 206, 105 3RD ST SE
LONG BEACH, WA 98631

TEL: 360-642-2137
FAX: 360-642-3573
EMAIL: ford.electric.inc@gmail.com

TO: PACIFIC COUNTY FIRE DISTRICT #1
PO BOX 890
OCEAN PARK WA 98640

JOB SITE: NICK HALDEMAN
26109 RIDGE AVE
OCEAN PARK, WA 98631

TEL: 360-665-4451
EMAIL: WEATHERBY@PCFD1.ORG

EMAIL: HALDEMAN@PCFD1.ORG

WE ARE PLEASED TO PROVIDE THE FOLLOWING QUOTE ON TODAYS DATE OF:

6-Jul-23

PRICE BREAKDOWN

Down payment on LABOR & MATERIALS amount only.

Labor & Materials:	\$ 3,137.83
Permit:	\$ 97.40
Tax:	\$ 262.05
Grand Total:	\$ 3,497.28

Please note: When Applicable, Additional Freight charges may apply.

Terms of Payment: 50% Due Prior to start,
50% DUE DAY OF COMPLETION.

DOWN PAYMENT
AMOUNT DUE

\$1,568.92

Payment Methods: Check or Money Order Only Please (no credit card payments)

EST. START DATE:

0

QUOTE AGREEMENTS & TERMS:

This quote includes material & labor per print or other information provided by owner or contractor (see attached sheet). All material is guaranteed to be as specified. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will void this quote agreement. The job will then be billed as time & materials (Unless otherwise agreed upon via written contract). All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado & other necessary insurance. Our workers are fully covered by workman's compensation insurance. Full payment due 15 days from invoice date. Accounts not paid within 15 days of the date of the invoice are subject to a 1.5% monthly compounding finance charge. The only accepted payment methods are check or money order.



Gene Ford, President

Note: This quote is valid for 14 days from the above date unless otherwise advised to you in writing by Ford Electric.

ACCEPTANCE OF PROPOSAL:

By signing below I am agreeing to the above Quote Agreements & Terms and the specified payment listed above will be made as outlined above. My signature below also verifies that I am in agreement with the above labor & materials costs and hereby accept the material list, specifications and conditions Ford Electric has set forth. I hereby authorize Ford Electric to do the work as listed above.

Date of Acceptance: _____

Customer Signature

Customer Signature

CHIEF'S REPORT

August 15, 2023

Station 21-1

1. Personnel Information

- a. Volunteer
 - i. D/C Archer report.
- b. Career
 - i. Firefighter/Paramedic Josh Bobo started working days at the beginning of the month. He is scheduled to work day shift through the end of August, before being assigned to a shift.
 - ii. One new Part-time Firefighter/EMT is awaiting his medical-physical, and then will start shortly thereafter.
- c. Career - Staffing
 - i. Full-time / Part-time firefighter recruitment is on-going, along with Single Role Paramedic Recruitment.
 - ii. Currently, there are two openings for Single Role Paramedic, and five openings for Part-time firefighters.
 - iii. The Fire District has received two applications in the past couple of days for Firefighter/Paramedic

2. Intra-agency

- a. Labor-Management
 - i. On August 9th, the LM committee met to discuss.
 - 1. Workflow in the duty office
 - 2. Cancer prevention screening
 - 3. Administrative accounting functions
- b. Facilities / Apparatus / Equipment
 - i. A/C DeConto is working on in-service training with personnel.
 - ii. T2131 should have the pump casing replaced, pump tested, and placed back in service before the end of the week.
 - iii. The new ambulance approved by the Board in February, with an 18-month delivery date, has been amended to include a speedier delivery date. Braun has reported that the ambulance will be ready for delivery at the end of January 2024.

3. Interfacility transfers

- a. January 1 – August 14, 2023
 - i. Out-of-town = 21 (17% success)
 - ii. Turned down (OOT only) = 103
 - iii. Local = 86

4. Inter-agency

- a. WA EMD/FEMA
 - i. I attend the kick-off meeting for the THIRA (Threat Hazard and Risk Analysis) evaluation on August 1st. This process is required to support the County's CEMP and HMP.
- b. State Parks / Department of Natural Resources / USFW
 - i. Nothing new to report
- c. PACCOM/PCEMA/PCSO/DCD/DPW
 - i. PACCOM adopted the '24 budget to include a capital expenditure to improve the communication infrastructure.
- d. Ocean Beach Hospital / Pacific County Health Department

- i. Nothing new to report.
- e. Other Fire Agencies
 - i. The County Fire Chief's meeting was cancelled for this month.
- f. Other Community
 - i. The OP Chamber is trying to get a workgroup together to reinstate the 4th of July parade. They have asked the District to participate in that workgroup.

Staff Reports - A/C Weatherby (SL); A/C DeConto; D/C Archer; Pub. Ed. Coord. Karvia

July 2023 Call Totals

- 1. Total Calls = 267
 - a. Fire = 56
 - b. EMS = 211
 - c. Patients Transported = 143
 - d. Major Incidents:
 - July 2 – Structure fire; Ocean Park
 - July 4 – Brush fire; Seaview
 - July 22 – Structure fire; Seaview
- 2023 YTD Total – 1514; (2022 YTD – 1811)**

Good of the Order

PACIFIC COUNTY FIRE DISTRICT 1 STATISTICS – 2023

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL	%
FIRE	19	14	12	20	25	23	56						169	11.2%
Building	3	1	0	0	3	0	3						10	
Grass/Brush	0	0	0	0	2	3	8						13	
Vehicle/RV/Boat	2	2	0	2	0	2	5						13	
Rescue/Extrication	0	0	0	0	1	0	2						3	
HazMat	0	0	0	1	0	0	0						1	
Alarm	9	0	6	6	7	3	6						37	
Hazardous Cond.	1	1	1	1	0	0	9						13	
Complaint/Other	4	10	5	10	12	15	23						79	
EMS	172	156	179	187	228	212	211						1345	88.8%
Assist Only	23	22	17	24	32	34	16						168	
Treat/No Transport	36	37	44	46	52	34	51						300	
Treat/Transport	91	75	94	94	120	114	125						713	
MVC	6	9	13	10	12	12	3						65	
IFT Tx (OOT)	1	3	2	2	3	6	2						19	
IFT Tx (Local)	15	10	9	11	9	12	14						80	
Total Transported	106	94	110	111	135	138	143						837	
Total FIRE/EMS	191	170	191	207	253	235	267						1514	
ZONE RESPONSE														
1 – NP	34	26	24	35	45	36	33						233	15.4%
2 - OP	97	84	102	103	129	118	145						778	51.4%
3 - MW	9	20	20	17	24	18	22						130	8.6%
4 – SOUTH	34	26	34	38	40	44	46						262	17.3%
Cape D.S.P.	0	1	0	0	1	0	2						4	0.3%
M/A – LB	1	0	0	1	0	1	0						3	0.2%
M/A – IL	0	0	0	0	1	0	1						2	0.1%
M/A- FD2	0	0	0	0	0	0	1						1	0
OBH	16	13	10	13	12	17	17						98	6.5%
Other	0	0	1	0	1	1	0						3	0.2%
EXCESS														
St. 2 cover St. 1	11	9	16	16	20	13	12						97	
St. 1 cover St. 2	1	0	1	0	2	3	4						11	
Concurrent (2)	16	18	20	26	29	21	24						154	
Concurrent (3 or <)	3	4	4	5	7	6	5						34	

Assistant Chief of Operations & Training

Report to the Commissioners

15 August, 2023

Operations

Pumper/Tender

Happy to report that the mechanical issues have been solved.

In-Service training has been going well this week with just about half the membership trained so far. Scheduled to finish training this week.

This Friday we will be switching equipment over from E2123 and E2122 and placing the apparatus in-service. At this Monday's drill night, we will hold a second volunteer member in-service training and hold a "push-

Rod Run

Attended the second and final meeting with local law enforcement. Most of the conversation was LE concerned. I was asked about Fire District Concerns or comments. I spoke of my concerns with access to the field for emergencies and lanes of travel down Sandridge and Bay Ave. LE stated that they would work with DPW to ensure that access points to the field and lanes of travel were kept open.

New Hire

Duty crews have been extremely helpful with fire training and onboarding of our newest hire. The help is very much appreciated.

Training

Training Hours

The membership logged a total of 274:55 hours of training in July focused mainly on water supply.

Monthly Training and Gym Day

Training last month was focused on water supply. The crews have been training on taking hydrants, establishing tender to pumper connections and tender operations.

Gym day for July was successful and focused on water supply officer responsibilities, drafting, porta-tank set up, taking a hydrant, and supplying a pumper from a tender.

Live Fire Training

We have reserved the CCC MERTS Live Fire Training Facility for August 30th. Approx 12 members are currently signed up to participate.

My Professional Development

Confirmation email received from the National Fire Academy. I will be attending the "New Executive Chief Officer" class September 16-23 in Emmitsburg, Maryland.

I have enrolled and been accepted into the Bachelors of Fire Administration Degree program at EOU. Will be starting with one class this fall.

DC Archer Board Report

August 15, 2023

Volunteer Recruitment

- 4 volunteers in orientation process (2 support, 2 FF). Two resignations (1 support, 1 FF)

Volunteer Activity 1413 (June)

Name	Incident Hours	Training Hours	Event Hours
Anderson, Michelle			4
Bellinger, Steve	2.75	6	
Clark, Brooklynn	1.25	9.5	
Davis, Brian	.75	2	
Davis, Dakota		2	
Demaray, Mande		3	
Earls, Chris		4	
Hazen, Ericka	1.5	6	
Holmes, Greg	.5	2	
Karvia, Lani		4	
Knutzen, Doug	2.5	4	
Schatz, Richard	24.75	7.5	
Starks, Tyler	1.25	10	
Thomas, Delano	12.5	1	
Tobin, Dave	2.5	2	
Wait, Harley	2.25	12	4
April Totals	52.5 Hours	75 Hours	8 Hours

Events

-Pro Rodeo on July 29 and 30, EMS standby provided.

-July 17 Joint training "Movie Night" at the Neptune theater, approx. 40 firefighters attended. "The Call we Carry" documentary of 4 Tacoma firefighters that confront PTSD and share their experience.



Public Education Coordinator Report

June 26, 2023



Public Education Commissioners Report for the Month of July 18 – August 15, 2023

○ Projects

- The Safety Fair has been scheduled to take place on September 2nd, starting at 11:00 A.M. and concluding at 3:00 P.M. The event venue will be the Long Beach Fire Station, located at 701 Washington Ave N. In relation to promoting the Safety Fair, in order to promote the Safety Fair, I participated in a radio interview on August 11th with Scott McDougle, hosted by Johnny Manson with Timber Country 94.7 in Aberdeen.

2023 year to date

Month	Home Safety	Car Seats	Lock Box	Alexa	Address Post	CPR Classes
January	4	0	3	2	2	2
February	5	0	2	1	7	2
March	8	3	5	0	8	4
April	6	2	6	0	8	3
May	4		2	3	5	1
June	6	3	5	0	5	2
July	5	1	3	1	5	1
August						
September						
October						