

Pacific County Fire Protection District 1
Regular Commissioner's Meeting
February 20, 2024 – 3:00 P.M.
Station 21-1, Ocean Park



AGENDA

Establish Quorum/Call Meeting to Order/Pledge of Allegiance

Executive Session for Board for Volunteer FF Monthly Meeting

Consent Agenda (Items that need approval and signatures.)

1. Minutes of Regular Commissioner's Meeting held on January 16th, 2024
2. January 25th, 2024, 4th week expenses for a total of \$304,484.96
3. February 20th, 2024 regular expenses for a total of \$310,731.43, not including Jack's Country Store
 - a. Accounts Payable: \$32,742.23
 - b. Payroll: \$277,989.20

Jack's Country Store: Needs Approval

1. Jack's February 20th, 2024 expenses for a total of \$241.00

Guests and Public Comments

Guests:

Public Comments:

Please introduce yourself and your purpose in attending the meeting.

Presentations and Special Events: None

Secretary's Report

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, January 2024
3. 2024 Cash Flow Statement
4. 2024 Cash Flow Projection
5. Systems Design Collection Statistics

Calendar Items and Upcoming Events

1. March 19th, 2024 – Regular Commissioner's Meeting, Station 21-1, 3:00 P.M.

Correspondence: None

Old Business:

1. Brush Truck Repair: Needs Approval

New Business:

1. Contract Documents for 168th Property
2. Levy Lid Lift Discussion

Pacific County Fire Protection District 1
Regular Commissioner's Meeting
February 20, 2024 – 3:00 P.M.
Station 21-1, Ocean Park



District Chief's Report

1. AC Weatherby's Report
2. AC DeConto's Report
3. Pub Ed Coordinator Karvia's Report

Commissioner's Reports

1. Tom Downer
2. Fred Hill
3. Dennis Long

Personnel Information:

Good of the Order:

Executive Session:

Adjourn Meeting by Chairman

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JANUARY 16, 2024**



Commissioner Hill established that a quorum was present and called the meeting to order at 15:00. The meeting was held at Station 1, located at 26109 Ridge Avenue, Ocean Park, WA 98640. Attendance at the meeting included:

Commissioner Fred Hill
Commissioner Tom Downer (via phone)
Commissioner Dennis Long
Fire Chief Jacob Brundage
Assistant Chief Brad Weatherby
Assistant Chief Mike DeConto

Captain Nick Haldeman
Firefighter/Paramedic Marco Palma
Firefighter/Paramedic Spencer Johnston
Support Volunteer Rondie White
Pub Ed Coordinator Lani Karvia
District Secretary

Commissioner Long made a motion to appoint Fred Hill as Chairman of the Board of Commissioners for Pacific County Fire District #1 for 2024, seconded by Commissioner Downer. Motion carried.

Commissioner Downer made a motion to appoint Dennis Long as Vice Chair of the Board of Commissioners for Pacific County Fire District #1 for 2024, seconded by Commissioner Hill. Motion carried.

Commissioner Hill called for an Executive Session at 15:01 for Pension and Relief Board meeting. Regular session resumed at 15:02.

Consent Agenda

1. Minutes of Regular Commissioner's Meeting held on December 19th, 2023
2. December 27th 2023 4th week expenses for a total of \$24,738.11
3. January 1st, 2024 13th month expenses for a total of \$46,481.60, not including Jack's Country Store
 - a. Accounts Payable: \$11,938.97
 - b. Payroll: \$34,542.63
4. January 16th, 2024 regular expenses for a total of \$237,719.53, not including Jack's Country Store
 - a. Accounts Payable: \$27,023.99
 - b. Payroll: \$210,695.54

Commissioner Long stated that there was an error in the minutes. The motion for the approval of the Jack's Country Store expenses needs to be corrected.

Commissioner Long made a motion to approve the consent agenda with changes, seconded by Commissioner Downer.

Motion carried.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JANUARY 16, 2024**



Jack's Country Store

1. Jack's 13th Month January 1st, 2024 expenses for a total of \$170.83

Commissioner Long made a motion to approve the expenses for Jack's Country Store, seconded by Commissioner Hill. Commissioner Downer abstained. Motion carried.

Guests and Public Comments:

Chief Brundage introduced new Support Team member Rondie White to the Board of Commissioners. He informed that she has been helping in our support division for several months.

Presentations and Special Events: None

Secretary's Report: (Report Attached)

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, December 2023
3. 2022 Cash Flow Statement
4. 2022 Cash Flow Projection
5. Systems Design Collection Statistics

Calendar Items and Upcoming Events

1. February 20th, 2024 – Regular Commissioner's Meeting, Station 21-1, 3:00 p.m.

Correspondence: None

Old Business: None

New Business:

1. Resolution 2024-01 – Authorizing Any Commissioner to Serve as a Volunteer Firefighter
Commissioner Downer made a motion to approve Resolution 2024-01 – Authorizing Any Commissioner to Serve as a Volunteer Firefighter, seconded by Commissioner Long. Motion carried.

2. Resolution 2024-02 – 2022 EMS Levy Write-Offs
Commissioner Long made a motion to approve Resolution 2024-02 – 2023 EMS Levy Write-Offs, seconded by Commissioner Downer. Motion carried.

3. Ilwaco Transfer Discussion

Chief Brundage informed that he and Chief Archer from Ilwaco had a meeting to discuss this topic. There are a few details of this agreement that are non-negotiable. Ilwaco is not licensed for ALS transport, and we will not sign an agreement allowing them to have our ALS transfers. They can take our BLS transfers only. We will pay them \$200 per call so that they will write-off the out-of-pocket expenses of our citizens. This will ensure that our citizens will not receive hyper inflated bills. There will also be no surcharge tacked onto the bill, and they will not send our citizens to collections. They will also be required to report how many transfers of ours they are taking. Ilwaco is willing to do the work of transfers that will take our crew out of service for an extended amount of time. Chief Brundage

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JANUARY 16, 2024**



stated that he would like legal to look over

the terms of the agreement.

Commissioner Long made a motion to approve the legal preparation of the interlocal agreement between PCFD1 and Ilwaco Fire, seconded by Commissioner Downer. Motion carried.

4. Purchase of Tires for Truck 21-71

Commissioner Hill made a motion to approve the purchase of tires for Truck 21-71, seconded by Commissioner Downer. Motion carried.

5. Ladder Truck Repair

Commissioner Hill made a motion to approve the cost of the ladder truck repair, seconded by Commissioner Long. Motion carried.

6. Brush Truck Repair

AC Weatherby informed that the mechanics found metal filings in the oil and discovered that the cam has disintegrated. Tom recommended hiring a company to do this work due to the lack of proper tools. The truck will need to be towed to Peterson in Hillsboro as well.

The District Secretary stated that the total on the cover sheet includes the known repair, tax for that service, and the tow.

Commissioner Hill made a motion to approve purchases to repair the brush truck, seconded by Commissioner Long. Motion carried.

7. 2023 Year in Review

Chief Brundage gave a presentation on 2023 call statistics. See attached presentation slides.

District Chief's Report: See Attached Report

1. AC Weatherby's Report –

- a. He informed that the septic/well inspection has been done at the 168th property. A septic drain field can be built in buffer areas. The company recommends a 4-bedroom pressure system at a minimum. If we choose this route, we will have to obtain permits to dig. Once this is complete, we have 6 years to hook the system up, or it's subject to another review.

Discussion ensued regarding the possibility of an RV or a job site trailer being placed on the property to utilize a septic system.

AC Weatherby asked if the Board wants him to move forward with a complete septic evaluation.

Commissioner Long stated that if it not our intent to put a dwelling on the property at this time it seems like a large expense.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
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AC Weatherby stated that we started this project so that we don't lose any usable space due to wetland boundaries. It is important to get the property fenced to establish boundaries. He stated that he doesn't know if putting in a \$30,000 septic is the best way to go at this point based off of District plans.

Commissioner Long informed that this is why he is reluctant to support the installation of a septic system at this time.

- b. He contacted Rob Waltemate regarding the Conex box training structure configuration so that those plans are ready to go.
 - c. The radio frequency coordinator detected 3 frequencies that would work for us. 1 is currently licensed to the City of Longview. A letter was sent to them; we are required to notify them of our intent to use the frequency and go through a communication process. After all attempts of correspondence with no response, it will be assumed that they will allow us to use the frequency. This process was started today.
 - d. We will pick-up on our new ambulance on January 26th.
2. AC DeConto's Report – See attached.
 3. DC Archer's Report – See attached.
 4. Pub Ed Coordinator Karvia's report – See attached.

Commissioner's Reports

1. Tom Downer – None.
2. Fred Hill – None.
3. Dennis Long – Nothing to report, but Happy New Year.

Personnel Information: None

Good of the Order:

Chief Brundage stated that the meeting room has been overhauled, and the new AV system was acquired due to a grant. Kudos to all involved in the project. Two community groups have used the room and have noticed and liked the changes.

Executive Session:

Commissioner Hill called for an Executive Session lasting approximately 5 minutes for a discussion regarding personnel matters at 16:01. Chief Brundage was in attendance for the entire session. Regular session resumed at 16:05. No decisions were made.

Meeting adjourned at 16:05.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JANUARY 16, 2024**



FRED H. HILL, Commissioner

THOMAS L. DOWNER, Commissioner

Attest:

DENNIS A. LONG, Commissioner

District Secretary

1/25/24 4TH WEEK VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 10:42:08 Date: 01/25/2024

01/25/2024 To: 01/25/2024

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
117	01/25/2024	Claims	1	27207	ACTIVE ENTERPRISES INC	1,396.29	ST1 PROPANE; WATER HEATER INSTALL, BOSCH WATER HEATER; ST1 PROPANE
118	01/25/2024	Claims	1	27208	AIRGAS USA, LLC	222.36	MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED; OXYGEN; OXYGEN
119	01/25/2024	Claims	1	27209	ARAMARK	72.24	1/23 LINEN SERVICE
120	01/25/2024	Claims	1	27210	ASTORIA FORD, INC.	127.74	RESISTOR ASY - #4310; BRAKE REPAIR KIT - #4310
121	01/25/2024	Claims	1	27211	BANK OF THE PACIFIC VISA - 1303	786.33	JB DECEMBER CREDIT CARD CHARGES
122	01/25/2024	Claims	1	27212	BANK OF THE PACIFIC VISA - 8379	1,849.63	LK DECEMBER CREDIT CARD CHARGES
123	01/25/2024	Claims	1	27213	BOUND TREE MEDICAL, LLC	133.99	MEDICAL SUPPLIES - NOT TAXED
124	01/25/2024	Claims	1	27214	BRAUN NORTHWEST INC	246,327.47	2024 NORTH STAR AMBULANCE ON A 2023 FORD F350 CHASSIS - #1612
125	01/25/2024	Claims	1	27215	DMT AUTO PARTS, INC.	1,336.80	GREASE GUN - #0514; DUAL ADHESIVE SYSTEM - #5280; GR HOSE - #0514; BATTER, CORE DEPOSIT - #9649; BRAKE CHAMBER, AIR FILTER - #3085; AIR FILTER - #8775; ALTERNATOR - #4614; CORE DEPOSIT RETURN; BATTERY
126	01/25/2024	Claims	1	27216	ELECTION RESERVE FUND NO. 117	3,982.91	2023 ELECTION SHARED COSTS
127	01/25/2024	Claims	1	27217	ENDURIS WASHINGTON	1,000.00	CLAIM #C10637 DEDUCTIBLE
128	01/25/2024	Claims	1	27218	EOU STUDENT ACCOUNTS	988.80	MICHAEL DECONTO - REGISTRATION TUITION
129	01/25/2024	Claims	1	27219	GIBBS & OLSON	2,890.50	168TH PROPERTY PROFESSIONAL FEES
130	01/25/2024	Claims	1	27220	IMSA - FREQUENCY COORD. BILLING OFFICE	1,200.00	FREQUENCY COORDINATION FEES
131	01/25/2024	Claims	1	27221	NORTH BEACH WATER	165.24	ST1D WATER; ST1 WATER
132	01/25/2024	Claims	1	27222	NORTHWEST SAFETY CLEAN	114.74	TURNOUT CLEANING/REPAIRS
133	01/25/2024	Claims	1	27223	OKIES THRIFTWAY	297.15	FOOD FOR 1/20 FF1 LUNCH; FOOD/WATER FOR SUPPORT VAN
134	01/25/2024	Claims	1	27224	ORKIN	556.72	ST1 & ST1D PEST CONTROL SERVICE; ST1 & STD PEST CONTROL SERVICES
135	01/25/2024	Claims	1	27225	PACIFIC NW PROPANE SERVICES	318.36	SERVICE CALL - WATER DRAIN VALVE LEAKING/NEEDING REPLACED; REPAIR GAS PIPING CRUSHED BY FIRE TRUCK
136	01/25/2024	Claims	1	27226	PUD #2 OF PACIFIC COUNTY	895.11	ST3 ELECTRICITY; ST3 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY
137	01/25/2024	Claims	1	27227	ROB'S CABINETS & DESIGN	513.48	AGREEMENT TO DRAFT FLOOR PLAN FOR STORAGE CONTAINER BUILDING
138	01/25/2024	Claims	1	27228	SHOP N KART (SID'S)	15.99	COFFEE
139	01/25/2024	Claims	1	27229	STERICYCLE INC.	53.37	MEDICAL WASTE SERVICE
140	01/25/2024	Claims	1	27230	SYSTEMS DESIGN WEST, LLC.	2,805.67	EMS BILLING FOR DECEMBER
141	01/25/2024	Claims	1	27231	U.S. BANK EQUIPMENT FINANCE	4,280.57	ZOLL MONITORS PAYMENT
142	01/25/2024	Claims	1	27232	VERIZON WIRELESS ACCT. 242204341-00001	477.42	MDCs/WIRELESS ACCESS

1/25/24 4TH WEEK VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 10:42:08 Date: 01/25/2024

01/25/2024 To: 01/25/2024

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
143	01/25/2024	Claims	1	27233	VERIZON WIRELESS ACCT. 342204208-00001	40.01	MDC WIRELESS ACCESS
144	01/25/2024	Claims	1	27234	WESTLAKE HARDWARE	23.80	ROCK SALT FOR ICE
145	01/25/2024	Claims	1	27235	WILLAPA MEDICAL CLINIC	135.00	TRIGUEROS FIREFIGHTER PHYSICAL
146	01/25/2024	Payroll	1	27236	TRUSTEED PLANS SERVICE CORP	2,744.63	Pay Cycle(s) 01/31/2024 To 01/31/2024 - DENTAL
147	01/25/2024	Payroll	1	27237	TRUSTEED PLANS SERVICE CORPORATION	28,732.64	Pay Cycle(s) 01/31/2024 To 01/31/2024 - MEDICAL
001 General Fund 651.100						304,484.96	
						304,484.96	Claims: 273,007.69 Payroll: 31,477.27

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____, District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

2/20/2024 REGULAR VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:48:32 Date: 02/15/2024

02/15/2024 To: 02/29/2024

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
162	02/29/2024	Payroll	1	EFT	CORY A BARDONSKI	8,226.99	
163	02/29/2024	Payroll	1	EFT	JOSHUA A BOBO	5,907.31	
164	02/29/2024	Payroll	1	EFT	JACOB M BRUNDAGE	7,989.04	
165	02/29/2024	Payroll	1	EFT	SAMUEL J BURTON	6,087.73	
166	02/29/2024	Payroll	1	EFT	JEFFREY D CLAUSON-HOLLOWAY	5,993.70	
167	02/29/2024	Payroll	1	EFT	NATASHA COZBY	5,552.34	
168	02/29/2024	Payroll	1	EFT	MICHAEL P DECONTO	6,549.61	
169	02/29/2024	Payroll	1	EFT	SCOTT C ELLIOTT	4,724.08	
170	02/29/2024	Payroll	1	EFT	JAMES N GAERLAN	5,814.70	
171	02/29/2024	Payroll	1	EFT	CHARLES S GREEN	4,584.31	
172	02/29/2024	Payroll	1	EFT	NICKOLAS HALDEMAN	5,649.01	
173	02/29/2024	Payroll	1	EFT	TOMMY M HERSEY	5,286.02	
174	02/29/2024	Payroll	1	EFT	SPENCER A JOHNSTON	4,918.63	
175	02/29/2024	Payroll	1	EFT	LANI G KARVIA	3,282.02	
176	02/29/2024	Payroll	1	EFT	DANIEL R KENT	4,460.09	
177	02/29/2024	Payroll	1	EFT	MARK A MCGINNIS	4,876.15	
178	02/29/2024	Payroll	1	EFT	CARLA C MCLEOD	1,234.75	
179	02/29/2024	Payroll	1	EFT	[REDACTED]	4,872.32	
180	02/29/2024	Payroll	1	EFT	CORY J MORRISON	3,400.70	
181	02/29/2024	Payroll	1	EFT	MARCO J PALMA	5,353.56	
182	02/29/2024	Payroll	1	EFT	ANTHONY R PROVENZANO	5,080.18	
183	02/29/2024	Payroll	1	EFT	JOSHUA M RAICHL	5,475.65	
184	02/29/2024	Payroll	1	EFT	TYLER J REYNOLDS	5,133.22	
186	02/29/2024	Payroll	1	EFT	JOSEPH L SCHROEDER	6,432.82	
187	02/29/2024	Payroll	1	EFT	ISAIAH M SMITH	3,985.71	
188	02/29/2024	Payroll	1	EFT	JOHN B WEATHERBY	8,357.24	
189	02/29/2024	Payroll	1	EFT	MICHAEL J WEATHERBY	6,559.46	
190	02/29/2024	Payroll	1	EFT	DAVID L WILLIAMS	5,669.16	
191	02/15/2024	Claims	1	EFT	DOWNER, THOMAS L	161.00	1/16 REGULAR MEETING
192	02/15/2024	Claims	1	EFT	DENNIS LONG	322.00	1/16 REGULAR MEETING; 2/9 PACCOM MEETING
193	02/15/2024	Claims	1	EFT	SECURITY STATE BANK OF WA	14.00	FEBRUARY BANK FEES
194	02/15/2024	Claims	1	EFT	WA STATE DEPT OF REVENUE	277.51	Written From Use Tax Report
195	02/15/2024	Payroll	1	EFT	HRA VEBA	26,000.00	Pay Cycle(s) 02/29/2024 To 02/29/2024 - HRA VEBA
196	02/15/2024	Payroll	1	EFT	INTERNAL REVENUE SERVICE	26,193.61	941 Deposit for Pay Cycle(s) 02/29/2024 - 02/29/2024
197	02/15/2024	Payroll	1	EFT	PACIFIC COUNTY FIRE DIST #1 LOCAL 3999	1,400.00	Pay Cycle(s) 02/29/2024 To 02/29/2024 - DUES
198	02/15/2024	Payroll	1	EFT	STATE OF WASHINGTON	1,396.00	Pay Cycle(s) 02/29/2024 To 02/29/2024 - DECONTO, 2779062; Pay Cycle(s) 02/29/2024 To 02/29/2024 - BARDONSKI, 2803470
199	02/15/2024	Payroll	1	EFT	WA STATE DEPT OF RETIREMENT	37,433.41	Pay Cycle(s) 02/29/2024 To 02/29/2024 - DCDOR; Pay Cycle(s) 02/29/2024 To 02/29/2024 - LEOFF; Pay Cycle(s) 02/29/2024 To 02/29/2024 - PERS 2; Pay Cycle(s) 02/29/2024 To 02/29/2024 - PERS 3; Pay Cycle(s)
185	02/29/2024	Payroll	1	27238	RICHARD SCHATZ	110.82	
200	02/15/2024	Claims	1	27239	ACTIVE ENTERPRISES INC	476.30	ST2 PROPANE; ST1 PROPANE; ST2 PROPANE
201	02/15/2024	Claims	1	27240	AIRGAS USA, LLC	77.29	OXYGEN CYLINDER RENTAL; OXYGEN CYLINDER RENTAL

2/20/2024 REGULAR VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
202	02/15/2024	Claims	1	27241	ARAMARK	252.84	1/16 LINEN SERVICE; 2/6 LINEN SERVICE; 1/30 LINEN SERVICE; CREDIT MEMO; 2/13 LINEN SERVICE
203	02/15/2024	Claims	1	27242	BAILEYS SAW SHOP	23.81	2 OIL FILTERS
204	02/15/2024	Claims	1	27243	BEACH BATTERIES, INC.	482.47	BATTERY - #4614
205	02/15/2024	Claims	1	27244	BOARD FOR VOLUNTEER FIREFIGHTERS	1,388.49	2024 RELIEF PAYMENT; 2023 PENSION PAYMENT
206	02/15/2024	Claims	1	27245	BOUND TREE MEDICAL, LLC	1,145.29	MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - NOT TAXED
207	02/15/2024	Claims	1	27246	CARL'S TOWING SERVICE & REPAIR, INC.	1,238.78	TOW FROM OCEAN PARK TO HILLSBORO
208	02/15/2024	Claims	1	27247	CITY OF LONG BEACH	173.95	ST2 WATER; ST2 WATER
209	02/15/2024	Claims	1	27248	CLATSOP COMMUNITY COLLEGE	30.00	REMAINDER OF BILL FOR FIRE SCHOOL USAGE
210	02/15/2024	Claims	1	27249	MICHAEL P DECONTO	324.85	BREAKFAST FOR FIRE ACADEMY; REISSUE OF WARRANT #26962 DATED ON 10/11/2023, NOTARIZED AFFIDAVIT ON FILE
211	02/15/2024	Claims	1	27250	DMT AUTO PARTS, INC.	376.14	BATTERY - #3085; RETURN, 2 CORE DEPOSITS - #3085; FLUID FILTERS - #9165; FLUID FILTERS - #1434
212	02/15/2024	Claims	1	27251	DRUG SCREENS, INC.	135.00	HESTER URINALYSIS; TRIGUEROS URINALYSIS
213	02/15/2024	Claims	1	27252	EMPLOYMENT SECURITY DEPT.	3,834.88	UNEMPLOYMENT PAYMENT FOR TROTTER, THOMAS
214	02/15/2024	Claims	1	27253	ENDURIS WASHINGTON	700.00	AUTO INSURANCE FOR #1612
215	02/15/2024	Claims	1	27254	EQUIPMENT REPAIR SERVICES	6,890.00	HYDRAULIC CYLINDER REPAIRED X4
216	02/15/2024	Claims	1	27255	EVERGREEN SEPTIC INC.	155.00	ST5 BI-WEEKLY SERVICE
217	02/15/2024	Claims	1	27256	CHARLES S GREEN	250.00	BOOT REIMBURSEMENT
218	02/15/2024	Claims	1	27257	HILL, FRED	483.00	1/16 REGULAR MEETING; 1/12 VOUCHERS; 1/26 VOUCHERS
219	02/15/2024	Claims	1	27258	HUGHES FIRE EQUIPMENT, INC.	105.37	SUPER ADJUSTMOUNT KIT
220	02/15/2024	Claims	1	27259	LANI G KARVIA	372.13	REIMBURSEMENT FOR LUNCH ITEMS FOR FFI ACADEMY; REIMBURSEMENT FOR LUNCH ITEMS FOR FFI ACADEMY
221	02/15/2024	Claims	1	27260	LN CURTIS & SONS	461.49	TOWELETTES, CLEANING SOLUTION
222	02/15/2024	Claims	1	27261	KATHRYN M MENDIOLA	26.79	WATER & GATORADE
223	02/15/2024	Claims	1	27262	NORTHWEST LEADERSHIP SEMINAR	790.00	REGISTRATION FEE FOR DECONTO & HOLLOWAY - 2024 NORTHWEST LEADERSHIP SEMINAR
224	02/15/2024	Claims	1	27263	OKIES THRIFTWAY	109.29	FFI ACADEMY LUNCH ITEMS
225	02/15/2024	Claims	1	27264	OMAN & SONS INC	176.20	SUPPLIES FOR STATION MAINTENANCE; SUPPLIES FOR STATION MAINTENANCE
226	02/15/2024	Claims	1	27265	P & L JOHNSON MECHANICAL	721.06	FURNACE REPAIR - ST2

2/20/2024 REGULAR VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:48:32 Date: 02/15/2024

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
227	02/15/2024	Claims	1	27266	PACIFIC CO. FIRE DIST#1 ADVANCED TRAVEL	1,062.00	PEER SUPPORT PER DIEM - KARVIA; PEER SUPPORT PER DIEM - COLE; PEER SUPPORT PER DIEM - SCHROEDER; PEER SUPPORT PER DIEM - GAERLAN
228	02/15/2024	Claims	1	27267	PACIFIC CO. FIRE DIST#1 PETTY CASH FUND	42.06	POSTAGE FOR LETTER TO CITY OF LONGVIEW; POSTAGE TO IRS, RECORDS REQUEST; POSTAGE FOR AIR SAMPLES; RETURN RECEIPT/CERTIFIED MAIL TO CITY OF LONGVIEW/COWLITZ 911; POSTAGE FOR RECORDS REQUEST
229	02/15/2024	Claims	1	27268	PACIFIC COUNTY TREASURER	321.20	FLOOD TAX; FLOOD TAX; FLOOD TAX; FLOOD TAX; FLOOD TAX; FLOOD TAX; FLOOD TAX; FLOOD TAX; FLOOD TAX; FLOOD TAX; FLOOD TAX; FLOOD TAX; FLOOD TAX
230	02/15/2024	Claims	1	27269	PACIFIC NW PROPANE SERVICES	54.03	REPLACE PART ON BOILER - ST1
231	02/15/2024	Claims	1	27270	PACIFIC OFFICE AUTOMATION	40.91	12-19-1/19 COPY/PRINT FEE
232	02/15/2024	Claims	1	27271	PACIFIC SOLID WASTE DISPOSAL, INC.	25.00	GARBAGE
233	02/15/2024	Claims	1	27272	PENINSULA SANITATION SERVICE, INC.	174.76	ST1 GARBAGE
234	02/15/2024	Claims	1	27273	PENINSULA SANITATION SERVICE, INC.	174.76	ST2 GARBAGE
235	02/15/2024	Claims	1	27274	PUD #2 OF PACIFIC COUNTY	888.36	ST4 ELECTRICITY; ST3 ELECTRICITY; ST3 ELECTRICITY; ST4 ELECTRICITY; ST1 ELECTRICITY; ST1D ELECTRICITY; ST1A ELECTRICITY
236	02/15/2024	Claims	1	27275	SEAVIEW SEWER DISTRICT	319.20	ST2 SEWER; ST2 SEWER
237	02/15/2024	Claims	1	27276	SHOP N KART (SID'S)	11.97	WATER FOR FFI ACADEMY
238	02/15/2024	Claims	1	27277	SILVER STAR TELECOM	1,632.77	ST1, ST2, ST3 TELEPHONE/INTERNET
239	02/15/2024	Claims	1	27278	STERICYCLE INC.	32.32	MEDICAL WASTE SERVICE
240	02/15/2024	Claims	1	27279	U.S. BANK EQUIPMENT FINANCE	4,280.57	FEBRUARY ZOLL MONITOR PAYMENT
241	02/15/2024	Claims	1	27280	US POSTAL SERVICE	188.00	12 MONTHS POST OFFICE BOX FEE
242	02/15/2024	Claims	1	27281	WELLSPRING FAMILY SERVICES EAP	648.18	EAP SERVICE FOR Q1 2024
243	02/15/2024	Claims	1	27282	WESTLAKE HARDWARE	111.48	CLEANING SUPPLIES; SUPPLIES FOR FIRE TRAINING
244	02/15/2024	Claims	1	27283	RONDIE K WHITE	23.96	WATER FOR FFI ACADEMY
245	02/15/2024	Claims	1	27284	WILLAPA MEDICAL CLINIC	125.00	FIREFIGHTER PHYSICAL - HESTER
246	02/15/2024	Claims	1	27285	WIRKKALA CONSTRUCTION	610.77	ST2 GRAVEL
247	02/15/2024	Payroll	1	27286	DIMARTINO ASSOCIATES, INC.	1,654.01	Pay Cycle(s) 02/29/2024 To 02/29/2024 - DISINSFF
248	02/15/2024	Payroll	1	27287	TRUSTEED PLANS SERVICE CORP	2,744.63	Pay Cycle(s) 02/29/2024 To 02/29/2024 - DENTAL
249	02/15/2024	Payroll	1	27288	TRUSTEED PLANS SERVICE CORP	832.58	Pay Cycle(s) 02/29/2024 To 02/29/2024 - DISADMIN
250	02/15/2024	Payroll	1	27289	TRUSTEED PLANS SERVICE CORPORATION	28,732.64	Pay Cycle(s) 02/29/2024 To 02/29/2024 - MEDICAL

2/20/2024 REGULAR VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:48:32 Date: 02/15/2024

02/15/2024 To: 02/29/2024

Page: 4

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
251	02/15/2024	Payroll	1	27290	WA COUNCIL OF POLICE & SHERIFFS	35.00	Pay Cycle(s) 02/29/2024 To 02/29/2024 - DISWACOPS
001 General Fund 651.100						310,731.43	
						310,731.43	Claims: 32,742.23 Payroll: 277,989.20

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____ District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

2/20/2024 JACK'S VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:59:14 Date: 02/15/2024

02/14/2024 To: 02/14/2024

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
252	02/14/2024	Claims	1	27291	JACKS COUNTRY STORE INC	241.00	POWER CORD; POWER CORD; RETURN OF POWER CORD; CABLE FOR MEETING ROOM; ELECTRONIC SUPPLIES FOR MEETING ROOM PROJECT AT ST1; SUPPLIES FOR ST1; COFFEE; CORD FOR MEETING ROOM AT ST1; HARDWARE - #3085; MIC
001 General Fund 651.100						241.00	
						<u>241.00</u>	Claims: 241.00
						241.00	

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____, District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
DISTRICT SECRETARY'S REPORT
FEBRUARY 20, 2024**



FOR THE MONTH ENDING JANUARY 31ST, 2024

REVENUE: \$199,821.84

EXPENDITURES: \$588,856.92

CURRENT CASH POSITION: \$3,137,228.96

ACTIVITIES:

1. All reports have been submitted to be in compliance with our FEMA grants

TREASURER'S REPORT
Fund Totals

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:37:37 Date: 02/14/2024
Page: 1

01/01/2024 To: 01/31/2024

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 651.100	3,511,924.82	199,821.84	588,856.92	3,122,889.74	12,942.88	1,396.34	0.00	3,137,228.96
	3,511,924.82	199,821.84	588,856.92	3,122,889.74	12,942.88	1,396.34	0.00	3,137,228.96

TREASURER'S REPORT

Account Totals

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:37:37 Date: 02/14/2024
Page: 2

01/01/2024 To: 01/31/2024

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 General Fund 651.100	3,507,224.82	199,821.84	588,856.92	3,118,189.74	0.00	14,339.22	3,132,528.96
3 Ambulance Billing BOP	100.00	77,625.94	77,625.94	100.00	0.00	0.00	100.00
4 Petty Cash	100.00	0.00	0.00	100.00	0.00	0.00	100.00
5 Advance Travel	3,000.00	0.00	0.00	3,000.00	0.00	0.00	3,000.00
6 Revolving Checking	1,500.00	140.56	140.56	1,500.00	0.00	0.00	1,500.00
Total Cash:	3,511,924.82	277,588.34	666,623.42	3,122,889.74	0.00	14,339.22	3,137,228.96
	3,511,924.82	277,588.34	666,623.42	3,122,889.74	0.00	14,339.22	3,137,228.96

TREASURER'S REPORT

Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1

01/01/2024 To: 01/31/2024

As Of: 01/31/2024 Date: 02/14/2024
 Time: 14:37:37 Page: 3

Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo
2022	1276	08/16/2022	Claims	1	25998	SUMMIT LAW GROUP	224.00	ACTIVITY THROUGH JUNE 2022
2023	1079	07/13/2023	Claims	1	26781	JORDAN C ROOS	78.24	REFUND FROM JUNE DISABILITY PAYMENT
2023	1256	08/22/2023	Claims	1	26859	JOSHUA A BOBO	15.45	DRIVER REQUEST REIMBURSEMENT
2023	1565	10/11/2023	Claims	1	26962	MICHAEL P DECONTO	259.00	PARKING AT SEATAC FOR NFA CLASS
2024	8	01/01/2024	Claims	1	27162	BAILEYS SAW SHOP	47.61	OIL FILTERS
2024	9	01/01/2024	Claims	1	27163	BOUND TREE MEDICAL, LLC	469.90	MEDICAL SUPPLIES - NOT TAXED
2024	33	01/31/2024	Payroll	1	27186	STEVE L BELLINGER	198.09	
2024	57	01/31/2024	Payroll	1	27188	RICHARD SCHATZ	964.15	
2024	61	01/31/2024	Payroll	1	27190	HARLEY E WAIT	234.10	
2024	120	01/25/2024	Claims	1	27210	ASTORIA FORD, INC.	127.74	RESISTOR ASY - #4310; BRAKE REPAIR KIT - #4310
2024	125	01/25/2024	Claims	1	27215	DMT AUTO PARTS, INC.	1,336.80	GREASE GUN - #0514; DUAL ADHESIVE SYSTEM - #5280; GR HOSE - #0514; BATTER, CORE DEPOSIT - #9649; BRAKE CHAMBER, AIR FILTER - #3085; AIR FILTER - #8775; ALTERNATOR - #4614; CORE DEPOSIT RETURN; BATTERY
2024	130	01/25/2024	Claims	1	27220	IMSA - FREQUENCY COORD. BILLING OFFICE	1,200.00	FREQUENCY COORDINATION FEES
2024	132	01/25/2024	Claims	1	27222	NORTHWEST SAFETY CLEAN	114.74	TURNOUT CLEANING/REPAIRS
2024	134	01/25/2024	Claims	1	27224	ORKIN	556.72	ST1 & ST1D PEST CONTROL SERVICE; ST1 & STD PEST CONTROL SERVICES
2024	135	01/25/2024	Claims	1	27225	PACIFIC NW PROPANE SERVICES	318.36	SERVICE CALL - WATER DRAIN VALVE LEAKING/NEEDING REPLACED; REPAIR GAS PIPING CRUSHED BY FIRE TRUCK
2024	137	01/25/2024	Claims	1	27227	ROB'S CABINETS & DESIGN	513.48	AGREEMENT TO DRAFT FLOOR PLAN FOR STORAGE CONTAINER BUILDING
2024	139	01/25/2024	Claims	1	27229	STERICYCLE INC.	53.37	MEDICAL WASTE SERVICE
2024	140	01/25/2024	Claims	1	27230	SYSTEMS DESIGN WEST, LLC.	2,805.67	EMS BILLING FOR DECEMBER
2024	141	01/25/2024	Claims	1	27231	U.S. BANK EQUIPMENT FINANCE	4,280.57	ZOLL MONITORS PAYMENT
2024	142	01/25/2024	Claims	1	27232	VERIZON WIRELESS ACCT. 242204341-00001	477.42	MDCs/WIRELESS ACCESS
2024	143	01/25/2024	Claims	1	27233	VERIZON WIRELESS ACCT. 342204208-00001	40.01	MDC WIRELESS ACCESS
2024	144	01/25/2024	Claims	1	27234	WESTLAKE HARDWARE	23.80	ROCK SALT FOR ICE
							<u>14,339.22</u>	
Fund							Payroll	Total
001 General Fund 651.100							1,396.34	14,339.22
							Claims	Total
							12,942.88	14,339.22

TREASURER'S REPORT
Signature Page

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:37:37 Date: 02/14/2024
Page: 5

01/01/2024 To: 01/31/2024

I, the undersigned officer for the Pacific County Fire District #1 have reviewed the foregoing report and acknowledge that to the best of our knowledge this report is accurate and true:

Signed: _____
District Secretary / Date

2024 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:39:54 Date: 02/14/2024
Page: 1

January To January

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
001 General Fund 651.100															
311 10 22 000 FIRE - Real and Persc	86,942.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	86,942.44	2,500,000.00	3%
311 10 26 000 EMS - Real and Persc	30,765.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,765.24	860,000.00	4%
322 90 00 000 Burn Permits	25.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	900.00	3%
310 TAXES	117,732.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	117,732.68	3,360,900.00	4%
331 04 90 001 Direct Federal Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,800.00	0%
332 93 40 000 Ground Emergency P	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0%
334 04 90 000 State Grant - DOH P	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	554.00	0%
330 State Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	153,354.00	0%
342 20 00 000 Fire Protection Serv	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,000.00	0%
342 60 01 000 Ambulance and Em	77,625.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77,625.94	700,000.00	11%
340	77,625.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77,625.94	725,000.00	11%
361 11 00 000 Investment Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	0%
369 91 01 000 Misc Revenues - LNI	4,463.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,463.22	0.00	0%
369 91 01 001 Misc Revenues - BVF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
360	4,463.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,463.22	101,000.00	4%
FUND REVENUES	199,821.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	199,821.84	4,340,254.00	5%
522 10 10 001 Commissioners	768.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	768.00	12,500.00	6%
522 10 10 002 District Chief	11,571.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,571.63	138,859.56	8%
522 10 10 003 District Secretary	6,666.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,666.67	74,416.52	9%
522 10 10 004 Admin Assistant	1,277.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,277.98	17,680.00	7%
522 10 10 005 Pub. Ed. Coordinator	4,536.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,536.41	55,525.64	8%
522 10 10 006 Chief Of Operations	10,202.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,202.87	125,966.22	8%
522 10 10 007 Chief Of Administrat	10,778.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,778.25	133,069.93	8%
522 10 10 009 DC Volunteer Coordi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	0%
522 10 20 001 Labor & Industry	3,636.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,636.14	17,775.47	20%
522 10 20 002 LEOFF Retirement	1,731.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,731.80	24,268.47	7%
522 10 20 003 Medical/Dental	6,229.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,229.60	81,930.95	8%
522 10 20 004 Medicare	652.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	652.99	4,709.97	14%
522 10 20 005 PERS Retirement	1,189.44	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,189.44	29,542.47	4%
522 10 31 001 Office and Operating	926.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	926.92	12,509.61	7%
522 10 31 002 Office Cleaning Supp	200.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.61	3,924.89	5%
522 10 35 001 Computer Hardware	530.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	530.12	2,000.00	27%
522 10 35 002 Computer Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
522 10 40 001 Elections	3,982.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,982.91	7,000.00	57%
522 10 40 002 Ground Water Prope	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00	0%
522 10 41 001 Legal Services / Publ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
522 10 41 002 Misc Professional Se	1,553.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,553.37	11,350.00	14%
522 10 42 001 Postage	140.56	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	140.56	748.91	19%
522 10 43 001 Travel Lodging	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,712.35	0%

2024 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:39:54 Date: 02/14/2024
Page: 2

January To January

	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
001 General Fund 651.100															
522 10 43 002 Travel Meals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,656.59	0%
522 10 43 003 Travel Mileage	85.16	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85.16	1,549.27	5%
522 10 43 004 Travel Registration /	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,033.33	0%
522 10 46 001 Casualty & Liability I	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	130,000.00	1%
522 10 47 001 Electricity	1,600.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,600.03	19,896.55	8%
522 10 47 002 Garbage	563.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	563.12	4,247.98	13%
522 10 47 003 Natural Gas	938.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	938.67	10,664.03	9%
522 10 47 004 Sewer	155.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	155.00	2,923.10	5%
522 10 47 005 Telephone	1,632.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,632.77	20,677.89	8%
522 10 47 006 Water	517.09	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	517.09	4,116.64	13%
522 10 47 007 Wireless Communic	517.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	517.43	7,000.00	7%
522 10 47 008 Cable TV	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,400.00	0%
522 10 48 001 Computer Services	372.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	372.95	6,856.99	5%
522 10 49 001 Health & Wellness	260.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	260.00	8,000.00	3%
522 10 49 002 Memberships and S	1,483.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,483.00	18,000.00	8%
522 20 10 002 FF/E/M T Salaries & W	61,968.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61,968.71	996,530.20	6%
522 20 10 003 Maintenance Technic	11,485.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,485.65	140,597.09	8%
522 20 10 005 Volunteer Incentive F	1,534.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,534.00	25,000.00	6%
522 20 20 001 Labor & Industry	12,687.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,687.36	66,523.15	19%
522 20 20 002 LEOFF Retirement	3,292.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,292.22	47,518.41	7%
522 20 20 003 Medical/Dental	14,106.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,106.74	178,300.77	8%
522 20 20 004 Medicare	1,086.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,086.11	16,488.35	7%
522 20 20 005 PERS Retirement	1,094.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,094.58	24,796.67	4%
522 20 20 006 Social Security	95.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95.11	1,124.35	8%
522 20 20 099 Payroll Clearing	4,610.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,610.17	0.00	0%
522 20 31 001 Misc Supplies	53.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.62	3,775.53	1%
522 20 31 002 Uniforms / Gear Issu	529.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	529.26	20,614.11	3%
522 20 32 001 Fuel	2,576.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,576.23	25,901.72	10%
522 20 35 001 Vehicle Parts	1,145.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,145.54	15,000.00	8%
522 20 35 002 Misc Small Tools/Equ	786.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	786.33	3,000.00	26%
522 20 35 003 Radio Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0%
522 20 40 001 Dispatch / Local Sup	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,412.68	0%
522 20 46 001 Pension & Relief	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,176.00	0%
522 20 48 001 Radio Repair/Mainte	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,505.29	0%
522 20 48 002 Small Equip. Repair/I	47.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47.61	1,916.69	2%
522 20 48 003 Vehicle Repair/Maint	14.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.58	5,000.00	0%
522 20 49 001 Misc Services	1,825.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,825.54	22,426.71	8%
522 30 31 001 Fire Investigation Suj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0%
522 30 31 002 Public Education Suj	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0%
522 40 31 001 Misc Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
522 40 31 001 Training Lodging	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
522 40 43 001 Training Meals	369.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	369.03	5,000.00	7%
522 40 43 003 Travel Mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0%
522 40 43 004 Travel Registration /	225.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225.00	31,500.00	1%
522 40 49 001 Resident Tuition	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0%
522 40 49 002 Union Tuition	988.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	988.80	5,000.00	20%

2024 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

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January To January

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
522 50 31 001 Building Maintenan	1,115.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,115.63	4,000.00	28%
522 50 49 001 Building Maintenance	1,518.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,518.27	7,000.00	22%
526 10 10 002 FF/Paramedic Salarie	73,373.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	73,373.42	994,971.62	7%
526 10 10 003 Volunteer Reimburse	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	8,017.33	7%
526 10 10 009 Timeloss Payments (4,463.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,463.20	0.00	0%
526 10 20 001 Labor & Industry	11,690.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,690.24	53,390.28	22%
526 10 20 002 LEOFF Retirement	3,903.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,903.40	52,733.50	7%
526 10 20 003 Medical/Dental	11,140.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,140.93	168,271.29	7%
526 10 20 004 Medicare	1,072.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,072.62	14,427.09	7%
526 10 20 006 Social Security	37.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	37.20	461.10	8%
526 10 41 001 Biohazard Disposal	53.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.37	650.00	8%
526 10 41 002 Controlled Substanc	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0%
526 40 30 001 Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
526 40 43 001 Travel Lodging	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
526 40 43 002 Travel Meals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
526 40 43 003 Travel Mileage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0%
526 40 43 004 Travel Registration F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
526 70 41 001 Ambulance Billing Se	2,805.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,805.67	37,000.00	8%
526 70 49 001 Ambulance Payment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
526 80 31 001 Medical & Operating	2,383.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,383.95	62,000.00	4%
526 80 32 001 Fuel	1,835.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,835.59	50,000.00	4%
526 80 35 001 Vehicle Parts	476.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	476.48	10,000.00	5%
526 80 35 002 Misc Small Tools/Equ	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	0%
526 80 48 001 Medical Equip. Repai	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	0%
526 80 48 003 Vehicle Repairs & Mi	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
526 80 51 001 Dispatch / Local Sup	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,260.74	0%
520 FIRE	312,693.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	312,693.65	4,261,254.00	7%
526 70 49 002 GEMT Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	0%
522 FIRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	0%
594 22 60 001 Buildings	2,890.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,890.50	130,000.00	2%
594 22 60 002 Communication Equ	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	16,000.00	8%
594 22 60 003 Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	0%
594 22 60 004 Equipment & Turnol	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00	0%
594 22 60 005 Fire Hose	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	0%
594 26 60 001 Ambulance/Rechassi	246,327.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	246,327.47	225,000.00	109%
594 26 60 002 Misc Medical Equipm	25,745.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,745.30	48,000.00	54%
590	276,163.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	276,163.27	453,000.00	61%
FUND EXPENDITURES	588,856.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	588,856.92	4,774,254.00	12%

2024 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

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001 General Fund 651.100 Months: 01 To: 01

Revenues	Amt Budgeted	Revenues	Remaining	
310 TAXES				
311 10 00 000	Sale Of Tax Title Property	0.00	0.00	0.00 0.0%
311 10 22 000	FIRE - Real and Personal Property Taxes	2,500,000.00	86,942.44	2,413,057.56 3.5%
311 10 26 000	EMS - Real and Personal Property Taxes	860,000.00	30,765.24	829,234.76 3.6%
312 10 00 000	Forest Excise Tax	0.00	0.00	0.00 0.0%
317 20 00 000	Leasehold Excise Tax	0.00	0.00	0.00 0.0%
318 00 00 000	Other Tax	0.00	0.00	0.00 0.0%
322 90 00 000	Burn Permits	900.00	25.00	875.00 2.8%
310 TAXES		3,360,900.00	117,732.68	3,243,167.32 3.5%
330 State Grant				
331 04 90 001	Direct Federal Grants (FEMA) SAFER	52,800.00	0.00	52,800.00 0.0%
331 04 90 002	Direct Federal Grants (FEMA) AFG	0.00	0.00	0.00 0.0%
332 92 10 000	Covid-19 Non-Grant Assistance	0.00	0.00	0.00 0.0%
332 93 40 000	Ground Emergency Medical Transportation	100,000.00	0.00	100,000.00 0.0%
333 04 90 000	Grant - HSGP Citizen Corps Program	0.00	0.00	0.00 0.0%
333 10 61 000	Indirect Federal Grant - DNR Phase II	0.00	0.00	0.00 0.0%
333 97 03 000	WA State Military Dept Emergency Mgmt Div	0.00	0.00	0.00 0.0%
334 00 00 001	State Grant - L&I FIIRE Program	0.00	0.00	0.00 0.0%
334 01 30 000	State Grant - WSP FF Recruit Academy	0.00	0.00	0.00 0.0%
334 04 90 000	State Grant - DOH Prehospital	554.00	0.00	554.00 0.0%
334 04 90 001	State Grant - DOH Stroke	0.00	0.00	0.00 0.0%
334 04 90 003	State Direct/Indirect Grant From Department Of Health	0.00	0.00	0.00 0.0%
334 06 90 001	State Grant - Secretary Of State Archives	0.00	0.00	0.00 0.0%
338 22 00 000	Fire Control Services (State Mobs, Etc.)	0.00	0.00	0.00 0.0%
330 State Grant		153,354.00	0.00	153,354.00 0.0%
342 20 00 000	Fire Protection Services (Fire Protection Contracts)	25,000.00	0.00	25,000.00 0.0%
342 60 01 000	Ambulance and Emergency Aid Services (Transports)	700,000.00	77,625.94	622,374.06 11.1%
342 60 02 000	Ambulance & Emergency Aid Services (Naselle Dist #4 payments)	0.00	0.00	0.00 0.0%
340		725,000.00	77,625.94	647,374.06 10.7%
359 90 00 000	Miscellaneous Fines and Penalties (Illegal burning)	0.00	0.00	0.00 0.0%
350		0.00	0.00	0.00 0.0%
361 11 00 000	Investment Interest	100,000.00	0.00	100,000.00 0.0%
367 11 00 000	Gifts, Pledges, Grants and Bequests from Private Sources	0.00	0.00	0.00 0.0%
369 91 00 000	Other Misc Revenues (Include reimb for expenditures)	0.00	0.00	0.00 0.0%
369 91 01 000	Misc Revenues - LNI Reimbursements for Timeloss/LEP	0.00	4,463.22	(4,463.22) 0.0%
369 91 01 001	Misc Revenues - BVFF Reimburse	1,000.00	0.00	1,000.00 0.0%

2024 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

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001 General Fund 651.100 Months: 01 To: 01

Revenues	Amt Budgeted	Revenues	Remaining	
360				
369 91 01 002 Misc Revenues - Training	0.00	0.00	0.00	0.0%
360	101,000.00	4,463.22	96,536.78	4.4%
388 80 00 000 Prior Year Cash Adjustment	0.00	0.00	0.00	0.0%
389 10 00 000 Refunds / Misc Non Revenues	0.00	0.00	0.00	0.0%
380	0.00	0.00	0.00	0.0%
391 10 00 000 General Obligation Bond Proceeds	0.00	0.00	0.00	0.0%
395 10 00 000 Proceeds From Sale of Capital Assets (Equipment, etc.)	0.00	0.00	0.00	0.0%
395 20 00 000 Insurance Revenue for Loss/Impairment of Capital Assets	0.00	0.00	0.00	0.0%
390	0.00	0.00	0.00	0.0%
Fund Revenues:	4,340,254.00	199,821.84	4,140,432.16	4.6%

Expenditures	Amt Budgeted	Expenditures	Remaining	
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520 FIRE

522 10 10 001 Commissioners	12,500.00	768.00	11,732.00	6.1%
522 10 10 002 District Chief	138,859.56	11,571.63	127,287.93	8.3%
522 10 10 003 District Secretary	74,416.52	6,666.67	67,749.85	9.0%
522 10 10 004 Admin Assistant	17,680.00	1,277.98	16,402.02	7.2%
522 10 10 005 Pub. Ed. Coordinator	55,525.64	4,536.41	50,989.23	8.2%
522 10 10 006 Chief Of Operations	125,966.22	10,202.87	115,763.35	8.1%
522 10 10 007 Chief Of Administration	133,069.93	10,778.25	122,291.68	8.1%
522 10 10 008 Chief Of EMS & Safety	0.00	0.00	0.00	0.0%
522 10 10 009 DC Volunteer Coordinator	60,000.00	0.00	60,000.00	0.0%
522 10 20 001 Labor & Industry	17,775.47	3,636.14	14,139.33	20.5%
522 10 20 002 LEOFF Retirement	24,268.47	1,731.80	22,536.67	7.1%
522 10 20 003 Medical/Dental	81,930.95	6,229.60	75,701.35	7.6%
522 10 20 004 Medicare	4,709.97	652.99	4,056.98	13.9%
522 10 20 005 PERS Retirement	29,542.47	1,189.44	28,353.03	4.0%
522 10 20 006 Social Security	0.00	0.00	0.00	0.0%
522 10 20 007 Unemployment Compensation	0.00	0.00	0.00	0.0%
522 10 31 001 Office and Operating Supplies	12,509.61	926.92	11,582.69	7.4%
522 10 31 002 Office Cleaning Supplies	3,924.89	200.61	3,724.28	5.1%
522 10 35 001 Computer Hardware	2,000.00	530.12	1,469.88	26.5%
522 10 35 002 Computer Software	1,000.00	0.00	1,000.00	0.0%
522 10 40 001 Elections	7,000.00	3,982.91	3,017.09	56.9%
522 10 40 002 Ground Water Property Tax	350.00	0.00	350.00	0.0%
522 10 40 003 State Audit	0.00	0.00	0.00	0.0%
522 10 40 004 Fire Suppression And Emergency Medical Services - Other Services And Charges	0.00	0.00	0.00	0.0%
522 10 41 001 Legal Services / Publications	10,000.00	0.00	10,000.00	0.0%
522 10 41 002 Misc Professional Services	11,350.00	1,553.37	9,796.63	13.7%
522 10 42 001 Postage	748.91	140.56	608.35	18.8%
522 10 43 001 Travel Lodging	3,712.35	0.00	3,712.35	0.0%
522 10 43 002 Travel Meals	2,656.59	0.00	2,656.59	0.0%

2024 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

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001 General Fund 651.100

Months: 01 To: 01

Expenditures	Amt Budgeted	Expenditures	Remaining	
520 FIRE				
522 10 43 003	Travel Mileage	1,549.27	85.16	1,464.11 5.5%
522 10 43 004	Travel Registration / Fee	5,033.33	0.00	5,033.33 0.0%
522 10 46 001	Casualty & Liability Insurance	130,000.00	1,000.00	129,000.00 0.8%
522 10 47 001	Electricity	19,896.55	1,600.03	18,296.52 8.0%
522 10 47 002	Garbage	4,247.98	563.12	3,684.86 13.3%
522 10 47 003	Natural Gas	10,664.03	938.67	9,725.36 8.8%
522 10 47 004	Sewer	2,923.10	155.00	2,768.10 5.3%
522 10 47 005	Telephone	20,677.89	1,632.77	19,045.12 7.9%
522 10 47 006	Water	4,116.64	517.09	3,599.55 12.6%
522 10 47 007	Wireless Communications	7,000.00	517.43	6,482.57 7.4%
522 10 47 008	Cable TV	2,400.00	0.00	2,400.00 0.0%
522 10 48 001	Computer Services	6,856.99	372.95	6,484.04 5.4%
522 10 49 001	Health & Wellness	8,000.00	260.00	7,740.00 3.3%
522 10 49 002	Memberships and Subscriptions	18,000.00	1,483.00	16,517.00 8.2%
210		1,072,863.33	75,701.49	997,161.84 7.1%
522 20 10 001	Training Officer	0.00	0.00	0.00 0.0%
522 20 10 002	FF/EMT Salaries & Wages	996,530.20	61,968.71	934,561.49 6.2%
522 20 10 003	Maintenance Technician	140,597.09	11,485.65	129,111.44 8.2%
522 20 10 004	Resident Interns	0.00	0.00	0.00 0.0%
522 20 10 005	Volunteer Incentive Program	25,000.00	1,534.00	23,466.00 6.1%
522 20 10 006	Volunteer Fire Mobilization Pay	0.00	0.00	0.00 0.0%
522 20 10 099	Timeloss Payments (Disability)	0.00	0.00	0.00 0.0%
522 20 20 001	Labor & Industry	66,523.15	12,687.36	53,835.79 19.1%
522 20 20 002	LEOFF Retirement	47,518.41	3,292.22	44,226.19 6.9%
522 20 20 003	Medical/Dental	178,300.77	14,106.74	164,194.03 7.9%
522 20 20 004	Medicare	16,488.35	1,086.11	15,402.24 6.6%
522 20 20 005	PERS Retirement	24,796.67	1,094.58	23,702.09 4.4%
522 20 20 006	Social Security	1,124.35	95.11	1,029.24 8.5%
522 20 20 007	Unemployment Compensation	0.00	0.00	0.00 0.0%
522 20 20 008	BVFF Volunteer Disability - Reimbursable	0.00	0.00	0.00 0.0%
522 20 20 099	Payroll Clearing	0.00	4,610.17	(4,610.17) 0.0%
522 20 31 001	Misc Supplies	3,775.53	53.62	3,721.91 1.4%
522 20 31 002	Uniforms / Gear Issue	20,614.11	529.26	20,084.85 2.6%
522 20 32 001	Fuel	25,901.72	2,576.23	23,325.49 9.9%
522 20 35 001	Vehicle Parts	15,000.00	1,145.54	13,854.46 7.6%
522 20 35 002	Misc Small Tools/Equip	3,000.00	786.33	2,213.67 26.2%
522 20 35 003	Radio Equipment	2,500.00	0.00	2,500.00 0.0%
522 20 40 001	Dispatch / Local Support Svcs	3,412.68	0.00	3,412.68 0.0%
522 20 46 001	Pension & Relief	2,176.00	0.00	2,176.00 0.0%
522 20 48 001	Radio Repair/Maintenance	1,505.29	0.00	1,505.29 0.0%
522 20 48 002	Small Equip. Repair/Maintenance	1,916.69	47.61	1,869.08 2.5%
522 20 48 003	Vehicle Repair/Maintenance	5,000.00	14.58	4,985.42 0.3%
522 20 49 001	Misc Services	22,426.71	1,825.54	20,601.17 8.1%
220		1,604,107.72	118,939.36	1,485,168.36 7.4%
522 30 31 001	Fire Investigation Supplies	500.00	0.00	500.00 0.0%
522 30 31 002	Public Education Supplies	2,500.00	0.00	2,500.00 0.0%
522 30 49 001	Newsletter	0.00	0.00	0.00 0.0%

2024 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:38:33 Date: 02/14/2024

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001 General Fund 651.100

Months: 01 To: 01

Expenditures	Amt Budgeted	Expenditures	Remaining	
520 FIRE				
230	3,000.00	0.00	3,000.00	0.0%
522 40 31 001 Misc Supplies	5,000.00	0.00	5,000.00	0.0%
522 40 43 001 Training Lodging	5,000.00	0.00	5,000.00	0.0%
522 40 43 002 Training Meals	5,000.00	369.03	4,630.97	7.4%
522 40 43 003 Travel Mileage	1,000.00	0.00	1,000.00	0.0%
522 40 43 004 Travel Registration / Fee	31,500.00	225.00	31,275.00	0.7%
522 40 49 001 Resident Tuition	15,000.00	0.00	15,000.00	0.0%
522 40 49 002 Union Tuition	5,000.00	988.80	4,011.20	19.8%
240	67,500.00	1,582.83	65,917.17	2.3%
522 50 31 001 Building Maintenance Supplies	4,000.00	1,115.63	2,884.37	27.9%
522 50 49 001 Building Maintenance Services	7,000.00	1,518.27	5,481.73	21.7%
250	11,000.00	2,633.90	8,366.10	23.9%
526 10 10 001 EMS Coordinator	0.00	0.00	0.00	0.0%
526 10 10 002 FF/Paramedic Salaries & Wages	994,971.62	73,373.42	921,598.20	7.4%
526 10 10 003 Volunteer Reimbursement	8,017.33	600.00	7,417.33	7.5%
526 10 10 099 Timeloss Payments (Disability)	0.00	4,463.20	(4,463.20)	0.0%
526 10 20 001 Labor & Industry	53,390.28	11,690.24	41,700.04	21.9%
526 10 20 002 LEOFF Retirement	52,733.50	3,903.40	48,830.10	7.4%
526 10 20 003 Medical/Dental	168,271.29	11,140.93	157,130.36	6.6%
526 10 20 004 Medicare	14,427.09	1,072.62	13,354.47	7.4%
526 10 20 005 PERS Retirement	0.00	0.00	0.00	0.0%
526 10 20 006 Social Security	461.10	37.20	423.90	8.1%
526 10 20 007 Unemployment Compensation	0.00	0.00	0.00	0.0%
526 10 31 001 Office & Operating Supplies	0.00	0.00	0.00	0.0%
526 10 41 001 Biohazard Disposal	650.00	53.37	596.63	8.2%
526 10 41 002 Controlled Substances Disposal	400.00	0.00	400.00	0.0%
610	1,293,322.21	106,334.38	1,186,987.83	8.2%
526 40 30 001 Supplies	2,000.00	0.00	2,000.00	0.0%
526 40 43 001 Travel Lodging	2,000.00	0.00	2,000.00	0.0%
526 40 43 002 Travel Meals	5,000.00	0.00	5,000.00	0.0%
526 40 43 003 Travel Mileage	500.00	0.00	500.00	0.0%
526 40 43 004 Travel Registration Fee	5,000.00	0.00	5,000.00	0.0%
526 40 43 005 OTEP	0.00	0.00	0.00	0.0%
640	14,500.00	0.00	14,500.00	0.0%
526 70 41 001 Ambulance Billing Services	37,000.00	2,805.67	34,194.33	7.6%
526 70 41 002 GEMT Services	0.00	0.00	0.00	0.0%
526 70 49 001 Ambulance Payment Refunds	2,000.00	0.00	2,000.00	0.0%
670	39,000.00	2,805.67	36,194.33	7.2%
526 80 31 001 Medical & Operating Supplies	62,000.00	2,383.95	59,616.05	3.8%
526 80 32 001 Fuel	50,000.00	1,835.59	48,164.41	3.7%
526 80 35 001 Vehicle Parts	10,000.00	476.48	9,523.52	4.8%
526 80 35 002 Misc Small Tools/Equip	1,200.00	0.00	1,200.00	0.0%
526 80 48 001 Medical Equip. Repairs & Maintenance	2,500.00	0.00	2,500.00	0.0%
526 80 48 002 Radio Repairs & Maintenance	0.00	0.00	0.00	0.0%

2024 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1

Time: 14:38:33 Date: 02/14/2024

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001 General Fund 651.100

Months: 01 To: 01

Expenditures	Amt Budgeted	Expenditures	Remaining	
520 FIRE				
526 80 48 003 Vehicle Repairs & Maintenance	5,000.00	0.00	5,000.00	0.0%
526 80 51 001 Dispatch / Local Support Svcs	25,260.74	0.00	25,260.74	0.0%
680	155,960.74	4,696.02	151,264.72	3.0%
520 FIRE	4,261,254.00	312,693.65	3,948,560.35	7.3%
522 FIRE				
526 70 49 002 GEMT Refunds	60,000.00	0.00	60,000.00	0.0%
522 FIRE	60,000.00	0.00	60,000.00	0.0%
580 Non-Expenditures				
586 00 00 001 Timeloss Passthrough To Employee	0.00	0.00	0.00	0.0%
586 00 20 003 Timeloss Passthrough - Personnel Benefits	0.00	0.00	0.00	0.0%
580 Non-Expenditures	0.00	0.00	0.00	0.0%
591 22 71 001 Principal	0.00	0.00	0.00	0.0%
592 22 83 001 Interest	0.00	0.00	0.00	0.0%
594 22 60 001 Buildings	130,000.00	2,890.50	127,109.50	2.2%
594 22 60 002 Communication Equipment	16,000.00	1,200.00	14,800.00	7.5%
594 22 60 003 Office Equipment	10,000.00	0.00	10,000.00	0.0%
594 22 60 004 Equipment & Turnout Gear	18,000.00	0.00	18,000.00	0.0%
594 22 60 005 Fire Hose	6,000.00	0.00	6,000.00	0.0%
594 22 60 006 Misc Equipment	0.00	0.00	0.00	0.0%
594 22 60 007 SCBA Firefighting Equipment	0.00	0.00	0.00	0.0%
594 22 60 008 Engines	0.00	0.00	0.00	0.0%
594 26 60 001 Ambulance/Rechassis	225,000.00	246,327.47	(21,327.47)	109.5%
594 26 60 002 Misc Medical Equipment	48,000.00	25,745.30	22,254.70	53.6%
590	453,000.00	276,163.27	176,836.73	61.0%
Fund Expenditures:	4,774,254.00	588,856.92	4,185,397.08	12.3%
Fund Excess/(Deficit):	(434,000.00)	(389,035.08)		

2024 BUDGET POSITION TOTALS

PACIFIC COUNTY FIRE DISTRICT 1

Months: 01 To: 01

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Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund 651.100	4,340,254.00	199,821.84	4.6%	4,774,254.00	588,856.92	12%
	<u>4,340,254.00</u>	<u>199,821.84</u>	<u>4.6%</u>	<u>4,774,254.00</u>	<u>588,856.92</u>	<u>12.3%</u>

PACIFIC COUNTY FIRE DISTRICT #1
HISTORICAL TAX COLLECTION TRENDS
2019 - PRESENT

	2019		2020		2021		2022		2023		2024	
	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED	\$ COLLECTED	% COLLECTED
TOTAL TAX BUDGETED	\$ 2,296,130.00	0.66%	\$ 14,806.68	0.54%	\$ 57,833.99	1.91%	\$ 11,561.42	0.37%	\$ 15,797.01	0.50%	\$ 117,707.68	3.50%
FIRE TAX BUDGETED	\$ 1,722,088.00	8.61%	\$ 218,846.29	7.94%	\$ 268,566.94	8.85%	\$ 274,875.25	8.84%	\$ 283,945.40	8.93%	\$ -	0.00%
EMS TAX BUDGETED	\$ 574,042.00	7.26%	\$ 209,647.93	7.80%	\$ 255,398.22	8.41%	\$ 262,111.69	8.43%	\$ 224,943.69	7.07%	\$ -	0.00%
JANUARY	\$ 15,055.66	36.95%	\$ 879,678.69	31.91%	\$ 1,098,617.96	36.19%	\$ 1,044,534.08	33.59%	\$ 1,051,356.82	33.08%	\$ -	0.00%
FEBRUARY	\$ 197,746.44	9.01%	\$ 231,232.67	8.39%	\$ 188,851.31	6.22%	\$ 320,049.85	10.29%	\$ 362,692.32	11.41%	\$ -	0.00%
MARCH	\$ 166,653.82	0.78%	\$ 121,915.61	4.42%	\$ 49,826.87	1.64%	\$ 36,140.22	1.16%	\$ 30,677.03	0.98%	\$ -	0.00%
APRIL	\$ 848,309.28	0.67%	\$ 46,281.87	1.66%	\$ 27,218.87	0.90%	\$ 21,390.15	0.89%	\$ 90,303.24	2.84%	\$ -	0.00%
MAY	\$ 206,894.94	0.85%	\$ 84,451.70	3.06%	\$ 70,417.73	2.32%	\$ 78,274.52	2.52%	\$ 43,865.76	1.39%	\$ -	0.00%
JUNE	\$ 17,802.27	2.31%	\$ 60,014.36	2.18%	\$ 61,932.13	2.04%	\$ 64,493.87	2.07%	\$ 59,677.89	1.88%	\$ -	0.00%
JULY	\$ 15,297.94	26.55%	\$ 660,097.49	23.94%	\$ 702,388.68	23.14%	\$ 781,936.58	25.14%	\$ 825,952.67	25.87%	\$ -	0.00%
AUGUST	\$ 19,593.62	5.78%	\$ 211,520.52	7.67%	\$ 215,848.22	7.11%	\$ 153,767.33	4.94%	\$ 133,299.25	4.19%	\$ -	0.00%
SEPTEMBER	\$ 52,981.76	0.89%	\$ 32,635.83	1.18%	\$ 22,974.27	0.76%	\$ 11,390.18	0.37%	\$ 17,478.42	0.55%	\$ -	0.00%
OCTOBER	\$ 609,623.36	0.66%	\$ 14,806.68	0.54%	\$ 57,833.99	1.91%	\$ 11,561.42	0.37%	\$ 15,797.01	0.50%	\$ 117,707.68	3.50%
NOVEMBER	\$ 132,735.72	100.31%										
DECEMBER	\$ 20,475.78											
COLLECTION AS OF JANUARY:	\$ 15,055.66	100.51%	\$ 14,806.68	100.51%	\$ 57,833.99	99.48%	\$ 11,561.42	98.41%	\$ 15,797.01	98.74%	\$ 117,707.68	98.74%

ANNUAL COLLECTION STATISTICS

Date Of Service	01/01/2019
Date Of Service	01/31/2024
Invoices	0
Company	Pacific 1

Month	Tickets	Charges	Payments	%	Levy Fund	%	Disallowed	%	Uncollected	%	Pending	%
Jan 19	127	105,453.02	-74,129.76	70 %	-6,325.85	6 %	-24,997.41	24 %	0.00	0 %	0.00	0 %
Feb 19	116	92,797.35	-61,474.71	66 %	-10,424.84	11 %	-20,897.80	23 %	0.00	0 %	0.00	0 %
Mar 19	139	108,698.58	-70,738.25	65 %	-8,290.32	8 %	-29,024.64	27 %	-645.37	1 %	0.00	0 %
Apr 19	108	83,020.36	-53,673.83	65 %	-8,964.20	11 %	-20,022.30	24 %	-360.03	0 %	0.00	0 %
May 19	120	93,304.03	-58,985.45	63 %	-10,078.57	11 %	-24,240.01	26 %	0.00	0 %	0.00	0 %
Jun 19	152	123,982.78	-86,046.17	69 %	-10,079.92	8 %	-25,935.26	21 %	-1,921.43	2 %	0.00	0 %
Jul 19	126	123,749.13	-81,716.90	66 %	-6,659.82	5 %	-35,027.54	28 %	-344.87	0 %	0.00	0 %
Aug 19	120	107,770.57	-73,802.60	68 %	-9,352.40	9 %	-23,970.44	22 %	-645.13	1 %	0.00	0 %
Sep 19	117	115,322.13	-75,478.04	65 %	-8,029.94	7 %	-31,195.02	27 %	-619.13	1 %	0.00	0 %
Oct 19	113	103,249.97	-66,019.51	64 %	-7,107.73	7 %	-27,525.60	27 %	-2,597.13	3 %	0.00	0 %
Nov 19	108	97,564.12	-61,154.39	63 %	-8,937.62	9 %	-26,804.23	27 %	-687.88	1 %	0.00	0 %
Dec 19	94	79,759.24	-53,902.25	68 %	-7,464.02	9 %	-17,776.09	22 %	-616.88	1 %	0.00	0 %
Jan 20	98	93,462.19	-59,656.30	64 %	-8,848.14	9 %	-24,269.87	26 %	-687.88	1 %	0.00	0 %
Feb 20	91	82,350.92	-58,242.34	71 %	-5,200.34	6 %	-18,245.11	22 %	-663.13	1 %	0.00	0 %
Mar 20	71	56,056.90	-39,587.56	71 %	-6,396.69	11 %	-10,072.65	18 %	0.00	0 %	0.00	0 %
Apr 20	95	79,943.86	-58,405.72	73 %	-4,460.06	8 %	-14,941.75	19 %	-136.33	0 %	0.00	0 %
May 20	79	66,058.36	-47,914.94	73 %	-4,787.67	7 %	-13,355.75	20 %	0.00	0 %	0.00	0 %
Jun 20	96	88,000.10	-61,860.57	70 %	-6,811.44	8 %	-19,253.09	22 %	-75.00	0 %	0.00	0 %
Jul 20	103	89,029.03	-60,301.50	68 %	-5,654.38	6 %	-22,321.27	25 %	-751.88	1 %	0.00	0 %
Aug 20	99	89,357.24	-64,846.80	73 %	-3,268.44	4 %	-20,749.59	23 %	-492.61	1 %	0.00	0 %
Sep 20	103	93,813.15	-70,846.60	76 %	-5,456.66	6 %	-16,665.01	18 %	-844.88	1 %	0.00	0 %
Oct 20	79	76,395.05	-51,886.49	68 %	-2,301.84	3 %	-21,530.67	28 %	-876.05	1 %	0.00	0 %
Nov 20	82	78,224.94	-52,281.23	67 %	-2,698.53	3 %	-22,219.98	28 %	-1,025.20	1 %	0.00	0 %
Dec 20	104	101,289.58	-66,573.53	66 %	-4,638.40	5 %	-30,077.65	30 %	0.00	0 %	0.00	0 %
Jan 21	112	107,020.21	-72,125.07	67 %	-7,429.36	7 %	-27,465.78	26 %	0.00	0 %	0.00	0 %
Feb 21	98	101,027.70	-61,864.67	61 %	-7,415.70	7 %	-31,747.33	31 %	0.00	0 %	0.00	0 %
Mar 21	110	95,825.37	-65,759.16	69 %	-8,430.44	9 %	-20,963.77	22 %	-672.00	1 %	0.00	0 %
Apr 21	120	113,706.08	-75,636.20	67 %	-6,373.76	6 %	-29,429.37	26 %	-2,266.75	2 %	0.00	0 %
May 21	116	115,826.10	-74,575.39	64 %	-8,510.14	7 %	-32,105.57	28 %	-635.00	1 %	0.00	0 %
Jun 21	114	111,087.13	-75,823.76	68 %	-5,979.77	5 %	-27,979.94	25 %	-1,303.66	1 %	0.00	0 %
Jul 21	134	126,576.02	-87,386.87	69 %	-5,035.27	4 %	-32,827.23	26 %	-1,326.65	1 %	0.00	0 %
Aug 21	161	153,127.90	-102,706.63	67 %	-7,449.95	5 %	-41,603.66	27 %	-1,367.66	1 %	0.00	0 %
Sep 21	108	100,184.88	-66,229.73	66 %	-4,930.19	5 %	-27,959.23	28 %	-1,065.73	1 %	0.00	0 %
Oct 21	112	99,145.52	-66,321.04	67 %	-9,042.63	9 %	-23,033.42	23 %	-748.43	1 %	0.00	0 %
Nov 21	111	100,980.14	-67,021.16	66 %	-10,135.93	10 %	-23,823.05	24 %	0.00	0 %	0.00	0 %
Dec 21	120	110,535.44	-78,346.64	71 %	-8,419.54	8 %	-23,221.33	21 %	-579.88	1 %	-31.95	0 %
Jan 22	111	116,949.64	-76,578.75	65 %	-6,614.50	6 %	-33,403.30	29 %	-353.09	0 %	0.00	0 %
Feb 22	119	117,512.94	-82,579.87	70 %	-7,519.53	6 %	-27,123.54	23 %	-290.00	0 %	0.00	0 %
Mar 22	133	119,152.24	-91,367.59	77 %	-6,077.99	5 %	-22,445.13	19 %	0.00	0 %	-738.47	-1 %
Apr 22	123	127,453.72	-89,315.60	70 %	-5,981.44	5 %	-31,324.05	25 %	-832.63	1 %	0.00	0 %
May 22	123	112,742.19	-81,189.51	72 %	-4,643.84	4 %	-25,503.27	23 %	-1,266.50	1 %	139.07	0 %
Jun 22	125	126,941.50	-89,353.04	70 %	-7,317.46	6 %	-30,271.00	24 %	0.00	0 %	0.00	0 %
Jul 22	138	129,638.66	-86,072.35	66 %	-9,539.01	7 %	-32,554.98	25 %	-828.32	1 %	644.00	0 %



**COMMISSIONER'S MEETING
AGENDA ITEM INFORMATION**

MEETING DATE: February 20 th , 2024
AGENDA ITEM (to be completed by the office): Old Business #1
SUBJECT: Brush Truck Repair Approval
REQUESTOR:
COST (including tax): Approximately \$10,600 (not including tax).
SUMMARY: The repair was approved in January 2024 in the amount of \$5,600 plus tax. Additional damage was found, and the estimated costs are now \$10,600 plus tax. The Board was emailed and gave emergency approval, but this business item is to formally approve the increased cost to repair the brush truck.
RECOMMENDATION: Approve the brush truck repair in the amount of approximately \$10,600 plus tax.

[REDACTED]

From: Jacob Brundage
Sent: Monday, February 5, 2024 9:35 AM
To: fhhill690@gmail.com; Downer, Tom; Dennis Long
Cc: [REDACTED]
Subject: FW: signed PO # and quote
Attachments: PSQ_2124571_Pacific County Fire District REV#2 (1).pdf; thumbnail_IMG_2776.jpg; thumbnail_IMG_2778.jpg; thumbnail_IMG_2795.jpg; thumbnail_IMG_2838.jpg; thumbnail_IMG_2839.jpg

Board,

At the last meeting you approved an estimate of \$5600 to repair the motor on the first out brush truck at Station 2.

Upon inspecting the motor, additional damage was found to several gears. The technician sent pictures of the damage.

As a result, the cost of the total repairs is now approximately \$10,600 (not including tax).

I am contacting you to let you know of the additional repairs that are needed and the associated cost.

Jacob

From: Tom Hersey <hersey@pcfd1.org>
Sent: Monday, February 05, 2024 6:54 AM
To: Brad Weatherby <weatherby@pcfd1.org>; Jacob Brundage <brundage@pcfd1.org>; Mike DeConto <deconto@pcfd1.org>; Cory Morrison <Morrison@pcfd1.org>
Subject: FW: signed PO # and quote

From: Jason Billings <JBillings@petersonpower.com>
Sent: Friday, February 2, 2024 9:53 AM
To: Tom Hersey <hersey@pcfd1.org>
Cc: Ronald A Camacho <RACamacho@petersonpower.com>
Subject: Re: signed PO # and quote

Tom,

Here is the revised quote with our findings. There was significant damage to the rest of the gear train. I'll give you a call in a little bit to talk it over. If this quote is approved, please return a signed copy when you have a chance. Thanks!

Jason Billings
Commercial Engine Lead Technician
Peterson Power Systems
503-475-6412 cell
503-280-1514 office
www.petersonpower.com

"We Partner with our Customers to Build a Better Future"

From: Jason Billings <JRBillings@petersonpower.com>

Sent: Tuesday, January 30, 2024 9:53 AM

To: Tom Hersey <hersey@pcfd1.org>

Subject: Re: signed PO # and quote

Hi Tom,

Just getting started on it today. Once we have it disassembled and inspected I'll get you an update with additional findings (if there are any).

Jason Billings

Commercial Engine Lead Technician

Peterson Power Systems

503-475-6412 cell

503-280-1514 office

www.petersonpower.com

"We Partner with our Customers to Build a Better Future"

From: Tom Hersey <hersey@pcfd1.org>

Sent: Tuesday, January 30, 2024 6:58 AM

To: Jason Billings <JRBillings@petersonpower.com>

Subject: RE: signed PO # and quote

CAUTION: External Email

This message is from an external sender. Use caution when opening unexpected email messages. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Jason

Checking for an update on our vehicle for engine repairs.

Thank You

Tom Hersey

From: Jason Billings <JRBillings@petersonpower.com>

Sent: Thursday, January 18, 2024 8:29 AM

To: Tom Hersey <hersey@pcfd1.org>

Subject: Re: signed PO # and quote

This is perfect. Thank you!

Jason Billings

Commercial Engine Lead Technician

Peterson Power Systems

503-475-6412 cell

503-280-1514 office

www.petersonpower.com

"We Partner with our Customers to Build a Better Future"

From: Tom Hersey <hersey@pcfd1.org>
Sent: Thursday, January 18, 2024 8:16 AM
To: Jason Billings <JRBillings@petersonpower.com>
Subject: signed PO # and quote

CAUTION: External Email

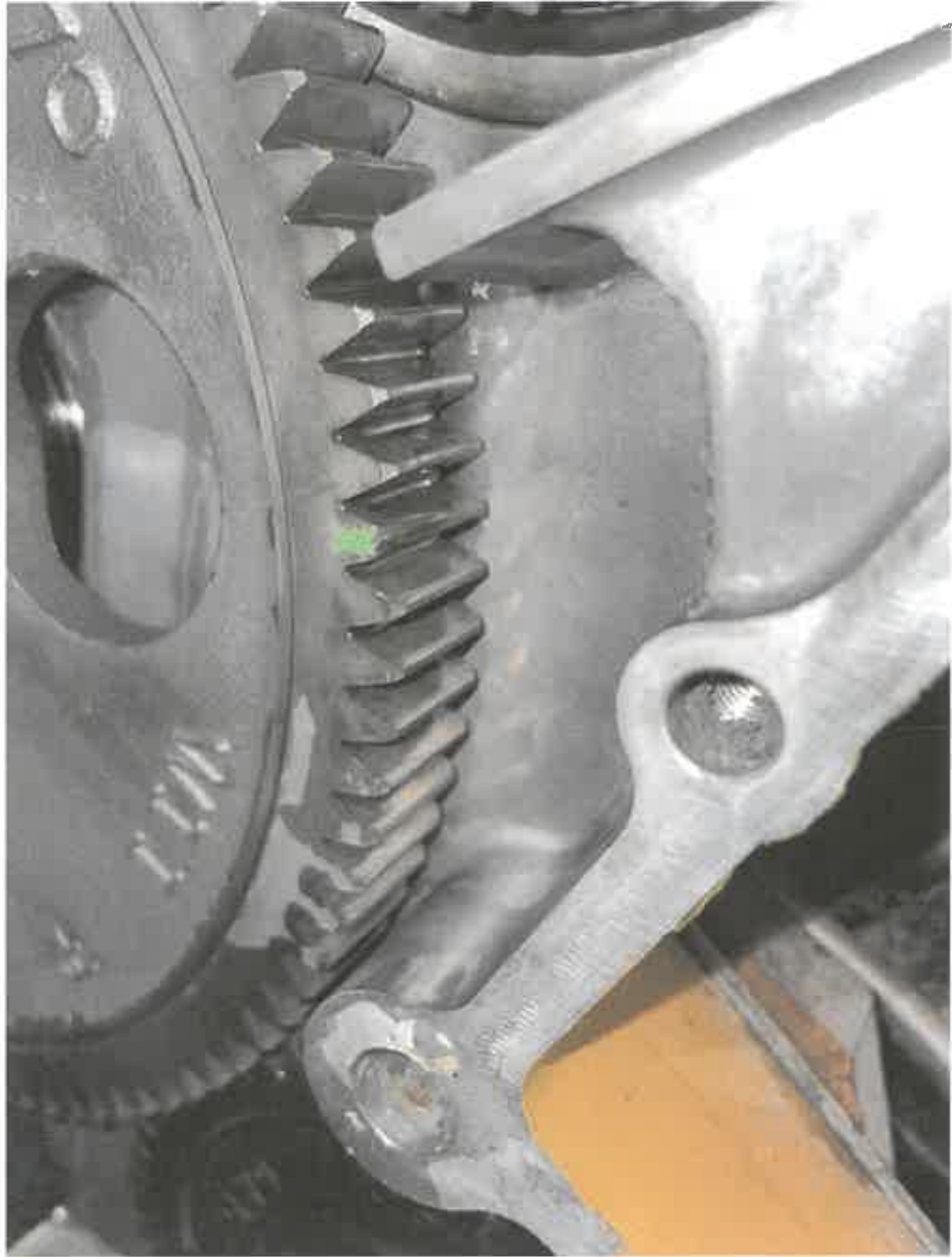
This message is from an external sender. Use caution when opening unexpected email messages. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Jason
Attached is the PO # and quote for the repairs,
If you do need I can send a copy via snail mail
The best contact is my Cell #.

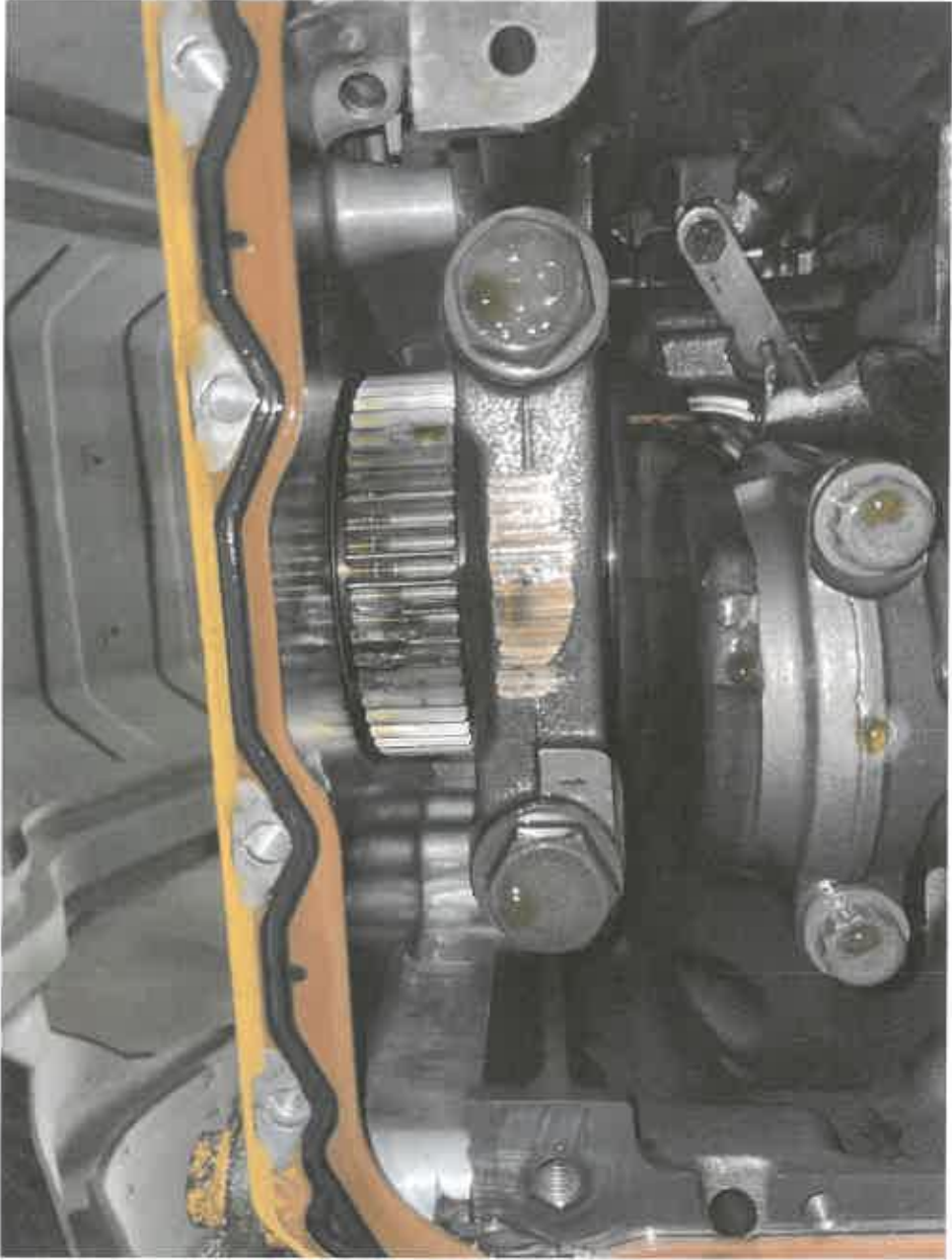
Thank You
Tom Hersey
Pacific County Fire District #1
26110 Ridge Ave
PO Box 890
Ocean Park, WA 98640
Office 360 665 4451
Cell 360 244 3011

From: pcfd1@techtapcc.net <pcfd1@techtapcc.net>
Sent: Thursday, January 18, 2024 10:13 AM
To: Tom Hersey <hersey@pcfd1.org>
Subject: Message from KM_364e

This email was scanned by Bitdefender













**COMMISSIONER'S MEETING
AGENDA ITEM INFORMATION**

MEETING DATE: February 20 th , 2024
AGENDA ITEM (to be completed by the office): New Business #1
SUBJECT: Contract Documents for the 168 th Property
REQUESTOR: AC Weatherby
COST (including tax):
SUMMARY: See attached paperwork.
RECOMMENDATION:

From: Brad Weatherby
Sent: Thursday, February 15, 2024 1:18 PM
To: Jacob Brundage; Jamie Meling
Subject: FW: Pacific 1 Project Ocean Park
Attachments: 07880245 Pacific Co FD1 - Contract Docs - February 2024.docx; 100% Estimate Pacific Co FD1 - Rev-Jan 2024.pdf; 07880245 Pacific Co FD1 - Divisions 2-9.docx

From: Carol Ruiz <cruiz@gibbs-olson.com>
Sent: Thursday, February 15, 2024 1:06 PM
To: Brad Weatherby <weatherby@pcfd1.org>
Cc: Cindy Gower <cgower@gibbs-olson.com>; Rich Gushman <rgushman@gibbs-olson.com>; 0788-0245 <0788-0245@gibbsolsoninc.onmicrosoft.com>
Subject: RE: Pacific 1 Project Ocean Park

Hi Chief Weatherby,

Attached are the contract documents for the Pacific County Fire District 1 site development. The Contract Docs February 2024 has the bidding and award documents. The Division 2-9 document has the special provisions for construction. The documents have some questions for the District that need to be answered to finalize the Contract documents. Please review the documents and provide the information where identified. Once you've reviewed and provided the information requested, we can finalize the contract documents for the District to bid the project.

I've also attached the current opinion of cost for the proposed project as requested. Please let me know if you have any questions on the attached.

Regards,

Carol Ruiz, PE | Project Manager

GIBBS & OLSON

CIVIL ENGINEERS | LAND SURVEYORS

p: 360.425.0991 | c: 360.751.7849 | www.gibbs-olson.com

From: Brad Weatherby <weatherby@pcfd1.org>
Sent: Tuesday, February 13, 2024 3:29 PM
To: Carol Ruiz <cruiz@gibbs-olson.com>
Subject: RE: Pacific 1 Project Ocean Park

[EXTERNAL]

Thank you!

Brad

From: Carol Ruiz <cruiz@gibbs-olson.com>
Sent: Tuesday, February 13, 2024 3:14 PM
To: Brad Weatherby <weatherby@pcfd1.org>
Cc: Rich Gushman <rgushman@gibbs-olson.com>; Cindy Gower <cgower@gibbs-olson.com>; 0788-0245 <0788-

0245@gibbsolsoninc.onmicrosoft.com>

Subject: RE: Pacific 1 Project Ocean Park

Hi Chief Weatherby,

Thanks of your patience. We've prepared the contract documents and just waiting for a final QA/QC before sending them over to you for review. I should have them to you in the next day or two.

Regards,

Carol Ruiz, PE | Project Manager

GIBBS & OLSON

CIVIL ENGINEERS | LAND SURVEYORS

p: 360.425.0991 | c: 360.751.7849 | www.gibbs-olson.com

From: Brad Weatherby <weatherby@pcfd1.org>

Sent: Tuesday, February 13, 2024 3:02 PM

To: Carol Ruiz <cruiz@gibbs-olson.com>

Subject: Pacific 1 Project Ocean Park

[EXTERNAL]

Hi Carol,

I haven't heard from G&O since we last talked. Have I missed an email with a current project estimate and construction contract?

Respectfully,

Brad Weatherby, Asst. Chief

Pacific County Fire Dist. #1

26110 Ridge Avenue

Ocean Park, WA 98640

(360) 665-4451 Office

(360) 665-4909 Fax

weatherby@pcfd1.org

Electronic Privacy Notice: This e-mail, and any attachments, contains information that is, or may be, covered by electronic communications privacy laws and is confidential and proprietary in nature. If you are not the intended recipient, please be advised that you are legally prohibited from retaining, using, copying, distributing, or otherwise disclosing this information in any manner. Instead, please reply to the sender that you have received this communication in error and then immediately delete it. Thank you in advance for your cooperation.

This email was scanned by Bitdefender

CONTRACT DOCUMENTS

Pacific County Fire District #1 Site Development

Prepared For:

Pacific County Fire District #1

Ocean Park, Washington

Prepared By:



GIBBS & OLSON
CIVIL ENGINEERS • LAND SURVEYORS

February 2024

Gibbs & Olson Project No. 0788.0245

CONTRACT DOCUMENTS

Pacific County Fire District #1 Site Development

FEBRUARY 2024

SEAL OF ENGINEER

THE TECHNICAL MATERIAL AND DATA CONTAINED IN THESE CONTRACT DOCUMENTS WERE PREPARED UNDER THE SUPERVISION AND DIRECTION OF THE UNDERSIGNED, WHOSE SEAL AS A PROFESSIONAL ENGINEER LICENSED TO PRACTICE AS SUCH, IS AFFIXED BELOW.

**PACIFIC COUNTY FIRE DISTRICT #1 SITE DEVELOPMENT
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**INVITATION TO BID
PACIFIC COUNTY FIRE DISTRICT #1 SITE DEVELOPMENT**

The Pacific County Fire District #1 is requesting bids from contractors for the Pacific County Fire District #1 Site Development project. Sealed bids will be received by the Pacific County Fire District #1, 26110 Ridge Avenue, Ocean Park Washington 98640 up to **2:00 PM, Tuesday**, _____ Bids may be mailed but **MUST BE RECEIVED** by the date AND time noted – anything after will not be accepted. Bids received by facsimile will **NOT** be accepted.

The proposed work shall be for the furnishing of all labor, equipment, materials, and supervision for the construction of the following:

Description of Work:

This project consists of approximately 4.5 acres of clearing, grubbing, and grading. Improvements include paving of approximately 1,425 linear feet of an existing gravel and proposed roadway; the construction of 2.0 acres of asphalt surfacing; catch basin and storm drain piping installations; and the construction of a detention pond and swales, as shown on the Plans and specified herein.

Prospective bidders can view specifications for free through <Insert link>. There is a \$ _____ non-refundable fee to download a full set of contract documents in pdf format. Bids will not be accepted from any prospective bidder who has not obtained contract documents through <Insert link>. Bidders should contact <Name> at <number> or <Insert info> if unable to join or access the documents online

Technical questions regarding the plans and contract documents are to be submitted on the form on page I-3 of the Bid Form via email to Brad Weatherby, Assistant Chief, Pacific County Fire District #1 at weatherby@pcf1.org.

[Pacific County Fire District #1] in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on grounds of race, color, or national origin in consideration for an award.

All proposals must be submitted on the regular form furnished with the specifications in a sealed envelope clearly marked with the name of the bidder, the name of the project, and the date and time of the bid opening. Each bid must be accompanied by a bid proposal deposit in the form of a certified check or bidder's bond made payable to Pacific County Fire District #1 in an amount not less than five percent (5%) of the total bid. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to Pacific County Fire District #1.

The State of Washington prevailing wage rates applicable for this project, which is located in Pacific County.

Based on the bid submittal deadline for this project, the applicable effective date for prevailing wages for this project is _____.

Pacific County Fire District #1 reserves the right to reject any or all bids, waive informalities or irregularities and to accept any bid for the project which appears to serve the best interest of the District.

Brad Weatherby, Assistant Chief
Pacific County Fire District #1

Commented [CR1]: Does the District follow this If not, delete

SECTION I
BIDDING DOCUMENTS

BID PROPOSAL

PACIFIC COUNTY FIRE DISTRICT #1 SITE DEVELOPMENT

The undersigned hereby certifies that they have examined the location of the project and have read and thoroughly understand the plans and specifications governing the work.

The undersigned hereby agrees to construct the project in accordance with the following bid proposal.

Pacific County Fire District #1 Site Development

Bid Item No.	Bid Item	Bid Quantity	Unit Bid Price	Bid Amount
1.	Minor Changes	1 Calc	\$25,000	\$25,000
2.	Mobilization	1 LS	\$	\$
3.	Clearing and Grubbing	1 LS	\$	\$
4.	Removal of Structures and Obstructions	1 LS	\$	\$
5.	Site Grading	1 LS	\$	\$
6.	Import Fill	1 LS	\$	\$
7.	Construction Geotextile for Separation	9,450 SY	\$	\$
8.	Crushed Surfacing Base Course	5,350 TN	\$	\$
9.	Crushed Surfacing Top Course	1,850 TN	\$	\$
10.	HMA CL. 1/2 In. PG 58H-22	2,850 TN	\$	\$
11.	Cement Concrete Pavement w/ Structural Anchors	80 CY	\$	\$
12.	Gravel Backfill for Drain	60 TN	\$	\$
13.	Corrugated Polyethylene Storm Sewer Pipe 12 In. Diam.	25 LF	\$	\$
14.	Flow Dispersal Trench w/ Catch Basin Type 1	1 LS	\$	\$
15.	Flow Control Structure	1 EA	\$	\$
16.	Structure Excavation Class B Incl. Haul	1 LS	\$	\$
17.	Shoring or Extra Excavation Class B	1 LS	\$	\$
18.	Bank Run Gravel for Trench Backfill	20 TN	\$	\$

Bid Item No.	Bid Item	Bid Quantity	Unit Bid Price	Bid Amount
19.	Erosion/ Water Pollution Control	1 LS	\$	\$
20.	Seeding and Topsoil	1 LS	\$	\$
21.	Chain Link Fence, Type 3	1,005 LF	\$	\$

Subtotal \$

Sales Tax at 8.1% \$

Total Bid Amount (including tax).....\$ _____

Bidder acknowledges that quantities are not guaranteed, and final payment will be based on actual quantities determined as provided in the Contract Documents.

The bidder is hereby advised that by signature of this proposal he/she is deemed to have acknowledged all requirements and signed all certificates contained herein.

ADDENDA RECEIPT ACKNOWLEDGEMENT

Receipt of the following Addenda to the Drawings and/or Specifications is hereby acknowledged.

ADDENDUM NO.	DATE OF RECEIPT	SIGNED ACKNOWLEDGMENT
1.		
2.		
3		

Failure to acknowledge receipt of addenda may be considered an irregularity in the proposal.

PRE-BID TECHNICAL QUESTIONS/RFI FORM

**PACIFIC COUNTY FIRE DISTRICT #1
SITE IMPROVEMENTS**

DATE: _____

CONTACT: Brad Weatherby, Assistant Chief
Pacific County Fire District #1
26110 Ridge Avenue
Ocean Park, WA 98640

Email: weatherby@pcfd1.org

SUBMIT ALL PRE-BID TECHNICAL QUESTIONS/RFI TO THE ENGINEER UTILIZING THIS FORM. ALL RESPONSES TO QUESTIONS/RFI WILL BE MADE BY WRITTEN ADDENDUM.

The following question(s) concern Specifications,

Section (number)	Page	Item	Paragraph

The following question(s) concern Drawings,

Sheet/Drawing (number)

Question(s) submitted by: _____

Name Organization

Telephone _____ Fax _____

Email _____

NON-COLLUSION DECLARATION

I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United States that the following statements are true and correct:

- 1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.
- 2. That by signing the signature page of this proposal, I am deemed to have signed and have agreed to the provisions of this declaration.

FROM:

_____ Bidder's Business Name	_____ Mailing Address
_____ Email Address	_____ City, State and Zip
_____ Name of Bidder's Representative for Bid	_____ Telephone
_____ Washington Registration No.	_____ Tax I.D. No.
_____ Employment Security Department No.	_____ State Excise Tax Registration No.
_____ Industrial Insurance Coverage Account No.	_____ UBI No.
_____ Signature of Bidder's Representative	_____ Date

***If no physical address in WA State, in what state was your company originated?

To report bid rigging activities call: **1-800-424-9071**

The U.S. Department of Transportation (USDOT) operates the above toll-free "hotline" Monday through Friday, 8:00 a.m. to 5:00 p.m., Eastern Time. Anyone with knowledge of possible bid rigging, bidder collusion, or other fraudulent activities should use the "hotline" to report such activities.

The "hotline" is part of USDOT's continuing effort to identify and investigate highway construction contract fraud and abuse and is operated under the direction of the USDOT Inspector General. All information will be treated confidentially, and caller anonymity will be respected.

**BID DEPOSIT FORM
PACIFIC COUNTY FIRE DISTRICT #1 SITE DEVELOPMENT**

Name of Bidder

The Bidder named above hereby submits its bid deposit to the Pacific County Fire District #1 in the amount of \$ _____, which is at least 5% of its total bid and shall not be conditioned in any way to modify the minimum five percent (5%) required. The deposit is in the following form (check one):

- Cash
- Certified Check
- Cashier's Check
- Postal Money Order
- Bid Bond (use form below)

BID BOND

We, the undersigned Bidder and Surety, are jointly and severally obligated to Pacific County Fire District #1 in the penal sum of \$ _____, to be paid to Pacific County Fire District #1 if the Bidder's bid proposal for the above named project is accepted, and if the Bidder then fails to execute the contract and furnish the required performance bond and insurance within the time period provided by the contract documents; otherwise this obligation shall be void.

Name of Bidder

Name of Surety

Authorized Signature

Authorized Signature*

Title

Title

Date

Date

*Attach Power of Attorney

SECTION II
CONTRACT DOCUMENTS

AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 2024 by and between Pacific County Fire District #1 hereinafter called Contracting Agency and _____, doing business as a corporation, hereinafter called Contractor.

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

The Contractor will commence and complete the construction of the Pacific County Fire District #1 Site Development Project.

The Contractor will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the Project described herein.

The Contractor will commence the work required by the CONTRACT DOCUMENTS on the date of the NOTICE TO PROCEED and will complete the same within 50 working days and before <DATE> unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.

The Contractor agrees to perform all of the WORK described in the Contract Documents and comply with the terms therein for the sum of \$ _____ or as shown in the BID schedule.

The term Contract Documents means and includes the following:

- A) Bid
- B) Bid Bond
- C) Notice of Award
- D) Performance and Payment Bond
- E) Agreement
- F) Notice to Proceed
- G) 2022 Version WSDOT Standard Specifications
- H) Change Orders
- I) Drawings and Plans prepared or issued by Pacific County Fire District #1.
- J) Addenda
 - No. _____, dated _____, 2024.
 - No. _____, dated _____, 2024.
 - No. _____, dated _____, 2024.

The Contracting Agency will pay the Contractor in the manner and at such times as set forth in the Standard Specifications such amounts as required by the Contract Documents. This Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement in three each of which shall be deemed an original on the date first above written.

CONTRACTING AGENCY:

By: _____

Name: _____

Title: _____

(Seal)

ATTEST:

Name: _____

Address: _____

CONTRACTOR:

By: _____

Name: _____

Title: _____

(Seal)

ATTEST:

Name: _____

Address: _____

Attest:

Pacific County Fire District #1

Approved as to form:

PCFD#1 Attorney

**PERFORMANCE BOND
to Pacific County Fire District #1**

Bond No. _____

Pacific County Fire District #1, (Contracting Agency) has awarded to _____ (Principal), a contract for the construction of the project designated as Pacific County Fire District #1 Site Development, in Ocean Park, Washington (Contract), and said Principal is required to furnish a bond for performance of all obligations under the Contract.

The Principal, and _____ (Surety), a corporation, organized under the laws of the State of _____ and licensed to do business in the State of Washington as surety and named in the current list of "Surety Companies Acceptable in Federal Bonds" as published in the Federal Register by the Audit Staff Bureau of Accounts, U.S. Treasury Dept., are jointly and severally held and firmly bound to Pacific County Fire District #1, in the sum of _____ US Dollars (\$ _____) Total Contract Amount, subject to the provisions herein.

This statutory performance bond shall become null and void, if and when the Principal, its heirs, executors, administrators, successors, or assigns shall well and faithfully perform all of the Principal's obligations under the Contract and fulfill all the items and conditions of all duly authorized modifications, additions, and changes to said Contract that may hereafter be made, at the time and in the manner therein specified; and if such performance obligations have not been fulfilled, this bond shall remain in full force and effect.

The Surety for value received agrees that no change, extension of time, alteration or addition to the terms of the Contract, the specification accompanying the Contract, or to the work to be performed under the Contract shall in any way affect its obligation on this bond, and waives notice of any change, extension of time, alteration or addition of the terms of the Contract or the work performed. The Surety agrees that modifications and changes to the terms and conditions of the Contract that increase the total amount to be paid the Principal shall automatically increase the obligation of the Surety on this bond and notice to Surety is not required for such increased obligation.

This bond may be executed in two (2) original counterparts and shall be signed by the parties' duly authorized officers. This bond will only be accepted if it is accompanied by a fully executed and original power of attorney for the office executing on behalf of the surety.

PRINCIPAL

SURETY

Principal Signature _____ Date _____

Surety Signature _____ Date _____

Printed Name _____

Printed Name _____

Title _____

Title _____

Name, address, and telephone of local office/agent of Surety Company is:

Approved as to form:

PCFD#1 Attorney _____

Date _____

**PAYMENT BOND
to Pacific County Fire District #1**

Bond No. _____

Pacific County Fire District #1, (Contracting Agency) has awarded to _____ (Principal), a contract for the construction of the project designated as Pacific County Fire District #1 Site Development, in Ocean Park, Washington (Contract), and said Principal is required under the terms of that Contract to furnish a payment bond in accord with Title 39.08 Revised Code of Washington, (RCW) and (where applicable) 60.28 RCW.

The Principal, and _____ (Surety), a corporation organized under the laws of the State of _____ and licensed to do business in the State of Washington as surety and named in the current list of "Surety Companies Acceptable in Federal Bonds" as published in the Federal Register by the Audit Staff Bureau of Accounts, U.S. Treasury Dept., are jointly and severally held and firmly bound to Pacific County Fire District #1, in the sum of _____ US Dollars (\$ _____) Total Contract Amount, subject to provisions herein.

This statutory payment bond shall become null and void, if and when the Principal, its heirs, executors, administrators, successors, or assigns shall pay all persons in accordance with RCW Titles 39.08 and 39.12 including all workers, laborers, mechanics, subcontractors and materialmen, and all persons who shall supply such contractor or subcontractor with provisions and supplies for the carrying on of such work; and if such payment obligations have not been fulfilled, this bond shall remain in full force and effect.

The Surety for value received agrees that no change, extension of time, alteration or addition to the terms of the Contract, the specifications accompanying the Contract, or to the work to be performed under the Contract shall in any way affect its obligation on this bond, except as provided herein, and waives notice of any change, extension of time, alteration or addition to the terms of the Contract or the work performed. The Surety agrees that modifications and changes to the terms and conditions of the Contract that increase the total amount to be paid the Principal shall automatically increase the obligation of the Surety on this bond and notice to Surety is not required for such increased obligation.

This bond may be executed in two (2) original counterparts and shall be signed by the parties' duly authorized officers. This bond will only be accepted if it is accompanied by a fully executed and original power of attorney for the officer executing on behalf of the surety.

PRINCIPAL

SURETY

Principal Signature Date

Surety Signature Date

Printed Name

Printed Name

Title

Title

Name, address, and telephone of local office/agent of Surety Company is:

Approved as to form:

PCFD#1 Attorney
Pacific County Fire District #1
Site Development
Gibbs & Olson Project No. 0788.0245

Date
II - 4

*February 2024
Special Provisions
Section II*

FIELD ORDER

To		FO No.	
Project Owner		Date	
Project Name		Project No.	
Request By	<input type="checkbox"/> Owner <input type="checkbox"/> Engineer <input type="checkbox"/> Contractor <input type="checkbox"/> Other:		

As provided under Section 1-04.4(1) of the General Requirements you are directed to make the minor change(s) in work as noted below. The change(s) do not involve an adjustment in contract price or contract time.

Description of Change:

The Field Order is:

Contractor	

100% Opinion of Cost
Pacific County
Pacific County Fire District 1 Site Improvements
Submittal Date: January 2024
 0788.0245



Schedule A - Site Development						
Item No.	Spec. Section	Item	Quantity	Unit	Unit Price	Amount
1	1-04	Minor Changes	1	CALC	\$ 25,000	\$ 25,000
2	1-09.7	Mobilization	1	LS	\$ 137,000	\$ 137,000
3	2-01 SP	Clearing and Grubbing	1	LS	\$ 35,000	\$ 35,000
4	2-02 SP	Removal of Structures and Obstructions	1	LS	\$ 10,000	\$ 10,000
5	2-03	Site Grading	1	LS	\$ 130,000	\$ 130,000
6	9-03	Import Fill, Incl. Haul	1	LS	\$ 90,000	\$ 90,000
7	2-12	Construction Geotextile For Separation	9,450	SY	\$ 5	\$ 47,250
8	4-04	Crushed Surfacing Base Course	5,350	TN	\$ 45	\$ 240,750
9	4-04	Crushed Surfacing Top Course	1,850	TN	\$ 45	\$ 83,250
10	5-04 SP	HMA CL. 1/2 IN. PG 58H-22	2,850	TN	\$ 150	\$ 427,500
11	5-05	Cement Concrete Pavement w/ Structure Anchors	80	CY	\$ 650	\$ 52,000
12	7-01	Gravel Backfill for Drain	60	TN	\$ 55	\$ 3,300
13	7-04	Corrugated Polyethylene Storm Sewer Pipe 12 In. Diam.	25	LF	\$ 100	\$ 2,500
14	7-05	Flow Dispersal Trench w/ Catch Basin Type 1 & Perforated Pipe	1	LS	\$ 34,000	\$ 34,000
15	7-05	Flow Control Structure	1	EA	\$ 9,000	\$ 9,000
16	7-08 SP	Structure Excavation Class B Incl. Haul	1	LS	\$ 4,000	\$ 4,000
17	7-08 SP	Shoring or Extra Excavation Class B	1	LS	\$ 1,000	\$ 1,000
18	7-08 SP	Bank Run Gravel for Trench Backfill	20	TN	\$ 75	\$ 1,500
19	8-01	SPCC Plan, Erosion Control and Water Pollution Prevention	1	LS	\$ 10,000	\$ 10,000
20	8-02	Seeding and Topsoil	1	LS	\$ 100,000	\$ 100,000
21	8-12	Chain Link Fence Type 3	1,005	LF	\$ 65	\$ 65,325
					Subtotal	\$ 1,443,050
					Sales Tax @ 8.1%	\$ 116,887
					Total	\$ 1,559,937
					100% Opinion of Cost	\$ 1,560,000

SECTION III

SPECIAL PROVISIONS

INTRODUCTION TO THE SPECIAL PROVISIONS

The work on this project shall be accomplished in accordance with the current edition of the Standard Specifications for Road, Bridge and Municipal Construction as issued by the Washington State Department of Transportation (WSDOT) and the American Public Works Association (APWA), Washington State Chapter (hereafter "Standard Specifications"). The Standard Specifications, as modified or supplemented by the Amendments to the Standard Specifications and these Special Provisions, all of which are made a part of the Contract Documents, shall govern all of the Work.

These Special Provisions are made up of both General Special Provisions (GSPs) from various sources, which may have project-specific fill-ins; and project-specific Special Provisions. Each Provision either supplements, modifies, or replaces the comparable Standard Specification, or is a new Provision. The deletion, amendment, alteration, or addition to any subsection or portion of the Standard Specifications is meant to pertain only to that particular portion of the section, and in no way should it be interpreted that the balance of the section does not apply.

The project-specific Special Provisions are not labeled as such. The GSPs are labeled under the headers of each GSP, with the effective date of the GSP and its source. For example:

(March 8, 2013 APWA GSP)

(April 1, 2013 WSDOT GSP)

Also incorporated into the Contract Documents by reference are:

- Manual on Uniform Traffic Control Devices for Streets and Highways, currently adopted edition, with Washington State modifications, if any
- Standard Plans for Road, Bridge and Municipal Construction, WSDOT/APWA, current edition

Contractor shall obtain copies of these publications, at Contractor's own expense.

**DIVISION 1
GENERAL REQUIREMENTS**

DESCRIPTION OF WORK

This project consists of approximately 4.5 acres of clearing, grubbing, and grading. Improvements include the paving of approximately 1,425 linear feet of an existing gravel and proposed roadway, the construction of 2.0 acres of asphalt surfacing; catch basin and storm drain piping installations; and construction of a detention pond and swales.

1-01 DEFINITIONS AND TERMS

1-01.3 Definitions
(January 19, 2022 APWA GSP)

Delete the heading **Completion Dates** and the three paragraphs that follow it, and replace them with the following:

Dates

Bid Opening Date

The date on which the Contracting Agency publicly opens and reads the Bids.

Award Date

The date of the formal decision of the Contracting Agency to accept the lowest responsible and responsive Bidder for the Work.

Contract Execution Date

The date the Contracting Agency officially binds the Agency to the Contract.

Notice to Proceed Date

The date stated in the Notice to Proceed on which the Contract time begins.

Substantial Completion Date

The day the Engineer determines the Contracting Agency has full and unrestricted use and benefit of the facilities, both from the operational and safety standpoint, any remaining traffic disruptions will be rare and brief, and only minor incidental work, replacement of temporary substitute facilities, plant establishment periods, or correction or repair remains for the Physical Completion of the total Contract.

Physical Completion Date

The day all of the Work is physically completed on the project. All documentation required by the Contract and required by law does not necessarily need to be furnished by the Contractor by this date.

Completion Date

The day all the Work specified in the Contract is completed and all the obligations of the Contractor under the contract are fulfilled by the Contractor. All documentation required by the Contract and required by law must be furnished by the Contractor before establishment of this date.

Final Acceptance Date

The date on which the Contracting Agency accepts the Work as complete.

Supplement this Section with the following:

All references in the Standard Specifications or WSDOT General Special Provisions, to the terms "Department of Transportation", "Washington State Transportation Commission", "Commission", "Secretary of Transportation", "Secretary", "Headquarters", and "State Treasurer" shall be revised to read "Contracting Agency".

All references to the terms "State" or "state" shall be revised to read "Contracting Agency" unless the reference is to an administrative agency of the State of Washington, a State statute or regulation, or the context reasonably indicates otherwise.

All references to "State Materials Laboratory" shall be revised to read "Contracting Agency designated location".

All references to "final contract voucher certification" shall be interpreted to mean the Contracting Agency form(s) by which final payment is authorized, and final completion and acceptance granted.

Additive

A supplemental unit of work or group of bid items, identified separately in the Bid Proposal, which may, at the discretion of the Contracting Agency, be awarded in addition to the base bid.

Alternate

One of two or more units of work or groups of bid items, identified separately in the Bid Proposal, from which the Contracting Agency may make a choice between different methods or material of construction for performing the same work.

Business Day

A business day is any day from Monday through Friday except holidays as listed in Section 1-08.5.

Contract Bond

The definition in the Standard Specifications for "Contract Bond" applies to whatever bond form(s) are required by the Contract Documents, which may be a combination of a Payment Bond and a Performance Bond.

Contract Documents

See definition for "Contract".

Contract Time

The period of time established by the terms and conditions of the Contract within which the Work must be physically completed.

Notice of Award

The written notice from the Contracting Agency to the successful Bidder signifying the Contracting Agency's acceptance of the Bid Proposal.

Notice to Proceed

The written notice from the Contracting Agency or Engineer to the Contractor authorizing and directing the Contractor to proceed with the Work and establishing the date on which the Contract time begins.

Traffic

Both vehicular and non-vehicular traffic, such as pedestrians, bicyclists, wheelchairs, and equestrian traffic.

1-02 BID PROCEDURES AND CONDITIONS**1-02.1 Prequalification of Bidders**

(January 24, 2011 APWA GSP)

Delete this Section and replace it with the following:

1-02.1 Qualifications of Bidder

Before award of a public works contract, a bidder must meet at least the minimum qualifications of RCW 39.04.350(1) to be considered a responsible bidder and qualified to be awarded a public works project.

1-02.2 Plans and Specifications

(June 27, 2011 APWA GSP)

Delete this section and replace it with the following:

Information as to where Bid Documents can be obtained or reviewed can be found in the Call for Bids (Advertisement for Bids) for the work.

Plans and Contract Provisions may be obtained by the Contractor from the source stated in the Call for Bids, at the Contractor's own expense.

1-02.5 Proposal Forms

Delete this section and replace it with the following:

The Proposal Form will identify the project and its location and describe the work. It will also list estimated quantities, units of measurement, the items of work, and the materials to be furnished at the unit bid prices. The bidder shall complete spaces on the proposal form that call for, but are not limited to, unit prices; extensions; summations; the total bid amount; signatures; date; and, where applicable, retail sales taxes and acknowledgment of addenda; the bidder's name, address, telephone number, and signature;; a State of Washington Contractor's Registration Number; and a Business License Number, if applicable. Bids shall be completed by typing or shall be printed in ink by hand, preferably in black ink. The required certifications are included as part of the Proposal Form.

The Contracting Agency reserves the right to arrange the proposal forms with alternates and additives, if such be to the advantage of the Contracting Agency. The bidder shall bid on all alternates and additives set forth in the Proposal Form unless otherwise specified.

1-02.6 Preparation of Proposal

Supplement the second paragraph with the following:

4. If a minimum bid amount has been established for any item, the unit or lump sum price must equal or exceed the minimum amount stated.
5. Any correction to a bid made by interlineation, alteration, or erasure, shall be initialed by the signer of the bid.

Delete the last paragraph, and replace it with the following:

The Bidder shall make no stipulation on the Bid Form, nor qualify the bid in any manner.

A bid by a corporation shall be executed in the corporate name, by the president or a vice president (or other corporate officer accompanied by evidence of authority to sign).

A bid by a partnership shall be executed in the partnership name, and signed by a partner.

A bid by a joint venture shall be executed in the joint venture name and signed by a member of the joint venture.

1-02.7 Bid Deposit
(March 8, 2013 APWA GSP)

Supplement this section with the following:

Bid bonds shall contain the following:

1. Contracting Agency-assigned number for the project;
2. Name of the project;
3. The Contracting Agency named as obligee;
4. The amount of the bid bond stated either as a dollar figure or as a percentage which represents five percent of the maximum bid amount that could be awarded;
5. Signature of the bidder's officer empowered to sign official statements. The signature of the person authorized to submit the bid should agree with the signature on the bond, and the title of the person must accompany the said signature;
6. The signature of the surety's officer empowered to sign the bond and the power of attorney.

If so stated in the Contract Provisions, bidder must use the bond form included in the Contract Provisions.

If so stated in the Contract Provisions, cash will not be accepted for a bid deposit.

1-02.9 Delivery of Proposal

Delete this section and replace it with the following:

Each Proposal shall be submitted in a sealed envelope, with the Project Name and Project Number as stated in the Call for Bids clearly marked on the outside of the envelope, or as otherwise required in the Bid Documents, to ensure proper handling and delivery.

The Bidder shall submit to the Contracting Agency a signed "Certification of Compliance with Wage Payment Statutes" document where the Bidder under penalty of perjury verifies that the Bidder is in compliance with responsible bidder criteria in RCW 39.04.350 subsection (1) (g), as required per Section 1-02.14. The "Certification of Compliance with Wage Payment Statutes" document shall be received either with the Bid Proposal or **no later than 24 hours** (not including Saturdays, Sundays and Holidays) after the time for delivery of the Bid Proposal.

If submitted after the Bid Proposal is due, the document(s) must be submitted in a sealed envelope labeled the same as for the Proposal, with "Supplemental Information" added. All other information required to be submitted with the Bid Proposal must be submitted with the Bid Proposal itself, at the time stated in the Call for Bids.

The Contracting Agency will not open or consider any Bid Proposal that is received after the time specified in the Call for Bids for receipt of Bid Proposals, or received in a location other than that specified in the Call for Bids.

1-02.10 Withdrawing, Revising, or Supplementing Proposal
(July 23, 2015 APWA GSP)

Delete this section, and replace it with the following:

After submitting a physical Bid Proposal to the Contracting Agency, the Bidder may withdraw, revise, or supplement it if:

1. The Bidder submits a written request signed by an authorized person and physically delivers it to the place designated for receipt of Bid Proposals, and
2. The Contracting Agency receives the request before the time set for receipt of Bid Proposals, and
3. The revised or supplemented Bid Proposal (if any) is received by the Contracting Agency before the time set for receipt of Bid Proposals.

If the Bidder's request to withdraw, revise, or supplement its Bid Proposal is received before the time set for receipt of Bid Proposals, the Contracting Agency will return the unopened Proposal package to the Bidder. The Bidder must then submit the revised or supplemented package in its entirety. If the Bidder does not submit a revised or supplemented package, then its bid shall be considered withdrawn.

Late revised or supplemented Bid Proposals or late withdrawal requests will be date recorded by the Contracting Agency and returned unopened. Mailed, emailed, or faxed requests to withdraw, revise, or supplement a Bid Proposal are not acceptable.

1-02.13 Irregular Proposals

Delete this section and replace it with the following:

1. A Proposal will be considered irregular and will be rejected if:
 - a. The Bidder is not prequalified when so required;
 - b. The authorized Proposal form furnished by the Contracting Agency is not used or is altered;
 - c. The completed Proposal form contains any unauthorized additions, deletions, alternate Bids, or conditions;
 - d. The Bidder adds provisions reserving the right to reject or accept the award, or enter into the Contract;
 - e. A price per unit cannot be determined from the Bid Proposal;
 - f. The Proposal form is not properly executed;
 - g. The Bidder fails to submit or properly complete a Subcontractor list, if applicable, as required in Section 1-02.6;
 - h. The Bid Proposal does not constitute a definite and unqualified offer to meet the material terms of the Bid invitation; or
 - i. More than one Proposal is submitted for the same project from a Bidder under the same or different names.
2. A Proposal may be considered irregular and may be rejected if:
 - a. The Proposal does not include a unit price for every Bid item;
 - b. Any of the unit prices are excessively unbalanced (either above or below the amount of a reasonable Bid) to the potential detriment of the Contracting Agency;
 - c. Receipt of Addenda is not acknowledged;

- d. A member of a joint venture or partnership and the joint venture or partnership submit Proposals for the same project (in such an instance, both Bids may be rejected); or
- e. If Proposal form entries are not made in ink.

1-02.14 Disqualification of Bidders
(May 17, 2018 APWA GSP, Option A)

Delete this section and replace it with the following:

A Bidder will be deemed not responsible if the Bidder does not meet the mandatory bidder responsibility criteria in RCW 39.04.350(1), as amended.

The Contracting Agency will verify that the Bidder meets the mandatory bidder responsibility criteria in RCW 39.04.350(1). To assess bidder responsibility, the Contracting Agency reserves the right to request documentation as needed from the Bidder and third parties concerning the Bidder's compliance with the mandatory bidder responsibility criteria.

If the Contracting Agency determines the Bidder does not meet the mandatory bidder responsibility criteria in RCW 39.04.350(1) and is therefore not a responsible Bidder, the Contracting Agency shall notify the Bidder in writing, with the reasons for its determination. If the Bidder disagrees with this determination, it may appeal the determination within two (2) business days of the Contracting Agency's determination by presenting its appeal and any additional information to the Contracting Agency. The Contracting Agency will consider the appeal and any additional information before issuing its final determination. If the final determination affirms that the Bidder is not responsible, the Contracting Agency will not execute a contract with any other Bidder until at least two business days after the Bidder determined to be not responsible has received the Contracting Agency's final determination.

1-02.15 Pre Award Information
(August 14, 2013 APWA GSP)

Revise this section to read:

Before awarding any contract, the Contracting Agency may require one or more of these items or actions of the apparent lowest responsible bidder:

1. A complete statement of the origin, composition, and manufacture of any or all materials to be used,
2. Samples of these materials for quality and fitness tests,
3. A progress schedule (in a form the Contracting Agency requires) showing the order of and time required for the various phases of the work,
4. A breakdown of costs assigned to any bid item,
5. Attendance at a conference with the Engineer or representatives of the Engineer,
6. Obtain, and furnish a copy of, a business license to do business in the city or county where the work is located.
7. Any other information or action taken that is deemed necessary to ensure that the bidder is the lowest responsible bidder.

1-03 AWARD AND EXECUTION OF THE CONTRACT

1-03.1 Consideration of Bids
(January 23, 2006 APWA GSP)

Revise the first paragraph to read:

After opening and reading proposals, the Contracting Agency will check them for correctness of extensions of the prices per unit and the total price. If a discrepancy exists between the price per unit and the extended amount of any bid item, the price per unit will control. If a minimum bid amount has been established for any item and the bidder's unit or lump sum price is less than the minimum specified amount, the Contracting Agency will unilaterally revise the unit or lump sum price, to the minimum specified amount and recalculate the extension. The total of extensions, corrected where necessary, including sales taxes where applicable and such additives and/or alternates as selected by the Contracting Agency, will be used by the Contracting Agency for award purposes and to fix the Awarded Contract Price amount and the amount of the contract bond. The Contracting Agency intends to award one construction contract based on the total including sales tax.

1-03.4 Contract Bond
(July 23, 2015 APWA GSP)

Delete the first paragraph and replace it with the following:

The successful bidder shall provide executed payment and performance bond(s) for the full contract amount. The bond may be a combined payment and performance bond; or be separate payment and performance bonds. In the case of separate payment and performance bonds, each shall be for the full contract amount. The bond(s) shall:

1. Be on Contracting Agency-furnished form(s);
2. Be signed by an approved surety (or sureties) that:
 - a. Is registered with the Washington State Insurance Commissioner, and
 - b. Appears on the current Authorized Insurance List in the State of Washington published by the Office of the Insurance Commissioner,
3. Guarantee that the Contractor will perform and comply with all obligations, duties, and conditions under the Contract, including but not limited to the duty and obligation to indemnify, defend, and protect the Contracting Agency against all losses and claims related directly or indirectly from any failure:
 - a. Of the Contractor (or any of the employees, subcontractors, or lower tier subcontractors of the Contractor) to faithfully perform and comply with all contract obligations, conditions, and duties, or
 - b. Of the Contractor (or the subcontractors or lower tier subcontractors of the Contractor) to pay all laborers, mechanics, subcontractors, lower tier subcontractors, material person, or any other person who provides supplies or provisions for carrying out the work;
4. Be conditioned upon the payment of taxes, increases, and penalties incurred on the project under titles 50, 51, and 82 RCW; and
5. Be accompanied by a power of attorney for the Surety's officer empowered to sign the bond; and
6. Be signed by an officer of the Contractor empowered to sign official statements (sole proprietor or partner). If the Contractor is a corporation, the bond(s) must be signed by the president or vice president, unless accompanied by written proof of the authority of the individual signing the bond(s) to bind the corporation (i.e., corporate resolution, power of attorney, or a letter to such effect signed by the president or vice president).

1-04 SCOPE OF WORK

1-04.2 Coordination of Contract Documents, Plans, Special Provisions, Specifications, and Addenda (December 10, 2020 APWA GSP)

Revise the second paragraph to read:

Any inconsistency in the parts of the contract shall be resolved by following this order of precedence (e.g., 1 presiding over 2, 2 over 3, 3 over 4, and so forth):

1. Addenda,
2. Proposal Form,
3. Special Provisions,
4. Contract Plans,
5. Standard Specifications,
6. Contracting Agency's Standard Plans or Details (if any), and
7. WSDOT Standard Plans for Road, Bridge, and Municipal Construction.

1-04.6 Increased or Decreased Quantities (*****)

Delete this section and replace with the following:

The bid quantities listed for unit bid items are approximate and are for the purposes of bidding only. Overruns or underruns in these bid items shall not be cause for adjustment in the unit prices. Standard Specification Section 1-04.6 "Increased or Decreased Quantities" does not apply to the bid items listed in the proposal.

1-05 CONTROL OF WORK

1-05.7 Removal of Defective and Unauthorized Work (October 1, 2005 APWA GSP)

Supplement this section with the following:

If the Contractor fails to remedy defective or unauthorized work within the time specified in a written notice from the Engineer, or fails to perform any part of the work required by the Contract Documents, the Engineer may correct and remedy such work as may be identified in the written notice, with Contracting Agency forces or by such other means as the Contracting Agency may deem necessary.

If the Contractor fails to comply with a written order to remedy what the Engineer determines to be an emergency situation, the Engineer may have the defective and unauthorized work corrected immediately, have the rejected work removed and replaced, or have work the Contractor refuses to perform completed by using Contracting Agency or other forces. An emergency situation is any situation when, in the opinion of the Engineer, a delay in its remedy could be potentially unsafe, or might cause serious risk of loss or damage to the public.

Direct or indirect costs incurred by the Contracting Agency attributable to correcting and remedying defective or unauthorized work, or work the Contractor failed or refused to perform, shall be paid by the Contractor. Payment will be deducted by the Engineer from monies due, or to become due, the Contractor. Such direct and indirect costs shall include in particular, but without limitation, compensation for additional professional services required, and costs for repair

and replacement of work of others destroyed or damaged by correction, removal, or replacement of the Contractor's unauthorized work.

No adjustment in contract time or compensation will be allowed because of the delay in the performance of the work attributable to the exercise of the Contracting Agency's rights provided by this Section.

The rights exercised under the provisions of this section shall not diminish the Contracting Agency's right to pursue any other avenue for additional remedy or damages with respect to the Contractor's failure to perform the work as required.

1-05.11 Final Inspection

Delete this section and replace it with the following:

1-05.11 Final Inspections and Operational Testing

1-05.11(1) Substantial Completion Date

When the Contractor considers the work to be substantially complete, the Contractor shall so notify the Contracting Agency and request the Contracting Agency establish the Substantial Completion Date. The Contractor's request shall list the specific items of work that remain to be completed to reach physical completion. The Contracting Agency will schedule an inspection of the work with the Contractor to determine the status of completion. The Contracting Agency may also establish the Substantial Completion Date unilaterally.

If, after this inspection, the Contracting Agency concurs with the Contractor that the work is substantially complete and ready for its intended use, the Contracting Agency, by written notice to the Contractor, will set the Substantial Completion Date. If, after this inspection the Contracting Agency does not consider the work substantially complete and ready for its intended use, the Contracting Agency will, by written notice, so notify the Contractor giving the reasons therefor.

Upon receipt of written notice concurring in or denying substantial completion, whichever is applicable, the Contractor shall pursue vigorously, diligently and without unauthorized interruption, the work necessary to reach Substantial and Physical Completion. The Contractor shall provide the Contracting Agency with a revised schedule indicating when the Contractor expects to reach substantial and physical completion of the work.

The above process shall be repeated until the Contracting Agency establishes the Substantial Completion Date and the Contractor considers the work physically complete and ready for final inspection.

1-05.11(2) Final Inspection and Physical Completion Date

When the Contractor considers the work physically complete and ready for final inspection, the Contractor by written notice, shall request the Contracting Agency to schedule a final inspection. The Contracting Agency will set a date for final inspection. The Contracting Agency and the Contractor will then make a final inspection and the Contracting Agency will notify the Contractor in writing of all particulars in which the final inspection reveals the work incomplete or unacceptable. The Contractor shall immediately take such corrective measures as are necessary to remedy the listed deficiencies. Corrective work shall be pursued vigorously, diligently, and without interruption until physical completion of the listed deficiencies. This process will continue until the Contracting Agency is satisfied the listed deficiencies have been corrected.

If action to correct the listed deficiencies is not initiated within 7 days after receipt of the written notice listing the deficiencies, the D Contracting Agency may, upon written notice to the

Contractor, take whatever steps are necessary to correct those deficiencies pursuant to Section 1-05.7.

The Contractor will not be allowed an extension of contract time because of a delay in the performance of the work attributable to the exercise of the Contracting Agency's right hereunder.

Upon correction of all deficiencies, the Contracting Agency will notify the Contractor and the Contracting Agency, in writing, of the date upon which the work was considered physically complete. That date shall constitute the Physical Completion Date of the contract, but shall not imply acceptance of the work or that all the obligations of the Contractor under the contract have been fulfilled.

1-05.13 Superintendents, Labor and Equipment of Contractor
(August 14, 2013 APWA GSP)

Delete the sixth and seventh paragraphs of this section.

Add the following new section:

1-05.16 Water and Power
(October 1, 2005 APWA GSP)

The Contractor shall make necessary arrangements, and shall bear the costs for power and water necessary for the performance of the work, unless the contract includes power and water as a pay item.

1-07 LEGAL RELATIONS AND RESPONSIBILITIES TO THE PUBLIC

1-07.1 Laws to be Observed
(October 1, 2005 APWA GSP)

Supplement this section with the following:

In cases of conflict between different safety regulations, the more stringent regulation shall apply.

The Washington State Department of Labor and Industries shall be the sole and paramount administrative agency responsible for the administration of the provisions of the Washington Industrial Safety and Health Act of 1973 (WISHA).

The Contractor shall maintain at the project site office, or other well-known place at the project site, all articles necessary for providing first aid to the injured. The Contractor shall establish, publish, and make known to all employees, procedures for ensuring immediate removal to a hospital, or doctor's care, persons, including employees, who may have been injured on the project site. Employees should not be permitted to work on the project site before the Contractor has established and made known procedures for removal of injured persons to a hospital or a doctor's care.

The Contractor shall have sole responsibility for the safety, efficiency, and adequacy of the Contractor's plant, appliances, and methods, and for any damage or injury resulting from their failure, or improper maintenance, use, or operation. The Contractor shall be solely and completely responsible for the conditions of the project site, including safety for all persons and property in the performance of the work. This requirement shall apply continuously, and not be limited to normal working hours. The required or implied duty of the Engineer to conduct construction review of the Contractor's performance does not, and shall not, be intended to include review and adequacy of the Contractor's safety measures in, on, or near the project site.

1-07.2 State Taxes

Delete this section, including its sub-sections, in its entirety and replace it with the following:

1-07.2 State Sales Tax (June 27, 2011 APWA GSP)

The Washington State Department of Revenue has issued special rules on the State sales tax. Sections 1-07.2(1) through 1-07.2(3) are meant to clarify those rules. The Contractor should contact the Washington State Department of Revenue for answers to questions in this area. The Contracting Agency will not adjust its payment if the Contractor bases a bid on a misunderstood tax liability.

The Contractor shall include all Contractor-paid taxes in the unit bid prices or other contract amounts. In some cases, however, state retail sales tax will not be included. Section 1-07.2(2) describes this exception.

The Contracting Agency will pay the retained percentage (or release the Contract Bond if a FHWA-funded Project) only if the Contractor has obtained from the Washington State Department of Revenue a certificate showing that all contract-related taxes have been paid (RCW 60.28.051). The Contracting Agency may deduct from its payments to the Contractor any amount the Contractor may owe the Washington State Department of Revenue, whether the amount owed relates to this contract or not. Any amount so deducted will be paid into the proper State fund.

1-07.2(1) State Sales Tax — Rule 171

WAC 458-20-171, and its related rules, apply to building, repairing, or improving streets, roads, etc., which are owned by a municipal corporation, or political subdivision of the state, or by the United States, and which are used primarily for foot or vehicular traffic. This includes storm or combined sewer systems within and included as a part of the street or road drainage system and power lines when such are part of the roadway lighting system. For work performed in such cases, the Contractor shall include Washington State Retail Sales Taxes in the various unit bid item prices, or other contract amounts, including those that the Contractor pays on the purchase of the materials, equipment, or supplies used or consumed in doing the work.

1-07.2(2) State Sales Tax — Rule 170

WAC 458-20-170, and its related rules, apply to the constructing and repairing of new or existing buildings, or other structures, upon real property. This includes, but is not limited to, the construction of streets, roads, highways, etc., owned by the state of Washington; water mains and their appurtenances; sanitary sewers and sewage disposal systems unless such sewers and disposal systems are within, and a part of, a street or road drainage system; telephone, telegraph, electrical power distribution lines, or other conduits or lines in or above streets or roads, unless such power lines become a part of a street or road lighting system; and installing or attaching of any article of tangible personal property in or to real property, whether or not such personal property becomes a part of the realty by virtue of installation.

For work performed in such cases, the Contractor shall collect from the Contracting Agency, retail sales tax on the full contract price. The Contracting Agency will automatically add this sales tax to each payment to the Contractor. For this reason, the Contractor shall not include the retail sales tax in the unit bid item prices, or in any other contract amount subject to Rule 170, with the following exception.

Exception: The Contracting Agency will not add in sales tax for a payment the Contractor or a subcontractor makes on the purchase or rental of tools, machinery, equipment, or

consumable supplies not integrated into the project. Such sales taxes shall be included in the unit bid item prices or in any other contract amount.

1-07.2(3) Services

The Contractor shall not collect retail sales tax from the Contracting Agency on any contract wholly for professional or other services (as defined in Washington State Department of Revenue Rules 136 and 244).

1-07.17 Utilities and Similar Facilities

Section 1-07.17 is supplemented with the following:

(April 2, 2007)

Locations and dimensions shown in the Plans for existing facilities are in accordance with available information obtained without uncovering, measuring, or other verification.

The following addresses and telephone numbers of utility companies known or suspected of having facilities within the project limits are supplied for the Contractor's convenience:

Power

PUD No. 2 of Pacific County
(360)642-3191
9610 Sandridge Road
Long Beach, WA 98631
address

1-07.18 Public Liability and Property Damage Insurance

Delete this section in its entirety, and replace it with the following:

1-07.18 Public Liability and Insurance

(January 4, 2024 APWA GSP)

1-07.18(1) General Requirements

- A. The Contractor shall procure and maintain the insurance described in all subsections of section 1-07.18 of these Special Provisions, from insurers with a current A. M. Best rating of not less than A-: VII and licensed to do business in the State of Washington. The Contracting Agency reserves the right to approve or reject the insurance provided, based on the insurer's financial condition.
- B. The Contractor shall keep this insurance in force without interruption from the commencement of the Contractor's Work through the term of the Contract and for thirty (30) days after the Physical Completion date, unless otherwise indicated below.
- C. If any insurance policy is written on a claims-made form, its retroactive date, and that of all subsequent renewals, shall be no later than the effective date of this Contract. The policy shall state that coverage is claims made and state the retroactive date. Claims-made form coverage shall be maintained by the Contractor for a minimum of 36 months following the Completion Date or earlier termination of this Contract, and the Contractor shall annually provide the Contracting Agency with proof of renewal. If renewal of the claims made form of coverage becomes unavailable, or economically prohibitive, the Contractor shall purchase an extended reporting period ("tail") or execute another form of guarantee acceptable to the Contracting Agency to assure financial responsibility for liability for services performed.

- D. The Contractor's Automobile Liability, Commercial General Liability and Excess or Umbrella Liability insurance policies shall be primary and non-contributory insurance as respects the Contracting Agency's insurance, self-insurance, or self-insured pool coverage. Any insurance, self-insurance, or self-insured pool coverage maintained by the Contracting Agency shall be excess of the Contractor's insurance and shall not contribute with it.
- E. The Contractor shall provide the Contracting Agency and all additional insureds with written notice of any policy cancellation, within two business days of their receipt of such notice.

(*****)

Contractor shall instruct the insurer to give the Contracting Agency 30-days advance notice of any insurance cancellation.

- F. The Contractor shall not begin work under the Contract until the required insurance has been obtained and approved by the Contracting Agency
- G. Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the Contracting Agency may, after giving five business days' notice to the Contractor to correct the breach, immediately terminate the Contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the Contracting Agency on demand, or at the sole discretion of the Contracting Agency, offset against funds due the Contractor from the Contracting Agency.
- H. All costs for insurance shall be incidental to and included in the unit or lump sum prices of the Contract and no additional payment will be made.
- I. Under no circumstances shall a wrap-up policy be obtained, for either initiating or maintaining coverage, to satisfy insurance requirements for any policy required under this Section. A "wrap up policy" is defined as an insurance agreement or arrangement under which all the parties working on a specified or designated project are insured under one policy for liability arising out of that specified or designated project. 1-07.18(2) Additional Insured

1-07.18(2) Additional Insured

All insurance policies, with the exception of Workers Compensation, and of Professional Liability and Builder's Risk (if required by this Contract) shall name the following listed entities as additional insured(s) using the forms or endorsements required herein:

- *The Contracting Agency and its officers, elected officials, employees, agents, and volunteers.*
- *\$\$Gibbs & Olson and its officers, elected officials, employees, agents, and volunteers\$\$*

The above-listed entities shall be additional insured(s) for the full available limits of liability maintained by the Contractor, irrespective of whether such limits maintained by the Contractor are greater than those required by this Contract, and irrespective of whether the Certificate of Insurance provided by the Contractor pursuant to 1-07.18(4) describes limits lower than those maintained by the Contractor.

For Commercial General Liability insurance coverage, the required additional insured endorsements shall be at least as broad as ISO forms CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

1-07.18(3) Subcontractors

The Contractor shall cause each subcontractor of every tier to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by subcontractors.

The Contractor shall ensure that all subcontractors of every tier add all entities listed in 1 07.18(2) as additional insureds, and provide proof of such on the policies as required by that section as detailed in 1-07.18(2) using an endorsement as least as broad as ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

Upon request by the Contracting Agency, the Contractor shall forward to the Contracting Agency evidence of insurance and copies of the additional insured endorsements of each subcontractor of every tier as required in 1-07.18(4) Verification of Coverage.

1-07.18(4) Verification of Coverage

The Contractor shall deliver to the Contracting Agency a Certificate(s) of Insurance and endorsements for each policy of insurance meeting the requirements set forth herein when the Contractor delivers the signed Contract for the work. Failure of Contracting Agency to demand such verification of coverage with these insurance requirements or failure of Contracting Agency to identify a deficiency from the insurance documentation provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance.

Verification of coverage shall include:

1. An ACORD certificate or a form determined by the Contracting Agency to be equivalent.
2. Copies of all endorsements naming Contracting Agency and all other entities listed in 1 07.18(2) as additional insured(s), showing the policy number. The Contractor may submit a copy of any blanket additional insured clause from its policies instead of a separate endorsement.
3. Any other amendatory endorsements to show the coverage required herein.
4. A notation of coverage enhancements on the Certificate of Insurance shall not satisfy these requirements – actual endorsements must be submitted.

Upon request by the Contracting Agency, the Contractor shall forward to the Contracting Agency a full and certified copy of the insurance policy(s). If Builders Risk insurance is required on this Project, a full and certified copy of that policy is required when the Contractor delivers the signed Contract for the work.

1-07.18(5) Coverages and Limits

The insurance shall provide the minimum coverages and limits set forth below. Contractor's maintenance of insurance, its scope of coverage, and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the Contracting Agency's recourse to any remedy available at law or in equity.

All deductibles and self-insured retentions must be disclosed and are subject to approval by the Contracting Agency. The cost of any claim payments falling within the deductible or self-insured retention shall be the responsibility of the Contractor. In the event an additional insured incurs a liability subject to any policy's deductibles or self-insured retention, said deductibles or self-insured retention shall be the responsibility of the Contractor.

1-07.18(5)A Commercial General Liability

Commercial General Liability insurance shall be written on coverage forms at least as broad as ISO occurrence form CG 00 01, including but not limited to liability arising from premises, operations, stop gap liability, independent contractors, products-completed operations, personal and advertising injury, and liability assumed under an insured contract. There shall be no exclusion for liability arising from explosion, collapse or underground property damage.

The Commercial General Liability insurance shall be endorsed to provide a per project general aggregate limit, using ISO form CG 25 03 05 09 or an equivalent endorsement.

Contractor shall maintain Commercial General Liability Insurance arising out of the Contractor's completed operations for at least three years following Substantial Completion of the Work.

Such policy must provide the following minimum limits:

- \$2,000,000 Each Occurrence
- \$3,000,000 General Aggregate
- \$3,000,000 Products & Completed Operations Aggregate
- \$2,000,000 Personal & Advertising Injury each offence
- \$2,000,000 Stop Gap / Employers' Liability each accident

1-07.18(5)B Automobile Liability

Automobile Liability shall cover owned, non-owned, hired, and leased vehicles; and shall be written on a coverage form at least as broad as ISO form CA 00 01. If the work involves the transport of pollutants, the automobile liability policy shall include MCS 90 and CA 99 48 endorsements.

Such policy must provide the following minimum limit:

- \$1,000,000 Combined single limit for bodily injury and property damage each accident

1-07.18(5)C Workers' Compensation

The Contractor shall comply with Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

(*****)

The Contracting Agency will not be responsible for payment of industrial insurance premiums or for any other claim or benefit for this Contractor or any subcontractor or employee of the Contractor which might arise under the industrial insurance laws during the performance of duties and services under this contract. If the Department of Labor and Industries, under audit, determines that insurance payments are due and owing as a result of work performed under this contract, those payments shall be made by the Contractor; the Contractor shall indemnify the Contracting Agency and guarantee payment of such amounts.

1-07.18(6) Public Liability

(May 2018 Agency GSP)

(*****)

Commented [HS1]: The district needs to review all this info and keep or omit as they need

1-07.18(6)A Indemnification:

The Contractor shall protect, indemnify, and save the Contracting Agency harmless from an against any damage, cost or liability including reasonable attorney fees, for injuries to persons or property arising from acts or omissions of Contractor, his employees, agents or subcontractors,

howsoever caused. The Contractor will be responsible for any damages sustained by his employees to the Contracting Agency's equipment and/or fixtures and shall provide all repairs/replacements, as appropriate, at no cost to the Contracting Agency.

1-07.18(6)B Independent Status of Contractor:

The parties to this contract, in the performance of it, will be acting in their individual capacities and not as agents, employees, partners, joint venturers, or associates of one another. The employees or agents of one party shall be considered or construed to be the employees or agents of the other party for any purpose whatsoever.

1-07.24 Rights of Way
(July 23, 2015 APWA GSP)

Delete this section and replace it with the following:

The Contractor's construction activities shall be confined to the right of way and within the limits shown on the drawings, unless arrangements for use of private property are made.

Generally, the Contracting Agency will have obtained, prior to bid opening, all rights of way and easements, both permanent and temporary, necessary for carrying out the work.

The Agency will submit the appropriate Notice of Maintenance to WSDOT and Pacific County prior to the beginning of the work. The Contractor is required to meet the conditions of the work authorization.

Exceptions to this are noted in the Bid Documents or will be brought to the Contractor's attention by a duly issued Addendum.

Whenever any of the work is accomplished on or through property other than public Right of Way, the Contractor shall meet and fulfill all covenants and stipulations of any easement agreement obtained by the Contracting Agency from the owner of the private property. Copies of the easement agreements may be included in the Contract Provisions or made available to the Contractor as soon as practical after they have been obtained by the Engineer.

Whenever easements or rights of entry have not been acquired prior to advertising, these areas are so noted in the Plans. The Contractor shall not proceed with any portion of the work in areas where right of way, easements or rights of entry have not been acquired until the Engineer certifies to the Contractor that the right of way or easement is available or that the right of entry has been received. If the Contractor is delayed due to acts of omission on the part of the Contracting Agency in obtaining easements, rights of entry or right of way, the Contractor will be entitled to an extension of time. The Contractor agrees that such delay shall not be a breach of contract.

Each property owner shall be given 48 hours notice prior to entry by the Contractor. This includes entry onto easements and private property where private improvements must be adjusted.

The Contractor shall be responsible for providing, without expense or liability to the Contracting Agency, any additional land and access thereto that the Contractor may desire for temporary construction facilities, storage of materials, or other Contractor needs. However, before using any private property, whether adjoining the work or not, the Contractor shall file with the Engineer a written permission of the private property owner, and, upon vacating the premises, a written release from the property owner of each property disturbed or otherwise interfered with by reasons of construction pursued under this contract. The statement shall be signed by the private property owner, or proper authority acting for the owner of the private property affected, stating that permission has been granted to use the property and all necessary permits have been obtained or, in the case of a release, that the restoration of the property has been satisfactorily accomplished. The statement shall include the parcel number, address, and date of signature. Written releases must be filed with the Engineer before the Completion Date will be established.

1-08 PROSECUTION AND PROGRESS

Add the following new Sections:

1-08.0 Preliminary Matters *(May 25, 2006 APWA GSP)*

Add the following new Section:

1-08.0(1) Preconstruction Conference *(October 10, 2008 APWA GSP)*

Prior to the Contractor beginning the work, a preconstruction conference will be held between the Contractor, the Engineer, the Contracting Agency and such other interested parties as may be invited. The purpose of the preconstruction conference will be:

1. To review the initial progress schedule;
2. To establish a working understanding among the various parties associated or affected by the work;
3. To establish and review procedures for progress payment, notifications, approvals, submittals, etc.;
4. To establish normal working hours for the work;
5. To review safety standards and traffic control; and
6. To discuss such other related items as may be pertinent to the work.

The Contractor shall prepare and submit at the preconstruction conference the following:

1. A breakdown of all lump sum items;
2. A preliminary schedule of working drawing submittals; and
3. A list of material sources for approval if applicable.

Add the following new section:

1-08.0(2) Hours of Work *(December 8, 2014 APWA GSP)*

Except in the case of emergency or unless otherwise approved by the Engineer, the normal working hours for the Contract shall be any consecutive 8-hour period between 7:00 a.m. and 6:00 p.m. Monday through Friday, exclusive of a lunch break. If the Contractor desires different than the normal working hours stated above, the request must be submitted in writing prior to the preconstruction conference, subject to the provisions below. The working hours for the Contract shall be established at or prior to the preconstruction conference.

All working hours and days are also subject to local permit and ordinance conditions (such as noise ordinances).

If the Contractor wishes to deviate from the established working hours, the Contractor shall submit a written request to the Engineer for consideration. This request shall state what hours are being requested, and why. Requests shall be submitted for review no later than 48 hours prior to the day(s) the Contractor is requesting to change the hours.

If the Contracting Agency approves such a deviation, such approval may be subject to certain other conditions, which will be detailed in writing. For example:

1. On non-Federal aid projects, requiring the Contractor to reimburse the Contracting Agency for the costs in excess of straight-time costs for Contracting Agency representatives who worked during such times. (The Engineer may require designated

representatives to be present during the work. Representatives who may be deemed necessary by the Engineer include, but are not limited to: survey crews; personnel from the Contracting Agency's material testing lab; inspectors; and other Contracting Agency employees or third party consultants when, in the opinion of the Engineer, such work necessitates their presence.)

2. Considering the work performed on Saturdays, Sundays, and holidays as working days with regard to the contract time.
3. Considering multiple work shifts as multiple working days with respect to contract time even though the multiple shifts occur in a single 24-hour period.
4. If a 4-10 work schedule is requested and approved the non working day for the week will be charged as a working day.
5. If Davis Bacon wage rates apply to this Contract, all requirements must be met and recorded properly on certified payroll

1-08.3(2)A Type A Progress Schedule
(December 30, 2022 APWA GSP)

Revise this section to read:

The Contractor shall submit ~~\$\$\$~~ copy of a Type A Progress Schedule no later than at the preconstruction conference, or some other mutually agreed upon submittal time. The schedule may be a critical path method (CPM) schedule, bar chart, or other standard schedule format. Regardless of which format used, the schedule shall identify the critical path. The Engineer will evaluate the Type A Progress Schedule and approve or return the schedule for corrections within 15 calendar days of receiving the submittal.

1-08.4 Prosecution of Work

Delete this section and replace it with the following:

1-08.4 Notice to Proceed and Prosecution of Work
(July 23, 2015 APWA GSP)

Notice to Proceed will be given after the contract has been executed and the contract bond and evidence of insurance have been approved and filed by the Contracting Agency. The Contractor shall not commence with the work until the Notice to Proceed has been given by the Engineer. The Contractor shall commence construction activities on the project site within ten days of the Notice to Proceed Date, unless otherwise approved in writing. The Contractor shall diligently pursue the work to the physical completion date within the time specified in the contract. Voluntary shutdown or slowing of operations by the Contractor shall not relieve the Contractor of the responsibility to complete the work within the time(s) specified in the contract.

When shown in the Plans, the first order of work shall be the installation of high visibility fencing to delineate all areas for protection or restoration, as described in the Contract. Installation of high visibility fencing adjacent to the roadway shall occur after the placement of all necessary signs and traffic control devices in accordance with 1-10.1(2). Upon construction of the fencing, the Contractor shall request the Engineer to inspect the fence. No other work shall be performed on the site until the Contracting Agency has accepted the installation of high visibility fencing, as described in the Contract.

1-08.5 Time for Completion
(March 13, 1995 WSDOT GSP)

Supplement this Section with the following:

This Project's field work must be physically completed within *** \$\$ 50 \$\$ *** working days.

1-09 MEASUREMENT AND PAYMENT

1-09.9 Payments (March 13, 2012 APWA GSP)

Delete the first four paragraphs and replace them with the following:

The basis of payment will be the actual quantities of Work performed according to the Contract and as specified for payment.

The Contractor shall submit a breakdown of the cost of lump sum bid items at the Preconstruction Conference, to enable the Project Engineer to determine the Work performed on a monthly basis. A breakdown is not required for lump sum items that include a basis for incremental payments as part of the respective Specification. Absent a lump sum breakdown, the Project Engineer will make a determination based on information available. The Project Engineer's determination of the cost of work shall be final.

Progress payments for completed work and material on hand will be based upon progress estimates prepared by the Engineer. A progress estimate cutoff date will be established at the preconstruction conference.

The initial progress estimate will be made not later than 30 days after the Contractor commences the work, and successive progress estimates will be made every month thereafter until the Completion Date. Progress estimates made during progress of the work are tentative, and made only for the purpose of determining progress payments. The progress estimates are subject to change at any time prior to the calculation of the final payment.

The value of the progress estimate will be the sum of the following:

1. Unit Price Items in the Bid Form — the approximate quantity of acceptable units of work completed multiplied by the unit price.
2. Lump Sum Items in the Bid Form — based on the approved Contractor's lump sum breakdown for that item, or absent such a breakdown, based on the Engineer's determination.
3. Materials on Hand — 100 percent of invoiced cost of material delivered to Job site or other storage area approved by the Engineer.
4. Change Orders — entitlement for approved extra cost or completed extra work as determined by the Engineer.

Progress payments will be made in accordance with the progress estimate less:

1. Retainage per Section 1-09.9(1), on non-FHWA-funded projects;
2. The amount of progress payments previously made; and
3. Funds withheld by the Contracting Agency for disbursement in accordance with the Contract Documents.

Progress payments for work performed shall not be evidence of acceptable performance or an admission by the Contracting Agency that any work has been satisfactorily completed. The determination of payments under the contract will be final in accordance with Section 1-05.1.

1-09.6 Force Account (*****)

Section 1-09.6 is supplemented with the following:

The Contracting Agency has estimated and included in the Proposal, dollar amounts for all items to be paid per force account, only to provide a common proposal for Bidders. All such dollar amounts are to become a part of Contractor's total bid. However, the Contracting Agency does not warrant expressly or by implication, that the actual amount of work will correspond with those estimates. Payment will be made under the bid item Force Account on the basis of the amount of work actually authorized by Contracting Agency.

The Contracting Agency will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time utilizing the Field Order Form contained in these contract documents.

Payments or credits for changes amounting to \$2,500 or less may be made under the Bid item "Minor Change". At the discretion of the Owner, this procedure for Minor Changes may be used in lieu of the more formal procedure for Change Orders.

If the Contractor identifies what, in the view of the Contractor, is out of scope work to be performed and paid for by force account, the Contractor must provide clear documentation for why the identified work is outside the contracted scope of work and submit documentation to the Contracting Agency within 48 hours of initial notice of out of scope work. The Contracting Agency will evaluate submitted documentation and provide a determination in writing to the Contractor within 14 calendar days after receipt of the Contractor's documentation for out of scope work. If the Contracting Agency determines that the Contractor's documentation supports the claim for out of scope work, the Contractor, within 72 hours, must provide a project labor list, materials, equipment, and services to the Contracting Agency for use in calculating the force account payment prior to commencing the work. No payment will be made to the Contractor for schedule impacts while the Contractor's documentation is being evaluated. No payment shall be made to the Contractor for any force account work that is completed without written approval of the Contracting Agency. All force account work must be monitored and computed by the Contracting Agency or the Contracting Agency, and the results shall be final. No force account payment computed by the Contractor will be accepted.

**DIVISION 2
EARTHWORK**

2-01 CLEARING, GRUBBING, AND ROADSIDE CLEANUP

2-01.1 Description
(*****)

Delete paragraph one of Section 2-01.1 which begins "The Contractor shall clear..." and replace with the following:

The extent of clearing and grubbing required consists of clearing, removal and disposal of all miscellaneous debris and vegetation such as stumps, trees, logs, roots, shrubs, vines, grass and weeds within the designated limits as required to construct improvements as shown on the Drawings. Clearing and grubbing is estimated at 4.5 acres.

Removing and replacing landscaping, or similar improvements that interface with the construction, shall be completed by the Contractor and shall be considered incidental to the construction, and the cost thereof shall be included in the unit contract prices in the proposal. Said improvements shall be removed and replaced to the satisfaction of the Contracting Agency and the Contractor shall, at his own expense, completely repair any damage thereto caused by his operations.

The Contractor shall coordinate with adjacent property owners to allow them to retain trees adjacent to their property. The Contractor shall be responsible for sustaining the growth of shrubs and trees, within the confines of the work area, for a period of one year following final acceptance of the improvements. All costs incurred shall be considered incidental to the bid items and shall be included in the unit contract prices in the proposal.

The Contractor shall take adequate precautions to protect existing lawns, trees, shrubs outside of rights-of-way, sidewalk, curbs, pavements, utilities, adjoining property, retaining walls, walkways and structures, and to avoid damage thereto. The Contractor shall, at his own expense, completely repair any damage thereto to a condition similar or equal to that existing before such damage or removal at Contractor's expense.

2-01.2 Disposal of Usable Material and Debris
(*****)

Section 2-01.2 is supplemented with the following:

No waste site has been provided by the Port for this project. Disposal shall be per Disposal Method 2 of the Standard Specifications.

2-01.2(1) Disposal Method No. 1 – Open Burning
(*****)

Section 2-01.2(1) is deleted from the specifications in its entirety.

2-01.5 Payment
(*****)

Section 2-01.5 is revised as follows:

"Clearing and Grubbing", per lump sum.

The unit contract price per lump sum for "Clearing and Grubbing" shall be full pay for all Work described in this section. This also includes removal, balling, and watering ornamental or decorative shrubs and/or trees, coordinating with adjacent property owners, and sustaining

the growth of these shrubs and/or trees for a period of one year following final acceptance of the improvements. This also includes fully removing the primary root system of removed trees within the disturbed area.

2-02 REMOVAL OF STRUCTURES AND OBSTRUCTIONS

2-02.1 Description (*****)

Section 2-02.1 is supplemented with the following:

This work shall consist of the excavation, removal, haul and disposal of the items as identified on the drawings and specified herein.

Structure excavation, backfill and compaction quantities for the removal of items are not shown on the drawings. This excavation, backfill and compaction work shall be included in the lump sum for "Removal of Structures and Obstruction" or the unit bid price for items included in the Bid Proposal.

All costs associated with salvaging or abandoning items where indicated on the drawings shall be included in the lump sum "Removal of Structures and Obstructions".

Additional items of work identified in this section, and for which a bid item has been provided, shall not be included in the lump sum "Removal of Structures and Obstructions" but shall be measured and paid under the respective item.

2-02.2 Vacant (*****)

Section 2-02.2 is supplemented with the following:

Materials

All voids shall be backfilled with native material, unless otherwise directed by the Owner or Engineer.

2-02.3 Construction Requirements (*****)

Section 2-02.3 is supplemented with the following:

Disposal of excavated and removed items shall be per 2-03.3(7) of the Standard Specifications.

Unless otherwise indicated on the drawings or in the specifications, all castings, pipe and any of the discarded facilities shall be carefully salvaged and stockpiled as directed by the Owner. The Owner shall have salvage rights to all equipment and materials. If Owner elects to dispose of any equipment or material, it shall be disposed of by the Contractor and at no cost to the Owner.

2-02.4 Measurement (*****)

Section 2-02.4 is replaced with the following:

No specific unit of measurement will apply to the unit bid item "Removal of Structures and obstructions".

Removal of Structures and Obstructions, per lump sum.

2-02.5 Payment
(*****)

Section 2-02.5 is replaced with the following:

Payment shall be made for the following Bid Item when it is included in the Proposal:

“Removal of Structures and Obstructions”, lump sum.

Payment shall include without limitation, haul and disposal of items, backfilling and compaction of trenches, holes, or pits that results from such removal of structures and obstructions as identified on the drawings or in these specifications or as directed by the Engineer.

2-03 ROADWAY EXCAVATION AND EMBANKMENT

2-03.1 Description
(*****)

Section 2-03.1 is replaced with the following:

The Work described in this section, regardless of the nature or type of materials encountered, includes excavation and grading the wetland mitigation site, excavation for relocated ditch, filling of existing ditch to be relocated, excavation below grade as directed by the Engineer, haul of material designated to be used as site fill to areas requiring fill, and haul and disposal of all excess material offsite to a Contractor designated waste site.

Also included will be stockpiling and final placement of native soils and materials to be re-used on the Project Site. Excavated soils within the project area shall be hauled within the project area to construct embankment and for fill material.

Site Grading shall meet the requirements of Earth Embankments per WSDOT Standard Specification 2-03.3(14)B and shall be defined as excavating, hauling, placing, compacting and shaping the surface to a smooth finish to the elevations and grades as shown on the drawings. Final grading for this project may require the removal of material from one area and moving to another area as directed by the Owner or its representative or as noted on the drawings.

No additional payment will be made for the haul of material onsite, or the haul and disposal of surplus excavated materials.

2-03.2 Vacant
(*****)

Section 2-03.2 is supplemented with the following:

Materials

Import Fill shall meet the requirements for Aggregate for Gravel Base per WSDOT Standard Specification 9-03.10 and shall be used to supplement native material where import material is required to reach subgrade elevation, prior to installation of aggregate base.

2-03.3 Construction Requirements

2-03.3(7) C Contractor Provided Disposal Site
(*****)

Section 2-03.3(7)C is supplemented with the following:

Protection of Wetland Areas

Disposal of excess material within a wetland area, except as noted on the drawings, will not be allowed.

The Contractor shall protect, indemnify, and save harmless the Owner from any damages that may arise from the Contractor's activities in making these arrangements. Such indemnity shall be in accordance with RCW 4.24.115 as amended by CH. 305, Laws of 1986. Any action required satisfying any permit and/or any approval requirements in a Contractor provided disposal site shall be performed by the Contractor at no additional expense to the Owner.

2-03.3(14)C Compacting Earth Embankments
(March 13, 1995)

Section 2-03.3(14)C is supplemented with the following:

All embankments, except waste embankments, shall be compacted using Method A.

2-03.3(14)J Gravel Borrow Including Haul
(*****)

Section 2-03.3(14)J is supplemented with the following:

Import fill shall be comprised of Aggregate for Gravel Base and shall be used to supplement native material to build embankments to final subgrade elevation.

2-03.4 Measurement
(*****)

Section 2-03.4 is modified as follows:

No specific unit of measurement will apply to the unit bid item "Site Grading". Payment for embankment compaction will not be made as a separate item. All costs for embankment compaction shall be included in other Bid items involved.

Site Grading, per lump sum.

"Import Fill" shall be measured per ton for material supplied, placed and shaped on site. Measurements will be made for truck tickets showing weight of material delivered to the site.

Import Fill, Incl. Haul, per cubic yard.

2-03.5 Payment
(*****)

Section 2-03.5 is supplemented with the following:

No payment will be made per 2-03.5 herein for items which are measured and paid per 2-02 of these Special Provisions.

The lump sum contract price for "Site Grading" shall include all costs for preparing and implementing the grading as indicated on the drawings that is not otherwise paid under separate contract times in the proposal. No additional payment will be made under the unit bid item " Site Grading" for the re-use of native materials. Payment shall include without limitation, haul and disposal of items, backfilling and compaction of trenches, holes, or pits that results from such removal of structures and obstructions as identified on the drawings or in these specifications or as directed by the Engineer.

The unit Contract price per Ton for "Import Fill, Incl. Haul" shall be full compensation for all costs incurred for excavating, loading, hauling, and placing the material unless otherwise specified in the Proposal.

2-12 CONSTRUCTION GEOSYNTHETIC

2-12.1 Description (*****)

Add the following to Section 2-12.1:

Construction Geotextile shall be used beneath Asphalt and Cement Concrete Training Area.

2-12.2 Materials (*****)

Add the following to Section 2-12.2:

Construction Geotextile for asphalt training area shall be non-woven "Construction Geotextile for Separation" per Section 9-33, Table 3, and shall listed on the WSDOT QPL.

Materials to secure geotextile in place shall be by securing staples, pins or other means in accordance with manufacture's recommendations and approved by the Engineer to secure the geotextile during stretching layers into a tight configuration and to maintain manufacturer specified or recommended overlaps.

2-12.3 Construction Requirements

2-12.3(2) Separation (*****)

Section 2-12.3(2) is supplemented with the following:

Geotextile for separation shall be placed with the long axis parallel to the centerline of the pipe and the path as directed by the Engineer in the field. Overlaps of the fabric shall be pinned with sod pins on intervals determined for the site by the Engineer. Pleats for changing directions of the fabric roll shall be pinned. Additional sod pins shall be used to prevent displacement of the fabric by the wind or other conditions. Fabric placed over benches cut in a slope shall be pinned at the bottom of the vertical cuts at 10-foot intervals or as otherwise directed by the Engineer. The minimum overlap shall be 12-inches with pins or 24-inches without pins.

Geotextile for separation shall be placed for the full length of all gravity storm drain piping and under all storm drain catch basins and manholes.

**DIVISION 4
BASES**

4-04 BALLAST AND CRUSHED SURFACING

4-04.1 Description
(*****)

Delete the second paragraph and replace with the following:

Work consists of furnishing and placing Crushed Surfacing Top Course (CSTC) and Crushed Surfacing Base Course (CSBC) for the asphalt and concrete training yard and access road.

4-04.4 Measurement
(*****)

Section 4-04.5 is supplemented with the following:

Measurement of Crushed Surfacing Top Course shall be per ton.

Measurement of Crushed Surfacing Base Course shall be per ton.

4-04.5 Payment
(*****)

Section 4-04.5 is supplemented with the following:

The item "Crushed Surfacing Top Course" includes Crushed Surfacing Top Course for the access road and asphalt training yard.

Payment for Crushed Surfacing Top Course and Crushed Surfacing Base Course shall be per ton at unit contract price included in the contract. The unit contract price shall include all costs for obtaining the materials, hauling the materials to the site, stockpiling, spreading, grading, shaping, compacting and all other incidentals, complete, in place.

DIVISION 5
SURFACE TREATMENTS AND PAVEMENTS

5-04 HOT MIX ASPHALT

5-04.2(2) Mix Design – Obtaining Project Approval
(January 3, 2011 WSDOT GSP)

Section 5-04.2(2) is supplemented with the following:

ESAL's

The number of ESAL's for the design and acceptance of the HMA shall be \$\$ 0.3-3.0 \$\$ million.

(*****)

Section 5-04.2(2) is supplemented with the following:

Nonstatistical evaluation will be used for all HMA not designated as Commercial HMA in the contract documents.

Commercial evaluation will be used for Commercial HMA and for other classes of HMA in the following applications: sidewalks, road approaches, ditches, slopes, paths, trails, gores, prelevel, and pavement repair. Other nonstructural applications of HMA accepted by commercial evaluation shall be as approved by the Project Engineer. Sampling and testing of HMA accepted by commercial evaluation will be at the option of the Project Engineer or Contracting Agency. The Proposal quantity of HMA that is accepted by commercial evaluation will be excluded from the quantities used in the determination of nonstatistical evaluation.

No paving shall begin prior to the approval of the mix design by the Engineer. Fifteen days prior to the first day of paving the contractor shall provide one of the following mix design verification certifications for Contracting Agency review;

- The WSDOT Mix Design Evaluation Report from the current WSDOT QPL, or one of the mix design verification certifications listed below.
- The proposed HMA mix design on WSDOT Form 350-042 with the seal and certification (stamp & sig-nature) of a valid licensed Washington State Professional Engineer.
- The Mix Design Report for the proposed HMA mix design developed by a qualified City or County laboratory that is within one year of the approval date.

The mix design shall be performed by a lab accredited by a national authority such as Laboratory Accreditation Bureau, L-A-B for Construction Materials Testing, The Construction Materials Engineering Council (CMEC's) ISO 17025 or AASHTO Accreditation Program (AAP) and shall supply evidence of participation in the AASHTO: resource proficiency sample program.

Mix designs for HMA accepted by Nonstatistical evaluation shall;

- Have the aggregate structure and asphalt binder content determined in accordance with WSDOT Standard Operating Procedure 732 and meet the requirements of

Sections 9-03.8(2), except that Hamburg testing for ruts and stripping are at the discretion of the Engineer, and 9-03.8(6).

- Have anti-strip requirements, if any, for the proposed mix design determined in accordance with AASHTO T 283 or T 324, or based on historic anti-strip and aggregate source compatibility from previous WSDOT lab testing.

At the discretion of the Engineer, agencies may accept verified mix designs older than 12 months from the original verification date with a certification from the Contractor that the materials and sources are the same as those shown on the original mix design.

Commercial Evaluation Approval of a mix design for "Commercial Evaluation" will be based on a review of the Contractor's submittal of WSDOT Form 350-042 (For commercial mixes, AASHTO T 324 evaluation is not required) or a Mix Design from the current WSDOT QPL or from one of the processes allowed by this section. Testing of the HMA by the Contracting Agency for mix design approval is not required.

For the Bid Item Commercial HMA, the Contractor shall select a class of HMA and design level of Equivalent Single Axle Loads (ESAL's) appropriate for the required use.

5-04.3(3)D Material Transfer Device/Vehicle
(April 4, 2016, WSDOT)

Section 5-04.3(3)D is deleted in its entirety.

5-04.3(8) Aggregate Acceptance Prior to Incorporation in HMA
(*****)

Section 5-04.3(8) is deleted and replaced with the following:

For HMA accepted by nonstatistical evaluation the aggregate properties of sand equivalent, uncompacted void content and fracture will be evaluated in accordance with Section 3-04.

5-04.3(9) HMA Mixture Acceptance
(*****)

Section 5-04.3(9) is deleted and replaced with the following:

Acceptance of HMA shall be as provided under nonstatistical, or commercial evaluation.

Nonstatistical evaluation will be used for the acceptance of HMA unless Commercial Evaluation is specified.

Commercial evaluation will be used for Commercial HMA and for other classes of HMA in the following applications: sidewalks, road approaches, ditches, slopes, paths, trails, gores, prelevel, temporary pavement, and pavement repair. Other nonstructural applications of HMA accepted by commercial evaluation shall be as approved by the Engineer. Sampling and testing of HMA accepted by commercial evaluation will be at the option of the Engineer.

The mix design will be the initial JMF for the class of HMA. The Contractor may request a change in the JMF. Any adjustments to the JMF will require the approval of the Engineer and may be made in accordance with this section.

HMA Tolerances and Adjustments

Job Mix Formula Tolerances – The constituents of the mixture at the time of acceptance shall be within tolerance. The tolerance limits will be established as follows:

For Asphalt Binder and Air Voids (Va), the acceptance limits are determined by adding the tolerances below to the approved JMF values. These values will also be the Upper Specification Limit (USL) and Lower Specification Limit (LSL) required in Section 1-06.2(2)D2.

Property	Non-Statistical Evaluation	Commercial Evaluation
Asphalt Binder	+/- 0.5%	+/- 0.7%
Air Voids, Va	2.5% min. and 5.5% max	N/A

For Aggregates in the mixture:

First, determine preliminary upper and lower acceptance limits by applying the following tolerances to the approved JMF.

Aggregate Percent Passing	Non-Statistical Evaluation	Commercial Evaluation
1", ¾", ½", and 3/8" sieves	+/- 6%	+/- 8%
No. 4 sieve	+/-6%	+/- 8%
No. 8 Sieve	+/- 6%	+/-8%
No. 200 sieve	+/- 2.0%	+/- 3.0%

- a. Second, adjust the preliminary upper and lower acceptance limits determined from step (a) the minimum amount necessary so that none of the aggregate properties are outside the control points in Section 9-03.8(6). The resulting values will be the upper and lower acceptance limits for aggregates, as well as the USL and LSL required in Section 1-06.2(2)D2.
2. Job Mix Formula Adjustments – An adjustment to the aggregate gradation or asphalt binder content of the JMF requires approval of the Engineer. Adjustments to the JMF will only be considered if the change produces material of equal or better quality and may require the development of a new mix design if the adjustment exceeds the amounts listed below.
 - a. Aggregates –2 percent for the aggregate passing the 1½", 1", ¾", ½", ¾", and the No. 4 sieves, 1 percent for aggregate passing the No. 8 sieve, and 0.5 percent for the aggregate passing the No. 200 sieve. The adjusted JMF shall be within the range of the control points in Section 9-03.8(6).
 - b. Asphalt Binder Content – The Engineer may order or approve changes to asphalt binder content. The maximum adjustment from the approved mix design for the asphalt binder content shall be 0.3 percent

5-04.3(9)A Vacant

5-04.3(9)B Vacant

5-04.3(9)C Mixture Acceptance – Nonstatistical Evaluation

HMA mixture which is accepted by Nonstatistical Evaluation will be evaluated by the Contracting Agency by dividing the HMA tonnage into lots.

5-04.3(9)C1 Mixture Nonstatistical Evaluation – Lots and Sublots

A lot is represented by randomly selected samples of the same mix design that will be tested for acceptance. A lot is defined as the total quantity of material or work produced for each Job Mix Formula placed. Only one lot per JMF is expected. A subplot shall be equal to one day's production or 800 tons, whichever is less except that the final subplot will be a minimum of 400 tons and may be increased to 1200 tons.

All of the test results obtained from the acceptance samples from a given lot shall be evaluated collectively. If the Contractor requests a change to the JMF that is approved, the material produced after the change will be evaluated on the basis of the new JMF for the remaining

sublots in the current lot and for acceptance of subsequent lots. For a lot in progress with a CPF less than 0.75, a new lot will begin at the Contractor's request after the Engineer is satisfied that material conforming to the Specifications can be produced.

Sampling and testing for evaluation shall be performed on the frequency of one sample per subplot.

5-04.3(9)C2 Mixture Nonstatistical Evaluation Sampling

Samples for acceptance testing shall be obtained by the Contractor when ordered by the Engineer. The Contractor shall sample the HMA mixture in the presence of the Engineer and in accordance with AASH-TO T 168. A minimum of three samples should be taken for each class of HMA placed on a project. If used in a structural application, at least one of the three samples shall to be tested.

Sampling and testing HMA in a Structural application where quantities are less than 400 tons is at the discretion of the Engineer.

For HMA used in a structural application and with a total project quantity less than 800 tons but more than 400 tons, a minimum of one acceptance test shall be performed. In all cases, a minimum of 3 samples will be obtained at the point of acceptance, a minimum of one of the three samples will be tested for conformance to the JMF:

- If the test results are found to be within specification requirements, additional testing will be at the Engineer's discretion.
- If test results are found not to be within specification requirements, additional testing of the remaining samples to determine a Composite Pay Factor (CPF) shall be performed.

5-04.3(9)C3 Mixture Nonstatistical Evaluation – Acceptance Testing

Testing of HMA for compliance of Va will at the option of the Contracting Agency. If tested, compliance of Va will use WSDOT SOP 731.

Testing for compliance of asphalt binder content will be by WSDOT FOP for AASHTO T 308.

Testing for compliance of gradation will be by FOP for WAQTC T 30/T 11.

5-04.3(9)C4 Mixture Nonstatistical Evaluation – Pay Factors

For each lot of material falling outside the tolerance limits in 5-04.3(9), the Contracting Agency will determine a Composite Pay Factor (CPF) using the following price adjustment factors:

Table of Price Adjustment Factors

Constituent	Factor "F"
All aggregate passing: 1½", 1", ¾", ½", ⅜" and No.4 sieves	2
All aggregate passing No. 8 sieve	15
All aggregate passing No. 200 sieve	20
Asphalt binder	40
Voids in Material Aggregate (VMA)	2
Air Voids (Va) (where applicable)	20

Each lot of HMA produced under Nonstatistical Evaluation and having all constituents falling within the tolerance limits of the job mix formula shall be accepted at the unit Contract price

with no further evaluation. When one or more constituents fall outside the nonstatistical tolerance limits in the Job Mix Formula shown in Table of Price Adjustment Factors, the lot shall be evaluated in accordance with Section 1-06.2 to determine the appropriate CPF. The nonstatistical tolerance limits will be used in the calculation of the CPF and the maximum CPF shall be 1.00. When less than three sublots exist, backup samples of the existing sublots or samples from the Roadway shall be tested to provide a minimum of three sets of results for evaluation.

5-04.3(9)C5 Vacant

5-04.3(9)C6 Mixture Nonstatistical Evaluation – Price Adjustments

For each lot of HMA mix produced under Nonstatistical Evaluation when the calculated CPF is less than 1.00, a Nonconforming Mix Factor (NCMF) will be determined. The NCMF equals the algebraic difference of CPF minus 1.00 multiplied by 60 percent. The total job mix compliance price adjustment will be calculated as the product of the NCMF, the quantity of HMA in the lot in tons, and the unit Contract price per ton of mix.

If a constituent is not measured in accordance with these Specifications, its individual pay factor will be considered 1.00 in calculating the Composite Pay Factor (CPF).

5-04.3(9)C7 Mixture Nonstatistical Evaluation - Retests

The Contractor may request a subplot be retested. To request a retest, the Contractor shall submit a written request within 7 calendar days after the specific test results have been received. A split of the original acceptance sample will be retested. The split of the sample will not be tested with the same tester that ran the original acceptance test. The sample will be tested for a complete gradation analysis, asphalt binder content, and, at the option of the agency, Va. The results of the retest will be used for the acceptance of the HMA in place of the original subplot sample test results. The cost of testing will be deducted from any monies due or that may come due the Contractor under the Contract at the rate of \$500 per sample.

5-04.3 (9)D Mixture Acceptance – Commercial Evaluation

If sampled and tested, HMA produced under Commercial Evaluation and having all constituents falling within the tolerance limits of the job mix formula shall be accepted at the unit Contract price with no further evaluation. When one or more constituents fall outside the commercial tolerance limits in the Job Mix Formula shown in 5-04.3(9), the lot shall be evaluated in accordance with Section 1-06.2 to determine the appropriate CPF. The commercial tolerance limits will be used in the calculation of the CPF and the maximum CPF shall be 1.00. When less than three sublots exist, backup samples of the existing sublots or samples from the street shall be tested to provide a minimum of three sets of results for evaluation.

For each lot of HMA mix produced and tested under Commercial Evaluation when the calculated CPF is less than 1.00, a Nonconforming Mix Factor (NCMF) will be determined. The NCMF equals the algebraic difference of CPF minus 1.00 multiplied by 60 percent. The Job Mix Compliance Price Adjustment will be calculated as the product of the NCMF, the quantity of HMA in the lot in tons, and the unit Contract price per ton of mix.

If a constituent is not measured in accordance with these Specifications, its individual pay factor will be considered 1.00 in calculating the Composite Pay Factor (CPF).

5-04.3(10) HMA Compaction Acceptance

(*****)

Delete section 5-04.3(10) and replace with the following:

HMA mixture accepted by nonstatistical evaluation that is used in traffic lanes, including lanes for intersections, ramps, truck climbing, weaving, and speed change, and having a specified compacted course thickness greater than 0.10-foot, shall be compacted to a specified level of relative density. The specified level of relative density shall be a Composite Pay Factor (CPF) of not less than 0.75 when evaluated in accordance with Section 1-06.2, using a LSL of 92.0 (minimum of 92 percent of the maximum density). The maximum density shall be determined by WSDOT FOP for AASHTO T 729. The specified level of density attained will be determined by the evaluation of the density of the pavement. The density of the pavement shall be determined in accordance with WSDOT FOP for WAQTC TM 8, except that gauge correlation will be at the discretion of the Engineer, when using the nuclear density gauge and WSDOT SOP 736 when using cores to determine density.

Tests for the determination of the pavement density will be taken in accordance with the required procedures for measurement by a nuclear density gauge or roadway cores after completion of the finish rolling.

If the Contracting Agency uses a nuclear density gauge to determine density the test procedures FOP for WAQTC TM 8 and WSDOT SOP T 729 will be used on the day the mix is placed and prior to opening to traffic.

Roadway cores for density may be obtained by either the Contracting Agency or the Contractor in accordance with WSDOT SOP 734. The core diameter shall be 4-inches minimum, unless otherwise approved by the Engineer. Roadway cores will be tested by the Contracting Agency in accordance with WSDOT FOP for AASHTO T 166.

If the Contract includes the Bid item "Roadway Core" the cores shall be obtained by the Contractor in the presence of the Engineer on the same day the mix is placed and at locations designated by the Engineer. If the Contract does not include the Bid item "Roadway Core" the Contracting Agency will obtain the cores.

For a lot in progress with a CPF less than 0.75, a new lot will begin at the Contractor's request after the Engineer is satisfied that material conforming to the Specifications can be produced.

HMA mixture accepted by commercial evaluation and HMA constructed under conditions other than those listed above shall be compacted on the basis of a test point evaluation of the compaction train. The test point evaluation shall be performed in accordance with instructions from the Engineer. The number of passes with an approved compaction train, required to attain the maximum test point density, shall be used on all subsequent paving.

HMA for preleveling shall be thoroughly compacted. HMA that is used for preleveling wheel rutting shall be compacted with a pneumatic tire roller unless otherwise approved by the Engineer.

Test Results

For a subplot that has been tested with a nuclear density gauge that did not meet the minimum of 92 percent of the reference maximum density in a compaction lot with a CPF below 1.00 and thus subject to a price reduction or rejection, the Contractor may request that a core be used for determination of the relative density of the subplot. The relative density of the core will replace the relative density determined by the nuclear density gauge for the subplot and will be used for calculation of the CPF and acceptance of HMA compaction lot.

When cores are taken by the Contracting Agency at the request of the Contractor, they shall be requested by noon of the next workday after the test results for the subplot have been provided or made available to the Contractor. Core locations shall be outside of wheel paths and as determined by the Engineer. Traffic control shall be provided by the Contractor as requested by the Engineer. Failure by the Contractor to provide the requested traffic control will result in forfeiture of the request for cores. When the CPF for the lot based on the results

of the HMA cores is less than 1.00, the cost for the coring will be deducted from any monies due or that may become due the Contractor under the Contract at the rate of \$200 per core and the Contractor shall pay for the cost of the traffic control.

5-04.3(10)A HMA Compaction – General Compaction Requirements

Compaction shall take place when the mixture is in the proper condition so that no undue displacement, cracking, or shoving occurs. Areas inaccessible to large compaction equipment shall be compacted by other mechanical means. Any HMA that becomes loose, broken, contaminated, shows an excess or deficiency of asphalt, or is in any way defective, shall be removed and replaced with new hot mix that shall be immediately compacted to conform to the surrounding area.

The type of rollers to be used and their relative position in the compaction sequence shall generally be the Contractor's option, provided the specified densities are attained. Unless the Engineer has approved otherwise, rollers shall only be operated in the static mode when the internal temperature of the mix is less than 175°F. Regardless of mix temperature, a roller shall not be operated in a mode that results in checking or cracking of the mat. Rollers shall only be operated in static mode on bridge decks.

5-04.3(10)B HMA Compaction – Cyclic Density

Low cyclic density areas are defined as spots or streaks in the pavement that are less than 90 percent of the theoretical maximum density. At the Engineer's discretion, the Engineer may evaluate the HMA pavement for low cyclic density, and when doing so will follow WSDOT SOP 733. A \$500 Cyclic Density Price Adjustment will be assessed for any 500-foot section with two or more density readings below 90 percent of the theoretical maximum density.

5-04.3(10)C Vacant

5-04.3(10)D HMA Nonstatistical Compaction

5-04.3(10)D1 HMA Nonstatistical Compaction – Lots and Sublots

HMA compaction which is accepted by nonstatistical evaluation will be based on acceptance testing performed by the Contracting Agency dividing the project into compaction lots.

A lot is represented by randomly selected samples of the same mix design that will be tested for acceptance. A lot is defined as the total quantity of material or work produced for each Job Mix Formula placed. Only one lot per JMF is expected. A subplot shall be equal to one day's production or 400 tons, whichever is less except that the final subplot will be a minimum of 200 tons and may be increased to 800 tons. Testing for compaction will be at the rate of 5 tests per subplot per WSDOT T 738.

The subplot locations within each density lot will be determined by the Engineer. For a lot in progress with a CPF less than 0.75, a new lot will begin at the Contractor's request after the Engineer is satisfied that material conforming to the Specifications can be produced.

HMA mixture accepted by commercial evaluation and HMA constructed under conditions other than those listed above shall be compacted on the basis of a test point evaluation of the compaction train. The test point evaluation shall be performed in accordance with instructions from the Engineer. The number of passes with an approved compaction train, required to attain the maximum test point density, shall be used on all subsequent paving.

HMA for pre-leveling shall be thoroughly compacted. HMA that is used to prelevel wheel ruts shall be compacted with a pneumatic tire roller unless otherwise approved by the Engineer.

5-04.3(10)D2 HMA Compaction Nonstatistical Evaluation – Acceptance Testing

The location of the HMA compaction acceptance tests will be randomly selected by the Engineer from within each subplot, with one test per subplot.

5-04.3(10)D3 HMA Nonstatistical Compaction – Price Adjustments

For each compaction lot with one or two sublots, having all sublots attain a relative density that is 92 percent of the reference maximum density the HMA shall be accepted at the unit Contract price with no further evaluation. When a subplot does not attain a relative density that is 92 percent of the reference maximum density, the lot shall be evaluated in accordance with Section 1-06.2 to determine the appropriate CPF. The maximum CPF shall be 1.00, however, lots with a calculated CPF in excess of 1.00 will be used to offset lots with CPF values below 1.00 but greater than 0.90. Lots with CPF lower than 0.90 will be evaluated for compliance per 5-04.3(11). Additional testing by either a nuclear moisture-density gauge or cores will be completed as required to provide a minimum of three tests for evaluation.

For compaction below the required 92% a Non-Conforming Compaction Factor (NCCF) will be determined. The NCCF equals the algebraic difference of CPF minus 1.00 multiplied by 40 percent. The Compaction Price Adjustment will be calculated as the product of CPF, the quantity of HMA in the compaction control lot in tons, and the unit Contract price per ton of mix.

5-04.3(11) A Reject Work – General
(*****)

Section 5-04.3(11) A is supplemented with the following:

HMA that has been rejected is subject to the requirements in Section 1-06.2(2) and the Contractor shall submit a corrective action proposal to the Engineer for approval.

5-04.4 Measurement
(*****)

Section 5-04.4 is supplemented with the following:

HMA Cl. ½ IN. PG 58H-22 will be measured by the ton in accordance with Section 1-09.2, with no deduction being made for the weight of liquid asphalt binder, blended sand, mineral filler, or any other component of the mixture. If the Contractor elects to remove and replace mix as allowed by Section 5-04.3(11), the material removed will not be measured.

5-04.5 Payment
(*****)

Section 5-04.5 is supplemented with the following:

"HMA Cl. ½ IN. PG 58H-22," per ton.

The unit Contract price per ton for "HMA Cl. ½ IN PG 58H-22" shall be full compensation for all costs, including anti-stripping additive and incidental uses listed below, incurred to carry out the requirements of Section 5-04 except for those costs included in other items which are included in the Proposal.

Incidental uses for Hot Mixed Asphalt shall consist of restoration and adjustment to paved areas such as the construction of HMA thickened edges, HMA placed as restoration after structure excavation (trench patching) and other such uses as directed by the Engineer. Incidental uses for Hot Mix Asphalt shall also consist of adjusting adjacent utility structures, castings or boxes from existing grade to finished grade.

5-05 CEMENT CONCRETE PAVEMENT

5-05.1 Description
(*****)

Section 5-05.1 is supplemented with the following:

The Contractor shall provide submittals for concrete mix design in accordance with Section 5-05.3(1) of the Standard Specifications. The concrete mix shall have a minimum 28-day compressive design strength of 4,000 psi. Concrete pads shall include tie down anchors as specified on the drawings.

Standard Table of Concrete Mixes for Pavements

Design Age	Pavement Thickness over Standard Section	Portland Cement Type	Cement Factor	Aggregates Fine	Aggregates Course AASTO467	Flexural Design Strength
14-day	0.00'	I or II	565	1230	2060	650
10-day	0.04'	I or II	565	1230	2060	590
	0.00'	I or II	625	1145	2060	650
7-day	0.08'	I or II	565	1230	2060	540
	0.04'	I or II	625	1145	2060	590
	0.00'	I or II	750	975	2060	650
5-day	0.00'	III	565	1230	2060	650
	0.08'	I or II	655	1100	2060	540
	0.08'	III	565	1230	2060	540
4-day	0.08'	I or II	750	975	2060	540
	0.08'	III	655	1100	2060	540
3-day	0.12'	I or II	750	975	2060	500
	0.12'	III	655	1100	2060	500

Gradation for fine aggregates shall be per Sec. 9 -03.1(2)B of the Standard Specifications.

Aggregate weights are based upon bulk specific gravities of 2.67. The mix design may be adjusted by the Engineer as deemed necessary for different bulk specific gravities of aggregates.

Air-entrained concrete shall be used.

Generally concrete shall be compacted by means of a vibrating screed. Small or irregular areas require machine vibration where directed by the Engineer.

The type of vibrating screed which the Contractor proposes to use, whether roller or beam, shall be subject to approval by the Engineer. Upon request by the Engineer, a test section of pavement shall be placed for the purpose of demonstrating the capabilities of the screed to satisfactorily compact and strike off the concrete to the established grade and section.

Concrete shall be uniformly distributed between the forms and it shall then be compacted and screed to the level of the top of the forms by means of the vibrating screed. Supplemental compaction by hand spading or mechanical vibration of the concrete adjacent to the forms will be required if the concrete cannot otherwise be adequately compacted.

The vibrating screed shall be operated over the freshly placed concrete in successive passes only a sufficient number of times to obtain maximum compaction. Over-vibration of the concrete, resulting in an excess of mortar at the surface of the pavement, will not be permitted.

After the final passage of the vibrating screed, the surface of the concrete shall be at the established pavement grade and cross section and shall be sufficiently smooth as to require only a very moderate amount of hand finishing for smoothness to meet the approval of the Engineer.

Hand methods of compaction are restricted to alleys and confined areas as determined by the Engineer. The concrete shall be spread evenly with shovels and spaded along the forms with a perforated spade after which it shall be struck off with a metal shod tamping rod. The rod shall be cut to the exact crown of the roadway and be fitted with handles at each end and be of such depth or trussed to be rigid. The strike-off rod shall be operated with a combined tamping, crosswise and sawing action to produce a smooth surface free from depressions or inequalities. A small amount of mortar must be kept ahead of and extending substantially along the entire length of the rod. Excessive swinging of the rod will not be permitted.

The concrete shall be struck off again with a "second strike rod" operated in the same manner as the first rod and following not closer than 20 feet behind the first. The second strike rod may be eliminated on alley pavements having the "V" section of the center.

The second rod may also be eliminated on small pours of pavement of substandard width, unless use of the rod is required by the Engineer.

Section 5-05.3(2); Consistency

(*****)

This section is supplemented with the following:

The consistency of the concrete shall be evaluated by one of the following test methods: Method of Test for Slump of Portland Cement Concrete, ASTM Designation C 143, WSDOT Test Method No. 804A or the Method of Test for Ball Penetration in Portland Cement Concrete, ASTM Designation C 360.

The slump of the concrete when placed by machine methods shall not exceed 2 inches. When hand methods are used, the slump shall not exceed 3-1/2 inches.

A set of four (4) compressive strength test cylinders shall be taken during concrete placement in accordance with ASTM C31. Test cylinders are to be properly stored with one cylinder tested at 7-days and two cylinders tested at 28-days to ensure the concrete meets the specified compressive strength. The fourth cylinder shall be a spare cylinder to be tested if the average of the average compressive strength of the two cylinders tested at 28-days is less than 4,000 psi.

Section 5-05.3(6); Surface Preparation

(*****)

This section is supplemented with the following:

After the forms have been securely set to grade and alignment, the subgrade between the forms shall be brought to true cross section by dragging a subgrade template as many times as may be necessary to secure a true subgrade.

Where thickened edges for pavements are required, such as shown on the standard plans, the subgrade shall be excavated and shaped to provide for the section shown.

Wherever possible, vehicles shall be kept off the finished subgrade. If vehicles must travel on the subgrade ahead of the paving, a power drag shall be carried immediately ahead of placing the concrete. Irregularities in the subgrade caused by trucks during the placement of concrete shall be smoothed out and compacted immediately ahead of placing the concrete.

No concrete shall be placed until the subgrade is approved by the Engineer. Then subgrade is completed and approved shall be maintained by the Contractor at an optimum moisture content by wetting with water until the concrete is actually placed.

Section 5-05.3(7); Placing, Spreading, and Compacting Concrete
(*****)

This section is supplemented with the following:

The concrete shall be placed upon the prepared subgrade between the forms to the required depth and cross section in a continuous operation between construction or expansion joints.

The concrete shall be thoroughly consolidated against and along all forms or adjoining pavements by such means as will prevent gravel pockets along the edges of the finished pavement. Any gravel pockets found after removing the forms shall be repaired.

When integral curb is being constructed with the pavement, fresh concrete for the integral curb shall be placed at such time as will enable the top section of the curb to be consolidated, finished, and bonded to the pavement slab while the concrete is plastic.

Where curb is not being placed integral with the pavement slab, reinforcing steel dowels shall be placed in the base section for the curb per the standard drawing.

Prior to placing concrete around manholes, catch basins, gate chambers, etc., a temporary cover fitting below the rim of the ring casting shall be provided to prevent the concrete from flowing into them.

Section 5-05.3(7)B; Stationary Side Form Construction
(*****)

Paragraph 1 is replaced with the following:

Side form sections shall be straight, free from warps, bends, indentations or other defects. Defective forms shall be removed from the work. Forms may be of wood, metal, or any other material at the option of the Contractor, provided the forms are constructed to result in the specified thickness, cross section, grade, and alignment as shown in the plans.

(*****)

Section 5-05.3(7)B is supplemented with the following:

Forms shall be adequately supported to prevent deflection or movement and to result in concrete conforming with the plans and specifications. The top of the form shall not vertically deviate more than 1/8 inch in 10 feet and the alignment of forms shall be within 1/4 inch in 10 feet.

When forms are removed before the expiration of the curing period, the edges of the concrete shall be protected with moist earth or sprayed with curing compound.

Section 5-05.3(8)A; Contraction Joints
(*****)

This section is supplemented with the following:

Generally, contraction joints shall be constructed using pre-molded asphalt-impregnated felt or paper conforming to Sec. 9.04.1(1).

Pre-molded joint filler shall be 1/4 pavement depth for all thicknesses of pavement unless specified elsewhere in the construction plans.

Contraction joints may be sawed pending approval by the Engineer. Sawed contraction joints shall be minimum 1/4 pavement depth for all thicknesses of pavement unless specified elsewhere in the construction plans.

Section 5-05.3(9); Expansion Joints
(*****)

Add this section is with the following:

Expansion joints shall be installed at locations shown on the construction plans or where directed by the Engineer. Joint material shall be pre-molded, bituminous material conforming to AASHTO designation 213, 3/4 inch thickness. Joints shall extend full width of the pavement from one inch below the subgrade to flush with the finished pavement.

The filler material shall be held accurately in place during the placing and finishing of the concrete by a bulkhead, a holder, a metal cap or any other approved method. The joint must be at right angles to the paved surface and the holder must be in place long enough to prevent sagging of the material.

Expansion joints shall extend continuously through all curbs. Special care shall be taken to preserve alignment perpendicular to the pavement in the curb section.

Payment for joint material and placement shall be considered incidental to the bid items for "Replace Cement Concrete Pavement" or "Cement Concrete Pavement"

Section 5-05.3(11); Finishing
(*****)

The third paragraph is amended as follows:

After edging, the pavement shall be given a uniform gritty texture by brushing the pavement transversely with a fiber or wire brush of a type approved by the Engineer.

Curing 5-05.3(13)

Section 5-05.3(13)A; Curing Compound
(*****)

This section is supplemented with the following:

White pigmentation curing compound is NOT ALLOWED. Clear curing compound shall be used.

Prior to beginning of each day's pour, the Contractor shall provide the Engineer with calculations showing that Contractor has enough curing compound on site to provide the minimum coverage of one gallon to not more than 150 square feet.

Section 5-05.3(13)B; White Polyethylene Sheeting
(*****)

This section is supplemented with the following:

White polyethylene sheeting shall not be allowed as a curing method but may be used to protect the finished surface from the weather.

Section 5-05.4; Measurement
(*****)

This section is replaced with the following:

Measurements for "Cement Concrete Pavement w/ Structural Anchors" are computed per cubic yard complete in-place.

Section 5-05.5; Payment
(*****)

This section is replaced with the following:

Payment for "Cement Concrete Pavement w/ Structural Anchors" shall be at the unit contract price per cubic yard complete in place. The unit contract price shall be full compensation for furnishing all labor, tools, equipment, materials, construction, testing, curing, and protecting the cement concrete pavement, alley returns and driveways.

Construction of thickened edges and placing of longitudinal and transverse construction joints shall be considered incidental to the cement concrete pavement and no additional payment shall be made.

Reinforcing steel shown on the standard plans and required for the construction of pavement shall be considered as incidental to the construction and all costs thereof shall be included in other items of work and no further payment will be allowed.

DIVISION 7
DRAINAGE STRUCTURES, STORM SEWERS, SANITARY SEWERS, WATER
MAINS, AND CONDUITS

7-01 DRAINS

7-01.4 measurement
(*****)

Section 7-01.4 is supplemented with the following:

Gravel backfill for drains will be measured per ton placed within the neatline limits of Structure excavation Class B per Plans.

7-01.5 Payment
(*****)

Section 7-01.5 is supplemented with the following:

Payment for "Gravel Backfill for Drains" shall be per ton at unit price included in the Proposal. The unit contract price shall include all costs for obtaining the materials, hauling the materials to the site, stockpiling, spreading, grading, shaping, compacting and all other incidentals, complete, in place.

7-04 STORM SEWERS

7-04.2 Materials
(*****)

Section 7-04.2 is revised as follows:

Materials allowed for this project will include:

- Corrugated Polyethylene Storm Sewer Pipe 9-05.20

All corrugated polyethylene storm sewer pipe shall be rubber gasketed bell and spigot conforming to ASTM F477. Pipe and joints shall be water tight and air testable meeting the requirements of ASTM D3212.

Pipe Zone Bedding and imported trench backfill shall be Gravel Backfill for Drains, CSTC, native material, and Select Borrow meeting the requirements of 9-03.9(3) of the Standard Specifications and Plans.

7-04.3 Construction Requirements
(*****)

Section 7-04.3 is supplemented with the following:

Drawings and profiles are for the assistance and guidance of the Contractor; exact distances and levels will be governed by existing ground conditions and locale of all utilities. Contractor shall be responsible for verifying location of existing utilities. See also RCW 19.122 and 1-07.17 of the Standard Specifications and herein.

Where approved by the Contracting Agency or in Plans, native backfill material may be used when backfilling outside of paved areas. Reuse of native backfill material shall be considered included in linear foot cost for the pipe or structure installed and no additional payment will be made.

Material excavated for installation of pipeline shall be stockpiled for use as trench backfill within the limits as shown on the drawings, and as indicated by the Engineer. Where insufficient native material is available for pipe backfill, the Contractor shall use Gravel Borrow from an approved source.

7-04.3(1) Cleaning and Testing
(*****)

Supplement this section with the following:

Testing and Television Inspection shall be performed subsequent to installation of trench backfill material and prior to final surfacing.

Deflection Test for Thermoplastic Pipe

The requirements of Section 7-17.3(2)G shall not apply to storm sewers.

7-04.3(1)B Exfiltration Test – Storm Sewers
(*****)

Delete this entire section and replace with the following:

No Exfiltration leakage tests will be required.

7-04.3(1)C Infiltration Test – Storm Sewers
(*****)

Delete this entire section and replace with the following:

No Low-pressure air test for storm sewers will be required.

7-04.4 Measurement
(*****)

Section 7-05.5 is supplemented with the following:

Delete the second sentence of paragraph one of Section 7-04.4 which begins "The number of linear..." and replace with the following:

The number of linear feet will be measured along the pipe invert from the center of drainage structure to the center of drainage structure or from the center of drainage structure to the end of pipe, as is appropriate.

7-04.5 Payment
(*****)

Section 7-04.5 is supplemented with the following:

Payment will be made in accordance with Section 1-04.1 for the following bid items when included in the Proposal:

"Corrugated Polyethylene Storm Sewer Pipe, 12-inch Diam.", per linear foot"

All costs associated with, furnishing, installing, testing, television inspection, cleaning, construction geotextile for separation, connecting the pipe to the new storm sewer catch basin or curb inlet, adjustment of inverts to structures, and backfilling will be included in payment, at the unit Contract price per linear foot, for the affected pipe pay item.

If unsuitable foundation is encountered, it shall be removed and replaced per the provisions of Section 2-03.3(14)E.

Trench backfill for pipes will be measured and paid for under the unit bid price for "Crushed Surfacing Top Course"

If Plans specify the use of Gravel Backfill for Drains for pipe zone bedding, material will be measured and paid for under the unit bid price for "Gravel Backfill for Drains."

No payment will be made under the "Crushed Surfacing Top Course" bid item when over-excavation is performed in lieu of shoring, per the requirements of section 2-09 of the Standard Specifications and herein.

7-05 MANHOLES, INLETS, CATCH BASINS AND DRYWELLS

7-05.2 Materials

(*****)

Section 7-05.2 is supplemented with the following:

This work shall also include the construction of the "Flow Control Dispersal Trench" and the "Flow Control Structure" as specified and shown on the drawings.

Drainage structures shall be constructed in conformance with the following Standard Plans and Specifications:

Structure Type	Standard Plan
Flow Control Dispersal Trench w/ Catch Basin, Type 1 & 6-inch Perforated PVC	As detailed on the drawings
Flow Control Structure	As detailed on the drawings

7-05.3 Construction Requirements

(*****)

Section 7-05.3 is supplemented with the following:

It shall be the Contractor's responsibility to provide erosion control Best Management Practices as necessary during project construction in accordance with Standard Specification Section 8-01 as part of these bid items.

It shall be the Contractor's responsibility to provide de-watering as necessary during installation in accordance with Special Provisions Section 7-08.3 Dewatering as part of these bid items in 7-05 Standard Specifications and Special Provisions.

7-05.5 Payment

(*****)

Section 7-05.5 is supplemented with the following:

"Flow Control Dispersal Trench", per lump sum.

"Flow Control Structure", per each.

The unit contract price for "Flow Control Dispersal Trench" shall include full pay for all costs associated with furnishing and installing the catch basin, Type 1 and 6-inch perforated pipe.

The unit contract price for "Flow Control Structure" shall include full pay for all costs associated with furnishing and installing the 54-inch storm drain manhole and all appurtenances as shown on the drawings.

The unit contract price per each for the drainage structures of the type and size specified shall be full pay for all cost associated with furnishing and installing the completed installation. Installation shall include excavation, furnishing and placing construction geotextile for

separation, furnishing and placing of all accessories such as cast iron rings, covers, steps and hardware, connections to new and existing facilities, foundation preparation, backfill and compaction, cement concrete flotation slab, cleaning, and all other items essential for the completion of the installation as specified. No separate payment will be made for imported bedding or adjustments required for new catch basins and grates.

7-08 GENERAL PIPE INSTALLATION REQUIREMENTS

7-08.2 Materials (*****)

Section 7-08.2 is supplemented with the following:

Where approved by the Engineer, and indicated on the drawings, native backfill material meeting the requirements of Section 9-03.15, Native Material for Trench Backfill, may be used above the mid-point of the pipe when backfilling outside of paved areas. Reuse of native backfill material shall be considered incidental to the linear foot cost for the pipe or structure installed and no additional payment will be made.

If insufficient native material from pipe excavation is not available for trench backfill outside of roadway areas, the use of import material meeting the requirements of Section 9-03.19, Bank Run Gravel for Trench Backfill, may be used above the mid-point of the pipe when backfilling outside of paved areas. Use of import material shall be allowed with prior approval of the Engineer and shall be used after the availability of native material for backfill has been exhausted.

In areas above the pipe at locations where landscaping vegetation will be installed, the top 12" material backfill material shall be topsoil amended with compost.

7-08.3 Construction Requirements (*****)

Section 7-08.3 is supplemented with the following:

Dewatering

The Contractor may encounter groundwater in trench excavation depending on trench depth. The Contractor shall keep the excavated trench free of water during pipe installation, including to additional depth as may be required to furnish and place foundation materials and replace unsuitable foundation.

The Contractor shall backfill all excavations at the end of the working day to prevent groundwater from entering trenches left open overnight.

When groundwater is encountered, the Contractor shall assess the situation and develop a plan to accommodate dewatering. The Contractor shall follow the groundwater dewatering control Plan provided in these documents. All costs related to trench dewatering and excavation control plan shall be included in the related items of work. The basic trench dewatering engineered sump system at a minimum shall be installed within a drainage layer at the bottom of the trench to control incidental water, water flowing in the existing trench, groundwater seepage, and surface water inflow. At a minimum depth, the sump shall be operated within a 12-inch-thick, free draining, crushed-rock drainage layer and non-woven geotextile fabric placed on the subgrade of the excavation. Incidental water should be maintained within the lower half of the drainage layer and not be allowed to pond above the crushed rock layer surface.

The Contractor shall treat discharges from portable pumps to prevent downstream transport of sediment. It shall be the Contractor's sole responsibility to discharge groundwater per the County's Erosion Control requirements.

For the purposes of bidding, the Contractor shall assume basic trench dewatering will be required. This shall include dewatering with portable pumps. All costs for pumping, piping, settling, installing free draining rock, non-woven geotextile, and discharging of trench groundwater shall be considered incidental to the work for groundwater control pumping of up to 250 gpm. If conditions are such that additional pumps are required to remove water in excess of 250 gpm, the Contractor shall use the number and size of additional pumps, as required, to maintain a water-free trench

If pumping in excess of 250 gpm is required, or if advanced dewatering methods become necessary, such as well points or deep wells, a change order will be negotiated to provide compensation to the Contractor per 1-04.4 of the Standard Specifications.

The advanced dewatering engineered system shall include the minimum parts; mobilization of well drilling equipment, installation of dewatering wells, new observation well very near the deep excavation, and collection and treatment of the water. The Contractor shall provide notice to the Engineer if excavation cannot proceed because of site conditions and a basic trench dewatering sump system will not work. The Contractor will be required to submit a design of a dewatering well system and will be submitted to the County for approval. This shall be design and stamped by a licensed professional engineer. The water generated by the dewatering wells should be pumped into temporary storage tank(s), such as Baker tanks or Rain for Rent tanks, to allow the fine-grained sediment to settle out of suspension, prior to disposal. The disposal of treated water will then be allowed to be discharged to a nearby stormwater system downstream. Daily turbidity tests will be required and within levels allowed per County's Erosion Control requirements.

7-08.3(1)B Shoring
(*****)

Section 7-08.3(1)B is supplemented with the following:

The Contractor shall provide trench safety system(s) as required and in accordance with the Plans, Standard Specifications Sections 1-07 and 7-08 and 1-07, the Revised Code of Washington Chapter 39.04.180, 49.17, and the Washington Administrative Code, Chapter 296-155, Part N, and all referenced or otherwise applicable safety requirements.

The Contractor is responsible to notify the Washington Department of Labor and Industries, (360) 696-6317, one day prior to any trench excavation expected to exceed four feet in depth.

The costs of the Bid item "Shoring or Extra Excavation Class B" shall not be considered as incidental to any other contract item. A "zero" or unrealistic bid will be grounds to consider the entire bid as unresponsive.

7-08.3(2)B Pipe Laying, General
(*****)

The third paragraph of section 7-08.3(2)B is replaced with the following:

Pipe shall be laid to a true line and grade at the invert of the pipe and the Contractor shall exercise care in matching pipe joints for concentricity and compatibility. In no case shall two pipes be joined together with ends having the maximum manufacturer's tolerance. The invert line may vary from the true line and grade provided such variance does not exceed the following requirements:

No flat or adverse grades are created.

Invert elevations at junctions (manholes, catch basins, clean-outs) are within 0.03 feet of plan elevations.

No bellies of greater than 0.03 feet in depth are created in the line between joints. Checking of the invert elevation of the pipe may be made by calculations from measurements on the top of the pipe.

7-08.3(2)G Jointing of Dissimilar Pipe

(*****)

This section is supplemented with the following:

New pipe shall be connected to existing with a concrete collar per the drawing details.

7-08.4 Measurement

(*****)

Section 7-08.4 is supplemented with the following:

Measurement for the Bid Item "Crushed Surfacing Top Course for Trench Backfill" shall be measured by the Ton compacted in place, per the dimensions on the drawings.

7-08.5 Payment

(*****)

Section 7-08.5 is revised with the following:

"Shoring or Extra Excavation Class B", per Lump Sum.

"Crushed Surfacing Top Course for Trench Backfill" shall be paid for under the unit bid price for "Crushed Surfacing Top Course."

**DIVISION 8
MISCELLANEOUS CONSTRUCTION**

8-01 EROSION CONTROL AND WATER POLLUTION CONTROL

8-01.1 Description
(*****)

Section 8-01.1 is supplemented with the following:

Erosion Control: This Work consists of furnishing, installing, maintaining, removing and disposing of water pollution and erosion control items in accordance with these Special Provisions and the contract drawings. This item also includes maintenance of all erosion control and water pollution control measures as shown on the drawings, as well as those measures not indicated but required to assure sediment is maintained on site and not transmitted to new or existing storm water systems and facilities, including but not limited to street cleaning and inlet protection. The contractor shall take all necessary precautions and utilize the Department of Ecology's (DOE) best management practices to prevent sediment and fugitive dust from construction activities from entering into stormwater systems, natural waterways, or environmentally sensitive areas and from otherwise being carried away from the construction area by stormwater or air.

Stormwater Pollution Prevention Plan (SWPPP): Contractor(s) shall comply with the erosion control requirements of the Owner and Washington State Department of Ecology (Ecology). Contractor is responsible for maintaining and updating a Stormwater Pollution Prevention Plan per Ecology requirements.

8-01.3 Construction Requirements

8-01.3(1) General

8-01.3(1)A Submittals
(*****)

Section 8-01.3(1)A is supplemented with the following:

The Contractor shall be required to prepare, maintain and update the erosion control plan, as may be required during the course of the Project. The erosion control details included are provided solely for the establishment of basic erosion control measures and are not intended to be a complete plan.

Prior to beginning any concrete work, the Contractor shall submit a plan, for the Engineer's review and approval, outlining the procedures to be used to prevent high pH stormwater or dewatering water from entering surface waters. The plan shall include how the pH of the water will be maintained between pH 6.5 and pH 8.5 prior to being discharged from the project or entering surface waters.

8-01.4 Measurement
(*****)

Section 8-01.4 is modified with the following:

No specific unit of measure will apply to the Bid Item "Erosion/Water Pollution Control."

8-01.5 Payment
(*****)

Section 8-01.5 is modified with the following:

"Erosion /Water Pollution Control", per lump sum.

The lump sum contract price for "Erosion /Water Pollution Control" shall include all costs for preparing and implementing an erosion control plan and SWPPP; inspecting, documenting, testing and notification as required and all temporary erosion control as stated herein and as further indicated on the drawings that is not otherwise paid under separate contract times in the proposal.

8-02 ROADSIDE RESTORATION

8-02.1 Description
(*****)

Section 8-02.1 is supplemented with the following:

Roadside Restoration shall include areas which have been cleared and grubbed, excavated or disturbed for the construction of wetland terraces, ditches or other project related items. Work shall include providing and installing a seed mix per specifications on drawings.

8-02.2 Materials
(*****)

Section 8-02.2 is supplemented with the following:

Topsoil shall be per Specification Section 9-14.2

The seed mixture shall have the following composition, proportion and quality:

Alternative 1 Seed Mixture Typical Western Washington

Kind and Variety of Seed in Mixture	Percent by Weight	Minimum Percent of Pure Seed	Minimum Percent of Germination
Colonial Bent Grass (Highland or Astoria)	10%	9.8%	85%
Creeping Red Fescus (Illahee Rainier or Pennlawn)	40%	39.2%	90%
Perennial Rye Grass	30%	29.4%	90%
White Clover (Pre-inoculated)	20%	19.6%	90%
Maximum Percentage of Weed Seed	1.0%		
Maximum Inert and Other Crops	1.0%		

The seed shall be applied at a minimum rate of 120 pounds per acre.

8-02.3 Construction
(*****)

Section 8-02.3 is supplemented with the following:

Roadside restoration bid item shall include areas which have been cleared and grubbed, excavated or disturbed for the construction of the access road or asphalt training area or other project related items. Work shall include providing and installing a blended mixture of soil with compost and seeding. Soil for Roadside Restoration shall be per the drawings.

Seeding shall be installed per WSDOT standard specification section 8-02.3(9). Fertilizer and mulch are not to be installed as a part of this project.

8-02.4 Measurement
(*****)

Section 8-02.4 is modified with the following:

No specific unit of measure will apply to "Seeding and Topsoil."

8-02.5 Payment
(*****)

Section 8-02.5 is supplemented with the following:

Roadside Restoration shall be considered incidental to the project and include furnishing and placing topsoil and compost in accordance with details shown in the drawings and these specifications or as directed by the Engineer. This also includes the complete operation of applying the seed, mulch and fertilizer and the subsequent maintaining, mowing and watering of the material until the grass reaches a healthy state of growth which is sustainable without further care. Water provided, as needed, to install and establish seed shall be included in the contract price for "Seeding and Topsoil".

"Seeding", per acre.

The lump sum unit contract price for "Seeding and Topsoil" shall be full pay for all costs necessary to prepare the area, apply seed, erect barriers, control weeds, and establish lawn areas and for furnishing all labor, tools, equipment, and materials necessary to complete the Work as specified herein and shown on the drawings.

8-12 Chain Link Fence and Wire Fence

8-12.1 Description
(*****)

Section 8-12.1 is supplemented with the following:

Chain Link Fence shall be Type 3 per WSDOT Standard Plan L-20.10 and installed around the site as indicated on the drawings.

**DIVISION 9
MATERIALS**

9-14 EROSION CONTROL AND ROADSIDE PLANTING

9-14.2(1) Topsoil Type A
(*****)

Section 9-14.2(1) is supplemented with the following:

Topsoil Type A shall be as follows:

- Topsoil Textural Classification:

Textural Class	Average %	% of Total Weight
Sand (0.05-2.0 mm dia.)	60	45-75
Silt (0.002-0.05 mm dia.)	25	15-35
Clay (less than 0.002 mm dia.)	15	05-20

pH Range: Shall be between 5.5 and 7, organic material content at levels between 2-6%;

Stone Free Size: Shall be free of stones 1 inch or larger in any dimension and other extraneous materials harmful to plant growth.

Organic Content: Shall be organic material content at levels between 2-6%.



**COMMISSIONER'S MEETING
AGENDA ITEM INFORMATION**

MEETING DATE: February 20 th , 2024
AGENDA ITEM (to be completed by the office): New Business #2
SUBJECT: Levy Lid Lift Discussion
REQUESTOR:
COST (including tax):
SUMMARY: Deadlines for multi-year lid lifts are limited to the primary or general election. The deadline by which the county auditor must receive the ballot measure resolution is May 3, 2024 for the Primary election and August 6, 2024 for the General election.
RECOMMENDATION:

Election Dates

When deciding on an election date for a levy lid lift, there are a number of factors to consider. Single-year lid lifts may be submitted to the voters at any special, primary, or general election, but multi-year lid lifts are limited to the primary or general election.

Your election date will determine (assuming the measure passes) when you will get your first tax receipts. Levy lid lifts must be submitted no more than 12 months before the levy is made (the date your budget is certified), and taxes levied in November are first due on April 30 of the following year. This means to receive increased tax revenues next year, your election can be no later than November of the current year.

Below are the filing deadlines by which your county auditor must receive your ballot measure resolution (RCW 29A.04.321):

- **Special election (February or April):** 60 days before the special election
- **Primary election (August):** the Friday before the first day of regular candidate filing *May 3rd*
- **General election (November):** the date of the primary election *August 6th*

If you wait until September or October, during budget discussions, to begin discussing a levy lid lift for the coming year, it is too late because the general election deadline has passed. It pays to plan ahead!

Practice Tip: Councils and commissions should ask around to find out what other elections will be coming up during the coming year. You may not want to go head-to-head with a school levy election or a voted bond issue.

CHIEF'S REPORT
February 20, 2024
Station 21-1

1. Personnel Information

- a. Volunteer
 - i. Two new volunteer applicants (one operational and one support)
- b. Career
 - i. Nothing new to report

2. Intra-agency

- a. A/C Weatherby and DeConto are working a couple of days each week at Station 2 to meet projects, training, and operational objectives.
- b. Labor-Management
 - i. I am working with the Union on a proposal for current Union members who are attending paramedic school.
 - ii. There are two Union members that will be attending Paramedic bootcamp next month for 2-weeks each.
- c. Facilities / Apparatus / Equipment
 - i. A/C Weatherby will report on facility updates.

3. Interfacility transfers

- a. January 1 – February 19
 - i. Out-of-town = 7 (30% success)
 - ii. Turned down (OOT only) = 26
 - iii. Local = 25

4. Inter-agency

- a. WA EMD/FEMA
 - i. Nothing new to report
- b. State Parks / Department of Natural Resources / USFW
 - i. Nothing new to report
- c. PACCOM/PCEMA/PCSO/DCD/DPW
 - i. Participated in a strategic planning meeting for PACCOM on February 9th.
 - 1. Focus was on vision and SWOT analysis.
 - ii. I have been asked by PCEMA Director to chair the County's LEPC
 - 1. State workshop is scheduled for April 23-25 in Ellensburg
 - iii. A/C Weatherby and I met with DCD Deputy Fire Marshal on February 7th regarding upcoming fire code changes to the mandated wildland urban interface guidelines.
- d. Ocean Beach Hospital / Pacific County Health Department
 - i. Nothing new to report.
- e. Other Fire Agencies
 - i. Ilwaco Landing Fire
 - 1. Recap
 - ii. Ilwaco Interfacility Transfer Agreement
 - 1. Submitted to legal for review.
 - 2. Explanation of concerns given to Ilwaco Chief
 - iii. Task Force EMS
 - 1. Nothing new to report on a mutual aid agreement.
 - 2. Long Beach has called once for EMS mutual aid in the past month.
- f. Other Community

- i. I have been asked to speak at the local neighborhood watch meeting on March 16th about Fire District 1 operations and programs.
- ii. I am continuing to work with the OHSU-CMH Cancer Center to host a firefighter specific cancer screening program. The program will be available to fire departments in Clatsop and Pacific Counties, paid and volunteer members, and will be at no cost.

Staff Reports - A/C Weatherby; A/C DeConto (Training); Pub. Ed. Coord. Karvia

January 2024 Call Totals

1. Total Calls = 237
 - a. Fire = 21
 - b. EMS = 216
 - c. Patients Transported = 129
 - d. Major Incidents:
January 16; Structure fire; Seaview
January 19; RV fire; Ocean Park
January 22; M/A Commercial Structure Fire; Ilwaco
January 29; Structure fire; Oysterville
2024 YTD Total – 237; (2023 YTD – 191)

Good of the Order

- Kudos to the District responders who helped at the Ilwaco Fire, including fire watch.

Pacific County Fire District #1

Regular Commissioners Meeting

February 20, 2024

Assistant Chief of Administration Report

- I. **Apparatus Update**
 - A. New Medic – Replaces M21-41, other medics will be rotated to stagger mileage
 - B. T21-71 – Hydraulic rams were repaired. Duty crews were essential in removing and replacing the rams. Tom was extremely thankful for the enthusiastic help.
 - C. B21-52 – Additional damage found and emergency repair initiated. Brush engine should be ready for pick up this week.
- II. **Facilities Update**
 - A. Emergency Sewer Clean Out at ST 21-2 Living Quarters on Friday 2/16/2024
 - B. Gravel to fill pot holes at ST 21-2
 - C. Safety rail installed at ST 21-2 above the medical supply room.
 - D. Training Property Bid Documents ready – need to send to legal counsel after Board approval.
- III. **Radio Project Update**
 - A. County Meeting – Attended by Pac. Co. Commissioner Tobin, PCFD1 Chief Brundage, Pac. Co. Administrative Officer Paul Plakinger, PACCOM Interim Director Heffernan, PCEMA Director Scott McDougal, DPW Nick Milton, Long Beach City Administrator David Glasson, and several others. Discussion ensued regarding separating North County and South County Fire Dispatch frequency to alleviate radio frequency congestion.
 - B. PCFD1 Radio frequency application has cleared IMSA frequency coordinator, Letter of Concurrence has been received from the frequency identified, application in 5 day mandatory review.
 - C. Nick Milton has requested assistance in testing new frequency checking signal strength. This will allow portable traffic to be repeated in south county on fire frequency.
- IV. **Rural CQI EMS Workgroup Update**
 - A. We are working with MPD's to fulfill WA DOH requirements.
 - B. Grant awarded for 2024 to PCFD1 for \$7,000.00 this year.
- V. **EMS**
 - A. Agency WADOH recertification and Medicare revalidation completed.
 - B. Medicaid revalidation in process
- VI. **Fire Investigation**
 - A. Participated in Flammability Testing with PCSO and PCDCD on Arson case
 - B. Working with Agency partners to expand Fire Investigation Team
 - C. Investigated 2 Structure Fires – Oysterville and Seaview
 - D. Declined Ilwaco Landing Fire Investigation – Complex incident and lack of time and resources

+GOAL: Training Property Development

ACTION PLAN:

PERSONNEL: PCFD1 Board of Commissioners, Chief Brundage, AC Weatherby, Finance Director Meling

Activities	Responsible	Timeline	Resources	Budget	Progress / Est. Completion
Real Estate Overview Form	AC Weatherby Finance Dir. Meling	Week of 12/11-12/15	Time	\$0.00	Jan. 15, 2024 Completed 12/28/23
Zoom meeting with Gibbs and Olson to finalize Bid/Contract Documents	AC Weatherby	Week of 12/11-12/15 Met G&O on 12/13/2023	Time	\$0.00	Jan. 12, 2023 G&O Estimate Due G&O Contract Docs Due Complete
Engage Rob Waltemate of container drawings	AC Weatherby	Dec. 18, 2024	Time	\$800.00	Jan. 12, 2024 Complete
Commissioner Meeting Approval of Bid/Contract Documents	PCFD1 Board AC Weatherby Finance Dir. Meling Chief Brundage	Jan. 16, 2024	Time	\$0.00	Jan. 16, 2024 In process 2/20/24
Advertise for Construction Bids	AC Weatherby	Week of Jan. 22, 2024	Time Minimum 13 days before bid opening	\$500.00	Mar. 19, 2024
Board Opens Sealed Bids Begin Contract/Terms Negotiation for Construction	PCFD1 Board of Commissioners Chief Brundage AC Weatherby Finance Dir. Meling	Mar. 19, 2024	None	\$0.00	Mar. 19, 2024

Virtual Call with WAD of Treasurer Local Team	Chief Brundage AC Weatherby Finance Dir. Meling	Week of April 1	Time	\$0.00	April 5, 2024
Office of State Treasurer provides credit approval and financing documents	Office of State Treasurers	Apr. 12, 2024	None	\$0.00	Apr. 12, 2024
Board approves Final Construction Contract with General Contractor	PCFD1 Board of Commissioners	Apr. 16, 2024	None	\$0.00	Apr. 19, 2024
Board approves Funding Resolution of Project (allows expenses incurred after resolution to be paid with bond proceeds)	PCFD1 Board of Commissioners	Apr. 16, 2024	None	\$0.00	Apr. 19, 2024
PCFD1 provides scan of executed construction contract to OST Local	Finance Dir. Meling	Apr. 28, 2024	None	\$0.00	Apr. 28, 2024
Submit/Mail executed financing leases to OST	Finance Dir. Meling	May 4, 2024	Time	\$0.00	May 4, 2024
OST goes to market for funds	OST Local	Week of June 3, 2024	Time	\$0.00	June 7, 2024
Funds available for disbursement	OST Finance Dir. Meling	Week of June 24, 2024	Time	\$0.00	June 28, 2024

Assistant Chief of Operations & Training

Report to the Commissioners

February 20th, 2024

Operations

Firefighter Academy

The firefighter academy is doing great! The students are showing perseverance through tough weather and striving to hone their skills.

This weekend, 2/23 – 2/25 we will be headed to the State Fire Training Academy for fire behavior, fire control, search and rescue, and car fire attack. The students will also be obtaining their live fire sign offs for testing purposes. 25 recruits and 4 instructors will be on the trip.

IFSAC Firefighter testing is scheduled for March 14th and March 16th at Station 21-2.

Station 21-2

I have been using my time at Station 21-2 to clean and organize.

- 4 dump runs with old, broken, and unsafe training props.
- Training equipment is organized and ready for use.

Future Goals

- Complete cleaning and organization of apparatus bays.
- Painting of interior of gym
- Completion of deferred maintenance projects.

The crews have been very helpful and ready to contribute between calls.

Training

Training Hours

Our members logged a total of 635.00 hours of training for the month of January. January's fire training was focused on:

- SCBA Emergencies
- RIT team operations
- PPE/SCBA proficiency, FIT testing.

January Training

Training in February will be focused on Ventilation, VEIS, Forcible Entry, & Ground Ladders

Firefighters Association

Nothing new to report.



Public Education Coordinator Report

January 16, 2024.

Public Education Commissioners Report for the Month of January 16, -February 20, 2024

- Past Events,

Anya Lemon and Sophia Bailey have qualified for the state competition for Skills USA (CPR, First Aid). I will be assisting them in their preparations and am hopeful that they will progress to the next level.

- Upcoming events,

- Safety Summit March 19-20

- 2023 year to date

Month	Home Safety	Car Seats	Lock Box	Alexa/ Elli-Q	Address Post	CPR Classes
January	9	2	3	0		1
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						
Total						