

Pacific County Fire Protection District 1
Regular Commissioner's Meeting
August 27, 2019 – 4:00 p.m.
Station 21-1, Ocean Park



AGENDA

Establish Quorum/Call Meeting To Order/Pledge of Allegiance

Executive Session for Board for Volunteer FF Monthly Meeting

Consent Agenda (Items that need approval and signatures.)

1. Minutes of Regular Commissioners Meeting held on July 16th, 2019
2. Minutes of Special Commissioners Meeting held on July 17th, 2019
3. Minutes of Special Commissioners Meeting held on July 19th, 2019
4. Minutes of Special Commissioners Meeting held on July 31st, 2019
5. July 25th, 2019 4th Week Expenses for a total of \$15,866.40
 - a. Claims: \$10,645.36
 - b. Payroll: \$5,221.04
6. August 27th, 2019 Accounts Payable expenses for a total of \$251,274.81, not including Jack's Country Store
 - a. Claims: \$64,146.76
 - b. Payroll: \$187,128.05
7. August 23rd, 2019 4th Week Expenses for a total of \$30.24

Jack's Country Store: Needs Approval

1. August 27th, 2019 expenses for a total of \$743.06

Guests and Public Comments

1. Guests:
Public Comments:
Please introduce yourself and your purpose in attending the meeting.

Presentations and Special Events: None

Secretary's Report

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, July 2019
3. 2019 Cash Flow Statement
4. 2019 Cash Flow Projection
5. Systems Design Collection Statistics

Calendar Items and Upcoming Events

1. September 17th, 2019 – Regular Commissioner's Meeting, Station 21-1, 8:00 a.m.
2. Week of October 7th, 2019 – Fire Prevention Week
3. Week of October 7th, 2019 – Financial and Accountability Audit with WA SAO

Pacific County Fire Protection District 1
Regular Commissioner's Meeting
August 27, 2019 – 4:00 p.m.
Station 21-1, Ocean Park



Correspondence:

1. IAFF Local 3999 Intent to Negotiate

Old Business:

1. Pacific County Law and Justice Council Membership
2. Garage Door Maintenance

New Business:

1. Ambulance Chassis Remount
2. Interlocal Agreement – North Mason Regional Fire Authority
3. Lid Lift Discussion
4. Policy 410 Revised – Needs Approval
5. Policy 413 Revised – Needs Approval
6. Policy 1106 Revised – Needs Approval
7. Policy 1204 Revised – Needs Approval
8. Policy 1210 Revised – Needs Approval
9. Policy 1301 Revised – Needs Approval

District Chief's Report

1. AC Karvia's Report
2. AC Weatherby's Report
3. Pub Ed Coordinator Karvia's Report

Commissioner's Reports

1. Tom Downer
2. Fred Hill
3. Dennis Long

Personnel Information:

Good of the Order:

Executive Session:

Adjourn Meeting by Chairman

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JULY 16, 2019**



Commissioner Hill established that a quorum was present and called the meeting to order at 16:00. The meeting was held at Station 1, located at 26109 Ridge Avenue, Ocean Park, WA 98640. Attendance at the meeting included:

Commissioner Fred Hill
Commissioner Tom Downer
Commissioner Dennis Long
Fire Chief Jacob Brundage
Assistant Chief Mike Karvia
Assistant Chief Brad Weatherby
Captain/Paramedic Jason Derrey
Firefighter/Paramedic Jeff Archer

Firefighter/Paramedic Michael Weatherby
Public Education Coordinator Lani Karvia
Volunteer Firefighter Kerry Jones
Volunteer Firefighter Ryan Stamm
Volunteer Firefighter/EMT James Gaerlan
Volunteer First Responder James Clancy
District Secretary [REDACTED]

Commissioner Hill called for an Executive Session at 16:01 for Pension and Relief Board meeting. Regular session resumed at 16:01.

Consent Agenda

1. Minutes of Regular Commissioners Meeting held on June 16th, 2019
2. June 24th, 2019 4th Week Expenses for a total of \$223,493.22
 - a. Claims: \$6,471.47
 - b. Payroll: \$217,493.22
3. July 16th, 2019 Accounts Payable expenses for a total of \$214,217.44, not including Jack's Country Store
 - a. Claims: \$26,052.75
 - b. Payroll: \$188,164.69

Commissioner Long made a motion to approve the consent agenda, seconded by Commissioner Downer. Motion carried.

Jack's Country Store

1. July 16th, 2019 expenses for a total of \$232.53

Commissioner Hill made a motion to approve the expenses for Jack's Country Store, seconded by Commissioner Long. Commissioner Downer abstained. Motion carried.

Guests and Public Comments:

Steve Kovach stated that he was in attendance at the meeting as an informed citizen and due to the fact that he is running for commissioner.

Commissioner Long welcomed Mr. Kovach and invited Mr. Kovach to contact him directly if he heard rumors about unethical or untruthful activity.

Nanci Main was also in attendance at the meeting.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JULY 16, 2019**



Presentations and Special Events: None

Executive Session: Commissioner Hill called for an Executive Session lasting approximately twenty minutes for legal matters at 16:03. Chief Brundage and DS [REDACTED] were in attendance for the session. No decisions were made. Regular session resumed at 16:25.

Secretary's Report: (Report Attached)

1. BIAS Treasurer's Report
2. Monthly Budget Position Report, June 2019
3. 2019 Cash Flow Statement
4. 2019 Cash Flow Projection
5. Systems Design Collection Statistics

Commissioner Downer made a motion to approve the usage of 47.5 hours from the Administrative Sick Leave Pool by Jamie Meling, seconded by Commissioner Long. Motion carried.

Calendar Items and Upcoming Events

1. July 17th, 2019 – Special Commissioner's Meeting – Strategic Financial Planning Workshop, Station 21-1, 8:00 a.m.
2. July 20th, 2019 – Christmas in July, Neptune Theater, 10:00 a.m.
3. July 25th, 2019 – EMT Class Graduation, Station 21-1, 7:00 p.m.
4. August 20th, 2019 – Regular Commissioner's Meeting, Station 21-1, 4:00 p.m.

Old Business #1: Pacific County Fire District #4 Intercept Agreement Discussion
Commissioner Hill stated that this item is still on hold.

Commissioner Downer asked if we have had any Naselle calls recently.

AC Weatherby informed that there were two today and a couple more recently. The Naselle commissioners know that until the District decides what to do about our interfacility transfers, there will be no decision made regarding Naselle mutual aid.

Commissioner Hill added that current employee issues play a part in this as well.

Correspondence #1: June 22nd, 2019 – Email from Jason Derrey to Commissioner Downer regarding minimum staffing

Commissioner Downer stated that he would like to address the question Captain Derrey had regarding his comment about minimum staffing. Labor is the largest controllable expense that we are up against when it comes to the budget. The talk about Long Beach annexing Seaview is what sparked that comment. Labor has an interest in this topic as well; if we divide the labor there will be a smaller slice. The labor is always proportionate to the need as long as it's safe and efficient.

Captain Derrey repeated that the comment was spurred by annexation and losing population.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JULY 16, 2019**



Commissioner Downer confirmed and stated that it would make Seaview obsolete. This is 4-5% of our tax base.

Captain Derrey thanked Commissioner Downer for the clarification.

Old Business #2: GEMT SFY 2018 Interim Rate Cost per Transport
A/C Weatherby informed that we opted to initially receive \$1,000 out of the \$1,576 we are to receive from each Medicaid transport. At the end of the year we will receive a lump sum payment with the remainder. This can be used to pay unknown GEMT program fees.

New Business #4: Reserve Accounts

DS [REDACTED] explained that we can create funds to set aside money such as a rainy day fund or capital expense fund. The only action needed to set this money aside would be the Board making a motion. The money can be moved back to the general fund with a similar motion.

Commissioner Downer clarified that this topic does not need a motion until the Board wants to move money.

DS [REDACTED] stated that this is correct.

Correspondence #2: June 25th, 2019 – Email from Jason Derrey to the Board of Commissioners regarding negotiations

DS [REDACTED] read the email from President Derrey. There were no further comments.

Old Business #3: Pacific County Law and Justice Council Membership

Chief Brundage stated that the Board had directed DS [REDACTED] to draft a letter to send to the County Commissioners thanking them for their consideration to be included on this Council, but stating that we don't want that capacity.

Chief Brundage stated that he thinks it would be a good idea to reconsider the membership. There are instances when the Sheriff's Office staffing levels affect our calls. For example, there was a sexual assault call, and the deputy had a delayed response time. Rather than staging for a long period of time, the crew made the decision to go into the scene even though the assailant was not in custody. This is our opportunity to voice certain concerns that we are seeing from the fire side of incidents.

Commissioner Long asked if our crews arrive on scenes if PCSO says to rather than staging.

Chief Brundage stated that our crews are good about staging. Sometimes they are already on scene when the situation becomes dangerous.

Commissioner Hill asked Chief Brundage to think about who he would be interested in sending to represent the District on the Council.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JULY 16, 2019**



Commissioner Downer asked what the meeting schedule is.

Commissioner Hill asked Commissioner Downer if he was interested in the position.

Commissioner Downer stated that he might be.

Old Business #4: Arbitration for Grievance 18-002

Commissioner Downer made a motion to engage the services of John Lee of Summit Law Group for Pacific County Fire District #1 for Grievance 18-002, seconded by Commissioner Long.
Motion carried.

Old Business #5: Arbitration for Grievance 18-003

Commissioner Downer made a motion to engage the services of John Lee of Summit Law Group for Pacific County Fire District #1 for Grievance 18-003, seconded by Commissioner Long.
Motion carried.

Old Business #6: PERC Mediation for Article 33 (On-call Program)

Commissioner Downer made a motion to engage the services of John Lee of Summit Law Group for Pacific County Fire District #1 for PERC Mediation for Article 33 (On-call Program), seconded by Commissioner Long.
Motion carried.

Old Business #7: PERC Mediation for Wages

Commissioner Downer made a motion to engage the services of John Lee of Summit Law Group for Pacific County Fire District #1 for PERC Mediation for Wages, seconded by Commissioner Long.
Motion carried.

New Business #1: Coast Garage Door Maintenance Agreement

Commissioner Hill stated that this topic would be tabled until the next meeting. He asked for AC Karvia to talk to the local Garages R Us to compare their maintenance fees.

New Business #2: Cost Proposal and Agreement – Sandra Clancy and Associates, LLC

AC Weatherby stated that this agreement is for help with our Feasibility Study for the FEMA grant. He stated that he doesn't have time and needs help with the grant. We looked at the Small Works Roster, and there are no other qualified companies. The amount is under the \$30,000 amount that needs bids. All costs for this agreement will be covered by the grant except for \$950.

Commissioner Downer made a motion to engage the services of Sandra Clancy and Associates, LLC, seconded by Commissioner Long. Motion carried.

New Business #3: Architectural Engineering Contract for Tsunami Tower

AC Weatherby stated that the contract for the architectural engineering for the tsunami tower might be a little outside of the grant amount. We are currently waiting for final numbers. They are planning on creating a 30% design, but there's a possibility to change it to a 20/25% design for financial reasons.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JULY 16, 2019**



Another option is to reduce costs is by the use of their subcontractors. The final option would be to ask the State for money that would be ear-marked for projects like this. We will need this agreement approved by Friday, when we are meeting with the team.

Commissioner Long asked how large the area will be.

AC Weatherby stated that he didn't know but the usable area is 3.4 acres.

Commissioner Long then asked how large the platform will be in square feet.

AC Weatherby stated that 10 square feet are estimated per person. They are planning on approximately 200 people based off of those who will be able to access the structure by walking.

Discussion ensued regarding using FEMA funds for a dual purpose structure – combined tsunami and training tower.

District Chief's Report: See Attached Report

1. AC Karvia's Report – Reported that he will be helping with the training of 100 Navy Sea Cadets at MERTS. He has a pool of career and volunteers from different departments to help with the training.
2. AC Weatherby's Report –
 1. Reported that everyone passed their practical for the EMT class.
 2. A special meeting is scheduled on 7/19 for the training tower. Everyone is invited to provide input.
 3. On 7/15, 6 new CPR instructors were trained, and AC Weatherby and Pub Ed Coordinator Karvia became training staff faculty.
3. Pub Ed Coordinator Karvia's report – See Attached

Commissioner's Reports

1. Tom Downer – Reported that he will need an excused absence from the regular August meeting.
2. Fred Hill – None
3. Dennis Long –
 - i. Attended the PACCOM budget meeting. Law enforcement will be responsible for 90%, fire for 10%. The minimum charge per user is \$600; some agencies were getting service for free or next to nothing. Our fees are scheduled to go up \$12,000 next year, but it could have been worse.
 - ii. Reported that his wife was transported to Portland. Jeff was in the back with her, and James drove. She is so thankful for everything the crew did for her.
 - iii. Informed that he completed a 24 hour ride along with Daugherty and Schafer. There were a total of 5 calls with good variety. The ride-alongs help him to see what the crews experience, and he appreciates the opportunity.

Personnel Information: None

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
REGULAR COMMISSIONERS MEETING
MINUTES JULY 16, 2019**



Good of the Order: See Attached – Letter from Knappa Fire Chief regarding Jeff Archer and Brian Schafer

Meeting adjourned at 17:06.

FRED H. HILL, Commissioner

THOMAS L. DOWNER, Commissioner

Attest:

DENNIS A. LONG, Commissioner

[REDACTED], District Secretary

Certified to be the original minutes

Date

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
SPECIAL COMMISSIONERS MEETING WORKSHOP
MINUTES OF JULY 17, 2019**



Commissioner Hill established that a quorum was present and called the meeting to order at 08:00. The meeting was held at Station 1, located at 26109 Ridge Avenue, Ocean Park, WA 98640. Attendance at the meeting included:

Commissioner Fred Hill
Commissioner Tom Downer
Commissioner Dennis Long
Fire Chief Jacob Brundage
Assistant Chief Mike Karvia
Assistant Chief Brad Weatherby
Captain Nick Haldeman

Captain Jason Derrey
FF/PM Jeff Archer
FF/PM Brian Schafer
Volunteer Firefighter/EMT James Gaerlan
Volunteer EMT Brian Davis
Volunteer EMR James Clancy
District Secretary [REDACTED]

Commissioner Downer made a motion to approve the consent agenda, seconded by Commissioner Long. Motion carried.

Guests and Public Comments:

Steve Kovach was in attendance at the meeting.

Strategic Financial Planning Workshop

Meeting recessed for the Strategic Financial Planning Workshop at 08:03

Meeting resumed at 10:16

Meeting recessed for a break at 10:16

Meeting resumed at 10:33

Meeting recessed for the Strategic Financial Planning Workshop at 10:33

Meeting resumed at 12:00

Meeting recessed for lunch at 12:00

Meeting resumed at 12:32

Meeting recessed for the Strategic Financial Planning Workshop at 12:32

Meeting resumed at 15:28.

Meeting adjourned at 15:28.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
SPECIAL COMMISSIONERS MEETING WORKSHOP
MINUTES OF JULY 17, 2019**



FRED H. HILL, Commissioner

THOMAS L. DOWNER, Commissioner

Attest:

DENNIS A. LONG, Commissioner

[REDACTED], District Secretary

Certified to be the original minutes

Date

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
SPECIAL COMMISSIONERS MEETING WORKSHOP
MINUTES OF JULY 19, 2019**



Commissioner Hill established that a quorum was present and called the meeting to order at 10:30. The meeting was held at Station 1, located at 26109 Ridge Avenue, Ocean Park, WA 98640. Attendance at the meeting included:

Commissioner Fred Hill
Commissioner Tom Downer
Commissioner Dennis Long
Fire Chief Jacob Brundage
Assistant Chief Mike Karvia

Assistant Chief Brad Weatherby
Captain Jason Derrey
Volunteer EMR James Clancy
District Secretary [REDACTED]

Commissioner Hill made a motion to approve the consent agenda, seconded by Commissioner Long. Motion carried.

Guests and Public Comments:

Dave Fergus and Ron Easterday of Rice Fergus Miller and Cale Ash of Degenkolb were in attendance at the meeting.

New Business #1: Feasibility Study Cost

AC Weatherby reported that the amount of money that we need to spend is slightly over the \$120,000 the Board had authorized him to spend for the Feasibility Study. We have spent \$4,045.75 to date. The contract that was approved for Clancy and Associates, LLC is \$7,500. The architectural engineering contract is \$109,799. This brings us to a total of \$121,346.75.

Commissioner Hill made a motion to continue the meeting as scheduled and to authorize payment when it is due, seconded by Commissioner Downer. Motion carried.

Vertical Evacuation Project Development, Hazard Mitigation Feasibility Study Workshop

Meeting recessed for Feasibility Study Workshop at 10:33.

Meeting resumed at 12:06.

Meeting recessed for lunch at 12:06.

Meeting resumed at 13:05.

Meeting recessed for Feasibility Study Workshop at 13:05.

Commissioner Long left the meeting at 14:45.

Meeting resumed at 15:09.

Commissioner Downer made a motion to direct Chief Brundage to sign the engagement letter for John Lee of Summit Law Group, seconded by Commissioner Hill. Motion carried.

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
SPECIAL COMMISSIONERS MEETING WORKSHOP
MINUTES OF JULY 19, 2019**



Executive Session: Commissioner Hill called for an Executive Session lasting approximately five minutes for legal matters at 15:10. DS [REDACTED] was in attendance for the session. No decisions were made. Regular session resumed at 15:13.

Meeting adjourned at 15:13.

FRED H. HILL, Commissioner

THOMAS L. DOWNER, Commissioner

Attest:

DENNIS A. LONG, Commissioner

[REDACTED] District Secretary

Certified to be the original minutes

Date _____

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
SPECIAL COMMISSIONERS MEETING WORKSHOP
MINUTES OF JULY 31, 2019**



Commissioner Hill established that a quorum was present and called the meeting to order at 13:01. The meeting was held at The Breakers Hotel Meeting Room, located at 210 26th Street NW, Long Beach, WA 98631. Attendance at the meeting included:

Commissioner Fred Hill
Commissioner Tom Downer
Commissioner Dennis Long
Fire Chief Jacob Brundage

Assistant Chief Mike Karvia
Assistant Chief Brad Weatherby
District Secretary [REDACTED]

Commissioner Hill made a motion to approve the consent agenda, seconded by Commissioner Long. Motion carried.

Guests and Public Comments:

Janice Corbin and John Lee were in attendance at the meeting.

Executive Session: Commissioner Hill called for an Executive Session lasting approximately four hours for legal matters at 13:01. Chief Brundage, AC Karvia, AC Weatherby, Janice Corbin, John Lee, and DS [REDACTED] were in attendance for the session. No decisions were made.

AC Karvia left the meeting at 13:45.

Commissioner Hill left the meeting at 15:30

Regular session resumed at 17:42.

Commissioner Long made a motion to adopt the Values as revised at the Strategic Planning Workshop, seconded by Commissioner Downer. Motion carried.

Commissioner Hill joined the meeting via telephone at 17:43

Commissioner Long made a motion to direct the District Secretary to file a resolution for a regular levy lid lift of \$1.50/\$1,000 with the County, seconded by Commissioner Hill. Motion carried.

Meeting adjourned at 17:45.

FRED H. HILL, Commissioner

THOMAS L. DOWNER, Commissioner

Attest:

DENNIS A. LONG, Commissioner

[REDACTED] District Secretary

Certified to be the original minutes
Date _____

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1
 MCAG #: 1244

07/01/2019 To: 07/31/2019

Time: 16:54:56 Date: 07/25/2019

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
998	07/25/2019	Payroll	1	EFT	INTERNAL REVENUE SERVICE	951.84	941 Deposit for Pay Cycle(s) 07/31/2019 - 07/31/2019
989	07/31/2019	Payroll	1	23343	STEVE L BELLINGER	129.29	
990	07/31/2019	Payroll	1	23344	ALEX DAVIS	512.54	
991	07/31/2019	Payroll	1	23345	BRIAN DAVIS	1,716.08	
992	07/31/2019	Payroll	1	23346	LANI G KARVIA	212.40	
993	07/31/2019	Payroll	1	23347	GRANT LEHMAN	272.43	
994	07/31/2019	Payroll	1	23348	RALEIGH MAYFIELD	507.16	
995	07/31/2019	Payroll	1	23349	KEVEN ROWSE	226.26	
996	07/31/2019	Payroll	1	23350	RICHARD SCHATZ	374.02	
997	07/31/2019	Payroll	1	23351	ZOEY WARNER	319.02	
999	07/25/2019	Claims	1	23352	ACTIVE ENTERPRISES INC	234.19	ST1 PROPANE
1000	07/25/2019	Claims	1	23353	BANK OF THE PACIFIC VISA - 1029	2,896.06	JUNE CREDIT CARD CHARGES - LK
1001	07/25/2019	Claims	1	23354	BANK OF THE PACIFIC VISA - 1303	16.95	JUNE CREDIT CARD CHARGES - JB
1002	07/25/2019	Claims	1	23355	COAST GARAGE DOOR CO.	354.03	ST2 GARAGE DOOR REPAIR
1003	07/25/2019	Claims	1	23356	EVERGREEN SEPTIC INC.	85.00	ST5 BIWEEKLY SERVICE
1004	07/25/2019	Claims	1	23357	NORTH BEACH WATER	116.88	ST1 WATER; ST1D WATER
1005	07/25/2019	Claims	1	23358	PUD #2 OF PACIFIC COUNTY	381.68	ST2 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY
1006	07/25/2019	Claims	1	23359	SANDRA CLANCY & ASSOCIATES, LLC	3,000.00	RETAINER FOR SERVICES CONTRACT - FEASIBILITY STUDY
1007	07/25/2019	Claims	1	23360	SILVER STAR TELECOM	639.05	ACCT #3285 - ST2 INTERNET
1008	07/25/2019	Claims	1	23361	SYSTEMS DESIGN WEST, LLC.	2,841.50	MAY 2019 TRANSPORTS
1009	07/25/2019	Claims	1	23362	VERIZON WIRELESS	80.02	ACCT: 342204208-00001 - M2144, WIRELESS FOR MDC; ACCT 242204341-00001 - E2121, WIRELESS FOR MDC
001 General Fund 651.100						15,866.40	
						15,866.40	Claims: 10,645.36 Payroll: 5,221.04

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____ District Secretary _____

 Commissioner Hill

 Commissioner Downer

 Commissioner Long

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

08/01/2019 To: 08/31/2019

Time: 16:46:54 Date: 08/20/2019

Page: 1

Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1051	08/30/2019	Payroll	1	EFT	DAVID M ALLSUP	5,008.86	
1052	08/30/2019	Payroll	1	EFT	JEFFEREY S ARCHER	5,064.08	
1053	08/30/2019	Payroll	1	EFT	JUSTIN D F BAKER	3,906.13	
1054	08/30/2019	Payroll	1	EFT	CORY A BARDONSKI	7,116.96	
1055	08/30/2019	Payroll	1	EFT	JACOB M BRUNDAGE	6,192.45	
1056	08/30/2019	Payroll	1	EFT	SAMUEL J BURTON	5,058.58	
1057	08/30/2019	Payroll	1	EFT	DEREK DAUGHERTY	4,766.65	
1058	08/30/2019	Payroll	1	EFT	MICHAEL P DECONTO	6,850.25	
1059	08/30/2019	Payroll	1	EFT	JASON W DERREY	5,378.27	
1061	08/30/2019	Payroll	1	EFT	NICKOLAS HALDEMAN	5,136.22	
1062	08/30/2019	Payroll	1	EFT	NICK A HANSEN	4,874.57	
1063	08/30/2019	Payroll	1	EFT	KYLE J HARRINGTON	4,777.93	
1064	08/30/2019	Payroll	1	EFT	TOMMY M HERSEY	4,654.69	
1065	08/30/2019	Payroll	1	EFT	LANI G KARVIA	2,732.82	
1066	08/30/2019	Payroll	1	EFT	MICHAEL J KARVIA	5,854.29	
1067	08/30/2019	Payroll	1	EFT	[REDACTED]	3,616.79	
1068	08/30/2019	Payroll	1	EFT	JOSHUA M RAICHL	3,748.89	
1069	08/30/2019	Payroll	1	EFT	BRIAN J SCHAFFER	6,089.40	
1071	08/30/2019	Payroll	1	EFT	JOHN B WEATHERBY	6,382.17	
1072	08/30/2019	Payroll	1	EFT	MICHAEL WEATHERBY	4,439.91	
1073	08/30/2019	Payroll	1	EFT	DAVID L WILLIAMS	4,631.99	
1074	08/20/2019	Claims	1	EFT	DOWNER, THOMAS L.	512.00	7/16 REGULAR MTG; 7/17 SPECIAL MTG; 7/19 SPECIAL MTG; 7/31 SPECIAL MEETING
1075	08/20/2019	Claims	1	EFT	HILL, FRED	768.00	7/15 VOUCHERS; 7/16 REGULAR MTG; 7/17 SPECIAL MEETING; 7/19 SPECIAL MEETING; 7/31 SPECIAL MEETING; 7/24 4TH WEEK VOUCHERS
1076	08/20/2019	Claims	1	EFT	DENNIS LONG	640.00	7/16 REGULAR MTG; 7/17 SPECIAL MTG; 7/19 SPECIAL MTG; 8/8 PACCOM OPS/ADMIN BOARD COMBINED BUDGET MTG; 7/31 SPECIAL MEETING
1077	08/20/2019	Claims	1	EFT	SECURITY STATE BANK OF WA	16.40	AUGUST BANK FEES
1078	08/20/2019	Claims	1	EFT	WA STATE DEPT OF REVENUE	438.68	Written From Use Tax Report
1079	08/20/2019	Payroll	1	EFT	INTERNAL REVENUE SERVICE	20,763.12	941 Deposit for Pay Cycle(s) 08/30/2019 - 08/30/2019
1080	08/20/2019	Payroll	1	EFT	PACIFIC COUNTY FIRE DIST #1 LOCAL 3999	1,050.00	Pay Cycle(s) 08/30/2019 To 08/30/2019 - DUES
1081	08/20/2019	Payroll	1	EFT	WA STATE DEPT OF RETIREMENT	27,831.89	Pay Cycle(s) 08/30/2019 To 08/30/2019 - DCDOR; Pay Cycle(s) 08/30/2019 To 08/30/2019 - LEOFF; Pay Cycle(s) 08/30/2019 To 08/30/2019 - PERS 2; Pay Cycle(s) 08/30/2019 To 08/30/2019 - PERS 3
1060	08/30/2019	Payroll	1	23363	JAMES N GAERLAN	369.46	
1070	08/30/2019	Payroll	1	23364	RICHARD SCHATZ	656.65	
1082	08/20/2019	Claims	1	23365	ACTIVE ENTERPRISES INC	59.43	ST1D PROPANE

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

08/01/2019 To: 08/31/2019

Time: 16:46:54 Date: 08/20/2019

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1083	08/20/2019	Claims	1	23366	AIRGAS USA, LLC	56.49	RENTAL OF OXYGEN CYLINDERS - 13; RENTAL OF OXYGEN CYLINDERS - 6
1084	08/20/2019	Claims	1	23367	ALSCO INC.	270.15	7/18 LINEN SERVICE; 7/25 LINEN SERVICE; 8/1 LINEN SERVICE; 8/8 LINEN SERVICE; 8/15 LINEN SERVICE
1085	08/20/2019	Claims	1	23368	ASTORIA FORD, INC.	820.03	LIFT ASY - #6381; ELEMENT & GASKET KIT, ELEMENT ASY - #9228; HUB ASY, BRAKE LINING KIT - #2477; WHEEL HUB ASY - #2477
1086	08/20/2019	Claims	1	23369	BANK OF THE PACIFIC VISA - 1029	1,702.95	LK CREDIT CARD CHARGES - JULY
1087	08/20/2019	Claims	1	23370	BANK OF THE PACIFIC VISA - 1303	201.50	JB CREDIT CARD CHARGES
1088	08/20/2019	Claims	1	23371	BEACH BATTERIES, INC.	161.76	SCENE LIGHT BATTERIES - #8041; SCENE LIGHT BATTERIES; BATTERIES FOR SCENE LIGHTING ON 8041
1089	08/20/2019	Claims	1	23372	BLUE CRAB GRAPHICS	107.29	T-SHIRTS FOR EMT CLASS
1090	08/20/2019	Claims	1	23373	BOUND TREE MEDICAL, LLC	6,518.87	MEDICAL SUPPLIES; MEDICAL SUPPLIES - TAXED
1091	08/20/2019	Claims	1	23374	CENTURY LINK #300537338	113.06	ST2 TELEPHONES
1092	08/20/2019	Claims	1	23375	CENTURYLINK #300541120	56.58	BURN LINE
1093	08/20/2019	Claims	1	23376	CENTURYLINK #300541738	455.84	ST1 TELEPHONE/INTERNET
1094	08/20/2019	Claims	1	23377	DISH NETWORK ACCT# 8255 1010 1017 4606	80.03	ST1 CABLE
1095	08/20/2019	Claims	1	23378	DISH NETWORK ACCT# 8255 7070 8259 8256	67.77	ST2 CABLE
1096	08/20/2019	Claims	1	23379	DRUG SCREENS, INC.	35.00	CURRAN URINALYSIS
1097	08/20/2019	Claims	1	23380	EVERGREEN SEPTIC INC.	85.00	ST5 BI-WEEKLY SERVICE
1098	08/20/2019	Claims	1	23381	GEMT REIMBURSEMENT PROGRAM	3,591.35	GEMT REIMBURSEMENT - MONEY PAID TO AP TRITON
1099	08/20/2019	Claims	1	23382	NICK A HANSEN	250.00	HANSEN BOOT REIMBURSEMENT
1100	08/20/2019	Claims	1	23383	HUGHES FIRE EQUIPMENT, INC.	5,384.42	GROUND LADDER TESTING; PUMP TESTING - #2488; PUMP TESTING - #7824; PUMP TESTING - #7975; PUMP TESTING - #4614; PUMP TESTING - #9086; PUMP TESTING - #0679; PUMP TESTING - #0766; PUMP TESTING - #8041
1101	08/20/2019	Claims	1	23384	LIFE ASSIST	2,719.28	MEDICAL SUPPLIES - TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - TAXED AND NOT TAXED; MEDI

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1102	08/20/2019	Claims	1	23385	MCKESSON MEDICAL SURGICAL	384.79	MEDICAL SUPPLIES - NOT TAXED; MEDICAL SUPPLIES - NOT TAXED
1103	08/20/2019	Claims	1	23386	NATIONAL HOSE TESTING SPECIALTIES, INC.	1,706.50	2019 HOSE TESTING
1104	08/20/2019	Claims	1	23387	NORTH BEACH WATER	120.98	ST1 WATER; ST1D WATER
1105	08/20/2019	Claims	1	23388	OKIES THRIFTWAY	87.33	BREAKFAST/SNACKS FOR 7/17 WORKSHOP; WATER FOR LUNCH FOR 7/19 WORKSHOP; SNACKS FOR 7/19 WORKSHOP; SNACKS FOR 7/31 MEETINGS; SUPPORT RIG SNACKS
1106	08/20/2019	Claims	1	23389	OMAN & SONS INC	232.97	SHIPPING FOR DAUGHERTY'S GEAR TO NW SAFETY CLEAN; POSTAGE FOR ARCHER'S GEAR TO BE SENT IN FOR CLEANING; SUPPLIES FOR HAND TOOL REFURBISHING; POSTAGE TO SHIP SCENE LIGHTING TO PA; POSTAGE FOR SCHAFFER'S
1107	08/20/2019	Claims	1	23390	PACIFIC CO. FIRE DIST#1 ADVANCED TRAVEL	247.00	REIMBURSE ADVANCED TRAVEL FOR KARVIA'S PER DIEM FOR WA FIRE SYMPOSIUM
1108	08/20/2019	Claims	1	23391	PACIFIC CO. FIRE DIST#1 PETTY CASH FUND	33.67	POSTAGE FOR EMT PAPERWORK TO DOH; POSTAGE FOR POSTCARD, AIR SAMPLES; POSTAGE FOR EMT PAPERWORK TO DOH; POSTAGE FOR AIR SAMPLES; POSTAGE TO DOH AND DR. HILL; POSTAGE FOR MEDICAL RECORDS REQUEST
1109	08/20/2019	Claims	1	23392	PENINSULA SANITATION SERVICE, INC	278.72	ST 2 GARBAGE; ST1 GARBAGE
1110	08/20/2019	Claims	1	23393	PUD #2 OF PACIFIC COUNTY	1,047.78	ST4 ELECTRICITY; ST1 ELECTRICITY; ST5 ELECTRICITY; ST1D ELECTRICITY; ST1A ELECTRICITY; ST3 ELECTRICITY; ST3 ELECTRICITY; ST2 ELECTRICITY; ST2 ELECTRICITY
1111	08/20/2019	Claims	1	23394	RICE FERGUS MILLER	6,753.67	VERTICAL EVACUATION PROJECT - PROFESSIONAL SERVICES THROUGH 7/31/19
1112	08/20/2019	Claims	1	23395	ROSEMARIE G. MCMILLAN	519.88	PATIENT REFUND
1113	08/20/2019	Claims	1	23396	SEAVIEW SEWER DISTRICT	306.40	ST2 SEWER; ST2 SEWER
1114	08/20/2019	Claims	1	23397	SID'S IGA	12.29	WATER BOTTLES FOR ST2 APPARATUS; ZIPLOCK BAGS FOR IV KITS

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PACIFIC COUNTY FIRE DISTRICT 1

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1115	08/20/2019	Claims	1	23398	SILVER STAR TELECOM	139.05	ST2 INTERNET
1116	08/20/2019	Claims	1	23399	SNURE LAW OFFICE, PSC.	48.00	ATTORNEY FEES
1117	08/20/2019	Claims	1	23400	STERICYCLE INC.	31.08	BIOHAZARD DISPOSAL
1118	08/20/2019	Claims	1	23401	SUMMIT LAW GROUP	4,877.84	JULY PROFESSIONAL SERVICES - JOHN LEE
1119	08/20/2019	Claims	1	23402	SUNSET AUTO PARTS	103.95	ANTIFREEZE - SHOP; ANTIFREEZE - #2488; LAMP - #0766; FUEL FILTER - #9086; OIL, FUEL FILTER - #0136
1120	08/20/2019	Claims	1	23403	SYSTEMS DESIGN WEST, LLC.	17,039.95	PCG'S GEMT COST REPORT CONSULTING SERVICES; JUNE 2019 TRANSPORTS
1121	08/20/2019	Claims	1	23404	TECH TAP COMPUTER CONSULTING	345.92	BLOCK HOURS - AUGUST
1122	08/20/2019	Claims	1	23405	VERIZON WIRELESS	80.04	ACCT #242204341-00001 WIRELESS FOR MDCS; ACCT #342204208-00001 WIRELESS FOR MDCS
1123	08/20/2019	Claims	1	23406	VOYAGER FLEET SYSTEMS, INC.	4,131.61	JUNE FUEL CHARGES
1124	08/20/2019	Claims	1	23407	WELLSPRING FAMILY SERVICES EAP	200.46	EAP SERVICE FOR JULY 2019
1125	08/20/2019	Claims	1	23408	WFCA: DAILY DISPATCH	305.00	2019 FF/EMT & FF/PM TESTING ANNOUNCEMENT
1126	08/20/2019	Payroll	1	23409	DIMARTINO ASSOCIATES, INC.	1,294.68	Pay Cycle(s) 08/30/2019 To 08/30/2019 - DISINSFF
1127	08/20/2019	Payroll	1	23410	EMPLOYMENT SECURITY DEPARTMENT	2,287.69	Pay Cycle(s) 02/28/2019 To 02/28/2019 - PMFL; Pay Cycle(s) 01/31/2019 To 01/31/2019 - PMFL; Pay Cycle(s) 03/29/2019 To 03/29/2019 - PMFL; Pay Cycle(s) 03/30/2019 To 03/30/2019 - PMFL; Pay Cycle(s) 04/
1128	08/20/2019	Payroll	1	23411	GET PROGRAM	322.00	Pay Cycle(s) 08/30/2019 To 08/30/2019 - GET
1129	08/20/2019	Payroll	1	23412	TRUSTEED PLANS SERVICE CORP	2,415.96	Pay Cycle(s) 08/30/2019 To 08/30/2019 - DENTAL
1130	08/20/2019	Payroll	1	23413	TRUSTEED PLANS SERVICE CORP	685.80	Pay Cycle(s) 08/30/2019 To 08/30/2019 - DISADMIN
1131	08/20/2019	Payroll	1	23414	TRUSTEED PLANS SERVICE CORPORATION	23,138.90	Pay Cycle(s) 08/30/2019 To 08/30/2019 - MEDICAL
1132	08/20/2019	Payroll	1	23415	WA COUNCIL OF POLICE & SHERIFFS	30.00	Pay Cycle(s) 08/30/2019 To 08/30/2019 - DISWACOPS

001 General Fund 651.100

251,274.81

Claims: 64,146.76

251,274.81 Payroll: 187,128.05

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
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We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____, District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

08/19/2019 To: 08/19/2019

Time: 09:36:08 Date: 08/21/2019

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1133	08/19/2019	Claims	1	23416	JACKS COUNTRY STORE INC	743.06	LUNCH SUPPLIES FOR 7/17 WORKSHOP; REFRESHMENTS FOR EMT GRADUATION; STAINLESS CAP FOR AIR SYSTEM; WIRE, HARDWARE - #0766; WATER - #2488; SHRINK TUBING - #0766; HARDWARE - #0766; CLAMPS, SCREWS TO SECUR
001 General Fund 651.100						743.06	
						743.06	Claims: 743.06

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____ District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

VOUCHER APPROVAL

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

08/23/2019 To: 08/23/2019

Time: 15:55:52 Date: 08/23/2019

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Trans	Date	Type	Acct #	War #	Claimant	Amount	Memo
1145	08/23/2019	Claims	1	23419	PUD #2 OF PACIFIC COUNTY	30.24	ST5 ELECTRICITY
001 General Fund 651.100						30.24	
						30.24	Claims: 30.24

We the undersigned Board of Commissioners of Pacific County Fire District #1, do hereby certify that the merchandise or services hereinafter specified have been received and that the vouchers identified above are approved for payment

On this _____ day of _____, District Secretary _____

Commissioner Hill

Commissioner Downer

Commissioner Long

**PACIFIC COUNTY FIRE PROTECTION DISTRICT #1
DISTRICT SECRETARY'S REPORT
AUGUST 27, 2019**



FOR THE MONTH ENDING JULY 31, 2019

REVENUE: \$223,971.95

EXPENDITURES: \$230,316.37

CURRENT CASH POSITION: \$2,181,150.92

ACTIVITIES:

- 1. 3 year financial and accountability SAO audit will be the week of October 7th**
- 2. DRS System Transfer**
- 3. WFCA Conference – Tulalip**
 - a. Reserved rooms already**
 - b. Let me know if you aren't planning on attending**

TREASURERS REPORT

Fund Totals

PACIFIC COUNTY FIRE DISTRICT 1
 MCAG #: 1244

07/01/2019 To: 07/31/2019

Time: 12:53:55 Date: 08/09/2019
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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund 651.100	2,176,849.01	223,971.95	230,316.37	2,170,504.59	6,845.06	3,801.27	0.00	2,181,150.92
	2,176,849.01	223,971.95	230,316.37	2,170,504.59	6,845.06	3,801.27	0.00	2,181,150.92

TREASURERS REPORT

Account Totals

PACIFIC COUNTY FIRE DISTRICT 1
 MCAG #: 1244

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
1 General Fund 651.100	2,172,149.01	223,971.95	230,316.37	2,165,804.59	0.00	10,646.33	2,176,450.92
3 Ambulance Billing BOP	100.00	41,210.19	41,210.19	100.00	0.00	0.00	100.00
4 Petty Cash	100.00	19.54	19.54	100.00	0.00	0.00	100.00
5 Advance Travel	3,000.00	206.00	206.00	3,000.00	0.00	0.00	3,000.00
6 Revolving Checking	1,500.00	6.85	6.85	1,500.00	0.00	0.00	1,500.00
Total Cash:	2,176,849.01	265,414.53	271,758.95	2,170,504.59	0.00	10,646.33	2,181,150.92
	2,176,849.01	265,414.53	271,758.95	2,170,504.59	0.00	10,646.33	2,181,150.92

TREASURERS REPORT

Outstanding Vouchers

PACIFIC COUNTY FIRE DISTRICT 1
 MCAG #: 1244

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Year	Trans#	Date	Type	Acct#	War#	Vendor	Amount	Memo	
2016	221	02/11/2016	Claims	1	20294	DANIEL P MULLERY	3.89	REIMBURSEMENT - OVERPAYMENT OF DISABILITY INSURANCE	
2017	550	04/12/2017	Claims	1	21416	BURNS, CARLA	100.00	PATIENT REFUND	
2018	30	01/11/2018	Claims	1	22067	SID'S IGA	12.64	DISHWASHER DETERGENT ST2	
2018	388	03/19/2018	Claims	1	22216	LEONARD BENNIS	10.00	PATIENT REFUND	
2018	405	03/19/2018	Claims	1	22233	KYLE J HARRINGTON	3.00	DRIVER'S CHECK REIMBURSEMENT	
2019	362	03/15/2019	Claims	1	23054	HEARING AID CENTER	200.00	HEARING TEST - B. DAVIS, MAYFIELD, M. KARVIA, BARONSKI, ALLSUP, DECONTO, BURTON, HARRINGTON	
2019	490	04/12/2019	Claims	1	23115	HEARING AID CENTER	100.00	HEARING TEST - DERREY, WEATHERBY M.; RYAN STAMM TEST; DAVID WILLIAMS TEST BECKHAM - PHYSICAL	
2019	799	06/14/2019	Claims	1	23277	WILLAPA FAMILY MEDICINE, P.S.	135.00		
2019	901	07/31/2019	Payroll	1	23301	JAMES N GAERLAN	138.52		
2019	911	07/31/2019	Payroll	1	23302	RICHARD SCHATZ	369.40		
2019	961	07/11/2019	Payroll	1	23341	WA COUNCIL OF POLICE & SHERIFFS	30.00	Pay Cycle(s) 07/31/2019 To 07/31/2019 - DISWACOPS	
2019	989	07/31/2019	Payroll	1	23343	STEVE L BELLINGER	129.29		
2019	990	07/31/2019	Payroll	1	23344	ALEX DAVIS	512.54		
2019	991	07/31/2019	Payroll	1	23345	BRIAN DAVIS	1,716.08		
2019	992	07/31/2019	Payroll	1	23346	LANI G KARVIA	212.40		
2019	996	07/31/2019	Payroll	1	23350	RICHARD SCHATZ	374.02		
2019	997	07/31/2019	Payroll	1	23351	ZOEY WARNER	319.02		
2019	1002	07/25/2019	Claims	1	23355	COAST GARAGE DOOR CO.	354.03	ST2 GARAGE DOOR REPAIR	
2019	1003	07/25/2019	Claims	1	23356	EVERGREEN SEPTIC INC.	85.00	ST5 BIWEEKLY SERVICE	
2019	1006	07/25/2019	Claims	1	23359	SANDRA CLANCY & ASSOCIATES, LLC	3,000.00	RETAINER FOR SERVICES CONTRACT - FEASIBILITY STUDY	
2019	1008	07/25/2019	Claims	1	23361	SYSTEMS DESIGN WEST, LLC.	2,841.50	MAY 2019 TRANSPORTS	
							10,646.33		
Fund							Claims	Payroll	Total
001 General Fund 651.100							6,845.06	3,801.27	10,646.33
							6,845.06	3,801.27	10,646.33

TREASURERS REPORT

Signature Page

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

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07/01/2019 To: 07/31/2019

I, the undersigned officer for the Pacific County Fire District #1 have reviewed the foregoing report and acknowledged that to the best of our knowledge this report is accurate and true:

Signed: _____
District Secretary / Date

2019 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

January To July

Time: 13:02:41 Date: 08/09/2019

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001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
311 10 22 000 FIRE - Real and P	11,288.41	148,304.05	124,989.57	636,223.56	155,168.14	13,351.63	11,473.42	0.00	0.00	0.00	0.00	0.00	1,100,798.78	1,722,088.00	64%
311 10 26 000 EMS - Real and P	3,767.25	49,442.39	41,664.25	212,085.72	51,726.80	4,450.64	3,824.52	0.00	0.00	0.00	0.00	0.00	366,961.57	574,042.00	64%
312 10 00 000 Forest Excise Tax	0.00	213.87	0.00	0.00	344.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	558.76	0.00	0%
317 20 00 000 Leasehold Excise	115.71	0.00	0.00	72.53	0.00	986.46	0.00	0.00	0.00	0.00	0.00	0.00	1,174.70	0.00	0%
322 90 00 000 Burn Permits	150.00	200.00	275.00	2,172.85	75.00	100.00	-1,922.85	0.00	0.00	0.00	0.00	0.00	1,050.00	900.00	117%
310 TAXES	15,321.37	198,160.31	166,928.82	850,554.66	207,314.83	18,888.73	13,375.09	0.00	0.00	0.00	0.00	0.00	1,470,543.81	2,297,030.00	64%
332 93 01 000 Ground Emergenc	0.00	0.00	0.00	0.00	5,984.28	0.00	147,889.75	0.00	0.00	0.00	0.00	0.00	153,874.03	20,000.00	769%
334 04 90 000 State Grant - DOF	0.00	0.00	1,266.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,266.00	1,200.00	106%
330 State Grant	0.00	0.00	1,266.00	0.00	5,984.28	0.00	147,889.75	0.00	0.00	0.00	0.00	0.00	155,140.03	21,200.00	732%
342 20 00 000 Fire Protection Ser	0.00	0.00	0.00	20,929.46	2,099.71	0.00	1,922.85	0.00	0.00	0.00	0.00	0.00	24,952.02	32,000.00	78%
342 60 01 000 Ambulance and E	64,487.99	70,222.70	70,483.79	87,850.20	48,759.33	37,503.49	55,332.12	0.00	0.00	0.00	0.00	0.00	434,639.62	660,000.00	66%
342 60 02 000 Ambulance & Em	125.00	1,625.00	0.00	1,250.00	0.00	750.00	500.00	0.00	0.00	0.00	0.00	0.00	4,250.00	3,000.00	142%
340	64,612.99	71,847.70	70,483.79	110,029.66	50,859.04	38,253.49	57,754.97	0.00	0.00	0.00	0.00	0.00	463,841.64	695,000.00	67%
361 11 00 000 Investment Interes	0.00	3,550.40	2,975.83	3,311.82	3,214.43	4,907.47	4,768.37	0.00	0.00	0.00	0.00	0.00	22,728.32	5,000.00	455%
369 91 00 000 Other Misc Reven	96.70	2,307.98	55.00	0.00	120.38	0.00	183.77	0.00	0.00	0.00	0.00	0.00	2,763.83	0.00	0%
369 91 01 000 Misc Revenues - I	5,097.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,097.99	0.00	0%
369 91 01 001 Misc Revenues - I	100.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	1,200.00	25%
369 91 01 002 Misc Revenues - I	1,900.00	0.00	0.00	0.00	0.00	5,830.32	0.00	0.00	0.00	0.00	0.00	0.00	7,730.32	0.00	0%
360	7,194.69	5,858.38	3,230.83	3,311.82	3,334.81	10,737.79	4,952.14	0.00	0.00	0.00	0.00	0.00	38,620.46	6,200.00	623%
FUND REVENUES:	87,129.05	275,866.39	241,909.44	963,896.14	267,492.96	67,880.01	223,971.95	0.00	0.00	0.00	0.00	0.00	2,128,145.94	3,019,430.00	70%
522 10 10 001 Commissioners	954.00	1,152.00	896.00	640.00	768.00	640.00	896.00	0.00	0.00	0.00	0.00	0.00	5,946.00	8,700.00	68%
522 10 10 002 District Chief	8,654.24	8,654.24	8,654.24	8,654.24	8,654.24	8,654.24	8,654.24	0.00	0.00	0.00	0.00	0.00	60,579.68	108,005.00	56%
522 10 10 003 District Secretary	4,822.75	4,822.75	4,822.75	4,822.75	4,822.75	4,822.75	4,822.75	0.00	0.00	0.00	0.00	0.00	33,759.25	57,873.00	58%
522 10 10 005 Pub. Ed. Coordina	3,713.15	3,713.15	3,713.15	3,713.15	3,713.15	3,713.15	3,713.15	0.00	0.00	0.00	0.00	0.00	25,992.05	46,786.00	56%
522 10 10 006 Chief Of Operatio	8,648.74	8,648.74	8,648.74	8,648.74	8,648.74	8,648.74	8,648.74	0.00	0.00	0.00	0.00	0.00	60,541.18	106,781.00	57%
522 10 10 007 Chief Of Administ	8,456.03	8,456.03	8,456.03	8,456.03	8,456.03	8,456.03	8,456.03	0.00	0.00	0.00	0.00	0.00	59,192.21	100,128.00	59%
522 10 20 001 Labor & Industry	3,103.37	0.00	3,495.40	0.00	0.00	3,765.84	0.00	0.00	0.00	0.00	0.00	0.00	14,311.00	72%	
522 10 20 002 LEOPF Retiremen	1,398.72	1,398.72	1,398.72	1,398.72	1,398.72	1,398.72	1,372.96	0.00	0.00	0.00	0.00	0.00	9,765.28	17,100.00	57%
522 10 20 003 Medical/Dental	7,854.55	4,139.43	4,139.43	4,139.43	4,139.43	4,139.43	4,139.43	0.00	0.00	0.00	0.00	0.00	32,691.13	48,566.00	67%
522 10 20 004 Medicare	497.28	497.28	497.28	497.28	497.28	497.28	497.28	0.00	0.00	0.00	0.00	0.00	3,480.96	6,084.00	57%
522 10 20 005 PERS Retirement	1,095.16	1,095.16	1,095.16	1,095.16	1,095.16	1,095.16	1,097.72	0.00	0.00	0.00	0.00	0.00	7,668.68	13,428.00	57%
522 10 31 001 Office and Operat	1,663.14	416.27	998.17	2,358.62	1,229.62	317.42	1,111.79	0.00	0.00	0.00	0.00	0.00	8,095.03	9,160.00	88%
522 10 31 002 Office Cleaning S	111.24	124.53	164.35	199.73	164.13	621.54	260.44	0.00	0.00	0.00	0.00	0.00	1,645.96	2,000.00	82%
522 10 35 001 Computer Hardwa	1,106.92	0.00	0.00	0.00	0.00	0.00	95.16	0.00	0.00	0.00	0.00	0.00	1,202.08	1,000.00	120%
522 10 35 002 Computer Softwar	239.97	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	239.97	500.00	48%
522 10 41 001 Legal Services / P	1,354.63	910.00	117.50	115.95	465.50	262.03	146.50	0.00	0.00	0.00	0.00	0.00	3,372.11	2,000.00	169%
522 10 41 002 Misc Professional	242.16	392.23	338.68	236.44	371.31	450.80	250.47	0.00	0.00	0.00	0.00	0.00	2,282.09	5,000.00	46%
522 10 42 001 Postage	6.73	148.65	6.75	214.06	110.76	162.58	26.39	0.00	0.00	0.00	0.00	0.00	675.92	1,000.00	68%
522 10 43 001 Travel Lodging	92.52	0.00	0.00	146.62	0.00	104.62	209.24	0.00	0.00	0.00	0.00	0.00	553.00	2,000.00	28%

2019 CASH FLOW - YEAR TO DATE

PACIFIC COUNTY FIRE DISTRICT 1

MCAG #: 1244

Time: 13:02:41 Date: 08/09/2019

January To July Page: 2

001 General Fund 651.100	January	February	March	April	May	June	July	August	September	October	November	December	Total	Budgeted Amt	%
522 10 43 002 Travel Meals	0.00	71.00	0.00	107.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	178.00	1,200.00	15%
522 10 43 003 Travel Mileage	0.00	0.00	0.00	0.00	167.56	0.00	59.16	0.00	0.00	0.00	0.00	0.00	226.72	1,200.00	19%
522 10 43 004 Travel Registration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
522 10 46 001 Casualty & Liability	0.00	0.00	0.00	0.00	11,119.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,119.00	55,000.00	20%
522 10 47 001 Electricity	1,350.19	1,783.85	1,589.93	1,486.64	1,230.72	1,149.78	995.82	0.00	0.00	0.00	0.00	0.00	9,586.93	16,995.00	56%
522 10 47 002 Garbage	278.72	278.72	278.72	278.72	318.04	281.90	305.55	0.00	0.00	0.00	0.00	0.00	2,020.37	3,461.00	58%
522 10 47 003 Natural Gas	608.10	1,112.99	659.52	559.09	439.88	0.00	234.19	0.00	0.00	0.00	0.00	0.00	3,613.77	6,180.00	58%
522 10 47 004 Sewer	80.00	386.40	80.00	476.40	80.00	391.40	85.00	0.00	0.00	0.00	0.00	0.00	1,579.20	2,575.00	61%
522 10 47 005 Telephone	698.36	705.57	698.30	702.54	700.88	701.94	1,351.20	0.00	0.00	0.00	0.00	0.00	5,558.79	13,100.00	42%
522 10 47 006 Water	421.03	120.98	442.79	112.78	497.35	160.08	452.45	0.00	0.00	0.00	0.00	0.00	2,207.46	3,605.00	61%
522 10 47 007 Wireless Commun	44.49	80.02	80.02	80.02	80.02	80.02	80.02	0.00	0.00	0.00	0.00	0.00	524.61	1,400.00	37%
522 10 47 008 Cable TV	193.75	184.80	199.07	147.80	135.57	135.57	147.80	0.00	0.00	0.00	0.00	0.00	1,144.36	2,060.00	56%
522 10 48 001 Computer Service	345.60	345.60	345.60	345.60	0.00	691.84	345.92	0.00	0.00	0.00	0.00	0.00	2,420.16	7,000.00	35%
522 10 49 001 Health & Wellness	291.45	460.46	200.00	1,071.91	453.45	335.46	200.46	0.00	0.00	0.00	0.00	0.00	3,013.19	7,000.00	43%
522 10 49 002 Memberships and	8,323.97	230.00	1,748.60	125.00	339.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,766.67	16,500.00	65%
522 10 51 001 Elections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0%
522 10 51 002 Ground Water Pro	0.00	321.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	321.20	400.00	80%
522 20 10 002 FF/EMT Salaries &	29,508.97	25,189.79	31,195.94	26,770.56	25,655.91	29,156.84	26,567.14	0.00	0.00	0.00	0.00	0.00	194,045.15	331,396.00	59%
522 20 10 003 Maintenance Tech	6,178.09	6,178.09	6,178.09	6,178.09	6,178.09	6,178.09	6,178.09	0.00	0.00	0.00	0.00	0.00	43,246.63	77,844.00	56%
522 20 10 005 Volunteer Incentiv	2,160.00	0.00	0.00	5,825.00	0.00	0.00	4,850.00	0.00	0.00	0.00	0.00	0.00	12,835.00	20,000.00	64%
522 20 20 001 Labor & Industry	6,270.14	0.00	6,896.78	0.00	0.00	6,893.77	0.00	0.00	0.00	0.00	0.00	0.00	20,060.69	27,912.00	72%
522 20 20 002 LEOPF Retiremen	1,602.34	1,367.81	1,693.93	1,453.64	1,393.12	1,519.39	1,416.03	0.00	0.00	0.00	0.00	0.00	10,446.26	17,995.00	58%
522 20 20 003 Medical/Dental	14,856.74	7,777.49	7,777.49	7,777.49	7,777.49	7,777.49	7,777.49	0.00	0.00	0.00	0.00	0.00	61,521.68	102,593.00	60%
522 20 20 004 Medicare	548.77	454.83	541.91	562.22	461.59	495.31	545.13	0.00	0.00	0.00	0.00	0.00	3,609.76	5,934.00	61%
522 20 20 005 PERS Retirement	792.65	792.65	792.65	792.65	792.65	792.65	794.50	0.00	0.00	0.00	0.00	0.00	5,550.40	9,987.00	56%
522 20 20 006 Social Security	133.92	0.00	0.00	361.15	0.00	0.00	300.70	0.00	0.00	0.00	0.00	0.00	795.77	1,700.00	47%
522 20 20 099 Payroll Clearing	-377.72	-372.41	-386.02	-372.09	-1,535.28	-381.30	-377.25	0.00	0.00	0.00	0.00	0.00	-3,802.07	0.00	0%
522 20 31 001 Misc Supplies	583.41	28.27	178.62	962.25	845.55	183.87	234.00	0.00	0.00	0.00	0.00	0.00	3,015.97	5,000.00	60%
522 20 31 002 Uniforms / Gear Is	1,116.15	0.00	77.30	49.00	825.08	27.22	0.00	0.00	0.00	0.00	0.00	0.00	2,094.75	5,000.00	42%
522 20 32 001 Fuel	709.22	467.01	446.17	629.56	1,028.95	1,097.56	1,037.73	0.00	0.00	0.00	0.00	0.00	5,416.20	10,181.00	53%
522 20 35 001 Vehicle Parts	178.72	344.48	961.98	1,131.01	781.00	759.70	3,604.84	0.00	0.00	0.00	0.00	0.00	7,761.73	12,000.00	65%
522 20 35 002 Misc Small Tools/	138.85	0.00	0.00	0.00	0.00	887.45	0.00	0.00	0.00	0.00	0.00	0.00	1,026.30	2,500.00	41%
522 20 35 003 Radio Equipment	0.00	0.00	407.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	407.98	1,000.00	41%
522 20 46 001 Pension & Relief	0.00	1,398.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,398.00	3,000.00	47%
522 20 48 001 Radio Repair/Mai	0.00	0.00	0.00	0.00	252.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	252.14	2,000.00	13%
522 20 48 002 Small Equip. Repx	51.17	5.38	191.26	897.56	455.99	601.69	49.45	0.00	0.00	0.00	0.00	0.00	2,252.50	3,000.00	75%
522 20 48 003 Vehicle Repair/Ma	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	0%
522 20 49 001 Misc Services	1,701.27	262.00	0.00	596.96	213.71	1,284.77	3,000.00	0.00	0.00	0.00	0.00	0.00	7,058.71	10,000.00	71%
522 20 51 001 Dispatch / Local S	1,526.82	0.00	0.00	1,526.81	0.00	0.00	1,526.81	0.00	0.00	0.00	0.00	0.00	4,580.44	6,107.00	75%
522 30 31 001 Fire Investigation	0.00	0.00	0.00	0.00	77.36	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77.36	400.00	19%
522 30 31 002 Public Education	0.00	0.00	52.61	0.00	0.00	0.00	19.45	0.00	0.00	0.00	0.00	0.00	72.06	1,000.00	7%
522 30 31 003 Misc Supplies	56.95	889.35	11.84	46.44	12.94	21.90	0.00	0.00	0.00	0.00	0.00	0.00	1,039.42	3,500.00	30%
522 40 43 001 Training Lodging	0.00	0.00	0.00	0.00	653.44	523.60	0.00	0.00	0.00	0.00	0.00	0.00	1,177.04	500.00	235%
522 40 43 002 Training Meals	0.00	391.55	130.86	192.53	172.28	34.13	263.15	0.00	0.00	0.00	0.00	0.00	1,184.50	1,000.00	118%
522 40 43 003 Travel Mileage	0.00	0.00	0.00	0.00	0.00	386.40	0.00	0.00	0.00	0.00	0.00	0.00	386.40	0.00	0%
522 40 43 004 Travel Registration	200.00	705.00	650.00	0.00	1,637.87	0.00	430.00	0.00	0.00	0.00	0.00	0.00	3,622.87	20,000.00	18%

2019 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

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001 General Fund 651.100

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
310 TAXES				
311 10 22 000	FIRE - Real and Personal Property Taxes	1,722,088.00	1,100,798.78	621,289.22 63.9%
311 10 26 000	EMS - Real and Personal Property Taxes	574,042.00	366,961.57	207,080.43 63.9%
312 10 00 000	Forest Excise Tax	0.00	558.76	(558.76) 0.0%
317 20 00 000	Leasehold Excise Tax	0.00	1,174.70	(1,174.70) 0.0%
318 00 00 000	Other Tax	0.00	0.00	0.00 0.0%
322 90 00 000	Burn Permits	900.00	1,050.00	(150.00) 116.7%
310 TAXES		2,297,030.00	1,470,543.81	826,486.19 64.0%
330 State Grant				
331 04 90 001	Direct Federal Grants (FEMA) SAFER	0.00	0.00	0.00 0.0%
331 04 90 002	Direct Federal Grants (FEMA) AFG	0.00	0.00	0.00 0.0%
332 93 01 000	Ground Emergency Medical Transportation	20,000.00	153,874.03	(133,874.03) 769.4%
333 04 90 000	Grant - HSGP Citizen Corps Program	0.00	0.00	0.00 0.0%
333 10 61 000	Indirect Federal Grant - DNR Phase II	0.00	0.00	0.00 0.0%
333 97 03 000	WA State Military Dept Emergency Mgmt Div	0.00	0.00	0.00 0.0%
334 01 30 000	State Grant - WSP FF Recruit Academy	0.00	0.00	0.00 0.0%
334 04 90 000	State Grant - DOH Prehospital	1,200.00	1,266.00	(66.00) 105.5%
334 04 90 001	State Grant - DOH Stroke	0.00	0.00	0.00 0.0%
334 06 90 001	State Grant - Secretary Of State Archives	0.00	0.00	0.00 0.0%
338 22 00 000	Fire Control Services (State Mobs, Etc.)	0.00	0.00	0.00 0.0%
330 State Grant		21,200.00	155,140.03	(133,940.03) 731.8%
342 20 00 000	Fire Protection Services (Fire Protection Contracts)	32,000.00	24,952.02	7,047.98 78.0%
342 60 01 000	Ambulance and Emergency Aid Services (Transports)	660,000.00	434,639.62	225,360.38 65.9%
342 60 02 000	Ambulance & Emergency Aid Services (Naselle Dist #4 payments)	3,000.00	4,250.00	(1,250.00) 141.7%
340		695,000.00	463,841.64	231,158.36 66.7%
359 90 00 000	Miscellaneous Fines and Penalties (Illegal burning)	0.00	0.00	0.00 0.0%
350		0.00	0.00	0.00 0.0%
361 11 00 000	Investment Interest	5,000.00	22,728.32	(17,728.32) 454.6%
367 11 00 000	Gifts, Pledges, Grants and Bequests from Private Sources	0.00	0.00	0.00 0.0%
369 91 00 000	Other Misc Revenues (Include reimb for expenditures)	0.00	2,763.83	(2,763.83) 0.0%
369 91 01 000	Misc Revenues - LNI Reimbursements for Timeloss/LEP	0.00	5,097.99	(5,097.99) 0.0%
369 91 01 001	Misc Revenues - BVFF Reimburse	1,200.00	300.00	900.00 25.0%
369 91 01 002	Misc Revenues - Training	0.00	7,730.32	(7,730.32) 0.0%
360		6,200.00	38,620.46	(32,420.46) 622.9%
388 80 00 000	Prior Year Cash Adjustment	0.00	0.00	0.00 0.0%
389 10 00 000	Refunds / Misc Non Revenues	0.00	0.00	0.00 0.0%

2019 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

Time: 13:01:42 Date: 08/09/2019
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001 General Fund 651.100

Months: 01 To: 07

Revenues	Amt Budgeted	Revenues	Remaining	
380				
380	0.00	0.00	0.00	0.0%
391 10 00 000	0.00	0.00	0.00	0.0%
395 10 00 000	0.00	0.00	0.00	0.0%
395 20 00 000	0.00	0.00	0.00	0.0%
390	0.00	0.00	0.00	0.0%
Fund Revenues:				
	3,019,430.00	2,128,145.94	891,284.06	70.5%

Expenditures	Amt Budgeted	Expenditures	Remaining	
520 FIRE				
522 10 10 001	8,700.00	5,946.00	2,754.00	68.3%
522 10 10 002	108,005.00	60,579.68	47,425.32	56.1%
522 10 10 003	57,873.00	33,759.25	24,113.75	58.3%
522 10 10 004	0.00	0.00	0.00	0.0%
522 10 10 005	46,786.00	25,992.05	20,793.95	55.6%
522 10 10 006	106,781.00	60,541.18	46,239.82	56.7%
522 10 10 007	100,128.00	59,192.21	40,935.79	59.1%
522 10 20 001	14,311.00	10,364.61	3,946.39	72.4%
522 10 20 002	17,100.00	9,765.28	7,334.72	57.1%
522 10 20 003	48,566.00	32,691.13	15,874.87	67.3%
522 10 20 004	6,084.00	3,480.96	2,603.04	57.2%
522 10 20 005	13,428.00	7,668.68	5,759.32	57.1%
522 10 20 006	0.00	0.00	0.00	0.0%
522 10 20 007	0.00	0.00	0.00	0.0%
522 10 31 001	9,160.00	8,095.03	1,064.97	88.4%
522 10 31 002	2,000.00	1,645.96	354.04	82.3%
522 10 35 001	1,000.00	1,202.08	(202.08)	120.2%
522 10 35 002	500.00	239.97	260.03	48.0%
522 10 41 001	2,000.00	3,372.11	(1,372.11)	168.6%
522 10 41 002	5,000.00	2,282.09	2,717.91	45.6%
522 10 42 001	1,000.00	675.92	324.08	67.6%
522 10 43 001	2,000.00	553.00	1,447.00	27.7%
522 10 43 002	1,200.00	178.00	1,022.00	14.8%
522 10 43 003	1,200.00	226.72	973.28	18.9%
522 10 43 004	5,000.00	0.00	5,000.00	0.0%
522 10 46 001	55,000.00	11,119.00	43,881.00	20.2%
522 10 47 001	16,995.00	9,586.93	7,408.07	56.4%
522 10 47 002	3,461.00	2,020.37	1,440.63	58.4%
522 10 47 003	6,180.00	3,613.77	2,566.23	58.5%
522 10 47 004	2,575.00	1,579.20	995.80	61.3%
522 10 47 005	13,100.00	5,558.79	7,541.21	42.4%
522 10 47 006	3,605.00	2,207.46	1,397.54	61.2%
522 10 47 007	1,400.00	524.61	875.39	37.5%
522 10 47 008	2,060.00	1,144.36	915.64	55.6%
522 10 48 001	7,000.00	2,420.16	4,579.84	34.6%
522 10 49 001	7,000.00	3,013.19	3,986.81	43.0%
522 10 49 002	16,500.00	10,766.67	5,733.33	65.3%

2019 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

Time: 13:01:42 Date: 08/09/2019
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001 General Fund 651.100

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
520 FIRE				
522 10 51 001 Elections	5,000.00	0.00	5,000.00	0.0%
522 10 51 002 Ground Water Property Tax	400.00	321.20	78.80	80.3%
522 10 51 003 State Audit	0.00	0.00	0.00	0.0%
210	698,098.00	382,327.62	315,770.38	54.8%
522 20 10 001 Training Officer	0.00	0.00	0.00	0.0%
522 20 10 002 FF/EMT Salaries & Wages	331,396.00	194,045.15	137,350.85	58.6%
522 20 10 003 Maintenance Technician	77,844.00	43,246.63	34,597.37	55.6%
522 20 10 004 Resident Interns	0.00	0.00	0.00	0.0%
522 20 10 005 Volunteer Incentive Program	20,000.00	12,835.00	7,165.00	64.2%
522 20 10 006 Volunteer Fire Mobilization Pay	0.00	0.00	0.00	0.0%
522 20 10 099 Timeloss Payments (Disability)	0.00	0.00	0.00	0.0%
522 20 20 001 Labor & Industry	27,912.00	20,060.69	7,851.31	71.9%
522 20 20 002 LEOFF Retirement	17,995.00	10,446.26	7,548.74	58.1%
522 20 20 003 Medical/Dental	102,593.00	61,521.68	41,071.32	60.0%
522 20 20 004 Medicare	5,934.00	3,609.76	2,324.24	60.8%
522 20 20 005 PERS Retirement	9,987.00	5,550.40	4,436.60	55.6%
522 20 20 006 Social Security	1,700.00	795.77	904.23	46.8%
522 20 20 007 Unemployment Compensation	0.00	0.00	0.00	0.0%
522 20 20 008 BVFF Volunteer Disability - Reimbursable	0.00	0.00	0.00	0.0%
522 20 20 099 Payroll Clearing	0.00	(3,802.07)	3,802.07	0.0%
522 20 31 001 Misc Supplies	5,000.00	3,015.97	1,984.03	60.3%
522 20 31 002 Uniforms / Gear Issue	5,000.00	2,094.75	2,905.25	41.9%
522 20 32 001 Fuel	10,181.00	5,416.20	4,764.80	53.2%
522 20 35 001 Vehicle Parts	12,000.00	7,761.73	4,238.27	64.7%
522 20 35 002 Misc Small Tools/Equip	2,500.00	1,026.30	1,473.70	41.1%
522 20 35 003 Radio Equipment	1,000.00	407.98	592.02	40.8%
522 20 46 001 Pension & Relief	3,000.00	1,398.00	1,602.00	46.6%
522 20 48 001 Radio Repair/Maintenance	2,000.00	252.14	1,747.86	12.6%
522 20 48 002 Small Equip. Repair/Maintenance	3,000.00	2,252.50	747.50	75.1%
522 20 48 003 Vehicle Repair/Maintenance	2,000.00	0.00	2,000.00	0.0%
522 20 49 001 Misc Services	10,000.00	7,058.71	2,941.29	70.6%
522 20 51 001 Dispatch / Local Support Svcs	6,107.00	4,580.44	1,526.56	75.0%
220	657,149.00	383,573.99	273,575.01	58.4%
522 30 31 001 Fire Investigation Supplies	400.00	77.36	322.64	19.3%
522 30 31 002 Public Education Supplies	1,000.00	72.06	927.94	7.2%
522 30 49 001 Newsletter	0.00	0.00	0.00	0.0%
230	1,400.00	149.42	1,250.58	10.7%
522 40 31 001 Misc Supplies	3,500.00	1,039.42	2,460.58	29.7%
522 40 43 001 Training Lodging	500.00	1,177.04	(677.04)	235.4%
522 40 43 002 Training Meals	1,000.00	1,184.50	(184.50)	118.5%
522 40 43 003 Travel Mileage	0.00	386.40	(386.40)	0.0%
522 40 43 004 Travel Registration / Fee	20,000.00	3,622.87	16,377.13	18.1%
522 40 49 001 Resident Tuition	0.00	0.00	0.00	0.0%
522 40 49 002 Union Tuition	0.00	0.00	0.00	0.0%
240	25,000.00	7,410.23	17,589.77	29.6%
522 50 31 001 Building Maintenance Supplies	2,500.00	412.77	2,087.23	16.5%
522 50 49 001 Building Maintenance Services	10,000.00	1,083.55	8,916.45	10.8%

2019 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1
MCAG #: 1244

Time: 13:01:42 Date: 08/09/2019
Page: 4

001 General Fund 651.100

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
520 FIRE				
250	12,500.00	1,496.32	11,003.68	12.0%
526 10 10 001 EMS Coordinator	0.00	0.00	0.00	0.0%
526 10 10 002 FF/Paramedic Salaries & Wages	1,030,663.00	577,681.53	452,981.47	56.0%
526 10 10 003 Volunteer Reimbursement	20,000.00	5,114.00	14,886.00	25.6%
526 10 10 099 Timeloss Payments (Disability)	0.00	0.61	(0.61)	0.0%
526 10 20 001 Labor & Industry	67,560.00	47,432.34	20,127.66	70.2%
526 10 20 002 LEOFF Retirement	55,965.00	30,968.30	24,996.70	55.3%
526 10 20 003 Medical/Dental	189,998.00	111,569.13	78,428.87	58.7%
526 10 20 004 Medicare	14,945.00	8,466.41	6,478.59	56.7%
526 10 20 005 PERS Retirement	0.00	0.00	0.00	0.0%
526 10 20 006 Social Security	1,600.00	317.07	1,282.93	19.8%
526 10 20 007 Unemployment Compensation	0.00	0.00	0.00	0.0%
526 10 31 001 Office & Operating Supplies	0.00	0.00	0.00	0.0%
526 10 41 001 Biohazard Disposal	650.00	300.62	349.38	46.2%
610	1,381,381.00	781,850.01	599,530.99	56.6%
526 40 30 001 Supplies	150.00	1,308.60	(1,158.60)	872.4%
526 40 43 001 Travel Lodging	0.00	0.00	0.00	0.0%
526 40 43 002 Travel Meals	200.00	1,062.05	(862.05)	531.0%
526 40 43 003 Travel Mileage	0.00	5.50	(5.50)	0.0%
526 40 43 004 Travel Registration Fee	13,500.00	900.00	12,600.00	6.7%
526 40 43 005 OTEP	3,500.00	0.00	3,500.00	0.0%
640	17,350.00	3,276.15	14,073.85	18.9%
526 70 41 001 Ambulance Billing Services	27,500.00	19,228.70	8,271.30	69.9%
526 70 41 002 GEMT Services	20,000.00	56,848.46	(36,848.46)	284.2%
526 70 49 001 Ambulance Payment Refunds	2,000.00	2,591.43	(591.43)	129.6%
670	49,500.00	78,668.59	(29,168.59)	158.9%
526 80 31 001 Medical & Operating Supplies	35,000.00	23,793.03	11,206.97	68.0%
526 80 32 001 Fuel	47,039.00	18,476.43	28,562.57	39.3%
526 80 35 001 Vehicle Parts	10,000.00	3,643.49	6,356.51	36.4%
526 80 35 002 Misc Small Tools/Equip	1,000.00	0.00	1,000.00	0.0%
526 80 48 001 Medical Equip. Repairs & Maintenance	12,500.00	9,761.20	2,738.80	78.1%
526 80 48 002 Radio Repairs & Maintenance	0.00	0.00	0.00	0.0%
526 80 48 003 Vehicle Repairs & Maintenance	2,000.00	0.00	2,000.00	0.0%
526 80 51 001 Dispatch / Local Support Svcs	12,863.00	9,647.27	3,215.73	75.0%
680	120,402.00	65,321.42	55,080.58	54.3%
520 FIRE	2,962,780.00	1,704,073.75	1,258,706.25	57.5%
580 Non-Expenditures				
586 00 00 001 Timeloss Passthrough To Employee	0.00	5,221.34	(5,221.34)	0.0%
580 Non-Expenditures	0.00	5,221.34	(5,221.34)	0.0%
591 22 71 001 Principal	51,500.00	0.00	51,500.00	0.0%
592 22 83 001 Interest	5,150.00	2,575.00	2,575.00	50.0%
594 22 60 001 Buildings	0.00	0.00	0.00	0.0%
594 22 60 002 Communication Equipment	0.00	0.00	0.00	0.0%

2019 BUDGET POSITION

PACIFIC COUNTY FIRE DISTRICT 1
 MCAG #: 1244

Time: 13:01:42 Date: 08/09/2019
 Page: 5

001 General Fund 651.100

Months: 01 To: 07

Expenditures	Amt Budgeted	Expenditures	Remaining	
590				
594 22 60 003 Office Equipment	0.00	0.00	0.00	0.0%
594 22 60 004 Equipment & Turnout Gear	0.00	1,118.72	(1,118.72)	0.0%
594 22 60 005 Fire Hose	0.00	0.00	0.00	0.0%
594 22 60 006 Misc Equipment	0.00	9,240.78	(9,240.78)	0.0%
594 22 60 007 SCBA Firefighting Equipment	0.00	0.00	0.00	0.0%
594 22 60 008 Engines	0.00	1,078.92	(1,078.92)	0.0%
594 26 60 001 Ambulance/Rechassis	0.00	0.00	0.00	0.0%
594 26 60 002 Misc Medical Equipment	0.00	0.00	0.00	0.0%
590	56,650.00	14,013.42	42,636.58	24.7%
Fund Expenditures:	3,019,430.00	1,723,308.51	1,296,121.49	57.1%
Fund Excess/(Deficit):	0.00	404,837.43		

2019 BUDGET POSITION TOTALS

PACIFIC COUNTY FIRE DISTRICT 1 Months: 01 To: 07 Time: 13:01:42 Date: 08/09/2019
MCAG #: 1244 Page: 6

Fund	Revenue Budgeted	Received		Expense Budgeted	Spent	
001 General Fund 651.100	3,019,430.00	2,128,145.94	70.5%	3,019,430.00	1,723,308.51	57%
	<u>3,019,430.00</u>	<u>2,128,145.94</u>	<u>70.5%</u>	<u>3,019,430.00</u>	<u>1,723,308.51</u>	<u>57.1%</u>

PACIFIC COUNTY FIRE DISTRICT #1
CASH FLOW PROJECTION

2019

MONTH	REVENUE				EXPENDITURES			CASH BALANCE
	TAX COLLECTIONS FIRE/EMS	AMBULANCE BILLING	MISC REVENUE	REVENUE MONTHLY	DATE	VOUCHER TOTAL	VOUCHER MONTHLY	
Beginning Balance								\$ 1,765,414.93
JANUARY	\$ 15,055.66	\$ 64,812.99	\$ 7,460.40		13TH MONTH \$ (10,395.87)			
ACTUAL					01/15/19 \$ (256,653.26)			
				\$ 87,129.05	01/29/19 \$ (10,380.45)		\$ (279,429.58)	\$ 1,573,114.40
FEBRUARY	\$ 197,746.44	\$ 71,847.70	\$ 6,272.25		02/19/19 \$ (207,223.08)			
ACTUAL				\$ 275,866.39	2/29/19 \$ (7,745.82)		\$ (214,968.90)	\$ 1,634,011.89
MARCH	\$ 166,653.82	\$ 70,483.79	\$ 4,771.83		03/19/19 \$ (213,538.82)			
ACTUAL					GO BOND INTEREST \$ (2,575.00)			
				\$ 241,909.44	03/21/19 \$ (36,568.14)		\$ (252,681.76)	\$ 1,623,239.57
APRIL	\$ 848,308.28	\$ 89,100.20	\$ 26,486.66		04/16/19 \$ (205,808.99)			
ACTUAL				\$ 963,896.14	04/24/19 \$ (28,000.25)		\$ (233,809.24)	\$ 2,353,326.47
MAY	\$ 206,894.84	\$ 48,759.33	\$ 11,838.69		05/21/19 \$ (210,448.40)			
ACTUAL				\$ 267,492.96	05/26/19 \$ (64,691.67)		\$ (275,140.07)	\$ 2,345,679.36
JUNE	\$ 17,802.27	\$ 38,253.49	\$ 11,824.25		06/18/19 \$ (14,826.86)			
ACTUAL				\$ 67,880.01	06/24/19 \$ (223,964.89)		\$ (238,791.55)	\$ 2,174,767.82
JULY	\$ 15,297.94	\$ 55,832.12	152841.89		07/16/19 \$ (214,449.97)			
ACTUAL				\$ 223,971.95	07/24/19 \$ (15,866.40)		\$ (230,316.37)	\$ 2,168,423.40
AUGUST	\$ 23,879.75	\$ 55,000.00	\$ 3,655.78		EXPENSES \$ (246,899.00)			
ESTIMATED				\$ 82,535.53	EXPENSES \$ (246,899.00)		\$ (246,899.00)	\$ 2,004,059.93
SEPTEMBER	\$ 49,386.80	\$ 55,000.00	\$ 7,271.67		GO BOND \$ (54,075.00)			
ESTIMATED				\$ 111,638.47	EXPENSES \$ (246,899.00)		\$ (300,974.00)	\$ 1,814,724.40
OCTOBER	\$ 535,687.13	\$ 55,000.00	\$ 3,112.68		EXPENSES \$ (246,899.00)			
ESTIMATED				\$ 593,799.81	EXPENSES \$ (246,899.00)		\$ (246,899.00)	\$ 2,161,625.21
NOVEMBER	\$ 215,147.38	\$ 55,000.00	\$ 3,169.48		EXPENSES \$ (246,899.00)			
ESTIMATED				\$ 273,316.86	EXPENSES \$ (246,899.00)		\$ (246,899.00)	\$ 2,186,043.07
DECEMBER	\$ 16,761.75	\$ 55,000.00	\$ 17,107.00		EXPENSES \$ (246,899.00)			
ESTIMATED				\$ 88,868.75	EXPENSES \$ (246,899.00)		\$ (246,899.00)	\$ 2,030,012.82

ANNUAL COLLECTION STATISTICS

Date Of Service	06-01-2017
Date Of Service	07-31-2019
Invoices	0
Company	Pacific 1
Provider	Pacific 1

Month	Tickets	Charges	Payments	%	Levy Fund	%	Disallowed	%	Uncollected	%	Pending	%
Aug 17	128	99,398.24	-73,055.40	73 %	-4,666.35	5 %	-20,786.86	21 %	-889.63	1 %	0.00	0 %
Sep 17	132	106,982.99	-79,715.10	75 %	-4,344.67	4 %	-22,923.22	21 %	0.00	0 %	0.00	0 %
Oct 17	115	90,850.55	-61,172.46	67 %	-8,367.69	9 %	-20,647.40	23 %	-663.00	1 %	0.00	0 %
Nov 17	110	85,544.91	-58,963.05	69 %	-9,985.69	12 %	-16,596.17	19 %	0.00	0 %	0.00	0 %
Dec 17	113	88,201.33	-62,761.52	71 %	-7,408.24	8 %	-17,252.69	20 %	-778.88	1 %	0.00	0 %
Jan 18	133	118,216.73	-82,732.16	70 %	-9,049.78	8 %	-24,605.28	21 %	-1,829.51	2 %	0.00	0 %
Feb 18	126	118,747.04	-81,406.53	69 %	-10,855.91	9 %	-23,698.06	20 %	-2,786.54	2 %	0.00	0 %
Mar 18	116	99,312.14	-65,843.32	66 %	-7,173.65	7 %	-25,560.17	26 %	-735.00	1 %	0.00	0 %
Apr 18	109	91,782.17	-60,759.39	66 %	-8,078.76	9 %	-21,129.02	23 %	-1,815.00	2 %	0.00	0 %
May 18	111	98,685.30	-67,862.69	69 %	-4,773.69	5 %	-24,560.82	25 %	-835.35	1 %	632.75	1 %
Jun 18	112	83,033.46	-53,916.64	65 %	-8,810.91	11 %	-18,485.07	22 %	-1,820.84	2 %	0.00	0 %
Jul 18	104	85,101.46	-55,738.87	65 %	-11,750.05	14 %	-16,860.66	20 %	-751.88	1 %	0.00	0 %
Aug 18	120	96,918.03	-66,286.85	68 %	-10,224.39	11 %	-21,165.12	22 %	-343.32	0 %	-1,101.65	-1 %
Sep 18	118	93,411.82	-64,976.41	70 %	-2,305.93	2 %	-23,578.35	25 %	-521.38	1 %	2,029.75	2 %
Oct 18	124	98,006.68	-66,642.62	68 %	-5,842.51	6 %	-22,207.42	23 %	0.00	0 %	3,314.13	3 %
Nov 18	102	86,382.77	-55,558.98	64 %	-5,158.21	6 %	-20,786.80	24 %	0.00	0 %	4,878.78	6 %
Dec 18	105	79,624.53	-55,575.26	70 %	-5,017.99	6 %	-17,136.52	22 %	0.00	0 %	1,894.76	2 %
Jan 19	127	105,453.02	-66,990.49	64 %	-4,950.51	5 %	-22,676.12	22 %	0.00	0 %	10,835.90	10 %
Feb 19	116	92,797.35	-59,320.34	64 %	-10,424.84	11 %	-18,714.66	20 %	0.00	0 %	4,337.51	5 %
Mar 19	139	108,698.58	-65,141.85	60 %	-5,013.91	5 %	-25,408.11	23 %	0.00	0 %	13,134.71	12 %
Apr 19	108	83,020.36	-42,462.72	51 %	-5,077.95	6 %	-15,948.57	19 %	0.00	0 %	19,531.12	24 %
May 19	120	93,638.16	-49,949.09	53 %	-3,698.56	4 %	-19,964.90	21 %	0.00	0 %	20,025.61	21 %
Jun 19	152	124,082.78	-34,364.22	28 %	-1,082.02	1 %	-9,358.00	8 %	0.00	0 %	79,278.54	64 %
Jul 19	62	54,628.74	0.00	0 %	0.00	0 %	0.00	0 %	0.00	0 %	54,628.74	100 %

2,802

2,282,519.14

-1,431,215.96

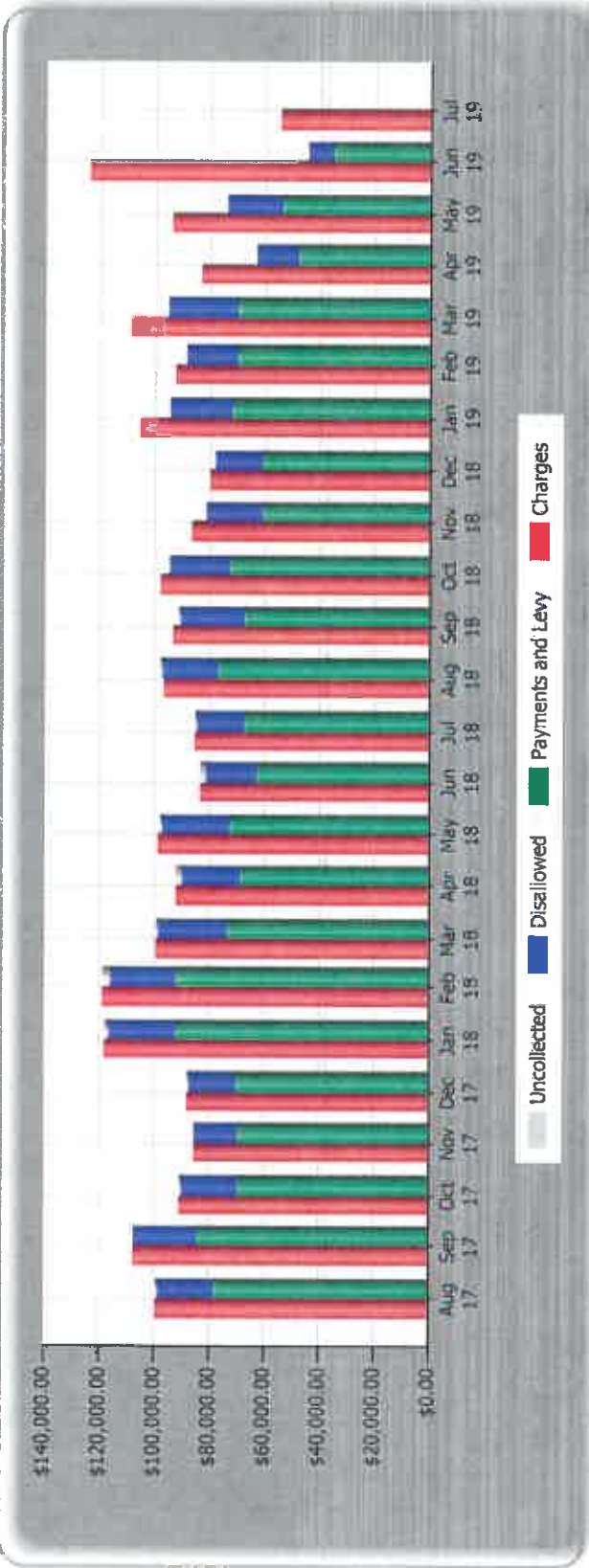
-154,062.21

-470,049.99

-13,770.33

213,420.65

All amounts shown relate directly to each month's charges. They will not reconcile to monthly deposit reports



[REDACTED]

From: Jacob Brundage
Sent: Monday, August 19, 2019 8:02 AM
To: iaff3999
Cc: fhhill690@gmail.com; Downer, Tom; Dennis Long; [REDACTED]
Subject: RE: 2020 contract negotiations

Follow Up Flag: Follow up
Flag Status: Flagged

The District has received the letter dated July 30, 2019.

The letter will be discussed at the Board meeting in August.

After the Board meeting, I will be able to give more information about meeting dates, etc.

From: iaff3999 [mailto:iaff3999@gmail.com]
Sent: Sunday, August 18, 2019 1:43 PM
To: Jacob Brundage
Subject: 2020 contract negotiations

Chief Brundage,

I wanted to follow up regarding the email that was sent July 30, 2019 and the certified letter that was recieved August 2, 2019. I was hoping to start negotiating the 2020 contract sooner rather than later. Please let me know when your team is available to start the negotiation process.

Jason Derrey
President IAFF
Local 3999

This email was scanned by Bitdefender

BRAUN-NW inc.

150 North Star Drive / PO Box 1204 / Chehalis, WA 98532 / 360.748.0195 / 800.245.6303 / fax 360.748.0256

PROPOSAL

AUGUST 15, 2019

**PACIFIC COUNTY FIRE DISTRICT #1
ATTN: BRAD WEATHERBY
PO BOX 890
OCEAN PARK, WA 98640
weatherby@pcfd.org**

RE: REMOUNT/REFURBISH ONE (1) 2010 NORTH STAR 147" MODULE #1296-1

BRAUN NORTHWEST IS PLEASED TO OFFER THE FOLLOWING PROPOSAL WHICH IS BASED UPON THE OPEN NORTH MASON REGIONAL FIRE AUTHORITY BID DATED 7/11/18 WHICH IS OPEN FOR INTERLOCAL PURCHASE BY OTHER AGENCIES:

REMOUNT/REFURBISH ONE (1) 2010 NORTH STAR 147" MODULE #1296-1 ONTO A 2019 FORD F-350 4X4 AMBULANCE PREP DIESEL CHASSIS PER ENCLOSED SPECIFICATIONS DATED 4/30/19.

BASE PRICE NORTH MASON REGIONAL FIRE AUTHORITY BID	\$144,119.00
CHANGES MADE TO SPECIFICATIONS	< \$ 54,316.00 >
TOTAL F.O.B. CHEHALIS, WA	<u>\$ 89,803.00</u>

Sales tax not included

F.O.B.: CHEHALIS, WASHINGTON

DELIVERY: REMOUNT/REFURBISH TO BE COMPLETED WITHIN NINETY (90) DAYS AFTER RECEIPT OF NEW CHASSIS AND EXISTING VEHICLE. START OF PROCESS TO BE SCHEDULED BASED UPON NEW CHASSIS DELIVERY AND AGENCY'S OPERATIONAL SCHEDULE.

TERMS: NINETY PERCENT (90%) PAYMENT DUE UPON RECEIPT OF VEHICLE. BALANCE DUE IN THIRTY (30) DAYS.

***NOTE: 2019 FORD F-350 4X4 DIESEL STOCK CHASSIS IS OFFERED ON A FIRST COME FIRST SERVED BASIS AND IS BEING OFFERED TO OTHER AGENCIES. IN THE EVENT THAT ALL STOCK CHASSIS ARE TAKEN A 2020 MODEL YEAR WILL BE OFFERED WITH AN ADJUSTMENT IN PRICE.**

It is understood that the used chassis is not road legal due to the transfer of such items as lights and mud flaps to new chassis. Transportation of used chassis remains the responsibility of agency unless chassis is traded-in. Any parts or pieces not transferred to the new chassis or reused, unless specifically noted, shall be included in trade-in value of chassis to reduce overall cost of this project.

***Vehicle must be in drivable condition, capable of completing the trip to Chehalis, WA. If vehicle becomes disabled, Customer is responsible for any additional charges related to getting the vehicle to the Braun Northwest, Inc. Chehalis, WA facility**

(Note: This bid is contingent on use of customer's Government Ford Fleet Identification Number.) Failure to secure a FIN will increase the price by the amount of the GPC chassis discount.

Braun Northwest, Inc. is a Washington dealer (0991-A) with insurance information available upon request.

**Respectfully Submitted by:
BRAUN NORTHWEST, INC.**

**We agree to accept the above proposal:
PACIFIC COUNTY FIRE DISTRICT #1**

Tara McCallum V.P. Sales

Signature _____ Date _____

Printed Name _____ Title _____

Enclosures: Options, specifications



TM/sel
cc RL

EMERGENCY VEHICLES

www.braunnw.com

INTERLOCAL COOPERATIVE PURCHASING AGREEMENT

Agency: North Mason Regional Fire Authority Bid#Remount of one (1) 2003 Ford EFO North Star Ambulance Date:6/15/18 at 5 p.m.; opens 6/18/18 at 4 p.m. P.O. #: Proposal signed 7/11/18Effective Until: 6/18/21

Pursuant to Chapter 39.34 RCW and to other provisions of law, _____, hereinafter referred to as the "SPONSOR" and _____, hereinafter referred to as the "USER", both being municipal corporations, political subdivisions or other public agencies of the State of Washington, hereby agree to cooperative interlocal purchasing with the following terms and conditions:

Upon the following terms and conditions:

1. The SPONSOR, in contracting for the purchase of the above goods, agrees to extend said supply contract to other political subdivisions to the extent permitted by law, and agreed upon by the parties.
2. The USER accepts responsibility for compliance with any additional or varying laws and regulations governing purchases by or on behalf of the political subdivision in question.
3. The SPONSOR accepts no responsibility for the performance of any purchasing contract by the vendor and accepts no responsibility for payment of the purchase price by the USER.
4. The USER reserves the right to contact independently for the purchase of any goods.
5. This agreement shall remain in effect for three (3) years from the date of execution by both parties.

SPONSER AGENCY:

USER AGENCY:

Entity Name

Entity Name

Address

Address

City / / Zip

City / / Zip

Phone / Fax

Phone / Fax

Signature Date

Signature Date

Printed Name Title

Printed Name Title

**OPTIONS
FOR
North Mason Regional Fire Authority
Belfair, Washington**

Please indicate if you want the following options by initialing in the space provided and checking the appropriate "yes" or "no" box, then sign where indicated below. After completion, please return this original form to our office along with the original proposal.


Thank you!

1. Utilize 2018 Ram 4500 4x4 diesel Stock chassis which will be painted to match module in lieu of 2019 Ram 4500 4x2 diesel chassis.
ADD\$3,450.00
Do you want this option? Yes No PC initials

2. Utilize 2019 Ford F-450 4x2 diesel in black color chassis in lieu of 2019 Ram 4500 4x2 diesel chassis (price includes GPC discount from Ford, which is applied only if customer has active FIN#).
ADD\$1,496.00
Do you want this option? Yes No JD initials

(NOTE: THIS PRICING DOES NOT INCLUDE SALES TAX.)

APPROVED BY: *(Please initial above choice (s) & sign below)*

<u></u> (Signature)	<u>7/11/18</u> (Date)	<u>Scott Cooper</u> (Printed Name)	<u>Assoc. Chief</u> (Title)
---	--------------------------	---------------------------------------	--------------------------------

2019 Medic Unit Bid Packet (<http://northmasonrfa.com/wp-content/uploads/2018/05/2019-Medic-Unit-Bid-Packet.pdf>)

← Previous Post (<http://northmasonrfa.com/mason-county-emergency-response-team-cert-volunteer-training-opportunity/>)

Search:

Burning Information

Burn Ban Lifted 10/6/2017 as of 8:00 AM

Click here for additional information (<http://northmasonrfa.com/for-residents/burning-information/>)

Calendar (<http://northmasonrfa.com/about-us/calendar/>)

May 2018				
S (SUNDAY)	M (MONDAY)	T (TUESDAY)	W (WEDNESDAY)	T (THURSDAY)
29	30	1	2	3
6	7	<u>8 (http://northmasonrfa.com/calendar/?yr=2018&month=05&dy=8&time=day&mcat=all)</u>	9	10
13	14	<u>15 (http://northmasonrfa.com/calendar/?yr=2018&month=05&dy=15&time=day&mcat=all)</u>	16	17
20	21	22	23	24
27	28	29	30	31

Recent Posts

Now Accpeting Bids: Chassis Remount Medic Unit (<http://northmasonrfa.com/now-accpeting-bids-chassis-remount-medic-unit/>)

Mason County Emergency Response Team (CERT) Volunteer Training Opportunity (<http://northmasonrfa.com/mason-county-emergency-response-team-cert-volunteer-training-opportunity/>)

Now Accepting Applications for our Student Firefighter/EMT Program (<http://northmasonrfa.com/now-accepting-applications-for-our-student-firefighteremt-program/>)

Community Dispatch Newsletter (<http://northmasonrfa.com/community-dispatch-newsletter/>)

Upcoming Events

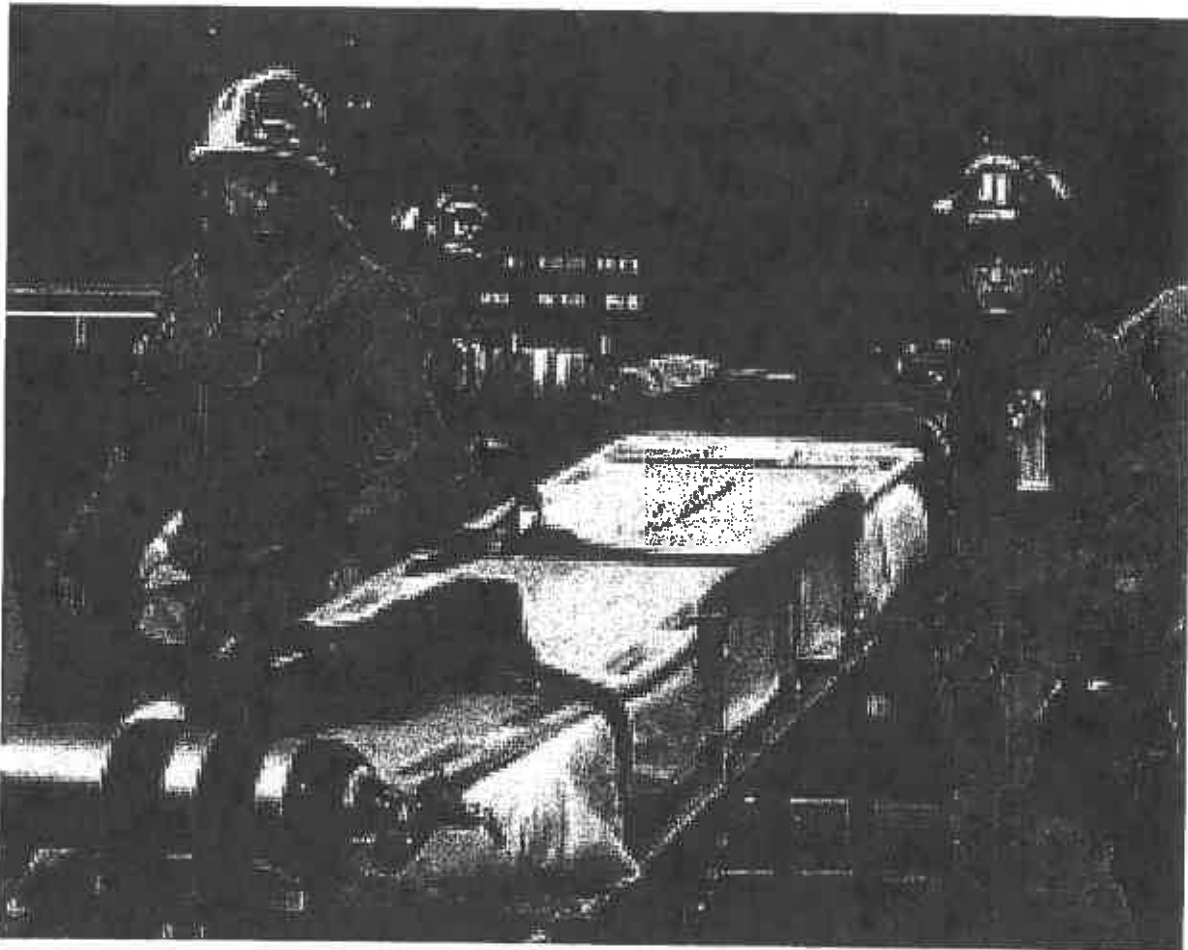
5:00 pm, May 8, 2018 – Board of Fire Commissioners Meeting (Station 21)
(http://northmasonrfa.com/calendar/?mc_id=1208)

5:00 pm, May 15, 2018 – Board of Fire Commissioners Meeting (Station 21)
(http://northmasonrfa.com/calendar/?mc_id=1269)

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VOLUNTEER INFO

(<http://northmasonrfa.com/employment-volunteers/>)



(<http://www.northmasonrfa.com/employment-volunteers/>)
Read More... (<http://northmasonrfa.com/employment-volunteers/>)

"We Safeguard North Mason Communities"

The North Mason Regional Fire Authority began operation on January 1, 2014 following the combination of resources of Mason County Fire Districts 2 and 8. Mason County Fire District 2 was originally known as the Belfair Volunteer Fire Department upon its inception in 1946. The citizens of Belfair recognized the need to provide fire and emergency protection for their neighbors. The North Mason

NEWS & UPDATES
(<http://northmasonrfa.com/category/press-releases/>)



(<http://www.northmasonrfa.com/category/press-releases/>)
Read More... (<http://northmasonrfa.com/category/press-releases/>)

BRAUN NW inc.

30 North Star Drive / PO Box 1204 / Chehalis, WA 98532 / 360.748.0195 / 800.245.6303 / fax 360.748.0256

BID PROPOSAL

JUNE 12, 2018

NORTH MASON REGIONAL FIRE AUTHORITY
ATTN: SCOTT COOPER, ASSISTANT FIRE CHIEF
PO BOX 277
BELFAIR, WASHINGTON 98528
SCOOPER@NORTHMASONRFA.COM

RE: REMOUNT BID; REMOUNT OF ONE (1) 2003 FORD EFO NORTH STAR AMBULANCE

BRAUN NORTHWEST IS PLEASED TO OFFER THE FOLLOWING PROPOSAL:

REMOUNT/REFURBISH ONE (1) 2003 NORTH STAR MODULE #531-3 ONTO A 2019 RAM 4500 4X2 DIESEL AMBULANCE PREP CHASSIS PER ENCLOSED SPECIFICATIONS DATED 6/5/18.

TOTAL AMOUNT \$144,119.00

Sales tax not included

BID DUE: JUNE 15, 2018 AT 5 PM; OPENS: JUNE 18, 2018 AT 4 PM

F.O.B.: BELFAIR, WASHINGTON

DELIVERY: REMOUNT/REFURBISH TO BE COMPLETED WITHIN NINETY (90) DAYS AFTER RECEIPT OF NEW CHASSIS AND EXISTING VEHICLE. START OF PROCESS TO BE SCHEDULED BASED UPON NEW CHASSIS DELIVERY AND AGENCY'S OPERATIONAL SCHEDULE

TERMS: NINETY PERCENT (90%) PAYMENT DUE UPON RECEIPT OF VEHICLE. BALANCE DUE IN THIRTY (30) DAYS.

It is understood that the used chassis is not road legal due to the transfer of such items as lights and mud flaps to new chassis. Transportation of used chassis remains the responsibility of agency unless chassis is traded-in. Any parts or pieces not transferred to the new chassis or reused, unless specifically noted, shall be included in trade-in value of chassis to reduce overall cost of this project.

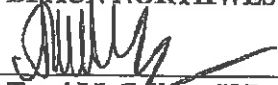
*Vehicle must be in drivable condition, capable of completing the trip to Chehalis, WA. If vehicle becomes disabled, Customer is responsible for any additional charges related to getting the vehicle to the Braun Northwest, Inc. Chehalis, WA facility

Braun Northwest, Inc. is a Washington dealer (0991-A) with insurance information available upon request.

This bid shall remain open to additional purchases by this or other agencies for a period of three (3) years, with periodic cost adjustments based on actual manufacturer's price increases.

Respectfully Submitted by:
BRAUN NORTHWEST, INC.

We agree to accept the above proposal:
NORTH MASON REGIONAL FIRE AUTHORITY


Tami McCallum, V.P. Sales

Signature Date

Date: 6/12/2018

Printed Name Title

TM/scl
cc: RL

Enclosures: Clarifications/exceptions, specifications, drawings, bid packet, and supporting documents.



EMERGENCY VEHICLES

www.braunnw.com

*Clarifications/Exceptions
North Mason Remount Bid
Belfair, Washington*

Page	Section	Comments
10	Exterior Mirrors	The Ram 4500 chassis can be ordered with OEM heated mirrors, so the chassis modification in Section 1.02.02A is unnecessary and has been deleted.
12	Door Seal	The paint break line between the module exterior and compartment interior is covered by compartment/passage door gaskets, which requires the old gaskets to be removed and replaced with new gaskets when repainting.



**North Mason
Fire**

P.O. Box 277 - NE 460 Old Belfair Hwy - Belfair, WA 98528

May 22nd, 2018

Request for Bids:

The North Mason Regional Fire Authority is accepting bids for a chassis remount for its 2003 Ford E450 Medic Unit per attached specifications.

Bid Contact Information:

Scott Cooper, Assistant Fire Chief
North Mason Regional Fire Authority
360-275-6711 Ext. 201
scooper@northmasonrfa.com

Bid Requirements:

The Fire Authority retains the right to reject any and all bids, waive minor irregularities in the bidding process, and to accept any bid it deems in the best interest of the Fire Authority.

Specification Bid Requirements:

Bidders shall also indicate in the "yes/no" column if their bid complies on each item (PARAGRAPH) specified. Exceptions shall be allowed if they are equal to or superior to those specified and provided they are listed and fully explained on a separate page.

Also, bidders shall submit a detailed proposal. A letter only, even though written on company letterhead, shall not be sufficient. Bid proposals shall be submitted in the same sequence as specifications for ease of evaluation, comparison and checking of compliance. An exception to these requirements shall not be tolerated.

Exceptions:

All exceptions shall be stated no matter how seemingly minor. Any exceptions not taken shall be assumed by the purchaser to be included in the proposal, regardless of the cost to the bidder.

2. **Invitation for Bids.** North Mason Regional Fire Authority will accept bid proposals for the chassis remount of one (1) 2003 Ford EFO Northstar Ambulance.
 - 2.1. **Time.** Bid proposals must be received by the Authority on or before 5:00 pm June 15th, 2018.
 - 2.2. **Place.** Bid proposals may be mailed to the Authority mailing address or delivered to the Authority's station.
 - 2.3. **Bid Opening.** Bids will be opened at 4:00pm on June 18th, 2018 at the Authority's headquarters fire station.
 - 2.4. **Board Action.** The Board of Commissioners will review the bid proposals submitted at an open public meeting held at 5:00 pm on June 19th, 2018 at Station 81, located at 14880 NE Northshore Rd, Tahuya, WA, and may take formal action at that time or at a subsequent meeting.
3. **Acceptance - Rejection of Bids.** The Authority reserves the right to reject any or all bids, to waive minor irregularities in any bids or in the bidding procedure, and to accept any bid presented which meets or exceeds these specifications and which the Board of Commissioners of the Authority deems to be in the best interest of the Authority. The Board of Commissioners reserves the right to accept the bid from the lowest responsible bidder taking into consideration the interests of the Authority and participating agencies as a whole. This may or may not be the bid with the low bid price.
4. **Instruction to Bidders and Specifications.** The invitation/instructions to bidders and specifications may be obtained by contacting the Authority between the hours of 8:00am and 5:00pm Monday through Friday, or online at www.northmasonrfa.com. Any questions regarding this specification should be addressed to Assistant Chief Scott Cooper prior to the bid opening time and date. Clarifications, corrections and/or changes shall be sent out in writing via email to all prospective bidders.
5. **Bid Marking.** All bids must be submitted in sealed envelopes and must be clearly marked on the outside of the envelope, "Remount Bid".
6. **Bid Submission.** A bidder may, without prejudice to the bidder, withdraw, modify, or correct a proposal after it has been deposited with the Authority, provided the request is filed with the Authority, in writing before the time set for opening the bid proposals. The original proposal, as modified by such writing, shall be considered as a proposal submitted by the bidder.
7. **Contents of Bid Proposal.** All bid proposals shall contain or be accompanied by the following:

17. **Patents.** The supplier shall defend any and all suits and assume all liability for any claims against the Authority, or any of its officials, employees, and agents, for the use of any patented process, device or article forming a part of the equipment or any appliance to be furnished under the contract.
18. **Conflict of Interest.** Bidders must certify that no officer, agent, or employee of the Authority who has participated in the contract negotiations on the part of the Authority has a pecuniary interest in the bid proposal and that the proposal is made in good faith without fraud, collusion, or participation of any kind by any other bidder under the same call for bids and that the bidder is submitting the bid in its own behalf and not as an undisclosed agent of any person or firm.
19. **Additional Purchases.** The Authority shall have the right to purchase additional quantities of specified products at the bid price for a minimum period of 365 days from the date of bid award.
20. **Interlocal Bids.** Bids shall be subject to chapter 39.34 RCW, the Interlocal Cooperation Act, under which other governmental agencies may purchase through the bid proposal accepted by the Authority. The Authority accepts no responsibility for the performance of a purchasing contract by the successful bidder and the Authority accepts no responsibility for payment of the purchase price by any entity purchasing under this provision.

0.26

Bidder shall provide a pre-build meeting and a final inspection meeting at the manufacturing facility. If the bidder is not in the full-time employment of the company who will manufacture the vehicle, he is required to attend both of these meetings. Bidder shall be responsible for the following expenses, to include airfare, ground transportation from airport to plant and return, meals and lodging if necessary. Pre-build meeting shall be for one (1) person from purchaser. Final Inspection meeting shall be for two (2) people from the purchaser.

COMPLY YES NO

0.28

FORCE MAJEURE

The seller shall not be charged with liquidated damages or any excess cost when delay in delivery of goods is due to:

- a) Any preference, priority of allocation order duly issued by the Government;
- b) Unforeseeable cause beyond the control and without the fault, or negligence of the Seller, including but not restricted to, acts of God, or of the public enemy, acts of the Buyer, acts of another Contractor in the performance of a contract with the Buyer, fire, flood, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; and
- c) Any delays of subcontractors occasioned by any of the causes specified in the two immediately preceding clauses.

Provided that the Seller shall, within seven (7) days from the beginning of such delay, notify the Buyer, in writing, of the causes of the delay whereupon the Buyer shall ascertain the facts and extent of the delay and notify the Seller within a reasonable time of its decision in the matter.

COMPLY YES NO

0.29

INTER-LOCAL AGREEMENT

Pursuant to Revised Code of the Washington (RCW) 39.34.030(5), any public agency or agencies in Washington may purchase or otherwise utilize this contract provided the public agency or agencies that awarded the original contract complied with all statutory notice and contracting requirements.

Public or purchasing agencies from Oregon and Washington may utilize this contract for interstate cooperative procurements, according to the requirements of ORS 279a.220 and RCW 39.34.

COMPLY YES NO



QUOTE

Quote #	Quote Date	Page
90000538	6/19/2019	1

Bill To:

Pacific County Fire District #
 26110 Ridge Ave.
 P.O. Box 890
 Ocean Park, WA 98640
 USA

Ship To:

Pacific County Fire District #
 26110 Ridge Ave.
 P.O. Box 890
 Ocean Park, WA 98640
 USA

REFERENCE NUMBER	TERMS	SHIP VIA	F.O.B. POINT			
	NET 30	UPS GROUND				
REQUESTED BY	SALES REPRESENTATIVE	QUOTE DATE	OUR QUOTE #			
TOM HERSEY	Barry Lovato	6/11/2019	90000538			
CUSTOMER ID	PACIFICCOFD1					
LN	ORDER QUANTITY	LINE DATE	PART NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
01	1.00	6/11/2019	40036	Kickpanel - non-recessed / 94" / standard / (m)	EA	225.00
02	8.00	6/11/2019	56025	Stripe - rubrail conspicuity tape / 1/2" red-white (m)	FT	0.30
03	8.00	6/11/2019	46041	Rubrail - bright dip / Anodized / CUSTOM 7 wk lead	FT	15.44
04	1.00	6/11/2019	46040	Rubrail - end cap / SS	EA	8.50
05	1.00	6/11/2019	57011	Fenderette - z aluminum / small / 16" wheel OBSOLETE	EA	65.00
06	7.00	6/11/2019	LABOR	BODY WORK	EA	130.00
07	8.00	6/11/2019	LABOR	REMOVE AND REPLACE KICK PANNEL	EA	130.00
08	2.00	6/11/2019	LABOR	REMOVE AND REPLACE RUBRAIL	EA	130.00
09	12.00	6/11/2019	LABOR	PREP AND PAINT	EA	130.00
10	2.00	6/11/2019	PAINT AND MATER		EA	100.00

A 35% restocking fee may apply
 REPAIR AND REPAINT DAMAGE CAUSED BY MVA



QUOTE

Quote #	Quote Date	Page
90000538	6/19/2019	2

Bill To:

Pacific County Fire District #
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 P.O. Box 890
 Ocean Park, WA 98640
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 Ocean Park, WA 98640
 USA

REFERENCE NUMBER	TERMS	SHIP VIA	F.O.B. POINT			
	NET 30	UPS GROUND				
REQUESTED BY	SALES REPRESENTATIVE	QUOTE DATE	OUR QUOTE #	CUSTOMER ID		
TOM HERSEY	Barry Lovato	6/11/2019	90000538	PACIFICCFD1		
LN	ORDER QUANTITY	DIS DATE	PART IDENTIFIER	DESCRIPTION COMMENTS	UNIT PRICE	EXTENDED PRICE
				BECAUSE WE WERE NOT ABLE TO INSPECT VEHICLE AT OUR FACILITY, THERE MAY BE UNFORSEEN DAMAGE UNDER THE MODULE AND FENDER WELL THAT ARE NOT COVERED UNDER THIS ESTIMATE.		
					Total.....	4,394.420

**PACIFIC COUNTY FIRE DISTRICT 1
POLICY AND PROCEDURE MANUAL**

POLICIES – EMS

POL #410

Subject: Establishing Standards for Ambulance Drivers

Effective Date: November 11, 2003

Revised: December 18, 2012

August 27, 2019

Page 1 of 3

This policy applies to all individuals who may serve as an ambulance driver for Pacific County Fire District 1.

1. Drivers Must Meet Certain Requirements

Volunteers who provide assistance as an ambulance driver must meet the following requirements:

- a. Must pass a pre-placement physical, to include a drug screening. Cost for physicals to be paid for by Pacific County Fire District 1. Drivers will be subject to random drug screenings at the discretion of the Fire District.
- b. Must be EVIP certified.
- c. Must have a current driver's license and proof of personal auto insurance.
- d. Driving record must meet requirements per District Policy #1401.
- e. National background check must be clear.
- f. Must be at least Emergency Medical Responder (EMR) certified for a BLS transport.
- g. Must be at least Emergency Medical Responder (EMR) certified for a medical or a non-trauma entry ALS transport.
- h. Must be at least an EMT-B for an ALS Transport of a trauma entry (Levels I, II, III).
- i. Shall meet Washington State standards for ambulance attendant.

2. Every Effort Will Be Made To Ensure Drivers Have Ample Notice Regarding An Out of Town Transport

Pacific County Fire District 1 will make every effort to ensure drivers receive ample notification regarding an out of town transfer. However, if waiting for a volunteer driver creates a delay in an emergency transport, the Fire District maintains the right to direct the on-duty crew to proceed with the transport. Every effort will also be made to ensure that the transporting EMS crew has the necessary resources (i.e. extra EMT, nurse, etc.) needed to provide a smooth transport.

3. Drivers May Sign Up for On-Call Duty

Drivers may sign up for on-call duty per Policy #413. An On-Call Program consists of career or volunteer members who voluntarily sign up to be on call for twenty-four (24) hours, within one (1) hour response time, for transfers or other callback situations. Drivers who cancel their on-call shift will not be compensated.

4. **Drivers Will Keep An Ambulance Response Record**

All drivers will be responsible for maintaining a record of all ambulance transport responses. The response records must be turned into the District office no later than the 5th day of each month for the preceding month.

5. **Volunteers Will Be Compensated for Transport Assistance**

Pacific County Fire District 1 recognizes the commitment involved when a volunteer responds to a medical aid emergency and provides transport assistance. Therefore, the Fire District agrees to compensate drivers for transports at the rate of \$1 per mile rounded to the nearest dollar. Mileage will be based off of the loaded patient miles found in the incident report. Drivers who standby for station coverage for a transport will be compensated at the same rate as the transport.

6. **Compensation Is Considered Taxable Income**

Because the method of payment is considered a reimbursement expense, it must be reported on a W-2 form and will be considered taxable income to the volunteer. Federal withholding and the volunteer's portion of social security and Medicare at the current rate will be deducted from the reimbursement expense payments.

7. **Drivers May Stop For A Meal While On An Out of Town Transport**

While it is necessary for an ambulance transfer crew to return as quickly as possible, it is acceptable to stop and get a meal while returning to the service area. The ambulance transfer crew, however, shall not take time to stop at a "sit down" restaurant, but shall stop at a "quick foods" establishment to ensure they are back on the road in a timely manner.

8. **Drivers Will Be Evaluated By The District**

Pacific County Fire District 1 will regularly review and evaluate the services provided by all drivers. The review sessions will be conducted by the Fire Chief or his designee.

9. **The Fire District Agrees to Provide Malpractice Insurance Coverage for Ambulance Drivers**

Volunteers who participate in transports will be covered by Volunteer Relief and Pension because they are providing a service requested by Pacific County Fire District 1. In addition, the Fire District will provide malpractice coverage for all ambulance drivers.

Approved by:

Fred H. Hill, Commissioner

Dennis A. Long, Commissioner

Thomas L. Downer, Commissioner

Attest: _____
 District Secretary

Dated: _____

**PACIFIC COUNTY FIRE DISTRICT 1
POLICY AND PROCEDURE MANUAL**

POLICIES – EMS

POL #410

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Revised: December 18, 2012

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- b. Must be ~~EVAP~~ **EVIP** certified.
- c. Must have a current driver's license and proof of personal auto insurance.
- d. Driving record must meet requirements per District Policy #1401.
- e. National background check must be clear.
- f. Must be at least Emergency Medical Responder (EMR) certified for a BLS transport.
- g. Must be at least Emergency Medical Responder (EMR) certified for a medical or a non-trauma entry ALS transport.
- h. Must be at least an EMT-B for an ALS Transport of a trauma entry (Levels I, II, III).
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4. **Drivers Will Keep An Ambulance Response Record**

All drivers will be responsible for maintaining a record of all ambulance transport responses. The response records must be turned into the District office no later than the 5th day of each month for the preceding month.

5. **Volunteers Will Be Compensated for Transport Assistance**

Pacific County Fire District 1 recognizes the commitment involved when a volunteer responds to a medical aid emergency and provides transport assistance. Therefore, the Fire District agrees to compensate drivers for transports ~~per the attached fee schedule~~ at the rate of \$1 per mile rounded to the nearest dollar. ~~Mileage will be based off of the loaded patient miles found in the incident report.~~ Drivers who standby for station coverage for a transport will be compensated at the same rate as the transport.

6. **Compensation Is Considered Taxable Income**

Because the method of payment is considered a reimbursement expense, it must be reported on a W-2 form and will be considered taxable income to the volunteer. Federal withholding and the volunteer's portion of social security and Medicare at the current rate will be deducted from the reimbursement expense payments.

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Volunteers who participate in transports will be covered by Volunteer Relief and Pension because they are providing a service requested by Pacific County Fire District 1. In addition, the Fire District will provide malpractice coverage for all ambulance drivers.

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Approved by:

~~Gregory D. McLeod~~ Fred H. Hill, Commissioner

~~Fred H. Hill~~ Dennis A. Long, Commissioner

Thomas L. Downer, Commissioner

Attest: ~~Brandy Ferguson~~ [REDACTED] District Secretary

Dated: _____

**PACIFIC COUNTY FIRE DISTRICT 1
POLICY AND PROCEDURES MANUAL**

POLICIES – EMS

POL #413

Subject: Providing On-Call Coverage

Effective Date: July 8, 2008

**Revised: January 20, 2015
August 27, 2019**

Page 1 of 3

This policy applies to all personnel who are interested in and qualify to sign-up for on-call coverage.

1. An On-Call Program Provides Opportunities for District Members To Standby for Transfers and Other Incident Response

An On-Call Program consists of district members who sign up to be on-call for transfers or other callback situations. Only one person per day may sign up for on-call duty, or more at Chief's discretion to meet the District needs.

Career members may sign up for the On-Call Program per the Collective Bargaining Agreement.

Volunteers may sign up for either a twelve (12) or twenty-four (24) hour period, within a one (1) hour response time of a district station for transfers or station coverage.

2. District Members Will Be Reimbursed for On-Call Service

Career members will be reimbursed per their Collective Bargaining Agreement.

Volunteers who fulfill a twenty-four (24) hour on-call shift will be reimbursed \$75 per shift. Volunteers who fulfill a twelve (12) hour on-call shift will be reimbursed \$37.50 per shift. If a transfer occurs, volunteers will receive reimbursement in accordance with Policy #410 – Establishing Standards for Ambulance Drivers in addition to the reimbursement for on-call duty.

3. District Members Covering A Non-Scheduled On-Call Service

In the event that an on-call shift is left vacant or coverage is canceled, District members who agree to cover an on-call shift that is less than twelve (12) or twenty-four (24) hours, will be compensated on a prorated rate of \$3.13/hour.

4. District Members Will Keep An On Call Record

All District members will be responsible for maintaining a record of all on-call shifts. The records must be turned into the District office no later than the 5th day of each month for the preceding month.

5. On-Call Personnel Must Meet Certain Standards

Volunteers who sign-up for on-call duty, must meet the same requirements as an ambulance driver as outlined in Policy #410 – Establishing Standards for Ambulance Drivers.

All Volunteer on-call drivers:

- Must respond by phone within ten (10) minutes of being called
- And must arrive as instructed at either Station 21-1 or Station 21-2, within one (1) hour of notification
- Will not have the choice of station coverage
- Will not be under the influence of alcohol or prescription medications that impair the member's ability to drive
- Must sign up for on-call duty per Procedure #413

All Union member on-call drivers:

- Must arrive as instructed at either Station 21-1 or Station 21-2, per the Union Contract

6. Failure to Respond Could Result in Discipline

Once a District member signs up for standby, they must remain within their respected response time to Station 21-1 or Station 21-2 for the full on-call period unless released from duty by the Fire Chief or Shift Officer. Failure to respond could result in discipline per Policy #1110 – Establishing Procedures for Disciplinary Action.

Approved by:

Fred H. Hill, Commissioner

Thomas L. Downer, Commissioner

Dennis A. Long, Commissioner

Attest: _____
 District Secretary

Date Signed: _____

PACIFIC COUNTY FIRE DISTRICT 1
POLICY AND PROCEDURES MANUAL

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POLICIES – EMS

POL #413

Subject: Providing On-Call Coverage

Effective Date: July 8, 2008

Revised: January 20, 2015
August 27, 2019

Page 1 of 21

This policy applies to all personnel who are interested in and qualify to sign-up for on-call coverage.

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An On-Call Program consists of district members who sign up to be on-call for transfers or other callback situations. Only one person per day may sign up for on-call duty, or more at Chief's discretion to meet the District needs.

Career members may sign up for the On-Call Program per the Collective Bargaining Agreement.

Volunteers may sign up for either a twelve (12) or twenty-four (24) hour period, within a one (1) hour ~~thirty (30)-minute~~ response time of a district station for transfers or station coverage.

2. **District Members Will Be Reimbursed for On-Call Service**

Career members will be reimbursed per ~~Union Contract~~ their Collective Bargaining Agreement.

Volunteers who fulfill a twenty-four (24) hour on-call shift will be reimbursed \$75 per shift. **Volunteers who fulfill a twelve (12) hour on-call shift will be reimbursed \$37.50 per shift.** If a transfer occurs, volunteers will receive reimbursement in accordance with Policy #410 – Establishing Standards for Ambulance Drivers in addition to the ~~\$75.00~~ reimbursement for on-call duty.

3. **District Members Covering A Non-Scheduled On-Call Service**

In the event that an on-call shift is left vacant or coverage is canceled, District members who agree to cover an on-call shift that is less than twelve (12) or twenty-four (24) hours, will be compensated on a prorated rate of \$3. ~~217~~ /hour ~~rounded to the nearest \$1.~~

4. District Members Will Keep An On Call Record

All District members will be responsible for maintaining a record of all on-call shifts. The records must be turned into the District office no later than the 5th day of each month for the preceding month.

5. On-Call Personnel Must Meet Certain Standards

Volunteers who sign-up for on-call duty, must meet the same requirements as an ambulance driver as outlined in Policy #410 – Establishing Standards for Ambulance Drivers.

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- Must respond by phone within ten (10) minutes of being called
- And must arrive as instructed at either Station 21-1 or Station 21-2, within **one (1) hour** ~~thirty (30) minutes~~ of notification
- Will not have the choice of station coverage
- Will not be under the influence of alcohol or prescription medications that impair the member's ability to drive
- Must sign up for on-call duty per Procedure #413

All Union member on-call drivers:

- Must arrive as instructed at either Station 21-1 or Station 21-2, per the Union Contract

6. Failure to Respond Could Result in Discipline

Once a District member signs up for standby, they must remain within their respected response time to Station 21-1 or Station 21-2 for the full on-call period unless released from duty by the Fire Chief or Shift Officer. Failure to respond could result in discipline per Policy #1110 – Establishing Procedures for Disciplinary Action.

Approved by:

Fred H. Hill, Commissioner

~~Thomas L. Downer~~ Gregory D. McLeod, Commissioner

~~Dennis A. Long~~ Thomas L. Downer, Commissioner

Attest: _____
Brandy Ferguson  District Secretary

Date Signed: _____

**PACIFIC COUNTY FIRE DISTRICT NO. 1
POLICY AND PROCEDURES MANUAL**

POLICIES – PERSONNEL – GENERAL

POL #1106

Subject: Establishing Uniform and Appearance Standards

Effective Date: September 24, 2004

**Revised: June 15, 2010
 August 27, 2019**

Page 1 of 6

This policy applies to all members of Pacific County Fire District 1 while on duty.

Definition:

On-Duty (Scheduled Duty Time) – is defined as any time a member is representing the Fire District during scheduled activities. It is recognized that in rare emergency circumstances, in the interest of patient care, it may be necessary to wear minimal uniform / department identification.

Unofficial Duty Time / Wearing District Attire) – is defined as any time that a member is not officially on duty; however, they are wearing attire that identifies them as a member of PCFD1.

1. **Purpose**

To establish a standard of appearance that will project an image of competence, pride, and professionalism throughout the organization.

To identify workplace standards for Pacific County Fire District 1 employees and volunteers.

2. **Pacific County Fire District 1 Recognizes the Importance of a Professional Appearance**

Members of Pacific County Fire District 1 will maintain a standard of appearance. A professional appearance imparts to the public an image of each member's competence, efficiency, and pride in the Fire District.

3. **Each District Member Has A Responsibility**

It is the responsibility of each shift officer to ensure that personnel under their supervision are wearing the proper uniform and that the uniforms are neat and clean in appearance.

It is the duty of each member to take pride in their uniform at all times.

District members, while dressed in District attire, shall be considered to be a representative of PCFD1 and shall be subject to all policies and procedures governing the District including disciplinary procedures.

4. **All Shift Personnel Shall Be Response-Ready in Class-B Uniforms No Later Than 0800 Hours**
5. **Uniforms Shall Be Classified, Worn, and Cared For In Accordance With Attachment A of Policy #1106**
6. **Any Deviations To This Policy Must Be Approved**

Any item not covered in this policy must receive District approval before wearing for any function or as identification as a District member whether members are volunteer or career.

Approved by:

Fred H. Hill, Commissioner

Dennis A. Long, Commissioner

Thomas L. Downer, Commissioner

Attest: _____
 District Secretary

Date Signed: _____

ATTACHMENT A

Recognized Uniforms

Recognized uniforms shall be classified as Class-A (Dress), Class-B (Work), Class-C (Polo-shirts or tee-shirts), and Class-D (Nomex Jump Suit)

Class-A (Dress) – The standard formal dress uniform shall consist of black uniform pants, black hi-gloss shoes, black dress socks, black basket-weave belt, white shirt, black tie, double-breasted coat with appropriate markings and dress hat that follow the Washington State Uniform standard.

1. Service Crosses – Years of service cross (one per five years of service).
2. Chief Officers shall wear white dress hats with gold cap-device and gold strap.
 - a. Fire Chief: five crossed bold bugles.
 - b. Assistant Chief: three crossed gold bugles.
 - c. Battalion Chief: two crossed gold bugles.
3. Captains and Lieutenants shall wear black hats with silver cap-device and silver strap.
 - a. Captains: badge will consist of red background with two vertical gold bugles.
 - b. Lieutenants: badge will consist of red background with one vertical gold bugles.
4. Firefighters shall wear black hats, silver cap-device and black strap.
 - a. Firefighters: badge will consist of red background with silver firefighter scramble.
5. Tie-bar / tie-tacks are permitted, if related to fire / EMS services.

Chief Officer Uniforms

1. **Class-B - Chief Officer Uniform**
 - a. Shirt: white short / long sleeve with epaulets and button pockets with rank insignia on each collar.
 - b. Undershirt: white tee shirt.
 - c. Uniform pants: black with black basket-weave leather belt.
 - d. Footwear: black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).
 - e. Socks: black unless worn with boots.
 - f. Jacket: dark blue of approved style and type.
 - g. Rank insignia shall be worn on each collar of the outer garment.
2. **Class-C – Chief Officer Uniform**
 - a. Shirt: District polo-shirt / Tee-Shirt
 - b. Pants: black uniform pants
 - c. Footwear: black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).
3. **Class-D – Chief Officer Uniform**
 - a. Nomex Jumpsuit.

- b. Footwear: black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).

Officer / Firefighter Uniforms

1. **Class-B – Officer Uniform**

- a. Shirt: dark blue short / long sleeve with epaulets and button pockets with rank insignia on each collar.
- b. Undershirt: blue with department logo or insignia.
- c. Pants: dark blue Nomex.
- d. Footwear: black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).
- e. Socks: black unless worn with boots.
- f. Jacket: shall be dark blue and must be approved style and type.
- g. Rank insignia shall be worn on each collar of the outer garment.

2. **Class-B – Firefighter Uniform**

- a. Shirt: dark blue short / long sleeve with epaulets and button pockets.
- b. Undershirt: blue with department logo or insignia.
- c. Pants: dark blue Nomex.
- d. Footwear: black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).
- e. Socks: black unless worn with boots.
- f. Jacket: shall be dark blue and must be approved style and type.

3. **Class-C – Officer / Firefighter Uniform**

- a. Shirt: District polo-shirt / Tee-shirt
- b. Pants: black uniform pants.
- c. Footwear: black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).

4. **Class-D – Officer / Firefighter Uniform**

- a. Nomex Jumpsuit
- b. black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).

5. **Maintenance Technician Uniform**

- a. Uniform shall be provided by the District. Items to be worn during duty time only.

6. **Volunteer Duty Shifts**

- a. Class-B, Class-C, or Class-D uniform standards.
Footwear shall be black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).

General Uniform Standards

1. **Authorized Patches**

- a. Left sleeve: Fire District 1 patch, one-inch (1”) below the shoulder seam.
- b. Right sleeve: current medical certification, one-inch (1”) below the shoulder seam.

2. **Nametags**

- a. Will be worn above the right breast pocket.
- b. Shall be gold on Chief Officers Class-A uniforms.
- c. Silver for Officer and Firefighter Class-A uniforms.
- d. Class-B uniforms shall be a sewn-on dark blue name tag, with white block lettering consisting of rank and last name with a white border.
- e. Jacket nametags shall be sewn-on dark blue name tag, with white block lettering consisting of rank and last name with a white border.

3. **Hats**

- a. The District will provide authorized hats that may be worn with all uniforms except Class-A.

4. **Personal Protective Clothing**

The District shall furnish all personal protective clothing. All items shall be used as directed by the manufacturer and in conjunction with other protective items following current applicable standards. Any other items used for personal protection must remain compliant with Washington Administrative Code (WAC) and other applicable standards and must have the Fire Chief’s approval before it can be used. Protective clothing will consist of the following items:

- a. Helmet and goggles
- b. Gloves
- c. Turnout coat and pants
- d. Structural boots
- e. Approved protective hood
- f. Nomex jumpsuit

5. **District T-shirts**

Tee-shirts when worn signify that the individual is representing Fire District 1. Tee-shirts may be worn providing the professional image of the District will not be jeopardized. Consequently, the Tee-shirts shall not be worn into any facility that serves alcohol unless responding on an emergency.

Care and Maintenance

1. Uniforms are the property of Pacific County Fire District 1.
2. Care and maintenance is the responsibility of the individual to include washing and pressing to keep the uniform serviceable.
3. All members are encouraged to launder their uniforms at the station. Contaminated uniforms clothing or personal clothing shall be handled per Procedure #506.2.
4. When an item is rendered non-serviceable because of damage or normal wear and tear, they shall be returned to the officer responsible for uniform purchasing for repair or replacement.

Wearing of the Uniforms – General Provisions

1. Issued uniform items may be worn only when on duty or serving as an official representative of the Fire District. The wearing of uniforms for non-duty or non-district approved activity is not authorized.
2. Class-A uniforms may be approved on a case-by-case basis by the Fire Chief for special non-District functions such as weddings, funerals, or similar events.
3. Members will wear the prescribed duty uniform at all times while on duty unless the assignment is such that alternative uniform items will preserve the regular work clothing.
4. Career personnel shall remain in Class-B uniforms between 0800-1800. Class-B uniforms shall be the standard daily uniform. All members on-shift shall be in similar uniforms during the workday. When meeting members of the public, Class-B uniforms shall be worn. Deviation from the Class-B uniform shall be at the discretion of the shift officer due to weather or training activities.
5. The official Fire District 1 patch shall not be worn on civilian clothing.
6. No other emblems or insignias are authorized on any class uniform.

**PACIFIC COUNTY FIRE DISTRICT NO. 1
POLICY AND PROCEDURES MANUAL**

POLICIES – PERSONNEL – GENERAL

POL #1106

Subject: Establishing Uniform and Appearance Standards

Effective Date: September 24, 2004

**Revised: June 15, 2010
 August 27, 2019**

Page 1 of 6

This policy applies to all members of Pacific County Fire District 1 while on duty.

Definition:

On-Duty (Scheduled Duty Time) – is defined as any time a member is representing the Fire District during scheduled activities. It is recognized that in rare emergency circumstances, in the interest of patient care, it may be necessary to wear minimal uniform / department identification.

Unofficial Duty Time / Wearing District Attire – is defined as any time that a member is not officially on duty; however, they are wearing attire that identifies them as a member of PCFD1.

1. Purpose

To establish a standard of appearance that will project an image of competence, pride, and professionalism throughout the organization.

To identify workplace standards for Pacific County Fire District 1 employees and volunteers.

2. Pacific County Fire District 1 Recognizes the Importance of a Professional Appearance

Members of Pacific County Fire District 1 will maintain a standard of appearance. A professional appearance imparts to the public an image of each member's competence, efficiency, and pride in the Fire District.

3. Each District Member Has A Responsibility

It is the responsibility of each shift officer to ensure that personnel under their supervision are wearing the proper uniform and that the uniforms are neat and clean in appearance.

It is the duty of each member to take pride in their uniform at all times.

District members, while dressed in District attire, shall be considered to be a representative of PCFD1 and shall be subject to all policies and procedures governing the District including disciplinary procedures.

4. **All Shift Personnel Shall Be Response-Ready in Class-B Uniforms No Later Than 0800 Hours**

5. **Uniforms Shall Be Classified, Worn, and Cared For In Accordance With Attachment A of Policy #1106**

5. _____

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6. **Any Deviations To This Policy Must Be Approved**

Any item not covered in this policy must receive District approval before wearing for any function or as identification as a District member whether members are volunteer or career.

Approved by:

~~Gregory D. McLeod~~ Fred H. Hill, Commissioner

~~Fred H. Hill~~ Dennis A. Long, Commissioner

Thomas L. Downer, Commissioner

Attest: ~~Brandy Ferguson~~ District Secretary

Date Signed: _____

ATTACHMENT A

Recognized Uniforms

Recognized uniforms shall be classified as Class-A (Dress), Class-B (Work), Class-C (Polo-shirts or tee-shirts), and Class-D (Nomex Jump Suit)

Class-A (Dress) – The standard formal dress uniform shall consist of black uniform pants, black hi-gloss shoes, black dress socks, black basket-weave belt, white shirt, black tie, double-breasted coat with appropriate markings and dress hat that follow the Washington State Uniform standard.

1. Service Crosses – Years of service cross (one per five years of service).
2. Chief Officers shall wear white dress hats with gold cap-device and gold strap.
 - a. Fire Chief: five crossed gold bugles.
 - b. Assistant Chief: three crossed gold bugles.
 - c. Battalion Chief: two crossed gold bugles.
3. Captains and Lieutenants shall wear black hats with silver cap-device and silver strap.
 - a. Captains: badge will consist of red background with two vertical gold bugles.
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4. Firefighters shall wear black hats, silver cap-device and black strap.
 - a. Firefighters: badge will consist of red background with silver firefighter scramble.
5. Tie-bar / tie-tacks are permitted, if related to fire / EMS services.

Chief Officer Uniforms

1. **Class-B - Chief Officer Uniform**
 - a. Shirt: white short / long sleeve with epaulets and button pockets with rank insignia on each collar.
 - b. Undershirt: white tee shirt.
 - c. Uniform pants: black with black basket-weave leather belt.
 - d. Footwear: ~~black shoes or boots that will take a shine.~~ **black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).**
 - e. Socks: black unless worn with boots.
 - f. Jacket: dark blue of approved style and type.
 - g. Rank insignia shall be worn on each collar of the outer garment.
2. **Class-C – Chief Officer Uniform**
 - a. Shirt: District polo-shirt / Tee-Shirt
 - b. Pants: black uniform pants
 - c. Footwear: ~~black shoes or boots that will take a shine.~~ **black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).**

3. **Class-D – Chief Officer Uniform**

- a. Nomex Jumpsuit.
- b. Footwear: **black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).** ~~black shoes or boots that will take a shine.~~

Officer / Firefighter Uniforms

1. **Class-B – Officer Uniform**

- a. Shirt: dark blue short / long sleeve with epaulets and button pockets with rank insignia on each collar.
- b. Undershirt: blue with department logo or insignia.
- c. Pants: dark blue Nomex.
- d. Footwear: **black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).** ~~shoes or boots shall be black leather that will take a shine.~~
- e. Socks: black unless worn with boots.
- f. Jacket: shall be dark blue and must be approved style and type.
- g. Rank insignia shall be worn on each collar of the outer garment.

2. **Class-B – Firefighter Uniform**

- a. Shirt: dark blue short / long sleeve with epaulets and button pockets.
- b. Undershirt: blue with department logo or insignia.
- c. Pants: dark blue Nomex.
- d. Footwear: **black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).** ~~shoes or boots shall be black leather that will take a shine.~~
- e. Socks: black unless worn with boots.
- f. Jacket: shall be dark blue and must be approved style and type.

3. **Class-C – Officer / Firefighter Uniform**

- a. Shirt: District polo-shirt / Tee-shirt
- b. Pants: black uniform pants.
- c. Footwear: **black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).** ~~black shoes or boots that will take a shine.~~

4. **Class-D – Officer / Firefighter Uniform**

- a. Nomex Jumpsuit
- b. ~~black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2).~~ ~~Footwear: black shoes or boots that will take a shine.~~

5. **Maintenance Technician Uniform**

- a. Uniform shall be provided by the District. Items to be worn during duty time only.

6. **Volunteer Sleeper-Uniforms Duty Shifts**

- a. Class-B, Class-C, or Class-D uniform standards.
 - b. Footwear shall be black shoes or boots that are in compliance with OSHA standard 29 CFR 1910.0132(h)(2). Shoes shall be boots or shoes with a non-slip tread of leather or canvas in neutral colors.

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General Uniform Standards

1. **Authorized Patches**

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2. **Nametags**

- a. Will be worn above the right breast pocket.
- b. Shall be gold on Chief Officers Class-A uniforms.
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5. The official Fire District 1 patch shall not be worn on civilian clothing.
6. No other emblems or insignias are authorized on any class uniform.

**PACIFIC COUNTY FIRE DISTRICT 1
POLICY AND PROCEDURE MANUAL**

POLICIES - PERSONNEL - VOLUNTEERS

POL #1204

Subject: ESTABLISHING A VOLUNTEER REIMBURSEMENT PROGRAM

Effective Date: December 9, 1996

**Revised: December 18, 2012
November 10, 2015
August 27, 2019**

Page 1 of 8

Attachment: 1

This policy applies to all volunteer members of Pacific County Fire District 1.

1. **Volunteers May Receive Expense Reimbursement For Services Performed**

RCW 49.46.010 and RCW 49.46.065 provide in part that a local government entity may provide its volunteers a nominal amount of compensation per unit of voluntary service rendered as reimbursement for normally incurred expenses without creating an employer-employee relationship for the purpose of minimum wage law.

The District, in order to avoid the cumbersome record keeping requirements needed to reimburse volunteers for actual expenses incurred in the performance of duty to the department, adopts the attached "Expense Reimbursement Schedule" for reimbursing volunteers.

2. **The District Is Dependent Upon Services Received From Its Volunteers To Maintain A Financially Sound Department**

The District recognizes that the operation of the department is dependent upon services received from its volunteers in order to maintain a financially sound department. The purpose of the reimbursement program is to stimulate participation by volunteers in fulfilling the functions of the District and to maintain a high level of active, motivated, well-trained members. The District recognizes that in rendering such service, the volunteers will incur expenses in the following areas:

Transportation: Automobile expenses incurred in traveling to and from emergency responses, drills, educational meetings, seminars, stand-by duty, and station visits for familiarization with the equipment and facilities. The actual expenses incurred may include vehicle depreciation, gas, oil, lubrication, licensing, and insurance, maintenance, tires, batteries and traction devices.

Clothing Expenses: While the District does provide protective outer clothing, helmets and boots for emergency situations, it does not provide underclothing, socks, shoes, street clothes, and coats that are used by the volunteer when attending classes, traveling to and from emergencies, drills, sleeper duty and stand-by duty. This clothing, supplied by the

Volunteer, is subject to additional wear and tear, damage, fire, and staining when used by the volunteer during emergency and non-emergency service to the District and community. The volunteer must pay for the cleaning, laundering, repair and replacement of such clothing.

Food and Meals: Volunteers, out of necessity, must buy meals and food to bring to the station while on sleeper duty or to consume en route home from an emergency. This is food that would not normally be purchased, if it were not for the service to the department, and is in addition to the food regularly purchased by the volunteer and his or her family.

Home Utility Expense: When a volunteer returns to his or her home after a drill or particularly after a response, the volunteer incurs additional home utility expenses for showers, heat, lights and water. The volunteer also incurs additional home utility costs when studying, learning and reviewing District operating procedures and rules and regulations.

3. **Documenting Out-Of-Pocket Expenses Is Difficult**

The District recognizes that the logistics of documenting out-of-pocket expenses is difficult. To require each volunteer to record these expenses, and to require the District to consolidate and compile the records would be impractical and unreasonable, if not impossible. The intent and purpose of the reimbursement method is to create a practical method of reimbursing expenses without creating an impractical record keeping system.

4. **All Volunteer Members May Participate**

All volunteer members of the District may participate in the reimbursement program from the date they are accepted as a member of the department.

Paid personnel may participate in the program when they are not on duty and as long as the services they are performing are not the same type of services which the individual is employed to perform for the District per the Fair Labor Standards Act (FLSA).

Resident Volunteers may participate in the program; however, they will not receive points while on duty as an intern.

Commissioners who serve as volunteers may participate in this expense reimbursement program pursuant to the September 18, 2002 Attorney General Memorandum interpreting RCW 52.14.010 (copy attached).

Cadets are not eligible to participate in the incentive program.

5. **A Designated Amount Will Be Contributed To The Reimbursement Account Annually By the Board of Fire Commissioners**

The Board of Fire Commissioners will determine annually the amount of nominal pay per point of voluntary service.

6. **Points Will Be Tallied and Posted Monthly and Quarterly**

Incentive points will be awarded for call response, training, and involvement in other District activities according to the attached Expense Reimbursement Schedule.

It shall be each volunteer's responsibility to turn in a list by the 5th of each month, for the previous month's activities and responses. Points will be posted by the tenth of each month.

7. **Reimbursement Funds Will Be Disbursed Quarterly**

Incentive checks will be issued after the regular commissioners' meeting in April, July, October, and January for the previous three month time period. Incentive checks issued in October will also include the annual payment of additional points earned for Longevity, Rank, and Certification.

For program purposes, the Incentive Point Year begins in October and ends in September.

8. **Volunteers Must Meet Minimum Requirements To Qualify For Reimbursement**

To qualify for quarterly reimbursement:

- Fire and EMS Volunteers must respond to a minimum of six (6) incidents and attend a minimum of ten (10) hours of training during each quarter.
- Support Volunteers must attend one (1) support division meeting, and two (2) non-emergency or emergency functions per quarter.

To qualify for annual additional points:

- Fire and EMS Volunteers must respond to 24 incidents and attend 40 hours of training during the Incentive Point Year.
- Support Volunteers must attend four (4) Support Division Meetings, and eight (8) non-emergency or emergency functions per quarter.

9. **Payment Is Considered A Reimbursement And Must Be Reported On A W-2 Form**

Because the method of payment is considered a reimbursement expense, it must be reported on a W-2 form and will be considered taxable income to the volunteer. Federal withholding in the amount of twenty-percent (20%) and the volunteer's portion of social

security and Medicare at the current rate will be deducted from the reimbursement expense payments.

10. **The Volunteer Reimbursement Program May Be Changed, Amended Or Discontinued At Any Time By The Board of Fire Commissioners**

The Board of Fire Commissioners may change, amend or discontinue the volunteer reimbursement program at any time. Any changes to the program will become effective immediately in accordance with Policy #201 – Adopting Policies.

Approved by:

Fred H. Hill, Commissioner

Dennis A. Long, Commissioner

Thomas L. Downer, Commissioner

Attest:

District Secretary

Date Signed: _____

EXPENSE REIMBURSEMENT SCHEDULE

TRAINING COURSES – Courses of study, which are pre-approved by the Fire Chief or designee. A certificate or proof of attendance confirming participation and the number of hours will be required for credit. Training could include, but not be limited to: training burns, pump operator classes, EVIP classes, and out-of-district classes.

- 2 points for any training up to four (4) hours in duration
- 3 points for any training 4-6 hours in duration
- 4 points for any training in excess of 6 hours

Note: EVIP certification requires ten (10) hours of drive time following initial class and rodeo. Point credit will be given for EVIP drive time as if it were a full day class and will be equal to 4 points of credit.

DISTRICT TRAINING DRILLS – This includes weekly District training drills. Volunteers must have appropriate gear required for the training, must be in attendance for the entire drill, and must sign in on the attendance sheet or be signed in by an officer in order to receive credit. Volunteers, who attend OTEP classes offered by another agency in lieu of attending the District's monthly OTEP class, will receive point credit in this category.

- 2 points for each drill attended

COURSE INSTRUCTION – Volunteers who conduct a training drill or teach a class which has been scheduled and authorized by the Fire Chief or designee will receive point credit as follows. More than one person may be reimbursed for instructing each course with the Fire Chief's or his designee's approval. This does not include courses compensated from other sources.

- 2 points for preparation before instruction of each class
- 2 points for ½ day classes (less than 6 hours in length) per day
- 4 points for classes exceeding 6 hours in length per day

FIRE SCIENCE COLLEGE COURSES – Fire science courses of study at the college level, which have been pre-approved by the Fire Chief or his designee.

- 10 points per credit

MEETINGS – Personnel attending District related meetings authorized and approved by the Fire Chief will receive two (2) points per meeting. These meetings include, but are not limited to officer meetings and safety committee.

RESPONSES – Response points will be given as follows. A minimum of six (6) quarterly response points are required in order to qualify.

Note: Volunteers will not receive credit when responding outside of the Fire District boundaries as defined for fire services; unless requested under the guidelines of mutual-aid agreements or for second alarm tones for additional resources or personnel.

- A. **Fire Calls** – Volunteers must report to either incident location or assigned station with appropriate gear and must remain present until the incident commander secures the station or scene. Fire calls include burning complaints.

1 point per fire call

- An additional 3 points (total of 4 points) will be given for scene duration in excess of one (1) hour, for members who remain on scene or standby
- An additional 6 points (total of 7 points) will be given for scene duration in excess of two (2) hours, for members who remain on scene or standby

- B. **Fire Investigations** - Personnel participating in a fire investigation as part of the Fire Investigation Team will receive response points if they respond, as well as points for the actual fire investigation as follows:

3 points per investigation

2 points for report preparation (these points will be shared if more than one person completes the report)

Note: Points for fire investigations/reports will be recorded in the non-scheduled activity category.

- C. **Emergency Medical Service (EMS) Calls** – Volunteers must report to either incident location or assigned station, with appropriate gear and must remain present until the incident commander secures the station or scene. EMS calls include aid calls, surf recovery calls, and motor vehicle collision (MVC) calls.

1 point per call

- An additional 2 points (total of 3 points) will be given for transporting to a South Pacific County facility.
- An additional 2 points (total of 3 points) will be given for an incident for scene duration in excess of two (2) hours

Volunteers who serve as an ambulance driver for out of town transfers will be compensated per Policy #410, “Establishing Standards for Ambulance Drivers”.

D. Emergency Standby

- Volunteers who respond to a station and standby during an incident shall receive 1 point for responding to the station and standing by.
- If another call is received and the volunteer responds to the call from the station, they shall be awarded points according to A. or C. above, or
- If another call is received and the volunteer remains at the station, the time is not considered a second response, but is part of the initial response.
- Volunteers who respond to a Code 3 callback will receive a point when they remain at the station until relieved by the Incident Commander or officer in charge.

While on standby, volunteer does not receive credit for a response originating out of another staffed station, unless the volunteer responds to the call.

In the above cases, the standby must be reported as incident standby. Standby time at a station for any other reason must be reported as assigned non-emergency standby and points will be awarded per "Assigned Non-Emergency Activities" as defined below.

DUTY SHIFT – Volunteer Duty Shift Volunteers working a duty shift will be compensated in accordance with POL #1210 "Providing Opportunities for Volunteer Duty Shifts." Volunteers shall also receive incentive points for their direct participation in any calls and/or training during their shift.

ASSIGNED NON-EMERGENCY ACTIVITIES

The Chief or his designee will award points for the following activities as approved. Such activities could include, but are not limited to truck maintenance, building maintenance, equipment maintenance, repairs, public assistance, public education, fire watch, fire standby, scene security, parades, etc. as approved by the Fire Chief or his designee.

- 2 points for any activity up to four (4) hours in duration
- 3 points for any activity 4-6 hours in duration
- 4 points for any activity in excess of 6 hours

SPECIAL EVENTS/FESTIVALS

Incentive points will be awarded for representing the District at special events or festivals. These event/festivals include Rod Run, Jazz and Oyster Festival, Garlic Festival, rodeos, and any special event or festival as approved by the Chief.

- 4 points for any activity up to four (4) hours in duration
- 6 points for any activity 4-6 hours in duration
- 8 points for any activity in excess of 6 hours

LONGEVITY

Longevity points will be given annually according to the following schedule.

5 – 9 years --	5 points
10 – 14 years --	10 points
15 – 19 years --	15 points
20 years and over --	20 points

RANK – Officers will be awarded points on the basis of a single category. Credit will also be given for attendance at monthly officer meetings.

Battalion Chief	-	5 points per month (a month is equal to 15 days or more)
Captain	-	4 points per month
Lieutenant	-	3 points per month

CERTIFICATION LEVEL

Points in this category are based upon successful completion or retained certification during the year. Exception: EMTs and above are not credited additionally as First Responders.

Paramedic	20 points
Emergency Medical Technician (EMT)	10 points
First Responder	4 points
IFSAC Fire Service Instructor 1	4 points
IFSAC Fire Service Instructor 2	4 points
IFSAC Evaluator	4 points
Emergency Vehicle Accident Prevention (EVAP) Instructor	4 points
Basic Life Support (BLS) Evaluator	4 points
CPR/First Aid Instructor	4 points
IFSAC Fire Investigator	4 points
IFSAC Firefighter 1	4 points
IFSAC Firefighter 2	4 points
IFSAC Fire Officer 1	4 points
IFSAC Hazardous Materials Operation	4 points
Wildland Firefighter 2	4 points
Wildland Firefighter 1	4 points

**PACIFIC COUNTY FIRE DISTRICT 1
POLICY AND PROCEDURE MANUAL**

POLICIES - PERSONNEL - VOLUNTEERS

POL #1204

Subject: ESTABLISHING A VOLUNTEER REIMBURSEMENT PROGRAM

Effective Date: December 9, 1996

**Revised: December 18, 2012
November 10, 2015
August 27, 2019**

Page 1 of 8

Attachment: 1

This policy applies to all volunteer members of Pacific County Fire District 1.

1. **Volunteers May Receive Expense Reimbursement For Services Performed**

RCW 49.46.010 and RCW 49.46.065 provide in part that a local government entity may provide its volunteers a nominal amount of compensation per unit of voluntary service rendered as reimbursement for normally incurred expenses without creating an employer-employee relationship for the purpose of minimum wage law.

The District, in order to avoid the cumbersome record keeping requirements needed to reimburse volunteers for actual expenses incurred in the performance of duty to the department, adopts the attached "Expense Reimbursement Schedule" for reimbursing volunteers.

2. **The District Is Dependent Upon Services Received From Its Volunteers To Maintain A Financially Sound Department**

The District recognizes that the operation of the department is dependent upon services received from its volunteers in order to maintain a financially sound department. The purpose of the reimbursement program is to stimulate participation by volunteers in fulfilling the functions of the District and to maintain a high level of active, motivated, well-trained members. The District recognizes that in rendering such service, the volunteers will incur expenses in the following areas:

Transportation: Automobile expenses incurred in traveling to and from emergency responses, drills, educational meetings, seminars, stand-by duty, and station visits for familiarization with the equipment and facilities. The actual expenses incurred may include vehicle depreciation, gas, oil, lubrication, licensing, and insurance, maintenance, tires, batteries and traction devices.

Clothing Expenses: While the District does provide protective outer clothing, helmets and boots for emergency situations, it does not provide underclothing, socks, shoes, street clothes, and coats that are used by the volunteer when attending classes, traveling to and from emergencies, drills, sleeper duty and stand-by duty. This clothing, supplied by the

Volunteer, is subject to additional wear and tear, damage, fire, and staining when used by the volunteer during emergency and non-emergency service to the District and community. The volunteer must pay for the cleaning, laundering, repair and replacement of such clothing.

Food and Meals: Volunteers, out of necessity, must buy meals and food to bring to the station while on sleeper duty or to consume en route home from an emergency. This is food that would not normally be purchased, if it were not for the service to the department, and is in addition to the food regularly purchased by the volunteer and his or her family.

Home Utility Expense: When a volunteer returns to his or her home after a drill or particularly after a response, the volunteer incurs additional home utility expenses for showers, heat, lights and water. The volunteer also incurs additional home utility costs when studying, learning and reviewing District operating procedures and rules and regulations.

3. **Documenting Out-Of-Pocket Expenses Is Difficult**

The District recognizes that the logistics of documenting out-of-pocket expenses is difficult. To require each volunteer to record these expenses, and to require the District to consolidate and compile the records would be impractical and unreasonable, if not impossible. The intent and purpose of the reimbursement method is to create a practical method of reimbursing expenses without creating an impractical record keeping system.

4. **All Volunteer Members May Participate**

All volunteer members of the District may participate in the reimbursement program from the date they are accepted as a member of the department.

Paid personnel may participate in the program when they are not on duty and as long as the services they are performing are not the same type of services which the individual is employed to perform for the District per the Fair Labor Standards Act (FLSA).

Resident Volunteers may participate in the program; however, they will not receive points while on duty as an intern.

Commissioners who serve as volunteers may participate in this expense reimbursement program pursuant to the September 18, 2002 Attorney General Memorandum interpreting RCW 52.14.010 (copy attached).

Cadets are not eligible to participate in the incentive program.

5. **A Designated Amount Will Be Contributed To The Reimbursement Account Annually By the Board of Fire Commissioners**

The Board of Fire Commissioners will determine annually the amount of nominal pay per point of voluntary service.

6. **Points Will Be Talled and Posted Monthly and Quarterly**

Incentive points will be awarded for call response, training, and involvement in other District activities according to the attached Expense Reimbursement Schedule.

It shall be each volunteer's responsibility to turn in a list by the 5th of each month, for the previous month's activities and responses. Points will be posted by the tenth of each month.

7. **Reimbursement Funds Will Be Disbursed Quarterly**

Incentive checks will be issued after the regular commissioners' meeting in April, July, October, and January for the previous three month time period. Incentive checks issued in October will also include the annual payment of additional points earned for Longevity, Rank, and Certification.

For program purposes, the Incentive Point Year begins in October and ends in September.

8. **Volunteers Must Meet Minimum Requirements To Qualify For Reimbursement**

To qualify for quarterly reimbursement:

- Fire and EMS Volunteers must respond to a minimum of six (6) incidents and attend a minimum of ten (10) hours of training during each quarter.
- Support Volunteers must attend one (1) support division meeting, and two (2) non-emergency or emergency functions per quarter.

To qualify for annual additional points:

- Fire and EMS Volunteers must respond to 24 incidents and attend 40 hours of training during the Incentive Point Year.
- Support Volunteers must attend four (4) Support Division Meetings, and eight (8) non-emergency or emergency functions per quarter.

9. **Payment Is Considered A Reimbursement And Must Be Reported On A W-2 Form**

Because the method of payment is considered a reimbursement expense, it must be reported on a W-2 form and will be considered taxable income to the volunteer. Federal withholding in the amount of twenty-percent (20%) and the volunteer's portion of social

security and Medicare at the current rate will be deducted from the reimbursement expense payments.

10. **The Volunteer Reimbursement Program May Be Changed, Amended Or Discontinued At Any Time By The Board of Fire Commissioners**

The Board of Fire Commissioners may change, amend or discontinue the volunteer reimbursement program at any time. Any changes to the program will become effective immediately in accordance with Policy #201 – Adopting Policies.

Approved by:

Fred H. Hill, Commissioner

Gregory D. McLeod Dennis A. Long, Commissioner

Thomas L. Downer, Commissioner

Attest:

District Secretary

Date Signed: _____

EXPENSE REIMBURSEMENT SCHEDULE

TRAINING COURSES – Courses of study, which are pre-approved by the Fire Chief or designee. A certificate or proof of attendance confirming participation and the number of hours will be required for credit. Training could include, but not be limited to: training burns, pump operator classes, EVIP classes, and out-of-district classes.

- 2 points for any training up to four (4) hours in duration
- 3 points for any training 4-6 hours in duration
- 4 points for any training in excess of 6 hours

Note: EVIP certification requires ten (10) hours of drive time following initial class and rodeo. Point credit will be given for EVIP drive time as if it were a full day class and will be equal to 4 points of credit.

DISTRICT TRAINING DRILLS – This includes weekly District training drills. Volunteers must have appropriate gear required for the training, must be in attendance for the entire drill, and must sign in on the attendance sheet or be signed in by an officer in order to receive credit. Volunteers, who attend OTEP classes offered by another agency in lieu of attending the District's monthly OTEP class, will receive point credit in this category.

- 2 points for each drill attended

COURSE INSTRUCTION – Volunteers who conduct a training drill or teach a class which has been scheduled and authorized by the Fire Chief or designee will receive point credit as follows. More than one person may be reimbursed for instructing each course with the Fire Chief's or his designee's approval. This does not include courses compensated from other sources.

- 2 points for preparation before instruction of each class
- 2 points for ½ day classes (less than 6 hours in length) per day
- 4 points for classes exceeding 6 hours in length per day

FIRE SCIENCE COLLEGE COURSES – Fire science courses of study at the college level, which have been pre-approved by the Fire Chief or his designee.

- 10 points per credit

MEETINGS – Personnel attending District related meetings authorized and approved by the Fire Chief will receive two (2) points per meeting. These meetings include, but are not limited to officer meetings and safety committee.

RESPONSES – Response points will be given as follows. A minimum of six (6) quarterly response points are required in order to qualify.

Note: –Volunteers will not receive credit when responding outside of the Fire District boundaries as defined for fire services; unless requested under the guidelines of mutual-aid agreements or for second alarm tones for additional resources or personnel.

- A. **Fire Calls** – Volunteers must report to either incident location or assigned station with appropriate gear and must remain present until the incident commander secures the station or scene. Fire calls include burning complaints.

1 point per fire call

- An additional 3 points (total of 4 points) will be given for scene duration in excess of one (1) hour, for members who remain on scene or standby
- An additional 6 points (total of 7 points) will be given for scene duration in excess of two (2) hours, for members who remain on scene or standby

- B. **Fire Investigations** - Personnel participating in a fire investigation as part of the Fire Investigation Team will receive response points if they respond, as well as points for the actual fire investigation as follows:

3 points per investigation

2 points for report preparation (these points will be shared if more than one person completes the report)

Note: Points for fire investigations/reports will be recorded in the non-scheduled activity category.

- C. **Emergency Medical Service (EMS) Calls** – Volunteers must report to either incident location or assigned station, with appropriate gear and must remain present until the incident commander secures the station or scene. EMS calls include aid calls, surf recovery calls, and motor vehicle collision (MVC) calls.

1 point per call

- An additional 2 points (total of 3 points) will be given for transporting to a South Pacific County facility.
- An additional 2 points (total of 3 points) will be given for an incident for scene duration in excess of two (2) hours

Volunteers who serve as an ambulance driver for out of town transfers will be compensated per Policy #410, “Establishing Standards for Ambulance Drivers”.

D. Emergency Standby

- Volunteers who respond to a station and standby during an incident shall receive 1 point for responding to the station and standing by.
- If another call is received and the volunteer responds to the call from the station, they shall be awarded points according to A. or C. above, or
- If another call is received and the volunteer remains at the station, the time is not considered a second response, but is part of the initial response.
- Volunteers who respond to a Code 3 callback will receive a point when they remain at the station until relieved by the Incident Commander or officer in charge.

While on standby, volunteer does not receive credit for a response originating out of another staffed station, unless the volunteer responds to the call.

In the above cases, the standby must be reported as incident standby. Standby time at a station for any other reason must be reported as assigned non-emergency standby and points will be awarded per "Assigned Non-Emergency Activities" as defined below.

DUTY SHIFT – Volunteer Duty Shift Volunteers working a duty shift will be compensated in accordance with POL #1210 "Providing Opportunities for Volunteer Duty Shifts." Volunteers shall also receive incentive points for their direct participation in any calls and/or training during their shift.

ASSIGNED NON-EMERGENCY ACTIVITIES

The Chief or his designee will award points for the following activities as approved. Such activities could include, but are not limited to truck maintenance, building maintenance, equipment maintenance, repairs, public assistance, public education, fire watch, fire standby, scene security, parades, etc. as approved by the Fire Chief or his designee.

- 2 points for any activity up to four (4) hours in duration
- 3 points for any activity 4-6 hours in duration
- 4 points for any activity in excess of 6 hours

SPECIAL EVENTS/FESTIVALS

Incentive points will be awarded for representing the District at special events or festivals. These event/festivals include Rod Run, Jazz and Oyster Festival, Garlic Festival, rodeos, and any special event or festival as approved by the Chief.

- 4 points for any activity up to four (4) hours in duration
- 6 points for any activity 4-6 hours in duration
- 8 points for any activity in excess of 6 hours

LONGEVITY

Longevity points will be given annually according to the following schedule.

5 – 9 years --	5 points
10 – 14 years --	10 points
15 – 19 years --	15 points
20 years and over --	20 points

RANK – Officers will be awarded points on the basis of a single category. Credit will also be given for attendance at monthly officer meetings.

Battalion Chief	-	5 points per month (a month is equal to 15 days or more)
Captain	-	4 points per month
Lieutenant	-	3 points per month

CERTIFICATION LEVEL

Points in this category are based upon successful completion or retained certification during the year. Exception: EMTs and above are not credited additionally as First Responders.

Paramedic	20 points
Emergency Medical Technician (EMT)	10 points
First Responder	4 points
IFSAC Fire Service Instructor 1	4 points
IFSAC Fire Service Instructor 2	4 points
IFSAC Evaluator	4 points
Emergency Vehicle Accident Prevention (EVAP) Instructor	4 points
Basic Life Support (BLS) Evaluator	4 points
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IFSAC Fire Officer 1	4 points
IFSAC Hazardous Materials Operation	4 points
Wildland Firefighter 2	4 points
Wildland Firefighter 1	4 points

**PACIFIC COUNTY FIRE DISTRICT 1
POLICY AND PROCEDURE MANUAL**

POLICIES – PERSONNEL - VOLUNTEER

POL #1210

Subject: Providing Opportunity for Volunteer Duty Shifts

Effective Date: June 16, 2009

**Revised: December 18, 2012
August 27, 2019**

Page 1 of 3

This policy replaces POL #1201 -- Establishing Sleeper Program Policies and outlines the requirements for those volunteers interested in signing up for a 12- or 24-hour duty shift.

1. The Fire Chief, Or A Designated Representative, Shall Approve All Duty Shift Volunteers

Duty shift volunteers must meet the following requirements to be approved for duty shift assignment.

- Must be at least 18 years of age.
- Must have completed either the District's Fire Recruit Academy or a First Responder or higher level EMS certification course and have received their Washington State certification.
- Must meet driver standards per POL #1401 – Establishing Vehicle Safety Standards.

2. Duty Shift Volunteers Must Sign Up For Duty (PROCEDURE #1210)

3. Duty Shift Volunteers Have Certain Duties and Expectations (TASK #1210)

Duty shifts will be 12 or 24 hour shifts. Volunteers are expected to report at the beginning of their shift to their assigned station and remain on duty through their assigned shift.

The total of duty shift hours will not exceed 192 hours per month.

4. Duty Shift Volunteers Shall Be Compensated

Compensation for filling a duty shift will be paid as follows:

12-Hour Shift	=	\$ 60.00
24-Hour Shift	=	\$120.00

District members who agree to cover a duty shift hours that are less than an assigned twelve (12) or twenty-four (24) hours, will be compensated on a prorated rate of \$5/hour.

Duty Shift Volunteers will be responsible for maintaining a record of all Duty Shifts. The response records must be turned into the District office no later than the 5th day of each month for the preceding month.

Volunteers who fill a duty shift will receive incentive points in accordance with POL#1204, Establishing a Volunteer Reimbursement Program, for responses during their shift.

If a Duty Shift Volunteer takes an out-of-town transport during their shift, they shall be reimbursed for the duty shift and the ambulance transport fee per POL#410, Establishing Standards for Ambulance Drivers.

5. **Compensation Is Considered Taxable Income**

Because the method of payment is considered a reimbursement expense, it must be reported on a W-2 form and will be considered taxable income to the volunteer. Federal withholding and the volunteer's portion of social security and Medicare at the current rate will be deducted from the reimbursement expense payments.

6. **Duty Shift Volunteers Shall Meet Participation and Training Requirements**

Volunteers interested in filling a duty shift must meet minimum participation requirements per Policy #1202. They must also attend mandatory training and EMS certified volunteers must be current with OTEP requirements.

7. **Unacceptable Absences Will Result In Disciplinary Action**

- Unacceptable absences will result in a letter of reprimand in the Volunteer's personnel file. Unacceptable absences shall include the following:
 - Failure to show for scheduled duty.
 - Showing up late for scheduled duty without notifying the duty crew.
- A second unacceptable absence within six (6) months will result in a suspension from the Duty Shift program of not less than thirty (30) days and shall render the individual ineligible for District reimbursement for outside training during the time the Volunteer is suspended.

8. **The Chief, Or Board Of Commissioners, May Terminate The Duty Shift Program At Any Time, Without Notice.**

9. **The Districts' Liability For Loss Of Personal Possessions While on Duty Shall Be Limited To A Maximum Of Two Hundred Dollars (\$200.00) (POLICY #905)**

Approved by:

Fred H. Hill, Commissioner

Dennis A. Long, Commissioner

Thomas L. Downer, Commissioner

Attest: _____
 District Secretary

Date Signed: _____

**PACIFIC COUNTY FIRE DISTRICT 1
POLICY AND PROCEDURE MANUAL**

POLICIES – PERSONNEL - VOLUNTEER

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8. **The Chief, Or Board Of Commissioners, May Terminate The Duty Shift Program At**

Any Time, Without Notice.

9. The Districts' Liability For Loss Of Personal Possessions While on Duty Shall Be Limited To A Maximum Of Two Hundred Dollars (\$200.00) (POLICY #905)

Approved by:

Fred H. Hill Gregory D. McLeod, Commissioner

Dennis A. Long Fred H. Hill, Commissioner

Thomas L. Downer, Commissioner

Attest: _____
Brandy Ferguson [REDACTED] District Secretary

Date Signed: _____

**PACIFIC COUNTY FIRE DISTRICT NO. 1
POLICY AND PROCEDURE MANUAL**

POLICIES – PUBLIC EDUCATION

POL #1301

Subject: Establishing Guidelines For A Ride-Along Program

Effective Date: October 22, 2002

Revised: August 27, 2019

Page 1 of 2

This policy applies to all non-district members wishing to participate in a ride-along activity. The Ride-Along Program enables citizens to observe Pacific County Fire District No. 1 in action in order to evaluate or determine career interest, for possible media coverage, or other designated interests.

1. **Riders Must Be At Least 18 Years Of Age, Or At Least 16 And In A Formal School Program**

2. **Riders Must Sign A Release**

All persons participating in the Ride-Along Program must sign the following documents:

- PCFD1 Confidentiality of Patient Information form
- Rules of Conduct/Safety Checklist form
- Release for Ride-Along form
 - If the rider is under 18 years of age, a parent or legal guardian must sign the release.

All release forms are available from the District office and must be filled out in advance of the ride-along.

3. **Riders Must Obtain Approval From The Fire Chief Or A Designated Representative**

All ride-alongs must be approved by the Fire Chief or a designated representative before the rider may participate.

4. **Observations May Only Be Conducted Between the Hours of 0800 and 1700, Monday-Friday**

5. **Riders Will Be Assigned To A District Member During Observation Period**

6. District Member In Charge Of Rider May Terminate Ride-Along

If the rider does not comply with the provisions outlined in this policy or Procedure #1301, the assigned District member may terminate the ride-along. In the event of termination, the Fire Chief, or his/her designee, will be notified with the reason(s) for such termination. At the discretion of the Chief, or designee, the rider will be banned from the program for not less than six (6) months up to a permanent ban, depending on the circumstances.

7. All Necessary Safety Precautions Will Be Taken

Observers will be afforded all necessary safety precautions while riding and while in the station. Every effort will be made to provide the observer the opportunity for a flavor of the job, while still respecting victim privacy and/or scene safety.

8. The Fire Chief May Deviate From These Guidelines On A Case By Case Basis

Reviewed and approved by:

Fred H. Hill, Commissioner

Thomas L. Downer, Commissioner

Dennis A. Long, Commissioner

Attest: _____
District Secretary

Date Signed: _____

PACIFIC COUNTY FIRE DISTRICT NO. 1
POLICY AND PROCEDURE MANUAL

POLICIES – PUBLIC EDUCATION

POL #1301

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Effective Date: October 22, 2002

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- Rules of Conduct/Safety Checklist form
- ~~a "Request/Liability Release Form"~~ Release for Ride-Along form
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Reviewed and approved by:

~~Gregory D. McLeod~~ **Fred H. Hill**, Commissioner

~~Fred H. Hill~~ **Thomas L. Downer**, Commissioner

~~Donn B. Smith~~ **Dennis A. Long**, Commissioner

Attest: ~~Stanley E. Somme~~  District Secretary

Date Signed: _____

Public Education Coordinator Report- July 16, 2019 - August 27, 2019

Community Education, Life Safety Program:

Meetings / Trainings

Upcoming Meeting / Training

September 4, Meeting with the Lions to discuss Toys for Peninsula Kids and also the resources that
 September 12, Meeting with Golden Sands, Adult Family Home Providers, APS, O3A, the Sheriff's
 to discuss resources we have and are lacking in Pacific County

Events:

Pack To School I am going to have a Car Seat Booth

	HOME SAFETY VISITS	LOCKBOXES	ADDRESS SIGNS	Child Restraint Seats
JAN	3	2	4	3
FEB	2	2	3	3
MARCH	4	2	2	3
APRIL	4	2	3	2
MAY	3	3	10	2
JUNE	4	2	5	5
JULY	6	2	5	0
AUG				
SEPT				
OCT				
NOV				
DEC				

NOTICE OF MEETING DATE CHANGE
(RCW 42.30.080)



The Board of Commissioners of Pacific County Fire Protection District 1 will change the Regular Meeting at:

26109 Ridge Avenue, Ocean Park, WA 98640
(Location of Meeting)

Tuesday, August 27, 2019
(Date and Day of Week)

4:00 PM
(Time)

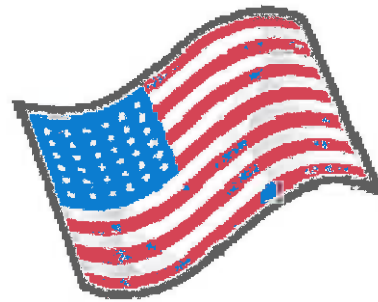
To discuss and/or take action on the following items of business:

1. Old Business
 - a. Pacific County Law and Justice Council Membership
 - b. Garage Door Maintenance
2. New Business
 - a. Ambulance Rechassis
 - b. Policy Revisions
3. Other District Business

Dated this 15th day of August, 2019

Pacific County Fire Protection District 1
Board of Commissioners

By: 
Fred Hill, Chairman of the Board



Copy of Notice given to:

Commissioner Hill	<small>Date/Time</small> 8/19/19 / 08:14
Commissioner Long	8/19/19 / 08:21

Commissioner Downer	<small>Date/Time</small> 8/19/19 / 08:21
Chinook Observer	8/19/19 / 08:16

Notice posting places, dates and times:

Station 21-1 Ocean Park	<small>Date/Time</small> 8/19/19 / 08:22
-------------------------	---

Station 21-2 Seaview	<small>Date/Time</small> 8/19/19 / 08:17
----------------------	---

Broadcast Report

P 1
 08/19/2019 08:38
 Serial No. A61FD11001175
 TC: 289295

Addressee	Start Time	Time	Prints	Result	Note
Chinook Observer Station 2	08-19 08:06	00:00:44	001/001	OK	
	08-19 08:07	00:00:22	001/001	OK	

Note TMR:Timer TX, PDL:Polling, ORG:Original Size Setting, FME:Frame Erase TX, PGS:Page Separation TX, MIX:Mix Original TX, CALL:Manual TX, CSRC:CSRC, FWD:Forward, PC:PC-FAX, BND:Double-Sided Binding Direction, SP:Special Original, FCODE:F-code, RTX:Re-TX, RLY:Relay, MBX:Confidential, SUL:Bulletin, SIP:SIP Fax, IPADR:IP Address Fax, I-FAX:Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF, TEL: RX FROM TEL, NG: Other Error, CONT: Continue, No Ans: No Answer, Refuse: Receipt Refused, Busy: Busy, W-Full:Memory Full, LOVR:Receiving length Over, POVR:Receiving page Over, FIL:File Error, DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error, PRINT:Compulsory Memory Document Print, DEL:Compulsory Memory Document Delete, SEND:Compulsory Memory Document Send.

NOTICE OF MEETING DATE CHANGE
 (RCW 42.30.080)



The Board of Commissioners of Pacific County Fire Protection District 1 will change the Regular Meeting at:

_____ 26109 Ridge Avenue, Ocean Park, WA 98640 _____
 (Location of Meeting)

_____ Tuesday, August 27, 2019 _____
 (Date and Day of Week)

_____ 4:00 PM _____
 (Time)

To discuss and/or take action on the following items of business:

1. Old Business
 - a. Pacific County Law and Justice Council Membership
 - b. Garage Door Maintenance
2. New Business
 - a. Ambulance Rechassis
 - b. Policy Revisions
3. Other District Business

Dated this 15th day of August, 2019

Pacific County Fire Protection District 1
 Board of Commissioners

By: *Fred Hill*
 Fred Hill, Chairman of the Board



Copy of Notice given to:

Commissioner Hill	<u>8/19/19</u>	<u>08:44</u>	Commissioner Downer	/
Commissioner Long	/	/	Chinook Observer	/
Station 21-1 Ocean Park	/	/	Station 21-2 Seaview	/

CHIEF'S REPORT

August 27, 2019

Station 21-1

1. Personnel Information

- a. Volunteer
 - i. Nothing new to report
- b. Career
 - i. Nothing new to report

2. Interfacility transfers

- a. Interfacility transfer update
 - i. 2019 transfer info: (Jan. 1 – Aug 26) Taken = 73; Turned Down = 60; 55% success rate

3. Inter-agency

- a. WA EMD/FEMA
 - i. On-going; A/C Weatherby to provide a more detailed report
- b. PACCOM/PCEMA
 - i. Commissioner Long and I attended the joint Admin/Ops Board meeting on August 8th. The agreement was approved, pending a change to the indemnification provision.
 - ii. At my request, a QA/QI committee was formed at the last Ops Board meeting to review fire and EMS related calls. This will allow us to provide input in dispatching issues.
- c. State Parks/Department of Natural Resources
 - i. Nothing new to report.
- d. Pacific County Sheriff's Office
 - i. Nothing new to report
- e. Other Fire Agencies
 - i. On August 7th a post incident analysis was conducted in Ilwaco to review the structure fire at the Lamplighter in Seaview. The meeting was attended by Ilwaco, Long Beach, and District 1.
 - ii. I met with Ilwaco Fire Chief Tom Williams on August 7th to discuss working more collaboratively together following the recent mutual aid responses to working fires in both jurisdictions. Below are the topics that were discussed:
 - 1. An updated mutual aid agreement for fire
 - 2. An automatic response agreement for structure fires
 - 3. Consideration to eliminate the \$500 EMS provision, and have a mutual aid agreement for EMS services
- f. Ocean Beach Hospital
 - i. Nothing new to report
- g. Other Community
 - i. On August 13th, I was invited by Dennis Long to speak to the local Rotary group about the District and the current issues we are facing.

