



## AGENDA

### Establish Quorum/Call Meeting to Order/Pledge of Allegiance

### Executive session for the Board for Volunteer Firefighters Monthly Meeting

#### Consent Agenda: (needs approval and signatures)

1. Minutes of the Regular Commissioner's Meeting held on January 20<sup>th</sup>, 2026
2. January 23<sup>rd</sup>, 2026 4<sup>th</sup> Week Expenses for a total of \$51,530.07
  - a. Accounts Payable: \$42,577.11
  - b. Payroll: \$8,952.96 (LTC/PFML Quarterlies Only)
3. January 20<sup>th</sup>, 2026 Accounts Payable Regular Expenses for a total of \$70,745.20, not including Jack's Country Store
4. January 20<sup>th</sup>, 2026 Payroll Regular Expenses for a total of \$323,809.33

#### Jack's Country Store: (needs approval)

1. Jack's 2/17/2026 Expenses for a total of \$425.75

#### Guests and Public Comments:

Please introduce yourself and your purpose in attending the meeting.

#### Presentations and Special Events: None

#### Secretary's Report:

1. Springbrook Treasurer's Report
2. Monthly Budget Position Report, January 2026
3. 2025 Cash Flow Statement
4. 2025 Cash Flow Projection
5. 2020-Present Historical Tax Collection
6. Systems Design Collection Statistics

#### Calendar Items and Upcoming Events:

1. March 17<sup>th</sup>, 2025 – Regular Commissioner's Meeting, 3:00 P.M., Station 21-1

#### Correspondence: None

**Pacific County Fire Protection District 1  
Regular Commissioner's Meeting Agenda  
February 17<sup>th</sup>, 2026**



**Old Business:** None

**New Business:**

1. Policy #609 – Establishing Purchasing Requirements
2. Policy #607 – Establishing a Policy for Surplus Property
3. Resolution 2026-03 – Establish a Small Public Works Roster Process to Award Public Works Contracts
4. Employee Personal Vehicle Repair: Needs Approval
5. First Due Service Agreement: Needs Approval
6. Facilities Maintenance Technician Job Description

**District Chief Report**

**Staff Reports:**

1. AC Weatherby
2. AC DeConto
3. Pub Ed Coordinator Karvia
4. Volunteer Rondie Huiras

**Commissioner's Reports:**

1. Tom Downer
2. Fred Hill
3. Blaine Gunkel

**Personnel Information**

**Good of the Order**

**Executive Session**

**Adjourn Meeting by Chairman**